



Solano County

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Minutes - Draft Board of Supervisors

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*Skip Thomson (Dist. 5)
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Tuesday, June 18, 2019

9:00 AM

Board of Supervisors Chambers

Special Meeting

CALL TO ORDER

The Solano County Board of Supervisors met on the 18th day of June, 2019 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M. Present were Supervisors Brown, Spering, Vasquez, Thomson and Chairwoman Hannigan. Chairwoman Hannigan presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Bernadette Curry.

ROLL CALL

Erin Hannigan, Monica Brown, James P. Spering, John M. Vasquez and Skip Thomson

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the agenda of the Solano County Board of Supervisors for June 18, 2019. So ordered by 5-0 vote.

REGULAR CALENDAR

1 [19-487](#)

Conduct a noticed/published hearing to consider adoption of the FY2019/20 Recommended Budget

- a. County Administrator's presentation of the FY2019/20 Recommended and Supplemental Budget
- b. Recommendations for consideration and action regarding the FY2019/20 Recommended Budget and Supplemental Budget documents, including technical adjustments proposed at this hearing
- c. Public Comment of the FY2019/20 Recommended Budget
- d. Selection of budget units for discussion and Board of Supervisor members' comments
- e. Board discussion of budget units selected for discussion by functional area
- f. Board discussion and action on contributions to Non-County Agencies (Attachment D)
- g. Continue FY2019/20 Recommended Budget Hearings as needed until conclusion
- h. Final Public Comment of the FY2019/20 Recommended Budget
- i. Adopt the Budget and Position Resolutions for FY2019/20 and other recommendations included in the Recommended Budget, Supplemental Budget and technical adjustments from the Board budget hearings

Attachments:

[A - Summary of Supplemental Budget Adjustments](#)

[B - Supplemental Adjustments \(Explanations\)](#)

[C - Changes in Permanent Positions Summary & Position Resolutions](#)

[D - Contributions to Non County Agencies](#)

[E - Federal and State Budget Supplemental Updates](#)

[F - Projected CalPERS Rates and Costs](#)

[G - Budget Resolution](#)

[H - Link to the FY2019-20 Recommended Budget](#)

[I - Budget Notice](#)

[Adopted Resolution 2019-131.pdf](#)

[Adopted Resolution 2019-132.pdf](#)

[Adopted Resolution 2019-133.pdf](#)

[Budget Hearing Minute Order.pdf](#)

**COUNTY ADMINISTRATOR'S PRESENTATION OF THE FY2019/20
RECOMMENDED AND SUPPLEMENTAL BUDGET**

Budget Officer Ian Goldberg introduced the item and provided an overview of the FY2019/20 Recommended Budget.

In response to a question from Supervisor Brown, Mr. Goldberg advised that Prop 172 revenue was approximately \$39.3 million.

Assistant County Administrator Nancy Huston provided an overview of the Recommended Budget relating to the General Fund.

In response to a question from Chairwoman Hannigan, Ms. Huston provided additional information on budgeted positions.

County Administrator Birgitta Corsello provided an overview of County services that the Recommended Budget provided for.

In response to a question from Supervisor Thomson, Ms. Corsello provided additional information on homeless field outreach, as well as on shelter and treatment bed services.

Supervisor Thomson commented on his recent experience trying to assist a homeless individual with services and advised that the system was fragmented and needed to be improved. He then commented on the services being provided by Shelter Solano, noting that there were issues with the beds not being filled. He advised that he had requested that an on Shelter Solano be put on an upcoming Board agenda in August.

Ms. Corsello advised that staff would bring back an agenda item in regard to this matter in August, as well as a report from Resource Management regarding housing strategy. She commented that the majority of citizens lived within the cities and that cities must be partners with the County on the issues of homelessness.

Supervisor Sperring commented that past debt had been forgiven to Mission Solano, and not Shelter Inc. He then advised that it would take time for changes to be made and that there needed to be a convening of Shelter Inc. and the cities to figure out how to maximize getting to full capacity in the shelter and address the issues being raised.

Supervisor Thomson asked why things were not further along in the transition with Shelter Solano. He noted that he was not seeing anything come from the County's investment in Shelter Solano as of yet.

Chairwoman Hannigan noted that the discussion would continue in August when the agenda item was brought to the Board.

In response to a question from Chairwoman Hannigan, Ms. Corsello provided information on the challenges of treating individuals in the jail system.

PUBLIC COMMENT OF THE FY2019/20 RECOMMENDED BUDGET

Chairwoman Hannigan opened the public hearing and invited members of the public to address the Board on the matter. The following comments were received:

A) George Guynn, Jr., commented on the public speaking period, reducing unfunded liabilities and positions, revenue generation, reducing the time spent on homelessness.

B) Donald Tipton, unincorporated Vallejo, commented on the Board members' budgets, funds for the unincorporated Vallejo area, the lighting district budget, dividing the Auditor-Controller department into separate divisions, homelessness, blight in Homeacres.

C) Spencer Lane, Solano Youth Voices councilmember, commented on youth detention and the need for early prevention.

D) Louis Angel Cortez, Solano Youth Voices councilmember, commented on challenges for youth.

Chairwoman Hannigan advised that the Human Needs Assessment was a resource for the group to consider.

E) Beck Mentzen, Solano Youth Voices councilmember, commented on her experiences with homelessness, youth engagement and activism.

F) Kimberly Franco, Solano Youth Voices councilmember, commented on youth engagement and mental health services.

SELECTION OF BUDGET UNITS FOR DISCUSSION AND BOARD OF SUPERVISOR MEMBERS' COMMENTS

1117 - General Services, 1150 - Assessor/Recorder, 1500 - Human Resources, 1870 - DoIT, 1878 - SCIPS Replacement Project, 2910 - Resource Management and 6550 - Sheriff's Office

BOARD DISCUSSION OF BUDGET UNITS SELECTED FOR DISCUSSION BY FUNCTIONAL AREA

Budget Unit 6550 - Sheriff's Office

Supervisor Thomson commented on clarification of concerns about overtime.

Sheriff Tom Ferrara provided information on past discussions about overtime and noted that the Unit 13 contract did not allow for 12 hours shifts. He advised that staff was working on a cost analysis for 12 hour shifts that would go to the County Administrator for validation.

Supervisor Thomson advised that he wanted to get discussion started on this matter.

Supervisor Sperring asked if there was a targeted number or percentage of overtime that was a goal for the department.

Sheriff Ferrara advised that the goal would be to manage overtime the best they could with the understanding that there were things that affected overtime, such as requirements for staffing, vacancies, unanticipated leave, swat operations, incidents that required investigation and so on.

Supervisor Spering advised that not all overtime was bad. He then asked about the request to hire a Captain and noted that he had hoped that there would be a request for a Deputy to deal with the homeless.

Ms. Corsello advised that the Deputy position was added in the two positions noted in the budget.

Sheriff Ferrara noted that the Captain level position was to handle the new compliance division at the level to make complex decisions.

In response to a question from Supervisor Spering, Sheriff Ferrara advised that the department was working on the job description and was hoping to find someone with a combination of Human Resources and employee wellness skills. Ms. Corsello noted that the Sheriff's Office, County Administrator's Office and Human Resources were working on this position description.

Supervisor Spering commented on the need for the departments to coordinate well on the job description.

Sheriff Ferrara advised that the department would bring the position back to the Board next year if it was not working out.

Supervisor Thomson thanked the Sheriff for efforts to work on the overtime issues and suggested that Resident Deputies work under flex schedules to recognize the known needs for overtime.

Sheriff Ferrara advised that the department would look into this further.

Supervisor Thomson advised that a schedule could be flexed with 72 hour notice.

Budget Unit 2910 - Resource Management

Supervisor Thomson complimented Resource Management for adding a code enforcement officer and commented that the County was starting to recognize and address some of the ongoing issues out in the unincorporated areas.

Supervisor Spering also complimented the department on the position and encouraged training for code enforcement officers as they did interact and interface with the public.

Supervisor Brown thanked the department for meeting with her on concerns she had and asked that movement on issues continue to move forward more quickly.

Supervisor Vasquez commented on code enforcement challenges. He noted that training for officers was important and how people were spoken to mattered when trying to get them to comply.

Budget Unit 1878 - SCIPS Replacement Project

Chairwoman Hannigan thanked all departments for putting together the budget. She then requested that the County Administrator go through a robust process to look at every department prior to the budget and to move to a 2-year budget to consolidate time and efforts.

In response to a question from Chairwoman Hannigan, Mr. Goldberg provided information on the SCIPS Replacement Project budget.

Auditor-Controller Phyllis Taynton provided information on the drawdown of the budget for the project. She advised that the next year's budget would show the long term debt proceeds, what was anticipated to be spent and appropriations for expenditures. She noted that approximately \$300,000 had been spent so far but had not been drawn down from the budget yet.

