

**FIRST AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO AND CAPUCHINO THERAPY GROUP**

This first amendment ("First Amendment") is entered into as of the 6th day of January 2026, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and Capuchino Therapy Group ("Contractor").

1. Recitals

- A. The parties entered into a contract dated July 1, 2025 (the "Contract"), in which Contractor agreed to provide supplemental physical and occupational therapy services to California Children's Services (CCM) Medical Therapy program.
- B. The County now needs to modify the term and the budget of the Contract.
- C. This First Amendment represents a six months extension to the Contract and an increase of \$59,280
- D. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Contract Term

Section 2 is deleted in its entirety and replaced with: "The term of this contract is July 1, 2025 to June 30, 2026".

B. Amount of Contract

Section 3 is deleted in its entirety and replaced with: "The maximum amount of this contract is \$118,560.

C. Budget

Exhibit B is deleted in its entirety and replaced with the Budget Detail and Payment Provisions attached to and incorporated by this reference as Exhibit B-1.

3. Effectiveness of Contract.

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

By _____
Ian M. Goldberg
County Administrator

Capuchino Therapy Group

Lula Capuchino



12/02/2025 01:56 AM EST

By _____
Lula Capuchino
CEO

APPROVED AS TO FORM

Megan Callaway



12/02/2025 12:47 PM EST

By _____
Deputy County Counsel

EXHIBIT B-1
BUDGET DETAIL AND PAYMENT PROVISIONS

I. COMPENSATION:

Maximum compensation for services shall not exceed: \$118,560.

County shall compensate Contractor based on:

1. County will compensate Contractor at a rate of \$95.00 per hour, to a maximum of \$118,560 per year. The county will guarantee a 4-hour daily minimum per scheduled therapist. Documentation and equipment cleaning time will be provided to clinicians. The county will notify CTG at a minimum of 24 hours in advance of any cancellation of staffing requests or a 4-hour minimum at the contracted rate will apply per scheduled therapist. Mileage requests will be required only if CCS asks the clinician to travel to the client's home or other sites and reimbursed at the current IRS' standard mileage rate.
2. In the event the County hires a physical or occupational therapist that is providing services under this Contract during the term of this Contract, hire (including but not limited to full-time, part time or per diem employment for any specified work time relationship) of a CTG employee within 180 days from when the employee last worked at a Solano County facility or any of its affiliates, County will pay Contractor a \$10,000 finder's fee.
3. The Finder's fee is payable prior to the CTG employee commencing work as an employee of Solano County and is non-refundable. However, no finder's fee will be charged if the employee continues to work for Solano for a minimum of 1080 hours as an CTG employee after Solano has notified CTG in writing of the intent to employ CTG employee.
4. Upon submission of a completed Solano County vendor claim form and an invoice by Contractor, and upon approval of the County's representative, County shall pay Contractor monthly in arrears for fees and mileage incurred the prior month, up to the maximum amount specified in Section 3 of the Standard Contract. Each invoice must specify services rendered, to whom, dates of service and the accrued charges.
5. Contractor must document all expenses submitted to County for payment under this Contract by maintaining complete and accurate records of all financial transactions related to the services performed under this Contract including, but not limited to, invoices, time sheets, itemized cost lists, and the official documentation that sufficiently support all charges under this Contract.
6. Contractor agrees to furnish annual audited financial statements to the County as related to this agreement, which must be submitted within 30 days of its publication. If contractor is not required by federal and/or state regulations to have an independent audit of its annual financial statements, Contractor agrees to furnish unaudited annual financial statements by September 1.

7. Contractor agrees to furnish all records and documents within a reasonable time, in the event that the County, State or Federal Government conducts an audit as related to this agreement.

II. METHOD OF PAYMENT:

Upon submission of a Solano County vendor claim and invoice by Contractor, and upon review and approval of County's representative, County will pay Contractor monthly in arrears for fees and expenses incurred the prior month, or upon demonstrated completion of deliverables, as applicable, up to the maximum amount provided for on the Standard Contract. Each invoice must specify services rendered, to whom, date of service and the incurred charges. Contractor must document all expenses submitted to County for payment under this Contract by maintaining complete and accurate records of all financial transactions related to the services performed under this Contract including, but not limited to, invoices, receipts, time sheets, itemized cost lists, and other official documentation that sufficiently support all charges under this Contract.

III. ACCOUNTING STANDARDS:

- A. Contractor shall establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles and practices for organizations/governmental entities as described in Exhibit C – section 13C.
- B. Contractor's cost allocation method must be supported by a cost allocation plan with a quantifiable methodology validating the basis for paying such expenditures. The cost allocation plan should be prepared within the guidelines set forth under 2 CFR (Code of Federal Regulation) Part 230, "Cost Principles (OMB Circular A-87) or 2 CFR 230 "Cost Principles for Non-Profit Organizations (OMB Circular A-122).
- C. Contractor shall document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices, time studies, and other official documentation that sufficiently support all charges under this Contract.

IV. FINANCIAL STATEMENTS AND AUDITS:

- A. Contractor agrees to furnish annual audited financial statements to the County, which must be submitted within 30 days of its publication. If contractor is not required by federal and/or state regulations to have an independent audit of its annual financial statements, Contractor agrees to furnish unaudited annual financial statements by September 1.
- B. Contractor agrees to furnish all records and documents within a reasonable time, in the event that the County, State or Federal Government conducts an audit.