

**FIRST AMENDMENT TO SERVICE PROVIDER AGREEMENT
BETWEEN NAPA/SOLANO AREA AGENCY ON AGING (PSA 28) and MEALS on WHEELS
SOLANO COUNTY**

This First Amendment is made on April 1, 2020, between NAPA/SOLANO AREA AGENCY ON AGING (PSA 28) and MEALS on WHEELS SOLANO COUNTY ("Contractor").

1. Recitals

- A. The parties entered into a contract dated 7/1/2019 (the "Contract"), in which Contractor agreed to provide Federal Title IIICI (Congregate Nutrition) and Federal Title IIIC2 (Home Delivered Meals) services to Solano County PSA 28 clients.
- B. The County now needs to amend the budget to increase the service units to provide emergency meals and snack bags under this Contract.
- C. This First Amendment represents an increase of \$376,104 of the Contract.
- D. The parties agree to amend the Contract as set forth below.

2. Agreement

A. Amount of Contract

Section C of Page 1 of the Contract is deleted in its entirety and replaced with:

Maximum funds available for the following programs:

Approved by Napa/Solano Area Agency on Aging Oversight Board on			
Federal Grantor	U. S. Department of Health and Human Services		
Pass Through Grantor:			
Older American Act Title:	Federal Title IIIC1 (Congregate Nutrition), Federal Title IIIC2 (Home Delivered Meals)		
Service	Agency on Aging Contract No.	Funding Period	Grant Amount
Title IIIC1 Congregate Meals, \$491,317 (25,886 service units), 600 emergency meals, 1,625 snack bags; 505 unduplicated clients; Title IIIC2 Home Delivered Meals, \$764,787 (177,090 units), 51,000 snack bags, 3,750 emergency meals; 1,375 unduplicated clients	AP-1920-06	July 1, 2019 – June 30, 2020	\$1,256,104

B. Scope of Work

- 1. Subsection II(A)(9) of Exhibit A (Specific Services - Title III C1 Congregate Nutrition Program) is deleted in its entirety and replaced with: Serve **not less than 25,886 C1 meals, 600 emergency meals, and 1,625 snack bags** in the congregare nutrition program during the contract period. Serve not less than 505 unduplicated older adults.

2. Subsection II(B)(10) of Exhibit A (Specific Services - Title III C2 Home Delivered Meals Program) is deleted in its entirety and replaced with: Serve **not less than 177,090 C2 meals, 3,750 emergency meals, and 51,000 snack bags** in the home delivered meals program during the contract period. Serve not less than 1,375 unduplicated clients during the contract period.

C. Budget

Exhibits B-1 and B-2 are deleted in their entirety and replaced with the Budget attached to and incorporated by this reference as Exhibit B-1-1 and B-2-1.

3. Effectiveness of Contract

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

MEALS on WHEELS SOLANO COUNTY


By _____
Birgitta E. Corsello
County Administrator

By Laurie Hartmann 
Laurie Hartmann
Executive Director

APPROVED AS TO FORM

APPROVED AS TO CONTENT

By Daniel Wolk 
County Counsel

By Gerald Huber 
Gerald R. Huber
Director, Health and Social Services

**Exhibit B-2-1
Funding Summary**

Contractor:		Meals on Wheels		Revision #:	
Funding Title/Description	Service Type	*Ct Amt(\$)		**Service Units	
IIIC-1-Congregate Programs	Congregate Meals	\$491,317			
IIIC-2-Home Delivered Programs	Home-Delivered Meals	\$764,787			
Contract Total	<i>Asterisks (*) in this column denote priority services</i>	\$1,256,104			

*Contract Amount (Ct Amt) represents Federal/State/Local funding only – does not include contractor match.

**Consolidated service units entry optional for Exhibit B - See Exhibit A, Scope of Work, for service unit detail.

Exhibit B-3-1 Budget Detail		
Vendor Budget #:	VB1	
Vendor/Contractor:	Meals on Wheels	
Funding Title:	IIC-1	
Title Description:	Congregate Programs	
Service Type:	Congregate Meals	
BUDGETED COSTS		
Cost Category	Cash/In-Kind	Budgeted Costs Amount (\$)
Personnel	CASH	\$168,922
Volunteers	IN-KIND	\$42,394
Staff Travel	CASH	\$4,000
Staff Travel	IN-KIND	\$0
Staff Training	CASH	\$1,500
Staff Training	IN-KIND	\$0
Food Costs	CASH	\$269,795
Food Costs	IN-KIND	\$0
Other Costs	CASH	\$68,000
Other Costs	IN-KIND	\$0
Total Direct Costs	CASH	\$512,217
Total Direct Costs	IN-KIND	\$42,394
Indirect Costs	CASH	\$3,100
Indirect Costs	IN-KIND	\$0
Total Costs - Direct/Indirect	CASH	\$515,317
Total Costs - Direct/Indirect	IN-KIND	\$42,394
Total Costs Cash and In-Kind	Cash + In-Kind	\$557,711
BUDGETED FUNDING		
Funding Category	Cash/In-Kind	Budgeted Funding Amount
Program Income	CASH	\$24,000
NSIP	CASH	\$19,512
State Funds	CASH	\$137,199
Required Matching Contributions	CASH	\$0
Required Matching Contributions	IN-KIND	\$42,394
Federal Funding	CASH	\$334,606
Total Funding	CASH	\$515,317
Total Funding	IN-KIND	\$42,394
Total Funding Cash and In-Kind	Cash + In-Kind	\$557,711

Exhibit B-3-1 Budget Detail		
Vendor Budget #:	VB2	
Vendor/Contractor:	Meals on Wheels	
Funding Title:	IIC-2	
Title Description:	Home Delivered Programs	
Service Type:	Home-Delivered Meals	
BUDGETED COSTS		
Cost Category	Cash/In-Kind	Budgeted Costs Amount (\$)
Personnel	CASH	\$230,561
Volunteers	IN-KIND	\$104,000
Staff Travel	CASH	\$10,000
Staff Travel	IN-KIND	\$0
Staff Training	CASH	\$3,000
Staff Training	IN-KIND	\$0
Food Costs	CASH	\$473,957
Food Costs	IN-KIND	\$0
Other Costs	CASH	\$64,869
Other Costs	IN-KIND	\$0
Total Direct Costs	CASH	\$782,387
Total Direct Costs	IN-KIND	\$104,000
Indirect Costs	CASH	\$18,400
Indirect Costs	IN-KIND	\$0
Total Costs - Direct/Indirect	CASH	\$800,787
Total Costs - Direct/Indirect	IN-KIND	\$104,000
Total Costs Cash and In-Kind	Cash + In-Kind	\$904,787
BUDGETED FUNDING		
Funding Category	Cash/In-Kind	Budgeted Funding Amount
Program Income	CASH	\$36,000
NSIP	CASH	\$122,631
State Funds	CASH	\$246,921
Required Matching Contributions	CASH	\$0
Required Matching Contributions	IN-KIND	\$104,000
Federal Funding	CASH	\$395,235
Total Funding	CASH	\$800,787
Total Funding	IN-KIND	\$104,000
Total Funding Cash and In-Kind	Cash + In-Kind	\$904,787