

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com



Agenda - Final

Tuesday, June 13, 2017

8:30 AM

Board of Supervisors Chambers

Board of Supervisors

John M. Vasquez (Dist. 4), Chair
(707) 784-6129

Erin Hannigan (Dist. 1), Vice-Chair
(707) 553-5363

Monica Brown (Dist. 2)
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

Skip Thomson (Dist. 5)
(707) 784-6130

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities and is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Government Center, 6th Floor Receptionist's Desk, 675 Texas Street, Fairfield, during normal business hours.

If you wish to address any item listed on the Agenda, or Closed Session, please submit a Speaker Card to the Board Clerk before the Board considers the specific item. Cards are available at the entrance to the Board chambers. Please limit your comments to three minutes. For items not listed on the Agenda, please see items from the public below.

AGENDA

CALL TO ORDER - 8:30 A.M.

ROLL CALL

CLOSED SESSION

1 [17-413](#) Conference with Real Property Negotiators:

Property: 900-1000 Fairgrounds Drive, Vallejo (APN 0052-240-550 and 0052-240-560); Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator and Tom Sinclair; Negotiating parties: Todd Chapman, Darius Anderson and Jay Wallace; Under negotiation: Price and terms

Attachments: [A - Memorandum](#)

RECONVENE - 9:00 A.M.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**SALUTE TO THE FLAG AND A MOMENT OF SILENCE****PRESENTATIONS**Board of Supervisors:

- 2 [17-401](#) Adopt and present a resolution proclaiming June 14, 2017 as Flag Day and the week beginning June 12, 2017 as National Flag Week (Supervisor Hannigan)
Attachments: [A - Resolution](#)
- 3 [17-426](#) Adopt and present a resolution recognizing June 15, 2017 as World Elder Abuse Awareness Day in Solano County (Supervisor Sperring)
Attachments: [A - Resolution](#)
- 4 [17-432](#) Adopt and present a resolution recognizing June as National Alzheimer's and Brain Awareness Month and June 21, 2017 as the "Longest Day" in Solano County (Chair Vasquez)
Attachments: [A - Resolution](#)

ITEMS FROM THE PUBLIC

This is your opportunity to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to three minutes. The Board will hear public comments for up to fifteen minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA**APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR

GENERAL GOVERNMENT

Board of Supervisors:

- 5 [17-406](#) Authorize the County's contribution of \$2,000 from the General Fund contribution allocated to District 2 to benefit the Fairfield-Suisun Unified School District for the use of field trips for Sheldon Elementary School (\$500) and the Vallejo City Unified School District for the use of school supplies at Franklin Middle School (\$500), Pennycook Elementary School (\$500), and Grace Patterson Elementary School (\$500)
- 6 [17-405](#) Authorize the County's contribution of \$3,000 from the General Fund contribution allocated to District 3 to benefit North Bay Stand Down, (\$750), Solano Community Symphony (\$750), Alpha Pregnancy Resource Center Fairfield (\$750) and Armijo High School Band Boosters (\$750)

County Administrator:

- 7 [17-441](#) Approve the submittal of an entry application for the Solano County Social Worker III Recruitment and Retention Campaign to the California State Association of Counties 2017 Challenge Awards program

Attachments: [A - Executive Summary](#)
 [B - Support Letter](#)
 [C - Challenge Award Application](#)

Human Resources:

- 8 [17-379](#) Adopt the revised County's Use of Volunteers within County Departments Policy, as amended

Attachments: [A - Use of Volunteers Policy Redlined](#)
 [B - Volunteer Policy Final](#)

First 5 Solano:

- 9 [17-429](#) Approve the First 5 Solano Children and Families Commission Master List of Contract Amendments for 12 contracts effective July 1, 2017; Authorize the County Administrator to sign all amendments; Authorize the Executive Director of First 5 Solano to execute any future amendments which are administrative in nature and have no fiscal impact; and Delegate authority to the County Administrator to authorize grant submissions over \$50,000 to secure funding to maintain or expand programs which further the Commission's strategic plan

Attachments: [A - Master List of Contract Amendments](#)
 [B - Links to Original Contracts and Amendments](#)

MISCELLANEOUSBoard of Supervisors:

- 10 [17-428](#) Approve the reappointment of Marisela Barbosa to serve on the First 5 Solano Children and Families Commission, representing District 1, for a four year term to expire June 13, 2021

REGULAR CALENDAR**Rescheduled Consent Items****Consider the following:**

- A)
- B)
- C)

GENERAL GOVERNMENTCounty Administrator:

- 11 [17-343](#) Receive a legislative and State Budget update from staff and the County's State Legislative Advocate on legislation of interest to the County

Attachments: [A - Federal Legislative Update](#)

Treasurer-Tax Collector-County Clerk

- 12 [17-431](#) Consider a request from the Treasurer - Tax Collector - County Clerk to proceed with a full analysis of the potential interest expense and cash flow savings to be realized from a refunding of the 2007 Certificates of Participation, and Authorize the use of the consultant team from Public Financial Management as the lead Financial Advisor, Orrick, Herrington & Sutcliffe LLP as the co-bond counsel, Hawkins, Delafield & Wood LLP as the disclosure counsel, Raymond James as the Underwriter and Union Bank of California, NA as the Trustee

First 5 Solano/Health & Social Services:

- 13 [17-425](#) Receive a presentation on the UC Berkeley Fundraising and Volunteer Management Program for a cohort of Solano County nonprofits

Attachments: [A - Presentation](#)

LAND USE/TRANSPORTATIONResource Management:

- 14 [17-422](#) Conduct a Noticed Public Hearing to adopt a resolution for Green Valley Open Space Maintenance District Assessments for FY 2017/2018; Approve the Engineer's Report; Confirm the Diagram and Assessment; and Order the Levy of Assessment for Landscape and Lighting Maintenance Assessment District

Attachments: [A - Resolution](#)

[B - Engineers Report](#)

[C - SLT Green Valley Land Conservation Report](#)

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**CLOSED SESSION**

- 15 [17-439](#) Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary

Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

In-Home Supportive Services Authority representatives: Marc Fox, Jeannine Seher, Gerald Huber, Nancy Huston and Birgitta E. Corsello.
Employee organization: SEIU Local 2015

Attachments: [A - Memorandum](#)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURN:

*To the Board of Supervisors Budget Hearings beginning on June 20, 2017 at 9:00 A.M.,
Board Chambers, 675 Texas Street, Fairfield, CA*



Solano County

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Agenda Submittal

Agenda #: 1
Type: Closed Session
File #: 17-413
Agenda date: 6/13/2017
Status: Closed Session
Department: County Counsel
Contact: Dennis Bunting, 784-6145
Final action:
Title: Conference with Real Property Negotiators:

Property: 900-1000 Fairgrounds Drive, Vallejo (APN 0052-240-550 and 0052-240-560); Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator and Tom Sinclair; Negotiating parties: Todd Chapman, Darius Anderson and Jay Wallace; Under negotiation: Price and terms

Governing body: Board of Supervisors

District: All

Attachments: [A - Memorandum](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
 - a. Number of applicants:_____
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)

Property: 900-1000 Fairgrounds Drive, Vallejo (APN 0052-240-550 and 0052-240-560); Agency negotiators: Birgitta E. Corsello, County Administrator, Nancy Huston, Assistant County Administrator and Tom Sinclair; Negotiating parties: Todd Chapman, Darius Anderson and Jay Wallace; Under negotiation: Price and terms

- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
 - a. Significant exposure to litigation pursuant to GC § 54956.9 (b):
 - b. Initiation of litigation pursuant to GC § 54956.9(c):

- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
 - a. Claimant:_____
 - b. Agency against whom claim filed:_____

- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
 - a. Consultation with:_____

- G. PUBLIC EMPLOYEE APPOINTMENT
 - a. Title:

- H. PUBLIC EMPLOYMENT (GC § 54957)
 - a. Title:

- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
 - a. Title:

- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
 - a. No information required

- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6):

- L. CASE REVIEW/PLANNING (GC § 54957.8)

- M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)
 - a. Estimated year of public disclosure:_____

- N. HEARINGS
 - a. Subject matter:_____
(nature of hearing, i.e. medical audit comm.,
quality assurance comm., etc.)



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Agenda Submittal

Agenda #: 2 **Status:** Presentation
Type: Resolution-Presentation **Department:** Board of Supervisors
File #: 17-401 **Contact:** Erin Hannigan, 553-5363
Agenda date: 6/13/2017 **Final action:**
Title: Adopt and present a resolution proclaiming June 14, 2017 as Flag Day and the week beginning June 12, 2017 as National Flag Week (Supervisor Hannigan)
Governing body: Board of Supervisors
District: District 1
Attachments: [A - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Hannigan requests that the Board of Supervisors adopt and present a resolution recognizing June 14, 2017 as Flag Day and the week beginning June 12, 2017 as National Flag Week.

FINANCIAL IMPACT:

There is no fiscal impact associated with this resolution.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017-

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING JUNE 14th AS FLAG DAY IN SOLANO COUNTY

WHEREAS, since June 14, 1777, the American flag has been a proud symbol of our Nations people, and the values for which we stand. In hues of red, white, and blue, it reflects 240 years of struggle and sacrifice. It is a constant reminder of our journey from 13 colonies to a Nation united in freedom and liberty, and of the patriots and pioneers who fought for these ideals at home and abroad; and

WHEREAS, on Flag Day and during National Flag Week, we pay tribute to this banner of hope and opportunity, and we celebrate the story of progress it represents; and

WHEREAS, the broad stripes and bright stars of our flag connects Americans across our country, around the globe, and down through the chapters of our history. It stands as a beacon of promise and possibility. In the dawn's early light, it offered a glimmer of hope as the fate of our young Nation was decided. After the civil war that divided our Union, the Star Spangled Banner once again united our people. Today, an unbroken chain of heroes who have served in our Armed Forces and worn the flag they defend, Old Glory still waves over the land of the free and the home of the brave; and

WHEREAS, from homes, storefronts, atop monuments, over the institutions, on military bases and ships at sea who defend and represent our Nation at home and abroad, the American flag stands watch as we strive to perfect our Union. When we place our hand over our heart or as we salute this symbol of the country we love, let us pause to reflect on the legacy of our Nation and embrace the common threads that bind us together as Americans, self-evident truth, endowed by our creator the unalienable Rights - life, liberty and the pursuit of happiness; and

WHEREAS, to commemorate the adoption of our flag, the Congress, by joint resolution approved August 3, 1949, as amended (63 Stat. 492), designated June 14 of each year as "Flag Day". Citizens gather to call for its observance and for the display of the flag of the United States everywhere. The Congress also requested, by joint resolution approved June 9, 1966, as amended (80 Stat. 194), that the President annually issue a proclamation designating the week in which June 14 occurs as "National Flag Week" and call upon citizens of the United States to proudly display the flag during that week.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Supervisors does hereby recognize June 14, 2016, as Flag Day and the week beginning June 12, 2017, as National Flag Week. We call upon the people of the United States to observe with pride and all due ceremony those days from Flag Day through Independence Day as a time to honor America, to celebrate our heritage in public gatherings and activities, and to publicly recite the Pledge of Allegiance to the Flag of the United States of America.

Dated this 13th day of June, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

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Agenda Submittal

Agenda #: 3
Status: Presentation
Type: Resolution-Presentation
Department: Board of Supervisors
File #: 17-426
Contact: Jim Spering, 784-6136
Agenda date: 6/13/2017
Final action:
Title: Adopt and present a resolution recognizing June 15, 2017 as World Elder Abuse Awareness Day in Solano County (Supervisor Spering)

Governing body: Board of Supervisors
District: District 3
Attachments: [A - Resolution](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Spering requests that the Board of Supervisors adopt and present a resolution recognizing June 15, 2017 as World Elder Abuse Awareness Day in Solano County.

