

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.gov



Agenda - Final

Tuesday, September 9, 2025

9:00 AM

Board of Supervisors Chambers

Board of Supervisors

Mitch Mashburn (Dist. 5), Chair
(707) 784-6130

Cassandra R. James (Dist. 1)
(707) 784-3261

Monica Brown (Dist. 2), Vice Chair
(707) 784-3031

Wanda Williams (Dist. 3)
(707) 784-6136

John M. Vasquez (Dist. 4)
(707) 784-6129

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:

<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

PUBLIC COMMENTS: To submit public comments virtually, please see the options below.
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: clerk@solanocounty.com. Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

AGENDA

CALL TO ORDER - 9:00 A.M.

ROLL CALL

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PRESENTATIONS

Board of Supervisors:

- 1 [25-443](#) Adopt and present a resolution recognizing September 15, 2025 through October 15, 2025, as National Hispanic Heritage Month in Solano County (Supervisor Williams)

 Attachments: [A - National Hispanic Heritage Month Resolution](#)

- 2 [25-688](#) Adopt and present a resolution recognizing September 9, 2025, as California Admission Day, honoring the 175th anniversary of California statehood, and celebrate Solano County as one of the state's original 27 counties (Supervisor Vasquez)

 Attachments: [A - Admission Day Resolution](#)

Health and Social Services:

- 3 [25-723](#) Adopt and present a resolution recognizing September 2025 as National Recovery Month in Solano County (Supervisor Brown)

 Attachments: [A - National Recovery Month Resolution](#)

- 4 [25-732](#) Adopt and present a resolution recognizing the week of September 7-13, 2025 as National Suicide Prevention Week in Solano County (Supervisor James)

 Attachments: [A - National Suicide Prevention Week Resolution](#)

Sheriff's Office/District Attorney:

- 5 [25-725](#) Adopt and present a resolution recognizing September 14-20, 2025, as National Forensic Science Week in Solano County (Chair Mashburn)

 Attachments: [A - Forensic Science Week Resolution](#)

Sheriff's Office:

- 6 [25-726](#) Adopt and present a resolution recognizing September 14-20, 2025 as National Security Officer Appreciation Week in Solano County (Chair Mashburn)

Attachments: [A - National Security Officer Appreciation Week Resolution](#)

ITEMS FROM THE PUBLIC

This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA**APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR**GENERAL GOVERNMENT**Board of Supervisors:

- 7 [25-738](#) Authorize the County's contribution of \$500 from the General Fund contribution allocated to District 1 to benefit the Vallejo Heights Neighborhood Association
- 8 [25-681](#) Adopt a resolution recognizing September 19, 2025 as National POW/MIA Recognition Day in Solano County

Attachments: [A - POW MIA Resolution](#)

- 9 [25-719](#) Adopt a resolution recognizing September 7, 2025, as World Duchenne Awareness Day in Solano County

Attachments: [A - World Duchenne Awareness Day Resolution](#)

Clerk of the Board of Supervisors:

- 10 [25-744](#) Approve the minutes of the Solano County Board of Supervisors' regular meeting of August 26, 2025

Attachments: [A - August 26, 2025 Draft Minutes](#)

County Administrator:

- 11 [25-718](#) Approve updates to the County's Travel Policy; and Authorize the County Administrator to make future revisions to the Travel Policy as needed to align with County needs

Attachments: [A - Updated Travel Policy Draft](#)

[B - Redline Version](#)

County Counsel:

- 12 [25-767](#) Adopt a resolution accepting claims for excess proceeds from tax-defaulted property sales and authorizing distribution of excess proceeds pursuant to California Revenue and Taxation Code Sections 4671 through 4676

Attachments: [A - Resolution](#)

Treasurer-Tax Collector-County Clerk:

- 13 [25-705](#) Accept the Solano County Treasurer's Quarterly Report for the period of April 1, 2025 through June 30, 2025

Attachments: [A - Letter to the Board](#)

[B - Statement of Compliance](#)

[C - Investment Portfolio](#)

[D - Statement of Assets and Balance Sheet](#)

[E - Yield Curve](#)

[F - PARS 115 Report](#)

General Services:

- 14 [25-727](#) Adopt a resolution authorizing the purchase of the commercial building located at 197 Butcher Road, Vacaville, CA Solano County APN: 0127-360-150 for a total purchase price of \$3,900,000, plus administrative fees, estimated closing costs and appraisal, and inspection fees and subject to completion of remaining and satisfactory due diligence on the property (4/5 vote required); and Approve an Appropriation Transfer Request in the amount of \$3,829,625 from the Capital Renewal Reserve fund to the Accumulated Capital Outlay Fund (BU 1977) for the acquisition of 197 Butcher Road (4/5 vote required); and Authorize the County Administrator to execute any agreements to acquire the property

Attachments: [A - Resolution - 197 Butcher Rd. Purchase Agreement](#)
[B - Purchase and Sale Agreement - 197 Butcher Road](#)
[C - Parcel Map 197 Butcher](#)
[D - Satellite Neighboring Property](#)

HEALTH AND SOCIAL SERVICESHealth and Social Services:

- 15 [25-722](#) Accept a grant award of \$191,934 from the Office of Traffic Safety for the period October 1, 2025 through September 30, 2026 to support the Solano Car Seat Connection program; and Approve a \$143,951 Appropriation Transfer Request to recognize the unanticipated revenue (4/5 vote required)

CRIMINAL JUSTICEDistrict Attorney:

