



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.gov

Meeting Minutes - Draft Planning Commission

Thursday, April 16, 2026

6:00 PM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Planning Commission met on April 16, 2026, in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 6:00pm

SALUTE TO THE FLAG

ROLL CALL

Present were Commissioners Paula Bauer, Kay Cayler, Hector De La Rosa, and Jonathan Richardson
Absent: Commissioner Loretta Gaddies

Solano County staff members present were Resource Director, James Bezek, Planning Manager, Allan Calder, Planning Technician, Jasper Gutkowski, County Surveyor, Chris Ferrucci, Deputy County Counsel, Holly Tokar, and Clerk, Priscilla Olney

APPROVAL OF AGENDA

The agenda was approved by affirmation.

APPROVAL OF THE MINUTES

The minutes of January 15, 2026, were approved by affirmation.

- 1 [26-326](#) Approve the minutes of the Planning Commission meeting of January 15, 2026.

Attachments: [January 15, 2026 PC Minutes - DRAFT](#)

ITEMS FROM THE PUBLIC:

Chairperson De La Rosa invited members of the public to speak on items not on the agenda. There were no speakers.

REGULAR CALENDAR

2 [PC 26-007](#)

Conduct a noticed public hearing to consider Use Permit application No. U-25-06, submitted by Harpinderjit Jassar DVM Inc., to convert a vacant religious facility to a veterinary facility on a 6.60-acre parcel at 4084 Suisun Valley Road in an unincorporated area of Solano County, north of the City of Fairfield within the Agriculture - Suisun Valley (A-SV-20) District. The project has been determined not to have a significant effect on the environment and is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 Existing facilities and Section 15303 New Construction or Conversion of Small Structures.

APN: 0027-200-200.

- Attachments:*
- [A - Draft Resolution](#)
 - [B – Project Description](#)
 - [C – Development Plans](#)
 - [D - Landscaping Plan](#)
 - [E – Design Narrative & Suisun Valley Design Guideline Adherence Form](#)
 - [F -Notice of Public Hearing](#)

Planning Manager, Allan Calder introduced Planning Technician, Jasper Gutkowski who presented Use Permit application No. U-25-06 to the Commission.

There were questions and comments from the Commissioners which were answered by Staff.

Chair De La Rosa opened the public hearing. There was one speaker, John Fisher.

On Motion by Commissioner Bauer and seconded by Commissioner Cayler, the Commission moved to approve U-25-06 subject to the findings and conditions of approval contained in Resolution No. 4755. So ordered by 4-0 vote.

3 [PC 26-008](#)

Conduct a noticed Public Hearing to consider zone text amendment ZT-26-03, which would amend Chapter 28 (Zoning Regulations) of the Solano County Code to correct typographical errors, update and revise definitions and sections pertaining to short-term and long-term rental lodgings to further clarify the Short-Term Rental Ordinance in the unincorporated Solano County; the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3)

- Attachments:*
- [A - Resolution Clean Ordinance](#)
 - [B - Resolution Redline Ordinance](#)
 - [C - Public Notice](#)

Planning Manager, Allan Calder presented Zone Text Amendment ZT-26-03 to the Commission.

There were questions and comments from the Commissioners which were

answered by Staff. Chair De La Rosa requested one change for an additional definition of the term "lodging".

Chair De La Rosa opened the public hearing. There were no speakers.

On Motion by Commissioner Richardson and seconded by Commissioner Bauer, the Commission moved to recommend that the Board of Supervisors approve Zone Text Amendment ZT-26-03 with one change to add a definition of "lodging". So ordered by 4-0 vote.

4 **[PC 26-009](#)**

NOMINATION and ELECTION of Chair and Vice-Chair for the ensuing year

Attachments: [Planning Commission appointment & attendance report \(2025\)](#)

Chairperson Cayler made a motion of Commissioner De La Rosa as Chair for another term; Commissioner Bauer seconded the motion.

On motion of Chairperson Cayler, seconded by Commissioner Bauer, the Commission elected Commissioner De La Rosa as Chair for another ensuing year by unanimous vote.

Chairperson Bauer made a motion of Commissioner Richardson as Vice-Chair. Chair De La Rosa seconded the motion.

On motion of Chairperson Bauer, seconded by Chair De La Rosa, the Commission elected Commissioner Richardson as Vice-Chair for the ensuing year by unanimous vote.

ANNOUNCEMENTS AND REPORTS

There were no announcements.

ADJOURN

The meeting of the Solano County Planning Commission adjourned at 7:15 p.m. The next regular meeting is scheduled for May 7, 2026.