SUMMARY/DISCUSSION:

The United Nations (UN) first designated World Elder Abuse Awareness Day (WEAAD) in 2012, marking it by meetings and conferences at the UN headquarters in New York. This year, World Elder Abuse Awareness Day is observed on June 15, 2017, with the theme of "Understand and End Financial Abuse of Older People: A Human Rights Issue."

The WEAAD focuses attention on the problem of physical, emotional, and financial abuse of elders. It brings together senior citizens, and their caregivers, national and local government, academics, and the private sector to exchange ideas about how best to reduce incidents of violence towards elders, increase reporting of such abuse, and to develop elderly friendly policies.

In 2016, Solano County, Adult Protected Services received 1577 reports of alleged abuse, completed 367 cases of self-neglect and investigated 876 cases of abuse perpetrated by others, including abandonment, isolation, physical and financial abuse.

Solano County has developed a robust partnership across many organizations and departments to help combat Elder Abuse, including the District Attorney's Office, the Solano Family Justice Center, Solano County Health & Social Services, Older and Disabled Adult Services, Adult Protective Services, the Sheriff's Office, Solano Long-Term Care Ombudsman, Solano County Superior Courts, the Senior Coalition of Solano County, Napa Solano Area Agency on Aging, Solano Partnership Against Violence, Solano Advocates for Victims of Violence, SafeQuest Solano and Faith in Action.

FINANCIAL IMPACT:

There is no fiscal impact associated with this resolution.

ALTERNATIVES:

The Board could choose not to adopt this resolution. This is not recommended because this is an opportunity to recognize Elder and Vulnerable Adults Abuse in Solano County and the lives of those who are affected.

OTHER AGENCY INVOLVEMENT:

This resolution was prepared in conjunction with Solano County Older Adult Protective Services and the Solano Family Justice Center

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017-

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING JUNE 15, 2017 AS WORLD ELDER ABUSE AWARENESS DAY IN SOLANO COUNTY

WHEREAS, the United Nations (UN) has designated June 15, 2017 as World Elder Abuse Awareness Day (WEAAD). The day aims to focus global and local attention on the problem of physical, emotional, and financial abuse of elders. It brings together senior citizens and their caregivers, national and local government, academics, and the private sector to exchange ideas about how best to reduce incidents of violence towards elders, increase reporting of such abuse, and to develop elderly friendly policies; and

WHEREAS, the theme of the 2017 World Elder Abuse Awareness Day (WEAAD) is “Understand and End Financial Abuse of Older People: A Human Rights Issue;” and

WHEREAS, research has shown that elderly abuse, neglect, violence, and exploitation is one of the biggest issues facing senior citizens around the world. World Health Organization data suggests that 4 to 6 per cent of elderly suffer from some form of abuse, a large percentage of which goes unreported; and

WHEREAS, in Solano County, Adult Protected Services in 2016 received 1577 reports of alleged abuse, completed 367 cases of self-neglect and investigated 876 cases of abuse perpetrated by others, including abandonment, isolation, physical and financial abuse; and

WHEREAS, Solano County has developed a robust partnership across many organizations and departments to help combat Elder Abuse, including the District Attorney’s Office, the Solano Family Justice Center, Solano County Health & Social Services, Older and Disabled Adult Services, Adult Protective Services, the Sheriff’s Office, Solano Long-Term Care Ombudsman, Solano County Superior Courts, the Senior Coalition of Solano County, Napa Solano Area Agency on Aging, Solano Partnership Against Violence, Solano Advocates for Victims of Violence, SafeQuest Solano and Faith in Action.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors hereby observes June 15, 2017 as World Elder Abuse Awareness Day in Solano County and calls on all our residents to raise awareness and recognize our elder and vulnerable adults and the professionals, family members and citizens who care for them. We seek to promote a better understanding of abuse and neglect of the elderly and acknowledge the significance of elder abuse as a public health and human rights issue.

Dated this 13th day of June, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:

BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

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Agenda Submittal

Agenda #:	4	Status:	Presentation
Type:	Resolution-Presentation	Department:	Board of Supervisors
File #:	17-432	Contact:	John M. Vasquez, 784-6129
Agenda date:	6/13/2017	Final action:	
Title:	Adopt and present a resolution recognizing June as National Alzheimer's and Brain Awareness Month and June 21, 2017 as the "Longest Day" in Solano County (Chair Vasquez)		
Governing body:	Board of Supervisors		
District:	District 4		
Attachments:	A - Resolution		

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Chair Vasquez requests that the Board adopt and present a resolution recognizing June as National Alzheimer's and Brain Awareness Month and June 21, 2017 as the "Longest Day" in Solano County.

SUMMARY:

The current projected number of Californians age 65 or older living with Alzheimer's disease is 630,000. By the year 2025, that number may reach as high as 840,000, a 33 percent increase. In Solano County, there were an estimated 6,964 residents living with Alzheimer's disease as of 2015, a number that is anticipated to grow to more than 13,600 by the year 2030. The frequency of Alzheimer's disease is projected to soar and costs for care are expected to skyrocket in coming decades. There is a tremendous need for ongoing research that will lead to effective treatment. In addition to June being recognized as National Alzheimer's and Brain Awareness Month, advocates observe June 21, 2017 as "The Longest Day," and encourage Solano County residents to visit www.actionalz.org on the summer solstice for information on how to join the effort to find a cure.

FINANCIAL IMPACT:

There is no fiscal impact associated with this resolution.

ALTERNATIVES:

The Board could choose not to adopt this resolution. This is not recommended because this is an opportunity to raise public awareness of Alzheimer's disease and efforts being taken to find effective treatment.

OTHER AGENCY INVOLVEMENT:

None.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

Resolution No. 2017-

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING JUNE AS NATIONAL ALZHEIMER'S AND BRAIN AWARENESS MONTH AND JUNE 21ST AS "THE LONGEST DAY" IN SOLANO COUNTY

WHEREAS, more than 5 million Americans live with Alzheimer's disease, a number that could grow to 16 million Americans by the year 2050, according to the Alzheimer's Association. In California, more than 600,000 residents live with Alzheimer's disease or a related dementia; and

WHEREAS, the current projected number of Californians age 65 or older living with Alzheimer's disease is 630,000. By the year 2025, that number may reach as high as 840,000, a 33 percent increase. In Solano County, there were an estimated 6,964 residents living with Alzheimer's disease as of 2015, a number that is anticipated to grow to more than 13,600 by the year 2030; and

WHEREAS, Alzheimer's dementia is considered one the most expensive conditions in the nation, costing a total \$259 billion in 2017 and marking the first time annual payments for the care of individuals living with Alzheimer's or other dementias will exceed a quarter of a trillion dollars; and

WHEREAS, the frequency of Alzheimer's disease is projected to soar and costs for care are expected to skyrocket in coming decades. There is a tremendous need for ongoing research that will lead to effective treatment. In addition to June being recognized as National Alzheimer's and Brain Awareness Month, advocates observe June 21, 2017 as "The Longest Day," and encourage Solano County residents to visit www.actionalz.org on the summer solstice for information on how to join the effort to find a cure.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Supervisors hereby recognizes the month of June as Alzheimer's and Brain Awareness Month and June 21, 2017 as "The Longest Day" in Solano County.

Dated this 13th day of June, 2017

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk



Solano County

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Agenda Submittal

Agenda #: 5 **Status:** Consent Calendar
Type: Educational Fund **Department:** Board of Supervisors
File #: 17-406 **Contact:** Stephen Hallett, 707-784-2974
Agenda date: 6/13/2017 **Final action:**
Title: Authorize the County's contribution of \$2,000 from the General Fund contribution allocated to District 2 to benefit the Fairfield-Suisun Unified School District for the use of field trips for Sheldon Elementary School (\$500) and the Vallejo City Unified School District for the use of school supplies at Franklin Middle School (\$500), Pennycook Elementary School (\$500), and Grace Patterson Elementary School (\$500)
Governing body: Board of Supervisors
District: District 2
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Brown requests that the Board of Supervisors authorize the County's contribution of \$2,000 from the General Fund contribution allocated to District 2 to benefit the Fairfield-Suisun Unified School District for the use of field trips for Sheldon Elementary School (\$500) and the Vallejo City Unified School District for the use of school supplies at Franklin Middle School (\$500), Pennycook Elementary School (\$500), and Grace Patterson Elementary School (\$500).

Guidelines for Grant Funding Requests:

During the 2016/17 Budget Hearings, the Board appropriated \$25,000, \$5,000 to each supervisorial district, to allow Board members to support community service programs. An additional \$4,000 was allocated to District 2 to ensure that Supervisor Brown, who assumed office in January, was able to donate a full \$5,000. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

- 1) Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
- 2) The Board must approve the expenditure by a majority vote.
- 3) The Board must determine that the expenditure is for a public purpose.
- 4) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5) To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and
 - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for

future funding.

- b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 2 FY2016/17 budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.



Solano County

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Agenda Submittal

Agenda #: 6 **Status:** Consent Calendar
Type: Educational Fund **Department:** Board of Supervisors
File #: 17-405 **Contact:** Jim Sperring, 784-6136
Agenda date: 6/13/2017 **Final action:**
Title: Authorize the County's contribution of \$3,000 from the General Fund contribution allocated to District 3 to benefit North Bay Stand Down, (\$750), Solano Community Symphony (\$750), Alpha Pregnancy Resource Center Fairfield (\$750) and Armijo High School Band Boosters (\$750)
Governing body: Board of Supervisors
District: District 3
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Jim Sperring requests that the Board of Supervisors authorize the County's contribution of \$3000 from the General Fund allocated to District 3 to benefit North Bay Stand Down, (\$750), Solano Community Symphony (\$750), Alpha Pregnancy Resource Center Fairfield (\$750) and Armijo High School Band Boosters (\$750)

SUMMARY/DISCUSSION:

Justification:

During the 2016/17 Budget Hearings, the Board appropriated \$5,000 to allow District 3 to support community service programs. District 3 recommends the distribution of the funding as follows:

North Bay Stand Down (\$750)

North Bay Operation Hand Up is a non-profit 501(c)(3) organization. It operates the North Bay Stand Down, a three-day encampment for homeless and/or at-risk veterans. The veterans are provided with medical, dental, vision, recovery, housing, employment and other social services as well as food, clothing, showers, haircuts and a safe place to "stand down" for three days and two nights while volunteers provide them with "A Hand Up". Funding comes from federal, state, local and private grants and numerous donations from the community. The event has grown substantially since its inception in 2002. Some of the previously homeless veterans return annually as tent leaders to mentor those who are currently homeless. Each year, the organization successfully places a number of stand down attendees in transitional housing and rehabilitation programs. Numerous veterans receive the one or two services they need to put their lives back on track and move forward. This year's North Bay Stand Down occurs on October 17 - 19, 2017 at the Dixon May Fair Grounds. Funding will be used towards operating costs of the event.

Solano Community Symphony (\$750)

The Solano Community Symphony is a non-profit 501(c)(3) organization. The symphony is composed of professional and advanced amateur musicians and performs five programs of classical and pops music in Fairfield and Vacaville each year, including an annual Salute to Youth concert. The cost for each concert is an approximate \$20,000 and is funded through ticket sales, grants, fundraisers and donations. Funding will be used towards general operating costs.

Alpha Pregnancy Resource Center Fairfield (\$750)

Alpha Pregnancy Resource Centers is a non-profit 501(c)(3) organization. The center offers a safe place for clients to receive counseling and medical assistance to make informed decisions about a pregnancy.

Services include pregnancy testing, ultrasound confirmation of pregnancy, prenatal care up to delivery, Comprehensive Prenatal Services program, a Baby Boutique with supplies ranging from car seats to diapers, and parenting classes and workshop as well as a referral network. Funding will be used towards operating cost at the Alpha Pregnancy Resource Center Fairfield.

