



Solano County

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Minutes - Draft Board of Supervisors

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Tuesday, November 7, 2023

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 7th day of November, 2023 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M.

ROLL CALL

Present were Supervisors Hannigan, Brown, Williams, Mashburn, and Chair Vasquez. Chair Vasquez presided. Also present were County Administrator Bill Emlen and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [23-885](#) Adopt and present a resolution and plaque of appreciation honoring Teri Ewell, Lactation Educator and Counselor, upon her retirement from Solano County with more than 26 years of dedicated public service in the Department of Health and Social Services, Public Health Division, Nutrition Services Bureau, Women, Infants and Children Program (Chair Vasquez)

Attachments: [A - Retirement Resolution](#)

On motion of Chair Vasquez, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2023-234 and a plaque of appreciation honoring Teri Ewell, Lactation Educator and Counselor, upon her retirement from Solano County with more than 26 years of dedicated public service in the Department of Health and Social Services, Public Health Division, Nutrition

Services Bureau, Women, Infants and Children Program. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2023-234

2 [23-923](#)

Adopt and present a resolution recognizing November 2023 as Native American Heritage Month (Supervisor Hannigan)

Attachments: [A - Native American Heritage Month Resolution](#)

On motion of Supervisor Williams, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2023-235 recognizing November 2023 as Native American Heritage Month. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2023-235

ITEMS FROM THE PUBLIC

Chair Vasquez invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Mike Wright commented on the Grand Jury report for the Sheriff's department.

B) Carole Dorsey commented on issues in the Assessor's office that resulted in payment taxes not owed.

C) Wenona Matley commented on continued feral cat issues in Solano County.

D) George Guynn Jr. commented on various issues in Solano County.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

County Administrator Bill Emlen stated staff is requesting the Board consider adding the adoption of a resolution recognizing Veteran's Day, to the November 7, 2023 Consent Calendar.

On motion of Supervisor Mashburn, seconded by Supervisor Hannigan, the Board found there was an item that came to staff's attention after the agenda was posted, requiring immediate action and approved its placement on the Consent Calendar as 26A; and adopted a Resolution No. 2023-240 recognizing November 11, 2023 as Veterans Day to honor all Solano County residents who have served and are currently serving in the United States Armed Forces. So ordered by a 5-0 vote.

APPROVAL OF THE AGENDA

On motion of Supervisor Mashburn, seconded by Supervisor Hannigan, the Board approved the agenda of the Solano County Board of Supervisors for November 7, 2023 as amended. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Supervisor Williams requested Consent Calendar Item No. 12 be removed from the Consent Calendar for further discussion.

Supervisor Mashburn commented on Consent Calendar Item No. 14, noting he wanted to recognize Solano County families, Solano County staff, and the court employees who were part of the process to make forever homes for children who need them.

Supervisor Mashburn commented on Consent Calendar Item No. 18, noting he is requesting Health and Social Services staff return to the Board with a follow up reports at least twice a year with empirical data that shows the County is receiving services for the funding it is providing.

Supervisor Mashburn commented on Consent Calendar Item No. 22, noting he wishes to recognize the Sheriff for the contract with Sonoma County that will generate \$7.5 million, and will provide and assure there is adequate utilization of Solano County facilities. Supervisor Mashburn further stated he wishes to recognize Rene Smith for programming and rehabilitation portion of the contract.

Chair Vasquez invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) Nestor Amiga commented in support of the Consent Calendar Item No. 26A.

