



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Minutes - Final Board of Supervisors

Mitch Mashburn (Dist. 5), Chair
(707) 784-6130
Cassandra R. James (Dist. 1)
(707) 784-3261
Monica Brown (Dist. 2), Vice Chair
(707) 784-3031
Wanda Williams (Dist. 3)
(707) 784-6136
John M. Vasquez (Dist. 4)
(707) 784-6129

Tuesday, May 13, 2025

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 13th day of May, 2025 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:01 A.M.

ROLL CALL

Present were Supervisors James, Brown, Williams, Vasquez, and Chair Mashburn. Chair Mashburn presided. Also present were County Administrator Bill Emlen and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [25-387](#) Adopt and present resolutions proclaiming the week of May 13, 2025, as Junior Reserve Officer Training Corps (JROTC) Week in Solano County and recognizing the contributions of four high school JROTC units in Solano County (Chair Mashburn)

Attachments: [A - Armijo JROTC Resolution](#)
 [B - Vanden JROTC Resolution](#)
 [C - Jesse Bethel JROTC Resolution](#)
 [D - Fairfield JROTC Resolution](#)

On motion of Chair Mashburn, seconded by Supervisor James, the Board adopted and presented Resolution No. 2025-106 - Armijo High School, Resolution No. 2025-107 - Vanden High School, Resolution No. 2025-108 - Jesse Bethel High School, Resolution No. 2025-109, proclaiming the week of May 13, 2025, as Junior Reserve Officer Training Corps (JROTC) Week in Solano County

and recognizing the contributions of four high school JROTC units in Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-106 through Resolution No. 2025-109

2 [25-383](#)

Adopt and present a resolution recognizing May 20, 2025, as National Rescue Dog Day in Solano County (Supervisor Vasquez)

Attachments: [A - National Rescue Dog Day Resolution](#)

On motion of Supervisor Vasquez, seconded by Supervisor James, the Board adopted and presented a Resolution No. 2025-recognizing May 20, 2025, as National Rescue Dog Day in Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-110

3 [25-232](#)

Adopt and present a resolution and plaque of appreciation honoring Senior Public Safety Dispatcher Jessica Abbott upon her retirement from the Sheriff's Office with over 28 years of dedicated public service to Solano County (Chair Mashburn)

Attachments: [A - Retirement Resolution](#)

On motion of Chair Mashburn, seconded by Supervisor Williams, the Board adopted Resolution No. 2025-111, and a plaque of appreciation honoring Senior Public Safety Dispatcher Jessica Abbott upon her retirement from the Sheriff's Office with over 28 years of dedicated public service to Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-111

4 [25-233](#)

Adopt and present a resolution and plaque of appreciation honoring Supervising Public Safety Dispatcher Joanna Wilson upon her retirement from the Sheriff's Office with over 27 years of dedicated public service to Solano County (Chair Mashburn)

Attachments: [A - Retirement Resolution](#)

On motion of Chair Mashburn, seconded by Supervisor James, the Board adopted Resolution No. 2025-112, and a and plaque of appreciation honoring Supervising Public Safety Dispatcher Joanna Wilson upon her retirement from the Sheriff's Office with over 27 years of dedicated public service to Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-112

5 [25-365](#)

Adopt and present a resolution recognizing Monday, May 26, 2025, as Memorial Day, a day to honor those who made the ultimate sacrifice in service to our nation (Supervisor Vasquez)

Attachments: [A - Memorial Day Resolution](#)

On motion of Supervisor Vasquez, seconded by Supervisor James, the Board adopted Resolution No. 2025-113, recognizing Monday, May 26, 2025, as

Memorial Day, a day to honor those who made the ultimate sacrifice in service to our nation. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-113

6 [25-376](#)

Adopt and present a resolution recognizing May 14, 2025, as Day of the Teacher in Solano County (Supervisor Brown)

Attachments: [A - Day of the Teacher 2025 Resolution](#)