Armijo High School Band Boosters (\$750)

Armijo Band Boosters Inc. is a non-profit 501(c)(3) entity charged with providing additional funds to promote the development and continuation of a robust band program at Armijo High School.

The Booster parents and supporters work to create the best possible program for the band students. They fund-raise through several projects a year to help finance the band's many programs. Booster chaperons haul equipment, feed the band, help with uniform alterations and many other tasks. Their overarching goal is to create an opportunity for success for every student interested in being a member of the Armijo High School Band, regardless of a family's income, and to enable the students and the band director to skillfully create shows and dynamic performances with excellent music and to bring back top awards. Funding will be used towards general operating costs.

Guidelines for Grant Funding Requests:

During the 2016/17 Budget Hearings, the Board appropriated \$25,000; \$5,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The guidelines are as follows:

1. Each supervisor must submit the proposed expenditure to the County Counsel and the Auditor/Controller for initial review.
2. The Board must approve the expenditure by a majority vote.
3. The Board must determine that the expenditure is for a public purpose.
4. The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
5. To ensure accountability, all expenditures are subject to periodic audit by the Auditor/Controller; and:
 - a. If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
 - b. If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all

books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

FINANCIAL IMPACT:

This expenditure is included in the District 3 FY2015/16 budget.

ALTERNATIVES:

The Board could choose not to authorize this expenditure. However, this is not recommended as this item is consistent with Board policy.

OTHER AGENCY INVOLVEMENT:

This report was prepared in coordination with the County Administrator's Office, County Auditor-Controller's Office and County Counsel.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 7 **Status:** Consent Calendar
Type: Report **Department:** County Administrator
File #: 17-441 **Contact:** Matthew A. Davis, 784-6111
Agenda date: 6/13/2017 **Final action:**
Title: Approve the submittal of an entry application for the Solano County Social Worker III Recruitment and Retention Campaign to the California State Association of Counties 2017 Challenge Awards program
Governing body: Board of Supervisors
District: All
Attachments: [A - Executive Summary](#)
[B - Support Letter](#)
[C - Challenge Award Application](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors approve the County's submittal of an entry application to the California State Association of Counties 2017 Challenge Awards program from the departments of Human Resources and Health and Social Services for the *Solano County Social Worker III Recruitment and Retention Campaign*.

SUMMARY:

The CSAC Challenge Awards were established to recognize the innovative and creative spirit of California county government and its ability to find new and effective ways of providing programs and services to their citizens. The attached application is being recommended for submittal. The *Solano County Social Worker III Recruitment and Retention Campaign* is the cooperative effort between Solano County Human Resources and Health and Social Services, Child Welfare Services to develop recruitment videos and an online job fair for the purpose of recruiting and retaining hard to fill Social Worker III positions.

FINANCIAL IMPACT:

There is a \$75 application fee per entry. The County Administrator's Office will incur this cost.

DISCUSSION:

The CSAC Challenge Awards program recognizes the innovative and creative spirit of California county governments as they find innovative, effective and cost-saving ways to provide programs and services to their citizens. Many Solano County programs have earned recognition through this program over the years, including Child Welfare Services' Money Matters program that provided foster youth financial literacy; First 5 Solano's use of Results Fairs to communicate the success of its grantees; Baby First Solano's public-private

partnership approach to improving prenatal care in high-risk population; General Services' efforts to turn surplus computers into classroom resources; and Health and Social Services, Older and Disabled Adult Services, Mini-Medical School: Aging with Vitality, designed to help seniors incorporate healthy lifestyles to maximize vitality and independence as they age.

County governments are only allowed to submit entries for projects or programs that have been in existence for at least one year and that have not previously won a Challenge Award. Entries are judged on the statement of the problem and solution, cost-effectiveness, long-term impact on the community, innovation, resourcefulness, vision, uniqueness and risk taking, replicability of the program, and conformance to the CSAC application process.

To enter the Challenge Awards competition, each program must obtain a letter of endorsement from the Board of Supervisors. One letter of endorsement may be submitted for all entries.

The entries are divided into four categories based on population. Solano County will be competing only with counties with populations between 200,001 and 750,000. All Challenge Award entries will be considered for special awards at the judges' discretion. These awards will not be subject to the population criteria and will be in competition with all participating counties.

ALTERNATIVES:

The Board could decide that the application and letter should not be approved. This would not allow the application to be submitted on behalf of the aforementioned program.

OTHER AGENCY INVOLVEMENT:

All departments were informed of the award and encouraged to apply. The Solano County departments of Human Resources and Health and Social Services, Child Welfare Services and the County Administrator's Office prepared and submitted this application for the 2017 CSAC Challenge Awards program.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

OVERVIEW: Solano Human Department of Human Resources (HR), in cooperation with Health and Social Services, developed recruitment videos and an online job fair for the purpose of recruiting and retaining hard to fill positions.

CHALLENGE: Solano County has struggled for many years with the recruitment and retention of high-quality Social Workers to provide County Child Welfare Service (CWS) programs. In April 2016, Social Worker III vacancies had peaked at 22, or 30.5 percent of the 72 allocated positions within CWS. The recruitment challenges – which are shared by most public agencies – includes finding qualified candidates, competition among like-agencies, a long recruitment process, and the very nature of the job itself. Students participating in the federally funded Title IV (e) grant program, a program that pays stipends to students while they attend school and get their master's degree, requires graduates to make a two-year commitment to a public sector CWS program in order for their loans to be repaid. Failure to quickly attract candidates may result in an entire cohort of high-quality individuals being lost to competing agencies. Candidates interested in a Social Worker position with Solano County also faced a long recruitment process, including written and oral board examinations, a hiring interview and reference and background checks – including LiveScan and CORI screening. On average, it takes candidates 74 days from start to finish, an eternity for recent graduates looking to start fulfilling their Title IV (e) commitment. Finally, the very nature of the work itself, including investigating allegations of child abuse and neglect is stressful, resulting in high turn-over.

INNOVATIVE SOLUTION: In an attempt to address these problems, HR, in cooperation with CWS, produced a series of recruitment videos targeting Social Worker III's accompanied by the hosting of a real-time online job fair. The videos, in tandem with the job fair, provided applicants an understanding of desired core competencies, step-by-step instructions on the hiring process, and an overview of CWS Social Worker III salary and benefits. Additionally, as an added benefit of the targeted recruitment, candidates also learned what makes Solano County a great place to live, learn, work and play – making it a mutually beneficial experience for all parties involved. The County also revised its Civil Service Rules to streamline the hiring process to lessen the time of each recruitment. Lastly, in an attempt to address retention concerns, HR created a Retention Interviews process, which was piloted by CWS. The tool gives flexibility to end-users in selecting interview questions they felt were most appropriate, given their particular experiences and concerns involving employee retention. CWS adapted the Retention Interview process tool to identify specific areas of concerns relating to its Social Worker III's. Using the interview results, CWS has created working groups to address identified issues, including, but not limited to policy and procedure development, increasing

communication, increasing employee recognition opportunities and recently re-instituted is all-staff retreat to promote learning, sharing, and teamwork

ORIGINALITY: The concept of producing a series of highly informative videos, coupled with a real-time online job fair – specifically targeted to reach hard to fill positions – is still a relatively new practice in County government. Additionally, the collaborative effort between Solano County HR and Health and Social Services, CWS, further demonstrates how an agency can use original ideas, new technologies and outside the box problem-solving methods to tackle complicated and long-standing challenges.

COST EFFECTIVENESS: Solano County budgeted \$5,000 to produce and host the recruitment videos and real-time online job fair. The investment has proved its cost effectiveness as evident by the number of high-quality candidates the recruitment effort has produced (see results section), in addition to streamlining the application and hiring process for new, existing and future job applicants.

RESULTS: The Social Worker III recruitment videos and real-time online job fair effort has been a tremendous success for Solano County, including employees, the department and the community. The collaborative effort between HR and Health and Social Services has resulted in the department successfully hiring 31 Social Workers since April, 2016 in the CWS division. As of June 1, 2017, CWS has gone from 22 Social Worker vacancies to only four (4). At this time, 44 qualified candidates currently reside on the department's Social Worker III eligibility list, more now than at any other time in history. The County's recruitment effort has also significantly reduced the time it takes for perspective Social Workers to maneuver through the recruitment process, condensing the timeline down from an average of 74 days to a more manageable 62 days. Additionally, CWS has used the experience to create employee working groups, focused on taking steps to identify and address employee related issues, including, but not limited to policy and procedure development, enhanced communication techniques, improved job-training and job-sharing opportunities and employee development and recognition celebrations. By reducing the number of Social Worker III vacancies in the Health and Social Services department, the County is better positioned to provide high-quality programs and services to children and families in the community while placing fewer burdens on the Social Worker IIIs – resulting in a more productive, collaborative and enjoyable team environment. View the videos at <https://youtu.be/fhETm3JtJTQ>.

PROJECT CONTACT PERSON: Jeannine Seher, Assistant Director of Human Resources, 675 Texas Street, Suite 1800, Fairfield, CA 94533, Direct (707) 784-3406 and JMSeher@SolanoCounty.com

ERIN HANNIGAN

District 1, Vice-Chair, (707) 553-5363

MONICA BROWN

District 2, (707) 784-3031

JAMES P. SPERING

District 3, (707) 784-6136

JOHN M. VASQUEZ

District 4, Chair, (707) 784-6129

SKIP THOMSON

District 5, (707) 784-6030

BOARD OF SUPERVISORS**SOLANO
COUNTY****BIRGITTA E. CORSELLO**County Administrator
(707) 784-6100675 Texas Street, Suite 6500
Fairfield, CA 94533-6342
Fax (707) 784-6665www.solanocounty.com

June 13, 2017

Mr. David Liebler

CSAC Deputy Director of Public Affairs & Member Services

California State Association of Counties

1100 K Street, Suite 101

Sacramento, CA 96814

RE: 2017 CSAC Challenge Award - Solano County Social Worker III Recruitment and Retention Campaign

Dear Mr. Liebler:

Solano County is pleased to compete in the California State Association of Counties 2017 Challenge Award program in the 200,001 to 750,000 population category. The Board of Supervisors hereby submits the attached official entry form and Executive Summary for consideration by the Challenge Award judging panel. The entry is entitled:

- Solano County Social Worker III Recruitment and Retention Campaign

The Board of Supervisors approved the submittal of this entry on June 13, 2017. The County agrees to the program requirements and responsibilities as set forth by CSAC for entering the awards program and has enclosed an entry fee check for \$75.00.

Sincerely,

John M. Vasquez, Chair

Solano County Board of Supervisors

cc: Birgitta E. Corsello, County Administrator

Marc Fox, Director, Human Resources Department

Jeannine Seher, Assistant Director, Human Resources Department

Jerry Huber, Director, Health and Social Services

Aaron Crutison, Deputy Director, Health and Social Services, Child Welfare Services

CHALLENGE AWARDS ENTRY FORM

2016 CSAC CHALLENGE AWARD RECIPIENTS

You may type this information on a separate sheet and submit as Page 1 of your entry:

ISSUE AREA CATEGORY (NEW):

- ☐ Administration of Justice & Public Safety
☐ Agriculture, Environment & Natural Resources
☒ Government Finance, Administration & Technology
☐ Health & Human Services
☐ Housing, Land Use & Infrastructure

POPULATION CATEGORY (NEW):

- ☐ Rural County
☒ Suburban County
☐ Urban County

Solano County
County(ies) Name(s)

Human Resources & H&SS
Lead Department/Agency

Jeannine Seher, Asst. Dir, HR
Contact Name and Title

675 Texas St., Ste. 1800
Mailing Address

Fairfield CA 94533
City State Zip

(707) 784-3406
Phone Ext.

