

**MEMORANDUM OF UNDERSTANDING
BETWEEN
California Government Operations Agency
and
the County of Solano**

The California Government Operations Agency (Agency) and the County of Solano (County) hereinafter referred to singularly as “the Party” and collectively as “the Participants,” in an effort to provide for the vaccination of Californians in order to mitigate the continued spread of COVID-19, have reached the following understanding, and agree as follows:

**SECTION 1
Objective**

The purpose of this Memorandum of Understanding (“MOU”) is to establish Agency’s expectations and conditions for County’s continued eligibility for allocation of COVID-19 vaccine.

**SECTION 2
Statement of Understanding**

- A. Agency makes no guarantee or commitment for any minimum or maximum amount of COVID-19 vaccine that may be allocated to County; and
- B. Agency reserves the right at any time to provide County notice of changes in the amount or type of vaccines that may be allocated to a County and/or any of County’s vaccination site(s) for administration to vaccine recipients to facilitate administration of the COVID-19 vaccine. Agency will provide County as much advance notice of such changes as is feasible. County acknowledges that vaccine allocation decisions will be made using the State allocation algorithm, as may be modified from time to time; and
- C. County shall use MyTurn (MyTurn.ca.gov), or other technology platform as directed by Agency to submit all required data necessary for Agency to manage the statewide vaccine network that is related to County’s administration of the COVID-19 vaccine. County shall prepare and maintain complete and accurate medical and other records and reports relating to the administration of the COVID-19 vaccine (collectively, “Records”), in a form maintained in accordance with the generally accepted standards applicable to such Records, and in compliance with applicable State and federal confidentiality and privacy laws. Agency, and any governmental officials entitled to such access by law, may at any time during the term of this MOU and for a period of at least three (3) years after the termination of this MOU or such longer period as may be required by applicable State or federal law, request access to such Records for inspection, including as part of a virtual or

in-person site compliance request. County shall participate in and cooperate with any audit, oversight and monitoring processes conducted by Agency, including, without limitation, that County agrees to allow the auditor(s) access to Records during normal business hours to examine Records and upon reasonable notice, reproduce Records at no charge by County and to allow interviews of any employees who might reasonably have information related to such Records; and

- D. County shall not under any circumstances bill, charge, collect a deposit from, impose a surcharge on, directly or indirectly seek compensation, remuneration or reimbursement from, or have any recourse against any vaccine recipient for the cost of vaccine administration or related services; and
- E. County shall have the ability to establish and will maintain an electronic interface to either the State Immunization Registry or appropriate County Immunization Registry and MyTurn.ca.gov (or other appropriate electronic health record interface as directed by Agency). To the extent applicable and for purposes of clarity, the Participants acknowledge and agree that a County with an industry-standard and certified Electronic Medical Record system (i.e., EPIC or Cerner), may leverage a standard interface defined by Agency to connect from MyTurn to Scheduling and Vaccine Clinic Management with an electronic interface to the State Immunization Registry; and
- F. County shall follow criteria established by the Department of Public Health (CDPH) in determining individuals' eligibility for vaccination appointments and prioritization of appointments, including targeting appointments to members of underserved communities that have suffered a disproportionate burden of the COVID-19 pandemic; and
- G. County acknowledges that, by signing this MOU, it is joining the statewide network of providers administering the COVID-19 vaccine that is supported by Blue Shield of California as a third-party administrator (TPA), acting as Agency's agent and at Agency's direction. County acknowledges Agency's expectation that all providers in the statewide vaccinator network will cooperate with the TPA in facilitating efficient administration of the COVID-19 vaccine.

SECTION 3

Services and Activities

County shall provide the following services (the "Services"):

- A. Within no more than twenty-four (24) hours of administering a dose of COVID-19 vaccine and adjuvant (if applicable), County shall record in the vaccine recipient's record, and shall report complete and accurate vaccine administration data required in the MyTurn reporting tool and other technology platforms required by Agency and CDC

(such as, for example, VaccineFinder, and CAIR2) or other appropriate electronic health record interface as permitted under subparagraph E of this Section 4; and

- B. County shall make available at its vaccination site or sites written materials that Agency prepares, prints, and delivers to County; and
- C. County shall provide additional support as may be reasonably requested by Agency to assist Agency in the successful COVID-19 vaccine administration.

SECTION 4 Points of Contact; Notice

Any communications and notices shall be sent to:

For Agency:

Justyn Howard
Deputy Secretary, Fiscal Policy and Administration
Justyn.howard@govops.ca.gov
916-651-9004

For County: Birgitta Corsello
County Administrator
becorsello@solanocounty.com
707-784-6100

Copy to:
Dr. Bela Matyas
Public Health Officer
bmatyas@solanocounty.com
707-784-8604

Either Participant may change its designated contacts by written notice to the designated contact of the other Participant.

SECTION 5 Choice of Law

This MOU shall be governed by California law.

SECTION 6
Interpretation and Application

Any difference that may arise in relation to the interpretation or application of this MOU will be resolved through consultations between the Participants, who will endeavor in good faith to resolve such differences.

SECTION 7
Other Provisions

- A. **Term.** This MOU shall continue in effect until completion of COVID-19 vaccination services, unless either Participant withdraws from this MOU under subparagraph C of this Section 8.
- B. **Modifications.** This MOU may be modified at any time by mutual consent of the Participants. Any modification shall be by written addendum, signed by authorized representatives of each Participant and shall be effective upon the date it is subscribed to by all Participants.
- C. **Withdrawal/Termination.** Any Participant may, at any time, withdraw from this MOU by providing written notice. A Participant who intends to withdraw from this MOU shall endeavor to provide notice of such withdrawal to other Participants at least 60 days in advance.
- D. **Counterparts.** This MOU may be executed in counterparts, which taken together will constitute one document.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURES NEXT PAGE]

SIGNATURES

The Participants hereto have entered into this MOU as of the day and year set forth below to be effective as of the Effective Date.

AGENCY:

California Government Operations Agency

By: _____

DocuSigned by:
Justyn Howard
AD30185FAA04439...

Printed Name:

Title:

Date: 4/5/2021

COUNTY:

County of Solano

By: *Birgitta Corsello*

Printed Name: Birgitta Corsello

Title: County Administrator

Date: 4/2/21

COUNTY:

County of Solano

By: *Bela T. Matyas*

Printed Name: Dr. Bela Matyas

Title: Public Health Officer

Date: 4-2-21