On motion of Supervisor Brown, seconded by Supervisor Williams, the Board adopted Resolution No. 2025-114, recognizing May 14, 2025, as Day of the Teacher in Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-114

7 [25-393](#)

Adopt and present a resolution recognizing May 2025 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month in Solano County (Supervisor Williams)

Attachments: [A - AANHPI Heritage Month Resolution](#)

On motion of Supervisor Brown, seconded by Supervisor Williams, the Board adopted Resolution No. 2025-114, recognizing May 14, 2025, as Day of the Teacher in Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-115

8 [25-395](#)

Adopt and present a resolution recognizing May 20, 2025, as World Bee Day in Solano County (Supervisor Vasquez)

Attachments: [A - World Bee Day Resolution](#)
[B - World Bee Day 2025 Brochure](#)

On motion of Supervisor Vasquez, seconded by Chair Mashburn, the Board adopted Resolution No. 2025-116, recognizing May 20, 2025, as World Bee Day in Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-116

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Principal Management Analyst Megan Richards introduced DeShawn Waters as the New Executive Director of the CAP Solano Joint Powers Authority.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

County Administrator Bill Emlen requested that Agenda Item No. 14 be removed from the Consent Calendar and placed on the Regular Calendar.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the agenda of the Solano County Board of Supervisors for May 13, 2025, as amended. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. There was no public comment.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board approved the following Consent Calendar items as amended to remove Consent Calendar Item No. 14 for further discussion and by a 5-0 vote:

CONSENT CALENDAR

- 9 [25-378](#) Adopt a resolution proclaiming the week of May 18 - 24, 2025 as the 65th Annual National Public Works Week in Solano County to recognize and highlight the three cornerstone ideals that motivate public works professionals to serve Solano County residents
- Attachments:* [A - National Public Works Week Resolution](#)
 [B - Poster 2025](#)
- Adopted
- Enactment No: Resolution No. 2025-117
- 11 [25-414](#) Approve the minutes of the Solano County Board of Supervisors' regular meeting of May 6, 2025
- Attachments:* [A - May 6, 2025 Draft Minutes](#)
- Approved
- 12 [25-413](#) Receive and file the Meeting Attendance Reports for the month of April 2025 from the members of the Board of Supervisors; and Receive amended Meeting Attendance Reports for District 1 for January-March 2025
- Attachments:* [A - BOS Monthly Meeting Attendance Reports - April 2025](#)
 [B - District 1 Amended Report January-March 2025](#)
 [C - BOS Appts Detailed 2025](#)
- Received and Filed

- 13 [25-386](#) Approve a three-year contract for \$1,680,936 with Athens Administrators, Inc. for third-party workers' compensation services for the period of July 1, 2025, through June 30, 2028, with the right to extend the term of the contract for a total term not to exceed five years; and Delegate authority to the County Administrator to execute the contract and any subsequent extension and amendments within approved budget appropriations
- Attachments:* [A - Athens Administrators Contract](#)
- Approved**
- 15 [25-373](#) Approve a contract with Amergis Healthcare Staffing, Inc. for \$728,000 to provide behavioral health staffing services for the period of May 1, 2025 through April 30, 2026; and Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999
- Attachments:* [A - Amergis Healthcare Staffing Contract](#)
 [B - DHCS Behavioral Health Performance Contract, A1, and Original Contract](#)
- Approved**
- 16 [25-385](#) Approve a \$284,804 contract with Kevin Gordon to provide chaplain services to justice-involved persons for the period May 16, 2025, through June 30, 2027; Delegate authority to the County Administrator to execute the contract and any subsequent amendments, pending County Counsel concurrence, with an annual aggregate of \$74,999; and Authorize the Sheriff, Undersheriff and Director of Administrative Services to execute contract amendments which are administrative or technical in nature
- Attachments:* [A - Chaplain Services Contract](#)
- Approved**
- 17 [25-377](#) Authorize the Director of Resource Management to solicit for bid, award and execute a contract for landscape maintenance services, up to \$200,000, for Benicia Road, Suisun Parkway, and other as-needed locations; and Authorize the Director of Resource Management to make necessary amendments to these executed contracts within budgeted appropriations that do not exceed 10% of the total contract amount
- Approved**
- 18 [25-379](#) Adopt a resolution to authorize the County Administrator to execute two individual Purchase and Sale Agreements and accept the Grant of Access Easement and Grant of Temporary Construction Easement over Yolo County Assessor Parcels 037-170-010 and 038-160-014 to the benefit of Solano County for the construction of the Stevenson Bridge Rehabilitation Project; and to authorize the County Surveyor to facilitate the recordation of the Grant of Access Easement and Grant of Temporary Construction Easement over

