



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Draft Board of Supervisors

*John M. Vasquez (Dist. 4), Chair  
(707) 784-6129*

*Erin Hannigan (Dist. 1), Vice-Chair  
(707) 553-5363*

*Monica Brown (Dist. 2)  
(707) 784-3031*

*James P. Spring (Dist. 3)  
(707) 784-6136*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

---

Tuesday, November 6, 2018

8:30 AM

Board of Supervisors Chambers

---

### CALL TO ORDER

*The Solano County Board of Supervisors met on the 6th day of November 2018 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:30 A.M. Present were Supervisors Hannigan, Brown, Spring, Thomson and Chair Vasquez. Chair Vasquez presided. Also present were County Administrator Birgitta E. Corsello and Assistant County Counsel Azniv Darbinian.*

### ROLL CALL

*John M. Vasquez, Erin Hannigan, Monica Brown, James P. Spring and Skip Thomson*

### CLOSED SESSION

*The Solano County Board of Supervisors recessed to Closed Session at 8:31 A.M. to discuss the following matters:*

- 1      [18-780](#)      Conference with Real Property Negotiators: Property: APN: 0054-012-640, 3274 Sonoma Blvd., Vallejo; Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator, Michele Harris, First 5 Executive Director; Negotiating party: Bill Elliott; Under negotiation: Price and terms

Conference with Legal Counsel - Potential Litigation: One case

Public Employee Appointment: Public Defender

Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Mark Love, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7

(Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

In-Home Supportive Services Authority representatives: Marc Fox, Jeannine Seher, Mark Love, Gerald Huber, Nancy Huston and Birgitta E. Corsello.  
Employee organization: SEIU Local 2015

Attachments: [A - Memorandum](#)

## **RECONVENE**

*This meeting of the Solano County Board of Supervisors reconvened at 9:00 A.M. All members were present and Chair Vasquez presided.*

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

*Assistant County Counsel Azniv Darbinian advised that there were no reports from Closed Session.*

## **SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

*This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.*

**PRESENTATIONS**

- 2      [18-707](#)      Adopt and present a resolution recognizing November 11, 2018 as Veterans Day and to honor all Solano County residents who have served and are currently serving in the United States Armed Forces (Supervisor Thomson)

*Attachments:*      [A - Resolution](#)  
                          [Adopted Resolution](#)  
                          [Minute Order](#)

**On motion of Supervisor Thomson, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2018-208 recognizing November 11, 2018 as Veterans Day and to honor all Solano County residents who have served and are currently serving in the United States Armed Forces. So ordered by 5-0 vote.**

**Enactment No: Resolution 2018-208**

- 3      [18-753](#)      Adopt and present a resolution recognizing November 2018 as Native American Heritage Month (Supervisor Hannigan)

*Attachments:*      [A - Resolution](#)  
                          [Adopted Resolution](#)  
                          [Minute Order](#)

**On motion of Supervisor Hannigan, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2018-209 recognizing November 2018 as Native American Heritage Month. So ordered by 5-0 vote.**

**Enactment No: Resolution 2018-209**

- 4      [18-750](#)      Adopt and present a resolution recognizing the month of November 2018 as National Adoption Month in Solano County (Supervisor Brown)

*Attachments:*      [A - Resolution](#)  
                          [Adopted Resolution](#)  
                          [Minute Order](#)

**On motion of Supervisor Brown, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2018-210 recognizing the month of November 2018 as National Adoption Month in Solano County. So ordered by 5-0 vote.**

**Enactment No: Resolution 2018-210**

**ITEMS FROM THE PUBLIC**

*Chair Vasquez invited Housing and Urban Development Regional Administrator James Stracner to provide information on the current population of homeless veterans within Solano County.*

*In response to a question from Supervisor Spering, Mr. Stracner noted that there were 156 homeless veterans at the beginning of the year and that the current number was 124.*

*Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:*

*A) Steven Sillen, Benicia, commented on the twenty year anniversary of Faith in Action and recommended Supervisor Brown for the Area Agency on Aging Oversight Board.*

*B) Daniel Hernandez, Vacaville, commented in opposition to the Tiny Shelter Project and in support of finding an alternate location for the project.*

*C) Maria Quezada, Vacaville, commented in opposition to the Tiny Shelter Project, concerns with lack of public involvement and conflicts of interest and in support of finding a different location for the project.*

*D) Regina Herrera, Vacaville, commented in opposition to the Tiny Shelter Project, concerns about children safety, and in support of finding a different location for the project.*

*E) Silvia Salazar, Vacaville, commented in opposition to the Tiny Shelter Project, concerns about school children's safety and in support of finding a different location for the project.*

*F) Amber Robitaille, Vacaville, commented in opposition to the Tiny Shelter Project and in support of finding a different location for the project.*

*G) Gaylene Robitaille, Vacaville, commented in opposition to the Tiny Shelter Project and in support of finding a different location for the project.*

*H) Rovante Robinson, Vacaville, commented in opposition to the Tiny Shelter Project.*

*I) Maria Arreola-Lara, Vacaville, commented in opposition to the Tiny Shelter Project, concerns about school children safety, and in support of finding a different location for the project.*

*J) Brett Loucher, Vacaville, commented in opposition to the Tiny Shelter Project, potential loss of property values, and in support of finding a different location for the project.*

*K) George Guynn, Jr., Suisun City, commented on the Tiny Shelter Project, urged everyone to vote, in support of Propositions 5 and 6 and in opposition to Proposition 10.*

*L) Bob Panzer, North Bay Guild and Alzheimers Association volunteer, commented in support of Alzheimer Awareness Month and federal legislation for Alzheimers funding.*

*M) Tom Zappetta, Vacaville, commented in opposition to the Tiny Shelter Project and in support of finding a different location for the project.*

*Supervisor Thomson commented on two public meetings concerning the Tiny Shelter Project and requested that the Board indicate whether it wanted to move forward on the project or not.*

*Chair Vasquez noted that the matter could not be acted on and that he and Supervisor Thomson would consult with the County Administrator concerning the next steps.*

*Supervisor Thomson commented on the need to find out whether the board supported moving forward on the project.*

*Assistant County Counsel Azniv Darbinian advised that the matter would need to be agendaized for discussion.*

*Supervisor Thomson noted that he was just asking for direction.*

*Ms. Darbinian recommended not taking a poll or vote on the matter.*

*Supervisor Thomson requested that the matter be put on a future agenda.*

*Supervisor Spering and Supervisor Brown noted that the project had already been approved.*

*Chair Vasquez noted that the parameters of the project had been approved but that there were still some questions on funding and such.*

*Supervisor Hannigan commented that the matter should come back if it needed to.*

*Chair Vasquez noted that there was a process in place, that there had been community meetings held and that he and Supervisor Thomson would discuss this with County Counsel on how to move forward.*

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

*There were no additions to or deletions from the Solano County Board of Supervisors' agenda for November 6, 2018.*

## **APPROVAL OF THE AGENDA**

**On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board approved the agenda of the Solano County Board of Supervisors for November 6, 2018 as submitted. So ordered by 5-0 vote.**

## **PUBLIC COMMENT ON CONSENT CALENDAR**

*Supervisor Spering commented on the work done by Faith In Action and noted the resolution for its 20th Anniversary on the Consent Calendar.*

## APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Hannigan, seconded by Supervisor Thomson the Board approved the following Consent Calendar items by 5-0 vote.

### CONSENT CALENDAR

- 5      [18-748](#)      Adopt a resolution of the Solano County Board of Supervisors honoring Faith in Action on their 20th Anniversary
- Attachments:*      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)
- Adopted**
- Enactment No: Resolution 2018-211**
- 6      [18-770](#)      Adopt a resolution honoring Mayor Len Augustine upon his retirement from the City of Vacaville after 18 years of dedicated public service in Solano County
- Attachments:*      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)
- Adopted**
- Enactment No: Resolution 2018-212**
- 7      [18-754](#)      Approve a plaque of appreciation honoring Lisa L. Bucher, Accounting Clerk II, upon her retirement from the Auditor-Controller's Office with over 13 years of dedicated public service to Solano County
- Attachments:*      [Minute Order](#)
- Approved**
- 8      [18-756](#)      Accept the Solano County Treasurer's Quarterly Report for the period of July 1, 2018 through September 30, 2018
- Attachments:*      [A - Letter to the Board](#)  
                                 [B - Statement of Compliance](#)  
                                 [C - PARS 115 Report](#)  
                                 [D - Treasury Portfolio](#)  
                                 [E - Balance Sheet and Income Statement](#)  
                                 [Minute Order](#)
- Accepted**

- 9        [18-767](#)        Approve the Notice of Completion for the Claybank Emergency Generator Replacement Project located at 2500 Claybank Road in Fairfield, constructed by James Day Construction, Inc. dba Coastal Mountain Electric of Lower Lake; and Authorize the Clerk of the Board to record the executed Notice of Completion

*Attachments:*        [A - Notice of Completion](#)  
                              [B - Summary of Project Funding & Expense](#)  
                              [Executed NOC](#)  
                              [Minute Order](#)

**Approved**

- 10       [18-769](#)        Approve an agreement with Division 5-15, Inc. of Gold River, CA for \$147,515 for the Family Justice Center Heating, Ventilation and Air Conditioning (HVAC) Replacement Project at 604 Empire Street, Fairfield; and Authorize the County Administrator or designee to execute the agreement and any amendments within the approved project budget

*Attachments:*        [A - Contract](#)  
                              [B - Project Funding & Budget Summary](#)  
                              [C - Bidders of Record](#)  
                              [Executed Agreement](#)  
                              [Minute Order](#)

**Approved**

- 11       [18-771](#)        Approve an Appropriation Transfer Request for \$45,000, to perform two paving improvement projects at the Agricultural Commissioner Facility located at 2543 Cordelia Road in Fairfield, CA, funded by the Capital Renewal Reserve Fund to the Accumulated Capital Outlay Fund (4/5 vote required); and Authorize the County Administrator, or designee, to sign all documents, including any modifications and amendments necessary for the paving improvement projects within the approved budget

*Attachments:*        [A - Funding Source & Project Expense - Project One](#)  
                              [B - Funding Source & Project Expense - Project Two](#)  
                              [Minute Order](#)

**Approved**

- 12      [18-765](#)      Approve 2 agreements with CherryRoad Technologies, Inc. for technical services, one associated with the implementation of the eBenefits Phase II project in the County’s Human Resources Benefits Administration Application for \$146,640, and the second in support of the Auditor Controller’s Office for automating payroll processes for \$25,600, with terms for both agreements being November 6, 2018 through June 30, 2019; and Authorize the Chief Information Officer to execute the agreements and any amendments within 10% of the contract amounts

*Attachments:*      [A - Agreement - eBenefits](#)  
                                 [B - Agreement - Payroll](#)  
                                 [Executed Contract CherryRoad Technologies - HR Benefits](#)  
                                 [Executed Contract CherryRoad Technologies - Payroll](#)  
                                 [Minute Order](#)

**Approved**

- 13      [18-760](#)      Approve an Appropriation Transfer Request in the amount of \$1,302,316 for the Fairfield Library’s Boiler/Chiller Replacement Project to re-budget appropriations and funding from FY2017/18 to FY2018/19 as a technical adjustment, funded from the Library’s Contingency Fund (4/5 vote required)

*Attachments:*      [A - HVAC Project Budget](#)  
                                 [Minute Order](#)

**Approved**

- 14      [18-702](#)      Adopt a resolution that approves the Department of Health and Social Services to operate an integrated and comprehensive County health and human services system as an integrated agency, as specified under Assembly Bill (AB) 2821

*Attachments:*      [A - Resolution](#)  
                                 [B - AB 2821](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

**Adopted**

**Enactment No: Resolution 2018-213**

- 15      [18-728](#)      Approve a contract with Solano Family and Children's Services Council, Inc. to provide childcare services for women receiving substance abuse treatment for a total of \$172,702 beginning on November 1, 2018; Delegate authority to the County Administrator, with concurrence of County Counsel, to execute contract amendments that are within budgeted appropriations up to \$75,000; and Authorize the Director of Health and Social Services to execute any amendments which are technical or administrative in nature and have no fiscal impact

*Attachments:*      [A - Contract](#)  
                                 [Minute Order](#)

**Approved**

- 16      [18-776](#)      Authorize the District Attorney, with concurrence from the County Administrator, to submit a grant proposal to Kaiser Permanente Community Benefits Program for a maximum grant amount of \$95,000 for the period of December 1, 2018 to November 30, 2019 to increase services and programs at the Solano Family Justice Center (SFJC)

*Attachments:*      [A - Grant Application](#)  
                                 [Minute Order](#)

**Approved**

## MISCELLANEOUS ITEMS

- 17      [18-768](#)      Approve the appointment of Bill Birdsong to the Silveyville Cemetery District, representing District 5, to complete an unexpired term ending January 7, 2019; and Approve the reappointment of Bill Birdsong to the Silveyville Cemetery District, representing District 5, for a subsequent 4 year term to expire January 2, 2023

*Attachments:*      [Minute Order](#)

**Approved**

- 18      [18-687](#)      Approve the appointment of Supervisor Hannigan as the primary member and Supervisor Brown as the alternate member to the California State Association of Counties Board of Directors from November 27-30, 2018

*Attachments:*      [Minute Order](#)

**Approved**

- 19      [18-749](#)      Approve the reappointment of Michael Wright to the Mental Health Advisory Board for a 3 year term to expire on November 6, 2021

*Attachments:*      [Minute Order](#)

**Approved**

## REGULAR CALENDAR

- 20**      [18-736](#)      Receive a presentation from the California Dental Association Foundation on CDA Cares Solano 2019; and Approve an Appropriation Transfer Request increasing appropriations by \$75,000 as matching funds for CDA Cares March 2019 dental program to be held at the Solano County Fairgrounds and offset by unanticipated property tax revenue (4/5 vote required)

*Attachments:*      [A - Presentation](#)  
                                 [Minute Order](#)

*Napa-Solano Dental Society President Dr. Jim Sanderson introduced the item.*

*CDA Foundation Development Manager Karen Palmiter provided an overview of the CDA Cares Program and the upcoming March 8-9, 2019 CDA Cares Solano event.*

*Dr. Sanderson noted that everyone would be served at the event and that care was not dependent on dental insurance.*

*Supervisor Hannigan commented on the last event and the funding needed for the next event. She commented in support of the event and of helping individuals find a permanent dental care provider. She volunteered to be on the committee.*

*Chair Vasquez commented in support of the event and thanked CDA for coming back for another event.*

*Supervisor Thomson thanked CDA for the event.*

*Chair Vasquez commented on past efforts by former Supervisors Linda Seifert.*

**On motion of Supervisor Hannigan, seconded by Supervisor Thomson, the Board approved an Appropriation Transfer Request increasing appropriations by \$75,000 as matching funds for CDA Cares March 2019 dental program to be held in Solano County and offset by unanticipated property tax revenue. So ordered by 5-0 vote.**

21 [18-774](#)

Consider and appoint the Board of Supervisors' member and alternate to the Napa/Solano Area Agency on Aging oversight board; Review and approve the recruitment process and timeline for the remaining two Board appointed oversight board members and alternates and the advisory council members; and Consider and select an oversight board meeting date/time/location in December 2018

Attachments: [A - Application form](#)  
[Minute Order](#)

*Principal Management Analyst Debbie Vaughn introduced the item and provided an update on the activities and efforts that were taking place for the Area Agency on Aging (AAA) for Solano and Napa counties.*

*In response to a question from Chair Vasquez, Ms. Vaughn noted that there were three full time employees and some part time assigned for the account manager.*

*Ms. Vaughn continued to provide information on the activities of staff concerning the creation of the oversight board.*

*In response to questions from Chair Vasquez, Ms. Vaughn noted that applications for the oversight board would be posted online and would note the deadline to apply, as well as when the first meeting date would take place.*

*Supervisor Hannigan requested that the first meeting date be on December 5, 2018.*

*In response to a question from Chair Vasquez, Ms. Vaughn noted that the oversight board had to be up and running in order for the agency to function and advised that the AAA Advisory Council appointment process would begin right after that. She advised that the AAA had to be up and running by January 1, 2019.*

*Supervisor Spering thanked staff for their efforts on the AAA. He noted that the largest number of people being served in the County was in Vallejo and recommended Supervisor Hannigan and Supervisor Brown to be appointed to the oversight board.*

*Supervisor Thomson thanked the staff for their efforts and commented in support of Supervisor Brown being appointed as the primary and Supervisor Hannigan as the alternate.*

*Supervisor Hannigan commented that most people receiving safety net services were in her district and that she was in agreement with Supervisor Brown being the primary and herself the alternate.*

***On motion of Supervisor Thomson, seconded by Supervisor Spering, the Board appointed Supervisor Brown as the primary and Supervisor Hannigan as the alternate representatives to the Napa/Solano Area Agency on Aging oversight board. So ordered by 5-0 vote.***

*In response to a question from Ms. Vaughn, Supervisor Brown advised that she was ok with a December 5th meeting date and with the recruitment process and timeline for the remaining two Board appointed oversight board members and alternates and the advisory council members.*

*In response to a question from Chair Vasquez, Ms. Vaughn noted that she would provide information back to the Board regarding the term lengths and appointments of the AAA Oversight Board .*

*In response to a question from Supervisor Spering, Vaughn noted that there was not a current advisory committee and that staff had sent the prior committee members a notice about recruitment for the new committee.*

**Approved**

- 22**      **18-773**      Receive the Audit Report of the Solano County Fair for the years ended December 31, 2017 & 2016

Attachments:      [A - SCF Audit Report](#)  
                              [B - SCF Mgmt Memo](#)  
                              [C - SCF Mgmt Memo Addendum](#)  
                              [Minute Order](#)

*Auditor-Controller Simona Padilla-Scholtens introduced the item.*

*Audit Manager Kirk Starkey provided an overview of the audit report of the Solano County Fair for the years ending December 31, 2017 and 2016.*

*In response to a question from Supervisor Hannigan, Ms. Padilla-Scholtens noted that issues with lack of detailed information on cost center accounting had been taking place for a long time and that the reporting needed to include allocation of administrative overhead.*

*Supervisor Hannigan noted that the fair had been operating at a loss and that there are problems with the agreement between the County and the Solano County Fair Association (SCFA).*

*Ms. Padilla-Scholtens noted that cash was down to \$190,000 at end of 2017 and advised that there was a need to look at this, to better spell out the management agreement and to require cost accounting data moving forward.*

*In response to a question from Chair Vasquez, Ms. Padilla-Scholtens noted that the SCFA had chosen to fund the pension liability on a pay as you go method and advised that this would need to be looked into further to determine whether there was an obligation by the County regarding the SCFA pensions.*

*Chair Vasquez commented on the liability obligations, noting similarity with the pension obligation of the courts.*

*Supervisor Hannigan commented on concerns that pension obligations are not recognized by the SCFA and the lack of staffing adjustments by the SCFA even though the length of the fair event had been reduced.*

*Ms. Padilla-Scholtens noted that the SCFA made payments directly to CalPERS and that staff was working with management to address issues.*

*In response to a question from Supervisor Spering, Ms. Padilla-Scholtens advised that it was time to look at what the Board wanted the SCFA to manage, to decide on the structure of the agreement and to require cost center accounting with full accounting of all cost centers.*

*Supervisor Spering commented on the financial analysis of the fair.*

*Ms. Padilla-Scholtens noted that the financial analysis on page 7 was for the entire fair but not the association.*

*In response to questions from Supervisor Spering, Ms. Padilla-Scholtens note that the fair was currently operating in the red and recommended starting with requiring cost center accounting, fully allocating administrative overhead and analyzing costs by functional area to determine where money was being lost in order to start changing the current trends.*

*Supervisor Thomson commented on the need for the better accounting to have come to the Board before now and asked about subsidies.*

*Ms. Padilla-Scholtens noted that the only subsidy was the .33 money.*

*In response to a question from Supervisor Thomson, Ms. Padilla-Scholtens advised that all of the rentals were fair revenue and stayed with the fair to offset some of the costs.*

*Supervisor Thomson noted that the revenue was by agreement, therefore it would be a subsidy. He advised that he would not be supportive of putting money into a fair that was continuing to go into the red. He commented on the need to have the Auditor come back with SCFA to the Board to provide the true costs of the fair and to figure out who is paying what so that the Board could make a final decision about the fair.*