B) Sgt. Major Jesse Branch commented in support of Consent Calendar Item No. 26A.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Hannigan, seconded by Supervisor Williams, the Board approved the following Consent Calendar items, with Consent Item No. 12 removed for further discussion; by 5-0 vote:

CONSENT CALENDAR

3 [23-899](#)

Authorize the County's contribution of \$5,400 from the General Fund contribution allocated to District 4 to benefit the following organizations, including Community Cat Advocates (\$900), Pleasants Valley Fire Safe Council (\$1,000), Dixon Historical Society (\$500), Solano Marine Corps League (\$500), Remember-A-Vet (\$500), Soroptimist International of Vacaville (\$500), Soroptimist International of Dixon (\$500) and Vacaville High School Music Boosters (\$1000)

Approved

-
- 4 [23-901](#) Approve the Board of Supervisors' draft response to the 2022/2023 Civil Grand Jury Report of July 3, 2023 - "Solid Waste Management"
- Attachments:* [A - DRAFT BOS Response Letter, Solid Waste Mgmt.](#)
- Approved**
- 5 [23-939](#) Adopt a resolution approving a Side Letter agreement with the Law Enforcement Management Association representing Unit 18, to continue a swing shift assignment differential for the Lieutenant Classification through October 25, 2025; Affirm the Human Resources Director's signature on the Side Letter agreement; and Authorize the Director of Human Resources to make any technical corrections necessary to effectuate the intent of the Side Letter
- Attachments:* [A - Side Letter](#)
 [B - Resolution](#)
- Adopted**
- Enactment No: Resolution No. 2023-236**
- 6 [23-879](#) Accept the Solano County Treasurer's Quarterly Report for the period of July 1, 2023 through September 30, 2023
- Attachments:* [A - Letter to the Board](#)
 [B - Statement of Compliance](#)
 [C - Investment Portfolio](#)
 [D - Balance Sheet and Income Statement](#)
 [E - Yield Curve](#)
 [F - Pars 115 Report](#)
- Accepted**
- 7 [23-903](#) Consider adopting the amended Bylaws of the Nut Tree Airport Advisory Committee
- Attachments:* [A - NTAAC Bylaws Amended \(Clean Version\)](#)
 [B - NTAAC Bylaws Proposed Amended \(Red-Lined\)](#)
- Adopted**
- 8 [23-880](#) Approve the consolidation of the elections for the Sacramento County Board of Education Trustee Area 6 Board Member with the Statewide Primary Election on March 5, 2024
- Attachments:* [A - Sacramento County BOE Resolution](#)
 [B - Primary Election Offices List](#)
- Approved**

- 9 [23-881](#) Approve the Registrar of Voters' billing of \$80,206.33 in reimbursable costs for election services provided to the Vacaville Unified School District for the September 12, 2023 Vacancy Special Election as required by Education Code §5421; and Authorize the Registrar of Voters to recognize the revenue

Attachments: [A - Invoice](#)
 [B - Election Cost Allocation Methodology](#)

Approved

- 10 [23-895](#) Approve a Department of Information Technology (DoIT) contract with CPS HR Consulting for the period of November 7, 2023 to November 6, 2024 for \$87,500 to conduct five candidate searches; and Authorize the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to 10% of the contract budget and within annual appropriations

Attachments: [A - CPS HR Consulting Contract](#)

Approved

- 11 [23-896](#) Approve amendments with AgreeYa Consulting Group Inc., and 22nd Century Technologies, Inc., for six-month contract extensions through July 31, 2024 and approve an agreement with vTech Solutions, Inc. for the term of January 31, 2024 through July 31, 2024 to provide as-needed professional services to support defined scope projects/work efforts; Authorize the Chief Information Officer to execute the agreements and designated scopes of work; and Authorize the County Administrator to execute Appropriations Transfer Requests not to exceed \$700,000 of existing salary appropriations for professional services

Attachments: [A - AgreeYa Amendment](#)
 [B - 22nd Century Technologies Amendment](#)
 [C - vTech Solutions Contract](#)
 [D - Link to Original Contracts](#)

Approved

- 13 [23-884](#) Approve a contract with Constant and Associates, Inc. for \$149,899 to support Solano County Health Care Coalition in the development of emergency preparedness and response strategies and trainings in preparation for future public health emergencies for the period October 3, 2023 through June 30, 2024; and Delegate authority to the County Administrator to execute this contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - Link to Constant and Associates Contract](#)

Approved

14 [23-883](#)

Adopt a resolution recognizing November 2023 as National Adoption Month to demonstrate appreciation for the adoptive families and social workers who provide permanency to children in need throughout Solano County