Yolo County Assessor Parcels 037-170-010 and 038-160-014 and the purchase of said easements related to the Stevenson Bridge Rehabilitation Project

Attachments: [A - Purchase Access Easement](#)
[B - Purchase Temp Easement](#)
[C - Grant Access Easement](#)
[D - Grant Temp Easement](#)
[E - Resolution](#)

Adopted

Enactment No: Resolution No. 2025-119

REGULAR CALENDAR

Rescheduled Consent Items

14

[25-429](#)

Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to modify the monthly salary range for the following positions: Ag Commissioner/Sealer Weights/Measures to \$14,222.57 - \$17,287.63, Assistant County Administrator to \$19,457.74 - \$23,651.00, Assistant County Counsel to \$18,525.52 - \$22,517.89, Assistant Director Information Technology to \$14,825.77 - \$18,020.82, Assistant Director of General Services to \$13,399.65 - \$16,287.36, Assistant Director of Human Resources to \$14,000.68 - \$17,017.92, Assistant Director of Resource Management to \$14,681.51 - \$17,845.47, Assistant Registrar of Voters to \$11,548.96 - \$14,037.84, Chief Information Officer to \$17,395.70 - \$21,144.58, Director of Child Support Services to \$15,543.31 - \$18,892.99, Director of General Services to \$16,071.11 - \$19,534.54, Director of Human Resources to \$16,757.30 - \$20,368.60, Director of Library Services to \$14,983.79 - \$18,212.90, Director of Probation to \$16,929.42 - \$20,577.82, and Director of Resource Management to \$17,672.69 - \$21,481.26; Rescind in part Resolution 2017-207 and 2013-201 and any previous resolution to the extent it authorizes maintaining percentage-based wage separation; and Authorize the Director of Human Resources to make any technical corrections necessary to effectuate the intent of these actions

Attachments: [A - Ralph Anderson Survey](#)
[B - 2023 166](#)
[C - 2023 167](#)
[D - Alphabetical Listing of Classes and Salaries Resolution](#)

County Administrator Bill Emlen introduced the item and provided a brief overview of the process for salary surveys for Department Heads and Assistant Department Heads.

Supervisor Vasquez commented in support of the recommended action, noting that it is important for Solano County to keep up to date on the marketplace to not

only encourage recruitment but also for retention of current employees.

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board:

1) adopted Resolution No. 2025-118, amending the Alphabetical Listing of Classes and Salaries to modify the monthly salary range for the following positions: Ag Commissioner/Sealer Weights/Measures to \$14,222.57 - \$17,287.63, Assistant County Administrator to \$19,457.74 - \$23,651.00, Assistant County Counsel to \$18,525.52 - \$22,517.89, Assistant Director Information Technology to \$14,825.77 - \$18,020.82, Assistant Director of General Services to \$13,399.65 - \$16,287.36, Assistant Director of Human Resources to \$14,000.68 - \$17,017.92, Assistant Director of Resource Management to \$14,681.51 - \$17,845.47, Assistant Registrar of Voters to \$11,548.96 - \$14,037.84, Chief Information Officer to \$17,395.70 - \$21,144.58, Director of Child Support Services to \$15,543.31 - \$18,892.99, Director of General Services to \$16,071.11 - \$19,534.54, Director of Human Resources to \$16,757.30 - \$20,368.60, Director of Library Services to \$14,983.79 - \$18,212.90, Director of Probation to \$16,929.42 - \$20,577.82, and Director of Resource Management to \$17,672.69 - \$21,481.26; 2) rescinded in part Resolution 2017-207 and 2013-201 and any previous resolution to the extent it authorizes maintaining percentage-based wage separation; and 3) authorized the Director of Human Resources to make any technical corrections necessary to effectuate the intent of these actions. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-118

