

**RESOLUTION NO. 2024-66**

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING  
REVISED FEE SCHEDULE FOR SHERIFF – ANIMAL CARE AND CONTROL**

**Whereas**, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Sheriff – Animal Care and Control proposes.

**Resolved**, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit XVII to Solano County Code section 11-110.18, to be effective on July 1, 2024.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 23, 2024 by the following vote:

AYES:	SUPERVISORS	<u>Hannigan, Brown, Williams, Vasquez, and Chair Mashburn</u>
NOES:	SUPERVISORS	<u>None</u>
EXCUSED:	SUPERVISORS	<u>None</u>



MITCH H. MASHBURN, Chair  
Solano County Board of Supervisors

ATTEST:  
BILL EMLLEN, Clerk  
Solano County Board of Supervisors

By:   
Alicia Draves, Chief Deputy Clerk

**SOLANO COUNTY  
COST AND RECOMMENDED FEE SCHEDULE  
FY2024/25**

**SHERIFF - ANIMAL CONTROL  
EXHIBIT XVII**

Ref. #	Category	No of Units 2024/25	Current Fee Per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/ Exception
<b>ANIMAL ADOPTION</b>									
001	Animal Adoption - Dog	502	\$150	\$2,102.27	\$155		√	F&A 31108	Fee includes: Spay/neuter; Rabies, DA2PP and Bordatella vaccinations; deworming; and a microchip. Code allows shelter to assess an adoption fee. Fees are comparable to neighboring jurisdictions.
002	Animal Adoption - Cat	402	\$120	\$864.88	\$125		√	F&A 31752	Fee includes: Spay/neuter; Rabies and FVRCP vaccinations; deworming; and a microchip. Code allows shelter to assess an adoption fee. Fees are comparable to neighboring jurisdictions.
003	Senior Cat/Dog 6 yrs and Older	26	Half the applicable adoption fee	\$1,483.57	Half the applicable adoption fee		√	F&A 31108 & 31752	Fee is intended to encourage adoption of hard-to-adopt animals. Code allows shelter to assess an adoption fee.
004	Seniors for Seniors (animals 6 years and older and citizens age 65 and above)	20	Half of half the adoption fee	\$1,483.57	Half of half the adoption fee		√		Fee is intended to encourage adoption of animals over 6 years of age to citizens age 65 and older. Code allows shelter to assess an adoption fee.
005	Animal Adoption - Small animals	24	\$20	\$626.79	\$25		√	F&A 31753	Small animals include rabbit, guinea pig, hamster, bird, lizard, snake, turtle, tortoise, etc. Code allows shelter to assess an adoption fee.
006	Animal Adoption - Livestock	2	\$192	\$306.11	\$197		√	F&A 17005; CA Constitution Art. XI, §7; County Code 4-22	Livestock includes cow, bull, calf, horse, pony, burro, sheep, lamb, goat, etc.
007	Barn Cat/Community Cat Program	36	\$45	\$626.79	\$50		√	F&A 31752	Fee is intended to encourage the adoption of feral cats that would otherwise be euthanized. The adoption fee includes spay/neuter, microchip and rabies vaccination.
008	Animal Adoption - Special Events	0	Varies	\$626.79	Varies			CA Constitution Art. XI, §7; County Code 4-22	Special events are intended to encourage and promote adoptions. Special events are approved by the Board of Supervisors.
<b>LICENSES, TAGS, and REGISTRATION</b>									
<b>Animal License (Unaltered)</b>									
009	1 Year	319	\$40	\$24.75	\$40			F&A 30804; Gov't Code 38792; County Code 4-139, 4-142	Unincorporated County only. Each city establishes its own license structure. By CA Code, license fees cannot exceed the cost of services related to dogs. License fees are comparable to neighboring jurisdictions.
010	2 Year	7	\$76	\$24.75	\$76				
011	3 Year	35	\$113	\$24.75	\$113				

