

Update from Solano County Fair Governance Subcommittee

- Receive a verbal update from the Fair Governance Subcommittee

Presented to Solano County Board of Supervisors
on February 5, 2019
County Administrator's Office





Fair Governance Subcommittee Presentation

- **Receive Verbal Status Update from Fair Governance Subcommittee Board Members**
- **Receive a Presentation from Fair Manager**
- **Receive Comments from County Auditor/Controller**
- **Receive Comments from County Administrator's Office Staff**
- **Consider Recommendations from the Subcommittee**
- **Consider issuing a RFP for Fairgrounds Management services**



Fair Governance Subcommittee Meetings

- **Fair Governance Subcommittee met on the following days:**
 - **January 14, 2019**
 - **December 3, 2018**
 - **October 16, 2018**
 - **August 29, 2018**
 - **May 9, 2018**
 - **March 16, 2018**



Fair Governance Subcommittee Review Items

- **Management Agreement (Attachment B)**
 - Set to Expire on January 31, 2020
- **Strategic Plan (Attachment J)**
 - Workshop Held on July 27-28, 2019
 - Fair would like to do another Planning Session
- **2016/17 Audit (Attachments G, H & I)**
 - Fair in process of implementing findings
- **Fair Business Plan & Revisions (Attachments E & F)**
 - Fair presented Business Plan at December 3, 2018 Subcommittee Meeting
 - Provided revisions based upon input on January 25, 2019
- **By-Laws (Attachments C & D)**
 - Fair Association proposes revisions based upon Subcommittee discussions



Presentations and Discussions

- **Verbal Status Update from Fair Governance Subcommittee Board Members**
- **Presentation from Fair Manager**
- **Comments from County Auditor/Controller**
- **Comments from County Administrator's Office Staff**



Fair Governance Subcommittee

- **Recommendations from the Board of Supervisor Appointees to the Fair Governance Subcommittee – Supervisors Brown & Thomson:**
 - Allow the current Fair Management and Operations agreement to expire on January 31, 2020;
 - Direct the establishment of a new management agreement with the Fair Association to only deliver the annual County Fair and Ag Day Event;
 - Direct County Administrator's Office (CAO) and General Services staff to work with the Fair Association to develop a transition plan for delivery of year-round events and the Management and Operations of the Fairgrounds; and
 - Affirm that the work and purpose of the Fair Governance Subcommittee has concluded.



Fair Governance Subcommittee

■ Next Steps

If the Board concurs with the Subcommittee's recommendations, the following next steps will need occur:

1. CAO staff in conjunction with County General Services staff would prepare a solicitation of a Request for Proposal for Management Services for operation and maintenance of Fairgrounds site and structures including interim events scheduling and management that will provide adequate overlap to ensure smooth transition and operation of the Fairgrounds
2. CAO, County Counsel and General Services would work with Fair Association and staff to establish a new agreement with the Fair Association or solicit another non-profit to deliver the Annual County Fair and Ag Day.



Fair Governance Subcommittee

- **Questions and Answers**