19 25-363

Receive a presentation on the status of County Wildfire Prevention Programs and funding

Attachments: [A - Status Update on Wildfire Prevention Programs and Funding](#)

Emergency Services Manager Robyn Rains introduced the item and provided an overview of the County's wildfire prevention and resilience programs.

In response to a question from Supervisor Vasquez regarding if a list was compiled of residents who have a pool, to be used as an additional source of water during a large fire, Ms. Rains stated she is uncertain if that list was ever created and she will follow up with the fire chiefs group.

In response to a question from Supervisor Vasquez regarding the cost to the County for the Pilot Seasonal Firefighter Program, Ms. Rains stated the actual cost was \$86,000, noting that the Montezuma Fire District Board did not choose to participate in the program.

Supervisor Vasquez commented on the need to utilize the remaining earmark funding on programs like the Seasonal Firefighter Program, which would put more actual "boots on the ground" and equipment during wildfires.

In response to Supervisor Vasquez's comments Ms. Rains stated while she does agree that each person has a personal responsibility to be prepared for wildfires, that understanding is not held throughout the community. Ms. Rains noted staff is attempting to utilize additional funding for outreach; however, there is a definite need for educational outreach for wildfire prevention.

In response to a question from Supervisor Brown regarding if “know your zone” portion of the website will be more accessible on the new website, Ms. Rains stated it is currently available and it will be available on the new website.

In response to a question from Supervisor Brown regarding dead tree removal, Ms. Rains stated the original plan was to work with the Resource Conservation District, which had a grant for dead tree removal, noting that because the grant came under “climate”, it is now on hold. Mr. Rains further stated that the department is currently working with a private non-profit for dead tree removal on private property; however, there are limitations to what they can do. Ms. Rains noted that it is difficult to use County Roads department staff, because depending on the funding being utilized, the County can only do fuel reduction in the right-of-way when it is on private property.

A brief discussion period was held regarding dead tree removal and weed abatement.

In response to a question from Supervisor Williams regarding where Suisun Valley falls into the fire safe councils and if there is funding to help them begin one, Ms. Rains stated they currently don’t have a council; however, she is working on trying to get one started. Ms. Rains further stated while it does not require substantial funding to create a fire safe council, staff can help them, further noting the existing fire safe councils are also willing to help.

Supervisor Brown requested staff alert the Board members when there is going to be a scheduled burn for fuel reduction or training. Supervisor Vasquez commented in support of Supervisor Brown’s request.

Received

20

[25-364](#)

Consider introducing an ordinance as required by State law to adopt the updated 2025 Local Responsibility Area (LRA) Fire Hazard Severity Zones (FHSZ) Map from the Office of the State Fire Marshal for the unincorporated areas of Solano County

Attachments: [A - 2025 FHSZ Ordinance Solano County](#)
[B - LRA Map](#)

Director of Resource Management James Bezek introduced the item.

Building Official Saeed Iravani provided an overview of the 2025 Local Responsibility Area Fire Hazard Severity Zones map program.

In response to a question from Supervisor Brown regarding if any homeowner has lost their insurance as a result of the changed maps, Mr. Iravani stated he does not believe so, noting that insurance companies have their own maps they look at when considering coverage.

A discussion was held regarding the changed map and the new areas affected.

