



June 7, 2018

Krishna A Abrams
District Attorney
Solano County - District Attorney
675 Texas Street, Suite 4500
Fairfield, CA 94533

Subject: **Approval of Subaward Amendment #1**
County Victim Services Program
Subaward #: **XC16 01 0480**

Dear Ms. Abrams:

The California Governor's Office of Emergency Services (Cal OES) has received and approved the enclosed subaward amendment request, for the subject grant.

All other agreements shall remain as previously agreed upon.

Please contact your Program Specialist if you have any questions about this amendment.

VSPS GRANTS PROCESSING

Enclosure

c: Subrecipient file
Program Specialist

Ag mr

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD AMENDMENT

SUBAWARD #: XC16 01 0480

Federal Grant # 2015-VA-Ex-0053 2017-VA-Ex-0054 FIPS# 095-00000 Amendment# 1
Project # N/A DUNS# 043275352 Performance Period 07/01/2016 to 12/31/2019

This amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the Grant Subrecipient: Solano County

AMENDMENT TO FUNDS:

Increase the 2017 VOCA funds by \$386,749 from \$ 0 to \$386,749;
Increase the 2017 VOCA match by \$96,687 from \$ 0 to \$96,687;
Increase the Total Project Cost by \$483,436 from \$665,538 to \$1,148,974.

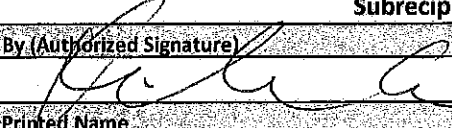
Change the Performance Period of Subaward from 6/30/18 to 12/31/19

SPECIAL CONDITIONS:

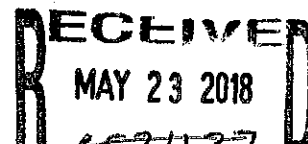
The 2015 VOCA funds in the amount of \$532,430 must be expended by 8/31/18 and the final 2-201 must be submitted by 8/31/2018.

The 2017 VOCA funds in the amount of \$386,749 must be expended by 12/31/2019 and the final 2-201 must be submitted by 2/28/2020.

All other provisions of this agreement shall remain as previously agreed upon.

Subrecipient (Certification and Signature of Authorized Agent)				
By (Authorized Signature)		Date		
		<u>May 21, 2018</u>		
Printed Name		Title		
Krishna A. Abrams		District Attorney		
Address				
675 Texas Street Suite 4500 Fairfield CA 94533				
Governor's Office of Emergency Services (For Cal OES use only)				
By Director or Designee		Date		
<u>Sara Stillwell for</u>		<u>6/5/18</u>		
Printed Name		Title		
<u>Tabitha Stout</u>		<u>Assistant Director</u>		
Amount Encumbered by this Document	Program/Component	Match	Item	
<u>386,749</u>	<u>40.20.451</u>	<u>20% CLK based on TPL</u>	<u>0690.102.0890</u>	
Prior Amount Encumbered	Fund Source	Chapter	Statute	Fiscal Year
<u>532,430</u>	<u>Federal Trust</u>	<u>23/14</u>	<u>2016/2017</u>	<u>2016-17</u> <u>2017-18</u>
Total Amount Encumbered to Date	PCA #	Project #	CFDA #	
<u>919,179</u>	<u>18405/18407</u>	<u>15VOCA/17 VOCA</u>	<u>16.575</u>	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.				
Signature of Cal OES Fiscal Officer		Date		
<u>Mary Gucker</u>		<u>6/4/18</u>		

653476



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / CFDA #	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
✓ 2015	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$232,722,931	\$223,414,013
✓ 2017	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$218,943,281	\$210,185,550
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
County Victim Services Program (XC)
- Project Description (Please type the Project Description):

Provides one-time federal VOCA funding to each of California's 58 counties and the City of Los Angeles to help fill self-identified victim services gaps/needs.

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes ☐ No ☒

GRANT SUBAWARD MODIFICATION

MAIL TO: California Governor's Office Of Emergency Services
3650 Schriever Ave
Mather, CA 95655:

1. Subaward #: XC16010480

2. Modification # 1

3. Subrecipient/Implementing Agency: County of Solano/Solano County District Attorney's Office

4. Project Title: County Victim Services Program

5. Contact Person: Jason Aguirre

Phone: 707-784-2367

Fax: 707-784-3267

Email Address: jlaguirre@solanocounty.com

6. Performance Period: 7/1/16

to 12/31/19

7. Payment Mailing Address: 675 Texas Street, Suite 4500, Fairfield CA 94533-6340

☐ Check here if new.

