

**FIFTH AMENDMENT TO
SOLANO COUNTY STANDARD CONTRACT #2019-701**

This Fifth Amendment to Solano County Standard Contract #2019-701 ("Fifth Amendment"), is entered into as of July 1, 2024, between the County of Solano, a political subdivision of the State of California, for the benefit of First 5 Solano Children and Families Commission, ("Commission"), and Bay Area Community Resources ("Contractor").

1. Recitals

- A. The parties entered into a Solano County Standard Contract known as contract #2019-701 dated June 25, 2019 ("Agreement"), for Contractor to provide services at the Vallejo First 5 Center (F5C); and
- B. The parties amended the Agreement on June 23, 2020 to add additional funding for developmental screenings and associated activities for FY2020/21; and
- C. The parties amended the Agreement a second time on July 1, 2021 to add developmental screenings and associated activities for FY2021/22; and
- D. The parties amended the Agreement a third time on July 1, 2022 to add additional funding for developmental screenings and associated activities for FY2022/23; and
- E. The parties amended the Agreement a fourth time on July 1, 2023 to add additional funding for developmental screenings and associated activities for FY2023/24
- F. Commission and Contractor now desire to amend the Agreement as set forth below.

2. Agreement

- A. Section 2 of the Agreement is deleted and replaced in its entirety with the following:
The term of the contract is July 1, 2019-June 30, 2025
- B. Section 3 of the Agreement is deleted and replaced in its entirety with the following:
The maximum amount of this Contract is \$3,555,967 total:
 - Up to \$431,667 for Year 1 (7/1/2019-6/30/2020)
 - Up to \$620,700 for Year 2 (7/1/2020-6/30/2021)
 - Up to \$620,700 for Year 3 (7/1/2021-6/30/2022)
 - Up to \$620,700 for Year 4 (7/1/2022-6/30/2023)
 - Up to \$620,700 for Year 5 (7/1/2023 – 6/30/2024)
 - Up to \$641,500 for Year 6 (7/1/2024 – 6/30/2025)
- C. Scope of Work for FY2024/25 Exhibit A-7 is attached to and incorporated into this Fifth Amendment.
- D. Budget for FY2024/25 Exhibit B-7 is attached to and incorporated into this Fifth Amendment.

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3. Effectiveness of Contract

Except as expressly set forth in this Fifth Amendment, the terms and conditions of the Agreement shall remain unchanged.

CONTRACTOR	COUNTY OF SOLANO
<u>Bay Area Community Resources</u> CONTRACTOR'S NAME	
<u><i>Don Blasky</i></u> Don Blasky (May 29, 2024 14:26 PDT) SIGNATURE	<u>Bill Emlen</u> COUNTY ADMINISTRATOR TITLE
<u>Don Blasky, Chief Program Officer</u> PRINTED NAME AND TITLE	Approved as to Content: <u><i>Michele Harris</i></u> Michele Harris (May 29, 2024 16:04 PDT) DEPARTMENT HEAD OR DESIGNEE
	Approved as to Form: <u><i>Kelly Welsh</i></u> Kelly Welsh (May 29, 2024 16:07 PDT) COUNTY COUNSEL

EXHIBIT A-7
SCOPE OF WORK FY2024/25

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
1. Universal Child Development Screenings	Provide Ages and Stages Questionnaires (ASQ) and Ages and Stages-Social Emotional Questionnaires (ASQ-SE2) to new families at the time of registration.	Every new family will be invited to conduct a screening for their child via an ASQ invitation letter attached to the new family registration form.	Every new family will be invited to complete an ASQ screening with their child at time of registration.

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
	Ongoing invitations for ASQ and ASQ-SE screening will happen through playgroups, workshops, open play, sessions, and referrals. A developmental screening facilitator will provide developmental information and guidance to families of children who are moderate risk to encourage typical development. The developmental screening facilitator will track children of moderate risk and offer follow-up screenings at the next screening interval.	A total of 200 screening sessions will be completed. Screening sessions may use the ASQ and/or ASQ-SE, as appropriate. Screening sessions will be new unduplicated children or at the next recommended interval based on the risks and the screening tool.	100% of children who are screened "at risk" are referred for further follow up.

