

Land Use /Community Development Permitting		
Public Information		
Task 1	Hours 3,504	Public Information and Compliance Review. (On-Going) Provide information to the public at the public counter and over the phone. Planning staff work the public counter from 8 am to 5 pm all working days averaging between 50 and 95 contacts per week.
Process Land Use and Subdivision Applications		
2	3,435	Process Land Use and Subdivision Applications. (On-Going) Work with applicants to complete land use permits for processing and hearings before the Zoning Administrator, Planning Commission and/or Board of Supervisors.
3	640	Process Major Development Projects. (New and On-going) Process several major or complex land use applications, including the new Dove Creek, Woodcreek, Hay Road Landfill and Middle Green Valley development projects.
4	540	Miscellaneous Permit Review. (On-Going) Review building permits, business licenses, and grading permits for compliance with land use and subdivision regulations.
Land Use Compliance		
5	40	Wind Turbine Monitoring. (On-Going) Continue post construction mitigation and monitoring efforts of all wind turbine projects.
6	200	State Mining and Reclamation Act. (On-Going) Inspect and update all mines in Solano County in conjunction with the Office of Mine Reclamation, State Department of Conservation. Work with State on reclamation of mine site in Montezuma Hills.
7	60	Williamson Act Management. (On-Going) Support long-term viability of commercial agriculture.
8	70	Vacation Rental Compliance Follow-Up. (New; Begin Sept. 2019) Monitor vacation home ordinance and facilitate compliance with new regulations adopted FY 2018/19.
9	280	Suisun Valley Strategic Plan Implementation. (New) Collaborate with landowners and business owners to identify adjustments to the existing Suisun Valley Plan and Zoning for agricultural production and facilities to support the sale of produce and tourist services that are ancillary to agricultural production.
Total Hours	8,769	

General Plan/Subdivision/Zoning Regulation Updates		
General Plan Updates		
Task 10	Hours 200	RHNA/Housing Element Update. (On-Going) Participation in the Regional Housing Needs Assessment process; administer countywide sub region; begin development of next Housing Element cycle
11	200	Yolo Bypass/Cache Slough General Plan Amendment. (Carryover) Preparation of a general plan amendment to address Ag Sustainability, ecosystem restoration, flood and water supply for Cache Slough Complex, with landowner input and public agency collaboration.
12	220	General Plan Hillside Grading/Oak Woodlands Ordinance. (New; Begin January 2020) Update the Zoning Regulations hillside development, including grading regulations and protection of oak woodlands.
Zoning Regulation Updates		
13	220	Event Regulations Ordinance. (New; In progress) Update the Zoning Regulations regarding public and private events.
14	40	Monitor Cannabis Legislation. (New) Monitor State regulations, other jurisdiction actions (such as tax rates) and legal cases pertaining to cannabis.
15	300	Pleasants Valley Zoning Study. (Carryover) Collaborate with landowners and business owners to plan for agricultural production and facilities to support the sale of produce and tourist services that are ancillary to agricultural production.
16	150	Nuisance Ordinance. (Carryover) Development of a nuisance ordinance that establishes limits on a wide variety of noise sources.
Total Hours	1,330	

Intergovernmental Planning and Coordination		
Planning Projects		
Task 17	Hours 200	Continue Efforts to form a Regional Countywide Park District. (On-Going) Initiate outreach consisting of phone/public survey.
18	250	Housing Programs. (On-Going) Manage the County's housing programs that include Community Development Block Grant, Housing Authority, HOME and Redevelopment programs that include first-time home buyers, rehabilitation and Section 8.
19	80	Nut Tree ALUCP Planning. (New; Begin January 2020) Apply for State Grant and upon receipt, undertake an update to the 1988 Nut Tree ALUCP.
20	605	Countywide Integrated Waste Management Plan. (On-Going) Maintain content adequacy and execution of the Plan's Siting Element, Source Reduction and Recycling Element, Household Hazardous Waste Element, Non-Disposal Facility Element, and Summary Plan. Each addresses waste management issues and problems, programs and infrastructure, as well as existing and proposed solid waste and recycling facilities to meet the AB 939 state mandate.
21	400	Climate Action Plan. (On-Going) Implement measures and actions related to land use, transportation, agriculture, solid waste diversion, recycling, energy efficiency, pollution prevention, and water conservation to achieve the County's GHG emissions reduction goal of 20% below 2005 levels by 2020.
Coordinating Efforts		
22	380	JLUS Travis AFB Implementation Program. (New; Begin Sept. 2019) Coordinate with the Cities of Fairfield, Vacaville and Suisun City in completing the various implementation measures embodied in the final plan. Also, support runway expansion efforts and enhanced lease area.
23	25	Tri City-County Cooperative Planning. (On-Going) Staff the Solano Open Space Committee and provide periodic updates to the Board regarding the planning process.
24	50	Solano County Local Agency Formation Commission. (On-Going) Work with the cities and LAFCO to clearly define those lands that are expected to be urbanized through annexation. Lands designated for urbanization should support the goal of compact development and maintaining agricultural lands in agricultural use.
25	40	Priority Conservation Area. (On-Going) Planning staff support to the Suisun Valley Priority Conservation Area (PCA) and STA PCA Technical Advisory Committee.

Intergovernmental Planning and Coordination (Continued)			
Coordinating Efforts			
26	200		Airport Land Use Commission Staffing. (On-Going) Provide support to the Solano County ALUC regarding development near public and military airports.
27	30		Agriculture Advisory Committee. (On-Going) Provide support to Agriculture Advisory Committee regarding agriculture land use issues that includes a Land Evaluation and Site Assessment (LESA) study Countywide.
28	40		Monitor State Legislation. (On-Going) Monitor state legislation for potential changes to the County Code and other policy with particular emphasis on housing .
29	250		2020 Census. (New and carryover) Work with census consultant to prepare outreach plan. Funding acquired, Complete Count Committee formed and Strategic Plan submitted to State.
30	40		Suisun Marsh Local Protection Plan Coordination. (On-Going) Manage the Solano County component of the Suisun Marsh Local Protection Program in coordination with the San Francisco Bay Conservation and Development Commission.
31	612		Integrated Waste Management Local Task Force. (On-Going) Staff a bi-monthly meeting of 24-members representing the cities, Travis AFB, haulers, landfills, and environmental groups to ensure a coordinated and cost effective regional recycling system countywide that complies with the Integrated Waste Management Act (AB 939) to divert solid and hazardous wastes across all sectors through the development and management of programs to reduce, re-use, recycle, or compost before landfill.
Total	3,202		

Administration			
Staff Development			
Task	Hours		Staff and Management Training Programs. (On-Going) Provide periodic training as required for staff and managers.
32	320		
Geographic Information Systems			
33	160		Geographic Information Systems. (On-Going) Maintenance of GIS system for General Plan, Zoning and project related services.
Total	480		

Unprogrammed Work Items			
Zoning Regulation Updates			
	Hours 250		Gateway Design Standards. (New) Create and adopt Gateway Design Guidelines in consultation with the cities consistent with adopted commercial and industrial guidelines of each city. These guidelines will apply to the following areas: 1. I-505 Specific Project Area north of Vacaville; and 2. Highway Commercial uses at I-80 / Midway Rd and I-505 / Midway Rd
	80		Homeacres Study. (New) Review existing conditions for consideration by the Board of Supervisors to determine if additional planning actions are necessary.
Total Hours	330		