8. Revision to Budget

FISCAL YEAR	Current Allocation Select Acronym from list	Grant Funds				Required Match				Total
		A. Personal Services	B. Operating Expenses	C. Equipment	Fund Total	A. Personal Services	B. Operating Expenses	C. Equipment	Match Total	
15	VOCA	180,105	\$532,430	0	\$532,430	\$133,108	0	0	\$133,108	\$665,538
17	VOCA				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Proposed Change (add (+) or subtract (-) from budgeted amount)										
15	VOCA	\$9,612	(\$26,489)	\$46,877	\$0	(\$49,670)	49,670	0	\$0	\$0
17	VOCA	\$180,105	\$206,647		\$386,749	\$96,687	38,139		\$96,687	\$483,436
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Revised Allocation										
15	VOCA	\$9,612	\$505,941	\$16,877	\$532,430	\$133,108	\$0	\$0	\$133,108	\$665,538
17	VOCA	\$180,105	\$206,647	\$0	\$386,749	\$96,687	\$0	\$0	\$96,687	\$483,436
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

9. Justification for Modification: (If necessary, continue the justification on page 3.)

☒ Check to Total

Modify grant appropriations for VOCA 15 funding and budget VOCA 17 funding. within Personal / Operating / Equipment - Adding \$ 386,749 VOCA 17 funding and extending performance period to 12/31/19.

10. Subrecipient Approvals

Sharon S. Henry, Chief Deputy District Attorney

Simona Padilla-Scholtens, CPA, Auditor-Controller

Project Director (typed name)

Financial Officer (typed name)

Project Director Signature

Date

Financial Officer Signature

Date

Cal OES Approval Signatures

Cal OES USE ONLY

Program Specialist

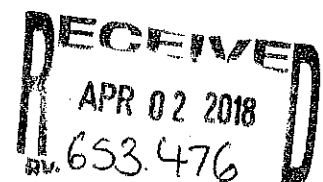
Date

Unit Chief

Date

Grants Processing

Date



BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480	
A. Personal Services – Salaries/Employee Benefits	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15	COST
Chief Deputy District Attorney					\$0
Salary (\$8,343/pp x 52.2 pp x 2%)				\$8,710	\$8,710
Retirement (\$1,749/pp x 52.2 pp x 2%)				\$1,826	\$1,826
FICA (\$600/pp x 52.2 pp x 2%)				\$626	\$626
Medical Ins. (\$785/pp x 52.2 pp x 2%)				\$820	\$820
Vision Ins. (\$7/pp x 52.2 pp x 2%)				\$7	\$7
Dental Ins. (\$46/pp x 52.2 pp x 2%)				\$48	\$48
Life Ins. (\$22/pp x 52.2 pp x 2%)				\$23	\$23
					\$0
Director, Solano Family Justice Center					\$0
Salary (\$2,972/pp x 52.2 pp x 20%)				\$31,028	\$31,028
Retirement (\$623/pp x 52.2 pp x 20%)				\$6,504	\$6,504
FICA (\$215/pp x 52.2 pp x 20%)				\$2,245	\$2,245
Medical Ins. (\$740/pp x 52.2 pp x 20%)				\$7,726	\$7,726
Vision Ins. (\$7/pp x 52.2 pp x 20%)				\$73	\$73
Dental Ins. (\$41/pp x 52.2 pp x 20%)				\$428	\$428
Life Ins. (\$8/pp x 52.2 pp x 20%)				\$84	\$84
					\$0
Director, Solano Family Justice Center					\$0
Salary (\$3,246/pp x 39 pp x 30%)		\$37,978			\$37,978
Retirement (\$681/pp x 39 pp x 30%)		\$7,968			\$7,968
FICA (\$235/pp x 39 pp x 30%)		\$2,750			\$2,750
Medical Ins. (\$785/pp x 39 pp x 30%)		\$9,185			\$9,185
Vision Ins. (\$7/pp x 39 pp x 30%)		\$82			\$82
Dental Ins. (\$41/pp x 39 pp x 30%)		\$480			\$480
Life Ins. (\$9/pp x 39 pp x 30%)		\$105			\$105
					\$0
Sr Staff Analyst					\$0
Salary (\$3,500/pp x 52.2 pp x 5%)				\$9,135	\$9,135
Retirement (\$629/pp x 52.2 pp x 5%)				\$1,642	\$1,642
FICA (\$274/pp x 52.2 pp x 5%)				\$715	\$715
Medical Ins. (\$534/pp x 52.2 pp x 5%)				\$1,394	\$1,394
Vision Ins. (\$7/pp x 52.2 pp x 5%)				\$18	\$18
Dental Ins. (\$20/pp x 52.2 pp x 5%)				\$52	\$52
Life Ins. (\$9/pp x 52.2 pp x 5%)				\$23	\$23
					\$0
Accounting Technician					\$0
Salary (\$2,651/pp x 52.2 pp x 5%)				\$6,919	\$6,919
Retirement (\$476/pp x 52.2 pp x 5%)				\$1,242	\$1,242
FICA (\$210/pp x 52.2 pp x 5%)				\$548	\$548
Medical Ins. (\$558/pp x 52.2 pp x 5%)				\$1,456	\$1,456
Vision Ins. (\$7/pp x 52.2 pp x 5%)				\$18	\$18
Dental Ins. (\$46/pp x 52.2 pp x 5%)				\$120	\$120
Life Ins. (\$3/pp x 52.2 pp x 5%)				\$8	\$8
					\$0
3 Extra Help Social Workers					\$0
VOCA 15 Salary: \$37.20/hr x 80 hours x 3 staff			\$8,928		\$8,928
VOCA 15 FICA: \$2.85/hr x 80 hours x 3 staff			\$684		\$684
VOCA 17 Salary: \$37.20/hr x 1499 hours x 3 staff	\$167,288				\$167,288
VOCA 17 FICA: \$2.85/hr x 1499 hours x 3 staff	\$12,816				\$12,816
					\$0
					\$0
					\$0
					\$0
Personal Section Totals	\$180,104	\$58,548	\$9,612	\$83,438	\$331,702
PERSONAL SECTION TOTAL					\$331,702

