





COMMUNITY ACTION PARTNERSHIP  
SOLANO  
JOINT POWERS AUTHORITY

**MEMORANDUM OF UNDERSTANDING BETWEEN  
COMMUNITY ACTION PARTNERSHIP OF SOLANO JPA,  
AND THE COUNTY OF SOLANO**

**AMENDMENT 2**

This Second Amendment ("Amendment 2") is made by and between the Community Action Partnership of Solano, JPA ("CAP Solano JPA"), a Joint Powers Authority, and the County of Solano ("County") to the Original Memorandum of Understanding (Original MOU) for the staffing services effective July 18, 2023.

**WHEREAS**, CAP Solano JPA and the County entered into the Original MOU effective July 18, 2023, to provide staffing services to CAP Solano JPA; and

**WHEREAS**, CAP Solano JPA and the County amended the agreement December 11, 2023 to provide additional staffing services to CAP Solano JPA; and

**WHEREAS**, CAP Solano JPA and the County desire to amend the agreement to extend it through June 30, 2025.

**THEREFORE**, CAP SOLANO and the County now desire to amend the agreement as set forth below:

A. Paragraph 4 TERM is deleted in its entirety and replaced with:

The effective date of this MOU shall be July 18, 2023 and ending June 30, 2025 or ending 90 days after the start date of the full-time Executive Director of the CAP Solano JPA, whichever comes first.

B. Paragraph 6 BILLING is deleted in its entirety and replaced with:

The fee for the services is inclusive of:

- i. Project Manager: The full salary, FICA and Medicare of the Extra Help Project Manager for time spent July 18, 2023-June 30, 2025 up to a total amount of \$90,248.
- ii. JPA Facilitator: The Productive Hourly Rate of a designated Management Analyst up to 0.5 FTE from the County Administrator's Office for time spent January 1, 2024-June 30, 2025 up to \$187,872.

County will invoice CAP Solano JPA for costs incurred up to a total amount up to \$278,120.



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**FUTHERMORE**, all other terms, provisions, requirements, and specifications contained in the Original MOU and Amendment 1 will remain in full force and effect.


**EXECUTION**

The undersigned hereby warrants that s/he has the requisite Authority to enter into this Amendment on behalf of the parties and thereby bind the parties to the terms and conditions of the same.


Community Action Partnership of Solano JPA, a Joint Powers Authority

By   
Trevor Macenski, Board Chair

County of Solano

By   
William Emlen (Dec 11, 2024 14:50 PST)  
Bill Emlen, County Administrator

Approved as to form:

By   
Kelly Welsh (Dec 2, 2024 11:40 PST)  
County Counsel