

# **Solano County**

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.gov](http://www.solanocounty.gov)



## **Agenda - Final**

**Tuesday, October 7, 2025**

**9:00 AM**

**Board of Supervisors Chambers**

### **Board of Supervisors**

*Mitch Mashburn (Dist. 5), Chair*  
*(707) 784-6130*

*Cassandra R. James (Dist. 1)*  
*(707) 784-3261*

*Monica Brown (Dist. 2), Vice Chair*  
*(707) 784-3031*

*Wanda Williams (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

SOLANO COUNTY BOARD OF SUPERVISORS, HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND, IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:

<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

**PUBLIC COMMENTS:** To submit public comments virtually, please see the options below.  
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

**Phone:** To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 2632 043 6228# on your phone. No attendee ID number is required. When the Chair or Clerk of the Board calls for an item on which you wish to speak, press \*3 to access the "raise your hand feature". When Public Comment begins the Clerk will announce the last two digits of the phone number and will send you a request to unmute. Please press \*6 to unmute yourself.

The Board of Supervisors offers the opportunity to call in to this meeting as a courtesy to the public. If no member of the Board of Supervisors is attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed affecting the call in number, the Board of Supervisors will continue the meeting in public in the County Board Chambers.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS** Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 (\$500 after January 1, 2025) in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 (\$500 after January 1, 2025) to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and

identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [clerk@solanocounty.gov](mailto:clerk@solanocounty.gov).

## AGENDA

**CALL TO ORDER - 9:00 A.M.**

**ROLL CALL**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

### PRESENTATIONS

County Administrator:

- 1      [25-829](#)      Adopt and present a resolution and plaque of appreciation honoring William "Bill" F. Emlen, for more than 15 years of service with Solano County, including 3 years as County Administrator, and for more than 44 years of outstanding public service in city and county administration (Chair Mashburn)  
  
         Attachments:    [A - Retirement Resolution](#)
  
- 2      [25-848](#)      Adopt and present a resolution honoring Christine Rogers, Principal Management Analyst, for nearly 21 years of leadership, dedication, and service to the Solano County Administrator's Office (Supervisor Vasquez)  
  
         Attachments:    [A - Retirement Resolution](#)
  
- 3      [25-822](#)      Adopt and present a resolution recognizing October 2025 as Domestic Violence Awareness Month in Solano County (Supervisor Brown)  
  
         Attachments:    [A - Domestic Violence Awareness Resolution](#)

Board of Supervisors:

- 4      [25-734](#)      Adopt and present a resolution recognizing October 13, 2025, as the 250th birthday of the United States Navy (Supervisor James)  
  
         Attachments:    [A - US Navy's 250 Birthday Resolution](#)
  
- 5      [25-794](#)      Adopt and present a resolution recognizing October 2025 as California Farmer and Farmworker Month in honor of the agricultural community's contributions to the health and well-being of Solano County, the State, and our nation (Supervisor Vasquez)  
  
         Attachments:    [A - Farmer and Farm Worker Month Resolution](#)

Human Resources:

- 6      [25-811](#)      Receive a presentation from the Department of Human Resources on the selection of Oliver Broadbent as the October 2025 "Employee of the Month" making him eligible to use the parking space designated for this program

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA****APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

**CONSENT CALENDAR****GENERAL GOVERNMENT**Board of Supervisors:

- 7      [25-795](#)      Authorize the County's contribution of \$5,000 from the General Fund contribution allocated to District 4 to benefit the following organizations, including the Winters Historical Society (\$500), Dixon Historical Society and Museum (\$500), Vacaville Museum (\$500), Pena Abode Historical Society (\$500), Remember-A-Vet (\$500), Winters Elder Council (\$500), Vacaville People's Forum (\$500), Vacaville High School Music Boosters (\$500), Cat Tails Rescue (\$500), and Saving Gracie (\$500)

- 8      [25-735](#)      Adopt a resolution honoring The Wall That Heals, the Traveling Vietnam Veterans Memorial, and its visit to Napa County in the City of American Canyon. Serving our region of the Bay Area  
*Attachments:*    [A - The Wall That Heals Resolution](#)
- 9      [25-803](#)      Authorize the County's contribution of \$1,500 from the General Fund contribution allocated to District 5 to benefit the following organizations, including the Vacaville Neighborhood Boys & Girls Club (\$1,000) and Sudie M. Smith Foundation, Inc. (\$500)

Clerk of the Board of Supervisors:

- 10     [25-817](#)      Approve the minutes of the Solano County Board of Supervisors' regular meeting of September 9, 2025 and September 23, 2025  
*Attachments:*    [A - September 9, 2025 Draft Minutes](#)  
                         [B - September 23, 2025 Draft Minutes](#)

County Counsel:

- 11     [25-808](#)      Approve conflict of interest code amendments for the Solano County District Attorney's Office, Department of Human Resources, Benicia Unified School District, Fairfield-Suisun Sewer District, Greater Vallejo Recreation District, Solano Local Agency Formation Commission, Reclamation District No. 2084, Solano County Board of Education, Vallejo Flood and Wastewater District, Vallejo City Unified School District and the Solano Subbasin Groundwater Sustainability Agency  
*Attachments:*    [A - District Attorney](#)  
                         [B - Human Resources](#)  
                         [C - Benicia Unified School District](#)  
                         [D - Fairfield-Suisun Sewer District](#)  
                         [E - Greater Vallejo Recreation District](#)  
                         [F - Solano Local Agency Formation Commission](#)  
                         [G - Reclamation District No. 2084](#)  
                         [H - Solano County Board of Education](#)  
                         [I - Vallejo Flood and Wastewater District](#)  
                         [J - Vallejo City Unified School District](#)  
                         [K - Solano Subbasin Groundwater Sustainability Agency](#)

Human Resources:

- 12      [25-809](#)      Approve a second amendment to the contract with Navia Benefit Solutions, Inc. in the amount of \$30,000 for a total contract of \$83,200 to continue to provide COBRA administrative services through December 31, 2026

Attachments:    [A - Navia Benefit Solutions - Second Amendment](#)  
                         [B - Link to Original Contract and First Amendment](#)

Auditor-Controller:

- 13      [25-810](#)      Accept the quarterly review of the Statement of Assets of the Solano County Treasury as of June 30, 2025

Attachments:    [A - Quarterly Treasury Report](#)

Library:

- 14      [25-400](#)      Accept the annual report from the Measure L Independent Citizens' Oversight Committee on the use of Measure L library sales tax funds for the period of July 1, 2024, through June 30, 2025

Attachments:    [A - Report](#)  
                         [B - Minutes](#)

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 15      [25-826](#)      Adopt a resolution authorizing the Department of Health and Social Services to submit an application to the California Department of Health Care Services in response to the Behavioral Health Continuum Infrastructure Program (BHCIP) Round 2 - Unmet Needs Program Request for Applications, for an award not to exceed \$39 million; and Authorize the County Administrator to sign the application and if awarded, the Program Funding Agreement and all other documents necessary to secure the Program grant funds

Attachments:    [A - BHCIP Round 2 Resolution](#)

- 16      [25-823](#)      Approve a first amendment with Meals on Wheels Solano County for \$265,108, for a total contract amount of \$1,248,487, to provide home delivered meals to older adults for the current period through June 30, 2026; Approve a first amendment with Community Action Napa Valley for \$104,264, for a total contract amount of \$642,978, to provide home-delivered meals and congregate meals for older and disabled adults for the current period through June 30, 2026; Delegate authority to the County Administrator to execute the amendments and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999 each; and Approve a \$427,781 Appropriation Transfer Request to recognize the unanticipated revenue for the Napa/Solano Area Agency on Aging from the California Department of Aging (4/5 vote required)

**Attachments:**    [A - First Amendment Community Action Napa Valley](#)  
                              [B - First Amendment Meals on Wheels](#)  
                              [C - Link to Original Agreements](#)

- 17      [25-821](#)      Adopt a resolution to receive two noncompetitive allocation awards from the State Department of Housing and Community Development: \$276,445 for Round 7 of the Transitional Housing Program and \$125,766 for Round 4 of the Housing Navigation and Maintenance Program effective for two years upon execution of the agreements, to assist young adults aged 18 to 24 years who were formerly in the foster care or probation systems to overcome barriers to housing and reduce the risk of homelessness; Delegate authority to the County Administrator to execute the allocation agreements and related documents necessary to accept the allocation awards; and Approve a \$402,211 Appropriation Transfer Request (ATR) to recognize the unanticipated revenues (4/5 vote required)

**Attachments:**    [A - THP Round 7 and HNMP Round 4 Resolution](#)  
                              [B - THP Round 7 Acceptance Form](#)  
                              [C - HNMP Round 4 Acceptance Form](#)

## CRIMINAL JUSTICE

### Public Defender:

- 18      [25-713](#)      Adopt a resolution amending the List of Numbers and Classifications of Positions to add 1.0 FTE Staff Analyst (Sr) and 1.0 FTE Accounting Clerk II and delete 1.0 FTE Staff Analyst and 1.0 FTE Office Assistant II (Limited-Term)

**Attachments:**    [A - Position Resolution](#)



- 19      [25-796](#)      Adopt a resolution affirming the Public Defender's submission of a grant application to the California Office of the State Public Defender to participate in the Expanded Public Defense Grant in the amount of \$440,601 for the period of February 1, 2026 through June 1, 2028; and Authorize the County Administrator to sign the grant award agreements and any associated documents, amendments, operational contracts, or reimbursement claims

Attachments:    [A - Resolution](#)  
                         [B - Grant Application](#)

## LAND USE/TRANSPORTATION

### Resource Management:

- 20      [25-812](#)      Adopt a resolution recognizing October 19-25, 2025, as National Childhood Lead Poisoning Prevention Week in Solano County
- Attachments:    [A - National Lead Poisoning Prevention Week Resolution](#)
- 21      [25-804](#)      Authorize the Director of Resource Management to enter into a funding agreement with Yolo County to split local match costs totaling \$3,300,000 for each agency for construction of the Stevenson Bridge Road Bridge Rehabilitation Project
- Attachments:    [A - Funding Agreement](#)  
                         [B - Location Map](#)
- 22      [25-806](#)      Authorize the Department of Resource Management to solicit for bid and award contracts for the Stevenson Bridge Rehabilitation Project, the Vallejo Sidewalk Gap Connector Project and the Surface Seal Project 2025, totaling up to \$12,250,000; and Authorize the Director of Resource Management to execute the contracts and to make necessary amendments to these executed contracts within budgeted appropriations that do not exceed 10% of each contract amount

## MISCELLANEOUS ITEMS

### Board of Supervisors:

- 23      [25-831](#)      Approve the re-appointment of Steven Pasholk to serve on the Library Advisory Council representing District 1 for a term to expire on September 30, 2029

Attachments:    [A - Application - S. Pasholk](#)  
                         [B - Resume - S. Pasholk](#)

Clerk of the Board of Supervisors:

- 24      [25-832](#)      Approve the appointments of Cale Crawford as Trustee of Reclamation District No. 536 for a term to expire at noon on December 7, 2029, and John DeWitt and Jason Vogan as Trustees of Reclamation District No. 536 for terms to expire at noon on December 3, 2027  
*Attachments:*    [A - Appointment Request Letter](#)
- 25      [25-833](#)      Approve the appointment of Emma Mendonsa as Trustee of Reclamation District No. 1667 for a term to expire at noon on December 7, 2029  
*Attachments:*    [A - Appointment Request Letter](#)
- 26      [25-834](#)      Approve the appointments of Chad Fien and Jas Gill as Trustees of Reclamation District No. 2098 for terms to expire at noon on December 7, 2029  
*Attachments:*    [A - Appointment Letter Request](#)
- 27      [25-835](#)      Approve the reappointment of Steve Thomas and Edmund Linscheid as Trustees for Reclamation District No. 1607 for terms to expire at noon on December 7, 2029  
*Attachments:*    [A - Appointment Request Letter](#)

**ITEMS FROM THE PUBLIC con't**

*This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.*

**CLOSED SESSION**

- 28      [25-825](#)      1) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung & Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and

Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn: Employee organization: SEIU Local 2015

## **RECONVENE**

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

## **BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

## **ADJOURN:**

*To the Board of Supervisors special meeting of October 14, 2025 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, CA*