

RESOLUTION NO. 2025-83

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PLANNING SERVICES DIVISION

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Resource Management Planning Services Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-B to Solano County Code section 11-110.4, to be effective on July 1, 2025.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 22, 2025 by the following vote:

AYES:	SUPERVISORS	<u>James, Brown, Williams, Vasquez, and Chair Mashburn</u>
NOES:	SUPERVISORS	<u>None</u>
EXCUSED:	SUPERVISORS	<u>None</u>



MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

ATTEST:
BILL EMLLEN, Clerk
Solano County Board of Supervisors

By: 
Alicia Draves, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
PLANNING DIVISION									
2912-01	Agricultural Preserve Application	4	\$1,671	\$1,677.14	\$1,671			Gov 65104	Initial non-refundable deposit includes up to 7.25 hours of service
2912-02	Agricultural Preserve Cancellation Petition	0	\$5,071	\$5,089.26	\$5,071			Gov 51281.1	Initial non-refundable deposit includes up to 22 hours of service
2912-03	Alquist-Priolo Proposal Processing	0	\$1,325	\$1,330.15	\$1,325			PRC 2625	Initial non-refundable deposit includes up to 5.75 hours of service
2912-04	Design Review	1	\$1,325	\$1,330.15	\$1,325			Gov 65909.5	Initial non-refundable deposit includes up to 5.75 hours of service
2912-04.1	Waiver of Architectural Standards	6	\$519	\$520.49	\$519			Gov 65909.5	Hourly rate will be charged after 2.25 hours of service
2912-05	Business License Review - Tier 2	20	\$230	\$231.33	\$230			Cal. Business & Professions Code §16100	For businesses with Annual Gross Income greater than \$15,000
2912-05.1	Business License Renewal Review - Tier 2	280	\$138	\$138.80	\$138			Cal. Business & Professions Code §16100	For businesses with Annual Gross Income greater than \$15,000
2912-05.2	Business License New/Renewal Review-Veteran Exemption	2	\$0	\$231.33	\$0			Cal. Business & Professions Code §16102	
2912-05.3	Business License Review - Tier 1	7	\$58	\$231.33	\$58			Cal. Business & Professions Code §16102	For businesses with Annual Gross Income \$15,000 or less
2912-05.4	Business License Renewal Review - Tier 1	15	\$35	\$138.80	\$35			Cal. Business & Professions Code §16102	For businesses with Annual Gross Income \$15,000 or less
2912-06	Development Agreement (New) (Deposit)	0	\$13,829	\$13,879.80	\$13,829			Gov 65104	Initial non-refundable deposit includes up to 60 hours of service
2912-07	Development Agreement Revision (Deposit)	0	\$2,397	\$2,405.83	\$2,397			Gov 65104	Initial non-refundable deposit includes up to 10.4 hours of service
2912-08	Environmental Review - Initial Study (Deposit)	15	\$1,083	\$1,087.25	\$1,083			PRC 21089(a)	Hourly rate will be charged after 4.7 hours of service
2912-09	Environmental Review - Negative Declaration (Deposit)	10	\$3,227	\$3,238.62	\$3,227			PRC 21089(a)	Hourly rate will be charged after 14 hours of service
2912-11	Negative Declaration Mitigation Monitoring (Deposit)	2	\$2,397	\$2,405.83	\$2,397			PRC 21089(a)	Hourly rate will be charged after 10.4 hours of service
2912-12	Environmental Review - Process EIR (20% of Contract) (Deposit)	0	Varies	Varies	Varies			PRC 21089(a)	Varies - based estimated time for specific project and hourly rate
2912-14	General Plan Amendment - Merit Hearing (Deposit)	0	\$5,301	\$5,320.59	\$5,301			Gov 65104	Initial non-refundable deposit includes up to 23 hours of service

