



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Minutes - Draft Board of Supervisors

*Mitch Mashburn (Dist. 5), Chair
(707) 784-6130*

*Cassandra R. James (Dist. 1)
(707) 784-3261*

*Monica Brown (Dist. 2), Vice Chair
(707) 784-3031*

*Wanda Williams (Dist. 3)
(707) 784-6136*

*John M. Vasquez (Dist. 4)
(707) 784-6129*

Tuesday, June 3, 2025

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 3rd day of June, 2025 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M.

ROLL CALL

Present were Supervisors James, Brown, Williams, Vasquez, and Chair Mashburn. Chair Mashburn presided. Also present were County Administrator Bill Emlen and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [25-466](#) Adopt and present a resolution recognizing June 2025 as Gun Violence Awareness Month and June 6, 2025, as Gun Violence Awareness Day (Supervisor James)

Attachments: [A - Gun Violence Awareness Month Resolution](#)

On motion of Supervisor James, seconded by Chair Mashburn, the Board adopted Resolution No. 2025-120, recognizing June 2025 as Gun Violence Awareness Month and June 6, 2025, as Gun Violence Awareness Day. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-120

- 2 [25-431](#) Adopt and present a resolution recognizing the Mare Island Technology Academy 2024-2025 Mock Trial Team (Supervisor James)
- Attachments:* [A - Mare Island Technology Mock Trial Team Resolution](#)
- On motion of Supervisor Williams, seconded by Supervisor James, the Board adopted and presented Resolution No. 2025-121, recognizing the Mare Island Technology Academy 2024-2025 Mock Trial Team. So ordered by a 5-0 vote. (see Resolution Book)
- Enactment No: Resolution No. 2025-121
- 3 [25-430](#) Adopt and present a resolution recognizing June 2025 as Philippine Cultural Month in Solano County (Supervisor James and Supervisor Brown)
- Attachments:* [A - Philippine Cultural Month Resolution](#)
- On motion of Supervisor Brown, seconded by Supervisor James, the Board adopted and presented Resolution No. 2025-122, recognizing June 2025 as Philippine Cultural Month in Solano County. So ordered by a 5-0 vote. (see Resolution Book)
- Enactment No: Resolution No. 2025-122
- 4 [25-372](#) Adopt and present a resolution recognizing June 2025 as LGBTQ+ Pride Month; and Authorize displaying the Progress Pride Flag at the County Administrative Building (Supervisor Brown)
- Attachments:* [A - LGBTQ+ Pride Month Resolution](#)
- On motion of Supervisor Brown, seconded by Supervisor James, the Board: 1) adopted and presented Resolution No. 2025-123, recognizing June 2025 as LGBTQ+ Pride Month; and 2) authorized displaying the Progress Pride Flag at the County Administrative Building. So ordered by a 5-0 vote. (see Resolution Book)
- Enactment No: Resolution No. 2025-123
- 5 [25-433](#) Adopt and present a resolution recognizing June 19, 2025, as Juneteenth Day in Solano County; and Authorize displaying the Juneteenth Flag at the County Administrative Building (Supervisor Williams)
- Attachments:* [A - Juneteenth Day Resolution](#)
- On motion of Supervisor Williams, seconded by Supervisor James, the Board: 1) adopted and presented Resolution No. 2025-124, recognizing June 19, 2025, as Juneteenth Day in Solano County; and 2) authorized displaying the Juneteenth Flag at the County Administrative Building So ordered by a 5-0 vote. (see Resolution Book)
- Enactment No: Resolution No. 2025-124

- 6 [25-450](#) Adopt and present a resolution recognizing June 2025 as National Alzheimer's and Brain Awareness Month and June 20, 2025, as The Longest Day in Solano County (Supervisor Vasquez)

Attachments: [A - Alzheimer's Awareness Month Resolution](#)

On motion of Supervisor Vasquez, seconded by Supervisor James, the Board adopted and presented Resolution No. 2025-125, recognizing June 2025 as National Alzheimer's and Brain Awareness Month and June 20, 2025, as The Longest Day in Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-125