- 16 [25-731](#) Adopt a resolution authorizing the District Attorney, or her designee, to submit a grant application and related documents to the California Governor's Office of Emergency Services (CalOES) for the Victim Witness Assistance (VW) Program in the amount of \$774,891 for the period of October 1, 2025 through September 30, 2026; and Adopt a resolution amending the List and Numbers and Classifications of Positions to extend 3.0 FTE Victim Witness Assistants (Limited-Term) and 1.0 FTE Office Assistant II (Limited-Term) positions through September 30, 2026

Attachments: [A - Grant Resolution](#)
 [B - Grant Application](#)
 [C - Funding Chart](#)
 [D - Position Resolution](#)

Sheriff's Office:

- 17 [25-733](#) Approve the write-off of accounts receivable due to Solano County in the amount of \$8,838.44 related to Animal Care and Animal Control Services (4/5 vote required); Discharge the Sheriff's Office from further collection efforts; and Authorize the Sheriff's Office to remove these accounts from the County's accounting records

Attachments: [A - Accounts Receivable Write-Off List](#)

- 18 [25-737](#) Receive the Sheriff's Inmate Welfare Fund Report of Expenditures for Fiscal Year ending June 30, 2025

Attachments: [A - Statement of Rev. Exp. & Change in Fund Balance](#)
 [B - Itemized Report of Expenditures](#)

LAND USE/TRANSPORTATIONResource Management:

- 19 [25-763](#) Adopt a resolution accepting the dedication of a Public Roadway and Public Utility Easement, approximately 12,490 square feet (0.29 acres) along Steiger Hill Road and Cantelow Road, and a Slope Easement, approximately 22,190 square feet (0.51 acres) along Cantelow Road for Minor Subdivision MS-21-01 (Sellers)
- Attachments: [A - Resolution](#)
 [B - Parcel Map](#)
 [C - Vicinity Map](#)
- 20 [25-740](#) Authorize the County Administrator to execute the Intercity Transit Funding and Cost Sharing Agreement (Solano Express) by and among the Solano Transportation Authority, the County of Solano, Solano County Transit (SolTrans), the City of Dixon, the City of Fairfield, the City of Suisun City, and the City of Vacaville
- Attachments: [A - Intercity Transit Funding and Cost Sharing Agreement](#)

MISCELLANEOUS ITEMSHealth and Social Services:

- 21 [25-686](#) Approve three reappointments to the Behavioral Health Advisory Board, Anthony E. McDonald and Jules Darian "J.D." Hatchett to expire on September 30, 2026, and Denise Coleman to expire on November 30, 2025

REGULAR CALENDAR**Rescheduled Consent Items****Consider the following:**

- A)
- B)
- C)

LAND USE/TRANSPORTATIONResource Management:

- 22 [25-772](#) Receive an informational update from staff on recent activities related to the Collinsville Special Study Area and potential shipbuilding opportunities and provide possible direction to staff on next steps

Attachments: [A - Collinsville General Plan Special Study Area](#)
 [B - Site Selection Committee Support Letter](#)
 [C - CAO letter to Assemblywoman and Senator](#)
 [D - Recent Communication Timeline](#)

- 23 [25-603](#) Receive an update on the pilot Flock Camera program; Consider approving a first amendment to the Flock Group, Inc. agreement totaling \$138,000 for two additional years of service for the continued operation of 23 Flock Safety cameras in the Homeacres neighborhood in Southeast Vallejo; Authorize the County Administrator to execute the amendment and any subsequent amendments which are technical or administrative in nature; Authorize the Sheriff or their designee to execute amendments which are technical or administrative in nature; Approve an Appropriation Transfer Request totaling \$69,000 from the Homeacres Loan Program to fund the first year of the agreement (4/5 vote required)

Attachments: [A - Amendment to MSA Flock Safety](#)
 [B - Flock Camera Contract Link](#)

ITEMS FROM THE PUBLIC con't

This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.

CLOSED SESSION

24 [25-715](#) 1) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Pursuant to Government Code § 54956.9(a)) - PW Fund B Development, LLC and Buzz Oates Construction, Inc. v. Solano County Airport Land Use Commission, County of Solano, Solano County Department of Resource Management, and Does 1 through 10 (Solano Superior Ct. Case No. CU24-07026)

2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung & Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Bill Emlen, Assistant County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

3) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Bill Emlen Assistant County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn. Employee organization: SEIU Local 2015

2:00 P.M.

RECONVENE

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

LAND USE/TRANSPORTATION

Resource Management:

- 25 [25-762](#) Conduct a noticed public hearing to consider an appeal by Matthew Flaherty of the Solano County Zoning Administrator's June 19, 2025 approval of Minor Use Permit Application No. MU-23-08 of Rhonda and Mike Petrillo to establish a Special Events Facility (Small/Medium) located three (3) miles southwest of the City of Winters in the Exclusive Agriculture 20-acre minimum (A-20) zoning district at 3695 Vickrey Lane, APN 0101-090-550; the project is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines §15303 Class 3 New Construction or Conversion of Small Structures and §15304 Class 4 Minor Alterations to Land

Attachments: [A - Resolution](#)
 [B - Appeal Submittal](#)
 [C - Staff Response to Appeal Items](#)
 [D - PC and ZA Links](#)
 [E - All Public Comments](#)
 [F - Notice of Public Hearing](#)
 [G - Environmental Analysis](#)

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

ADJOURN:

To the Board of Supervisors meeting of September 23, 2025 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, CA