

**AGREEMENT RELATING TO  
WELFARE CLIENT DATA SYSTEMS MANAGEMENT**

THIS AGREEMENT is entered into this 1st day of July, 2019 by and between the following parties: the County of Santa Clara, California; the County of San Mateo, California; the County of San Diego, California; the County of Sonoma, California; the County of Tulare, California; the County of Santa Cruz, California; the County of Fresno, California; the County of Solano, California; the City and County of San Francisco, California; the County of San Luis Obispo, California; the County of Contra Costa, California; the County of Placer, California; the County of Alameda, California; the County of Yolo, California; the County of Orange, California; the County of Santa Barbara, California, the County of Sacramento, California, the County of Ventura, (hereinafter referred to collectively as "Counties" or "Entities") and the California State Association of Counties ("CSAC").

**RECITALS**

WHEREAS, the Entities desire the services of Welfare Client Data Systems Management Staff and other support resources as set forth herein to be assigned to work under the Board of Director's direction; and

WHEREAS, CSAC is able to provide such staff and other support resources to the Entities in return for compensation from the Entities as set forth herein;

**WITNESSETH:**

NOW, THEREFORE, the parties hereto agree as follows:

1. Definitions.

As used in this Agreement the following terms shall be ascribed the following meanings:

- a. "County" -- shall mean one of the following eighteen Counties: Santa Clara, San Mateo, San Diego, Sonoma, Tulare, Santa Cruz, Fresno, Solano, City and County of San Francisco, San Luis Obispo, Contra Costa, Placer, Alameda, Yolo, Orange, Santa Barbara, Sacramento, and Ventura;
- b. "Entities" -- shall mean all of the Counties collectively;
- c. "Board of Directors" -- shall mean the Welfare Client Data Systems Board of Directors constituting a deliberative body established for the purpose of administering computerized data processing services to the Welfare Departments of the eighteen Entities. The Board of Directors shall have eighteen members consisting of the Welfare Director of each county. The Board of Directors constitutes a

consortium of the Entities, is not a legal entity vested with the power to contract or to sue or be sued, and is vested with the powers delegated by this Agreement;

- d. "CSAC" -- shall mean the California State Association of Counties, a nonprofit mutual benefit corporation known as "County Supervisors Association of California" with a principle office in Sacramento, California.
- e. "Operations and Policy Advisory Committee (OPAC)" -- shall mean the Welfare Client Data Systems OPAC as established by the Board of Directors; whose purpose is to establish and execute policy to address the long-range planning, ongoing development, enhancement, and maintenance aspects of all Welfare Client Data Systems under the oversight and direction of the WCDS Board of Directors and for the benefit of all Counties.
- e. "WCDS" -- shall mean the Welfare Client Data Systems constituting the designation of computerized services rendered to the Welfare Departments of the Entities.
- f. "Joint Maintenance Contractor" -- shall mean the management and operations vendor for the California Work Opportunity and Responsibility to Kids Information Network (CalWIN) system.

2. Term.

- a. The term of this agreement is for the period commencing on July 1, 2019 and ending June 30, 2022, with an option to extend by an additional year (thru Fiscal Year 2022-23); provided that termination of this Agreement for non-payment or non-availability of funds shall be carried out as provided in Section 10.
- b. This Agreement may be terminated at any time without cause by the Counties, through the Board of Directors, upon service of sixty (60) days advance written notice upon CSAC. This Agreement may be terminated at any time without cause by CSAC by serving sixty (60) days advance written notice upon the Board of Directors. In case of such early termination, CSAC shall be paid for services satisfactorily performed up until the date of termination as specified in the notice unless CSAC is in default of this Agreement.

