

**FIFTH AMENDMENT TO
SOLANO COUNTY STANDARD CONTRACT #2016-712**

This FIFTH AMENDMENT TO SOLANO COUNTY STANDARD CONTRACT #2016-712 ("Fifth Amendment") is entered into as of July 1, 2019, between the County of Solano, a political subdivision of the State of California, ("County"), and Dixon Family Services on behalf of its Family Resource Center ("Contractor").

1. Recitals

- A. The parties entered into that certain Solano County Standard Contract known as contract #2016-712 on June 7, 2016 ("Agreement"), to provide family strengthening support services;
- B. The parties entered into a First Amendment to the Agreement on December 12, 2016 to adjust compensation for decreased services;
- C. The parties entered into a Second Amendment to the Agreement on May 5, 2017 to adjust for a Year 2 funding increase for incorporation of the Children's Trust Fund to provide additional basic needs support;
- D. The parties entered into a Third Amendment to the Agreement on July 1, 2017 to adjust for a Year 2 reduction of contract activities and funding;
- E. The parties entered into a Fourth Amendment the Agreement on July 1, 2018 to adjust for a Year 3 funding increase for incorporation of the Children's Trust Fund for additional basic needs support;
- F. County and Contractor now desire to amend the Agreement a fifth time to extend the term and increase the amount of the Agreement for Year 4 as set forth below.

2. Agreement

- A. Section 2 of the Agreement is deleted and replaced in its entirety with the following:
 - The Term of this Contract is July 1, 2016 – June 30, 2020
- B. Section 3 of the Agreement is deleted and replaced in its entirety with the following:

The maximum amount of this Contract is \$106,780 total:

 - Up to \$37,262 for Year 1 (7/1/2016 – 6/30/2017)
 - Up to \$20,700 for Year 2 (7/1/2017 - 6/30/2018)
 - Up to \$24,409 for Year 3 (7/1/2018 - 6/30/2019)
 - Up to \$24,409 for Year 4 (7/1/2019 - 6/30/2020)
- C. Exhibit A-1.4 for the period of 7/1/2019-6/30/2020 is attached to and incorporated into this Fifth Amendment.
- D. Exhibit B-2.4 for the period of 7/1/2019-6/30/2020 is attached to and incorporated into this Fifth Amendment.

3. Effectiveness of the Contract

Except as expressly set forth in this Fifth Amendment, the terms and conditions of the Agreement shall remain unchanged and continue in full force and effect.

CONTRACTOR	COUNTY OF SOLANO
<u>Dixon Family Services Family Resource Center</u> CONTRACTOR'S NAME	<u>Birgitta E. Corsello</u> <u>6/25/19</u> Birgitta E. Corsello DATED
<u>Cookie Powell</u> SIGNATURE	Solano County Administrator TITLE
<u>Cookie Powell, Executive Director</u> PRINTED NAME AND TITLE	Approved as to Content: <u>Michelle Harris</u> <u>6/6/19</u> DEPARTMENT HEAD OR DESIGNEE DATED
	Approved as to Form: <u>Brenadette Cruz, Dugg</u> <u>6/6/19</u> COUNTY COUNSEL DATED

EXHIBIT A-1.4 SCOPE OF WORK

AGENCY/PROGRAM NAME:	Dixon Family Services – Family Strengthening Services	FY2019/20
GOAL: What are 1-2 primary goals of your program?	Provide comprehensive neighborhood-based services designed to ensure measurable improvements for “high-risk” families, such as those experiencing/at-risk of child neglect or abuse, poverty, family violence, substance abuse, homelessness or other pressing family needs.	Families with children 6 -18

Activity	TASKS	SERVICE COUNTS		OUTCOME
	What services, events and other actions make up the program?	# Served: The counts of services provided (to unduplicated clients) and people served over the course of the program. <u>Service Unit Type/Length of Time:</u> The level of services rendered (how often and how long).	Service Unit Type/ Length of time	<u>Outcome:</u> The percentage and number of people for whom the program will affect a desired change. The required percentage must be met regardless of total number served.
Activity 1 Case Management	A. Provide case management services, i.e. referrals to services; one-on-one application assistance with follow-up, case conferencing, etc. to high risk families. Clients receiving case management will be assessed with the Family Development Matrix (FDM) and Protective Factors Survey (PFS)	17 families	1 to 1.5 hours per visit and a minimum of 2 visits provided through a combination of office visits, home visits, and group workshops	60% (11) of families served will remain stable or improved in the FDM domains of Parent/Child Relationships, Financial Stability, and Community Engagement 60% (11) of families served will show improvement in the Post-PFS in Family Functioning/ Resiliency Questions 1-5

Activity 2 Basic Needs:	1. Provide clients with resources to address basic needs, including activities focused on preventing homelessness and providing homeless families shelter resources	9 families	1 to 2 hours (or more) per resource	25% (3) of families entering the program at risk of homelessness or homeless will transition to stable housing and remain stable for 90 days
Activity 3 Financial Counseling:	1. Provide clients with financial counseling services, including developing a budget and promoting asset building through a savings plan and/or account.	6 families	1 to 1.5 hours per visit and a minimum of 2 visits	50% (3) of families served develop and maintain a household budget 50% (3) of families served have/open a family savings account
Activity 4 Parent Education	A. Provide parent education workshops	2 workshops to a minimum of 10 parents	1 to 2 hour workshops	80% (8) of parents report an increase in knowledge effective parenting strategies and development

EXHIBIT B-2.4
CONTRACTOR BUDGET FY2019/20 (Year 4)

Line Item	FTE	County	Other Sources	Total
<u>Personnel</u>				
Staff Member 1 Supervision – E. D.	.2	7600		
Staff Member 2 Case Management	.5	4978		
Staff Member 3 Reception	.2	2280		
Staff Member 4 Accounting	.1	1887		
Benefits		500		
Subtotal Personnel				
<u>Operating Expenses</u>				
Rent, Utilities, Build. Maintenance		2680		
Office Supplies, Postage		212		
Communications- Phone, Internet		1080		
Insurances		458		
Copying		432		
Travel, Training		180		
Program Costs-Basic Needs, Materials		600		
Other				
Subtotal Operating Expenses				
<u>Subcontractors</u>				
Subcontractor 1				
Subcontractor 2				
Subtotal Subcontractors				
<u>Indirect Costs</u>				
Workers Comp, Tax Prep		1522		
Subtotal Indirect				
Grand Total Expenses		24409		