

RESOLUTION NO. 2025-95

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR THE SHERIFF-CORONER**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Sheriff – Coroner proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XIII to Solano County Code section 11-110.14, to be effective on July 1, 2025.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 22, 2025 by the following vote:

AYES: SUPERVISORS James, Brown, Williams, Vasquez, and Chair Mashburn

NOES: SUPERVISORS None

EXCUSED: SUPERVISORS None



MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

ATTEST:
BILL EMLLEN, Clerk
Solano County Board of Supervisors

By: 
Alicia Draves, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**SHERIFF'S OFFICE
EXHIBIT XIII**

Ref #	Services	Estimated No. of Units 2025/26	Current/ Prior Fee Per Unit	Actual Cost per Unit 2025/26	Rec'md Fee 2025/26	New Fee	Revised Fee	Fee Authority	Description/ Exception
1	Copy Fee	142	\$1.25 first page \$.20 subsequent pages	\$.06 first page \$.06 subsequent pages	\$1.25 first page \$.20 subsequent pages			GC 26727	Gov Code authorizes the Sheriff to charge \$1.25 per copy. Does not include retrieval, filing, or payment processing.
Carry Concealed Weapon									
2	Concealed weapon permit	438	\$225.00	\$674.67	\$235.00		√	PC 26190(b) and (d)	Revised 26190(b) effective 1/1/2024. County shall charge an amount equal to the reasonable costs for processing, issuing and enforcing license excluding fingerprint and training costs. (2) This Fee maybe increased at a rate to reflect increases in the licensing authority's reasonable cost
3	Concealed weapon permit - Renewal	492	\$75.00	\$251.54	\$80.00		√	PC 26190(c) and (d)	Revised 26190(b) effective 1/1/2024. County shall charge an amount equal to the reasonable costs for processing, issuing and enforcing license excluding fingerprint and training costs. (2) This Fee maybe increased at a rate to reflect increases in the licensing authority's reasonable cost
4	Concealed weapon permit - Amendment/Replacement	311	\$30.00	\$165.36	\$35.00		√	PC 26190(e)	Revised 26190(b) effective 1/1/2024. County shall charge an amount equal to the reasonable costs for processing, issuing and enforcing license excluding fingerprint and training costs. (2) This Fee maybe increased at a rate to reflect increases in the licensing authority's reasonable cost
Records & Warrants									
5	Business License	53	\$119.00	\$118.31	\$119.00			County Code 14-19	Records and warrants check for business license applicants.
6	Livescan Rolling Fee (Fingerprinting)	57	\$59.00	\$59.40	\$59.00			PC 13300(e)	Code authorizes recovery of costs to take fingerprints and process documents.

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7	Notary Fee	8	\$15.00	\$19.02	\$15.00			GC 8211	Fees for general notary services established at \$15 by Code
8	Vehicle Repossession Report	114	\$15.00	\$33.49	\$15.00			GC 26751	Code sets fee of \$15 for receipt and filing report of repossession
9	Clearance letter - No criminal history	20	\$17.00	\$16.77	\$17.00			Cal. Const. art. XI, § 7	Fee is for criminal background check when no criminal history exists.
10	Records Request via Subpoena (Civil cases only)	53	\$6 /staff every 15 minutes plus any applicable actual postage	\$19.12	\$6 /staff every 15 minutes plus any applicable actual postage			Evid Code 1563(b)(1)	Code caps cost of research associated with a subpoena at \$24/hour, charged in increments of 15 minutes
11	Vehicle Release	163	\$340.00	\$342.93	\$343.00		√	Vehicle Code 22850.5	Fee consists of administrative costs relating to removal, impound, storage, and release of motor vehicles.
12	Second hand dealer (2 year fee)	0	\$91.00	\$91.23	\$91.00			BPC 21641	Fee is to recover costs to process application and transmit fee charged by DoJ.
13	Bingo License Fee	0	\$50.00	\$539.88	\$50.00			PC 326.5(l)(1)	According to Code, the fee, whether for the initial license or renewal, shall not exceed fifty dollars (\$50) annually.
14	Mug shots	0	\$13.00	\$13.65	\$14.00		√	PC 11105.6	Fee is to recover costs to provide authorized individuals copy of mug shot.
Property ID									
15	Audio/Visual Processing Fee	3	\$9.00	\$9.00	\$9.00			Cal. Const. art. XI, § 7	Fee to recover administrative costs associated with receiving and accomplishing requests for crime scene audio/visual data.
16	Firearm Administrative and Daily Storage Fee	2	\$147 plus \$1/day	\$142.37	\$142 plus \$1/day		√	PC 33880(a)	Fee reflects administrative costs related to seizing, impounding, storage, and release of a firearm.

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Civil Processing									
17	Automobile Levy*	1	\$125 plus applicable service fees and third party costs	\$181.01 plus applicable service fees and third party costs	\$125 plus applicable service fees and third party costs			GC 26722	The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon. Fee amount is set by statute and is subject to change. Fee does not include other applicable service fees and third party costs. Increase in Fee as of 1/1/2024 per SB564.
18	Bench Warrant (Failure to Appear on Order of Exam)*	100	\$50.00	\$110.40	\$50.00			GC 26744	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on order of exam.
19	Bench Warrant (Failure to Appear on Subpoena or Court Order)*	99	\$175.00	\$113.55	\$175.00			GC 26744.5	Fee amount is set by statute and is subject to change. The fee is for serving or executing a bench warrant arising from a failure to appear on subpoena or court order.
20	Cancellation of any service before or after an attempt*	2	\$50.00	\$101.63	\$50.00			GC 26736	Fee amount is set by statute and is subject to change. The fee is for cancellation of the service or execution of any process or notice prior to its completion.
21	Claim of Defendant*	20	\$50.00	\$109.38	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
22	Claim of Plaintiff & Order*	300	\$50.00	\$109.38	\$50.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.

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23	Execution Bank Levy*	4	\$50.00	\$169.57	\$50.00			GC 26721 GC 26723	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
24	Execution Earnings Withholding Order (EWO) & EWO-Support*	498	\$45.00	\$107.50	\$45.00			GC 26750	The fee is for serving an earnings withholding order. Fee amount is set by statute and is subject to change.
25	Execution Third Party Levy*	2	\$50.00	\$169.57	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
26	Keeper 8 Hour*	2	\$175 plus \$50/day continuously maintaining levy after 1st day	\$140.28	\$175 plus \$50/day continuously maintaining levy after 1st day			GC 26721 GC 26723 GC 26748	Fee amount is set by statute and is subject to change. Fee is for taking possession of property levied upon and keeping and caring for the property.
27	Miscellaneous Orders*	170	\$50.00	\$125.26	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
28	Not Found on Writs, Orders, Notices*	2	\$50.00	\$107.29	\$50.00			GC 26738	Fee amount is set by statute and is subject to change. The fee is for certifying that a person or property cannot be found at the address specified.
29	Not Found Summons*	3	\$50.00	\$109.38	\$50.00			GC 26721.2(c)	The fee is for certifying that a person or property cannot be found at the address specified. Fee amount is set by statute and is subject to change.
30	Notice to Quit*	30	\$50.00	\$101.85	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.

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31	Order of Examination*	98	\$50.00	\$109.38	\$50.00			GC 26721	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.
32	Order to Show Cause*	300	\$50.00	\$109.38	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
33	OSC/Temporary Restraining Order*	400	\$50.00	\$109.38	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
34	Eviction Possession, Writ for, posting eviction Real Property*	100	\$105.00	\$109.38	\$105.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for serving a writ of possession of real property on an occupant or occupants or for posting and serving a copy on the judgment debtor.
35	Prejudgment Claim of Right *	15	\$50.00	\$109.38	\$50.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is set by Code for service of a summons, complaint, and pre-judgment claim of right to possession.
36	Real/Personal Property Sale*	13	\$110 plus applicable service fees and third party costs	\$215.44/ \$100.65	\$110 plus applicable service fees and third party costs			GC 26730 GC26732 GC26748	This fee combines Real Property Levy and Sale, and Personal Property Sale. Fee amount is set by statute and is subject to change.
37	Removal of Occupant from Premises*	200	\$75.00	\$215.44	\$75.00			GC 26733.5	Fee amount is set by statute and is subject to change. The fee is for removing an occupants from the premises and putting a person in possession of the premises.

