

**FIRST AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO and THIRD SECTOR CAPITAL PARTNERS, INC.**

This First Amendment (“First Amendment”) is entered into on March 1, 2026, between the COUNTY OF SOLANO, a political subdivision of the State of California (“County”) and Third Sector Capital Partners, Inc. (“Contractor”) (collectively, “the parties”).

1. Recitals

- A. The parties entered into a contract dated November 1, 2024, in which Contractor agreed to assist the County in leading and planning process to establish the Center through a process that integrates community expertise and insights with the policy, program, and funding resources of the County.
- B. The County now needs to amend the scope of the Contract and increase compensation.
- C. This First Amendment represents an amendment to the scope of work and a \$250,000 increase in total compensation.
- D. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Amount of Contract

Section 3 is deleted in its entirety and replaced with:

The maximum amount of this Contract is: \$562,937.

B. Scope of Work

Exhibit A Section II is amended to add:

Third Sector will provide ongoing technical assistance to the Department and its partners to launch THRIVE by the end of June 2026, using the implementation plan in the THRIVE Community Action Playbook, which Third Sector delivered in 2025. Third Sector will provide 8 months of implementation and support from January 2026 to August 2026, with January serving as a continuity month for drafting communications materials, and February to June as the implementation period. July and August will be dedicated to monitoring and continuing technical assistance.

This document outlines Third Sector’s role, responsibilities, and budget for delivering its components of the Scope of Work (“Scope of Work”) and supporting the Department in successfully developing the tools and processes to launch THRIVE. All materials developed during the engagement will be the property of the County.

This document also outlines all required activities and deliverables, including timelines and responsible parties. The Scope of Work ensures that THRIVE meets the goals set forth in the Community Action Playbook approved by the THRIVE Leadership Committee to the launch of the THRIVE Center and ensure all services can be sustained after Third Sector completes its engagement.

Staffing

Third Sector’s proposed staffing structure will dedicate approximately 1,100 hours over 8 months (January-August 2026) to deliver the intensive technical assistance required for the County to achieve its ambitious goal of launching THRIVE by June 2026. The staffing structure will support the two phases detailed in Part B. Work Plan and Timeline on the following pages.

Third Sector will staff the Scope of Work described herein with a dedicated three-person team, including a Director, Manager, and an Associate. The Director provides implementation expertise and project oversight (20% of a full-time equivalent) while the Manager leads all client management, stakeholder engagement, and content development (50% FTE). An Associate will support stakeholder engagement and content development (50% FTE). Third Sector also draws on the expertise of all its team members and an extended network of partners and subject-matter experts for each engagement as needed. To ensure direct continuity with the work of 2025, **Third Sector will continue with the support of two of the three members of the 2025 Solano County team, beginning in January 2026.** This will be supplemented by the addition of an Associate joining the project in March 2026, who will remain on board until the end of June for ramp-up efforts. The Manager and Director will launch THRIVE in June, and the Director will close out the project by the end of August, providing ongoing technical assistance.

Staff resumés, insurance coverage, and references for Third Sector’s prior engagement are available upon request.

C. First Amendment Workplan Summary of Activities and Deliverables

Phase 1	Qualified Anchor Organization Selection, Community Partner Onboarding
<p>Project Goal: In the first 4 months of 2026, prepare all co-locating partners for the launch of THRIVE through on-site and virtual onboarding with the support of the Leadership Committee (LC) and all involved community supporters. Third Sector conducts learning and information sessions with the LC to prepare community leaders to promote THRIVE throughout the community. Third Sector produces communication materials using the THRIVE Community Action Playbook as a source, including one-pagers, targeted-audience materials, and pitch materials for external use. The County vets, qualifies, and onboards a qualified center anchor organization to be THRIVE’s project manager (AO) to perform daily operational, management, and data collection and evaluation functions for THRIVE. Third Sector ensures that all parties are ready for launch by using the Community Action Playbook and the communications toolkit.</p> <p>Project Objectives: Implement the Community Action Playbook’s plan to deliver system-engaged, community-based programs responsive to the cultural, linguistic, and social needs of youth and families.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • Phase 1 Workplan • Communications toolkit (one-pager and promotional materials) that can be distributed to community partners and the public on THRIVE • On-site Leadership Committee and Community Partner Ambassador Workshop • Delivery of written guidelines for the Leadership Committee • Virtual onboarding workshop for co-locating service providers • Vet, qualify, and onboard AO 	

