

## RESOLUTION NO. 2025-91

### RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING REVISED FEE SCHEDULE FOR THE CLERK OF THE BOARD

**Whereas**, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Clerk of the Board proposes.

**Resolved**, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit VIII to Solano County Code section 11-110.9, to be effective on July 1, 2025.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 22, 2025 by the following vote:

AYES:           SUPERVISORS       James, Brown, Williams, Vasquez, and Chair Mashburn

NOES:           SUPERVISORS       None

EXCUSED:       SUPERVISORS       None



MITCH H. MASHBURN, Chair  
Solano County Board of Supervisors

ATTEST:  
BILL EMLLEN, Clerk  
Solano County Board of Supervisors



By: Alicia Draves, Chief Deputy Clerk

**COUNTY OF SOLANO  
COST AND RECOMMENDED FEE SCHEDULE  
FY2025/26**

**CLERK OF THE BOARD OF SUPERVISORS  
EXHIBIT VIII**

| Ref. #   | Service  | Estimated<br>No. of Units<br>2025/26 | Current<br>Fee<br>Per Unit | Actual<br>Cost per<br>Unit | Rec'd<br>Fee<br>2025/26 | New<br>Fee | Revised<br>Fee | Fee<br>Authority                         | Description/Exception                              |
|----------|--|--------------------------------------|----------------------------|----------------------------|-------------------------|------------|----------------|--|--|
| 1000-01  | Certified Copies (per page)                                  | 0                                    | \$6.00                     |                            | \$6.00                  |            |                | GC 54985<br>& GC 6253                    | BOS Authority                                      |
| 1000-02b | Meeting Tapes (DVD & Jacket)                                 | 0                                    | \$26.00                    | \$26.33                    | \$26.00                 |            |                | GC6253.9                                 | Fees include direct material and production costs. |
| 1000-05  | EIR Administration   | 120                                  | \$50.00                    | N/A                        | \$50.00                 |            |                | F&G 711.4                                | Revision effective January 2007                    |
| 1000-07  | Certified Verbatim Transcript -<br>Assessment Appeals Board  | 0                                    | \$103.00                   | \$128.00                   | \$128.00                |            | ✓              | RTC 1611                                 | Hourly Rate  |
| 1000-08  | Assessment Appeal Application<br>Processing Fee (per parcel) | 225                                  | \$35.00                    | N/A                        | \$35.00                 |            |                | Cal.<br>Const., Art.<br>XIII, Sec.<br>16 | BOS Authority                                      |
| 1100-04  | Agenda Packet Subscription (per<br>month)                    | 0                                    | \$96.00                    | \$103.50                   | \$96.00                 |            |                | GC 54985<br>& GC<br>54954.1              | BOS Authority                                      |