



Communications and Engagement Action Plan

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1) Introduction

Solano County seeks to prepare an integrated water supply and drainage implementation framework (“One Water Framework”) for the unincorporated county to integrate planning and implementation of water supply and drainage improvements, flood protection, and ecosystem enhancements that include nature-based solutions. A One Water approach carefully manages water resources to maximize benefits, such as integrating drainage systems to recharge groundwater supplies and/or enhance ecosystem services, and moves away from the more traditional approach of developing projects to address a single water resource issue. The One Water Framework will further provide the foundation for development of a future Solano County Water Utilities Master Plan.

The One Water Framework is to be developed through a stakeholder-driven process to identify water resources-related challenges and opportunities, and priorities for future implementation under a Solano County Water Utilities Master Plan. Development of the Framework relies on stakeholder communication and engagement for success. Stakeholder input will ensure Solano County considers issues, challenges, and suggestions from interested parties who will assist with both development of the One Water Framework and implementation of the Master Plan. The One Water Framework Communications and Engagement Action Plan (“Action Plan”) identifies key stakeholders and guides the outreach approach, including project milestones and deadlines to meet key deliverables.

The following subsections provide the background and objectives of the Action Plan; stakeholder identification; key messages and discussion topics; venues for engagement; and implementation timeline.

2) Action Plan Objective

The Action Plan’s objective is to engage stakeholders including customers (water users, beneficiaries of wastewater treatment and flood control), providers (water suppliers, recycled water suppliers, irrigation districts, flood control and drainage entities), and other parties with water governance responsibilities



(resource management agencies, land use jurisdictions) in development of the One Water Framework. Local organizations in Solano County have developed multiple planning documents, tools, and suites of potential projects to help evaluate and solve complex problems associated with water supply, wastewater sanitation, flood management, and environmental protection. The Action Plan provides the blueprint for Solano County to work with interested parties to develop integrated water resource conceptual projects for consideration as part of the future One Water Master Plan.

As shown in the following sections the Action Plan includes four outreach strategies: 1) use of a Steering Committee; 2) Steering Committee outreach to their broader network, 3) outreach to interested parties/public meetings; 4) email newsletters/public bulletins.

3) Steering Committee Identification and Role

The One Water Framework Steering Committee (“Steering Committee”) will provide continuous input to the process to understand issues and to develop conceptual integrated water resource projects and will guide outreach efforts. The Steering Committee shall provide direction for the One Water Framework development, help develop the outline, provide data, and review draft documents. Solano County will invite agency representatives of water supply, drainage, and wastewater to participate in the Steering Committee during the initial outreach process, including the representatives from the unincorporated County, and local agricultural and drainage programs. Solano County will use time adjacent to existing meetings and forums to the greatest extent possible to hold Steering Committee meetings so as to efficiently obtain guidance and input on the One Water Framework.

Solano County will identify Steering Committee members using the following approach:

1. Develop an initial list of likely Steering Committee participants
2. Identify project issues and groups that represent those issues (e.g., water, wastewater, land use).
3. Review of past projects and the stakeholders in those projects, including the recent groundwater sustainability plans
4. Asking agencies and individuals on the initial list if any additional individuals or groups should be invited to participate and if they should participate as part of the Steering Committee.

Table 1 identifies the “Steering Committee Member List”, consisting of agencies, their water-related interests, and individual staff important for supporting the One Water Framework effort. Solano County will invite entities on the list to participate in the Steering Committee, as well as ask these entities to identify other entities/groups to participate in the Steering Committee or as a general “interested party”. Further, Steering Committee members will be asked to solicit input and feedback on One Water topics through their broader network.



Table 1: Steering Committee

Name/Contact	Entity Name	Role
Benjamin Voight	Cal Water - Dixon	Municipal water supply
Kyle Ochendusko	City of Benicia	Municipal water supply
Jordan Santos	City of Dixon	Municipal water supply, wastewater, stormwater
Deborah Barr	City of Dixon	Municipal water supply, wastewater, stormwater
Michael Hether	City of Fairfield	Municipal utilities
Robin Borre	City of Rio Vista	Municipal utilities
Nouae Vue	City of Suisun City	Municipal utilities
Justen Cole	City of Vacaville/Vacaville GSA	Municipal water supply, wastewater provider, groundwater sustainability agency, stormwater
Melissa Cansdale	City of Vallejo	Municipal utilities
Beth Schoenberger	City of Vallejo	Municipal utilities
Kelly Huff	Dixon RCD	Agricultural irrigation, drainage
Jordan Damerel	Fairfield-Suisun Sewer District	Municipal wastewater, recycled water
Emily Corwin	Fairfield-Suisun Sewer District	Municipal wastewater, recycled water
Sachi Itagaki	Kennedy Jenks	Consultant Team
Meredith Clement	Kennedy Jenks	Consultant Team
Jennifer Larsen	Kennedy Jenks	Consultant Team
Masoom Desai	Kennedy Jenks	Consultant Team
Marina Magana	Kennedy Jenks	Consultant Team
Nick Watterson	LSCE	Consultant Team
Don Holdener	Maine Prairie Water District	Irrigation water
Dale Crossley	Reclamation District 2068	<u>Delta water use</u>
Justin Noutary	Reclamation District 2068	<u>Delta water use</u>
Gordon Stankowski	Rural North Vacaville Water District	Small Water System
Dale Motiska	Rural North Vacaville Water District	Small Water System
Ed King	Solano County Agricultural Commissioner	Agriculture
Lisa Shipley	Solano County Farm Bureau	Agriculture



Name/Contact	Entity Name	Role
Misty Kaltreider	Solano County Resources Management Agency	Unincorporated County
Dick Tzou	Solano County Resources Management Agency	Unincorporated County
James Bezek	Solano County Resources Management Agency	Unincorporated County
Chris Lee	Solano County Water Agency/Solano GSA	Wholesale water supplier, flood control, Groundwater Sustainability Agency
Alex Rabidoux	Solano County Water Agency	Wholesale water supplier, flood control, Groundwater Sustainability Agency
Cary Keaten	Solano Irrigation District/SID GSA	Agricultural water supplier, unincorporated M&I supplier, tail water, small water systems
Chris Rose	Solano Resource Conservation District	Agricultural irrigation, drainage
Steve Chappell	Suisun Resource Conservation District	Marsh and slough management
Tracy Rideout	Vallejo Flood and Wastewater District	Wastewater, stormwater (municipal and unincorporated county)
Mark Tomko	Vallejo Flood and Wastewater District	Wastewater, stormwater (municipal and unincorporated county)
Nick Burton	Solano Transportation Authority	County-wide agency, drainage issues
Erik Ringleberg	Reclamation District 501	The Freshwater Trust

3.1) Steering Committee Input

Based on an outline of the One Water Framework, Solano County will seek Steering Committee input at eleven touch points as shown in Table 2:



Table 2: Input Sought from Steering Committee

Topic	Specific Input Sought from Steering Committee
Meeting 1 • Introduction to the Process of Developing the One Water Framework • Needs and Opportunities for Collaboration	○ Identification of other Steering Committee members, identification of interested parties ○ Identification of regional planning documents
Meeting 2 • Regional Issues, Challenges, and Opportunities • Identify Goals of Water Utility Master Plan	○ Identification of issues by geography, including issues related to Small Water Systems, drainage, water supply issues for ag, water supply issues for ag support services, wastewater disposal issues for ag supporting services, other ○ General agreement on regional issues, challenges, and opportunities ○ Agreement on “top 5” regional issues
Meeting 3 • Conclusion of Regional Issues, Challenges, and Opportunities (Steering Committee will discuss input received from other interested parties, including input/feedback received during outreach of Steering Committee members to their networks)	○ General agreement on the issues, challenges, and opportunities that Solano County will present to other interested parties based on feedback from the Steering Committee
Meeting 4 • Regional Issues, Challenges, and Opportunities (if needed)	○ Finalization of regional issues, challenges, and opportunities
Meeting 5 • Review of Administrative Draft One Water Framework Chapters 1-3 • Setting of One Water Goals	○ Input to Administrative Draft One Water Framework Chapters 1 – 3 (after meeting)
Meeting 6 • Review of Administrative Draft One Water Framework Chapters 4-5	○ Finalization of One Water Goals ○ Input to Administrative Draft One Water Framework Chapters 4-5 (after meeting)
Meetings 7 and 8 • Identification of Conceptual Projects • Other miscellaneous business, catchup if needed	○ Participation in workshop identifying past and current projects that address One Water Goals ○ Brainstorming of how agencies could participate in concepts/projects to create multiple benefit outcomes



Topic	Specific Input Sought from Steering Committee
	○ Review of materials for solicitation of project concepts from other interested parties
Meeting 9 ● Review of Administrative Draft One Water Framework Chapters 6-9	○ Input to Administrative Draft One Water Framework Chapters 6-9 (after meeting) ○ Input on financing strategies
Meeting 10 ● Review of Administrative Draft One Water Framework ● Review of outreach materials for Public Draft One Water Framework	○ Commitment to discussing One Water Framework with larger network, providing information on how interested parties can comment on One Water Framework ○ Input to outreach materials for One Water Framework
Meeting 11 ● Review of stakeholder and public comments on draft One Water Framework	○ General agreement on needed revisions to the One Water Framework based on public comments ○ Input on preparation of presentation to Boards of Directors/Board of Supervisors

4) Outreach to Interested Parties

Although the Steering Committee will broadly represent local organizations with an interest in the One Water Framework, Solano County also will reach out to the general public for input on the One Water Framework, including representatives of business groups, tribes, non-profit and other nongovernmental organizations, private citizens, agricultural interests, and others who are interested in or could be affected by the development and implementation of the One Water Framework. This additional public engagement will allow Solano County to understand regional issues and challenges (Public Meeting #1) and to vet potential project concepts with interested parties and to secure their feedback on the overall One Water Framework (Public Meeting #2). Table 3 provides the topics Solano County will cover in each public meeting and how the public meetings relate to Steering Committee meetings.

To reach interested parties that may not be associated with the Steering Committee, Solano County is planning two public meetings. To reduce meeting burden, existing forums will be used to promote the public meetings. The proposed forums that meet regularly that could be targeted include:

- Solano County SB 552 Small System Drought Task Force meetings,
- Chamber of Commerce meetings, and
- Other meetings as identified

Solano County assembled an interested parties list, building on existing committees and work groups such as the Solano County Drought Task Force, the Solano Subbasin GSA, Solano Water Advisory Committee,



the Dixon RCD Irrigated Lands participation, and will be update it in coordination with the Steering Committee and throughout the preparation of the One Water Framework. The organizations that are currently a part of the interested party list are found in Appendix A.

To allow interested parties to track the progress of the development of the One Water Framework, Solano County will issue public meeting bulletins. These public bulletins will be in the form of a newsletter based email sent to the Steering Committee for distribution as well as entities in Appendix A and will also be published on the Solano County website. The public bulletin will describe the general progress of drafting the One Water Framework, the upcoming opportunities for input (time and access information to upcoming meetings), and topics of the upcoming meetings.

Interested parties will have a variety of opportunities to discover and establish mutually beneficial partnerships through participation in public meetings or Steering Committee Meetings and will be asked to provide input during the One Water Framework process. All meetings will include an opportunity for interested parties to provide input regarding issues, interests, and challenges and solicitation of projects, in verbal and written form. Further, the intent is to post and allow the interested parties to comment on the One Water Framework for 30 days prior to the presentation of the plan to the Solano County Board of Supervisors (Board). Outreach will culminate in a presentation to the Board. This will give both the public yet another opportunity to comment and provide input as well as the Board the opportunity to comment on the One Water Framework.

Table 3: Solano One Water Meeting and Framework Topics

	Steering Committee	Interested Parties/ General Public
Forum/Frequency/Topic	Task 1.2b Approximately every 6-8 weeks, 11 meetings total	Tasks 1.2c and 1.2d 2 Meetings
Introduction to Process of Developing the One Water Framework Assess Challenges and Opportunities (Task 1.4) Input on Regional Issues and Challenges (Chapter 3)	Steering Committee Meeting #1 March 2023	Public Meeting #1. August 2023 Public Bulletin #1 August 2023
Topic Specific Meetings for Regional Issues and Challenges 1. Small Water Systems 2. Drainage 3. WW/RW for Ag 4. Water-related services for Ag Support Areas 5. Other Meetings will focus on specific geography (e.g., east side vs west side of County), but cover all topics.	Steering Committee Meetings #2, (Eastern), 3 (Western) and 4 (Summary) if needed (May –July 2023)	
Submit Administrative Draft One Water Framework Chapters 1-3 (Task 4): Introduction to the Region Benefits of Planning at a Regional Scale Regional Issues and Challenges	Steering Committee Meeting #5 August/September 2023	
Setting of One Water Master Plan Goals (Task 1.5)		
Submit Administrative Draft One Water Framework Chapters 4-5 (Task 4):	Steering Committee Meeting #6 September/October 2023	Public Bulletin #2 November 2023



	Steering Committee	Interested Parties/ General Public
Forum/Frequency/Topic	Task 1.2b Approximately every 6-8 weeks, 11 meetings total	Tasks 1.2c and 1.2d 2 Meetings
Goals that Integrate all Aspects of Water Resources Management Measuring Success toward Goals (Task 1.5)		
Development of One Water Project Concepts/Case Studies (Tasks 2.1 and 2.2, Chapter 7)	Steering Committee Meeting #7 and # 8 - November 2023/January or February 2024	
Submit Administrative Draft One Water Framework Chapters 6-9 (Task 4): One Water Concepts/Case Studies Implementation Plan and Recommendations Adaptive Management and Long-Term Implementation Plan (Task 2.3 and Task 3)	Steering Committee Meeting #9 April 2024	Public Bulletin #3 June 2024
Admin Draft One Water Framework (Task 4)	Steering Committee Meeting #10 August 2024	
Public Draft One Water Framework (Task 4), Public Comment		Public Meeting #2 September 2024 Public Bulletin #4
Public Comments Final One Water Framework (Task 4)	Steering Committee Meeting #11 September 2024	
Total # of Meetings	11 Steering Committee Meetings	2 Stakeholder Meetings

5) Key Messages and Discussion Topics

Table 3 above identifies the key topics Solano County will present during the course of the One Water Framework development, the timing of email newsletters/public bulletins, deliverables, as well as the relationship between the various meetings.

6) Timeline

Figure 1 is a timeline for the activities, such as Steering Committee meetings, interested parties/general public meetings, and public bulletin distribution related to the One Water Framework development.



Solano One Water Framework Schedule

Updated 4/11/23

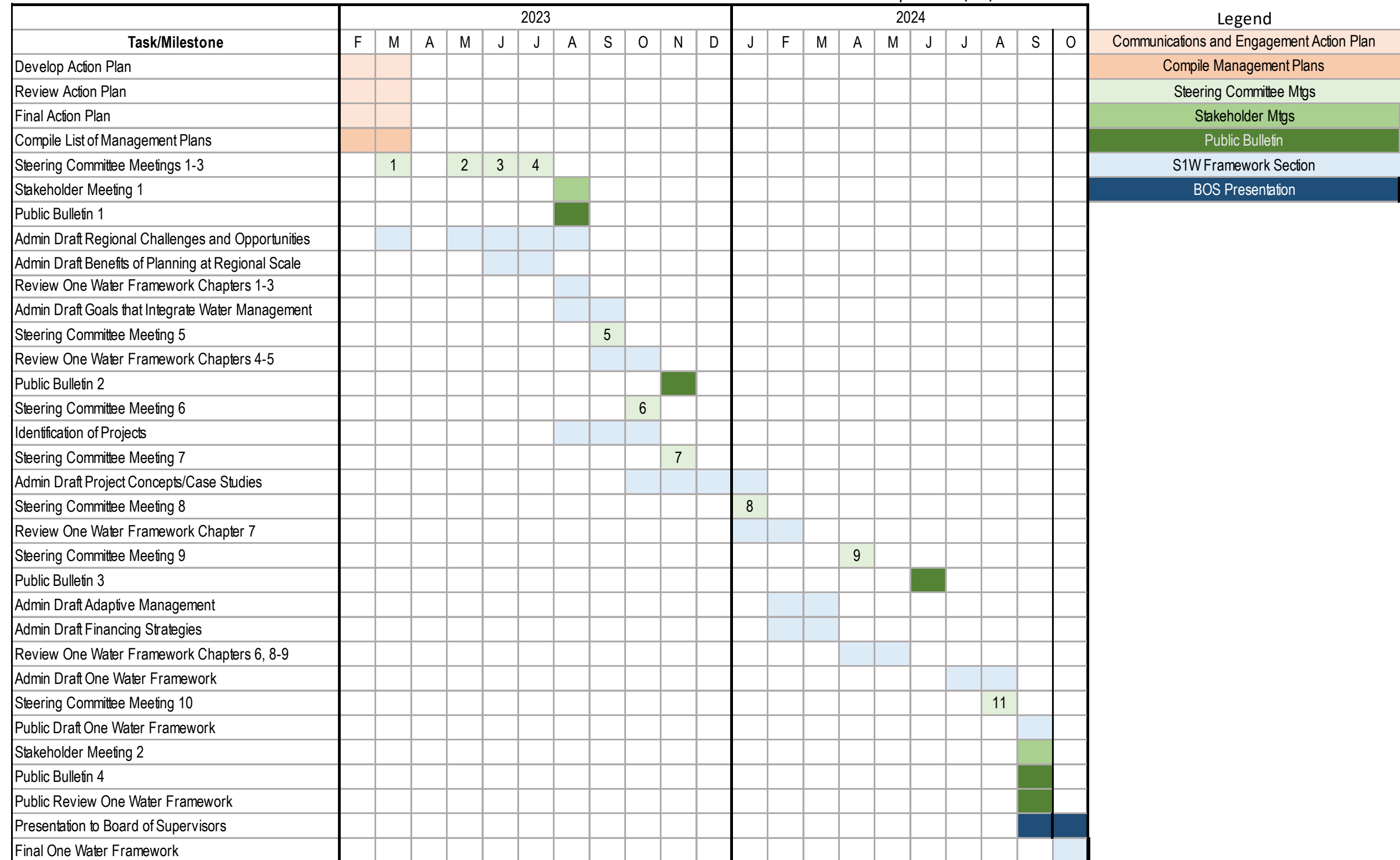


Figure 1: Solano One Water Framework Schedule



Appendix A: Stakeholder Organization Reference List

Organization Name
Central Valley Regional Board
Division of Drinking Water District 4
Dixon Chamber of Commerce
Rio Vista Chamber of Commerce
San Francisco Regional Board
Solano Ag Advisory Committee
Solano Bayshore Resiliency Roundtable
Solano Community Foundation
Solano County Department of Planning
Solano County Environmental Health
Solano Land Trust
Solano Stormwater Alliance
Solano Subbasin GSA Collaborative
Solano Transportation Authority
UC Cooperative Extension
Vacaville Chamber of Commerce
Yocha Dehe Wintun Nation
Dixon Chamber of Commerce