Chief Information Officer Tim Flanagan advised that the total cost of the project was still unknown. He noted that he expected to be back to the board next year when that cost was known and would likely have a more accurate estimate around Midyear.

Supervisor Vasquez requested information of what was being replaced and why.

Mr. Flanagan provided an overview of the SCIPS program and advised that the system was brittle and very antiquated with small changes causing larger issues. He also noted that a significant number of staff with expertise on the program were expected to be moving on to retirement soon.

Budget Unit 1870 - Department of Information Technology (DoIT)

Chairwoman Hannigan advised that she would like to see an investment made to update or replace the County's website to make it user friendly and better functioning.

Mr. Flanagan advised that the County's web page was ready for a more modern look and resident perspective was needed. He noted that the department would need to come back later in the year to the board on this matter. He noted that cost of the project would depend on the scope of the change and how big of an investment was wanted. He advised that he would work with the County Administrator to bring the matter back in the fall.

Budget Unit 1117 - General Services

Supervisor Spering advised that he had requested a special project fund that could be flexible and respond very quickly to needs.

Ms. Corsello advised that there currently was not a specific pot of money for this fund. She noted that the recommendation would be to put dollars in the General Services budget for types of opportunities that the Road Fund could not assist with. She advised that this type of fund would require the Board to amend the budget and add it in.

Supervisor Spering recommended that the fund be established and titled Special Projects. He then commented on concerns for maintenance on roadways that had not been done.

Ms. Corsello provided information on maintenance of road right-of-ways and noted that funds were in the Road Fund budget for this to be done by the operational side of the department.

Director of Resource Management Bill Emlen advised that the department was working on this and was looking at entering into a landscaping firm to ensure maintenance was scheduled more regularly.

Supervisor Spering asked that the department do a county-wide assessment to make sure that the maintenance was done on visible entranceways to the County.

Budget Unit 1150 - Assessor/Recorder

Supervisor Spering advised that he would like to have a lengthy discussion agendized about the two year budget request and had concerns about it. He then asked about assumptions for property tax revenues.

Ms. Huston provided information on the forecasted property tax revenues and assessment adjustments that were taking place.

In response to a question from Supervisor Spering, Ms. Huston noted that the property tax revenue was a conservative number. Ms. Corsello advised that the General Revenue Budget listed assumptions used that were modest and optimistic.

In response to a question from Supervisor Spering, Assessor/Recorder Marc Tonnesen provided information about the amount of money tied up as a result of property tax appeals, noting that it was about \$32 million for appeals from Genentech.

Auditor-Controller Phyllis Taynton advised that \$32 million was impounded for Genentech and the County had reached a stipulated agreement with Shiloh.

In response to questions from Supervisor Spering, Mr. Tonnesen provided information on the status of the Genentech appeals, noting that past stipulations had been reached on prior years with Genentech. He noted that there was an appeal hearing for Genentech in October.

Ms. Corsello noted that the Auditor-Controller had been impounding the property tax under appeal so that it was not spent until after appeal was settled.

Supervisor Spering asked if staff had given any consideration to looking at the General Plan in regard to economic corridors that could lend themselves to some kind of economic development and taxes.

Ms. Corsello advised that the General Expenditure Budget had approximately \$120,000 to hire a consultant to look at land use, Williamson Act contracts and other options to generate revenue.

Supervisor Spering noted that he was referring to transportation corridors not feasible for agriculture and not impacted by transportation improvements.

Supervisor Thomson asked if the Genentech appeal was being defended in-house.

Mr. Tonnesen advised that outside attorneys were working on the appeals.

Ms. Corsello advised that the budget did contain a list of the top businesses in terms of assessed value. She noted that there were a lot of businesses generating large amounts of money and that staff had to look at the potential exposure.

Supervisor Thomson asked if Property-In-Lieu of Taxes had been pursued. Ms. Corsello advised that staff was looking at property in lieu or a fee for conversion of land for water habitat in the Delta.

Budget Unit 2910 - Resource Management

Supervisor Spering commented on the Board's approval to use SB 1 funds for public improvements on one of the Land Trust properties. He advised that it was important for Resource Management or the County Administrator to figure out where to do this.

Ms. Corsello advised that staff had recently talked about strategies with the Solano Transportation Authority to look at expanding priority conservation areas where there was increased tourism happening or where road, trailhead or parking wasn't sufficient. She noted that staff would be bring this back to the Board.