JMSeher@SolanoCounty.com
Email

TITLE OF THE ENTRY

(to be used on award – seven words maximum)

Solano County - Social Worker II
Recruitment / Retention

IMPORTANT - INCLUDE THE FOLLOWING FOR EACH ENTRY:

- Completed entry form; remember to have check the appropriate issue area and population categories.
- 2-Page executive summary.
- Copy of endorsement letter authorizing entry. One letter may be used for multiple entries, but please include a copy for each entry.
- Enclose payment of \$75.00 for each entry. One check may be used for multiple entries.

CHECKS SHOULD BE MADE PAYABLE TO

CSAC Challenge Awards

MAIL OR DELIVER ALL OF THE ABOVE TO

CSAC Challenge Awards
1100 K Street, Suite 101, Sacramento, CA 95814

CALIFORNIA COUNTIES INNOVATION AWARD

Plumas County – 20,000 Lives

CHALLENGE AWARD RECIPIENTS

UNDER 50,000

Amador County – Improving Oral Health for Amador's Children

50,001–200,000

Imperial County – Inside/Out College Program

Tehama County – Washington Street Productions: Getting People to Work

200,001–750,000

Butte County – Your Mind Matters

Santa Barbara County – Central Coast Collaborative on Homelessness

Sonoma County – Unaccompanied/Undocumented Children Deportation Defense Project

750,001 & ABOVE

Los Angeles County – Roadmap to Sustainable Waste Management Future

Los Angeles County – Youth Opportunity Program

Orange County – Adopt-A-Channel Program

Sacramento County – Probation Department Career Training Partnership

San Bernardino County – Gateway Mock Trial Competition

San Diego County – First Responder Access and Functional Needs Training

San Diego County – Trauma Responsive Unit Protects Youth in Custody

MERT AWARD RECIPIENTS

UNDER 50,000 (No Awards Given)

50,001–200,000

Imperial County – Working Child Support Cases with Mexico

200,001–750,000

Butte County – Strengthening Families

Marin County – Game of Floods: Adapting to Sea Level Rise

Placer County – Clean Slate Clinic

San Joaquin County – McHenry Avenue Temporary Roundabout

Santa Cruz County – Citizen Connect Mobile App

Stanislaus County – Focus on Prevention Initiative

Tulare County – Bee-Tracking Application

750,001 & ABOVE

Alameda County – MAP1193

Contra Costa County – High School Voter Registration and Participation Kits

Los Angeles County – Bridge Preservation: Bridge Preventive Maintenance Program

Los Angeles County – County Services Kiosk

Los Angeles County – DCFS Foster Care Search System

Los Angeles County – LA County Hosts "Tell Your True Tale" Writers Workshop

Riverside County – Gang Awareness Mentorship and Education

Riverside County – Paternalism to Partnership—Innovative Pediatric Therapy Services

Riverside County – Transition and Reentry Unit

San Bernardino County – Community Liaison Unit

San Bernardino County – Family Stabilization Intensive Case Management Collaboration

San Bernardino County – Volunteer Income Tax Assistance (VITA)

San Diego County – Access Brings Innovation, Enhancements to Call Center

San Diego County – Being Healthy Teen Wheel Project

San Diego County – Disaster Preparedness Curriculum, "Be Aware! Be Prepared!"

San Diego County – Improving Communication with Communities During Emergencies

San Diego County – Land Development Process Reorganization

San Diego County – Leveraging Tablet/4G Tech for Process Automation

San Mateo County – Agile Organization Initiative

Ventura County – Service Excellence Program

Ventura County – Sheriff's Office Mobile APP

www.counties.org





Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 8
Type: Policy
File #: 17-379
Agenda date: 6/13/2017
Title: Adopt the revised County's Use of Volunteers within County Departments Policy, as amended

Status: Consent Calendar
Department: Human Resources
Contact: Marc Fox, 784-2552
Final action:

Governing body: Board of Supervisors

District: All

Attachments: [A - Use of Volunteers Policy Redlined](#)
[B - Volunteer Policy Final](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

The Director of Human Resources recommends that the Board of Supervisors adopt the revised Use of Volunteers within County Departments, as amended.

SUMMARY:

The Department of Human Resources conducted a review of the County's Use of Volunteers within County Departments Policy. The proposed amendments are included to reflect the current practice and requirements for the use of volunteers in County departments. The proposed amendments also include various resources County departments can use to recruit volunteers.

FINANCIAL IMPACT:

There is no cost to the County to implement the proposed amendments to this policy.

DISCUSSION:

The Department of Human Resources conducted a review of the County's Use of Volunteers within County Departments Policy and found the general requirements for notifying the community of volunteer opportunities and monitoring the use of Volunteers in County Departments has changed since the last policy revision date, August 9, 1994. For example, Volunteer Applications, Commitment Forms, and Record of Hours forms were being tracked and maintained by County departments to manage their Volunteers more efficiently. The Volunteer Center of Solano County, which was formally located in Vallejo, no longer exists. Additionally, other resources have become available to departments to utilize various methods to inform the community of volunteer opportunities and recruit volunteers such as via the department's intranet/internet page, social media, community events, or utilize the County's volunteer website www.solanovolunteers.org. As a result of these changes, staff is recommending the proposed amendments to this policy in order to reflect the current

practice and requirements for the use of volunteers in County departments.

ALTERNATIVES:

The Board of Supervisors could choose to not to adopt the proposed amendments to the policy; however, staff does not recommend this alternative, as the amended policy, reflects current practice and requirements for the use of volunteers within County departments.

OTHER AGENCY INVOLVEMENT:

Notification of, and an opportunity, to review and make comments on the proposed amendments was provided to all County department directors. The County Administrator's Office and the Department of Human Resources have reviewed the proposed revised policy and concur on the amended changes to the policy.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

C-20 USE OF VOLUNTEERS WITHIN COUNTY DEPARTMENTS



Inception Date: 06/08/1993

Last Revision Date:

~~03/27/06/13/2017~~ ~~08/09/1994~~ By:
Human Resources

20.1.0 POLICY

20.1.1 The Board of Supervisors encourages the use of volunteers within County Departments. The use of volunteers can be beneficial and may be critical for the continuation of public services provided by the County.

~~20.1.1~~

20.2.0 GENERAL REQUIREMENTS

20.2.1 Use of volunteers within County Departments is not intended to displace existing County employees.

20.2.2 All authorized volunteers working within County Departments will be covered for purposes of general and professional liability and workers compensation.

20.2.3 Volunteers serve at the pleasure of the Department Head or his/her designee.

20.2.4 All County Departments are authorized to use volunteers to perform specific volunteer assignments -as designated -by the Department. The Department Head or an assigned departmental volunteer coordinator is responsible for all volunteers working within their Department.

20.2.5 The Department is responsible for specifying all volunteer duties and assignments and ensuring that all volunteers are provided appropriate and adequate on the job training for the volunteer assignment.

20.2.6 All volunteers are to be -provided a -description of -the general duties or functions to be performed by the volunteer and this description should also specify the Department volunteer coordinator or supervisor who is responsible for the supervision of the volunteer.

20.2.7 All volunteers are required to complete a Volunteer Application. Each Department is responsible for verifying the information contained within the Volunteer Application. Upon agreement -of the voluntary assignment, the Department -Head or his/her designee and the volunteer must complete -a Volunteer Commitment form. The Volunteer Application and Commitment Form must be filed in the Department.

~~20.2.7~~ 20.2.8 Departments may recruit their own volunteers by various methods (i.e. Department Intranet/Internet Page, Social Media, Community Events, etc.) or utilize the County's volunteer website www.solanovolunteers.org. When a Department uses the volunteer website to recruit volunteers, the Department Head or designated volunteer coordinator must comply with the completion of the volunteer application, or may utilize the services of the Volunteer Center of Solano County. Information about using the Volunteer Center is available from Human Resources. When a Department uses the services of the Volunteer Center to recruit volunteers, the Department Head or designated volunteer coordinator must comply with the application and reporting requirements of the Volunteer Center.

C-20 USE OF VOLUNTEERS WITHIN COUNTY DEPARTMENTS

Inception Date: 06/08/1993

Last Revision Date:

~~03/27/06/13/2017~~ 08/09/1994 By:

Human Resources

- ~~20.2.8 All volunteers are required to complete a Volunteer Application. Each Department is responsible for verifying the information contained within the Volunteer Application. Upon agreement of the voluntary assignment, the Department Head or his/her designee and the volunteer must complete a Volunteer Commitment form. A copy of the Volunteer Commitment form and the Volunteer Application will be forwarded to Human Resources. If a voluntary assignment is extended beyond the dates indicated on the Volunteer Commitment form or if it is concluded prior to the dates indicated Departments must notify Human Resources.~~
- 20.2.9 The Department Head or the Departmental volunteer coordinator is responsible for providing the following to each volunteer:
- A safe and healthful work environment.
 - A written description of the duties of the volunteer assignment.
 - Orientation of the Department's mission, programs, staff and physical plant.
 - On the job tTraining and in-service instruction as needed for each volunteer assignment.
 - Safety training and instruction pursuant to the Department's Injury and Illness Prevention Program.
 - Daily direct supervision and follow-up support, including all materials needed to perform the volunteer assignment.
- 20.2.10 All volunteer records and volunteer hours are to be maintained by the Department. ~~including a record of all volunteer hours on the Record of Volunteer Hours form.~~
- 20.2.11 No volunteer may perform duties or function which require a pre-employment medical or psychological examination.
- 20.2.12 Some volunteer assignments in the Health and Social Services Department may require a health screening for current immunizations and infection control education for blood-borne pathogen exposures. The Health & Social Services Department will provide any required immunizations.
- 20.2.13 Some volunteer assignments may require the Department conduct a thorough background check.
- 20.2.14 No volunteer may operate a motor vehicle or power equipment while performing volunteer work for the County. Examples of power equipment include lawn mowers, chain saws, or motorized carts. Exceptions to this exclusion are permissible only upon approval of the County's Risk Manager.
- 20.2.15 Volunteers are not entitled to any rights or benefits otherwise available to County employees. This includes but is not limited to, health insurance, retirement, disability insurance, sick or vacation leave, paid holidays or any other payments or reimbursements associated with employment with the County of Solano. Volunteers are eligible for reimbursement of incidental expenses associated with their volunteer assignment with prior approval from the Department Head or his/her designee.

20.3.1 REFERENCES & RESOURCES

Human Resources, Risk Management.

Volunteer Center of Solano County, 1812 Capitol Street, Vallejo, 645-7899.

C-20 USE OF VOLUNTEERS WITHIN COUNTY DEPARTMENTS



Inception Date: 06/08/1993
Last Revision Date: 06/13/2017
By: Human Resources
Page: 1 of 2

20.1.0 POLICY

- 20.1.1 The Board of Supervisors encourages the use of volunteers within County Departments. The use of volunteers can be beneficial and may be critical for the continuation of public services provided by the County.