3. The Welfare Client Data Systems Management Staff. CSAC shall employ qualified individuals ("Employee(s)") who shall be assigned to work under the Board of Director's direction to administer the Board of Director's business. The Board of Directors shall have sole responsibility for directing and managing the Employee(s) in the performance of the following:

- a. Day-to-day evaluation of data processing contractors (quality, costs, and trends);
- b. Monitoring/scheduling system and data processing contractor performance problem resolution;
- c. Establish and maintain an ongoing working relationship with relevant State agencies, including monitoring of state and federal processing and review of Advance Planning Documents and feasibility studies;
- d. Maintain records for the WCDS Management Staff contract activities including county billings and payments;
- e. Contract (i.e. prepare request for proposals, evaluation of applicants, and negotiate contract and present to the Counties for execution) for an annual audit of cash receipts and disbursements to the data processing contractor when directed to do so by the Board of Directors;
- f. Undertake special studies and analysis as requested by the Board of Directors;
- g. Provide staff support to facilitate the operation of the WCDS Board of Directors and the WCDS OPAC meetings and facilitate communications between the two groups;
- h. In conjunction with the WCDS Consortium OPAC, administer contracts, RFP evaluation, contract negotiation process and project management as directed by the Board of Directors;
- i. Evaluate and propose opportunities for cost savings and/or system improvements for review;
- j. Monitor communications and policy development for WCDS impacts and bring potential impacts to the immediate attention of CDSS and the Board of Directors and WCDS OPAC;
- k. With assistance from the WCDS OPAC, update WCDS' systems development strategic plan, to be updated as directed by the Board of Directors to reflect accomplishments, changes in needs and priorities;
- l. Transmit directions, instructions and authorizations of the WCDS OPAC and Board of Directors to the Joint Maintenance Contractor, documenting all such transmissions; and
- m. Other duties as prescribed by the Board of Directors.

4. Employment Relationship. The Employee(s) shall be CSAC Employee(s) and, except as expressly provided herein, shall be subject to all standard CSAC employment policies, procedures and practices.

Selection of the Employee(s) will be the sole responsibility of the Board of Directors. The Board of Directors shall be solely responsible for directing and managing the Employee(s) in the performance of duties. In particular, the Board of Directors shall have total control, responsibility and discretion over the Employee(s) day-to-day duties, including but not limited to direction and supervision of the scope and content of the Employee(s) work, work schedule and travel; provided, however, that such control, responsibility and discretion shall be exercised in a manner consistent with CSAC's employment policies and procedures and with all applicable federal and state labor laws.

The Employee(s) shall be "at-will" Employee(s). By the Agreement, CSAC delegates to the Board of Directors the authority to terminate the Employee(s) employment at any time, with or without cause.

Nothing in this Agreement is intended to imply a contractual relationship between the Employee(s) and CSAC, nor shall the Employee(s) be considered a third-party beneficiary of this Agreement.

5. Employee(s) Salary, Benefits, Vacation, Sick Leave and Severance Pay. The Board of Directors shall set the salaries for the Employee(s) and any subsequent increases thereto. Except as otherwise agreed to in a separate written agreement, the Employee(s) shall participate in all standard CSAC employment welfare and fringe benefit plans and programs as they currently exist and are documented in the current CSAC Employee(s) Handbook and as they may from time to time be modified or changed, including but not limited to retirement, health and other medical, and life insurance.

The Employee(s) shall accrue vacation and sick leave in accordance with CSAC policy.

The Entities shall reimburse CSAC for amounts paid for salary and benefits as provided in Section 8.

6. Other Support Services. CSAC shall reimburse Employee(s) for all travel and other miscellaneous expenses incurred by the Employee(s); upon submission of an expense report approved by an authorized Board of Directors member or authorized representative. The Entities shall reimburse CSAC for such costs in accordance with Section 8.

7. CSAC Compensation. In consideration for all services provided by CSAC under paragraphs 5 and 6 of this Agreement, and except as otherwise noted, the Entities shall each pay to CSAC a maximum compensation of the appropriate share according to County size, as noted in Section 8, Table I. Total compensation for administrative costs shall be 5% of the actual payroll, including salaries and benefits, travel, and other related miscellaneous expenses of WCDS CSAC Employees, as included in Table I. The Entities shall also pay to CSAC \$475

per County per year in effect for the cost of naming each County as an additional insured on CSAC's insurance, also included in Section 8, Table I.

In addition to compensation considerations pursuant to Table I in Section 8, CSAC will charge a contracting administrative fee of 2.5% of the total costs associated with Board of Directors-approved optional resources agreements as set forth in Table II of Section 8.

8. County Payments. Each County shall pay invoices within thirty (30) days; payment to CSAC will be in accordance with the table below, to be held in trust, and which shall equal an amount not to exceed the total Contract Payment to CSAC for each covered fiscal year.

All participating Counties will each pay up to the amounts on Table I for each covered Fiscal Year.

**Table I**

County	Size	Share	FY19/20 Total	FY20/21 Total	FY21/22 Total	Optional Year FY22/23 Total
Alameda	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Contra Costa	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Fresno	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Orange	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Placer	S	2.78%	\$155,734	\$162,992	\$170,612	\$178,613
Sacramento	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
San Diego	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
San Francisco	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
San Luis Obispo	S	2.78%	\$155,734	\$162,992	\$170,612	\$178,613
San Mateo	M	5.56%	\$311,468	\$325,983	\$341,224	\$357,226
Santa Barbara	M	5.56%	\$311,468	\$325,983	\$341,224	\$357,226
Santa Clara	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Santa Cruz	S	2.78%	\$155,734	\$162,992	\$170,612	\$178,613
Solano	M	5.56%	\$311,468	\$325,983	\$341,224	\$357,226
Sonoma	M	5.56%	\$311,468	\$325,983	\$341,224	\$357,226
Tulare	L	6.79%	\$380,683	\$398,423	\$417,051	\$436,609
Ventura	M	5.56%	\$311,468	\$325,983	\$341,224	\$357,226
Yolo	S	2.78%	\$155,734	\$162,992	\$170,612	\$178,613
<b>Total</b>		<b>100.00%</b>	<b>\$5,606,423</b>	<b>\$5,867,690</b>	<b>\$6,142,027</b>	<b>\$6,430,063</b>

In addition to the above amounts, this Agreement includes optional resources that may or may not be activated, or may be partially activated, based on changes in need and funding. The amounts in Table II represent a maximum amount specified for the full term of this Agreement (not an annual amount) that is contained within this agreement, including administrative costs not to exceed 2.5% of the actual costs. The optional resources will not be activated or invoiced to the Entities unless and until specifically authorized by the Board of Directors in a separate action to be documented and approved by the WCDS authorized representative and CSAC designee. Such authorized optional resource agreements shall be

executed by CSAC, which shall administer the agreements consistent with the terms of this Agreement. The optional resources maximum amounts are contingent on available funds.

Table II – Optional Resources

County	Size	Share	Maximum Amount
Alameda	L	6.79%	\$625,680
Contra Costa	L	6.79%	\$625,680
Fresno	L	6.79%	\$625,680
Orange	L	6.79%	\$625,680
Placer	S	2.78%	\$255,960
Sacramento	L	6.79%	\$625,680
San Diego	L	6.79%	\$625,680
San Francisco	L	6.79%	\$625,680
San Luis Obispo	S	2.78%	\$255,960
San Mateo	M	5.56%	\$511,920
Santa Barbara	M	5.56%	\$511,920
Santa Clara	L	6.79%	\$625,680
Santa Cruz	S	2.78%	\$255,960
Solano	M	5.56%	\$511,920
Sonoma	M	5.56%	\$511,920
Tulare	L	6.79%	\$625,680
Ventura	M	5.56%	\$511,920
Yolo	S	2.78%	\$255,960
	<b>Total</b>	<b>100.00%</b>	<b>\$9,214,560</b>

In the event this Agreement is terminated in advance of the conclusion of its term, CSAC shall reimburse to the Entities the unexpended and unencumbered balance held by CSAC. Each County shall be reimbursed their proportionate share of the balance.

It is understood that each County shall not be liable for the other Counties' obligations hereunder, including, but not limited to, compensating CSAC under Sections 7 and 8 of this Agreement.

9. Post-Termination Expenses - Unemployment and Workers' Compensation Insurance. The Entities acknowledge that CSAC, in accordance with California law, is self-insured for unemployment compensation purposes, and that CSAC carries independent insurance to cover its workers' compensation liability. The Entities agree to reimburse CSAC for any additional unemployment and workers' compensation costs incurred by CSAC in connection with or as a result of the Employee(s) under this agreement, as included in the maximum compensation in Section 8, Table I. These costs include, but are not limited to, any payments CSAC is required to make to the California Employment Development Department by reason of any claim for unemployment benefits filed by the Employee(s). This obligation to reimburse such costs shall extend beyond the termination of this Agreement and shall continue until CSAC is paid in full for all such costs.

10. Termination of Agreement for Nonpayment or Non-availability of Funds. This Agreement is effective contingent upon availability of funds and shall terminate as provided in Section 2. Additionally, the Entities and/or CSAC may terminate this Agreement and/or may terminate payments to or on behalf of the Employee(s) as provided herein at such time as there are insufficient funds available for such payments. Before terminating the Agreement under this section, CSAC will give written notice that there are insufficient funds to cover payments due and Entities shall have 30 days from date of notice to cure such default. CSAC's waiver or non-enforcement of this provision at any time shall not be deemed a waiver of CSAC's rights to enforce this provision as CSAC deems appropriate.

A termination of this Agreement shall effect a termination of the Employee(s)' employment with CSAC and the Entities shall pay in equal parts any costs associated therewith, including but not limited to any unemployment costs as provided in Section 8. If any such costs are paid or incurred by CSAC, the Entities shall reimburse CSAC for such costs in accordance with Section 8.

11. Records, Reports and Documentation. CSAC shall maintain complete and accurate records of its operation as it pertains to this Agreement. The Board of Directors shall have the right to review any records that pertain to this Agreement. All records, reports and documentation shall be retained by CSAC for three (3) years after termination of this Agreement. CSAC shall provide the Board of Directors with a monthly statement of account.
12. Insurance. Throughout the term of this Agreement, CSAC shall maintain in full force and effect comprehensive general liability insurance coverage for bodily and personal injuries, and comprehensive automobile liability insurance, including owned and non-owned automobile coverage, covering bodily injury and property damage. CSAC will maintain either an umbrella or excess policy of at least \$1,000,000 each occurrence. CSAC shall maintain in full force and effect Employer's Liability Insurance coverage in an amount not less than \$1,000,000 per occurrence. Such insurance policies shall name each County, their officers, agents, and Employee(s), individually and collectively, as additional insured. Such coverage for additional insured shall apply as primary insurance for covering the acts of the Employee(s). This insurance shall not be canceled or materially changed without thirty (30) days advance, written notice to the Board of Directors.

Prior to commencement of this Agreement, CSAC shall provide on an Accord form naming the County as an additional insured. The certificate of insurance shall certify that the liability insurance coverage as required herein has been obtained and is in full force; and that such insurance coverage shall not be canceled or materially changed without thirty (30) days advance, written notice to the Board of Directors.

The Board of Directors may not permit the Employee(s) or volunteer workers to use their personal automobiles to transport individuals in performance of the Agreement unless the Employee(s) and volunteers carry automobile liability insurance with a minimum coverage at One Hundred Thousand Dollars (\$100,000) per person and Three Hundred Thousand Dollars (\$300,000) per occurrence for bodily injury, and Fifty Thousand Dollars (\$50,000) for property damage.

Throughout the term of this Agreement, CSAC shall maintain in full force and effect a policy of Statutory Workers' Compensation Insurance including broad form all-states coverage, covering the Employee(s).

All required insurance shall be provided by a company rated "AV" or better according to the Best Key Rating guide.

13. Independent Contractor Status. In performance of the work, duties and obligations assumed by CSAC under this Agreement, it is mutually understood and agreed that CSAC, including any and all of CSAC's officers, agents and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the Entities. However, Entities shall retain the right to administer this Agreement so as to verify that CSAC is performing its obligations in accordance with the terms and conditions thereof. CSAC and Entities shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Because of its status as an independent contractor, CSAC shall have absolutely no right to employment rights and benefits available to Entities' employees. CSAC shall be solely liable and responsible for providing to, or on behalf of, its Employees all legally-required Employee benefits. In addition, CSAC shall be solely responsible and save Entities harmless from all matters relating to payment of CSAC's Employees, including compliance with Social Security, withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, CSAC may be providing services to others unrelated to the Entities or to this Agreement. In performance of this Agreement, CSAC, its agents and Employees, shall act in an independent capacity and not as officers, employees, or agents of the Board of Directors, any of the Entities or the State of California.

14. Indemnification. In consideration of CSAC's promise to delegate to the Board of Directors the sole responsibility for selecting, directing and managing the Employee(s), the Entities agree to indemnify, defend and hold harmless CSAC, its officers, directors, Employees and agents from and against all claims, liability, losses, damages, judgments, demands, or expenses arising from or in connection with the Employee(s)' performance under the terms of this Agreement or with the employment of the Employee(s), except such claims which are shown to arise from the negligence or willful default of CSAC in the performance of its duties and obligations provided herein. CSAC's rights under this indemnification provision shall remain enforceable after the termination of this Agreement and for so long as CSAC may be subject to liability arising from or in connection with this Agreement. CSAC agrees to exonerate, indemnify, defend and hold harmless the Entities and each individual County, (including without limitation each County's officers, agents, Employees, volunteers, and elected and appointed officials, and those special districts and agencies which County's Board of Supervisors acts as the governing Board), from and against all claims, liability, losses, damages, judgments, demands or expenses arising from or in connection with CSAC's performance under the terms of this Agreement.

15. Confidentiality. All services performed by CSAC under this Agreement shall be in strict conformance with all applicable Federal, State of California and/or local laws and regulations relating to confidentiality. The Board of Directors agrees to require Employee(s) to comply with the provisions of Sections 10850, 14100.2, and 17006 of the Welfare and Institutions Code. These sections provide that:
- a. All applications and records concerning any individual made or kept by any public officer or agency in connection with the administration of any provision of the Welfare and Institutions Code relating to Medicaid or any form of public social services for which grants-in-aid are received by the State of California from the United States government shall be confidential, and shall not be open to examination for any purpose not directly connected with the administration of such public social services.
  - b. No person shall publish, disclose or use or permit or cause to be published or disclosed any list of persons receiving public social services, except as is provided by law.
  - c. No person shall publish, disclose, or use or permit or cause to be published, disclosed or used any confidential information pertaining to an applicant or recipient, except as is provided by law.

The Board of Directors shall inform all Employees, agents and officers of the above provisions and that any person knowingly and intentionally violating such provisions is guilty of a misdemeanor.

16. Nondiscrimination.
- a. CSAC shall not employ any unlawful discriminatory practices in the assignment of accommodations, treatment, evaluation, employment of personnel, or in any other respect on the basis of race, color, gender, religion, marital status, national origin, age, sexual orientation, or mental or physical handicap, in accordance with the requirements of applicable Federal or State Law.
  - b. During the performance of this contract, CSAC, shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, mental or physical handicap, medical condition, marital status, age, or sex. CSAC shall comply with the provisions of the Americans with Disabilities Act of 1990, the Fair Employment and Housing Act (Government Code, section 12900, et seq.), and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, section 7385 et seq.). CSAC shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, section 12990, set forth in Chapter 5, Division 4 of Title 2 of

the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full. CSAC shall give written notice of its obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

- c. CSAC shall comply with the provisions of section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in all federally assisted programs or activities, as detailed in regulations signed by the Secretary of Health and Welfare Agency, effective June 2, 1977, and found in the Federal Register, Volume 42, No. 86, dated May 4, 1977.

17. Enforceability. This Agreement shall be governed by and construed according to the laws of the State of California. Any legal action to enforce this Agreement shall be brought in Sacramento County, California.

18. Board of Directors Representative. Except as may be specified otherwise in this Agreement, the Board of Directors Executive Committee shall represent the Board of Directors in all matters under this Agreement.

19. Notices. Any notice required or permitted to be given under Agreement or pursuant to law shall be considered given when sent, provided such notice is sent by United States mail, postage prepaid, addressed to the parties as designated below or as otherwise noticed by the parties:

a. The Board of Directors: Diane Alexander, Board of Directors Designee  
Welfare Client Data Services/CalWIN  
8000 Foothills Blvd; MS5687  
Roseville, CA 95747

b. CSAC: Manuel Rivas, Jr.  
Deputy Executive Director, Operations and Member  
Services  
California State Association of Counties  
1100 K Street, Suite 101  
Sacramento, CA 95814

20. Entire Agreement. This Agreement contains the entire agreement and understanding between the parties hereto and supersedes any prior or contemporaneous written or oral agreements between them respecting the subject matter of this Agreement.

21. Amendment of Agreement. This Agreement shall be amended only by a written instrument signed by all of the parties hereto.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

CALIFORNIA STATE  
ASSOCIATION OF COUNTIES

Dated: \_\_\_\_\_

BY \_\_\_\_\_

Manuel Rivas, Jr.  
Deputy Executive Director  
Operations and Member Services

ATTEST:

COUNTY OF SANTA CLARA

By \_\_\_\_\_  
Deputy County Counsel

By \_\_\_\_\_  
Director Social Services Agency

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Deputy County Executive

ATTEST:

COUNTY OF SAN MATEO

Dated: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Supervisors

APPROVED AS TO FORM AND LEGALITY

COUNTY OF SAN DIEGO

By \_\_\_\_\_  
Senior Deputy County Counsel

\_\_\_\_\_  
Director, Department of Purchasing and Contracting

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

ATTEST:

COUNTY OF SONOMA

Dated: \_\_\_\_\_

\_\_\_\_\_  
Director, Human Services Department

Dated: \_\_\_\_\_

\_\_\_\_\_  
Division Director, Human Services Department

Dated: \_\_\_\_\_

\_\_\_\_\_  
County Counsel

ATTEST:

COUNTY OF TULARE

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Board of Supervisors

APPROVED AS TO FORM:  
COUNTY COUNSEL

\_\_\_\_\_

ATTEST:

COUNTY OF SANTA CRUZ

By \_\_\_\_\_  
County Counsel

Dated: \_\_\_\_\_

\_\_\_\_\_  
Cecilia Espinola, Director  
Human Services Department

APPROVED AS TO FORM

EXECUTED AND EFFECTIVE as of the date first above set forth.

ATTEST:

COUNTY OF FRESNO

By: \_\_\_\_\_  
BERNICE E. SEIDEL, Clerk of the Board

By: \_\_\_\_\_  
NATHAN MAGSIG, Chairperson  
Board of Supervisors

APPROVED AS TO LEGAL FORM:

By: \_\_\_\_\_  
JANELLE E. KELLEY, Assistant County Counsel for  
DANIEL C. CEDERBORG, County Counsel

REVIEWED AND RECOMMENDED FOR  
APPROVAL:

By: \_\_\_\_\_  
DELFINO NEIRA, Director  
Department of Social Services

Fund/Subclass: 001/1000  
Organization: 56107004  
Account/Program: 7294/0

Mailing Address:  
205 W. Pontiac Way  
Clovis, CA 93612  
Phone No.: (559) 600-2300  
Contact: Staff Analyst

ATTEST:

COUNTY OF SOLANO

\_\_\_\_\_  
Birgitta E. Corsello  
County Administrator

Dated: \_\_\_\_\_

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

STATE

Zip Code

Approved as to Content:

  
\_\_\_\_\_  
DEPARTMENT HEAD OR DESIGNEE

Dated: 4/19/19

Approved as to Form:

  
\_\_\_\_\_  
COUNTY COUNSEL

Dated: Apr 23 2019

ATTEST:

CITY AND COUNTY OF SAN FRANCISCO

Dated: \_\_\_\_\_

\_\_\_\_\_  
Executive Director  
Human Services Agency

ATTEST:

COUNTY OF SAN LUIS OBISPO

JULIE L. RODEWALD  
County Clerk and Ex-Officio Clerk  
Board of Supervisors, San Luis Obispo County  
State of California

\_\_\_\_\_  
Chairperson, Board of Supervisors

By \_\_\_\_\_  
Deputy Clerk

Approved as to form and legal effect:  
RITA L. NEAL, County Counsel

Dated: \_\_\_\_\_

By \_\_\_\_\_  
Deputy County Counsel

ATTEST:

COUNTY OF CONTRA COSTA

Dated: \_\_\_\_\_

\_\_\_\_\_  
Director, Employment & Human  
Services Department

ATTEST:

COUNTY OF ALAMEDA:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

RICHARD VALLE, President  
Board of Supervisors

Approved As to Form  
DONNA R. ZIEGLER, County Counsel

By: \_\_\_\_\_

Victoria Wu  
Assistant County Counsel

ATTEST:

COUNTY OF PLACER

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeffrey S. Brown, MPH, MSW  
Health and Human Services Dept. Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Placer County Counsel

ATTEST:

COUNTY OF YOLO

\_\_\_\_\_  
Matt Rexroad, Chair  
BOARD OF SUPERVISORS

ATTEST:  
Julie Dachtler, Deputy Clerk  
Board of Supervisors

By \_\_\_\_\_  
Deputy (SEAL)

APPROVED AS TO FORM:

By \_\_\_\_\_  
Philip J. Pogledich, County Counsel

COUNTY OF ORANGE

By: \_\_\_\_\_

CHAIRWOMAN  
BOARD OF SUPERVISORS  
COUNTY OF ORANGE, CALIFORNIA

Dated: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE CHAIR  
OF THE BOARD PER G.C. SEC. 25103, RESO 79-1535  
ATTEST:

\_\_\_\_\_  
ROBIN STIELER  
Clerk of the Board of Supervisors  
Orange County, California

APPROVED AS TO FORM  
COUNTY COUNSEL  
COUNTY OF ORANGE, CALIFORNIA

By: \_\_\_\_\_

DEPUTY

Dated: \_\_\_\_\_

COUNTY OF SANTA BARBARA

**ATTEST:**  
MONA MIYASATO  
COUNTY EXECUTIVE OFFICER  
CLERK OF THE BOARD

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
STEVE LAVAGNINO, CHAIR  
BOARD OF SUPERVISORS

Date: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**

DANIEL NIELSON  
DIRECTOR  
DEPARTMENT OF SOCIAL SERVICES

By: \_\_\_\_\_  
Director

**APPROVED AS TO FORM:**  
MICHAEL C. GHIZZONI  
DEPUTY COUNTY COUNSEL

By: \_\_\_\_\_  
Deputy County Counsel

**APPROVED AS TO ACCOUNTING FORM:**  
BETSY M. SHAFFER, CPA  
AUDITOR-CONTROLLER

By: \_\_\_\_\_  
Deputy

**APPROVED AS TO FORM:**  
RAY AROMATORIO, ARM AIC  
RISK MANAGEMENT ADMINISTRATOR

By: \_\_\_\_\_  
Risk Management

ATTEST:

COUNTY OF SACRAMENTO

**COUNTY OF SACRAMENTO**

a political subdivision of the State of California

By \_\_\_\_\_

Ann Edwards, Director  
Department of Human Assistance or  
Designee as per S.C.C. 2.61.012(h)

ATTEST:

COUNTY OF VENTURA

Clerk of the Board of Supervisors  
County of Ventura, State of California

By: \_\_\_\_\_  
Deputy Clerk of the Board

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairperson of the Board of Supervisors