*In response to questions from Supervisor Thomson, Ms. Padilla-Scholtens advised that there was 4-6 cost centers for the fair and that requested cost center reporting information had been asked for 6 weeks ago but was not provided prior to the report being presented.*

*Supervisor Hannigan commented that the process wasn't working and noted that a challenge the fair management had was that they don't have expertise to make the shift in reporting. She commented on the importance of moving forward to have more oversight over the fair and look at what path to take to fix the issue. She noted that some changes had already taken place.*

*Ms. Padilla-Scholtens advised that staff had assisted with putting a cost center accounting structure in place approximately 10 to 15 years ago and that the same issues were brought up many years ago. She then noted that the administrative overhead was being provided as its own cost center, not allocated across cost centers, and that there was a need to have it allocated.*

*Supervisor Spering noted that the first step was whether the fair should be continued and if the County and SCFA decided that it should be continued, then the second question needed to be how to do it. He commented that the SCFA needed to take a look at how they operated and restructure.*

*Ms. Padilla-Scholtens advised that the Board needed to decide on what it wanted the agreement with the SCFA to include and what it wanted the SCFA to continue to do.*

*Supervisor Spering advised that the first step was to determine whether the fair was to continue and if so, then look at which organization the fair would be ran by and how. He noted that there needed to be a discussion by the SCFA on how to reorganize and meet the challenges of the fair.*

*Chair Vasquez commented on the need to look at responsibilities, cost allocations and CalPERS obligations and come up with a different set of rules moving forward.*

*Supervisor Spering recommended a joint meeting of the Board and SCFA to discuss the issues. He commented on the need for financial, redevelopment and entertainment disciplines appointed to the SCFS. He advised that a performance audit of the SCFA would be needed and felt that it would assist with determining what needed to change. Lastly, he commented on the need for the SCFA to be willing to change.*

*Supervisor Hannigan commented on the need for someone in the Auditor's office to be assigned to the fair to oversee the accounting process.*

*Ms. Padilla-Scholtens advised that the fair controller could be required to submit a report monthly at the cost center level that could be reviewed by the Auditor for any issues. She noted that the SCFA had its own reporting system and would have to email the report to the Auditor.*

*In response to a question from Supervisor Hannigan, Ms. Padilla-Scholtens advised that there could be a discussion with the SCFA about entering its financial reporting information into the County's system.*

*Supervisor Thomson commented on the need for the SCFA to change and noted his agreement with having a meeting with the SCFA to determine what it wanted to do and how to move forward to prevent losses.*

*Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:*

A) Mike Ioakimedes, CEO of SCFA, commented on the need to separate county assets from the SCFA balance sheets and advised that the challenge was that there was a need to figure out what the SCFA relationship was to the County. He noted that the SCFA will be looking at this on November 14th. He also noted that the SCFA had no direct relationship with CalPERS.

Ms. Padilla-Scholtens noted that SCFA staff reported its data to the Auditor staff who then reported it to CalPERS.

Mr. Ioakimedes noted that any relationship with CalPERS was through the County and that the pension liability was calculated and disseminated to the SCFA by the Auditor.

In response to a question from Chair Vasquez, Ms. Padilla-Scholtens noted that GASB reporting requirements did apply that it was up to the entity to decide how to deal with the pension liability.

Mr. Ioakimedes advised that SCFA was already moving in the direction the Board was indicating and that he would get more information in the next week.

In response to questions from Supervisor Spering, Mr. Ioakimedes noted that the SCFA was maintaining buildings and that AB1499 enabled funds to start coming in beginning the spring of 2019 for deferred maintenance. He advised that revenue generated on site was only in terms of maintenance.

Supervisor Spering commented on the possibility of transferring assets from the SCFA ledger and asked if the move would also transfer maintenance funds to the County.

Mr. Ioakimedes noted that it conceptually could but that the funding mechanism had not yet started.

In response to comments from Chair Vasquez, Ms. Padilla-Scholtens advised that records maintained at the fairgrounds by the controller were the books of the Solano County Fair and that keeping the records was a requirement of the agreement between the County and the SCFA. She noted that the books of the fair belonged to the County and that the assets were on the books because of this. She then advised that money received by SCFA for the buildings was on behalf of the County and that the money would go to the County if the management went back to the County.