20.2.0 GENERAL REQUIREMENTS

- 20.2.1 Use of volunteers within County Departments is not intended to displace existing County employees.
- 20.2.2 All authorized volunteers working within County Departments will be covered for purposes of general and professional liability and workers' compensation.
- 20.2.3 Volunteers serve at the pleasure of the Department Head or his/her designee.
- 20.2.4 All County Departments are authorized to use volunteers to perform specific volunteer assignments as designated by the Department. The Department Head or an assigned departmental volunteer coordinator is responsible for all volunteers working within their Department.
- 20.2.5 The Department is responsible for specifying all volunteer duties and assignments and ensuring that all volunteers are provided appropriate and adequate on the job training for the volunteer assignment.
- 20.2.6 All volunteers are to be provided a description of the general duties or functions to be performed by the volunteer and this description should also specify the Department volunteer coordinator or supervisor who is responsible for the supervision of the volunteer.
- 20.2.7 All volunteers are required to complete a Volunteer Application. Each Department is responsible for verifying the information contained within the Volunteer Application. Upon agreement of the voluntary assignment, the Department Head or his/her designee and the volunteer must complete a Volunteer Commitment form. The Volunteer Application and Commitment Form must be filed in the Department.
- 20.2.8 Departments may recruit their own volunteers by various methods (i.e. Department Intranet/Internet Page, Social Media, Community Events, etc.) or utilize the County's volunteer website www.solanovolunteers.org. When a Department uses the volunteer website to recruit volunteers, the Department Head or designated volunteer coordinator must comply with the completion of the volunteer application.
- 20.2.9 The Department Head or the Departmental volunteer coordinator is responsible for providing the following to each volunteer:

C-20 USE OF VOLUNTEERS WITHIN COUNTY DEPARTMENTS



Inception Date: 06/08/1993
Last Revision Date: 06/13/2017
By: Human Resources
Page: 2 of 2

- A safe and healthful work environment.
 - A written description of the duties of the volunteer assignment.
 - Orientation of the Department's mission, programs, staff and physical plant.
 - On the job training and in-service instruction as needed for each volunteer assignment.
 - Safety training and instruction pursuant to the Department's Injury and Illness Prevention Program.
 - Daily direct supervision and follow-up support, including all materials needed to perform the volunteer assignment.
- 20.2.10 All volunteer records and volunteer hours are to be maintained by the Department.
- 20.2.11 No volunteer may perform duties or function which require a pre-employment medical or psychological examination.
- 20.2.12 Some volunteer assignments in the Health and Social Services Department may require a health screening for current immunizations and infection control education for blood-borne pathogen exposures. The Health and Social Services Department will provide any required immunizations.
- 20.2.13 Some volunteer assignments may require the Department to conduct a thorough background check.
- 20.2.14 No volunteer may operate a motor vehicle or power equipment while performing volunteer work for the County. Examples of power equipment include lawn mowers, chain saws, or motorized carts. Exceptions to this exclusion are permissible only upon approval of the County's Risk Manager.
- 20.2.15 Volunteers are not entitled to any rights or benefits otherwise available to County employees. This includes but is not limited to, health insurance, retirement, disability insurance, sick or vacation leave, paid holidays or any other payments or reimbursements associated with employment with the County of Solano. Volunteers are eligible for reimbursement of incidental expenses associated with their volunteer assignment with prior approval from the Department Head or his/her designee.



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 9 **Status:** Consent Calendar
Type: Contract **Department:** First 5 Solano
File #: 17-429 **Contact:** Michele Harris, 784-1332
Agenda date: 6/13/2017 **Final action:**
Title: Approve the First 5 Solano Children and Families Commission Master List of Contract Amendments for 12 contracts effective July 1, 2017; Authorize the County Administrator to sign all amendments; Authorize the Executive Director of First 5 Solano to execute any future amendments which are administrative in nature and have no fiscal impact; and Delegate authority to the County Administrator to authorize grant submissions over \$50,000 to secure funding to maintain or expand programs which further the Commission's strategic plan
Governing body: Board of Supervisors
District: All
Attachments: [A - Master List of Contract Amendments](#)
[B - Links to Original Contracts and Amendments](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ___ No X
Public Hearing Required? Yes ___ No X

DEPARTMENTAL RECOMMENDATION:

First 5 Solano recommends that the Board of Supervisors:

1. Approve the Master List of Contract Amendments for 12 contracts effective July 1, 2017 (Attachment A);
2. Authorize the County Administrator to sign all amendments;
3. Authorize the Executive Director of First 5 Solano to execute any future amendments which are administrative in nature and have no fiscal impact; and
4. Delegate authority to the County Administrator to authorize grant submissions over \$50,000 to secure funding to maintain or expand programs which further the Commission's strategic plan.

SUMMARY:

First 5 Solano funds local community organizations, governmental agencies, and school districts which offer programs and services that align with the First 5 Solano Strategic Plan Priority areas of: Health and Well-Being; Early Childhood Learning and Development; and Family Support and Parent Education. In addition, First 5 Solano implements systems change efforts to strengthen, integrate, expand, and sustain the early childhood system.

In 2015, First 5 Solano completed a strategic planning process and adopted a two-year Program Investment Plan which outlines its investments by Priority Area for FY2016/17 and FY2017/18. Four of the twelve contract amendments before your Board today represent those investments.

In addition, included in this item are eight contracts that First 5 Solano manages on behalf of the Board of Supervisors. Amendments include:

1. Extend the Solano Children's Alliance contract for FY2017/18.
2. Based on the recommendation of the Children's Alliance, include funds from the Children's Trust Fund for FY2017/18 for the Family Resource Center (FRC) Network, which includes FRCs in each city to serve children ages 6-18 and FRC Coordination.

FINANCIAL IMPACT:

Funding for the First 5 Solano contracts have been approved by the First 5 Solano Commission and is included in the FY2017/18 Requested Budget. First 5 Solano is funded by Proposition 10 tobacco tax revenues. In addition, contracts which fall under the Commission's Early Childhood Mental Health Initiative contain funding from the Mental Health Services Act Prevention and Early Intervention Plan through a Memorandum of Understanding with Health & Social Services. There is no impact the County General Fund for these contracts.

Funding for the additional 8 contracts managed by First 5 Solano for the FRC Network and the Solano Children's Alliance/Child Abuse Prevention Council comes from the General Fund and the Children's Trust Fund. The overall General Fund contribution for these contracts decreased slightly from \$558,157 in FY2016/17 to \$554,060 in FY 2017/18 due to changes in activities for one FRC. These amendments also include the \$90,000 from the Children's Trust Fund recommended for allocation by the Solano Children's Alliance for the Solano Children's Alliance and the FRC Network. Further details on the funding sources for individual contracts can be found in Attachment A.

DISCUSSION:

The First 5 Solano Children and Families Commission is dedicated to promoting, supporting, and improving early childhood development by fostering and partnering with community resources and programs that support healthy children, families, and community. To achieve these goals, the Commission utilizes a community-driven strategic planning process to develop its priorities, goals, results expected, and program or initiative areas to be funded. The Commission also relies on its Long Term Financial Plan and Program Investment Plan to allocate funds and establish services.

In December 2015, the First 5 Solano Children and Families Commission approved its 2016 Strategic Plan Update and Program Investment Plan for a two-year funding cycle (2016-2018) allocating its increasingly limited funding in three direct service priority areas: Health and Well-Being, Early Childhood Learning and Development, and Family Support and Parent Education.

The four contract amendments before the Board that contain Proposition 10 funding (Applied Survey Research, Child Haven, Solano Family and Children's Services, and Uplift Family Services) represent one-year extensions of current contracts to complete the two-year funding cycle. In addition, at the March 2017 meeting of the Children's Alliance, Alliance members voted to recommend approval of \$90,000 from the Children's Trust Fund for allocation to the Solano Children's Alliance and the FRC Network. These amendments incorporate the \$90,000 across the FRC Network contracts primarily funded by the General Fund.

The contracts and funding sources can be found in Attachment A.

ALTERNATIVES:

The Board may choose to address some or all of these contracts individually, request clarification or remand these contracts back to First 5 Solano for revision. This is not recommended because this will result in the delay of services for children and families.

For the contracts with funding allocated from the General Fund and Children's Trust Fund, the Board could also choose to not approve the contracts.

OTHER AGENCY INVOLVEMENT:

These contracts have been approved by County Counsel.

**First 5 Solano
Master List of Contract Amendments
FY2017/18**

	Contract Number	Contractor/Amendment Number	Description	FY2016/17 Amount	FY2017/18 Amount	FY2017/18 Funding Source
1	2016-904	Applied Survey Research First Amendment	Evaluation and Systems Change	\$102,000	\$102,000	Proposition 10
2	2016-711	Benicia Police Department First Amendment	Family Resource Center Services Ages 6-18	\$38,759	\$38,759	General Fund
3	2014-103	Child Haven Third Amendment	Developmental Screenings, Short Term Mental Health Treatment, Parent Coaching	\$132,196	\$177,196	Proposition 10 and Mental Health Services Act
4	2016-906	Children's Network of Solano County First Amendment	Solano Children's Alliance/Child Abuse Prevention Council	\$130,723	\$130,723	\$11,972 Children's Trust Fund \$118,751 General Fund
5	2016-717	Children's Network of Solano County First Amendment	Family Resource Center Coordination	\$105,782	\$105,782	\$39,871 Children's Trust Fund \$65,911 General Fund
6	2016-712	Dixon Family Services Second Amendment	Family Resource Center Services Ages 6-18	\$37,262	\$37,262	\$12,719 Children's Trust Fund \$24,543 General Fund
7	2016-713	Fairfield-Suisun Unified School District First Amendment	Family Resource Center Services Ages 6-18	\$113,323	\$113,323	General Fund
8	2016-714	Fighting Back Partnership First Amendment	Family Resource Center Services Ages 6-18	\$123,863	\$123,863	\$12,719 Children's Trust Fund \$111,144 General Fund
9	2016-715	Rio Vista CARE First Amendment	Family Resource Center Services Ages 6-18	\$36,902	\$36,902	\$12,719 Children's Trust Fund \$24,183 General Fund
10	2014-104	Solano Family and Children's Services Second Amendment	Help Me Grow Solano and Developmental Trainings	\$175,000	\$175,000	Proposition 10 and Mental Health Services Act
11	2014-102	Uplift Family Services Third Amendment	Developmental Screenings and Trainings	\$125,000	\$125,000	Proposition 10 and Mental Health Services Act
12	2016-716	Vacaville Police Department First Amendment	Family Resource Center Services Ages 6-18	\$57,446	\$57,446	General Fund

Due to file size, the contract amendments can be accessed via the links in the list above, in addition to being on file with the Clerk of the Board.

Due to file size, the following documents can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

- A- [2016-904 Applied Survey Research Original Agreement](#)
- B- [2016-711 Benicia Police Department Original Agreement](#)
- C- [2014-103 Child Haven Original Agreement](#)
- D- [2014-103 Child Haven First Amendment](#)
- E- [2014-103 Child Haven Second Amendment](#)
- F- [2016-906 Children's Network Original Agreement](#)
- G- [2016-717 Children's Network Original Agreement](#)
- H- [2016-712 Dixon Family Services Original Agreement](#)
- I- [2016-712 Dixon Family Services First Amendment](#)
- J- [2016-713 Fairfield-Suisun Unified School District Original Agreement](#)
- K- [2016-714 Fighting Back Partnership Original Agreement](#)
- L- [2016-715 Rio Vista CARE Original Agreement](#)
- M- [2014-104 Solano Family and Children's Services Original Agreement](#)
- N- [2014-104 Solano Family and Children's Services First Amendment](#)
- O- [2014-102 Uplift Family Services \(EMQ Families First\) Original Agreement](#)
- P- [2014-102 Uplift Family Services \(EMQ Families First\) First Amendment](#)
- Q- [2014-102 Uplift Family Services Second Amendment](#)
- R- [2016-716 Vacaville Police Department Original Agreement](#)



Solano County

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Agenda Submittal

Agenda #: 10 **Status:** Consent Calendar
Type: Appointment **Department:** Board of Supervisors
File #: 17-428 **Contact:** Erin Hannigan, 553-5363
Agenda date: 6/13/2017 **Final action:**
Title: Approve the reappointment of Marisela Barbosa to serve on the First 5 Solano Children and Families Commission, representing District 1, for a four year term to expire June 13, 2021

Governing body: Board of Supervisors
District: District 1
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

Supervisor Hannigan requests that the Board of Supervisors approve the reappointment of Marisela Barbosa to serve on the First 5 Solano Children and Families Commission representing District 1 for a four year term to expire June 13, 2021.

