



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Minutes - Draft Board of Supervisors

*Mitch Mashburn (Dist. 5), Chair
(707) 784-6130*

*Cassandra R. James (Dist. 1)
(707) 784-3261*

*Monica Brown (Dist. 2), Vice Chair
(707) 784-3031*

*Wanda Williams (Dist. 3)
(707) 784-6136*

*John M. Vasquez (Dist. 4)
(707) 784-6129*

Tuesday, May 6, 2025

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 6th day of May, 2025 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M.

ROLL CALL

Present were Supervisors James, Brown, Williams, Vasquez, and Chair Mashburn. Chair Mashburn presided. Also present were County Administrator Bill Emlen and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [25-356](#) Adopt and present a resolution recognizing May 4-10, 2025, as Correctional Officers and Correctional Employees Appreciation Week in Solano County (Chair Mashburn)

Attachments: [A - National Correctional Officers and Correctional Employees Appreciation V](#)

On motion of Chair Mashburn, seconded by Supervisor James, the Board adopted and presented a Resolution No. 2025-99 recognizing May 4-10, 2025, as Correctional Officers and Correctional Employees Appreciation Week in Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-99

- 2 [25-358](#) Adopt and present a resolution recognizing May 7, 2025, as the 63rd annual commemoration of Peace Officers' Memorial Day and recognizing May 11-17, 2025, as National Police Officer Appreciation Week in Solano County, with special recognition to those Peace Officers who have lost their lives in the line of duty (Chair Mashburn)

Attachments: [A - National Police Week Resolution](#)

On motion of Chair Mashburn, seconded by Supervisor Williams, the Board adopted and presented a Resolution No. 2025-100 recognizing May 7, 2025, as the 63rd annual commemoration of Peace Officers' Memorial Day and recognizing May 11-17, 2025, as National Police Officer Appreciation Week in Solano County, with special recognition to those Peace Officers who have lost their lives in the line of duty. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2025-100

- 3 [25-335](#) Adopt and present a resolution recognizing May 9, 2025, as Child Care Provider Appreciation Day in Solano County (Supervisor Brown)

Attachments: [A - Child Care Provider Appreciation Day Resolution](#)

On motion of Supervisor Brown, seconded by Supervisor Williams, the Board adopted Resolution No. 2025-101, recognizing May 9, 2025, as Child Care Provider Appreciation Day in Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-101

- 4 [25-332](#) Adopt and present a resolution recognizing May 2025 as Older Americans Month in Solano County (Supervisor Brown)

Attachments: [A - Older Americans Month Resolution](#)

On motion of Supervisor Brown, seconded by Supervisor James, the Board adopted Resolution No. 2025-102, recognizing May 2025 as Older Americans Month in Solano County. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2025-102

- 5 [25-274](#) Receive a presentation from the Department of General Services on the selection of Bijan Mirfakhrai as the May 2025 "Employee of the Month" for the County Administration Center Parking Program

County Administrator Bill Emlen stated Mr. Mirfakhrai was unable to attend today's meeting.

Received

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Joseph Joyce thanked the Board for their support of the Suisun Downtown Historic Waterfront Festival and commented on the Correctional Officers and Correctional Employees Appreciation Week.

Chair Mashburn thanked Mr. Joyce for his contributions to the community.

B) Steve Olry commented in appreciation of the Solano County Sheriff's Office and commented on comments made by Chair Mashburn regarding the potential of a California Forever plan for ship building of Collinsville. Mr. Olry further commented on homelessness issues in Solano County.

RECESS

This meeting of the Solano County Board of Supervisors recessed at 10:10 A.M. and reconvened at 10:18 A.M. All members were present and Chair Mashburn presided.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for May 6, 2025.

APPROVAL OF THE AGENDA

On motion of Supervisor Williams, seconded by Supervisor Vasquez, the Board approved the agenda of the Solano County Board of Supervisors for May 6, 2025 as amended. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn commented in support of Consent Calendar Item No. 13.

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. There was no public comment.