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-15	General Plan Amendment - Completed Application (Deposit)	0	\$7,952	\$7,980.89	\$7,952			Gov 65104	Initial non-refundable deposit includes up to 34.5 hours of service
2912-16	Contracted General Plan Amendment (Composite Hourly Rate or 20% of Contract) (Deposit)	0	Varies	Varies	Varies			Gov 65104	Varies - based estimated time for specific project and hourly rate
2912-17	Marsh Development Permit (MDP) Application with Use Permit (Deposit)	1	\$1,325	\$1,330.15	\$1,325			PRC 29520(b)	Initial non-refundable deposit includes up to 5.75 hours of service
2912-18	MDP Application - Zoning Administrator (ZA) (Deposit)	1	\$3,572	\$3,585.62	\$3,572			PRC 29520(b)	Initial non-refundable deposit includes up to 15.5 hours of service
2912-19	MDP - ZA Revision (Deposit)	0	\$968	\$971.59	\$968			PRC 29520(b)	Initial non-refundable deposit includes up to 4.2 hours of service
2912-20	MDP - ZA Extension (Deposit)	0	\$945	\$948.45	\$945			PRC 29520(b)	Initial non-refundable deposit includes up to 4.1 hours of service
2912-21	MDP Application - Planning Commission (Deposit)	0	\$6,626	\$6,650.74	\$6,626			PRC 29520(b)	Initial non-refundable deposit includes up to 28.75 hours of service
2912-22	MDP - Planning Commission Revision (Deposit)	0	\$2,120	\$2,128.24	\$2,120			PRC 29520(b)	Initial non-refundable deposit includes up to 9.2 hours of service
2912-23	MDP - Planning Commission Extension	0	\$1,844	\$0.00			DELETE	PRC 29520(b)	DELETE
2912-24	Mutual Agreement - Utility Lines/Facilities	0	\$6,626	\$6,650.74	\$6,626			Gov 65104	Initial non-refundable deposit includes up to 28.75 hours of service
2912-25	Policy Plan Overlay (PPO) (Deposit)	1	\$5,992	\$6,014.58	\$5,992			Gov 65909.5	Initial non-refundable deposit includes up to 26 hours of service
2912-27	PPO: Extension to Exercise (Deposit)	0	\$1,844	\$1,850.64	\$1,844			Gov 65909.5	Initial non-refundable deposit includes up to 8 hours of service
2912-28	PPO: Revision (Deposit)	1	\$2,397	\$2,405.83	\$2,397			Gov 65909.5	Initial non-refundable deposit includes up to 10.4 hours of service
2912-29	Performance Standards (Composite Hourly Rate applied) (Deposit)	3	\$2,651	\$2,660.30	\$2,651			Gov 65909.5	Initial non-refundable deposit includes up to 11.5 hours of service
2912-30	Review & Report as required by Permit	0	\$922	\$925.32			DELETE	Gov 65909.5	DELETE
2912-31	Reclamation Plan Application	1	\$8,067	\$8,096.55	\$8,067			Gov 65104	Initial non-refundable deposit includes up to 35 hours of service
2912-32	Reclamation Plan Application with Use Permit	1	\$3,227	\$3,238.62	\$3,227			Gov 65104	Hourly rate will be charged after 14 hours of service
2912-33	Reclamation Plan Annual Site Visit	7	\$1,613	\$1,619.31	\$1,613			Gov 65104	Initial non-refundable deposit includes up to 7 hours of service