SUMMARY:

Ms. Barbosa has served on the First 5 Solano Children and Families Commission since 2013 and has been a valued member who understands the importance of the Commission and its role in the county.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

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Agenda Submittal

Agenda #: 11
Type: Report
File #: 17-343
Agenda date: 6/13/2017
Title: Receive a legislative and State Budget update from staff and the County's State Legislative Advocate on legislation of interest to the County

Status: Regular Calendar
Department: County Administrator
Contact: Michelle Heppner, 784-3002
Final action:

Governing body: Board of Supervisors
District: All
Attachments: [A - Federal Legislative Update](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes _____ No X
Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

Receive a legislative and State Budget update from staff and the County's State Legislative Advocate on legislation of interest to the County.

SUMMARY:

The County's Legislative Advocate, Karen Lange of Shaw/Yoder/Antwih, Inc., will provide an update on the State Budget.

FINANCIAL IMPACT:

The legislative program is designed to result in additional funding and cost avoidance relative to Solano County. The cost of preparing this report and compiling the information is a General Fund cost covered in the County Administrator's administration budget.

DISCUSSION:

The County's Legislative Committee Members, Supervisor Erin Hannigan and Supervisor John Vasquez met on May 15, 2017 to discuss both Federal and State issues. Joe Krahn and Hasan Sarsour of Waterman and Associates, the County's Federal legislative advocacy team and Karen Lange of Shaw/Yoder/Antwih Inc., the County's State legislative advocate participated in the meeting as well.

The County's May 15, 2017 Legislative Committee agenda included a Federal update from Waterman and Associates as is provided in Attachment A. The County's May 15, 2017 Legislative Committee meeting agenda can be accessed through the link below.

<https://admin.solanocounty.com:4433/civicax/filebank/blobdload.aspx?BlobID=26681>

On May 11, Governor Brown released a revised, \$183.4 billion budget proposal that closely mirrors his January plan, maintaining a cautious approach amid uncertainty about the direction of the economy and possible federal actions that could hurt the state's bottom line.

In the May Revision, revenues are revised upward by \$2.5 billion and the Governor proposes to spend approximately \$124 billion. The proposed 2017/18 Budget at the May Revision also includes \$56 billion special funds and \$3.4 billion bond funds, bringing the total package to about \$183.4 billion.

Governor Brown proposes to deposit an additional \$1.15 billion into the state's Rainy Day Fund, bringing the total to \$8.5 billion by the end of Fiscal Year 2017/18, reaching 66% of the constitutional target.

The language for the Governor's Proposed State Budget trailer bills can be accessed by clicking on the following link. [<http://www.dof.ca.gov/Budget/Trailer_Bill_Language/>](http://www.dof.ca.gov/Budget/Trailer_Bill_Language/)

Federal Legislative Update – May 15, 2017 Legislative Committee Meeting

Solano County's Washington representatives provided the Legislative Committee with an in-person update on several key issues, including a status report on the federal budget. With Congress recently completing action on a significantly delayed fiscal year 2017 omnibus appropriations package, attention now turns to developing a budget for the fiscal year that begins on October 1.

On May 23, the Trump administration is scheduled to unveil a complete fiscal year 2018 budget proposal to Congress. Unlike the 50-page preview that the White House released in March, the May document will represent a full budget package with line-by-line spending recommendations for programs across all departments and agencies.

As reported by Solano County's Washington representatives, the Trump administration will be seeking significant cuts to a number of discretionary spending programs that are of importance to Solano County. In addition, the White House will be recommending reductions to mandatory spending programs, such as Medicaid and the Supplemental Nutrition Assistance Program (SNAP).

Looking ahead, the bitter partisan divide in Congress is expected to make for a long and arduous FY18 appropriations process. While GOP congressional leaders may embrace some of the program cuts sought by the Trump administration, they will face fierce resistance from congressional Democrats and even some moderate members of the Republican Party who will be working to protect funding for key domestic spending programs.

On the healthcare reform front, the House approved in early May a highly controversial *Affordable Care Act* (ACA) repeal and replacement measure. The GOP-sponsored legislation (HR 1628), which passed on a narrow 217-213 vote, garnered the support of all 14 Republicans from California and was opposed by all 38 Democratic members of the state's delegation.

According to an initial CBO analysis, HR 1628 would yield an \$880 billion cut to Medicaid over the next ten years, or a roughly 25 percent nationwide reduction to the program. Incidentally, the Medicaid cuts would likely be proportionately larger in California since the state has taken full advantage of federal dollars under the ACA when compared to many other states. CBO estimates that the Medicaid cuts would translate into 14 million fewer program enrollees by 2026 – a reduction of about 17 percent relative to the number projected under current law.

Looking ahead, attention now turns to the upper chamber, where Republicans hold a slight 52-48 advantage. Because of the extremely tight margin, GOP leaders have indicated that they intend to be deliberate in drafting a bill and that the final product may differ greatly from the House-passed legislation. As of this writing, several factions of senators – including a group of roughly a dozen members appointed by Senate leadership – are meeting regularly to discuss options for moving a bill that could garner the support of a majority of the Senate.

Solano County's Washington representatives also gave a brief recap of the recent Delta Counties Coalition (DCC) trip to Washington, D.C. Coalition representatives met with a number of members of Congress, as well as with officials from the Office of Management and Budget, the White House Council on Environmental Quality, the Department of the Interior, and the Environmental Protection Agency (EPA). The DCC supervisors focused their discussions primarily on the deficiencies of the CA WaterFix plan while promoting the benefits of investing dollars in alternative water projects.

In other developments, the EPA recently announced that it will be soliciting preliminary comments from stakeholders regarding the upcoming rewrite of the “Waters of the United States” (WOTUS) regulation. The solicitation, which is a precursor to an expected formal rulemaking process, comes on the heels of an Executive Order instructing the EPA and the U.S. Army Corps of Engineers to review the Obama administration’s controversial rule. Pursuant to Trump’s order, the agencies are required to “publish for notice and comment a proposed rule rescinding or revising the [current] rule.”

Stakeholders will have until June 19, 2017 to submit preliminary comments to the EPA.

Finally, the Department of the Interior recently released a list of the national monuments that will be reviewed pursuant to President Trump’s Executive Order directing the Interior Secretary to examine all monument designations/expansions of at least 100,000 acres since January 1st of 1996. As expected, the Berryessa Snow Mountain National Monument is included on the list.

On May 11, the Interior Department published in the *Federal Register* a Notice of Opportunity for Public Comment on the Trump administration’s directive. Solano County is in the process of drafting comments relative to the Berryessa designation. July 10, 2017 is the deadline to submit comments.

It should be noted that the Trump administration would face an uphill battle if they do seek to roll back any of the existing designations. For starters, no president has ever revoked a predecessor’s action to create a monument under the *Antiquities Act*. Moreover, while the Act grants authority to a president to create monuments, it does not provide explicit authority to abolish them. Therefore, if the administration does attempt to rescind or modify an existing monument, it will no doubt be challenged in court.



Solano County

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Agenda Submittal

Agenda #: 12 **Status:** Regular Calendar
Type: Report **Department:** Treasurer-Tax Collector-County Clerk
File #: 17-431 **Contact:** Charles Lomeli, 784-3419
Agenda date: 6/13/2017 **Final action:**
Title: Consider a request from the Treasurer - Tax Collector - County Clerk to proceed with a full analysis of the potential interest expense and cash flow savings to be realized from a refunding of the 2007 Certificates of Participation, and Authorize the use of the consultant team from Public Financial Management as the lead Financial Advisor, Orrick, Herrington & Sutcliffe LLP as the co-bond counsel, Hawkins, Delafield & Wood LLP as the disclosure counsel, Raymond James as the Underwriter and Union Bank of California, NA as the Trustee
Governing body: Board of Supervisors
District: All
Attachments:

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors approve a request from the Treasurer - Tax Collector - County Clerk (TTCCC) to proceed with a full analysis of the potential interest expense and cash flow savings to be realized from a refunding of the 2007 Certificates of Participation, and further authorize the use of the consultant team from Public Financial Management as the lead Financial Advisor, Orrick, Herrington & Sutcliffe LLP as the co-bond counsel, Hawkins, Delafield & Wood LLP as the disclosure counsel, Raymond James as the Underwriter and Union Bank of California, NA as the Trustee.

Should the analysis determine that a refunding is appropriate, the TTCCC, in coordination with the Debt Advisory Committee (DAC), anticipates returning to the Board for approval to refund the existing Certificates of Participation and issue new Refunding Certificates of Participation, as well as to approve all documents associated with such actions.

SUMMARY/DISCUSSION:

On December 3, 2002 Solano County issued \$118,325,000 Par Value of Certificates of Participation (COPS) to fund the construction of the CAC building and various other facilities within the County. The certificates were issued in a series with maturities ranging from November 1, 2003 through November 1, 2032, with optional early redemption (calls) available on November 1, 2012 for all maturities from November 1, 2013 through November 1, 2032.

On February 2, 2007 Solano County issued \$99,860,000 Par Value of COPS to refund all outstanding callable issues from the 2002 COPS. Proceeds from this bond sale were placed in escrow and the certificates were called on November 1, 2012. This refunding action generated a net present value savings of \$3,078,084 to the county at the time the refunding was completed.

As with the 2002 COPS, the 2007 COPS were issued in a series with maturities ranging from November 1, 2007 to November 1, 2032, with calls available on November 1, 2017 for all maturities from November 1, 2018 through November 1, 2032.

A preliminary analysis indicates that a refunding opportunity may exist that can generate significant cost savings to the county. These savings may be realized by the issuance of new COPS to call the outstanding 2007 COPS maturities from November 1, 2018 through November 1, 2032.

The TTCCC would like to proceed with a full analysis of the potential interest expense and cash flow savings to be realized through a refunding of the 2007 COPS, and to initiate refunding preparations as appropriate. These preparations will include the retention of financial advisory services, bond counsel, disclosure counsel, a rating agency, a bond underwriter and others as required.

The full analysis should provide a series of refunding scenarios that demonstrate potential interest expense and cash flow savings available within the existing final maturity date of November 1, 2032. It is anticipated that the DAC will review the analysis and make a recommendation to the board to proceed with a refunding that provides the optimal balance of interest expense and cash flow savings.

Currently the county is in the process of selecting a new Financial Advisor (FA) through the RFQ process. It was originally anticipated that this solicitation process would be completed before this refunding was initiated and that the newly selected firm would be providing advisory services on this project. However, unanticipated circumstances have delayed the FA solicitation process and the TTCCC is recommending the use of the existing FA and financing team to avoid any delays that might adversely impact this refunding opportunity.

The recommended financing team consists of Sarah Hollenbeck at Public Financial Management (PFM) acting as lead FA; John Knox and John Wong from Orrick, Herrington & Sutcliffe LLP acting as co-bond counsel (BC); Sean Tierney from Hawkins, Delafield & Wood LLP acting as disclosure counsel (DC); Rob Larkins at Raymond James acting as Underwriter (UW); and Union Bank of California, N.A (UBOC) acting as Trustee (TR). This is the same team that executed the original 2002 COPS issuance and the subsequent 2007 COPS refunding.

Sarah Hollenbeck has taken the place of Peter Miller who retired earlier this year and continues to provide consulting services to PFM as needed. Sarah worked closely with Peter on previous Solano County debt issuances and is very familiar with Solano County. The remainder of the team remains unchanged from the 2002 and 2007 debt issuances with two notable exceptions. John Wong has been elevated to lead counsel BC in anticipation of the future retirement of John Knox, and Rob Larkins has changed firms from Lehman Brothers to Raymond James.