Attachments: [A - National Adoption Month Resolution](#)

Adopted

Enactment No: Resolution No. 2023-238

15 [23-886](#)

Approve a contract with Arctic Information Technology, Inc. for \$323,400 to implement a records management application system in the Special Investigations Bureau from October 30, 2023 through completion of five implementation milestones; Delegate authority to the County Administrator to execute this contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate amount of \$74,999; and Approve a \$59,400 Appropriation Transfer Request to increase appropriations and Welfare Fraud Recovery Incentive Funding for FY2023/24 (4/5 vote required)

Attachments: [A - Link to Arctic IT Contract](#)

Approved

16 [23-887](#)

Approve two Intergovernmental Agreements Regarding Transfer of Public Funds with the Department of Healthcare Services (DHCS) for the transfer of nonfederal revenues to receive federal reimbursement for Medi-Cal Specialty Mental Health and Drug Medi-Cal (DMC) services for the time period July 1, 2023 to December 31, 2026; Delegate authority to the County Administrator or designee to execute the agreement and any subsequent amendments; and Approve a \$17,225,345 Appropriation Transfer Request to provide appropriations and revenue for the transfer of the nonfederal share to DHCS (4/5 vote required)

Attachments: [A - Intergovernmental Agreement - Specialty Mental Health Services](#)
 [B - Intergovernmental Agreement - DMC](#)

Approved

17 [23-888](#)

Approve a contract with Opeeka, Inc. for \$142,100 to implement a software application to provide data analysis of behavioral health metrics and outcomes that support whole-person integrated care as part of the California Advancing and Innovating Medi-Cal initiative for the period November 1, 2023 through October 31, 2024; and Delegate authority to the County Administrator to execute this contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - Opeeka, Inc. Contract](#)

Approved

- 18 [23-912](#) Approve a three year contract with Abode Services for \$26,142,891 to provide street outreach, housing navigation, landlord engagement and subsidy administration, rapid rehousing and permanent supportive housing services to individuals experiencing behavioral health challenges for the period of December 1, 2023 through June 30, 2026; Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999; and Approve a \$8,273,543 Appropriation Transfer Request to recognize appropriations and revenue for this agreement in Fund 902 and Fund 906 (4/5 vote required)

Attachments: [A - Link to Abode Services Contract](#)

Approved

- 19 [23-890](#) Approve a two year participation agreement with California Mental Health Services Authority for \$213,920 to conduct required concurrent review of psychiatric inpatient hospital services for the period July 1, 2023 through June 30, 2025; Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999; and Approve a \$106,960 Appropriation Transfer Request to increase appropriations and recognize revenue to fund the agreement for FY2023/24 (4/5 vote required)

Attachments: [A - CalMHSA Participation Agreement](#)

Approved

- 20 [23-870](#) Adopt a resolution accepting a California Office of Emergency Services (CalOES) grant for the Paul Coverdell Forensic Science Improvement (CQ) Program in the amount of \$52,446 for the period of April 1, 2023 through June 30, 2024; and Approve an Appropriation Transfer Request recognizing \$2,375 in unanticipated grant revenue offset by appropriations for Services and Supplies and Fixed Assets (4/5 vote required)

Attachments: [A - Grant Award](#)
 [B - Resolution](#)

Adopted

Enactment No: Resolution No. 2023-239

- 21 [23-846](#) Approve five Appropriation Transfer Requests totaling \$377,173 in increased appropriations for grant related expenditures offset by recognizing grant revenue and the use of contingencies (4/5 vote required); and Delegate authority to the County Administrator to approve any subsequent Sheriff FY2023/24 Appropriation Transfer Requests adjusting related grant appropriations and their corresponding revenues provided that, there are no significant changes to the Board-approved grant expenditure plan

Attachments: [A - Grants Expenditure Plans 23-846](#)

Approved

- 22 [23-869](#) Approve a revenue agreement for up to \$7,583,789 with the County of Sonoma to provide housing and associated services for up to 75 Sonoma County adult inmates housed in Solano County Adult Detention Facilities for the period November 7, 2023 through June 30, 2025; Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, with concurrence from County Counsel, up to an annual aggregate of \$74,999; Authorize the Sheriff, Undersheriff, and Director of Administrative Services to sign any amendments that remain within budgeted appropriations and are technical or administrative in nature; and Approve an Appropriation Transfer Request recognizing \$2,939,466 in unanticipated revenue offset by increased appropriations necessary to house Sonoma County inmates (4/5 vote required)

Attachments: [A - Solano-Sonoma Inmate Housing Agreement](#)

Approved

- 23 [23-891](#) Approve a \$1,200,000 revenue Memorandum of Understanding with California Health and Recovery Solutions, P.C. in State Early Access and Stabilization Services funds for early intervention restoration of inmates deemed incompetent to stand trial for a three-year period; Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, pending County Counsel concurrence, up to an annual aggregate of \$74,999; Authorize the Sheriff, Undersheriff, and the Director of Administrative Services to execute any amendments which are technical and administrative in nature; and Approve an Appropriation Transfer Request of \$233,333 to recognize unanticipated State revenue and to appropriate funds in FY2023/24 for staffing overtime costs (4/5 vote required)

Attachments: [A - EASS MOU - Solano](#)

Approved

- 24 [23-893](#) Approve the reappointment of Tyffany Wanberg to the First 5 Solano Children and Families Commission, representing District 4, for a four-year term to expire September 22, 2027

Approved

- 25 [23-894](#) Approve the reappointment of Lisette Estrella-Henderson, Solano County Superintendent of Schools, as the Member at Large to the First 5 Solano Children and Families Commission, for a four-year term to expire March 2, 2027

Approved

- 26 [23-908](#) Approve the re-appointment of Carl Vinson to the In-Home Supportive Services Advisory Committee as the District 3 representative for a four-year term to expire on November 6, 2027

Approved

- 26A [23-990](#) Adopt a resolution recognizing November 11, 2023 as Veterans Day to honor all Solano County residents who have served and are currently serving in the United States Armed Forces

Attachments: [A - Veteran's Day Resolution](#)

Adopted

Enactment No: Resolution No. 2023-240

REGULAR CALENDAR

Rescheduled Consent Items

- 12 [23-878](#) Adopt a resolution authorizing the Registrar of Voters to continue to list proponents and opponents of local measures on county voter information guides only and not duplicate the information on ballots for all future elections

Attachments: [A - Ballot Mockup](#)
 [B - AB1416 Resolution](#)

Supervisor Williams stated she pulled this item from the Consent Calendar because she is concerned the recommended action may impact voters who may not have the background or opportunity to learn the voting process or have been disenfranchised in the past. Supervisor Williams noted the passage of this bill was to allow voters the opportunity to look at the ballot and be able to identify organizations they trust. Supervisor Williams further stated she wishes to ensure transparency in the process.

In response to a request from Supervisor Brown to explain the legislation, Chief Information Officer/Registrar of Voters Tim Flanagan stated the legislation requires Registrars of Voters to publish proponents and opponents to local ballot measures on the ballot. Mr. Flanagan further stated staff is making this recommendation because the information is already printed in its entirety in the Voter Information Guide, it will add additional deadlines, additional proofing requirements, the possibility of voter confusion due to the need to abbreviate on the ballot because of limited character space or if someone misses a deadline leading to information between the ballot and the Voter Guide to be inconsistent, and it will increase costs to the County for the printing of additional ballot pages.

In response to a question from Supervisor Hannigan regarding if the Voter Information Guide is included in the ballot, Assistant Registrar of Voters John

Gardner stated the envelope contains a sample ballot, an instruction sheet, the "I Voted" sticker, instructions on how to return the ballot, and the actual ballot.

Supervisor Hannigan commented in support of the recommended action, noting the County has made voting an easy and informative process with all information included in the ballot envelope that is sent to each registered voter.

In response to a question from Supervisor Williams regarding the cost breakdown and associated workload of placing this information on the ballots, Mr. Gardner stated as the County lengthens the information on the ballots by including the proponents/opponents it will add potentially one to two additional ballot sheets per registered voter which will add roughly \$100,000 per election in addition to what is already being spent. Mr. Gardner further stated there are two parallel processes for proofing on both the ballot and the Voter Information Guide and this legislation will add additional staff time to ensure accuracy and deadlines are met.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Mortisha Perkins commented in opposition to the recommended resolution.

B) Cassandra James commented in opposition to the recommended resolution.

On motion of Supervisor Hannigan, seconded by Supervisor Mashburn, the Board adopted Resolution No. 2023-237, authorizing the ROV to continue to list proponents and opponents of local measures on county voter information guides only and not duplicate the information on ballots for all future elections. So ordered by a 4-1 vote with Supervisor Williams voting no. (see Resolution Book)

Enactment No: Resolution No. 2023-237

27 [23-905](#)

Receive a report from Lisette Estrella-Henderson, Solano County Superintendent of Schools, Solano County Office of Education regarding the "State of the Schools related to the Williams Case Settlement audit" for the 2023-2024 school year, specifically schools identified for visitation

Attachments: [A - 2023-24 BOS Williams Letter](#)

Solano County Superintendent of Schools Lisette Estrella-Henderson introduced the item and provided an overview of the Williams Case Settlement Audit for the 2023/24 school year.

Dr. Tracey Rogers provided an overview of the results for the individual school visits.

In response to a question from Supervisor Brown regarding the number of books provided, Ms. Rogers stated they are only required to provide one copy

for each student; however, many schools are now providing students with computers and wifi access which limits the need for hard copies of books to be provided to take home.

In response to a question from Supervisor Hannigan regarding what differentiates the schools on the audit, Dr. Rogers stated on the Facility Inspection Tool there are various levels of ratings, noting the purpose of the visit is to ensure there is no immediate health and safety threats to either students or staff. Dr. Rogers noted in the case of a fair rating, there is some type of emergent risk that could be a danger. Dr. Rogers noted for cases where there is a safety concern, the agency has 30 days to address the issue. Dr. Rogers further noted in most cases response is provided within 24 hours.

In response to a question from Supervisor Hannigan regarding report out to the Board of the responses, Ms. Estrella-Henderson stated staff can include the response time in a report to the Board.

Chair Vasquez invited members of the public to address the Board on this matter. There was no public comment.

Received

28

[23-907](#)

Receive a presentation on the Community Investment Fund; Consider approving the recommendations from the Community Investment Fund Planning Group as outlined in the Community Investment Fund 2023 Final Report including reaffirming the community needs, establishing a rollover policy, amending the funding strategy, and establishing an Emergency Fund

Attachments: [A - Solano CIF 2023 Report](#)
 [B - CIF 2023 Presentation](#)

Deputy Director of First Five Solano Denise Winters introduced the item.

President for Applied Survey Research Susan Brutschy provided an overview of the Solano County Community Investment Fund (CIF).

Senior Vice President Lisa Colvig-Niclai provided an overview of the CIF renewal process and the individual funding categories for the CIF.

Supervisor Hannigan commented on the difficulties of signing up for the training at A Better Way, noting the training itself was very helpful.

In response to a question from Supervisor Brown regarding the total amount of allocations for the recommended Emergency Fund, Ms. Colvig-Niclai stated the amount allotted will be on a case by case basis, and there will be follow up with the applicants to ensure benchmarks are being met.

A discussion period was held regarding sweeping unused funds into the CIF Emergency Fund.

In response to a question from Chair Vasquez regarding sweeping of unused

funds, County Administrator Bill Emlen stated he believes if a policy is established there is a possibility that roll over funds can be utilized and not swept by the Auditor-Controller. Mr. Emlen further stated these funds are for a very specific purpose, and staff wants to ensure they are being invested in the community.

In response to a question from Chair Vasquez on if the Board will need to make a specific finding to ensure no rollover funds are swept each year, County Counsel Bernadette Curry stated with the Board's direction provided the CAO's office will ensure it will be part of the annual budget.