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
2. Universal Parenting Screenings	Provide mental health and resource need screenings for caregivers to be implemented as indicated.	Every new family will be invited to complete assessments via an invitation letter attached to the registration form.	90% of the primary caregivers will complete a short screening at time of registration. 100% of parents who complete the assessment and are "at risk" are referred for further follow up.

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
3. Parent/Child 6-Week Enrolled Classes	Provide a variety of 6-week long themed classes for parents/caregivers & children ages 0-5 years to participate together. Class structure will include open ended play, story time, music and opportunities for social emotional skills building while receiving exposure to subjects including art, math, science, sign language, gardening, friendship, diversity, self-identity, early cooking & physical activity, problem solving, recycling, ASQ-based, etc. Early literacy skills will be incorporated into the majority of the classes. Classes may be offered to a specific age group within children ages 0-5 (e.g. 2-3 year olds, 3-5 year olds, etc.) or across the age spectrum of 0-5, ensuring that each session has classes available with age-appropriate curriculum for each age group. Classes will include a minimum of: • Three 6-week sessions with Raising a Reader book bag rotation • Six 6-week sessions of Healthy Eating Active Living (HEAL) using Eat Play Grow Curriculum • Four 6-week sessions of Kinder ready classes to parents and their preschool aged children entering Kindergarten or Transitional Kindergarten the following school year On occasion, due to scheduling or other circumstances classes may be 5-weeks in length, with a "take-home" activity in place of the 6th class. Classes will be primarily in-person at the First 5 Center, but occasional classes may be offered virtually via Zoom to meet family demand.	72 6-week classes over the year Enrollment per class: 12 Adults 12 Children	60% of parents will complete a post survey 90% of parents completing a post-survey will indicate a positive outcome associated with the class curriculum such as an increased ability to implement age appropriate: • healthy eating and physical activity practices at home • learning opportunities for their child in various domains • routines for their child • early literacy strategies with their child

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
4. Parent/Child 6-Week Drop-In Classes	Provide a variety of themed drop-in classes for parents/caregivers & children ages 0-5 years to participate together. Classes will be scheduled for 6 consecutive weeks but offered on a drop-in basis to accommodate new families who are engaging midway through an enrolled session and families who need more flexibility in programming. Classes for the 6-weeks will follow a theme, but the curriculum will be designed for families to join at any time.	24 6-week sessions, 1 hour per week Average participation 8 Adults 8 Children	Surveys will be completed during week 3 and week 6 with participants during those weeks' sessions 90% of parents completing the surveys will report learning one new technique to implement that supports their child's development or other positive outcome related to the class topic.
5. Triple P Parent Education	Level 2 Seminars: Series of three "light-touch" parenting information workshops designed to give parents and caregivers useful approaches to try with their children and become confident in their parenting ability. Seminars consist of three topics each with 1.5 hours of instruction and discussion time.	10 seminars Minimum of 6 families per one-time seminar 1.5 hours of instruction/discussion per session	Session participants complete Parent Satisfaction Survey

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
	Level 3 Primary Care (or Brief Intervention): One-on-one sessions addressing minor behavior and skill development issues. Intervention consists of 3-4 sessions (15-30 minutes each) over a period of 4-6 weeks. Sessions are in-person, over the phone, or a combination of both.	30 families completing (one-on-one)	% of participants reporting an increase in knowledge of effective parenting upon completion of pre/post Parenting Experience Survey tool (7-item)
	Level 4 Group: Group sessions and exercises to manage child behavior and high-risk situations. Eight-week intervention includes five (2 hour) group sessions plus three (15-30 minute) mandatory individual telephone consultations.	5 groups Minimum of 4 families per group; can accommodate up to 12 families	% of participants reporting an increase in knowledge of effective parenting upon completion of pre/post Parenting Scale tool (30-item) Completion of additional clinically appropriate parenting tool

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
6. Social Engagement & Peer Support	Playgroups will provide parents with tools to observe their child engaging with open-ended materials and other children and the opportunity to learn more about their child's behavior and development. Playgroups will have a developmental focus and incorporate developmental screenings when possible.	Twelve 6-week sessions 1 hour playgroups Enrollment per Session: 8 Adults 8 Children	60% of parents will complete a post survey 90% of parents completing the surveys will indicate a new understanding of their child's abilities. 90% of parents completing the surveys will indicate increased confidence to respond to their child's behavior.
	Provide support group opportunities for parents and other affinity groups which may be provided by in-house staff or community partners. Topics would cover self-care, positive discipline and engagement with children.	Six 6-week sessions of an ongoing self-care group Enrollment per Session: 10 Adults	60% of parents will complete a post survey 90% of parents completing the surveys will indicate increased use of self-care strategies.