- 7 [25-458](#) Adopt and present a resolution recognizing June 7-15, 2025 as Invasive Species Action Week in Solano County and recognizing Solano County Agriculture Department staff for their continued efforts to protect Solano County's agricultural and natural resources from invasive species (Chair Mashburn)

Attachments: [A - 2025 Invasive Species Action Week Resolution](#)

On motion of Chair Mashburn, seconded by Supervisor Williams, the Board adopted and presented Resolution No. 2025-126, recognizing June 7-15, 2025 as Invasive Species Action Week in Solano County and recognizing Solano County Agriculture Department staff for their continued efforts to protect Solano County's agricultural and natural resources from invasive species. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-126

- 8 [25-467](#) Receive a presentation from the Department of Resource Management on the selection of Jeffrey Bell as the June 2025 "Employee of the Month" for the County Administration Center making him eligible to use the parking space designated for this honor

Received

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Michael Wright commented on ways in which the County might increase Solano County's sales tax revenue.

B) Steve Olry commented on the homeless population in Suisun.

C) Joseph Joyce commented on the opening of the Solano County Fair on June 12-15, 2025 and invited the Board and their staff to attend.

D) Supervisor John Vasquez announced that he has been diagnosed with

cancer and will beginning treatment soon, but will continue to serve in his role as Supervisor during his treatment.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for June 3, 2025.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board approved the agenda of the Solano County Board of Supervisors for June 3, 2025, as submitted. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. There was no public comment.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Brown, seconded by Supervisor Williams, the Board approved the following Consent Calendar items by 5-0 vote:

CONSENT CALENDAR

- 9 [25-452](#) Authorize the County's contribution of \$2,750 from the General Fund contribution allocated to District 5 to benefit the Solano County Fair Association's youth livestock awards program
- Approved
- 10 [25-423](#) Authorize the County's contribution of \$6,500 from the General Fund contribution allocated to District 1 to benefit the following organizations, including The Boys and Girls Empowerment Group (\$1,500), Nuevos Caminos (\$1,500), Vallejo Together (\$1,500), Solano Pride Center (\$1,000) and The Solano Association of Realtors Foundation (\$1,000)
- Approved
- 11 [25-472](#) Authorize the County's contribution of \$4,000 from the General Fund contribution allocated to District 4 to benefit the following organizations, including the Dixon Historical Society and Museum (\$500), Solano-Napa Habitat for Humanity (\$1,000), Boy Scouts of America Troop 218 (\$1,000), Dixon Women's Improvement Club (\$500), and the Vacaville People's Forum (\$1,000)

Approved

- 12 [25-436](#) Approve the minutes of the Solano County Board of Supervisors' regular meeting of May 13, 2025
- Attachments:* [A - May 13, 2025 Draft Minutes](#)
- Approved**
- 13 [25-460](#) Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to add the new classification of Assistant District Attorney with a monthly salary range of \$18,815.72 - \$22,870.63
- Attachments:* [A - Alphabetical Listing of Classes and Salaries Resolution](#)
- Adopted**
- Enactment No: Resolution No. 2025-127**
- 14 [25-446](#) Accept the Auditor-Controller's Audit Division's Internal Control Review of the change order process for capital projects
- Attachments:* [A - Capital Projects Change Order Internal Control Review](#)
- Accepted**
- 15 [25-463](#) Adopt a resolution establishing Solano County's countywide appropriations limit of \$932,412,847, the Consolidated County Service Area appropriations limit of \$357,610, and the East Vallejo Fire Protection District appropriations limit of \$1,644,611 for FY2025/26; and Delegating authority to the Auditor-Controller to implement the most advantageous method for establishing the appropriations limit for FY2025/26
- Attachments:* [A - FY2025/26 GANN Limit Resolution](#)
 [B - FY2025/26 GANN LIMIT Computation](#)
 [C - FY2025/26 GANN LIMIT Appropriations](#)
- Adopted**
- Enactment No: Resolution No. 2025-128**
- 16 [25-441](#) Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of March 31, 2025
- Attachments:* [A - Quarterly Treasury Report](#)
- Accepted**