Budget Unit 1500 - Human Resources

In response to questions from Supervisor Spering, Ms. Huston provided information on the vacancy rate, noting that the rate was normally about 8% and that the current rate was 10%. She advised that staff was working closely with Human Resources on how to address this.

Marc Fox provided information on the salary-to-benefits rate and calculations, noting that salary projections was on a position by position basis.

Supervisor Spering asked if staff was looking at how to address the long term issue of salary and benefits getting to the point where they impacted the ability of the County to provide services.

Ms. Huston provided information on staff's efforts to balance the number of positions and whether the County could afford them. She advised that other agencies may have a higher General Fund or higher property tax revenue that would affect their ratio of salaries and benefits and what they could afford.

Supervisor Spering advised that it was important to stay on top of this ratio.

Supervisor Vasquez commented on the budget being about setting priorities. He then commented on the need to look at how to enhance opportunities for agriculture or retail by looking at things like interchanges on corridors in the unincorporated areas. He noted that special districts like fire districts relied on property tax and that there was a need to look at reorganizing or consolidating fire districts in order to save the districts and improve firefighting efforts.

Supervisor Vasquez then commented on the need to look at forming a water division in the Resource Management Department given the challenges, activities and issues relating to water. He noted a need to work with the state for opportunities to farm on lands that were fallow. He also commented on the need to review Williamson Act contracts and look at doing away with those contracts that were not agriculturally productive. He then advised that he felt that the Senior Coalition consultant contract should be looked at and allowed to be extended until the end of December. Lastly, he advised that the Fair Association contract should be looked at as well.

Budget Unit 1117 - General Services

Supervisor Brown commented on the need to look at global warming. She then asked if the Special Projects budget being proposed could be made for \$50,000.

Budget Unit 2910 - Resource Management

Chairwoman Hannigan asked that Resource Management provide the Board with the list of topics that it worked with Supervisor Brown on.

Ms. Corsello advised that the majority of topics were under Planning and noted that the Planning Work Plan would be coming to the Board at the next meeting.

FINAL PUBLIC COMMENT OF THE FY2019/20 RECOMMENDED BUDGET

Supervisor Spering thanked staff and noted that the budget was very well put together and presented. He then made a motion to adopt the recommended actions with the addition of the \$50,000 Special Projects budget.

Chairwoman Hannigan also thanked staff for their efforts and noted that the budgets were very well put together.

Chairwoman Hannigan invited members of the public to address the Board on the matter. The following comments were received:

A) George Guynn, Jr., Suisun City, commented on code enforcement and the Governor's proposed tax for healthcare for illegal immigrants.

B) Donald Tipton, unincorporated Vallejo, commented on grants for Homeacres, housing contractors, contingency funds for the Homeacres program, street light funding, the Consolidated Lighting District, public review of the budget book and Neighborhood Watch programs.

Ms. Corsello noted that the budget document was released on May 24th to the public. Mr. Goldberg advised that electronic and hardcopies of the proposed budget were available at the libraries and online as well.

Ms. Corsello provided information on the Homeacres Loan Program funds, noting that the \$1.5 million in funds were sitting in Contingencies. She noted that the consultant looking at housing strategies was looking at the big picture of what kind of funding was available at the state and locally. She noted that there were many deferred loans still affecting the funding. She advised that staff would provide all of this information to Mr. Tipton.

Chairwoman Hannigan requested that the information be provided to Mr. Tipton on a regular basis.

Chairwoman Hannigan closed the public hearing.

On motion of Supervisor Spering, seconded by Supervisor Thomson, the Board voted 5-0 to approve and take the following actions:

- 1. Approved the addition of \$50,000 to BU 1117 – General Services for a Special Project fund; and Adopted Resolution 2019-133, adopting the budget for the County of Solano for the 2019/20 Fiscal Year.**
- 2. Approved the Changes in Position Allocation List reflecting allocated positions included in the Recommended and Supplemental Budgets and Adopted Resolution No. 2019-131 and Resolution No. 2019-132 Amending the List of Numbers and Classifications of Positions incorporating the deletions and additions recommended in the FY 2019/20 Recommended Budget, as modified by the Supplemental Budget requests for FY2019/20.**
- 3. Approved the Recommended Contributions to Non-County Agencies as included in the Recommended and Supplemental Budgets.**
- 4. Approved the Fixed Assets included in the Recommended and Supplemental Budget.**
- 5. Approved the Capital Projects included in the Recommended and Supplemental Budget.**
- 6. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer appropriations within a fund to cover FY2018/19 year-end closeout if justified, subject to the transfer(s) not increasing the total appropriation within the fund.**

7. As part of FY2018/19 closeout, transfer and/or redistribute BOS approved County General Fund Contribution between Departments within Fund 900 (Public Safety) and between Departments/Divisions for Fund 902 (Health & Social Services), provided that the BOS approved General Fund Contribution/appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund Contribution/appropriations amount.