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38	Reposting Writ for Real Property*	50	\$50.00	\$89.32	\$50.00			GC 26733.5 GC 26721 GC 26720.9	Fee is for reposting of a notice to vacate. Fee amount is set by statute and is subject to change.
39	Subpoena/Subpoena Duces Tecum*	500	\$50.00	\$109.38	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
40	Summons & Complaint*	150	\$50.00	\$107.29	\$50.00			GC 26721.1 GC 26720.9	In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession. Fee amount is set by statute and is subject to change.
41	Summons & Complaint/Unlawful Detainer*	100	\$50.00	\$107.29	\$50.00			GC 26721.1 GC 26720.9	Fee amount is set by statute and is subject to change. In an action for unlawful detainer, the non-refundable fee is for service of a summons, complaint, and pre-judgment claim of right to possession.
42	Summons & Petition*	500	\$50.00	\$107.29	\$50.00			GC 26721	The fee is for serving or executing any process or notice required by law or the litigants to be served. Fee amount is set by statute and is subject to change.
43	Till Tap*	1	\$125.00	\$125.50	\$125.00			GC 26722	Fee amount is set by statute and is subject to change. The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon.
44	Writ of Attachment*	1	\$50 plus applicable service fees and third party costs	\$109.38	\$50 plus applicable service fees and third party costs			GC 26721 GC 26723 GC 26748	Fee amount is set by statute and is subject to change. The fee is for serving or executing any process or notice required by law or the litigants to be served.

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45	Writ of Possession (Claim and Delivery)*	0	\$125 plus applicable third party costs	\$169.57	\$125 plus applicable third party costs			GC 26722 GC 26748	The fee is for serving, executing, or processing any writ or order where the levying officer is required to take immediate possession of the property levied upon. Fee amount is set by statute and is subject to change.
Criminal Justice Administration									
46	Daily Housing Bed Rate Fee	N/A	\$483.00	\$503.00	\$503.00		√	Cal. Const. art. XI, § 7	The fee reflects the cost to house one inmate for one day. Fee may fluctuate 10-30%
47	Booking Fee	N/A	\$191.00	\$198.55	\$199.00		√	GC 29552	Current law provides \$35 million to California counties to offset booking costs. Booking fees are prohibited until such time that state funding falls below the \$35 million threshold.
48	Jail Access	N/A	\$810.00	\$335.60	\$336.00		√	GC 29550(a)(2) GC 29552	California Code allows the County to charge other jurisdictions a jail access fee for bookings of low-level offenses in excess of an agency's three-year average of such bookings. This fee is computed by the Auditor-Controller.
Coroner									
49	Body Transport and Storage	360	\$310 plus daily storage \$7/day	\$296.82 plus daily storage \$7/day	\$297 plus daily storage \$7/day		√	GC 27472 GC 54985(a)	Fee is to recover costs to transport and process decedent. Although GC 27472 caps the fee for body removal and storage at \$100, County Counsel advised that GC 54985(a) authorizes the Board of Supervisors to increase the fee to recover actual costs.

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Inmate General									
50	Security Fee for Inmate Marriage	0	\$306.00	\$297.58	\$298.00		√	Cal. Const. art. XI, § 7	Fee reflects cost to review and process marriage request, and additional time of correctional officer to safely transfer the inmate to/from the ceremony. Fee does not include marriage license and any third party costs of the ceremony.
Inmate Medical									
51	Transportation of Inmate to Inmate's personal Doctor	0	\$132 plus \$130/Deputy per hour	\$131.83 plus \$130/ Deputy per hour	\$132 plus \$129/ Deputy per hour			PC 4023	Code allows inmates to decline County provided health care and to obtain treatment at his/her own expense. Fee reflects additional cost to County to safely transport inmate to the care provider. High Risk Inmate escort two Deputy.
* Fee is set by State statute and subject to change. Current Fees reflect statute changes per SB 564 as of January 01, 2024.									