



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Meeting Minutes - Action Only Board of Supervisors

Mitch Mashburn (Dist. 5), Chair

(707) 784-6130

Cassandra R. James (Dist. 1)

(707) 784-3261

Monica Brown (Dist. 2), Vice Chair

(707) 784-3031

Wanda Williams (Dist. 3)

(707) 784-6136

John M. Vasquez (Dist. 4)

(707) 784-6129

Monday, June 23, 2025

9:00 AM

Board of Supervisors Chambers

Special Meeting - Budget Hearings

1 [25-538](#) Conduct a noticed/published hearing to consider adoption of the FY2025/26 Recommended Budget which includes the following informational and action items:

- a) County Administrator's presentation of the FY2025/26 Recommended and Supplemental Budget
- b) Recommendations for consideration and action regarding the FY2025/26 Recommended Budget and Supplemental Budget documents, including technical adjustments proposed at this hearing
- c) Receive Public Comment of the FY2025/26 Recommended Budget
- d) Selection of budget units for discussion and Board of Supervisors members' comments
- e) Board discussion of budget units selected for discussion by functional area
- f) Continue FY2025/26 Recommended Budget Hearings as needed until conclusion
- g) Receive final Public Comment of the FY2025/26 Recommended Budget
- h) Adopt the Budget and Position Resolutions for FY2025/26 and other recommendations included in the Recommended Budget, Supplemental Budget and technical adjustments or other modifications arising from the Board budget hearings

Attachments:

- [A - FY2025/26 Summary of Supplemental Adjustments](#)
- [B - FY2025/26 Supplemental Adjustments Explanations & Justifications](#)
- [C - Permanent Position Allocation and Resolutions](#)
- [D - Community Investment Fund Update](#)
- [E - FY2025/26 Budget Resolution](#)
- [F - Link to the FY2025/26 Recommended Budget](#)
- [G - Budget Notice](#)

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board:

1. adopted Budget Resolution No. 2025-157, which includes both the FY2025/26 Recommended Budget and the FY2025/26 Supplemental Budget adjustments;
2. approved the attached Changes in Position Allocation List reflecting allocated positions included in the Recommended and Supplemental Budgets and adopted Resolution No. 2025-142 and Resolution No. 2025-143 Amending the List of Numbers and Classifications of Positions incorporating the deletions and additions recommended in the FY2025/26 Recommended Budget, as modified by the Supplemental Budget requests for FY2025/26;
3. approved the Recommended Contributions to Non-County Agencies as included in the Recommended and Supplemental Budgets;
4. approved the Fixed Assets included in the Recommended and Supplemental Budget;
5. approved the Capital Projects included in the Recommended and Supplemental Budget;
6. authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer appropriations within a fund to cover FY2024/25 year-end closeout if justified, subject to the transfer(s) not increasing the total appropriation within the fund;
7. as part of FY2024/25 closeout, transfer and/or redistribute Board-approved County General Fund Contribution between Departments within Fund 900 (Public Safety) and between Departments/Divisions for Fund 902 (Health & Social Services), provided that the Board-approved General Fund Contribution/appropriation amount directed to each of the individual Funds 900 and 902 remains within the approved County General Fund Contribution/appropriations amount;
8. authorized the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved capital project appropriations into FY2025/26 to facilitate the accounting and management of multi-year capital projects, provided the funding has been received;
9. authorized the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved unspent grant appropriations into FY2025/26 to facilitate the accounting and management of multi-year grants, provided the grant-funding has been received;

10. authorized the Auditor-Controller in consultation with the County Administrator, to carry forward Board-approved unspent American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) appropriations into FY2025/26 to facilitate the accounting and management of Board-approved ARPA projects;
11. as part of the FY2024/25 closeout, authorize the Auditor-Controller, with the County Administrator's approval, to transfer available Accrued Leave Payoff funds appropriated in the General Expenditures Budget to any department/fund which has incurred unanticipated accrued leave payoff costs which cannot be covered within existing department budget appropriations;
12. as part of the FY2024/25 closeout, authorize the Auditor-Controller, with the County Administrator's approval, to transfer any fund balance remaining in the Pension Debt Service Fund to the CalPERS Rate Increase Reserve;
13. in addition, as part of FY2024/25 closeout, if the Midyear projection of Fund Balance for the General Fund is not met (estimated at \$37.7 million), then the County Administrator will authorize the Auditor-Controller to reduce, in this order, Accrued Leave Payoff, Employer PERS Rate Increase Reserve, Capital Renewal, and then General Fund Contingency for FY2025/26 by the amount short of the projection;
14. authorized the Auditor-Controller, with the County Administrator's approval, to fund the net General Fund cost for Supplemental Budget Adjustments, by utilizing any year-end available Fund Balance in the General Fund or by reducing the transfer to the General Fund Committed Fund Balance for the CalPERS Rate Increase Reserve;
15. authorized the Auditor-Controller, with the concurrence of the County Administrator, to increase (from the 6/30/2025 year-end close/Fund Balance) the following (please refer to Schedule 4 of the FY2025/26 Recommended Budget):
 - i. Committed Fund Balance – CalPERS Rate Increase Reserve by \$7.8 million;
16. authorized the County Administrator, assisted by the Auditor-Controller, to draw down (please refer to Schedule 4 of the FY2025/26 Recommended Budget and Supplemental adjustments):
 - i. Committed Fund Balance – Accrued Leave Payoff by \$2.0 million.
 - ii. Committed Fund Balance – Capital Renewal by \$7.8 million;
17. in the event the General Fund's year-end Fund Balance exceeds the amount needed to balance the FY2025/26 Budget, as may be authorized by the Board following Budget Hearing deliberations, authorize the County Administrator to authorize the Auditor-Controller to (please refer to page D-15 of the Budget Construction & Legal Requirements of the FY2025/26 Recommended Budget):
 - i. increase the General Fund Committed Fund Balance for Capital Renewal up to \$10.0 million; and/or
 - ii. increase the General Fund Committed Fund Balance for the Employer CalPERS Rate Increase and/or PARS 115 Trust up to \$10.0 million; and/or
 - iii. Increase the General Fund Committed Fund Balance for Technology and

Communications up to \$5.0 million; and/or

iv. increase the General Fund Committed Fund Balance for Accrued Leave Payoff up to \$2.0 million; and/or

v. increase the General Fund Committed Fund Balance for General Fund Reserves up to \$5.0 million;

18. authorized the Auditor-Controller to apply year-end available Fund Balance at 6/30/2025 as an Operating Transfers-Out to the Library Contingency (BU 9304) in the following Budget Units: Library Zone 1 (BU 6150), Library Zone 2 (BU 6180), Library Zone 6 (BU 6166), and Library Zone 7 (BU 6167);

19. authorized the Auditor-Controller to increase (decrease) appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end Fund Balance at 6/30/2025;

20. authorized the Auditor-Controller to increase (decrease) appropriations in the East Vallejo Fire Protection District (BU 9814, subobject 0002245) by available year-end Fund Balance;

21. authorized the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List;

22. authorized the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearings and the end of the fiscal year as needed and where applicable to balance the FY2025/26 Adopted Budget;

23. authorized the County Administrator to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to accordingly direct the Director of Human Resources to make technical changes to the Position Allocation List as needed;

24. authorized the Auditor-Controller, with concurrence of the County Administrator, to increase General Fund Committed Reserves for Capital Renewal, Employer CalPERS Rate Increases or General Fund Reserves by repayments from General Fund Loans;

25. authorized the Auditor-Controller, with the County Administrator's approval, to increase the General Fund Balance or the General Fund Committed Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave payoff not used by the end of the fiscal year; and

26. authorized the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the FY2025/26 Recommended Budget and Supplemental Budget requests.

Enactment No: Resolution No. 2025-142, Resolution No. 2025-143, and Resolution No. 2025-157