



# County of Solano Contract Review Worksheet

Contract Number:

(Dept., Division, FY, #)

Authority:

☐ Dept Head Execute

☐ CAO Execute

☐ BOS Approval Required

**NOTE: Please review all instructions on the back of this worksheet before you begin processing.**

1. Department/Division: <b>Resource Management</b>		2. Date: <b>4 / 7 / 2025</b>	
3. Contract Administrator: <b>Matt Tuggle</b>		4. Phone Ext: <b>6072</b>	
5. Contract Attributes: <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Original   <input checked="" type="checkbox"/> Expenditure  <input type="checkbox"/> Revenue   <input checked="" type="checkbox"/> Intergovernmental  <input type="checkbox"/> Personal/Professional Svcs  <input type="checkbox"/> Purchase of Goods  <input type="checkbox"/> Lease  <input type="checkbox"/> Construction  <input type="checkbox"/> Other         </div> <div style="width: 30%;">           Bid/RFP Required?    Sole Source Contract?  <input type="checkbox"/> YES <input type="checkbox"/> NO    <input type="checkbox"/> YES <input type="checkbox"/> NO             Bid/RFP No: _____            Date:                    /    /            Please attach copy of Bid/RFP or justification.         </div> <div style="width: 35%;"> <input checked="" type="checkbox"/> Amendment/Change Order             Amendment/Change Order Number:    <b>1</b>             Contract No: _____            Date:                    /    /            Please attach copies of original/amendments.         </div> </div>			
6. Description of Contract: <b>Memorandum of Agreement between Solano County and Solano Transportation Authority – Amendment #1</b>			
7. Name of Contractor: <b>Solano Transportation Authority</b>		8. EIN                    - SSN                    -    -	
9. Is Contractor a California Public Pension Plan Retiree? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes: Name of Public Pension Plan: _____ Date of Retirement: _____			
Does Contractor have a personal relationship in a direct line of supervision in your Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please describe relationship: _____			
10. Does Contractor have a personal relationship with someone in another Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please provide Department and describe relationship: _____			
11. Has County contracted with Contractor previously during this fiscal year? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Please list County department if other than the department listed on number 1 above. _____			
12. Effective Date: Original Contract: <b>6 / 11 / 24</b> This amendment: <b>4 / 8 / 25</b>		13. Termination Date:                    /    / By this amendment:                    /    /	
14. Contract Budget: Original Contract Amount: \$ <b>4,000,000</b> Total of Previous Amendments: \$ <b>0</b> Current Amendment: \$ <b>850,000</b> Total Amount of Contract \$ <b>4,850,000</b>		15. Payment Terms: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Prepaid  <input type="checkbox"/> Arrears   <input checked="" type="checkbox"/> Fixed  <input type="checkbox"/> Actual  <input type="checkbox"/> Estimate         </div> <div style="width: 45%;"> <input type="checkbox"/> Monthly  <input type="checkbox"/> Quarterly  <input type="checkbox"/> Progress  <input checked="" type="checkbox"/> Other         </div> </div>	
		16. Source of Funds: <input type="checkbox"/> Fed/State Grant <input checked="" type="checkbox"/> Fed/State Funding <input type="checkbox"/> County Specify: _____ Fed Catalog No: _____ State Legislation: AB/SB	
17. Fund: <b>301</b> Budget Unit: <b>3023</b> Sub-object: _____		18. Current Appropriation Sufficient? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
19. Proposed Board of Supervisors Agenda Date, if required. Please attach agenda summary and ATR request. <b>4 / 8 / 2025</b>			
20. Remarks    24-396 authorized MOA. New Amendment modifies MOA with new fund swap of \$850,000 in TDA/RTIF/FED grant funds			
21. Signature Route:			
Matt Tuggle Department Contract Administrator _____ HR Analyst (for Contract Employees) or Risk Mgmt (for insurance changes) if applicable		<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>4/7/2025</b>          Dated           Dated       </div> <div style="width: 45%;">           County Counsel            CAO Analyst       </div> </div>	

**FIRST AMENDMENT  
TO  
MEMORANDUM OF AGREEMENT  
BETWEEN  
SOLANO TRANSPORTATION AUTHORITY AND COUNTY OF SOLANO  
FOR  
STATE ROUTE (SR 37)/FAIRGROUNDS DRIVE IMPROVEMENT PROJECT**

This First Amendment (“**First Amendment**”) is executed on April 8, 2025 between the SOLANO TRANSPORTATION AUTHORITY, a joint powers authority organized under Government Code section 6500 et seq. consisting of the County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo (“**STA**”), and the County of Solano, a political subdivision of the State of California (“**County**”), collectively, the “parties”.

**RECITALS**

WHEREAS, the parties entered into a Memorandum of Agreement (MOA) dated June 11, 2024 (the “**Agreement**”) to memorialize funding commitment for the State Route 37/Fairgrounds Drive Interchange Improvement project (the “**Project**”); and

WHEREAS, the current funding for the Project includes \$15M from Regional Measure 3 (RM 3), \$5.4M in STA project contingency funds, an anticipated \$800,000 in Regional Transportation Improvement Fund (RTIF) District 3 funds, and \$4M from the County; and

WHEREAS, the parties seek to obtain additional \$6.173M funding to award the construction contract; and

WHEREAS, the parties desire to amend the Agreement (“**First Amendment**”) for additional funding for the Project as set forth below.

**AGREEMENT**

The Parties agree to amend the Agreement as follows:

**A. Funding Commitment:**

STA and County agree to swap Federal earmark funds on the State Route 37/Fairgrounds Drive Project totaling \$850,000 with Transportation Development Act Article 4 totaling \$500,000 and Regional Transportation Impact Fee District 7 funds totaling \$350,000 from the County. This swap will increase the County’s funding commitment on the Project from \$4 million to \$4.850 million. The County’s commitment towards the Project is comprised of the following funds sources:

- \$800,000 in State Transit Assistance Funds (STAF)
- \$800,000 in STA Letter of No Prejudice (LONP) funds
- \$2M in Transportation Development Act Article 4 (TDA 4) funds
- \$850,000 in Regional Transportation Impact Fee (RTIF) District 7 funds
- \$266,331 in Transportation Development Act Article 3 (TDA 3) funds
- \$133,669 in Transportation Funds for Clean Air (TFCA)

Except as set forth in this First Amendment, all other terms and conditions specified in the Agreement remain in full force and effect.

**SOLANO TRANSPORTATION AUTHORITY**

**COUNTY OF SOLANO**

By: \_\_\_\_\_  
Daryl K. Halls, Executive Director

By: \_\_\_\_\_  
Bill Emlen, County Administrator

**Approved as to Form:**

**Approved as to Form:**

By: \_\_\_\_\_  
Megan J. Callaway, STA Legal Counsel

By: \_\_\_\_\_  
Bernadette Curry, County Counsel