In response to a question from Supervisor Williams regarding the Solano Connex App, Ms. Winters stated she will request Touro University make the app available in the Google Play Store and the Apple Store.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Rich Cruz commented in support of the recommended action.

B) Dennis Green Jr. commented on Mental Health Services needs for Solano County.

Supervisor Hannigan thanked staff for their hard work and efforts on this fund.

On motion of Supervisor Hannigan, seconded by Supervisor Williams, the Board: 1) reaffirmed the top community needs for Solano County; 2) approved an Annual Grant allocation in the amount of \$365,000 with grant recipients to be determined annually; 3) approved Deep Investment allocations to the following: Housing Trust Fund in the amount of \$200,000, Touro University in the amount of \$600,000, and All Home in the amount of \$700,000; 4) approved Legacy Grant allocations in the amount of \$1,500,000 to the following: CASA of Solano in the amount of \$130,325, Veteran's Court Case Manager in the amount of \$86,966, Food Bank of Contra Costa and Solano in the amount of \$50,000, Children's Alliance in the amount of \$30,000, and North Bay Stand Down in the amount of \$8,000; 5) directed staff to establish a roll over policy for Community Investment Funds and amend the Community Investment Funds strategy; and 6) established an Emergency Fund in the amount of \$250,000 as part of the Community Investment Fund with recipients to be determined annually. So ordered by a 5-0 vote.

29 **[23-937](#)**

Receive a summary of the Board of Supervisors' salary history; and Consider providing direction on any future changes, including the methodology for establishing compensation

Attachments: [A - BOS Salary History 1998 to 2007](#)
 [B - BOS Salary History 2007 to 2023](#)

Assistant County Administrator and Interim Human Resources Director Debbie Vaughn introduced the item and provided an overview of the Board of Supervisor salary history.

Chair Vasquez stated he requested this item be brought forward for

consideration because he thinks it is time for the Board to look at an increase in the Board's salary.

Supervisor Hannigan commented in support of the recommended increase from 53% to 63% of the Solano County Judges salary.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr. commented in opposition to the recommended action.

B) Dennis Green, Jr. commented on various issues.

On motion of Supervisor Hannigan, seconded by Chair Vasquez, the Board directed staff to return to the Board with an ordinance amendment to increase the Board of Supervisors' salaries to sixty-three percent (63%) of the annual salary paid to superior court judges. So ordered by a 4-1 vote with Supervisor Brown voting no.

30

[23-877](#)

Receive an update from staff and the County's Federal and State Legislative Advocates on the status of legislation that is of interest to the County that was discussed at the October 16, 2023 Legislative Committee meeting; and Review and consider approval of Solano County's Proposed 2024 Federal Legislative Platform and Proposed 2024 State Legislative Platform

Attachments: [A - Federal Legislative Platform \(Red-Lined\)](#)
[B - Federal Legislative Platform \(Clean Version\)](#)
[C - State Legislative Platform \(Red-Lined\)](#)
[D - State Legislative Platform \(Clean Version\)](#)
[E - Recap of Solano Tracked Bills / Outcomes](#)

Senior Management Analyst Matthew Davis introduced the item.

Federal legislative advocate Joe Krahn provided an update on information on federal legislation of interest to the County.

State legislative advocate Karen Lange provided an update on information on state legislation of interest to the County.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Dennis Green, Jr. commented on various issues.

Supervisor Hannigan commented in support of the recommended action. Supervisor Hannigan requested staff work to create meetings with the legislators to hand deliver the legislative platforms or to email the legislators directly with the legislative platforms.

On motion of Supervisor Hannigan, seconded by Supervisor Williams, the Board approved Solano County's Proposed 2024 Federal Legislative Platform and Proposed 2024 State Legislative Platform. So ordered by a 5-0 vote.

RECESS

This meeting of the Solano County Board of Supervisors recessed at 11:59 A.M. and reconvened at 12:12 P.M. All members were present and Chair Vasquez presided.