- 17 [25-381](#) Adopt a resolution authorizing the County Treasurer to transfer up to 85% of FY2025/26 anticipated property tax revenues from Treasury Pool funds to local school districts if requested by a district, as authorized under California Constitution Article XVI §6 from July 1, 2025 to April 27, 2026

Attachments: [A - Transfer of Revenues Resolution](#)
 [B - BUSD 2025-26 Constitutional Advance Resolution](#)
 [C - DUSD 2025-26 Constitutional Advance Resolution](#)
 [D - FSUSD 2025-26 Constitutional Advance Resolution](#)
 [E - TUSD 2025-26 Constitutional Advance Resolution](#)
 [F - VUSD 2025-26 Constitutional Advance Resolution](#)
 [G - VCUSD 2025-26 Constitutional Advance Resolution](#)

Adopted

Enactment No: Resolution No. 2025-129

- 18 [25-459](#) Adopt a resolution to renew annual delegation of investment authority to the County Treasurer; Approve the proposed County Investment Policy; and Adopt a resolution to approve the proposed County PARS 115 Trust Investment Policy

Attachments: [A - Investment Policy Resolution](#)
 [B - PARS115 Policy Resolution](#)
 [C - Investment Policy 2025 Proposed](#)
 [D - PARS115 Policy 2025 Proposed](#)
 [E - InvestmentPolicy2025 Redline](#)
 [F - PARS115Policy2025 Redline](#)

Adopted

Enactment No: Resolution No. 2025-130 and Resolution No. 2025-131

- 19 [25-484](#) Authorize the Storm Pumps Replacement Project at 517/523 Delaware Street in Fairfield through Job Order Contracting Program with an estimated construction cost of \$551,000; and Authorize the County Administrator to execute the job order and any amendments within the approved budget

Approved

- 20 [25-447](#) Approve a first amendment to the Microsoft Enterprise Agreement and Dell Licensing and Subscription pricing for software licenses on premises and cloud based applications to extend the current agreement through May 31, 2028 in the amount of \$6,306,676; Authorize the County Administrator to execute the amendment; Authorize the County Administrator, with County Counsel concurrence, to execute change orders up to 10% of the contract amount within annual appropriations; and Authorize the Chief Information Officer to approve annual software true ups within annual appropriations

Attachments: [A - First Amendment](#)
 [B - Dell License and Subscription Pricing](#)
 [C - Link to Original Microsoft Office Enterprise Agreement](#)

Approved

- 21 [25-471](#) Accept the U.S. Geological Survey's 3D Hydrography Program (3DHP) grant for development of elevation-derived hydrography data across over 4,000 square miles of Northern California watersheds with a total project cost of \$634,105 that consists of a federal match of \$228,045 regional and local partner match of \$446,967 and a Solano share of cost of \$132,531 with \$40,907 reimbursed by Regional GIS Consortium (REGIS) partners, resulting in a net County cost of \$91,624; and Authorize the County Administrator, or their designee, to sign all necessary documents to accept and implement the grant, including related contracts and subsequent amendments, with County Counsel concurrence

Attachments: [A - USGS Acceptance Letter](#)

Approved

- 22 [25-462](#) Approve a contract with the Solano County Library Foundation in the amount of \$140,525 for a term of June 1, 2025 through June 30, 2026 for administrative support and to serve as the fiscal agent for Solano County Library's family literacy youth tutoring program, *Libraries Leading to Reading*; and Authorize the Director of Library Services to execute the contract and any associated amendments, with County Counsel concurrence, which are technical or administrative in nature, have no fiscal impact, and are within the guidelines of County policies

Attachments: [A - Solano County Library Foundation Contract](#)

