

**SECOND AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO and INNOVATIVE HEALTH SOLUTIONS**

This Second Amendment (“Second Amendment”) is entered into as of the 4th day of March 2025, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and INNOVATIVE HEALTH SOLUTIONS, ("Contractor").

1. Recitals

A. The parties entered into a contract dated July 1, 2024 (the “Contract”), in which Contractor agreed to provide Congregate Meals.

B. The County now needs to Amend the Budget for Fiscal Year 2024/2025.

C. The parties amended the Contract (First Amendment) on September 4, 2024, to amend the budget of the Contract.

D. This Second Amendment represents an increase of \$94,282 to the Contract.

E. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Amount of Contract

Section 3 is deleted in its entirety and replaced with: The maximum amount of this Contract is \$589,541.

B. Scope of Work

Section 5 of Exhibit A is deleted in its entirety and replaced with:

5. Units of Service Requirements for Congregate Meal Contracted Services:

5.1	Congregate Meals:	16,500 Meals Served
	Unduplicated Seniors:	200

5.1.1 Units of service will be reviewed monthly by AAA staff. If at the end of the first quarter, the units of service are not within 10% of the planned number, a corrective action plan will be requested of the subcontractor. If at the end of the second quarter, the units of service are still not within 10% of the planned year to date number, the County retains the right to reallocate the funds for the contracted service.

C. Budget.

Exhibit B-2 is deleted in its entirety and replaced with the attached Budget incorporated into this Second Amendment as Exhibit B-3


3. Effectiveness of Contract.

Except as set forth in this Second Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

INNOVATIVE HEALTH SOLUTIONS

By: _____
Bill Emlen
County Administrator

By: *Norma Lisenko*  03/04/2025
02:38 PM EST

Norma Lisenko
Executive Director

APPROVED AS TO FORM

By: *Megan Callaway*  03/04/2025
03:47 PM EST

Deputy County Counsel

EXHIBIT B-3
BUDGET DETAIL

Contractor: Innovative Health Solutions				
Funding Description: Fed IIIC-1				
Program/Service Type: Congregate Meals				
CFDA No.: 93.045				
A. BUDGETED COSTS				
Cost Category		CASH	IN-KIND	TOTAL
I. Personnel and Volunteers:				
<u>Title</u>	<u>Annual Wages</u>	<u>FTE</u>		
Program Manager	\$ 93,600.00	0.7560	\$ 70,760	\$ 70,760
Program Assistant/Volunteer Coordinator	62,400.00	0.7829	48,855	48,855
Data Analyst	114,400.00	0.0750	8,580	8,580
Site Coordinator (7 sites)	41,207.00	1.9119	78,782	78,782
Executive Director	216,320.00	0.1260	27,258	27,258
Registered Dietitian	83,200.00	0.1442	12,000	12,000
Special Project Advisor	166,400.00	0.1202	20,000	20,000
Fiscal Administrator	208,000.00	0.0577	12,000	12,000
Program Support	52,000.00	0.7643	39,742	39,742
Sub-Total			\$ 317,977	\$ 317,977
Payroll Taxes	Tax Rate: 9.00%		28,618	28,618
Employee Benefits	Benefit Rate: 14.00%		44,517	44,517
Sub-Total Personnel			\$ 391,112	\$ 391,112
<u>Title</u>				
Site Support Volunteers (7 sites)			\$ 55,493	\$ 55,493
Sub-Total - Volunteers			\$ -	\$ 55,493
Total Personnel and Volunteers			\$ 391,112	\$ 446,605
II. Operating Costs				
Program office and meeting supplies			\$ 3,000	\$ 3,000
Program materials (incl support brochures)			16,662	16,662
Equipment/Freezer			1,900	1,900
Total Operating Costs			\$ 21,562	\$ 21,562
A. TOTAL DIRECT COSTS			\$ 412,674	\$ 55,493
B. TOTAL INDIRECT COSTS	IC Rate: 10.00%		\$ 41,267	\$ 41,267
Subcontracted Direct Services				
Matax			\$ 10,000	\$ 10,000
Rasta Mama's Kitchen Soul Food			-	-
Alicia's Tamales Latin Cuisine			-	-
Drewskis			56,889	56,889
Trio Community Meals			68,711	68,711
C. TOTAL SUBCONTRACTED SERVICES COSTS			\$ 135,600	\$ -
TOTAL COSTS - CASH & IN-KIND			\$ 589,541	\$ 55,493
B. BUDGETED FUNDING				
Funding Category		CASH	IN-KIND	TOTAL
Nutrition Services Incentive Program (NSIP)		\$ 7,853		\$ 7,853
State Funding		110,180		110,180
Federal Funding		471,508		471,508
Required Matching Contributions		-	55,493	55,493
TOTAL FUNDING - CASH & IN-KIND		\$ 589,541	\$ 55,493	\$ 645,034