31 [23-900](#)

Receive a presentation providing a progress update on projects funded with Solano County American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF); and Consider providing direction on the process for the future reallocation of funds

Attachments: [A - ARPA Project Updates](#)
 [B - 2023 Interim Final Rule Overview](#)

Senior Management Analyst Megan Richards introduced the item provided an update on American Rescue Plan Act (ARPA) funded projects.

Chief Information Officer/Registrar of Voters Tim Flanagan introduced the Information Technology ARPA funded projects.

Senior Manager, IT Stewart Bruce provided an overview of the ARPA funded Digital Equity and Broadband Infrastructure projects.

In response to a question from Supervisor Hannigan regarding submission of Letters of Support for state grants, Mr. Bruce stated at this time the comments being received are an opposition to an agency receiving funding further stating at this time it is staff's recommendation that the County should remain neutral.

In response to a question from Supervisor Mashburn regarding submission of comments, Mr. Bruce stated staff can certainly file a letter in opposition, with the objection being based on the fact that there is already existing high speed service and it is not necessary for additional services in those areas.

Supervisor Mashburn stated his objection would be that there are areas of the County that have no internet access at all. Supervisor Mashburn further stated he would like to know what the cities are proposing, because he doesn't want to oppose them if it is not necessary.

Mr. Bruce stated he can provide the Board Members with a consultants analysis on the grant which will provide more details on the various cities project summaries.

A discussion period was held regarding ARPA funded broadband projects.

Supervisor Williams commented in support of staff returning to the Board with more information to allow the Board to provide additional direction if necessary on a potential letter of protest.

Ms. Richards provided a brief overview the new Treasurer 2023 Interim Final Rule and an overview of projects that have been completed with balances

remaining or projects that will not be able to be completed in the allotted time frame.

Supervisor Mashburn commented in support of honoring the promise for additional funding for North Bay Hospital and of using remaining ARPA dollars to fund the Community Investment Fund Reserve Fund.

Supervisor Hannigan commented in support of honoring the promise for additional funding for North Bay Hospital and in support of using the remaining ARPA dollars to fund projects that the County did not have the ability to fully fund such as the Vallejo Early Learning Center.

Supervisor Brown commented in support of honoring the promise for additional funding for North Bay Hospital and in support of any remaining funds be reallocated to low-income housing projects.

A discussion was held regarding claiming unspent ARPA funds for revenue recovery.

Ms. Richards stated the Board can use ARPA funds to offset Community Investment Funds which will allow the Board to save the current allocation in the Community Investment Fund to create a reserve after allocating the additional \$1.5 million for North Bay Hospital.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Dennis Green, Jr. commented on various issues.

Received.

32

[23-191](#)

Receive a presentation from the Napa Sonoma ADU Center; Receive an update on the American Rescue Plan Act (ARPA) Accessory Dwelling Unit (ADU) program; and Consider providing direction on a revised proposal for ARPA funding for the ADU program

Principal Management Analyst Anne Putney introduced the item.

Planning Program Manager Allen Calder provided a review of issues that were encountered while attempting to form the Accessory Dwelling Unit (ADU) program, noting in addition to construction cost issues, staff has concerns over costs for required expansion of septic systems in the unincorporated area, and the accelerated time line for expending ARPA funds.

Director of Resource Management Terry Schmidtbauer stated research is showing that the lengthy time period of deed restrictions that were desired by the Board will actually be detrimental to the program, noting that while ADU's are being used for low income, it is primarily for senior citizens who are moving out of their homes and into the ADU to rent out their main house, college students, or family members.

Napa Sonoma ADU Center Executive Director Scott Johnston provided an

overview of the Napa Sonoma ADU Center program.

In response to a question from Chair Vasquez regarding if the individuals who are going through the Napa Sonoma ADU program will be able to walk into the Department of Resource Management and obtain a permit, Mr. Schmidtbauer stated yes that is the intent of the program.

In response to a question from Supervisor Hannigan regarding how the current ARPA allocation of \$2,000,000 will fit into the proposed program, Ms. Putney stated up to \$300,000 would provide the County with a three year contribution to the Napa Sonoma ADU Center making the County a partner. Ms. Putney further stated staff is recommending the remaining \$1,700,000 be allocated to the Housing Trust Fund, so that it would continue to go towards new affordable housing units.

