

**THIRD AMENDMENT TO
SOLANO COUNTY STANDARD CONTRACT #2016-906**

This THIRD AMENDMENT TO SOLANO COUNTY STANDARD CONTRACT #2016-906 ("Third Amendment") is entered into as of July 1, 2019, between the County of Solano, a political subdivision of the State of California, ("County"), and The Children's Network of Solano County ("Contractor").

1. Recitals

- A. The parties entered into that certain Solano County Standard Contract known as contract #2016-906 on June 7, 2016 ("Agreement"), to administer Solano Children's Alliance (SCA) and Child Abuse Prevention Council (CAPC) activities; and
- B. The parties amended the Agreement on May 5, 2017 adjust for a Year 2 funding increase for incorporation of the Children's Trust Fund, and continue activities for one additional year; and
- C. The parties amended the Agreement on July 1, 2018 adjust for a Year 3 funding increase for incorporation of the Children's Trust Fund, and continue activities for one additional year; and
- D. County and Contractor now desire to amend the Agreement a third time to extend the term and increase the amount of the Agreement for FY19/20 as set forth below.

2. Agreement

- A. Section 2 of the Agreement is deleted and replaced in its entirety with the following:
 - The Term of this Contract is July 1, 2016 – June 30, 2020
- B. Section 3 of the Agreement is deleted and replaced in its entirety with the following:

The maximum amount of this Contract is \$522,892 total:

 - Up to \$130,723 for Year 1 (7/1/2016 - 6/30/2017)
 - Up to \$130,723 for Year 2 (7/1/2017 - 6/30/2018)
 - Up to \$130,723 for Year 3 (7/1/2018 - 6/30/2019)
 - Up to \$130,723 for Year 4 (7/1/2019 - 6/30/2020)
- C. Exhibit A-3 for the period of 7/1/2019-6/30/2020 is attached to and incorporated into this Third Amendment.
- D. Exhibit B-3 for the period of 7/1/2019-6/30/2020 is attached to and incorporated into this Third Amendment.

3. Effectiveness of the Contract

Except as expressly set forth in this Third Amendment, the terms and conditions of the Agreement shall remain unchanged.

CONTRACTOR	COUNTY OF SOLANO
The Children's Network of Solano County CONTRACTOR'S NAME	<u>Birgitta E. Corsello</u> <u>6/25/19</u> Birgitta E. Corsello DATED
<u>Ronda K. Glu</u> SIGNATURE	Solano County Administrator TITLE
<u>for Alan Kerzin, Executive Director</u> PRINTED NAME AND TITLE	Approved as to Content: <u>Michelle Harris</u> <u>6/6/19</u> DEPARTMENT HEAD OR DESIGNEE DATED
	Approved as to Form: <u>Benedette Curry, Esq.</u> <u>6/6/19</u> COUNTY COUNSEL DATED

EXHIBIT A-3
SCOPE OF WORK FY2019/20

CONTRACTOR NAME:	The Children's Network of Solano County	
PROGRAM NAME:	Solano Children's Alliance (SCA) includes Child Abuse Prevention Council (CAPC) activities	
BACKGROUND:	The Solano Children's Alliance (SCA) was established by the Board of Supervisors in 1982 to serve as its advisory council on children and family issues. The SCA membership consists of faith- and community-based organizations, county department representatives, educators and community residents as outlined in SCA Bylaws. The SCA functions as the County's SB997 interagency council for children and family issues, and recommends distribution of Solano's share of Children's Trust Fund and other funds as designated to local organizations including non-profits for direct services. In 2012, the Child Abuse Prevention Council (CAPC) was merged within the SCA. The Children's Network of Solano County was established in part to provide staff support to the SCA and also to serve as the fundraising and advocacy body for Solano's children and families. The Solano Children's Alliance is staffed through this contractual agreement with the Children's Network of Solano County, and includes the activities necessary to provide ongoing staff support activities for the SCA.	
SUMMARY OF ACTIVITIES/ DELIVERABLES	Contractor will work with members of the SCA to accomplish the following activities/deliverables, as further defined in the scope of work below: 1. Ongoing activities a. Staff the SCA for up to 12 meetings per year b. Provide staff support to the SCA on policy issues c. Provide staff support to the SCA in allocation of Children's Trust Fund dollars and other funds as designated d. Provides support to the SCA for its required CAPC activities	
Activity	Tasks	Outcomes/Deliverables
Activity 1 Provide staff support to the SCA meetings	Staff the SCA as follows: 1. At least 10 SCA meetings annually, (4 of which focus on CAPC role), including: secure space; draft meeting agenda for Chair's approval; prepare staff reports and handouts for SCA meetings; and draft SCA minutes in accordance with The Ralph M. Brown Act	Meeting agendas and minutes At least 10 SCA meetings held annually, 4 of which focus on CAPC issues

Activity	Tasks	Outcomes/Deliverables
Activity 2 Provide staff support to the SCA – Policy Issues	Promote public awareness of children's needs A. Draft the Annual Report to the Solano County Board of Supervisors for SCA approval	SCA annual report to the County Board of Supervisors
	B. Draft at least 2 newsletters annually	At least 2 newsletters distributed electronically
	C. Maintain SCA information on Children's Network website	
Activity 3 Provide staff support to the SCA – Funding	Assist the SCA In planning, prioritization and selection of agencies to receive Children's Trust Funds (CTF) A. Draft handouts and materials for deliberation	Funding solicitation documents, staff reports and materials to SCA
	B. Draft annual solicitations or other funding documents; draft staff reports regarding SCA recommendations	
	C. Assist First 5 Solano, as needed, in drafting scopes of work for CTF contractors	
	Assist the SCA In its role for participating in the Child Welfare Services Assessment and Systems Improvement plans D. Act as the multi-disciplinary council for Child Abuse Prevention, Intervention and Treatment (CAPIT) as described in the Welfare and Institutions Code 18960	Staff reports and SCA recommendations documents
	E. Incorporate planning activities and materials into SCA meetings	Represent the SCA in presenting recommendations to the Board of Supervisors

Activity	Tasks	Outcomes/Deliverables
Activity 4 Provide staff support to the SCA – Child Abuse Prevention Council Activities	Public awareness about the neglect and abuse of children A. Promote public awareness and the resources available for prevention, intervention and treatment B. Staff at least 4 SCA meetings focusing on CAPC business (notification of meetings, draft agendas and minutes, prepare staff reports and handouts)	Copies of resource brochures and materials and distribution log Agenda and minutes of meetings
	Provide staff support for child abuse prevention awareness C. Staff at least 3 events/sessions	Event/training flyers and sign-in sheets
	D. Distribute resource brochures and information on child abuse prevention	Staff reports to SCA
	Represent SCA at regional CAPC-related meetings E. Participate in up to 12 meetings	Copies of meeting agendas and staff reports to SCA
	F. Upon request from CWS in preparation for the annual Office of Child Abuse Prevention Intervention and Treatment (CAPIT) Report, Contractor shall timely provide information as it relates to Child Prevention Council activities and how the Children's Trust Fund (CTF) are spent, with a breakdown by each individual Family Resource Center.	Report quarterly with a copy of the Children's Alliance report that includes a description of the Child Abuse Prevention Council activities performed including: • Service activities, participant rates, and program activities • How funds were used for the appropriate target populations and services provided • Information regarding prevention, early intervention and treatment programs/activities funded through CAPIT/CBCAP
	G. When applicable, CAPC provides stakeholder input for Solano Kids Thrive Goal 1 – Safe Communities and Environments for Children	Report quarterly on request from CWS and response Align CAPC activities with Solano Kids Thrive action plan and work plan.

Activity	Tasks	Outcomes/Deliverables
Activity 5 Provide staff support to the SCA – Strategic Priorities	Support the SCA in identifying and implementing strategic priorities A. Review and update SCA Strategic Plan as necessary B. Review workgroup activities and update workgroup priorities C. Convene a Fall Stakeholder’s meeting and a Spring Policy Forum focusing on children’s issues	Update Strategic Plan (as necessary) Update workgroup priorities and workgroup activities Agendas and materials

EXHIBIT B-3

CONTRACTOR BUDGET FY2019/20 (Year 4)

Line Item	FTE	Solano County	Other Sources	Total
Personnel				
Executive Director	0.75	81,920	0	81,920
Director of Operations	0.09	9,320	0	9,320
Community Programs Manager	0.09	6,801	0	6,801
Clerical Support	0.2	9,973	0	9,973
Benefits		0	0	0
Subtotal Personnel		108,014	0	108,014
Operating Expenses				
Rent & Utilities		5,750	0	5,750
Office Supplies/Materials		1,500	0	1,500
Telephone/Communications		2,175	0	2,175
Postage/Mailing/Copying		900	0	900
Travel/Training/Conferences		500	0	500
Subtotal Operating Expenses		10,825	0	10,825
Indirect Costs				
Administration		11,884	0	11,884
Subtotal Indirect		11,884	0	11,884
Grand Total Expenses		130,723	0	130,723