The solicitation process to secure a new permanent FA should be completed by the end of July 2017. Once they have been selected, they will assist the county in the solicitation process for selecting a new BC, DC, UW, and Trustee. To optimize the benefit to the county, the TTCCC is recommending that the bonds associated with this refunding be issued on a negotiated basis. Under the terms of negotiated sale, the UW agrees to purchase the entire bond issuance which locks in the refunding savings for the county. As an alternative the county could issue the bonds on a competitive basis. This is not advisable on refunding issuances as it exposes the county to interest rate risk in the days immediately preceding the issuance of the refunding bonds.

FINANCIAL IMPACT:

There is no cost for the acceptance of this report.

The county will incur costs associated with conducting the recommended financial analysis and the issuance

of refunding COPS. Analysis work conducted by PFM will be compensated on a contractual cost basis to eliminate the risk of any bias in the recommended course of action. Should the county move forward with refunding these costs will be included in the cost of issuance. The remainder of the financing team will receive compensation only if the county proceeds with the refunding. These costs will be included in the final refunding recommendation to the Board and will be paid out of savings realized from the refunding or included in the costs of the refunding to create a net savings.

Preliminary analysis shows a present value savings range between \$7,000,000 and \$8,000,000 to be realized over the fifteen-year life of the refunding, for an approximate annual cash flow savings of \$500,000. These projected savings are based on market conditions at the time the preliminary analysis was completed. Actual savings can and will change with market conditions up until the refunding COPS are finalized and issued.

In accordance with county policy, final maturity of any recommended refunding will be on or before November 1, 2032 which is the stated final maturity date of the original COPS issued in 2002 and the refunding COPS issued in 2007.

As part of the refunding analysis, the finance team will consider a range of refunding scenarios that range from a maximization of cash flow savings to a maximization of total cost savings. In general maximum cash flow savings can be achieved by financing for longer periods of time, while total cost savings can be maximized by a shortening of the maturity schedule that results in an accelerated payoff of the debt. Both options have their merits and drawbacks.

A maximization of cash flow savings can potentially free up revenues for other uses, but by borrowing for longer periods the county incurs greater interest expense costs. A maximization of cost savings repays the debt as quickly as possible by maintaining the existing cash flow levels. This has a short-term drawback in that it doesn't free up any additional revenues for other uses, but in the long term it reduces the amount of interest expense.

The TTCCC, in coordination with the DAC, anticipates recommending a balanced approach that achieves some cash flow savings while reducing the overall interest expense. It is anticipated that any cash flow savings realized will be utilized in the buildout of existing owned county space to allow the county to vacate existing leased spaces at the termination of the leases. This course of action is anticipated to generate additional cost savings to the county.

ALTERNATIVES:

The Board of Supervisors could elect not to evaluate the refunding. This is not recommended as the refunding will only be recommended if it generates cost savings to the county.

OTHER AGENCY INVOLVEMENT:

The Debt Advisory Committee has reviewed this request and recommends proceeding with the refunding analysis and preparations.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County

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Agenda Submittal

Agenda #:	13	Status:	Regular Calendar
Type:	Presentation	Department:	First 5 Solano
File #:	17-425	Contact:	Michele Harris, 784-1332
Agenda date:	6/13/2017	Final action:	
Title:	Receive a presentation on the UC Berkeley Fundraising and Volunteer Management Program for a cohort of Solano County nonprofits		

Governing body: Board of Supervisors

District: All

Attachments: [A - Presentation](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes _____ No X

Public Hearing Required? Yes _____ No X

DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors receive a presentation on the UC Berkeley Fundraising and Volunteer Management Program for a cohort of Solano County nonprofits.

SUMMARY:

First 5 Solano, in partnership with Zellerbach Family Foundation (ZFF) and Solano County Health & Social Services, is sponsoring a cohort of up to 25 Solano nonprofits serving children and families to complete the Professional Program in Fundraising and Volunteer Management at UC Berkeley Extension.

This Professional Program in Fundraising and Volunteer Management from UC Berkeley is a four-month training opportunity for nonprofit staff interested in increasing resources for their agency, including developing their expertise in increasing revenue, as well as recruiting and retaining volunteers and board members. The course will provide the knowledge and skills needed to design organizational plans to increase and diversify funding, build a 'case statement' and other materials designed to generate support, write effective grant applications, and manage donor relationships.

FINANCIAL IMPACT:

This Fundraising and Volunteer Management Program costs \$50,000. This amount is fully paid for via a \$40,000 grant from ZFF, and \$5,000 each from First 5 Solano Children and Families Commission and Solano County Health & Social Services. There is no cost to the General Fund.

DISCUSSION:

The First 5 Solano Children and Families Commission has applied for and received a grant from ZFF to sponsor a cohort of Solano County nonprofit leaders to attend the UC Berkeley Extension certificate program

in Fundraising and Volunteer Management. This project is a much needed step toward the dual goals of building nonprofit capacity and strengthening the funding landscape in Solano County.

A 2016 study commissioned by the Solano County Board of Supervisors on Foundation Giving in the Bay Area revealed that Solano has remained the most under-resourced of all Bay Area counties in terms of foundation investment. The data showed that Solano County received only \$3 per capita in foundation funding, significantly less than any other county in the bay area. The next nearest county, Napa, received over 7 times this amount at \$22 per capita and San Francisco was a complete outlier receiving \$1,199 per capita. Moreover, the “giving gap” has continued to widen over time. While foundation giving in the Bay Area overall increased 37% between 2006 and 2012, giving in Solano has stagnated, exacerbating the gaps between Solano and its wealthier neighbors.

Due to these philanthropic circumstances, Solano nonprofits rely heavily on government funding which makes them unable to respond to client needs beyond a governmental scope. This leaves gaps in the community in the types of services available to children and families. In addition to limited ability to nimbly respond to community needs, a heavy reliance on government funding leaves nonprofit partners struggling with little unrestricted funding to meet the needs of their organization.

Fundraising capacity was identified by Solano nonprofits as an area in need of strengthening. In a recent survey of community based agencies who work with young children and families, fund development, volunteer management, and communications were identified by Solano nonprofits as their areas with the biggest challenges.

First 5 Solano, in partnership with ZFF, is sponsoring a cohort of up to 25 Solano nonprofits to complete the Professional Program in Fundraising and Volunteer Management at UC Berkeley Extension. While the program will follow a tested effective course outline, the program will be customized to meet the unique challenges of the Solano nonprofit community. First 5 Solano intends to follow up with the nonprofits 3 months after completion of the program to evaluate the effectiveness in changing nonprofit practice.

Through this project, our nonprofit partners will be better positioned to effectively represent the needs of the community and secure funding to deliver much needed services leading to better outcomes for children and families.

ALTERNATIVES:

The Board could choose not to receive the presentation. This is not recommended as this program brings needed capacity building resources to Solano County nonprofits, in an effort to support improvements in the programs and policies that enrich the quality of life for Solano’s residents.

OTHER AGENCY INVOLVEMENT:

Solano County Health & Social Services, Zellerbach Family Foundation, UC Berkeley Extension, and the County Administrator’s Office.



Professional Program in Fundraising and Volunteer Management at UC Berkeley Extension

Presented to Solano County Board of Supervisors
on June 13, 2017

First 5 Solano
Solano County Health & Social Services



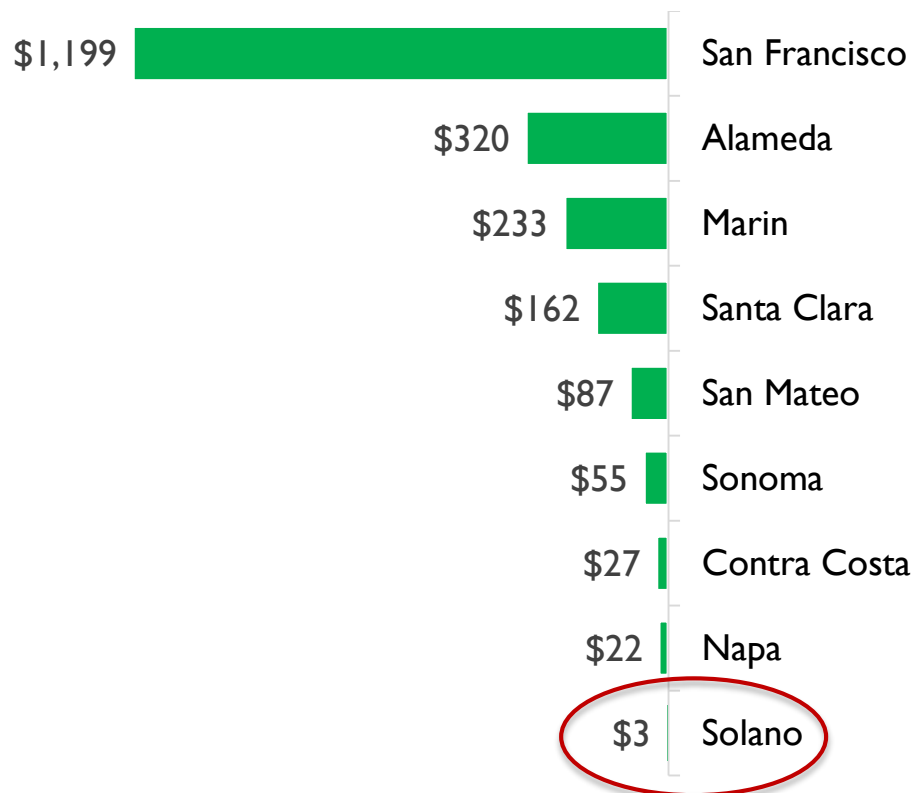
Program Description

This **Professional Program in Fundraising and Volunteer Management** from UC Berkeley is a four-month training opportunity for nonprofit staff interested in increasing resources for their agency, including developing their expertise in increasing revenue, as well as recruiting and retaining volunteers and board members.



Foundation Giving

Grant dollars given per capita





Nonprofit Capacity Building

Any intentional
and sustained
effort to improve
organizational
functioning



Source: *Point the Way Landscape Analysis*, 2017,
Learning for Action



Program Details

- Course runs September – December 2017
- One Friday a month - assignments between sessions
- Cohort of 25 Solano nonprofit professionals (Executive Directors, Board Members, Fundraising Staff)
- Experienced practitioners as instructors
- No cost to nonprofit attendees
- Certificate from UC Berkeley Extension awarded at completion of the program.



Program Topics

■ Fundraising Basics

- Types of fundraising
- Current philanthropic trends
- Innovative fundraising strategies

■ Fundraising Skills

- Grant writing
- Event planning
- Cultivating sustainable relationships with donors



Program Topics

- **Volunteerism**
 - How to recruit and mobilize community talent for:
 - Agency support
 - Direct client service
 - Board leadership

- **Community outreach and mobilization strategies**
 - Develop a case statement
 - Board development



Benefits to Solano

- Learn from experts in the field
- Relationship building with foundation representatives
- Increase awareness of Solano's funding landscape
- Strengthen individual nonprofit capacity
- Enhance nonprofit collaboration with shared experience
- Encourage innovative thinking to address community needs



Questions?



Solano County

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Agenda Submittal

Agenda #: 14 **Status:** Regular Calendar
Type: Resolution **Department:** Resource Management
File #: 17-422 **Contact:** Matt Walsh, 784-6765
Agenda date: 6/13/2017 **Final action:**
Title: Conduct a Noticed Public Hearing to adopt a resolution for Green Valley Open Space Maintenance District Assessments for FY 2017/2018; Approve the Engineer's Report; Confirm the Diagram and Assessment; and Order the Levy of Assessment for Landscape and Lighting Maintenance Assessment District
Governing body: Board of Supervisors
District: District 2, District 3
Attachments: [A - Resolution](#)
[B - Engineers Report](#)
[C - SLT Green Valley Land Conservation Report](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes X No ___
Public Hearing Required? Yes X No __

DEPARTMENTAL RECOMMENDATION:

The Department of Resource Management recommends that the Board of Supervisors:

1. Conduct a Noticed Public Hearing to adopt a resolution for Green Valley Open Space Maintenance District Assessments for FY2017/2018;
2. Approve the Engineer's Report;
3. Confirm the Diagram and Assessment; and
4. Order the Levy of Assessment for Landscape and Lighting Maintenance Assessment District.

