



County of Solano Contract Review Worksheet

Contract Number:
(Dept., Division, FY, #)
Authority:
☐ Dept Head Execute
☐ CAO Execute
☐ BOS Approval Required

NOTE: Please review all instructions on the back of this worksheet before you begin processing.

1. Department/Division: PROBATION		2. Date: 04 / 1 / 2025	
3. Contract Administrator: Sadao Holman		4. Phone Ext: 7657	
5. Contract Attributes: <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Intergovernmental <input checked="" type="checkbox"/> Personal/Professional Svcs <input type="checkbox"/> Purchase of Goods <input type="checkbox"/> Lease <input type="checkbox"/> Construction <input type="checkbox"/> Other		<input type="checkbox"/> Original Bid/RFP Required? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Sole Source Contract? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Bid/RFP No: Date: / / Please attach copy of Bid/RFP or justification.	
		<input checked="" type="checkbox"/> Amendment/Change Order Amendment/Change Order Number: 5 Contract No: Date: / / Please attach copies of original/amendments.	
6. Description of Contract: CONTRACTOR TO CONDUCT TIME STUDY TO ASSIST DEPARTMENT TO PREPARE TITLE IV-E CLAIMS UTILIZING THEIR PROPRIETARY SOFTWARE (RTMS) IN ORDER TO MAXIMIZE FEDERAL REVENUE			
7. Name of Contractor: JUSTICE BENEFITS INC.		8. EIN - SSN -	
9. Is Contractor a California Public Pension Plan Retiree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes: Name of Public Pension Plan: Date of Retirement:			
Does Contractor have a personal relationship in a direct line of supervision in your Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please describe relationship:			
10. Does Contractor have a personal relationship with someone in another Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please provide Department and describe relationship:			
11. Has County contracted with Contractor previously during this fiscal year? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Please list County department if other than the department listed on number 1 above.			
12. Effective Date: Original Contract: 7 / 1 / 2019 This amendment: 07 / 01 / 2025		13. Termination Date: 6 / 30 / 2022 By this amendment: 06 / 30 / 2026	
14. Contract Budget: Original Contract Amount: \$ 75,000 Total of Previous Amendments: \$ 315,000 Current Amendment: \$ 40,000 Total Amount of Contract \$ 355,000		15. Payment Terms: <input type="checkbox"/> Prepaid <input checked="" type="checkbox"/> Arrears <input type="checkbox"/> Fixed <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Estimate <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Progress <input type="checkbox"/> Other	
		16. Source of Funds: <input type="checkbox"/> Fed/State Grant <input checked="" type="checkbox"/> Fed/State Funding <input type="checkbox"/> County Specify: _YOBG_ Fed Catalog No: State Legislation: AB/SB	
17. Fund: 900 Budget Unit: 6680 Sub-object: 2245		18. Current Appropriation Sufficient? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
19. Proposed Board of Supervisors Agenda Date, if required. Please attach agenda summary and ATR request.			
20. Remarks This Fifth Amendment represents an increase of \$60,000 to total contract amount.			
21. Signature Route: Department Contract Administrator: Dated: 3/26/25 County Counsel: Dated: MAR 26 2025 HR Analyst (for Contract Employees) or Risk Mgmt (for insurance changes) if applicable: Dated: CAO Analyst: Dated:			

**FIFTH AMENDMENT TO PROFESSIONAL AGREEMENT
BETWEEN COUNTY OF SOLANO and JUSTICE BENEFITS**

This Fifth Amendment ("Fifth Amendment") is entered into as of July 1, 2025 between the County of Solano, a political subdivision of the State of California ("County"), and JBI, LTD, a Texas limited partnership, ("JBI" or "Contractor").

1. Recitals

- A. The parties entered into a contract dated July 1, 2019 (the "Contract").
- B. On July 1, 2021 ("First Amendment") the parties amended the Contract to increase compensation.
- C. On July 1, 2022 ("Second Amendment") the parties amended the Contract to extend the term and increase compensation.
- D. On July 1, 2023 ("Third Amendment") the parties amended the Contract to extend the term and increase compensation.
- E. On July 1, 2024 ("Fourth Amendment") the parties amended the Contract to extend the term and increase compensation.
- F. The parties now need to amend the Contract to increase compensation and extend the Contract to allow for continued services through June 30, 2026.
- G. This Fifth Amendment represents a twelve (12) month extension of the Contract and increase of \$40,000 in compensation, for total \$355,000.
- H. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Term of Contract

The Term of this Contract is: July 1, 2019 - June 30, 2026.

B. Amount of Contract


Section 3 is deleted in its entirety and replaced with:

The maximum amount of this Contract is: \$355,000.

3. Effectiveness of Contract.

Except as set forth in this Fifth Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a political
subdivision of the State of California

By: 
William Emlen (Jun 25, 2025 11:23 PDT)
Bill Emlen, County Administrator

APPROVED AS TO FORM

By: 
County Counsel

JB, LTD, a Texas limited partnership
Contractor

By: 
Kimberly Bork (Mar 25, 2025 14:45 PDT)
Kim Bork











Justice Benefits - Review Sheet with Fifth Amendment FY25_26








Final Audit Report


2025-06-25


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