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
	Provide monthly parent cafés for fathers, mothers, grandparents, and other affinity groups. Some parent cafes will target specific populations, others will be open to all participants. Experienced participants will train as facilitators and generate topics and conversation questions.	Twelve 2-hour sessions 5-12 participants per session	90% of participants will show increased knowledge in parenting and child development, increased knowledge of support networks, and increased knowledge of strengths and protective factors, per post surveys.
7. Community Resource Information	Community Resource Specialist will conduct one-on-one consultations with participants to provide information, referrals and warm hand-off to MOU partners and others, eligibility assessment and application assistance.	Ongoing over the year 200 consultations	90% of participants will report that their informational or referral needs were met, per post survey.
8. Parent Leadership	Parent Advisory Council ("PAC") will provide input for the First 5 Commission ("F5C") on various community needs assessment topics. Will include meeting with local community leaders, organizers, and F5C staff to increase awareness of advocacy and civic engagement	10 meetings/year Average of 10 PAC members per meeting	Parents will have opportunities to provide input into local needs and engage with community leaders.
9. Volunteer Opportunities	F5C staff will promote volunteer opportunities in the Center. Participants are encouraged to share their skills and talents; to be supported by F5C staff as applicable.		Parents have opportunities to support the F5C and feel more engaged with the F5C.

F5C Strategy	Activity	SERVICE COUNTS	OUTCOME
10. Basic Needs Assistance	CRS will meet with families in crisis and provide supports such as cars eats (if not provided by Solano Car seat Connection), diapers, strollers, bus pass, clothes, food, etc., per the established policy for this service.	Ongoing over the year. Number of participants determined by available budget.	90% of participants requesting support will report that their basic needs were met, per post survey.
11. Community Events	Community Events occur once a month and are generated by Center staff. Can be created in collaboration with other community agencies, to be offered in or outside of the F5C. Events will alternate between larger ones and smaller “socials”.	6 events/year 75 participants 6 socials/year 40 participants	90% of participants will report a stronger connection to the F5C community (other families and staff) or community at large, per post survey.
12. Drop-in Program Availability	F5C staff person will oversee the play area, providing rotating open-ended play and art activities that allow child-led exploration, opportunities for parent/child engagement, and parent-to-parent connections.	Play area will available to families a minimum of 28 hours per week. Four days a week, there will be a curated activity available in the play area with staff oversight as needed.	See service counts

EXHIBIT B-7
FY2024/25 BUDGET DETAIL

Item	FTE	First 5 Solano	MHSA Screening	MHSA Parent Ed (Triple P, Parent Café)	Total
Staffing					
Staff Member 1: Center Director	1	76,000	10,000	5,000	\$91,000
Staff Member 2: Community Resource Specialist	1	48,400	7,000	7,000	\$62,400
Staff Member 3: ECE Educators	2.7	109,249		18,983	\$128,232
Staff Member 4: ECE Program Assistants	2	83,200			\$83,200
Staff Member 5: Substitute Teacher					\$0
Staff Member 6: Developmental Screening Facilitator	1		49,920		\$49,920
Personnel Subtotal		316,849	66,920	30,983	\$414,752
Fringe Benefits 25%		79,213	16,730	7,745	\$103,688
TOTAL PERSONNEL		\$396,062	\$83,650	\$38,728	\$518,440
Operating Expenses					
Rent Utilities		19,950			\$19,950
Training/Travel		1,150			\$1,150
IT/Phone		3,400			\$3,400
Office Supplies		1,943	1,307	750	\$4,000
Client Support		1,000		2,000	\$3,000
Program Supplies		5,000	2,000	2,000	\$9,000
Other: Printing		2,750			\$2,750
Other: Cell		600			\$600
TOTAL OPERATING		35,793	\$3,307	\$4,750	\$43,850
TOTAL PROGRAM COSTS		431,855	86,957	43,478	562,290
Overhead expenses (15% of Program costs)		59,645	13,043	6,522	79,210
TOTAL		\$491,500	\$100,000	\$50,000	\$641,500