



AUDITOR- CONTROLLER

Proposed Reorganization

FY2019/20

Presented to the Board of Supervisors
on June 11, 2019
Auditor-Controller

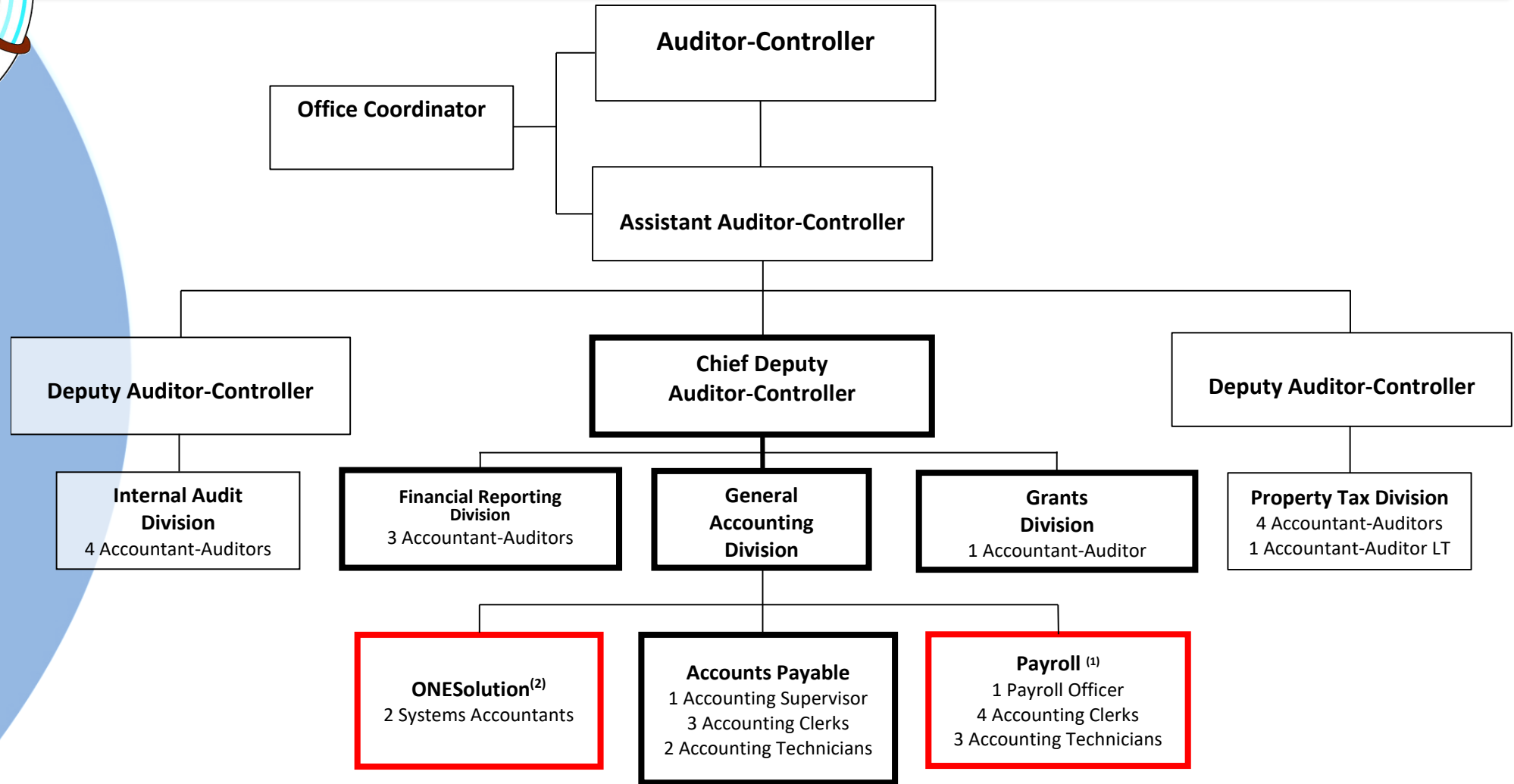


Auditor-Controller Divisions

- Administration
- Internal Audit
- Property Tax
- Financial Reporting
- Grants
- General Accounting
 - Accounts Payable/Fixed Assets
 - Systems
 - Payroll