Phase 2	Continued Community Partner Onboarding, AO Onboarding, THRIVE Launch, Ongoing Support
<p>Project Goal: Use the playbook and communications toolkit developed in 2025 and phase I to onboard the AO, onboard co-locating partners on site with the LC, launch the THRIVE Center, and continue to support the THRIVE for two months following its launch. Ensure that monitoring and evaluation tools and techniques are running smoothly to facilitate continuous learning and improvement.</p> <p>Project Objectives: Conduct THRIVE Center launch event, and ensure all of the playbook and communications toolkit’s implementation goals adhere to the standards set by Probation, SCOE, and the Leadership Committee. Ensure that all families served receive the services they need to thrive.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • Phase 2 Workplan 	

- On-site onboarding workshop for co-locating service providers, including a day of real-world prototyping conducted by Third Sector and the AO
- THRIVE Center launch event with presentations from each co-locating partner to the community
- Monitor and provide ongoing support for THRIVE for two months following the launch event
- Final sustainability toolkit, including finalized communications toolkit, notes synthesis from workshops, and any other materials necessary to sustain and grow the THRIVE Center

D. Work Plan and Timeline

Phase I Start Month	Activity	End Month	Lead Party	Amount
Month 1	1.0 Create one-pager and pitch materials, revise the Solano playbook based on LC feedback, and conduct ongoing sustainability meetings with SCP and LC members to prioritize 2026 partnership, communications, and funding needs for THRIVE.	Month 3	TS	\$25,000
Month 2	1.1 Establish and confirm THRIVE’s mission statement, dissemination of its playbook (including pitch deck and one-pager). Establish the LC Communications and Marketing Subcommittee through a virtual kick-off meeting. Establish the goals of the Ambassador workshop.	Month 3	TS, SCP, SCOE, LC	\$25,000
Month 2	1.2 Set a launch date for THRIVE and start to plan the community launch event with county partners, community leaders, and other THRIVE supporters. As the County vets, qualifies, and solidifies a contract with the qualified contractor that will operate THRIVE, Third Sector will establish an onboarding workshop for co-locating partners and the AO. Conduct a virtual onboarding session with co-locating partners, the LC, Probation, and SCOE.	Month 3	TS, LC, SCP, SCOE	\$25,000
Month 3	1.3 Conduct on-site THRIVE Ambassador workshop with LC and identified community partners using the playbook and other created external communications materials. Sessions will include educating the community of available services and exploring funding and partnerships to sustain THRIVE while the County identifies and shares effective tools for community outreach.	Month 4	TS	\$50,000
Month 4	1.4 Begin to onboard the AO, setting up management, operations, data monitoring, and evaluation measures for the launch and ongoing operations of THRIVE. The qualified anchor organization begins daily operational work at THRIVE by the beginning of month 5 (phase 2).	Month 4	TS, SCP, LC	
Phase II Start Month	Activity	End Month	Lead Party	
Month 5	2.1 Complete onboarding the AO, setting up management, operations, data monitoring and evaluation measures for the launch and ongoing operations of THRIVE. AO begins daily operational work. Troubleshoot any operations challenges with the AO, during, and after the THRIVE launch event. Complete onboarding of co-locating partners with the LC and AO. Ensure all troubleshooting and operational risks are identified and assessed. Conduct a prototyping day, where Third Sector and the LC take co-locating partners and the AO through a mock day of providing services to families, engaging in real world scenarios for risk planning and process improvement. Provide a written guideline kit for the LC.	Month 6	TS, LC, AO	\$50,000

Month 5	2.2 Plan and conduct THRIVE Launch Event with the community. Co-locating partners will introduce their services, including explanations of referrals and enrollment of youth, processes, and implementation of outcome prioritized in the playbook.	Month 6	TS, SCOE, SCP, LC, AO	\$75,000
Month 6	2.3 Provide a final sustainability toolkit (slide decks, pitch materials from the Ambassador Workshop, one pager, and any other leave-behind materials for the sustainability of THRIVE) to the Probation, SCOE, and the LC for ongoing THRIVE support, building on the Community Action Playbook and communications toolkit. Complete performance measures and documentation for the 2026 scope of work. Provide written notes, feedback, and playbook updates to THRIVE for ongoing continuous improvement. Conduct bi-weekly meetings with the AO for ongoing technical assistance and troubleshooting while THRIVE is up and running.	Month 8	TS, AO	
				Total: \$250,000

E. Payment Provisions

1. The first sentence in Section 1 *Total Compensation* of Exhibit B is amended as follows:

Maximum contract amount **shall not exceed \$562,937.**

F. Budget

Exhibit B *Payment Provisions* is amended to add the Approved Budget for First Amendment, attached to and incorporated into this First Amendment as Attachment B-2.1.