Supervisor Spering noted a need for the SCFA to be willing to change how it operated.

Supervisor Thomson commented on the need to look at every place to cut costs when an organization was in trouble and asked if the Business Development Manager position could be cut.

*Mr. Ioakimedes advised that the SCFA was not anticipating filling the position and would be evaluating the position of Chief Financial Officer position to bring in an accounting type person instead. He noted that the SCFA would be looking at everything and commented on the need for a month to month relationship with the Auditor instead of waiting on audits.*

**Received**

23

[18-758](#)

Receive a verbal update on the status of the Solano County Fair Governance Subcommittee comprised of Supervisors Monica Brown and Skip Thomson

Attachments:     [A - Fair Governance Subcommittee Agendas](#)  
                          [B - Fairgrounds Management Agreement](#)  
                          [C - SCFA By-Laws](#)  
                          [Minute Order](#)

*Assistant County Administrator Nancy Huston provided an overview of the status of the Solano County Fair Governance Subcommittee activities.*

*Chair Vasquez advised that the SCFA Board of Directors could operate with a five person board.*

*In response to a question from Supervisor Hannigan, Ms. Huston noted that the draft bylaws would eventually be brought to the Board for final approval in conjunction with the fair management agreement.*

*Supervisor Thomson advised that there was a conflict between the SCFA Board of Directors' subcommittee and the Board of Supervisors' subcommittee regarding the appointment process for the SCFA Board of Directors. He noted that the SCFA Directors were busy and sit on a number of other subcommittees and requested that the number of the appointments to the SCFA Board of Directors be looked at later.*

*Supervisor Brown commented that there was a conflict with the bylaws and noted that the subcommittees had been talking about the footprint of the fair.*

*Supervisor Thomson asked that the subcommittee meeting be moved as he had a conflict due to the Delta Stewardship Council.*

*Ms. Huston advised that staff would work with the Supervisors' calendars to reschedule the meeting.*

*Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:*

*A) Mike Ioakimedes, CEO of the SCFA, commented on the bylaws and the need for a strong structure and a few more people at the top to assist the SCFA.*

**Received**

24      [18-759](#)      Receive an update on the Solano360 project and the Fairgrounds Demolition Project at the Solano County Fairgrounds in Vallejo

*Attachments:*      [A - Site Map](#)  
                                 [B - List of Structures for Demolition](#)  
                                 [C - Land Use Maps](#)  
                                 [Minute Order](#)

*Principal Management Analyst James Bezek provided an overview of the status on the Solano360 project and the Fairgrounds Demolition Project at the fairgrounds.*

*In response to a question from Supervisor Hannigan, Mr. Bezek noted that staff was working on a website and layout for the sign to advertise for the site and then would be finalizing a location and installation of the sign.*

*Assistant County Administrator Nancy Huston advised that staff was working very closely with the City of Vallejo on this project and was also working on improving fencing area around the demolition to keep the area clean and maintained.*

*In response to a question from Supervisor Spering, Ms. Huston noted that staff was looking at the accounting to see if there was any savings with the demolition and would be bringing any opportunities for other activities back to the Board.*

*Supervisor Spering commented on the need for the demolition site be groomed and cleaned up and asked that staff bring back the savings for direction from the subcommittee before any money was spent on the fence or anything else.*

**Received**

## **RECESS**

*This meeting of the Solano County Board of Supervisors recessed at 12:27 P.M. to Closed Session and reconvened at 2:00 P.M. All members were present and Chair Vasquez presided.*

*Chair Vasquez advised that there was no report out from Closed Session.*

2:00 P.M.