Current Organizational Structure



⁽¹⁾ Temporarily reports directly to Auditor-Controller

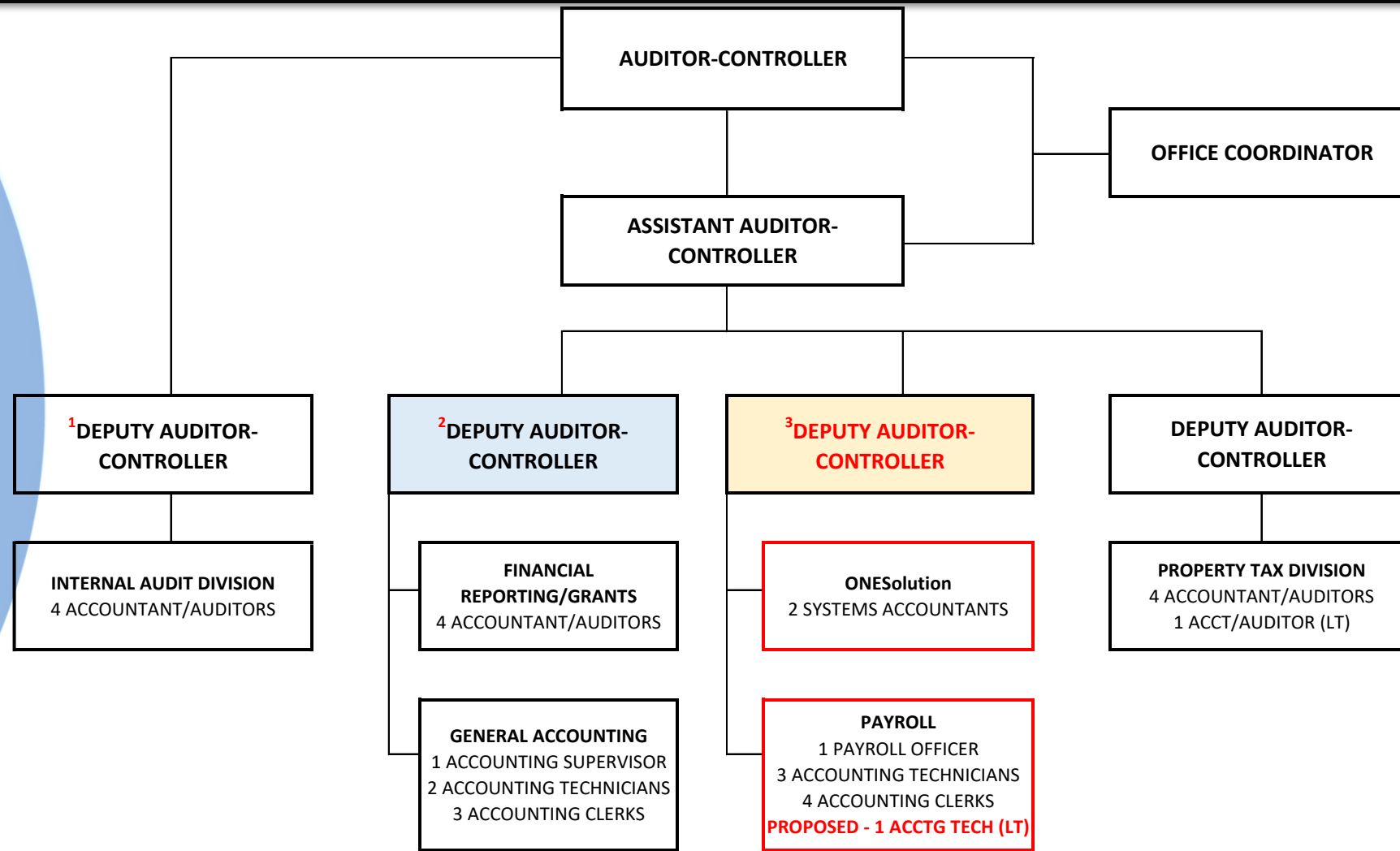
⁽²⁾ Temporarily reports directly to Assistant Auditor-Controller

34 FTE

1 FTE - Limited Term (LT)



FY2019/20 PROPOSED REORGANIZATION



(1) will report directly to Auditor-Controller

(2) delete Chief Deputy Auditor-Controller; add Deputy Auditor-Controller

(3) Add Deputy Auditor-Controller

35 FTE

2 Limited Term (LT)



Proposed Reorganization

- Financial Reporting/General Accounting
 - Delete: Chief Deputy Auditor-Controller
 - Add: Deputy Auditor-Controller
Annual Savings: \$50,000
- Create a new Payroll and Systems Division
 - Add: Deputy Auditor-Controller
 - Move: Systems Accountants under new division
Annual Cost: \$149,459
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- Add: Limited Term Accounting Technician (Confidential)*
Annual Cost: \$91,821

*for succession planning



Why the change? Why now?

- Align the workload into manageable groups
 - Staffing History
- Succession planning
 - Staff demographics as of May 31:
 - 35 allocated (includes 1 LT) positions
 - 5 vacancies (14% vacancy rate)
 - Mature workforce: 19 of 30 staff are 50 years and older
 - Staff relatively new to Auditor's Office:
 - Of the 30 staff, 17 have 6 years or less with Auditor's Office
- Opportunity to be more strategic



Summary

- To address the ongoing demands on the office and to position ourselves for succession planning purposes, we are proposing this reorganization to add one Deputy Auditor-Controller to the Payroll/Systems Division
- Questions?