8. In addition, as part of FY2018/19 closeout, if the Midyear projection of Fund Balance for the General Fund is not met (estimated at \$23.9 million), County Administrator will authorize the Auditor-Controller to reduce, in this order, Accrued Leave Payoff, Capital Renewal, CalPERS Reserve, and then General Fund Contingency for FY2019/20 by the amount short of the projection.

9. Authorized the Auditor-Controller, with the County Administrator's approval to fund the net General Fund cost for Supplemental Budget Adjustments, by utilizing any year-end available Fund Balance in the General Fund and/or by reducing the transfer to the General Fund Committed Fund Balance for Capital Renewal.

10. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to increase (from the 6/30/2019 year-end close/Fund Balance) the following:

- i. Committed Fund Balance - Capital Renewal by \$8 million; and
- ii. Committed Fund Balance - Employer CalPERS Rate by \$4.8 million

11. Authorized the County Administrator, assisted by the Auditor-Controller, to draw down:

- i. Committed Fund Balance - Capital Renewal by \$8.2 million to fund the various capital projects
- ii. Committed Fund Balance - Employer PERS Rate Increase by \$2 million.
- iii. Committed Fund Balance - Accrued Leave Payoff by \$1.5 million.

12. In the event the General Fund's year-end Fund Balance exceeds the amount needed to balance the FY2019/20 Budget, as may be authorized by the Board of Supervisors following Budget Hearing deliberations, authorized the County Administrator to direct the Auditor-Controller to:

- i. Increase the General Fund Committed Fund Balance for Capital Renewal up to \$5.0 million; and
- ii. Increase the General Fund Committed Fund Balance for the Employer CalPERS Rate Increases and/or 115 Trust up to \$5.0 million;
- iii. Increase the General Fund Committed Fund Balance for General Fund Reserves up to \$4.0 million;

13. Authorized the Auditor-Controller to apply year-end available Fund Balance at 6/30/2019 as an Operating Transfers-Out to the Library Contingency (BU 9304) in the following Budget Units: Library Zone 1 (BU 6150), Library Zone 2 (BU 6180), Library Zone 6 (BU 6166), and Library Zone 7 (BU 6167).

14. Authorized the Auditor-Controller to increase (decrease) appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end Fund Balance at 6/30/2019.

15. Authorized the Auditor-Controller to increase (decrease) appropriations in the East Vallejo Fire Protection District (BU 9814, subobject 0002245) by available year-end Fund Balance.

16. Authorized the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List.

17. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearings and the end of the fiscal year as needed and where applicable to balance the FY2019/20 Adopted Budget.

18. Authorized the County Administrator to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to accordingly direct the Director of Human Resources to make technical changes to the Position Allocation List as needed.

19. Authorized the Auditor-Controller, with the concurrence of the County Administrator to increase the committed Employer CalPERS Rate Reserve by repayments to the General Fund from Pension Debt Service Fund.

20. Authorized the Auditor-Controller, with concurrence of the County Administrator to increase General Fund Committed Reserves for Capital Renewal, Employer PERS Rate Increases or General Fund Reserves by repayments from General Fund Loans.

21. Authorized the Auditor-Controller, with the County Administrator's approval to increase the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave payoff not used by the end of the fiscal year.

22. Authorized the County Administrator, to complete all actions necessary, including approval of any necessary Appropriation Transfer Requests (ATR's) related to the Intergovernmental Transfer funds (IGT) previously approved by the Board in 2019.

23. Authorized the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the FY2019/20 Recommended Budget and Supplemental Budget requests.

Enactment No: Resolution 2019-131 through Resolution 2019-133

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 11:33 A.M. Next meeting of the Solano County Board of Supervisors will be June 25, 2019 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

ERIN HANNIGAN, Chairwoman
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By _____
Jeanette Neiger, Chief Deputy Clerk