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Animal License (Altered)									
012	1 Year	310	\$20	\$24.75	\$20			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4- 142	Unincorporated County only. Each city establishes its own license structure. By CA Code, the fee for licensing spayed/neutered animals must be at least half the amount charged for unaltered animals. License fees are comparable to neighboring jurisdictions.
013	2 year	16	\$36	\$24.75	\$36				
014	3 year	29	\$53	\$24.75	\$53				
Animal License (Altered) Senior Citizen (65 years +)									
015	1 Year	70	\$10	\$24.75	\$10			F&A 30804.5, 31751.3, 31751.5; Gov't Code 38792; County Code 4-139, 4- 142	Unincorporated County only. Each city establishes its own license structure. By County Code, senior citizens are not exempted from licensing requirements; however, licensing fees have historically been reduced for seniors to account for fixed incomes and to encourage pet ownership by older citizens. License fees are comparable to neighboring jurisdictions.
016	2 Year	20	\$16	\$24.75	\$16				
017	3 Year	63	\$23	\$24.75	\$23				
Animal License (Miscellaneous)									
018	Animal License Transfer	1	\$22	\$24.75	\$24		√	F&A 30804; Gov't Code; CA Constitution Art. XI, §7 38792;	Fee applies when ownership is transferred between County residents.
019	Animal License Duplicate	6	\$18	\$20.55	\$20		√		Fee is to obtain a replacement license.
020	Late Penalty	175	\$25	NA	\$25			F&A 30804; Gov't Code 38792; County Code 4-139, 4- 144; CA Constitution Art. XI, §7	By County Code, a penalty is assessed if owner is more than 30 days delinquent in obtaining or renewing a dog license for \$25 for incorporated cities. During this fiscal year, the Sheriff intends to offer an amnesty period wherein the late fee will be \$15 assessed for 31-60 days and \$25 more than 60 days for unincorporated area. The amnesty program is intended to encourage animal licensing.
Dangerous Dog									
021	Dangerous Dog permit - First Animal	1	\$50	\$71.87	\$50			F&A 31641 F&A 31683 County Code 4- 55(b)	Annual fee set by County Code at \$50 (first animal) and \$25 (second animal) for dogs officially deemed dangerous.
022	Dangerous Dog permit - each additional Animal	1	\$25	\$71.87	\$25				
023	Dangerous Dog Tag	1	\$34	\$35.89	\$35		√		County Code requires that all dogs deemed dangerous wear a special dangerous dog tag.
024	Dangerous Animal Hearing	0	Actual Cost (not to exceed \$1,000)	NA	Actual Cost (not to exceed \$1,000)			F&A 31641 F&A 31683 County Code 4- 55(b)	Fee is assessed to owners if hearing official deems dog as dangerous. Reimbursement of hearing cost is limited to \$1,000 by County Code.

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Facility Licenses									
025	Commercial Kennel/Cattery License	4	\$235 plus \$6 for each Additional Runs	279 plus \$6 for each additional Runs	\$279 plus \$6 for each Additional Runs		√	County Code 4 87 CA Constitution Art. XI, §7	By County Code, the fee includes up to 10 runs & five animal licenses. Additional \$6 per runs is charged in excess of 10 runs.
026	Hobby Kennel/Cattery License	0	\$166 plus \$6 for each Additional Runs	\$200.77 plus \$6.56 for each Additional Runs	\$200 plus \$6 for each Additional Runs		√		A hobby kennel/cattery exists for personal recreational use wherein dogs/cats are kept for the purpose of breeding, training, or exhibiting. By County Code, a hobby license includes three animal licenses..
BOARD, REDEMPTION, & IMPOUND									
027	Dog/Cat /Small Animal Board	805	\$20	\$61.20	20/day			F&A 31251 County Code 4-22	Computed per day. Applies to dogs, cats, and other small animals not considered livestock.
028	Livestock Board	0	Actual Cost	Varies	Actual Cost			F&A 17095; County Code 4-44	Livestock includes cow, bull, calf, horse, pony, burro, sheep, lamb, goat, etc
029	Animal Redemption	775	\$40	\$153.77	\$40			F&A 31251 County Code 4-22	Fee includes costs associated with impounding, processing, and releasing animal to owner.
Penalty Fine Unaltered Dogs & Cats (Failure to Spay or Neuter)									
030	1st Impound	125	\$35	\$131.03	\$35			F&A 30804.7 F&A 31751.7	Fine is established by CA Code and does not include any other fees that may apply (for example, boarding and redemption fees)
031	2nd Impound	25	\$50	\$131.03	\$50				
032	3rd Impound	25	\$100	\$131.03	\$100				
OTHER SERVICES									
Surrender									
033	Owner Surrender/Euthanasia - Dog/Cat/Small Animal	290	\$93	\$121.94	\$121		√	F&A 31251, County Code 4-22	Fee includes administrative costs, two-day board fees, and disposal (if required).
034	Owner Surrender - Litter (Any Species)	42	\$100	\$130.00	\$130		√	F&A 31251, County Code 4-22	Fee includes administrative and fostering costs for litters under 4 months of age.
Animal Pickup/Disposal									
035	Dog/Cat/Small Animal Pickup (Requested)	72	\$123	\$213.67	\$213		√	CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, vehicle mileage fees, and disposal cost.
036	Pickup of Livestock	0	Actual or invoiced cost	\$384.34 plus Actual Third Party Cost	Actual or invoiced cost			CA Constitution Art. XI, §7; County Code 4-22	Includes actual salary and benefit cost of Animal Control Officer, vehicle mileage fees, and/or any third party costs incurred. Owner will also be charged other applicable fees, such as surrender, quarantine, and boarding fees.
037	Dead Animal Disposal	552	\$24	\$47.67	\$47		√	CA Constitution Art. XI, §7; County Code 4-22	Fee includes processing and disposal costs.