Approved

- 23 [25-442](#) Authorize the Department of Health and Social Services to pursue an Intergovernmental Transfer with the California Department of Health Care Services for approximately \$2,330,000 for the twelve month period from January 1, 2024 to December 31, 2024 in order to leverage additional federal Medicaid funds for the provision of healthcare services; Authorize payment of a State administrative fee equal to twenty percent of the transfer amount estimated at \$466,000; and Delegate authority to the County Administrator to execute the necessary agreements with the State of California, Partnership HealthPlan of California and Kaiser Foundation Health Plan

Approved

- 24 [25-454](#) Approve a first amendment with Barton and Associates, Inc. for \$800,000 for a total contract amount of \$1,800,000 to provide locum tenens primary care providers to the Health and Social Services, Family Health Services' clinics for the current period through June 30, 2025; Delegate authority to the County Administrator to execute the contract amendment and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999; and Approve a \$800,000 Appropriation Transfer Request of \$800,000 (4/5 vote required)

Attachments: [A - Barton & Associates, Inc. First Amendment](#)
 [B - Barton & Associates, Inc. Original Contract](#)

Approved

- 25 [25-468](#) Approve a first amendment with Homebase for \$150,000 for a total contract amount of \$224,900 to provide technical assistance and training related to homeless assistance grants for the current period through June 30, 2026; and Delegate authority to the County Administrator to execute the amendment and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - Homebase, First Amendment](#)
 [B - Homebase Original Contract](#)

Approved

- 26 [25-440](#) Schedule a public hearing on the FY2025/26 Green Valley Open Space Maintenance District assessments for July 22, 2025; Adopt a resolution directing preparation of the Annual Engineer's Report; and Adopt a resolution of intention to order improvements and levy assessments for the Green Valley Open Space Maintenance District

Attachments: [A - Resolution Preparation](#)
 [B - Resolution of Intention](#)
 [C - Assessment Map](#)

Adopted

Enactment No: Resolution No. 2025-132 and Resolution No. 2025-133

- 27 [25-448](#) Approve July 22, 2025 as a noticed public hearing date to confirm delinquent accounts for mandatory garbage collection, disposal and recycling services in the unincorporated areas of Solano County

Attachments: [A - Notice of Public Hearing](#)

Approved

- 28 [25-445](#) Adopt an ordinance as required by State law for the updated 2025 Local Responsibility Area Fire Hazard Severity Zones Map from the Office of the State Fire Marshal for the unincorporated areas of Solano County

Attachments: [A - Staff Report 05-13-2025](#)
 [B - 2025 FHSZ Ordinance Solano County](#)
 [C - Exhibit A - Map](#)

Adopted

Enactment No: Ordinance 2025-1862

SPECIAL DISTRICTS GOVERNED BY THE BOARD OF SUPERVISORS

Montezuma Fire Protection District

- 29 [25-485](#) Sitting as the Board of Directors for the Montezuma Fire Protection District, approve an Appropriation Transfer Request totaling \$111,000, increasing expenditures for the maintenance and repair of vehicles, fuel, audit costs and utilities and offset by recognizing \$111,000 in revenues from fund balance (4/5 vote required)

Approved

- 30 [25-397](#) Sitting as the Board of Directors for the Montezuma Fire Protection District, accept a financial audit of the Montezuma Fire Protection District for FY2021/22 and FY2022/23; and Authorize the Chair to sign the management representation letter of audit acceptance

Attachments: [A - Audit](#)
 [B - Management Representation Letter](#)

Accepted

- 31 [25-438](#) Approve the appointment of new member Joti Takhar to the Solano County Child Care Planning Council for the term of June 3, 2025 - June 2, 2027

Attachments: [A - Membership Roster](#)
 [B - Joti Takhar Membership Application](#)

Approved

REGULAR CALENDAR

Rescheduled Consent Items

There were no rescheduled Consent Calendar items.

- 32 [25-453](#) Receive a presentation on the Community Investment Fund (CIF) Annual Grants FY2025/26; Consider approval of a recommendation to allocate \$341,237 from the Community Investment Fund One-Time Investments to six agencies for a term of July 1, 2025 through June 30, 2026 to address the top six human services needs in the County; and Delegate authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts

Attachments: [A - Community Investment Fund Annual Grant Presentation](#)
 [B - CIF Contract Attachments](#)

Deputy Director of First Five Denise Winters introduced the item and provided a brief history of the Community Investment Fund program.