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Solano				Subaward #: XC16010480	
B. Operating Expenses	VOCA 17	VOCA MATCH 17	VOCA 15	VOCA MATCH 15	COST
SafeQuest Solano Court Advocate (Vallejo)					\$0
VOCA 15: \$43,680 x 150% FTE x 2 years (Only charge \$112,759)			\$112,759		\$112,759
VOCA 17: 3564 hours x \$20/hour	\$71,280				\$71,280
SafeQuest Solano Victim Advocate (Elder Abuse)					\$0
VOCA 15: 2193 hours x \$20/hour			\$43,860		\$43,860
SafeQuest Solano Coordinator (Prev. Ed)					\$0
VOCA 15: \$49,500 x 25% FTE x 2 years			\$24,750		\$24,750
VOCA 17: 781.9 hours x \$20/hour (only charging \$15,638)	\$15,638				\$15,638
SafeQuest Solano Victim Advocate (Prev. Ed)					\$0
VOCA 15: 5458.5 hours x \$20/hour			\$109,170		\$109,170
VOCA 17: 1425.6 hours x \$20/hour	\$28,512				\$28,512
SafeQuest Solano Victim Advocate (SFJC)					\$0
VOCA 15: 3471.4 hours x \$20/hour (only charging \$66,040)			\$66,040		\$66,040
SafeQuest Solano Victim Advocate (CSEC)					\$0
VOCA 15: \$85,000 x 5% FTE x 2 years			\$8,500		\$8,500
Overtime (48 hours/year at base rate of \$19.00x 1.5)			\$1,368		\$1,368
Benefits					
Social Security/Medicare: \$365,077 x 7.65%			\$27,928		\$27,928
Worker's Compensation: \$365,077 x 1.28%			\$4,673		\$4,673
State Unemp. Ins: \$365,077 x .0809%			\$2,953		\$2,953
Sick Leave : \$19/hr x 240 hours			\$4,560		\$4,560
Sick Leave & Overtime Payroll Taxes: \$5,928 x 7.65%			\$453		\$453
Health Ins: \$870/month x 18 months			\$15,660		\$15,660
50% of 1.0 FTE CASA Volunteer Supervisor					\$0
VOCA 15: \$25,000/year x 2 years			\$50,000		\$50,000
VOCA 17: \$25,000/year x 1.5 years	\$37,500				\$37,500
VOCA 15 Volunteer hours: 1745.25 hours x \$28.46/hr (In-Kind Match)				\$49,670	\$49,670
VOCA 17 Volunteer hours: 1340.1 hours x \$28.46/hr (In-Kind Match)		\$38,139			\$38,139
Solano Advocates for Victims of Violence Advocates					\$0
VOCA 17: 2500 hours x \$20/hour	\$50,000				\$50,000
Desk Set (Merchandise, S&H, sales tax, installation)					\$0
4 Drawer File Cabinet (\$556 each x 4)			\$5,635		\$5,635
Multi-purpose room tables (\$368 each x 10)			\$2,224		\$2,224
Multi-purpose room chairs (\$262/ 4 x 10 packs)			\$3,680		\$3,680
Multi-purpose room chair racks (\$183 each x 2)			\$2,620		\$2,620
Playroom sofas (\$1449 each x 2)			\$366		\$366
Playroom loveseats (\$859 each x 2)			\$2,898		\$2,898
			\$1,718		\$1,718
					\$0
Desk Phones (\$482.50 x 4)			\$1,930		\$1,930
3 Cell phones (\$65.91/month x 20 months x 3 staff)	\$3,715		\$240		\$3,955
					\$0
5 laptop computers (includes docking stations)					\$0
\$1800/laptop x 5			\$9,000		\$9,000
\$190/docking station x 5			\$950		\$950
Environmental fees/Sales Tax			\$833		\$833
					\$0
Operating Section Totals	\$206,645	\$38,139	\$504,768	\$49,670	\$799,222
OPERATING SECTION TOTAL					\$799,222

BUDGET CATEGORY AND LINE ITEM DETAIL

[illegible]

VSPS Budget Summary Report

XC16 County Victim Services Program

Solano County

County Victim Services Program

Subaward #: XC16 01 0480

Performance Period: 07/01/16 - 12/31/19

Latest Request: March 2018, Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	9,612	0	9,612	0	9,612
L	15VOCA	83,438	0	83,438	63,989	19,449
F	17VOCA	180,104	0	180,104	0	180,104
L	17VOCA	58,548	0	58,548	0	58,548
Total A. Personal Services - Salaries/Employee Benefits:		331,702	0	331,702	63,989	267,713

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	504,768	112,707	392,061	25,365	366,696
L	15VOCA	49,670	0	49,670	0	49,670
F	17VOCA	206,645	0	206,645	0	206,645
L	17VOCA	38,139	0	38,139	0	38,139
Total B. Operating Expenses:		799,222	112,707	686,515	25,365	661,150

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	18,050	0	18,050	0	18,050
L	15VOCA	0	0	0	0	0
F	17VOCA	0	0	0	0	0
L	17VOCA	0	0	0	0	0
Total C. Equipment:		18,050	0	18,050	0	18,050

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

06/07/18

VSPS Budget Summary Report

XC16 County Victim Services Program

Solano County

County Victim Services Program

Subaward #: XC16 01 0480

Performance Period: 07/01/16 - 12/31/19

Latest Request: March 2018, Not Final 201

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	229,795	0	229,795	63,989	165,806
Total Funded:	919,179	112,707	806,472	25,365	781,107
Total Project Cost:	1,148,974	112,707	1,036,267	89,354	946,913

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

06/07/18

Budget Narrative

The attached budget modification reflects funding for the program period of July 1, 2016 through December 31, 2019 using VOCA 15 funding for the period of July 1, 2016 through August 31, 2018, and VOCA 17 funding from July 1, 2018 through December 31, 2019.

VOCA 15 Funding:

The VOCA 15 budget supports the recommendations of the Victim Services Steering Committee (VSSC), as the budget funds SafeQuest Solano advocates, 50% of a CASA Volunteer Supervisor, and necessary costs for crime victims. 100% of budgeted VOCA 15 expenditures provide direct support for crime victims. 100% of Cash Match expenditures provide for staffing from the District Attorney's Office and Solano Family Justice Center to be used toward VSSC related activities. This staffing will provide from 1 hour to 8 hours per week toward support of the planning, development, and implementation of the multi-disciplinary solutions that address service needs and gaps. The sub-recipients SafeQuest Solano and CASA Solano meet the non-competitive condition in that SafeQuest Solano is the only dual rape crisis and domestic violence service organization in Solano County and CASA Solano is the only organization providing courtroom advocacy for child victims of abuse and neglect.

SafeQuest Solano, a dual domestic violence and sexual assault agency serving all of Solano County, will devote a total of 5.0 FTE on the Solano County Victim Services Project. Based on the needs identified by the Victim Services Steering Committee, SafeQuest Solano will staff the project as designated above to deliver direct services to victims of the following crimes: domestic violence, sexual assault, elder abuse, and teen dating violence.

The Court Advocates will be responsible for restraining order assistance, court accompaniments, referrals to the Solano Legal Access Center, and otherwise assist victims in participating in the civil and criminal justice process. These include notification to victims regarding court

proceedings, case disposition information, communication with the Solano District Attorney's Victim Witness Program, and assistance with victim impact statements.

The Victim Advocate (Elder) will provide and enhance services for victims of abuse in later life, including domestic violence, dating violence, sexual assault, stalking, exploitation, and neglect.

The Victim Advocate delivers direct services to clients that respond to the immediate emotional and physical needs of survivors and their families such as crisis intervention; accompaniment to hospitals, law enforcement interviews the civil/criminal justice systems, hotline counseling, and other emergency services that are intended to restore the victim's sense of security. This funding was increased by \$28,052 to cover costs of this service.

The Campus Outreach staff will inform students of their rights as crime victims and where resources, services and programs are available to help, as well as, bring awareness on teen dating violence, with emphasis on violence that occurs on school grounds in middle and high schools in Solano County. An identified gap in services is lack of student knowledge on topics such as personal boundaries, teen dating violence, consent and sexual harassment. SafeQuest Solano has an established primary campus outreach awareness program and funding will be used to deliver SafeQuest Solano's program. SafeQuest Solano will work with school districts through identification and implementation of policies and procedures to make school campuses safer for students. This funding was decreased by \$48,910 as the project took longer than anticipated to start and implement on school campuses.

The Victim Advocate will focus delivering the support services necessary to respond to the immediate emotional and physical needs of crime victims such as crisis intervention; accompaniment to hospitals for medical examinations; hotline counseling; and other emergency services that are intended to restore the victim's sense of security. The Victim Advocate will

deliver the services and activities that assist the primary and secondary victims of crime in understanding the dynamics of victimization and assist in stabilizing their lives after a victimization such as peer counseling, support group, and referrals to therapy. This funding was decreased by \$9,612 to accommodate new, one-time purchases.

The duties of Project Coordination for the delivery of direct services will be shared among SafeQuest Solano management staff. Project coordination duties will be to ensure skills training for staff to better able offer quality services to crime victims, supervise project staff in implementation activities, coordinate with the Office of Family Violence Prevention on logistics of project implementation, and otherwise ensure delivery of service deliverables.

The budget also appropriates \$25,000 per year for 2 years a 0.5 FTE CASA Volunteer Supervisor. The duties and qualifications of CASA Volunteer Supervisor include supervising and supporting volunteer advocates, maintain volunteer and children's records, assign volunteers to cases, assist in new volunteer recruitment and training, as well as monitor unassigned cases.

100% of this position's time will be spent toward recruiting, training, and supervising new volunteer advocates as well as working directly with the child clients of the CASA program.

CASA Solano will leverage separate funding toward this grant program to create a 1.0 FTE CASA Volunteer Supervisor.

This budget modifies the \$20,000 VOCA 15 funds that were allocated for emergency housing, transportation, and clothing. Those funds will now be spent on one-time costs for item at the Solano Family Justice Center.

Modification to VOCA 15 Funding:

The budget includes \$6,300 of VOCA 15 funding for furniture upgrades in the multi-use space at the Solano Family Justice Center (SFJC). The furniture selected is multi-purpose in function,

allowing for the SFJC to set up a meeting place for a victim case study at a moment's notice while hosting training for on-site direct service partners. This furniture will allow the SFJC to maximize use of its multi-use space for the benefit of its clients.

The budget includes \$4,616 of VOCA 15 funding for furniture upgrades in the playroom area at the Solano Family Justice Center (SFJC). The furniture selected for the playroom area will allow for continued use of the playroom area at the SFJC, a space that is used to entertain children while clients are receiving services.

The budget includes \$8,168 of VOCA 15 funding for a purchase of a video monitor for the multi-use space at the Solano Family Justice Center (SFJC). The video monitor will be used by SFJC direct service staff during trainings and to present case studies with partner agencies.

The budget includes \$9,882 of VOCA 15 funding for upgraded security equipment at the Solano Family Justice Center (SFJC). This equipment will provide increased safety to both clients and service providers through capturing security video images with greater resolution, increased access to security video streaming inside the SFJC, and radio communication within the facility

The budget includes \$9,612 of VOCA 15 funding for 3 Extra Help Social Workers to provide victim services at the Solano Family Justice Center (SFJC). The 3 Social Workers will provide victims with needs assessments, protection order series, court accompaniment, victim compensation claims and referrals for additional services and programs. Daily tasks will include contacting victims of crime in domestic violence, sexual assault, and elder abuse working a daily report of cases filed by the District Attorney's Office. The goal is to contact crime victims, inform them of their rights via Marsy's Law, offer resources and information, and set up appointments to meet with staff at the SFJC prior to the arraignment date of the criminal case.

The budget includes \$10,783 of VOCA 15 funding for 5 laptop computers, with docking stations, three for the Extra Help Social Workers and one for general use for SFJC direct service staff trainings, case studies, and one for client use. Collectively, these computers will allow social workers to access victim databases and other information to help crime victims, facilitate video presentations for meetings and direct service staff trainings, and provide secure and confidential access web based services for clients.

The budget includes \$2,170 of VOCA 15 funding for desk phones and cellular phones for 3 Extra Help Social Workers at the Solano Family Justice Center (SFJC).

The budget includes \$5,635 of VOCA 15 funding for a four-person workspace at the Solano Family Justice Center (SFJC). This furniture will provide desk workspace for the social workers and any additional SFJC staff that is assisting the grant program.

While budget appropriations for this modification equal the total grant award, the program anticipates reverting \$\$\$ in unspent VOCA 15 funds.

VOCA 17 Funding:

\$71,280 of VOCA 17 funding will support the SafeQuest Solano Court Advocate, who will be responsible for restraining order assistance, court accompaniments, referrals to the Solano Legal Access Center, and otherwise assist victims in participating in the civil and criminal justice process at the Vallejo branch of the Solano County Superior Court. These include notification to victims regarding court proceedings, case disposition information, communication with the Solano District Attorney's Victim Witness Program, and assistance with victim impact statements.

\$44,149 of VOCA 17 funding will support the Campus Outreach program. The program informs students of their rights as crime victims and where resources, services and programs are available

to help. SafeQuest Solano staff will also bring awareness on teen dating violence, with emphasis on violence that occurs on school grounds in the Vallejo City Unified School District. An identified gap in services is lack of student knowledge on topics such as personal boundaries, teen dating violence, consent and sexual harassment. SafeQuest Solano has an established campus outreach awareness program and funding will be used to deliver SafeQuest Solano's program. SafeQuest Solano will work with school districts through identification and implementation of policies and procedures to make school campuses safer for students.

The budget also appropriates \$37,500 of VOCA 17 funding for 18 months for a 0.5 FTE CASA Volunteer Supervisor. The duties and qualifications of CASA Volunteer Supervisor include supervising and supporting volunteer advocates, maintain volunteer and children's records, assign volunteers to cases, assist in new volunteer recruitment and training, as well as monitor unassigned cases. 100% of this position's time will be spent toward recruiting, training, and supervising new volunteer advocates as well as working directly with the child clients of the CASA program. CASA Solano will leverage separate funding toward this grant program to create a 1.0 FTE CASA Volunteer Supervisor.

The budget includes \$180,105 of VOCA 17 funding for 3 Extra Help Social Workers to provide victim services at the Solano Family Justice Center (SFJC). The 3 Social Workers will provide victims with needs assessments, protection order series, court accompaniment, victim compensation claims and referrals for additional services and programs. Daily tasks will include contacting victims of crime in domestic violence, sexual assault, and elder abuse working a daily report of cases filed by the District Attorney's Office. The goal is to contact crime victims, inform them of their rights via Marsy's Law, offer resources and information, and set up appointments to meet with staff at the SFJC prior to the arraignment date of the criminal case.

\$50,000 of VOCA 17 funds will support victim advocates from Solano Advocates for Victims of Violence (SAVV) to deliver the support services necessary to respond to the immediate emotional and physical needs of crime victims such as crisis intervention; accompaniment to hospitals for medical examinations; hotline counseling; and other emergency services that are intended to restore the victim's sense of security. The SAVV advocates will be located on-site at the SFJC, and will deliver the services and activities that assist the primary and secondary victims of crime in understanding the dynamics of victimization and assist in stabilizing their lives after a victimization such as peer counseling, support group, and referrals to therapy. The budget also includes \$3,715 for cell phone expense for the 3 Extra Help Social Workers. \$58,547 of VOCA 17 Match is achieved by using 30% of the SFJC Director's salary and benefit costs as this position will directly oversee the Extra Help Social Workers as well as working directly with SAVV daily.

VOCA 15 Match:

The VOCA 15 match will be provided collectively by the Chief Deputy District Attorney, Director of the Solano Family Justice Center, CASA volunteers, Sr. Staff Analyst and Accounting Technician. 2% of the Chief Deputy District Attorney's time, 20% of the SFJC Director's time, and 5% of the Sr. Staff Analyst position's time will go toward the XC grant program through planning, coordinating, implementation and performance review. These positions currently meet regularly to discuss the XC grant program. 5% of the Accounting Technician's time will go toward reviewing and processing invoices, claims and other expenses, preparing 2-201 claims for CalOES reimbursement, review of financial statements, and other fiscal duties related to the XC grant. CASA volunteers, at \$28.46/hour, provide the remaining VOCA 15 match with 1745.22 hours of service.

Subrecipient: County of Solano

Subaward #: XC16010480

VOCA 17 Match:

The VOCA 17 match will be provided by the Director of the Solano Family Justice Center and CASA volunteers. 30% of the SFJC Director's time will go toward the XC grant program through planning, coordinating, implementation and performance review, as most of the services CASA volunteers, at \$28.46/hour, provide the remaining VOCA 17 match with 1425.6 hours of service.

Computer and Automated Systems Purchase Justification

The purpose for purchase of 5 laptop computers is to provide the 3 Extra Help Social Workers, our volunteers, and Solano Family Justice Center clients, access to databases, websites, and the like that will help victims of crime. The three computers assigned to the social workers will allow them to access victim databases and other information to help crime victims, facilitate video presentations for meetings and trainings, provide information when service providers gather for case studies, and provide secure and confidential access web based services for clients.

On a daily basis, the laptop computers will provide the social workers with access to reports of new DV, sexual assault, and elder abuse cases filed by the District Attorney, so that victims in these cases can be contacted and offered services at the SFJC.

The fourth computer will be used by volunteers to assist SFJC clients with referrals and access to services and programs. This computer will also be used when partner agencies meet for case studies. The fifth computer will be available for SFJC clients to provide Internet access free from any threats of violence and harm.

Laptop computers are preferable to desktop computers in that SFJC staff can take the computer with them to court sessions, appointments, and meetings, all of which will further help victims of crime connect with programs and services.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
CRIMINAL JUSTICE & VICTIM SERVICES DIVISION**

**COMPUTERS AND AUTOMATED SYSTEMS
PURCHASE JUSTIFICATION GUIDELINES**

As stated in the *Subrecipient Handbook*, approval for purchases of computers and automated equipment is contingent on the project's ability to demonstrate cost effective, project-related need. This is best demonstrated by clearly relating each computer system or component to the grant objectives and activities.

Please answer the following questions. Attach as many pages as necessary to fully answer each question.

1. What is your agency's purpose for the proposed system? Include a description of the items to be purchased and how they will be used. Also, explain how the proposed equipment and/or software will enhance the project's ability to achieve the objectives/activities of the project as specified in the Grant Subaward.
2. If the request is for hardware and software in which the total costs exceed \$25,000, describe the proposed design of your system and indicate whether this is a new system or an addition/enhancement of an existing one, and whether it will be integrated with other systems. In your description please, be specific as to type and location of hardware/software and how the system will be operated and maintained.

SOLANO COUNTY VICTIM SERVICES PROGRAM

STEERING COMMITTEE

PLAN TO ADDRESS VICTIM SERVICE GAPS/NEEDS

This Plan between members of the Solano County Victim Services Steering Committee ("Steering Committee") is a cooperative and collaborative approach to provide prevention and early intervention services to victims in Solano County.

The following members make up the Steering Committee:

- Adult Protective Services
- Area Agency on Aging
- Child Protective Services
- The Solano County Superior Court
- District Attorney's Office of Solano County
- Solano County Mental Health
- Fairfield Police Department
- Vallejo Police Department
- Solano County Probation
- Solano County Sheriff's Office
- Solano County's Cal-OES funded Victim/Witness Program
- SafeQuest Solano, a Cal-OES funded Domestic Violence Assistance Program and a Cal-OES funded Rape Crisis Program
- Courage Center II, Solano County's Child Advocacy Center
- Fairfield-Suisun Unified School District
- Vallejo City Unified School District
- Court Appointed Special Advocates (CASA) of Solano County

The Steering Committee was tasked to identify victim service gaps/needs in Solano County. The gaps and needs identified by the Steering Committee was prevention and early intervention for victims of crime. Each entity agrees to work with the Steering Committee toward the mutual goal of identifying and serving victims of crime in Solano County. To this end, each entity agrees to participate in an exchange of services by coordinating the provision of the Steering Committee's measureable goals and objectives.

The District Attorney's Office of Solano County has been selected to administer the County Victim Services Program. It shall act as the single point of contact for the grant.

Volunteers from Solano County's Victim/Witness Program will be used to meet the Volunteer requirement of this program.

The Steering Committee has agreed to fund Victim Advocates dually trained under California Evidence Code §1037.1 and §1035.2 to meet those service gaps, goals and activities.

By signing this Plan, each Member agrees to make a "good faith" effort to resolve any and all program implementation challenges. Meetings will occur on a semi-annual basis. Members are responsible for attending Steering Committee Meetings and disseminating pertinent information from these meetings to their respective agencies. Members are not expected to act in any service provision role to victims of crime unless this service provision is a responsibility through their respective professional agency.

By signing here, each party signifies approval of this Plan as described in this document.

Kristina A. Abrams

Name

Solano County District Attorney

5/23/16
Date

Brittany

Name

Court Executive Officer, Superior Court of California, Solano County

05/23/16
Date

Sherry Huber

Name

Director, Solano County Adult Protective Services, Mental Health, Child Welfare Services

5/20/16
Date

J. K.

Name

Chief, Fairfield Police Department

5-24-16
Date

Theresa A. ...

Name

Solano County Sheriff-Coroner

5-23-16
Date

Joni Dumont

Name

Executive Director, SafeQuest Solano, Cal OES-funded Rape Crisis & DV Programs

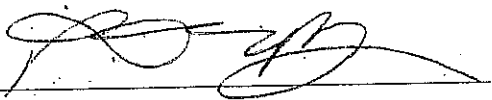
5-24-16
Date

C. H.

Name

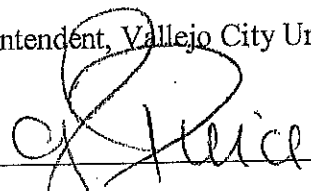
Chief, Solano County Probation

5/23/16
Date



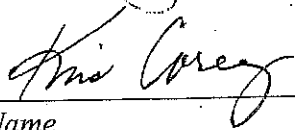
Name
Superintendent, Vallejo City Unified School District

5-20-16
Date



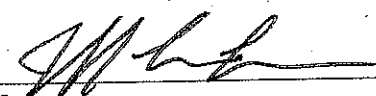
Name
Executive Director, Court Appointed Special Advocates (CASA), Solano County

5-23-16
Date



Name
Fairfield Suisun Unified School District

5-23-16
Date



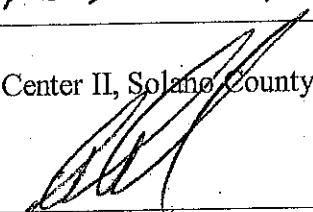
Name
Solano County District Attorney, Cal OES-funded Victim Witness Unit

5-23-16
Date



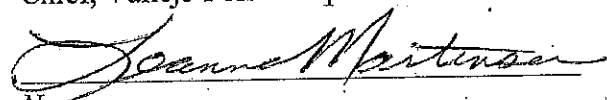
Name
Courage Center II, Solano County's Child Advocacy Center

5/23/2016
Date



Name
Chief, Vallejo Police Department

5-23-16
Date



Name
Executive Director, Area Agency on Aging

5-24-16
Date

Name
Executive Director, Courage Center II, Solano County's Child Advocacy Center

Date