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<b>Rabies Control</b>									
038	Rabies Quarantine - Home	209	\$48	\$104.75	\$104		√	H&S 121580 County Code 4- 22, 4-150, and 4-153	Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, and clear quarantine.
039	Rabies Quarantine - Shelter	0	\$175 plus boarding fee	\$179.34	\$179 plus boarding fee		√		Animal Control Officer has discretion to place the animal in home or shelter quarantine. Fee reflects administrative costs, including salary, benefits, and vehicle mileage to investigate, report, monitor, and clear quarantine. The fee does not include the established daily boarding fee.
040	Health Verification	204	\$47	\$28.14	\$28		√	CA Constitution Art. XI, §7	Verification of an animal's health by an Animal Control Officer when bite reports are received more than 10 days after the bite event and rabies quarantine is not appropriate.
041	Dogs - Spay (Under 25 lbs)	75	\$136	\$169.66	\$169		√	CA Constitution Art. XI, §7; County Codes 4-22 and 4- 180; F&A 30503(a)(1); F&A 31751.3 (a)(1)	The fees reflects the computed cost (including veterinary fees and medication) to accomplish the procedures. Both labor and material costs are dependent on animal size and sex.
042	Dogs - Spay (25-49 lbs)	20	\$150	\$172.90	\$172		√		
043	Dogs - Spay (50-75 lbs over)	65	\$197	\$174.47	\$174		√		
044	Dogs - Neuter (Under 40 lbs)	50	\$119	\$152.96	\$152		√		
045	Dogs - Neuter (40-75 lbs)	48	\$136	\$158.04	\$158		√		
046	Cats - Spay	102	\$87	\$130.41	\$130		√		
047	Cats - Neuter	124	\$59	\$108.86	\$108		√		
048	Feral Cat Shelter Release	72	\$31	\$53.54	\$35		√		Fee is intended to encourage capturing, altering, and releasing feral cats, thereby reducing the County's feral cat population without requiring euthanasia.
049	Spay-Neuter Procedures for Authorized Rescue Organizations	100	50% of Applicable Procedure	\$133.47	50% of Applicable Procedure			CA Constitution Art. XI, §7; County Codes 4-22 and 4- 180; F&A 30503(a)(1); F&A 31751.3 (a)(1)	This fee is applicable only to rescues authorized to pull animals from the Solano County Animal Care Facility. The fee is only applicable to ten procedures per month, per rescue organization.
050	Male - Cryptorchid	6	\$69	\$152.98	\$152.00		√	CA Constitution Art. XI, §7; County Code 4- 22	Fee applies to both dogs and cats, and reflects the average computed cost (including veterinary fees and medication) to accomplish the procedure.
051	Female in Heat/Pregnant Spay	5	\$69	\$152.98	\$152.00		√		

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052	Prescription Medication	0	\$9 Plus Actual Medication Cost	\$19.14 Actual Medication Cost	\$9 Plus Actual Medication Cost			CA Constitution Art. XI, §7; County Code 4- 22	Fee includes administrative cost to process and fill prescription
053	Missed Appointment	9	\$31	\$32.49	\$32		√	CA Constitution Art. XI, §7; County Code 4- 22	Fee includes administrative costs incurred to adjust schedule, contact owner, and reschedule appointment. The proposed fee recommended by the management is \$25 same with the actual surgery cost if they missed the appointment
<b>Vaccinations</b>									
054	DA2PP	125	\$21	\$31.00	\$31		√	CA Constitution Art. XI, §7; County Code 4- 22	Fee includes cost to purchase and administer the vaccination.
055	Bordatella	125	\$21	\$31.00	\$31		√		
056	FVRCP	50	\$20	\$30.00	\$30		√		
057	Rabies	775	\$18	\$29.00	\$29		√		
058	Leptospirosis	69	\$23	\$33.00	\$33		√		
059	FELV	98	\$29	\$39.00	\$39		√		
060	Canine influenza	99	\$24	\$50.00	\$77				
061	FELV/FIV Test	50	\$25	\$63.80	\$63		√	CA Constitution Art. XI, §7; County Code 4- 22	Fee is to test for feline leukemia.
<b>Miscellaneous</b>									
062	After-Hour Calls	0	1st three hours = \$292	\$224.85	1st three hours = \$225		√	CA Constitution Art. XI, §7; County Code 4- 22	Fee includes 3-hour callback pay for an Animal Control Officer, plus vehicle costs. If more than 3 hours are worked, customer will be charged the average hourly overtime rate for an Animal Control Officer. Fee increased as a result of increased labor costs
			Time in excess of three hours = \$52 per hour.	\$53.24	Time in excess of three hours = \$53 per hour.		√		
063	Microchip	1,200	\$24	\$32.46	\$25		√	County Code 4 183	County Code requires that all cats and dogs leaving the shelter be microchipped. The management recommended the proposed fee of \$25 and shoulder some of the cost to prevent increase of inventory of Animals in the Shelter seeking adoptions.