Contracts and Program Manager Yuliana Moreno provided an overview of the FY2025/26 One-Time Investments for annual grants.

Supervisor Brown commented on the Request for Proposals process, and stated the panel reviewed everything, noting she wanted to ensure the needs of the constituents are met.

On motion of Supervisor Brown, seconded by Supervisor Williams, the Board:
1) approved the following Community Investment Fund One-Time Investments: Crescent Moon Center in the amount of \$25,000, Bay Area Community Resources in the amount of \$16,237, Parents by Choice in the amount of \$75,000, Touro University in the amount of \$75,000, Food is Free Bay Area in the amount of \$75,000, and Rio Vista CARE in the amount of \$75,00 for terms of July 1, 2025 through June 30, 2026 to address the top six human services needs in the County; and 2) delegated authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts. So ordered by a 5-0 vote.

- 33 [25-483](#) Consider options for the appointment of two commissioners, one for the category of community health clinic representative and one for the category of hospital representative, to the Partnership HealthPlan of California Commission

Attachments: [A - Chapter 7.2 Exhibit A](#)

Assistant County Administrator Debbie Vaughn introduced the item and provided a brief background on the Partnership HealthPlan Board of Commissioners, noting the Board has a total of three allocated positions on this commission which can be filled by four different representative types. Ms. Vaughn stated the representative types are Physician Representative, Hospital Representative, Director of Health and Human Services, and a Community Clinic Representative. Ms. Vaughn noted the current Director of Health and Social Services Emory Cowan was appointed to the Director of Health and Social Services Representative position in December of 2024, leaving three representative types and two vacancies to be filled. Ms. Vaughn further stated there are currently three applicants, two of which are for the Community Health Clinic Category, and one applicant that can fill either the Physician or Hospital Representative role.

In response to a question from Chair Mashburn regarding if he as the Chair can appoint two Supervisors to sit on an ad hoc interview committee, County Counsel Bernadette Curry stated yes he can.

Chair Mashburn asked for volunteers and Supervisors Brown and James stated they would be willing to serve.

Chair Mashburn appointed Supervisors Brown and James to the ad hoc committee to interview the two applicants for the Community Health Clinic category. Chair Mashburn opened the floor for a motion for the an appointment to the position of either Hospital Representative or Physician Representative.

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board appointed Dr. Seth Kaufman, MD to the Partnership Health Plan Board of Commissioners as the Hospital Representative. So ordered by a 5-0 vote.

ITEMS FROM THE PUBLIC con't

There were no additional comments from the public.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A) Supervisor Brown commented on her son's graduation from college.

B) Supervisor Williams requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of former Contra Costa County Supervisor Federal Glover.

C) Chair Mashburn commented on two trailer bills to the State Budget which are related to the Delta, noting they will gut CEQA with regard to any water project the State desires to put forward and limits litigation against the State or federal government with regard to issues around the environment when it comes to water projects. Chair Mashburn further stated there is every indication that the Governor will use these bills to push through the tunnel project. Chair Mashburn requested staff return with a presentation by the County's State lobbyist, with regard to any issues the State's budget will have on Solano County. Chair Mashburn further stated it is his desire that the County to an opposition position to the trailer bill, and he will be asking the cities to also take an opposition position to the trailer bill.

County Administrator Bill Emlen stated staff will return on June 10, 2025.

Supervisor Vasquez requested the federal lobbyist also be included in the presentation.

Supervisor Brown requested the federal lobbyist also bring information forward on the current administration's immigration policies.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 11:03 A.M. Next meeting of the Solano County Board of Supervisors will be June 10, 2025, at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

BILL EMLLEN, Clerk
Solano County Board of Supervisors

By

Alicia Draves, Chief Deputy Clerk