3. Effectiveness of Contract.

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract, as previously amended, remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

THIRD SECTOR CAPITAL PARTNERS, INC.

By: _____
Ian Goldberg, County Administrator

DocuSigned by:
Tim Pennell
By: _____
383521F0B816409
Tim Pennell, Managing Director

APPROVED AS TO FORM

By: *J. Barga*
County Counsel

Deliverables by Activity	Resources Committed	Due Date	Lead	Payment Due Upon Deliverable
1.0 Create one-pager and pitch materials, revise the Solano playbook based on LC feedback, and conduct ongoing sustainability meetings with SCP and LC members to prioritize 2026 partnership, communications, and funding needs for THRIVE.	Third Sector	By the end of Month 3	Third Sector	\$25,000.00
1.1 Establish and confirm THRIVE’s mission statement, dissemination of its playbook (including pitch deck and one-pager). Establish the LC Communications and Marketing Subcommittee through a virtual kick-off meeting. Establish the goals of the Ambassador workshop.	Third Sector	By the end of Month 3	Third Sector	\$25,000.00
1.2 Set a launch date for THRIVE and start to plan the community launch event with county partners, community leaders, and other THRIVE supporters. As the County vets, qualifies, and solidifies a contract with the qualified contractor that will operate THRIVE, Third Sector will establish an onboarding workshop for co-locating partners and the AO. Conduct a virtual onboarding session with co-locating partners, the LC, Probation, and SCOE.	Third Sector	By the end of Month 3	Third Sector	\$25,000.00
1.3 Conduct on-site THRIVE Ambassador workshop with LC and identified community partners using the playbook and other created external communications materials. Sessions will include educating the community of available services and exploring funding and partnerships to sustain THRIVE while the County identifies and shares effective tools for community outreach.	Third Sector	By the end of Month 4	Third Sector	\$50,000.00
1.4 Begin to onboard the AO, setting up management, operations, data monitoring, and evaluation measures for the launch and ongoing operations of THRIVE. The qualified anchor organization begins daily operational work at THRIVE by the beginning of month 5 (phase 2).	Third Sector	By the end of Month 4	Third Sector	
2.1 Complete onboarding the AO, setting up management, operations, data monitoring and evaluation measures for the launch and ongoing operations of THRIVE. AO begins daily operational work. Troubleshoot any operations challenges with the AO, during, and after the THRIVE launch event. Complete onboarding of co-locating partners with the LC and AO. Ensure all troubleshooting and operational risks are identified and assessed. Conduct a prototyping day, where Third Sector and the LC take co-locating partners and the AO through a mock day of providing services to families, engaging in real world scenarios for risk planning and process improvement. Provide a written guideline kit for the LC.	Third Sector	By the end of Month 6	Third Sector	\$50,000.00

Approved Budget for First Amendment

Attachment B-2.1

<p>2.2 Plan and conduct THRIVE Launch Event with the community. Co-locating partners will introduce their services, including explanations of referrals and enrollment of youth, processes, and implementation of outcome prioritized in the playbook.</p>	<p>Third Sector</p>	<p>By the end of Month 6</p>	<p>Third Sector</p>	<p>\$75,000</p>
<p>2.3 Provide a final sustainability toolkit (slide decks, pitch materials from the Ambassador Workshop, one pager, and any other leave-behind materials for the sustainability of THRIVE) to the Probation, SCOE, and the LC for ongoing THRIVE support, building on the Community Action Playbook and communications toolkit. Complete performance measures and documentation for the 2026 scope of work. Provide written notes, feedback, and playbook updates to THRIVE for ongoing continuous improvement. Conduct bi-weekly meetings with the AO for ongoing technical assistance and troubleshooting while THRIVE is up and running.</p>	<p>Third Sector</p>	<p>By the end of Month 8</p>	<p>Third Sector</p>	
<p>TOTAL BUDGET</p>				<p>\$250,000.00</p>