APPROVAL OF THE CONSENT CALENDAR

On motion of Chair Mashburn, seconded by Supervisor Williams, the Board approved the following Consent Calendar items by 5-0 vote:

CONSENT CALENDAR

- 6 [25-380](#) Approve the minutes of the Solano County Board of Supervisors' regular meeting of April 22, 2025
- Attachments:* [A - April 22, 2025 Draft Minutes](#)
- Approved**
- 7 [25-337](#) Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to add the new classification of Investment Officer with a monthly salary range of \$11,093.79 - \$13,484.57
- Attachments:* [A - Alphabetical Listing of Classes and Salaries Resolution](#)
- Adopted**
- Enactment No: Resolution No. 2025-103**
- 8 [25-359](#) Accept the Solano County Single Audit Report for the fiscal year ended June 30, 2024
- Attachments:* [A - 2024 Single Audit Report](#)
 [B - Corrective Action Plan](#)
- Accepted**
- 9 [25-360](#) Accept the External Assessment of the Solano County Auditor-Controller's Internal Audit Division for the period July 1, 2019 through June 30, 2024
- Attachments:* [A - External Assessment of the Solano County Internal Audit Division](#)
- Accepted**
- 10 [25-338](#) Accept the Solano County Treasurer's Quarterly Report for the period of January 1, 2025 through March 31, 2025
- Attachments:* [A - Letter to the Board](#)
 [B - Statement of Compliance](#)
 [C - Investment Portfolio](#)
 [D - Statement of Assets and Balance Sheet](#)
 [E - Yield Curve](#)
 [F - PARS 115 Report](#)
- Accepted**

- 11 [25-334](#) Approve an agreement for \$459,143 with Honeywell Building Solutions of Sacramento for the Health and Social Services Security Camera Upgrade Project at 275 Beck Avenue in Fairfield; and Authorize the County Administrator or designee to execute the agreement and any subsequent amendments, with County Counsel concurrence, within the approved project budget

Attachments: [A - HSS Security Camera Upgrades Contract](#)
 [B - Project Funding & Budget Summary](#)

Approved

- 12 [25-322](#) Approve a contract with K&H Integrated Print Solutions, Inc. for \$10,000,000 for election related printing services to include ballot printing, finishing and mailing for the term of May 9, 2025 through December 31, 2028; and Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, with County Counsel concurrence, which are technical or administrative in nature

Attachments: [A - K&H Contract](#)

Approved

- 13 [25-285](#) Adopt a resolution recognizing the month of May 2025 as Foster Care Awareness Month in Solano County

Attachments: [A - Foster Care Awareness Month Resolution](#)

Adopted

Enactment No: Resolution No. 2025-104

- 14 [25-371](#) Adopt a resolution to clarify signatory authority of the County Administrator for the Behavioral Health Performance Contract between the California Department of Health Care Services and the County of Solano

Attachments: [A - Signature Authority Resolution](#)

Enactment No: Resolution No. 2025-105

- 15 [25-68](#) Approve a Master Service Agreement (MSA) with Tidal Basin Group for a term of May 12, 2025 through June 30, 2028 to assist with emergency management functions on an as-needed basis, not exceeding an aggregate of \$200,000 in any fiscal year; Delegate authority to the County Administrator to execute the MSA agreement and any subsequent amendments, with County Counsel concurrence, up to an annual aggregate of \$74,999; Delegate authority to the County Administrator to execute all Specific Service sub-agreements, with County Counsel concurrence; and Authorize the Sheriff, Undersheriff, or Director of Administrative Services to execute MSA amendments which are technical or administrative in nature

Attachments: [A - Tidal Basin Group MSA](#)

Approved

- 16 [25-330](#) Approve the appointment of Michelle Ornat to the Solano County Library Advisory Council, representing District 4, for a term to expire September 30, 2028

Attachments: [A - Application and Resume - M. Ornat](#)

Approved

REGULAR CALENDAR

Rescheduled Consent Items

- 17 [25-362](#) Conduct a public hearing and receive a presentation from the Department of Human Resources on the status of vacant positions, and recruitment and retention efforts as required annually by Government Code Section 3502.3, as added by AB2561, effective January 1, 2025

Attachments: [A - Presentation](#)
 [B - Position Data](#)

Director of Human Resources Niger Edwards introduced the item and provided an overview of the 2025 Position Vacancy Report as required by AB265 and an overview of the County's recruitment efforts.

In response to a question from Chair Mashburn regarding what the contributing factors are to the 305 days that it takes the County to fill the Senior Public Nurse position, Ms. Edwards stated for the Senior Public Health Nurse position, there are higher education requirements than the requirements to be a Registered Nurse. Ms. Edwards further stated while there have been numerous applicants, very few meet the minimum requirements in education and experience and have a willingness to take on a position that is public facing.

In response to a question from Chair Mashburn regarding if there are services the County is unable to provide as a result of the vacant positions, Director of Health

and Social Services Emery Cowan stated the County currently depends on Locum Tenens to fulfill services. Ms. Cowan stated the County does have minimum requirements it must meet, noting the department is using both outside contractors and students from Touro University.

In response to a question from Supervisor Williams regarding recruitment strategies, Ms. Edwards stated Human Resources posts positions not only on the County's website, but also on nationwide job postings and websites for professional associations. Ms. Edwards further stated in the past Human Resources was passively recruiting by waiting for people to apply; however, the department is now working on procedures to actively recruit.

Supervisor Vasquez thanked Ms. Edwards for the effort the department has put in for recruitment. Supervisor Vasquez stated there is a shortage of medical professionals all over, noting salary, opportunities for advancement, and private vs. public employment are all factors in recruiting issues.

Chair Mashburn opened the public hearing and invited members of the public to address the Board on this matter. The following comments were received:

A) Sandra Wall stated the County is not competitive enough in pay and benefits to hire and retain employees.

B) Joe Ortiz commented on his current employment situation, noting vacancies in his department have caused him to be assigned work outside of class and carrying the responsibilities of roles above his. Mr. Ortiz further stated he is not alone in this situation as he has watched other employees facing the same issue.

Chair Mashburn closed the public hearing.

Received

18 [25-375](#)

Receive an informational presentation on the Sheriff Office's ability to provide temporary law enforcement assistance to the City of Vallejo; and Provide direction to the Sheriff regarding whether to proceed with contract discussions to provide temporary law enforcement assistance to the City of Vallejo

Attachments: [A - Contract Term Sheet.S.O.Vallejo](#)
 [B - Response to City of Vallejo](#)
 [C - SB-1379](#)

Sheriff/Coroner Tom Ferrara introduced the item.

John Robertson, Sheriff's Office, provided an overview of the current situation in the City of Vallejo as it relates to their needs for police services and provided an overview of the historical timeline of the work completed by the Sheriff to enable the County to provide help to the City of Vallejo.

Undersheriff Brad Dewall provided an overview of the current level of service provided by the Sheriff's Department in the City of Vallejo in 2024 and provided

and overview of the proposal to allow the Sheriff's Department to provide temporary law enforcement assistance to the City of Vallejo.

Director of Administrative Services Lisa Donahue provided an overview of the twelve month service costs estimates.

Sheriff Ferrara provided an overview of the next steps that will need to be taken prior to starting services.

In response to a question from Chair Mashburn regarding how the Sheriff's Department will handle the positions that were updated in the command structures once the contract is over, Sheriff Ferrara stated the County can create a limited term promotion or hire a retired Sergeant and Lieutenant to return as a retired annuitant.

Chair Mashburn stated he does not want to see a permanent PERS liability for the County as a result of this contract.

In response to a question from Chair Mashburn regarding the need for coverage for when the Sheriff's Deputies serving the area under the contract have to attend court hearings or coverage for requested time off, Undersheriff Dewart stated at this time the options are to utilize the existing Sheriff's Deputies that are already in the area or to pay overtime.

A question and answer period was held regarding the compatibility of radio services and on what will happen with the equipment that will be purchased at the end of the contract.

Emergency Services Manager Robyn Rains stated the radios that will be installed are the same as what is in the County's Sheriff Deputy vehicles, noting that there will be the need for an EBRCSA (East Bay Regional Communications System Authority) license, purchased by the City of Vallejo, to access their system.

Chair Mashburn commented on the need for urgency with regard to the timeline to ensure everything is complete, noting he would like assurances that the County will not be held responsible under the current Department of Justice (DOJ) settlement agreement. Chair Mashburn further commented on the need to complete discussions between the two labor unions, noting he does not want to put the County's deputies in a position where there becomes animosity between the two agencies. Chair Mashburn further emphasized the importance of ensuring there will be no negative impact to the residents of the unincorporated areas of Solano County.

In response to a question from Supervisor Brown regarding the ability for the City of Vallejo to hire enough officers by the end of the contract, Sheriff Ferrara stated he is uncertain if they will be able to hire 40 officers, noting that the City of Vallejo has been hiring officers already and the fact that they are up to forty-two officers shows progress.

Supervisor Williams commented in support of the recommendation, noting that this contract will provide the City of Vallejo with the ability to beef up their police force.

In response to a question from Supervisor Williams regarding the ability for the City of Vallejo to retrofit the purchased vehicles for their use once the contract is complete, Sheriff Ferrara stated it would entail some reprogramming; but it is likely they will be able to use them. Sheriff Ferrara further stated the biggest hurdle will be to acquire the vehicles and get them retrofitted in time.

Supervisor Williams asked about the proposed service areas, with Sheriff Ferrara stating the reason for the proposed service areas relates to the fact that the County is already policing areas of the unincorporated County that are next to the proposed service areas.

Chair Mashburn invited members of the public to address the Board on this matter and the following comments were received:

A) Vallejo Police Chief Jason Ta commented in support of the recommended action and stated his office is in agreement with the planned proposed service model.

B) Vallejo City Council Member Helen Marie Gordan commented in support of the proposed plan.

C) Vallejo City Council Member Alex Matias commented in support of the proposed plan.

D) Patricia Hunter speaking on behalf of the NACP commented in support of the proposed plan.

E) Ken Sarna commented in support of the proposed plan.

F) Vallejo City Council Member Dr. Tonia Lediju speaking on behalf of Mayor for the City of Vallejo Andrea Sorce commented in support of the proposed plan. Council Member Dr. Lediju also commented in support of the proposed plan.

In response to a question from Supervisor Vasquez regarding if the County is legally responsible to provide policing services to the City of Vallejo, County Counsel Bernadette Curry stated the County is not legally responsible.

Supervisor Vasquez commented in support of the recommended action, noting while the County does not have a legal obligation to help, it does have a moral obligation to help. Supervisor Vasquez further stated he is happy to hear the commitment of the Council Members from the City of Vallejo.

County Administrator Bill Emlen commented on the question by Chair Mashburn about how the Sheriff's office will handle promotions from the updated command structure; noting staff will work with the Sheriff on the proper terminology for those

positions. Mr. Emlen further stated staff had been working to bring a substantive item to the Board for consideration, and with the Board's support, staff will now begin to work out the details.

Chair Mashburn stated when the contract returns to the Board for approval, it must include indemnification for the County from the DOJ settlement agreement and the fiscal impacts on the County including how much overtime will be required and built into the contract.

Supervisor James commented in support of the recommended action, noting she is aware that the City of Vallejo is already having discussions with the Attorney General and the DOJ regarding indemnification. Supervisor James further stated there needs to be a back up plan in place should the County or City be unable to meet the current timelines. Supervisor James further stated the City of Vallejo has stated they are steadfast in their commitment to make this plan happen.

On motion of Supervisor James, seconded by Supervisor Brown, the Board authorized the Sheriff to proceed with contract discussions to provide temporary law enforcement assistance to the City of Vallejo. So ordered by a 5-0 vote.

ITEMS FROM THE PUBLIC con't

There were no additional items from the public.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A) Supervisor Brown requested staff return on May 13, 2025 with a federal legislative update regarding potential changes to Social Security.

B) Chair Mashburn commented in support of Supervisor Brown's request, noting with how quickly changes are happening in Washington DC, it would be beneficial for the Board to receive legislative updates more often than quarterly.

C) Supervisor Williams requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Rella Rosboro and commented in support of Supervisor Brown's request.

Chair Mashburn reminded everyone that the Dixon May Fair is this weekend.

ADJOURN:

*This meeting of the Solano County Board of Supervisors adjourned at 12:43 P.M.
Next meeting of the Solano County Board of Supervisors will be May 13, 2025 at
9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, California.*

MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

BILL EMLLEN, Clerk
Solano County Board of Supervisors

By

Alicia Draves, Chief Deputy Clerk