In response to a question from Supervisor Williams regarding how constituents can keep their insurance when they are in these fire service areas, Mr. Iravani, stated the Calfire maps are simply Fire Hazard Maps, noting insurance companies use different modeling and tools, which includes looking at the risks of the individual properties. Mr. Iravani further stated they are looking to see what the homeowner has done to harden their house to potential wildfires.

Supervisor Vasquez recommended using the Fire Hazard Maps as an overlay when completing the General Plan maps.

On motion of Supervisor Vasquez, seconded by Supervisor James, the Board approved the introduction of an ordinance to adopt the updated 2025 Local Responsibility Area (LRA) Fire Hazard Severity Zones (FHSZ) Map from the Office of the State Fire Marshal for the unincorporated areas of Solano County by title only and waived further reading by a majority vote. by title only and waived further reading by a majority vote. So ordered by a 5-0 vote.

21

[25-427](#)

Receive a verbal update from Paragon Government Relations, the County's federal Legislative Advocates on legislative matters of interest to the County

Principal Management Analyst Matthew Davis introduced the item.

Federal legislative advocates Hasan Sarsour, Joe Krahn, and Rachel Mackey provided an update on information on federal legislation of interest to the County.

In response to a question from Supervisor Vasquez regarding possible reductions to In-Home Support Services (IHSS) funding, Ms. Mackey stated she does not believe that particular line item will be reduced; however, overall cuts to Medicaid will certainly impact IHSS, along with other services that are provided.

In response to a question from Supervisor Brown regarding potential reduction of funding from Social Security, Ms. Mackey stated that Social Security and Medicare are not a part of the Reconciliation packet that is being considered.

In response to questions from Chair Mashburn regarding the level of funding in the Ships Act and if the bill is to update existing facilities or if it will allow for new construction, Mr. Sarsour stated he is uncertain what the top-line authorization is, but he will follow up with the Board. Mr. Krahn stated he is uncertain if there is a top-line authorization, noting much of it will be financed with the trust fund. Mr. Sarsour stated, in looking at the provisions of the bill as written, it could be utilized for both expansion and new construction.

In response to a question from Chair Mashburn regarding if there is funding within the bill to pay for infrastructure that would be required for any type of project, Mr. Krahn stated there is no direct funding for local infrastructure.

In response to a question from Supervisor Brown regarding previously approved FEMA funding to repair a broken pipe on Cordelia Road, Mr. Sarsour stated he will follow up with the County's congressional representative.

Supervisor Brown commented on concerns over cutbacks in funding for Health

and Social Services.

In response to a question from Supervisor Vasquez regarding if this bill focuses on commercial or naval vessels, Mr. Sarsour stated it is primarily for commercial vessels; however, the Senate Armed Services Committee will also be reviewing the legislation for the military.

In response to a question from Supervisor James regarding if there are priority projects for the Ships Act and the potential workforce pipeline, Mr. Sarsour stated there is no overall priority project. Mr. Sarsour further stated there will be some funding available for tuition assistance and regional workforce centers.

Chair Mashburn commented on the potential loss of funding for the County's public health clinics and IHSS.

In response to a question from Supervisor Williams regarding the timeline for the Ships Act, Mr. Sarsour stated the bill is comprehensive and it will possibly take a few years for it to be finalized, noting they could pull certain elements of the bill and put them in another vehicle, but there is a ways to go on the full legislation.

Received

ITEMS FROM THE PUBLIC con't

There were no additional comments from the public.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A) Supervisor Vasquez wished his daughter a happy birthday..

B) Chair Mashburn stated the Dixon May Fair was a success.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 12:49 P.M. Next meeting of the Solano County Board of Supervisors will be June 2, 2025 at 1:00 P.M., Board Chambers, 675 Texas Street, Fairfield, California.



MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

BILL EMLÉN, Clerk
Solano County Board of Supervisors

By 
Alicia Draves, Chief Deputy Clerk