

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS CREATING A SOLANO FAMILY JUSTICE CENTER ADVISORY COMMITTEE

WHEREAS, the Board of Supervisors received a Solano Family Justice Center Snapshot report dated October 2021 with recommendations by the Family Justice Center Alliance Technical Assistance Team, a program of Alliance for HOPE International; and

WHEREAS, the Board of Supervisors approved a proposed transition plan on March 1, 2022 based on the Alliance Snapshot Report, which included a recommendation to establish an Oversight Committee; and

WHEREAS, the Board of Supervisors agreed that there is a need to establish a single County committee to be involved with the Request for Proposal process, assist with the Strategic Planning process, and be responsible for programmatic reviews of the Solano Family Justice Center during the transition period; and

WHEREAS, the Board of Supervisors desires to define the rules, duties, goals and purposes of the Solano Family Justice Center Advisory Committee as specifically set forth in Exhibit A in order to align the Committee's functions with the needs of the County and the Solano Family Justice Center.

RESOLVED, the Solano County Board of Supervisors creates the Solano Family Justice Center Advisory Committee ("Committee") comprised of 11 members as set forth in Exhibit A to provide input and recommendations to the Board during the transition of the Solano Family Justice Center effective April 1, 2022 through December 31, 2023.

FURTHER RESOLVED, the Committee will be assisted in its efforts with staff support from the Technical Advisory Panel comprised of five (5) members (recommended by the Committee and confirmed by the Board of Supervisors), technical expert consultants, and County Counsel.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on March 22, 2022, by the following vote:

AYES: Supervisors _____

NOES: Supervisors _____

EXCUSED: Supervisors _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Board of Supervisors

By: _____
Alicia Draves, Chief Deputy Clerk

EXHIBIT A
SOLANO FAMILY JUSTICE CENTER ADVISORY COMMITTEE

Creation - Members -Term. A Solano Family Justice Center Advisory Committee (Committee) is created and shall consist of eleven (11) members designated as follows:

- Committee Chair – appointed by the Board of Supervisors
- County Administrator
- Chief Probation Officer
- Health and Human Services Director
- Public Defender
- District Attorney
- Sheriff
- Solano County Court Appointed Special Advocates (CASA) Representative
- Three (3) Chiefs of Police: Two (2) from large cities within Solano County and one (1) from a small city within Solano County

Members shall serve from April 1, 2022 through December 31, 2023. If the above designated member is unable to attend a committee meeting, they are allowed to send an alternate in their place for purposes of continuity; however, that delegate will be a non-voting member.

Duties.

1. The Committee duties and objectives are:
 - A. To establish a Technical Advisory Panel to consist of five (5) Community Partner Representatives.
 1. Committee will recommend five (5) panel member to the Board of Supervisors for approval/confirmation to establish the Technical Advisory Panel which will assist and support the Committee.
 - B. To address Solano County Family Center operations and issues that arise during this period of transition to include programmatic reviews of the Family Justice Center, as needed.
 1. Review contracts prior to submission to the Board of Supervisors or County Administrator for approval to ensure contract complies with desired programmatic functions of the Solano Family Justice Center.
 2. Review grant proposals prior to submission to the Board of Supervisors or County Administrator for approval to ensure grant complies with desired programmatic functions of the Solano Family Justice Center.
 - C. To establish an Executive Group of four (4) members to be added to the Consultant and Staff Team to assist with the Request for Proposal (RFP) process for a new lead agency.
 1. Review the RFP prior to release and recommended changes to the Consultant and Staff Team
 2. Assist in the Review of Proposals submitted
 3. Make Recommendation to the Board of Supervisors for a new lead agency
 - D. To be involved in the Strategic Planning Process facilitated by the Alliance for HOPE International.
2. The Committee Chair duties and objectives are:
 - A. Will work with support staff to develop the Committee Agenda.
 - B. Will act as the Committee liaison.
 - C. The Committee Chair, the County Administrator, along with the consultant(s) will coordinate briefings and updates to the Board of Supervisors.

Meetings. The Committee shall hold meetings at least monthly at such time and place the Committee may determine. Six (6) designated members of the Committee shall constitute a quorum for the transaction of business. A majority of the quorum present shall have the authority to act on any matter regularly coming before the committee.