

# **Solano County**

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.com](http://www.solanocounty.com)



## **Agenda - Final**

**Tuesday, May 6, 2025**

**9:00 AM**

**Board of Supervisors Chambers**

### **Board of Supervisors**

*Mitch Mashburn (Dist. 5), Chair*  
*(707) 784-6130*

*Cassandra R. James (Dist. 1)*  
*(707) 784-3261*

*Monica Brown (Dist. 2), Vice Chair*  
*(707) 784-3031*

*Wanda Williams (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

SOLANO COUNTY BOARD OF SUPERVISORS  
HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:  
<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

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**PUBLIC COMMENTS:** To submit public comments virtually, please see the options below.  
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

**Phone:**

To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 177 939 9414 on your phone. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

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The County of Solano does not discriminate against persons with disabilities. If you wish to participate in this meeting and you will require assistance in order to do so, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [clerk@solanocounty.com](mailto:clerk@solanocounty.com).

## AGENDA

**CALL TO ORDER - 9:00 A.M.**

**ROLL CALL**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

### PRESENTATIONS

#### Sheriff's Office:

- 1      [25-356](#)      Adopt and present a resolution recognizing May 4-10, 2025, as Correctional Officers and Correctional Employees Appreciation Week in Solano County (Chair Mashburn)  
*Attachments:*    [A - National Correctional Officers and Correctional Employees Appreciation Week Resolution](#)
  
- 2      [25-358](#)      Adopt and present a resolution recognizing May 7, 2025, as the 63rd annual commemoration of Peace Officers' Memorial Day and recognizing May 11-17, 2025, as National Police Officer Appreciation Week in Solano County, with special recognition to those Peace Officers who have lost their lives in the line of duty (Chair Mashburn)  
*Attachments:*    [A - National Police Week Resolution](#)

#### First 5 Solano:

- 3      [25-335](#)      Adopt and present a resolution recognizing May 9, 2025, as Child Care Provider Appreciation Day in Solano County (Supervisor Brown)  
*Attachments:*    [A - Child Care Provider Appreciation Day Resolution](#)

#### Health and Social Services:

- 4      [25-332](#)      Adopt and present a resolution recognizing May 2025 as Older Americans Month in Solano County (Supervisor Brown)  
*Attachments:*    [A - Older Americans Month Resolution](#)

#### General Services:

- 5      [25-274](#)      Receive a presentation from the Department of General Services on the selection of Bijan Mirfakhrai as the May 2025 "Employee of the Month" for the County Administration Center Parking Program

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA****APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

**CONSENT CALENDAR****GENERAL GOVERNMENT**Clerk of the Board of Supervisors:

- 6      [25-380](#)      Approve the minutes of the Solano County Board of Supervisors' regular meeting of April 22, 2025

Attachments:    [A - April 22, 2025 Draft Minutes](#)

Human Resources:

- 7      [25-337](#)      Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to add the new classification of Investment Officer with a monthly salary range of \$11,093.79 - \$13,484.57

Attachments:    [A - Alphabetical Listing of Classes and Salaries Resolution](#)

Auditor-Controller:

- 8      [25-359](#)      Accept the Solano County Single Audit Report for the fiscal year ended June 30, 2024  
*Attachments:*    [A - 2024 Single Audit Report](#)  
                                 [B - Corrective Action Plan](#)
- 9      [25-360](#)      Accept the External Assessment of the Solano County Auditor-Controller's Internal Audit Division for the period July 1, 2019 through June 30, 2024  
*Attachments:*    [A - External Assessment of the Solano County Internal Audit Division](#)

Treasurer-Tax Collector-County Clerk:

- 10     [25-338](#)      Accept the Solano County Treasurer's Quarterly Report for the period of January 1, 2025 through March 31, 2025  
*Attachments:*    [A - Letter to the Board](#)  
                                 [B - Statement of Compliance](#)  
                                 [C - Investment Portfolio](#)  
                                 [D - Statement of Assets and Balance Sheet](#)  
                                 [E - Yield Curve](#)  
                                 [F - PARS 115 Report](#)

General Services:

- 11     [25-334](#)      Approve an agreement for \$459,143 with Honeywell Building Solutions of Sacramento for the Health and Social Services Security Camera Upgrade Project at 275 Beck Avenue in Fairfield; and Authorize the County Administrator or designee to execute the agreement and any subsequent amendments, with County Counsel concurrence, within the approved project budget  
*Attachments:*    [A - HSS Security Camera Upgrades Contract](#)  
                                 [B - Project Funding & Budget Summary](#)

Information Technology-Registrar of Voters:

- 12     [25-322](#)      Approve a contract with K&H Integrated Print Solutions, Inc. for \$10,000,000 for election related printing services to include ballot printing, finishing and mailing for the term of May 9, 2025 through December 31, 2028; and Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, with County Counsel concurrence, which are technical or administrative in nature  
*Attachments:*    [A - K&H Contract](#)

## HEALTH AND SOCIAL SERVICES

### Health and Social Services:

- 13      [25-285](#)      Adopt a resolution recognizing the month of May 2025 as Foster Care Awareness Month in Solano County  
*Attachments:*    [A - Foster Care Awareness Month Resolution](#)
- 14      [25-371](#)      Adopt a resolution to clarify signatory authority of the County Administrator for the Behavioral Health Performance Contract between the California Department of Health Care Services and the County of Solano  
*Attachments:*    [A - Signature Authority Resolution](#)

## CRIMINAL JUSTICE

### Sheriff's Office:

- 15      [25-68](#)      Approve a Master Service Agreement (MSA) with Tidal Basin Group for a term of May 12, 2025 through June 30, 2028 to assist with emergency management functions on an as-needed basis, not exceeding an aggregate of \$200,000 in any fiscal year; Delegate authority to the County Administrator to execute the MSA agreement and any subsequent amendments, with County Counsel concurrence, up to an annual aggregate of \$74,999; Delegate authority to the County Administrator to execute all Specific Service sub-agreements, with County Counsel concurrence; and Authorize the Sheriff, Undersheriff, or Director of Administrative Services to execute MSA amendments which are technical or administrative in nature  
*Attachments:*    [A - Tidal Basin Group MSA](#)

## MISCELLANEOUS ITEMS

### Board of Supervisors:

- 16      [25-330](#)      Approve the appointment of Michelle Ornat to the Solano County Library Advisory Council, representing District 4, for a term to expire September 30, 2028  
*Attachments:*    [A - Application and Resume - M. Ornat](#)

## REGULAR CALENDAR

### Rescheduled Consent Items

#### Consider the following:

- A)
- B)

### GENERAL GOVERNMENT

#### Human Resources:

- 17      [25-362](#)      Conduct a public hearing and receive a presentation from the Department of Human Resources on the status of vacant positions, and recruitment and retention efforts as required annually by Government Code Section 3502.3, as added by AB2561, effective January 1, 2025

Attachments:    [A - Presentation](#)  
                         [B - Position Data](#)

### CRIMINAL JUSTICE

#### Sheriff's Office:

- 18      [25-375](#)      Receive an informational presentation on the Sheriff Office's ability to provide temporary law enforcement assistance to the City of Vallejo; and Provide direction to the Sheriff regarding whether to proceed with contract discussions to provide temporary law enforcement assistance to the City of Vallejo

Attachments:    [A - Contract Term Sheet.S.O.Vallejo](#)  
                         [B - Response to City of Vallejo](#)  
                         [C - SB-1379](#)

### ITEMS FROM THE PUBLIC con't

*This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.*

### BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

#### ADJOURN:

*To the Board of Supervisors meeting of May 13, 2025 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, CA*