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-33.1	Interim Reclamation Management Plan	0	\$1,613	\$1,619.31	\$1,613			Gov 65104	Initial non-refundable deposit includes up to 7 hours of service
2912-33.2	Interim Reclamation Management Plan Renewal	0	\$807	\$809.66	\$807			Gov 65104	Hourly rate will be charged after 3.5 hours of service
2912-34	Planning Commission (PC) Interpretation (Deposit)	0	\$2,132	\$2,139.80	\$2,132			Gov 65909.5	Initial non-refundable deposit includes up to 9.25 hours of service
2912-35	Pre-Application Consultation	0	\$230	\$462.66	\$463		√	Gov 65104	Initial non-refundable deposit includes up to 1 hour of service
2912-36	Rezoning Petition (Deposit)	5	\$5,301	\$5,320.59	\$5,301			Gov 65909.5	Initial non-refundable deposit includes up to 23 hours of service
2912-37	Specific Plan Review (Deposit)	0	\$5,589	\$5,609.75	\$5,589			Gov 65456	Initial non-refundable deposit includes up to 24.25 hours of service
2912-38	Sign Permit	3	\$714	\$717.12	\$714			Gov 65909.5	Hourly rate will be charged after 3.1 hours of service
2912-38.1	Sign Permit submitted with Use or Minor Use Permit	3	\$357	\$358.56	\$357	√		Gov 65909.5	Hourly rate will be charged after 1.55 hours of service
2912-39	Subdivision - Lot Line Adjustment	4	\$2,305	\$2,313.30	\$2,305			Gov 66451.2	Initial non-refundable deposit includes up to 10 hours of service
2912-40	Subdivision - Minor Subdivision Tentative Map (Deposit)	5	\$4,656	\$4,672.87	\$4,656			Gov 66451.2	Initial deposit includes up to 20.2 hours of service (can be refunded per law)
2912-41	Subdivision - Revision to approved Tentative Parcel Map (Deposit)	0	\$1,325	\$1,330.15	\$1,325			Gov 66451.2	Initial deposit includes up to 5.75 hours of service (can be refunded per law)
2912-42	Subdivision - Parcel Map Waiver	0	\$807	\$809.66	\$807			Gov 66451.2	Hourly rate will be charged after 3.5 hours of service
2912-43	Minor Subdivision - Extension of Parcel Map Filing	0	\$807	\$809.66	\$807			Gov 66451.2	Hourly rate will be charged after 3.5 hours of service
2912-44	Major Subdivision - Tentative Map (Deposit)	2	\$6,684	\$6,708.57	\$6,684			Gov 66451.2	Initial deposit includes up to 29 hours of service (can be refunded per law)
	Contracted work on Major Subdivision (Composite Hourly Rate or 20% of Contract) (Deposit)		Varies	Varies	Varies			Gov 66451.2	Varies - based estimated time for specific project and hourly rate
2912-45	Major Subdivision - Review of Revised Tentative Map (Deposit)	0	\$2,651	\$2,660.30	\$2,651			Gov 66451.2	Initial deposit includes up to 10 hours of service (can be refunded per law)

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26

RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-46	Revision to Approved Tentative Map (Deposit)	0	\$2,535	\$2,544.63	\$2,535			Gov 66451.2	Initial deposit includes up to 11 hours of service (can be refunded per law)
2912-47	Major Subdivision - Extension of Filing Date for Final Map	0	\$1,867	\$1,873.77	\$1,867			Gov 66451.2	Hourly rate will be charged after 8.1 hours of service
2912-48	Recordation of Certificate of Compliance	10	\$714	\$717.12	\$714			Gov 66451.2	Hourly rate will be charged after 3.1 hours of service
2912-49	Reversion to Acreage	0	\$1,844	\$1,850.64	\$1,844			Gov 66499.14	Initial non-refundable deposit includes up to 8 hours of service
2912-50	Minor Use Permit Application (Deposit)	6	\$2,397	\$2,405.83	\$2,397			Gov 65909.5	Initial non-refundable deposit includes up to 10.4 hours of service
2912-51	Minor Use Permit Renewal (Deposit)	0	\$714	\$1,040.99	\$1,041		√	Gov 65909.5	Initial non-refundable deposit includes up to 3.1 hours of service
2912-52	Minor Use Permit Application - Minor Revision (Deposit)	1	\$1,198	\$1,202.92	\$1,198			Gov 65909.5	Initial non-refundable deposit includes up to 5.2 hours of service
2912-62	Minor Use Permit- Amendment (Deposit)	3	\$1,982	\$1,989.44	\$1,982			Gov 65909.5	Initial non-refundable deposit includes up to 8.6 hours of service
2912-64	Minor Use Permit - Agriculture (Deposit)	2	\$1,798	\$1,804.37	\$1,798			Gov 65909.5	Initial non-refundable deposit includes up to 7.8 hours of service
2912-53	Use Permit Application - Planning Commission (PC) (Deposit)	6	\$5,992	\$6,014.58	\$5,992			Gov 65909.5	Initial non-refundable deposit includes up to 26 hours of service
2912-54	Use Permit Application - Renewal (Deposit)	3	\$749	\$1,040.99	\$1,041		√	Gov 65909.5	Initial non-refundable deposit includes up to 3.25 hours of service
2912-55	Use Permit - Minor Revision (Deposit)	2	\$3,595	\$3,608.75	\$3,595			Gov 65909.5	Initial non-refundable deposit includes up to 15.6 hours of service
2912-65	Use Permit - Agriculture (Deposit)	4	\$4,437	\$4,453.10	\$4,437			Gov 65909.5	Initial non-refundable deposit includes up to 19.25 hours of service
2912-73	Use Permit - Amendment P.C. (Deposit)	1	\$4,264	\$4,279.61	\$4,264			Gov 65909.5	Initial non-refundable deposit includes up to 17.25 hours of service
2912-56	Variance Permit Application	2	\$1,982	\$1,989.44	\$1,982			Gov 65909.5	Initial non-refundable deposit includes up to 8.6 hours of service
2912-58	Appeal to Planning Commission or Board of Supervisors	1	\$150		\$150			Gov 65104	Board set fee

COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26

RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
	Public Nuisance Hearing Deposit	1	\$150	\$1,121.44	\$150 \$0			Gov 25845	Fee is an initial deposit that will be applied to actual costs. Cost estimate is the minimum amount for an appeal to the Hearing Officer. Actual costs may be higher.
2912-60	Zone Text Amendment (Deposit)	3	\$5,301	\$5,320.59	\$5,301			Gov 65909.5	Initial non-refundable deposit includes up to 23 hours of service
2912-61	Administrative Permit	3	\$1,198	\$1,202.92	\$1,198			Gov 65909.5	Initial non-refundable deposit includes up to 5.2 hours of service
2912-66	Building Permit Plan Review (BPPR) - New Residential Bldg	45	\$461	\$462.66	\$461			Gov 65104	
2912-66.1	BPPR - New Commercial/Industrial (major)	10	\$599	\$601.46	\$599			Gov 65104	
2912-66.2	BPPR - New Commercial/ Industrial (minor)	8	\$599	\$601.46	\$599			Gov 65104	
2912-66.3	BPPR Residential Addition/Remodel	35	\$254	\$254.46	\$254			Gov 65104	
2912-66.5	BPPR - Swimming Pool	10	\$138	\$138.80	\$138			Gov 65104	
2912-66.6	BPPR - Accessory Structure - Barn, Garage, Carport, or Similar	35	\$484	\$485.79	\$484			Gov 65104	
2912-66.7	BPPR - Conversion of Accessory Structure	10	\$484	\$485.79	\$484			Gov 65104	
2912-66.10	BPPR Structures Other than Building (includes ground mount photovoltaic systems)	35	\$254	\$254.46	\$254			Gov 65104; Gov 66015(a)(2) & (b)(2)	
2912-67	Composite Staff Hourly Rate	N/A	\$230	\$231.33	\$230			SCC 11-110.4	hourly rate
2912-69	ALUC Staff Review	5	\$254	\$254.46	\$254			Gov 65104	ALUC set fee
2912-74	Address Assignment and Road Name	44	\$254	\$254.46	\$254			Gov 65104	Hourly rate will be charged after 1.1 hour of service
2912-76	Initiate EIR Process (NOP,RFQ, Consult. select) (Deposit)	2	\$8,873	\$8,906.21	\$8,873			PRC 21089(a)	Initial non-refundable deposit includes up to 38.5 hours of service
2913-01	Solid Waste Planning Fee	N/A	\$50,000	\$50,000.00	\$50,000			PRC 41901	Board set fee
2913-02	Solid Waste Mitigation Fee	N/A	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled			PRC 41901	Board set fee
2912-63	Administrative Permit - Agriculture (Deposit)	2	\$899	\$902.19	\$899			Gov 65909.5	Initial non-refundable deposit includes up to 3.9 hours of service

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2025/26	Current Fee per Unit	Actual Cost per Unit	Rec'md Fee/Unit 2025/26	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-74	Administrative Permit - Type II Home Occupation	5	\$138	\$138.80	\$138			Gov 65909.5	Hourly rate will be charged after 0.6 hours of service
2912-75	Administrative Permit - Farm Stand	3	\$0	\$231.33	\$231	√		Gov 65909.5	-
2912-77	Zoning Clearance	5	\$277	\$277.60	\$277			Gov 65909.5	Hourly rate will be charged after 1.2 hour of service
2912-78	Exception Request - Outdoor Cannabis Cultivation	0	\$530	\$532.06	\$530			Gov 65909.5	Initial non-refundable deposit includes up to 2.3 hours of service

For all fees: Staff time exceeding 100% of the per unit hours is subject to billing at the Composite Hourly Rate.
Fees marked as deposits are considered an initial, non-refundable deposit, and an additional fee deposit will be required prior to completion of work if it is determined that staff time covered by initial fee deposit will be exceeded.
The Application Filing Fee for an after-the fact entitlement is double the adopted fee not to exceed \$1,000.