- 25      [18-762](#)      Conduct a noticed public hearing to consider adoption of a resolution approving Minor Subdivision Application No. MS-18-04 of Edward Kenneth Jr. & Cheryl Schroeder to subdivide 82 gross acres under Williamson Act Contract No. 254 in to two parcels (Will remain under Contract No. 254) located at 8307 Schroeder Road, 1.5 miles west of the City of Dixon, zoned Exclusive Agriculture - 40 acre minimum (A-40) (Continued from November 6, 2018 meeting)

*Attachments:*      [A - Location Map](#)  
                          [B - Resolution](#)  
                          [C - Tentative Parcel Map](#)  
                          [D - CEQA Notice of Exemption](#)  
                          [E - Public Hearing Notice](#)  
                          [F - Presentation](#)  
                          [Adopted Resolution](#)  
                          [Minute Order](#)  
                          [Minute Order](#)

*Director of Resource Management Bill Emlen advised that staff had received a request from the applicant for a continuance to December 11, 2018.*

*Chair Vasquez opened the public hearing. There were no public comments.*

*Chair Vasquez closed the public hearing.*

**On motion of Supervisor Brown, seconded by Supervisor Hannigan, the Board continued this item to the December 11, 2018 Board meeting as requested by the applicant. So ordered by 5-0 vote.**

- 26      [18-764](#)      Conduct a public hearing to consider adoption of a 45-day Interim Urgency Ordinance prohibiting temporary cannabis events in unincorporated Solano County (4/5 vote required); and Consider setting a public hearing on December 11, 2018 to consider further action on the urgency ordinance or a possible permanent ordinance addressing temporary cannabis events

*Attachments:*      [A - Ordinance](#)  
                          [Adopted Ordinance](#)  
                          [Minute Order](#)

*Director of Resource Management Bill Emlen introduced the item.*

*Senior Planner Karen Avery provided an overview of the item.*

**On motion of Supervisor Thomson, seconded by Supervisor Brown, the Board approved reading the proposed 45-day Interim Urgency Ordinance prohibiting temporary cannabis events in unincorporated Solano County by title only and waived further reading by a majority vote. So ordered by 5-0 vote.**

*Chair Vasquez opened the public hearing.*

*In response to a question from Chair Vasquez, Mr. Emlen advised that the ordinance would freeze things until the matter of the guidelines for commercial cannabis activities could be determined.*

*In response to a question from Supervisor Hannigan, Mr. Emlen advised that the intent was for staff to come back with an initial assessment and noted that preliminary feedback now was fine.*

*Supervisor Hannigan commented on the need to get to a decision quickly.*

*Supervisor Brown commented on prior discussions regarding cannabis events requiring the applications to come back to the Board for approval.*

*Supervisor Hannigan commented on the last cannabis event at the fairgrounds, noting that it was smoke-free with no consumption.*

*In response to a question from Supervisor Hannigan regarding the need for the moratorium, Ms. Avery advised that the moratorium would clarify the process.*

*Chair Vasquez noted that the moratorium would give staff time to develop guidelines.*

*Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:*

*A) Mike Ioakimedes, CEO of the Solano County Fair Association, commented on the SCFA guidelines for cannabis events and noted that the permit was dependent on local authorization before an event could happen.*

*Chair Vasquez commented that there needed to be guidelines in place first.*

*Mr. Ioakimedes noted that the applicant would have to come to the Board before it could go to the state.*

*Mr. Emlen advised that there needed to be a process in place first.*

*Chair Vasquez closed the public hearing.*

**On motion of Supervisor Spering, seconded by Supervisor Hannigan, the Board adopted Ordinance No. 2018-1800, a 45-day Interim Urgency Ordinance prohibiting temporary cannabis events in unincorporated Solano County; and Set a public hearing on December 11, 2018 to consider further action on the urgency ordinance or a possible permanent ordinance addressing temporary cannabis events. So ordered by 5-0 vote.**

**Enactment No: Ordinance 2018-1800**

**BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

*Chair Vasquez invited members of the Board to make comments or reports on meetings. The following comments were received:*

*A. Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Rose Seto, an active member of the Vallejo community.*

*B. Supervisor Brown provided information on voting by provisional ballot for those that forgot to vote by mail.*

*C. Supervisor Thomson requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Patricia Yates, an active member of the Vacaville community.*

**ADJOURN:**

*This meeting of the Solano County Board of Supervisors adjourned at 2:15 P.M. in memory of Rose Seto and Patricia Yates. Next meeting of the Solano County Board of Supervisors will be November 13, 2018 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.*

\_\_\_\_\_  
JOHN M. VASQUEZ, Chair  
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk