

RESOLUTION NO. 2016 - _____

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE COUNTY CLERK TO CHANGE PUBLIC SERVICE COUNTER
HOURS TO 8:00 A.M. - 5:00 P.M.**

Whereas, on January 22, 1991, the Board of Supervisors adopted Resolution No. 91-10 that established the public service counter hours of the County Clerk as 8:30 A.M. - 4:00 P.M. to accommodate the unique business processes of the County Clerk; and

Whereas, the Treasurer-Tax Collector- County Clerk Department (Department) has requested authorization from the County Administrator to implement a 9-80 flexible employee staffing schedule; and

Whereas, budgetary constraints, limited staffing resources, and the cyclical nature of the work within the Department may make it unfeasible to maintain a 9-80 alternative work schedule while still providing exemplary public service.

Resolved, the Solano County Board of Supervisors authorizes the County Clerk to establish public service counter hours of 8:00 A.M. - 5:00 P.M.

Resolved, if uncertain working conditions make it unfeasible for the Department to maintain a 9-80 alternative work schedule while providing optimal service, the Board of Supervisors authorizes the County Clerk to reduce the public service counter hours to 8:00 A.M. - 4:00 P.M. as needed.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on October 25, 2016 by the following vote:

AYES:	SUPERVISORS	_____

NOES:	SUPERVISORS	_____
EXCUSED:	SUPERVISORS	_____

ERIN HANNIGAN, Chairwoman
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk
Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk