



**County of Solano  
Contract Review Worksheet**

Contract Number:  
(Dept., Division, FY #)  
Authority:  
 Dept Head Execute  
 CAO Execute  
 BOS Approval Required

**NOTE: Please review all instructions on the back of this worksheet before you begin processing.**

1. Department/Division: <b>PROBATION</b>	2. Date: <b>04 / 1 / 2025</b>		
3. Contract Administrator: <b>Sadao Holman</b>	4. Phone Ext: <b>7657</b>		
5. Contract Attributes:	<input type="checkbox"/> Original <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Intergovernmental <input checked="" type="checkbox"/> Personal/Professional Svcs <input type="checkbox"/> Purchase of Goods <input type="checkbox"/> Lease <input type="checkbox"/> Construction <input type="checkbox"/> Other		
Bid/RFP Required?      Sole Source Contract? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Bid/RFP No:      /   / Date:      /   /			
Please attach copy of Bid/RFP or justification.			
Please attach copies of original/amendments.			
6. Description of Contract:	Contractor to provide Educational Support and Tutoring Services to youth at the Juvenile Detention Facility and both Youth Achievement Centers.		
7. Name of Contractor:	<b>SOLANO COUNTY OFFICE OF EDUCATION</b>		
8. EIN	-		
SSN	- -		
9. Is Contractor a California Public Pension Plan Retiree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
9. If yes: Name of Public Pension Plan:	Date of Retirement:		
Does Contractor have a personal relationship in a direct line of supervision in your Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
If yes, please describe relationship:			
10. Does Contractor have a personal relationship with someone in another Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
If yes, please provide Department and describe relationship:			
11. Has County contracted with Contractor previously during this fiscal year?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
Please list County department if other than the department listed on number 1 above.			
12. Effective Date:	Original Contract: <b>07 / 01 / 2021</b>		
	This amendment: <b>07 / 01 / 2025</b>		
13. Termination Date:	<b>6 / 30 / 2024</b>		
	By this amendment: <b>06 / 30 / 2026</b>		
14. Contract Budget:	15. Payment Terms:		16. Source of Funds:
Original Contract Amount: \$ <b>112,500</b>	<input type="checkbox"/> Prepaid	<input checked="" type="checkbox"/> Arrears	<input type="checkbox"/> Fed/State Grant
Total of Previous Amendments: \$ <b>594,122</b>	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input checked="" type="checkbox"/> Fed/State Funding
Current Amendment: \$ <b>188,136</b>	<input type="checkbox"/> Fixed	<input type="checkbox"/> Progress	<input checked="" type="checkbox"/> County
Total Amount of Contract \$ <b>782,258</b>	<input checked="" type="checkbox"/> Actual	<input type="checkbox"/> Other	Specify: YOBG 50%_GF50%
	<input type="checkbox"/> Estimate		Fed Catalog No:
17. Fund: <b>900</b> Budget <b>6707 / 6690</b>	Sub-object: <b>2245</b>	18. Current Appropriation Sufficient? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
19. Proposed Board of Supervisors Agenda Date, if required. Please attach agenda summary and ATR request. <b>6 / 30 / 2025</b>			
20. Remarks      First amendment to extend contract and increase compensation			
21. Signature Route:	<i>[Signature]</i>	<i>3/26/25</i>	<i>J Barga</i> <b>MAR 26 2025</b>
Department Contract Administrator	Dated	County Counsel	Dated
HR Analyst (for Contract Employees) or Risk Mgmt (for insurance changes) if applicable	Dated	CAO Analyst	Dated

**FOURTH AMENDMENT TO STANDARD CONTRACT  
BETWEEN COUNTY OF SOLANO and SOLANO COUNTY OFFICE OF EDUCATION  
(SCOE)**

This Fourth Amendment ("Fourth Amendment") is made on July 1, 2025, between the COUNTY OF SOLANO, a political subdivision of the State of California ("County") and SOLANO COUNTY OFFICE OF EDUCATION (SCOE) ("Contractor").

**1. Recitals**

- A. The parties entered into a contract dated July 1, 2021 (the "Contract"), in which Contractor agreed to provide individualized educational support at the Juvenile Detention Facility (JDF) and the Youth Achievement Centers.
- B. On July 1, 2022 the parties amended the Contract ("First Amendment") to extend the term, amend the scope of the Contract, and increase total compensation.
- C. On July 1, 2023 the parties amended the Contract ("Second Amendment") to extend the term and increase compensation.
- D. On July 1, 2024 the parties amended the Contract ("Third Amendment") to extend the term and increase compensation.
- E. The parties now wish to amend the Contract to extend the term and increase total compensation.
- F. This Fourth Amendment represents a twelve (12) month extension of the contract and an increase of \$188,136 in total compensation.
- G. The parties agree to amend the Contract as set forth below.

**2. Agreement.**

**A. Term of Contract**

Section 2 is deleted in its entirety and replaced with:

The Term of this Contract is: July 1, 2025 - June 30, 2026.

**B. Amount of Contract**

Section 3 is deleted in its entirety and replaced with:

The maximum amount of this Contract is: \$782,258.00.

### C. Exhibit B - Budget Detail and Payment Provisions

Exhibit B Section 1 *TOTAL COMPENSATION* is deleted in its entirety and replaced with:

Maximum compensation for activities performed by the Contractor shall not exceed \$782,258.00. Compensation shall include reimbursement for staff salaries and benefits relative to the hours spent providing direct services in accordance with the attached to this contract as Attachment B. The Office of Education will claim reimbursement costs monthly, on or by the twentieth calendar day of each month, to ensure that expenditures related to the Educational Support Services project are recorded in the proper period. Claims will be in the form of an invoice accompanied by an excel spreadsheet to reflect detailed costs. The Probation Department will be responsible to maintain a claim file that includes all underlying supporting documentation.

### 3. Effectiveness of Contract.

Except as set forth in this Fourth Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political  
Subdivision of the State of California

By   
William Emlen (Jun 26, 2025 09:20 PDT)  
Bill Emlen, County Administrator

SOLANO COUNTY OFFICE OF EDUCATION  
(SCOE)

By   
Becky Lentz, Director  
Internal Business Services

APPROVED AS TO FORM

By   
J. Barga  
County Counsel

**SOLANO COUNTY OFFICE OF EDUCATION**  
**Educational Support & Tutoring**

FY 2025-26

**Educational Support & Tutoring**

<b>A. Personnel Expenses</b>		<b>25/26</b>
<b>Job Title</b>	<b>FTE</b>	
Educational Support & Tutoring Support Provider	1.00	\$ 110,000
<b>Total Salaries</b>		<b>\$ 110,000</b>
Benefits		\$ 58,000
<b>Total Personnel Expenses (Salary &amp; Benefits)</b>	<b>1.00</b>	<b>\$ 168,000</b>
<b>B. Operating Expenses</b>		
Equipment & Supplies		\$ 1,500
Travel (professional development)/Mileage		2,000
<b>Total Operating Expenses</b>		<b>\$ 3,500</b>
<b>C. Indirect Expenses</b>		
Indirect Costs (9.7%)		\$ 16,636
<b>Total Indirect Expenses</b>		<b>\$ 16,636</b>
<b>Total Budget</b>		<b>\$ 188,136</b>