Supervisor Hannigan stated she has concerns regarding increasing the property values of someone who already has the means to purchase a home. Supervisor Hannigan further stated she believes the Housing Trust Fund ARPA monies should be used for low income housing projects and commented in support of the Napa Sonoma ADU Center program.

County Administrator Bill Emlen stated the reality is applications for ADU's will come in fits and starts, so placing the additional money in the Housing Trust Fund will provide the County with more flexibility because of ARPA deadlines.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Dennis Green commented on various issues.

By consensus of the Board, direction was given to return to the Board with an agreement for the Napa Sonoma ADU program and an Appropriations Transfer Request for the remaining allocated ADU ARPA funds to be moved into the Housing Trust Fund.

33

[23-826](#)

Receive an update on the 2018 consultant report from InfoCompass related to County records; and Consider providing direction on the Board of Supervisors' Ad-Hoc Committee's recommendation to dissolve the Solano County Historical Records Commission

Attachments: [A - Overview](#)
 [B - Summary of Consultant Recommendations](#)
 [C - InfoCompass Report](#)

Principal Management Analyst Anne Putney introduced the item and provided an overview of the history of the Historical Records Commission and the recommended action to dissolve the Historical Records Commission.

Director of General Services Megan Greve provided an overview of the Historical Records Collection and a brief overview of the InfoCompass Report.

Supervisor Hannigan commented on the need for staff to have notified the committee members of the possibility of dissolving the committee prior to the publication of the agenda and requested in the future that staff make it a point to notify committee members in advance. Supervisor Hannigan stated she does support digitization of records that the County owns to enable them to be easily searchable by the public. Supervisor Hannigan commented in support of the recommended action.

Supervisor Williams commented on the need for staff to do a better job taking care of the committee members. Supervisor Williams commented in support of digitization of the documents, noting she would like to see them placed in a library for the public to be able to access.

In response to Supervisor Williams comments, Ms. Greve stated the records must be handled and managed in a very specific way and while we can place copies of the documents in libraries there is no way to place the actual records for the public to view without potential damage to the records.

Chair Vasquez invited members of the public to address the Board on this matter and the following comments were received:

A) Leslie Batson commented in opposition to the recommended action.

B) Dennis Green commented on various issues

Supervisor Mashburn made a motion to accept staff's recommendation to dissolve the commission, stating he would also ask and support that the County provide a letter of thanks, not just for this commission, but anytime a commissioner leaves from Solano County for any reason. Supervisor Mashburn commented in support the digitization of documents.

Supervisor Williams made an alternate motion for the County to continue to utilize Historical Records Commission until it hires an archivist to utilize their expertise, and their assistance. Motion fails due to lack of a second.

Discussion was held regarding the Historical Records of the Board ad hoc committee with no action taken.

On motion of Supervisor Mashburn, seconded by Supervisor Brown, the Board approved the dissolution of the Historical Records Commission. So ordered by a 4-1 vote with Supervisor Williams voting no.

ITEMS FROM THE PUBLIC con't

There were no additional comments from the public.

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 2:27 P.M. to discuss the following matters:

- 34 [23-926](#) PUBLIC EMPLOYMENT (GC § 54957)
a. Title: Director of Resource Management/Director of Transportation/Zoning Administrator

RECONVENE

This meeting of the Solano County Board of Supervisors reconvened at 3:00 P.M. All members were present and Chair Vasquez presided.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

County Counsel Bernadette Curry advised on a 5-0 vote the Board voted to appoint James Bezek as the new Director of Resource Management/Director of Transportation/Zoning Administrator upon the retirement of the current Director Terry Schmidtbauer.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

There were no additional comments from the Board.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 3:02 P.M. Next meeting of the Solano County Board of Supervisors will be November 14, 2023 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

BILL EMLIN, Clerk
Solano County Board of Supervisors

By _____
Alicia Draves, Chief Deputy Clerk