

**SECOND AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO AND MEDIC AMBULANCE SERVICE, INC.**

This Second Amendment ("Second Amendment") is entered into as of the 13th day of April 2021, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and MEDIC AMBULANCE SERVICE, INC. ("Contractor").

1. Recitals

- A. The parties entered into a contract dated June 19, 2020 (the "Contract"), in which Contractor agreed to provide on-site testing for staff and residents of Solano County based Residential Care Facilities for the Elderly.
- B. The County amended the Contract ("First Amendment") dated August 21, 2020 to increase the budget to cover additional testing.
- C. The County now needs to amend the Contract a second time ("Second Amendment") to increase the individuals to be tested and to add vaccinations.
- D. This Second Amendment represents an increase of \$600,000 of the Contract.
- E. The parties agree to amend the Contract as set forth below.

2. Agreement

A. Amount of Contract

Section 3 is deleted in its entirety and replaced with: The maximum amount of this Contract is: \$760,000.

B. Scope of Work

Exhibit A is deleted in its entirety and replaced with the scope of work attached to and incorporated by this reference as Exhibit A-1.

C. Budget

Exhibit B is deleted in its entirety and replaced with the budget detail and payment provisions attached to and incorporated by this reference as Exhibit B-1.

3. Effectiveness of Contract

Except as set forth in this Second Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

MEDIC AMBULANCE SERVICE, INC.

By _____
Birgitta E. Corsello
County Administrator

By _____
James Pierson  04/06/2021
12:09 PM EDT
James Pierson
President

APPROVED AS TO FORM

By *Lori Mazzella*  04/06/2021
03:02 PM EDT

County Counsel, Deputy

EXHIBIT A-1 **SCOPE OF WORK**

1. BACKGROUND

The need to provide on-site COVID-19 testing and vaccinations for staff and residents of Solano County based Residential Care Facilities for the Elderly (RCFE) has become apparent. Representatives of these institutions have voiced recurrently their reluctance to send staff and residents to community COVID-19 testing and vaccination sites. Because this group has been identified as a vulnerable population and there are dozens of licensed facilities in Solano County, it is important to provide COVID-19 testing and to administer COVID-19 vaccinations to the caregivers and residents alike. Thus, an option to provide testing and to administer COVID-19 vaccinations on-site for these persons has been developed.

Additionally, the need to provide COVID-19 vaccinations for residents of Solano County at mass vaccination and pop-up clinics numbering greater than 100 vaccinations has become apparent.

Effective April 1, 2021, CMSP Funding will be utilized for targeted vaccination efforts to reach vulnerable communities including homeless individuals, and other vulnerable communities including underinsured/uninsured, low-resourced, and hard to reach populations.

2. WORK ACTIVITIES

Medic Ambulance, Inc., agrees to:

- A. Assemble a team of Emergency Medical Technicians/Paramedics/Nurses to function as their Mobile COVID-19 Testing Team(s) and Mobile COVID-19 Vaccination Team(s);
- B. The Mobile COVID-19 Testing Team(s) and Mobile COVID-19 Vaccination Team(s) will respond to RCFE locations in Solano County;
- C. The Mobile COVID-19 Testing Team(s) will collect specimens on site;
- D. The Mobile COVID-19 Testing Team(s) will package and maintain specimens;
- E. The Mobile COVID-19 Testing Team(s) will deliver specimens to the identified laboratory collection point(s).
- F. The Mobile COVID-19 Vaccination Team(s) will vaccinate individuals at mass vaccination and pop-up clinics where greater than 100 vaccinations will be administered;
- G. The Mobile COVID-19 Vaccination Team(s) will appropriately handle and dispose of biohazardous waste.
- H. The Mobile COVID-19 Vaccination Team(s) will ensure that required demographic information is collected for entry into the California Immunization Registry.

Solano County agrees to:

- A. Provide training and instruction to the Medic Ambulance Mobile COVID-19 Testing Team(s) on the following:
 - o COVID-19 test administration;
 - o COVID-19 vaccine administration;
 - o Specimen collection and handling, and
 - o Proper controls for transport, delivery, and transfer of specimens.
- B. Provide necessary supplies (test kits, swabs, tubes, vaccine, syringes, sharps containers, etc.) for COVID-19 testing and vaccine administration;
- C. Receive and process specimens collected by the Medic Ambulance Mobile COVID-19 Testing and Vaccination Team(s).

EXHIBIT B-1
BUDGET DETAIL AND PAYMENT PROVISIONS

I. COMPENSATION:

The funds associated with this agreement are not to exceed 760,000. This allows for residents of Solano County to receive COVID-19 vaccinations at mass vaccination and pop-up clinics, along with targeted vaccination efforts. The following fees are established as part of this agreement:

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| • On-site response fee (per site) | \$350.00 |
| • Test or vaccine administration fee (per test) | \$ 25.00 |
| • Vaccination administration fee (per vaccine administered at the mass vaccination and Pop-up clinics) | \$ 20.00 |

No on-site response fee will be charged for vaccines administered at the mass vaccination and pop-up clinics.

Vendor will submit a vendor claim form identifying the facilities visited, the number of tests and vaccines administered at each site, the total fees due for each facility and event, as well as the total due for each invoice.

County Medical Services Program (CMSP) Funding utilized for vulnerable communities including homeless individuals, underinsured/uninsured, low-resourced and hard to reach populations shall not exceed \$180,959.

II. METHOD OF PAYMENT:

Upon submission of a Solano County vendor claim and invoice by Contractor, and upon review and approval of County's representative, County will pay Contractor monthly in arrears for fees and expenses incurred the prior month, or upon demonstrated completion of deliverables, as applicable, up to the maximum amount provided for on the Standard Contract. Each invoice must specify services rendered, to whom, date of service and the incurred charges. Contractor must document all expenses submitted to County for payment under this Contract by maintaining complete and accurate records of all financial transactions related to the services performed under this Contract including, but not limited to, invoices, receipts, time sheets, itemized cost lists, and other official documentation that sufficiently support all charges under this Contract.

III. ACCOUNTING STANDARDS:

- A. Contractor shall establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles and practices for organizations/governmental entities as described in Exhibit C – section 13C.
- B. Contractor's cost allocation method must be supported by a cost allocation plan with a quantifiable methodology validating the basis for paying such expenditures. The cost allocation plan should be prepared within the guidelines set forth under 2 CFR (Code of Federal Regulation) Part 230, "Cost Principles (OMB Circular A-87) or 2 CFR 230 "Cost Principles for Non-Profit Organizations (OMB Circular A-122).
- C. Contractor shall document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices, time studies, and other official documentation that sufficiently support all charges under this Contract.

IV. FINANCIAL STATEMENTS AND AUDITS:

- A. Contractor agrees to furnish annual audited financial statements to the County, which must be submitted within 30 days of its publication. If contractor is not required by federal and/or state regulations to have an independent audit of its annual financial statements, Contractor agrees to furnish unaudited annual financial statements by September 1.
- B. Contractor agrees to furnish all records and documents within a reasonable time, in the event that the County, State or Federal Government conducts an audit.

V. SUB RECIPIENT MONITORING AND MANAGEMENT

If Contractor is determined to be a subrecipient, Contractor agrees to:

- A. Provide a fiscal monitoring report which compares the contract budget per line item in relation to the monthly invoice, cumulative total invoice, and the total contract balance. The County will provide the required format.
- B. If applicable, conduct an annual single audit, at Contractor's expense, according to the requirement of 2 CFR part 200, subpart F Audit Requirements, which identifies all funds granted, received, disbursed and expended.
- C. In adherence with 2 CFR part 200, subpart D, this Contract (subaward) must include the following information at the time of contract (subaward) execution. Significant changes to these data elements may require a modification form.
 - 1. Subrecipient Name (which must match the name associated with its DUNS number): Medic Ambulance Service, Inc.
 - 2. Subrecipient DUNS number: 049087224
 - 3. Federal Award Identification Number (FAIN): [Not applicable]
 - 4. Federal Award Date (date when the federal award was signed by authorized official of awarding agency): [Not applicable]
 - 5. Subaward Period of Performance Start and End Date: [Not applicable]
 - 6. Amount of Federal Funds obligated by this action: [Not applicable]
 - 7. Total Amount of Federal Funds obligated to the subrecipient: [Not applicable]
 - 8. Total amount of Federal Award: [Not applicable]
 - 9. Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA): [Not applicable]
 - 10. Name of Federal awarding agency, pass-through entity and contact information for awarding official: [When applicable, County will claim through California Department of Public Health (CDPH). CDPH claims through Department of Health and Human Services – Centers for Disease Control.]
 - 11. CFDA Number and name: 93.069 Public Health Emergency Preparedness, 93.539 Immunization Cooperative Agreements, 21.019 Corona Virus Relief Fund
 - 12. Identification of whether the award is for research and development.
 - 13. Indirect cost rate for the Federal award (including if the de minimus rate is charged per 2 CFR 200.414 Indirect (F&A) costs): [Not applicable]