SUMMARY:

Pursuant to the provision of the Landscape and Lighting Act of 1972, the Board is required to conduct a duly noticed public hearing to consider the levying of an assessment in the amount of \$150.00 for FY 2017/2018 upon properties identified in the Engineer's Report, prepared for and approved by the Director of Resource Management as Engineer of Work (Attachment B). The Assessment District Diagram is on file with the Clerk of the Board of Supervisors.

FINANCIAL IMPACT:

This action has no impact to the County General Fund. Funding is provided through assessments levied under the Green Valley Open Space Maintenance District.

DISCUSSION:

On May 23, 2017, the Board passed two resolutions: one directing preparation of the Annual Engineer's Report (Resolution No. 2017-113) and the second resolution stating the intention to order improvements and levy assessments for the Green Valley Open Space Maintenance District (Resolution No. 2017-114). Today's actions are to hold a public hearing to consider the levying of an assessment in the amount of \$150.00 for FY 2017-2018 consistent with the agreement between the City of Fairfield, the County, and the Solano Land Trust.

In October 1990, the Board created the Green Valley Open Space Maintenance District following a majority vote of property owners in favor of the formation. At the same time, the Board entered into an agreement with the City of Fairfield and the Solano Land Trust which provides that: (1) the Board will levy an annual assessment in the District in an amount which will increase \$2.50 each year from 1989-90 base year of \$80; (2) the City of Fairfield will levy a special tax annually on property in the North Cordelia Community Facilities District No. 2 in the same amount per parcel as the County district assessment; and (3) the monies raised from both districts will be used by the Solano Land Trust to acquire and maintain open space lands in the Green Valley area.

The Solano Land Trust has prepared a report on the Green Valley Land Conservation Project (Attachment C). The report includes a proposed budget for FY 2017/2018 and a financial summary. The SLT has completed its purchase of the Rockville Trails Estates property and the SLT currently has applications in process with the County for a General Plan amendment and rezone to allow the property to be utilized for public open space purposes.

SLT has also recently completed its Solano Natural Areas Protection (SNAP) Plan which serves to prioritize its agricultural and natural resource protection work in the future. SLT has begun utilizing this tool for the County, including lands within the Green Valley area.

Public Noticing Requirement- Notice of a public hearing and Resolution 2017-114 was published at least 10 days before the scheduled hearing in the Fairfield Daily Republic, as resolved in Resolution 2017-114, adopted May 23, 2017.

ALTERNATIVES:

The Board could choose to not levy the assessment and direct staff to prepare amendments to County's 1990 agreement with the City of Fairfield and the Solano Land Trust to either reduce or terminate the assessments. Staff does not recommend this alternative since the District was supported and formed by a majority vote of the property owners within the District and the funds are being used for their intended purpose.

OTHER AGENCY INVOLVEMENT:

The City of Fairfield prepares the draft Engineer's Report and administers the program in conjunction with the Solano Land Trust under the 1990 agreement. The Department of Resource Management has reviewed the Engineer's Report and supports its adoption.

The County Administrator and County Counsel have reviewed this item and concur with the recommended action.

CAO RECOMMENDATION:

APPROVE DEPARTMENTAL RECOMMENDATION

RESOLUTION NO. 2017 -

**RESOLUTION OF THE OF SOLANO COUNTY BOARD OF SUPERVISORS
APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT
AND ORDERING LEVY OF ASSESSMENT
FOR LANDSCAPE AND LIGHTING MAINTENANCE
ASSESSMENT DISTRICT**

Green Valley Open Space Maintenance District

Whereas, the Board of Supervisors (the "Board") of the County of Solano (the "County"), State of California, by its Resolution No. 2017-113, A Resolution Directing Preparation of Annual Report, County of Solano, Green Valley Open Space Maintenance District (the "District"), designated the Director of the Resource Management Department of the County of Solano as Engineer of Work and ordered said Engineer to make and file a report for the fiscal year 2017-2018 in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972 (hereinafter the "Act"); and

Whereas, the report was duly made and filed with the Clerk of the Board of Supervisors and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 13, 2017, at 9:00 a.m., in the regular meeting place of this Board, at 675 Texas Street, Fairfield, California, was appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was duly and regularly published; and

Whereas, at the appointed time and place the hearing was duly and regularly held, and all persons interested desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

Now, therefore, it is found, determined, resolved and ordered as follows:

1. The public interest, convenience and necessity require that the levy be made.
2. The District benefited by the improvements and to be assessed to pay the costs and expenses thereof, and the exterior boundaries thereof are as shown by a map thereof filed in the office of the Clerk to the Board, which map is made a part hereof by reference thereto.
3. The Engineer's Report as a whole and each part thereof, to wit:
 - a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and

- c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the District in proportion to the estimated benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto is finally approved and confirmed.
4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report, as hereinabove determined and ordered, is intended to and shall refer and apply to the report, and any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, and resolution or order, if any, heretofore duly adopted or made by this Board.
5. The assessment to pay the costs and expenses of the maintenance of the improvements is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Annual Report.
6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount, if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
7. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following its adoption, the Clerk of the Board shall file a certified copy of this resolution with the Auditor of the County of Solano. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessment. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Auditor/Controller of this County.
8. Upon receipt of moneys representing assessments collected by the County, the Auditor/Controller of this County shall deposit moneys in the County Treasury to the credit of an improvement fund, which improvement fund the Auditor/Controller of this County is hereby directed to establish under the distinctive designation of the District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, installation and construction of the improvements.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on June 13, 2017 by the following vote:

AYES: SUPERVISORS _____

NOES: SUPERVISORS _____

EXCUSED: SUPERVISORS _____

JOHN M. VASQUEZ, Chair
Solano County Board of Supervisors

ATTEST:
BIRGITTA E. CORSELLO, Clerk
Solano County Board of Supervisors

By: _____
Jeanette Neiger, Chief Deputy Clerk

COUNTY OF SOLANO
GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT
(FISCAL YEAR 2017-2018)
E N G I N E E R ' S R E P O R T

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A S S E S S M E N T

WHEREAS, on May 23, 2017, the Board of Supervisors of the County of Solano, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the Act), adopted a Resolution Directing Preparation of Annual Report for the Green Valley Open Space Maintenance District;

WHEREAS, said resolution directed the undersigned to prepare and file a report pursuant to Section 22565 et seq. of said Act;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of Supervisors of said County, hereby makes the following assessment to cover the portion of the estimated cost of the maintenance of said improvements and the costs and expenses incidental thereto to be paid by said district.

The amount to be paid for the maintenance of said improvements, and the expenses incidental thereto, are as shown on the cost of summary on page 2 of this report.

Reference is made to the original assessment diagram for the maintenance district dated October 2, 1990, which is hereby amended by the assessment roll contained herein.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within said maintenance assessment district by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of said improvements, and more particularly set forth in the list hereto attached and by reference made a part of this Assessment.

The assessment is made upon the several lots or parcels of land within the maintenance assessment district in proportion to the estimated benefits to be received by said lots or parcels, respectively, from the maintenance of said improvements. The diagram and assessment numbers appearing herein are the diagram numbers appearing on said diagram, to which reference is hereby made for a more particular description of said property.

Each lot or parcel of land assessed is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Solano for the fiscal year 2017-2018 and includes all of such parcel excepting those portions thereof within existing public roads or right of way to be acquired in these proceedings for public road purposes. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. Because the names of the several owners are unknown to me, I hereby place the word "Unknown" opposite the number of each lot or parcel of land assessed, the amount assessed thereon and the number of the assessment.

Dated: _____

Bill Emlen
Director of the Resource Management Department

COUNTY OF SOLANO
GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT

ENGINEER'S COST ESTIMATE

FISCAL YEAR 2017-2018

MAINTENANCE

(a)	Irrigation (includes water)	\$ <u>-0-</u>
(b)	Repair, removal, and replacements	\$ <u>-0-</u>
(c)	Spraying, trimming, and treatment	\$ <u>-0-</u>
(d)	Debris removal	\$ <u>-0-</u>
(e)	Electric energy	\$ <u>-0-</u>

Total Maintenance \$ -0-

CONTINGENCIES \$ 5,000.00

INCIDENTALS

(a)	Engineer's Report (including plans & specifications)	\$ <u>150.00</u>
(b)	Printing and advertising (notices)	\$ <u>750.00</u>
(c)	Cost of Collection (County) (1%)	\$ <u>1,029.45</u>
(d)	Administration and Supervision	\$ <u>2,100.00</u>
(e)	Legal Fees	\$ <u>-0-</u>
(f)	Solano Land Trust	\$ <u>15,000.00</u>
(g)	Open Space Acquisition and Related Pre-Acquisition Costs (appraisals, surveys, consultants title reports, etc.)	\$ <u>80,798.05</u>

Total Incidentals \$ 99,827.50

TOTAL TO ASSESSMENT \$ 104,827.50

COUNTY OF SOLANO

GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT

METHOD OF ASSESSMENT

Because the open space areas contribute to the environment and identity shared by all residents within this district, their acquisition and maintenance is considered to be of equal benefit to each developed parcel. Therefore, the costs of the district are apportioned on an equal basis to each of the parcels within the district on which as of March 1 of a given year there is a residence or for which as of March 1 of a given year a building permit has been issued.

COUNTY OF SOLANO
GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT
CERTIFICATIONS
Fiscal Year 2017-2018

1. I, the Clerk of the Board of Supervisors of the County of Solano, California, hereby certify that the foregoing Assessment, in the amounts set forth in Column (1), with the diagram thereto attached, was filed with me on _____.

Clerk of the Board

2. I have prepared this Engineer's Report and do hereby certify that the amounts set forth in Column (2) under Estimate of Costs on page 1 of the foregoing Assessment, and the individual amounts in Column (2) under "Assessment" on the foregoing pages of this Assessment, have been recomputed in accordance with the order of the Board of Supervisors of the County of Solano, as expressed by its Resolution No. _____, duly adopted by the Board of Supervisors on _____; provided, however, that if Column (2) is blank, the figures in Column (1) were preliminarily approved without change.

Dated: _____

District Engineer

3. I, the Clerk of the Board of Supervisors of the County of Solano, California, hereby certify that this Assessment, in the amounts set forth in Column (2), unless Column (2) is blank, in which event the amounts in Column (1) apply, with the diagram thereto attached to the Assessment, was approved and confirmed by the Board of Supervisors of the County of Solano on _____ by Resolution No. _____.

Clerk of the Board

7908	25	120	34	\$150.00	RATE/LOT =	\$150.00
7908	25	120	35	\$0.00		
7908	25	120	36	\$150.00		
7908	25	170	33	\$150.00	COUNTY OF SOLANO	
7908	25	170	94	\$150.00	GREEN VALLEY OPEN SPACE	
7908	25	170	93	\$150.00	MAINTENANCE DISTRICT	
7908	25	170	66	\$150.00	FISCAL YEAR 2017/2018	
7908	25	170	67	\$150.00		
7908	25	170	68	\$150.00		
7908	25	170	69	\$150.00		
7908	25	170	70	\$150.00	Increase \$2.50 per year	
7908	25	170	71	\$150.00		
7908	25	170	72	\$150.00		
7908	25	170	73	\$150.00		
7908	25	170	74	\$150.00		
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7908	147	143	6	\$150.00
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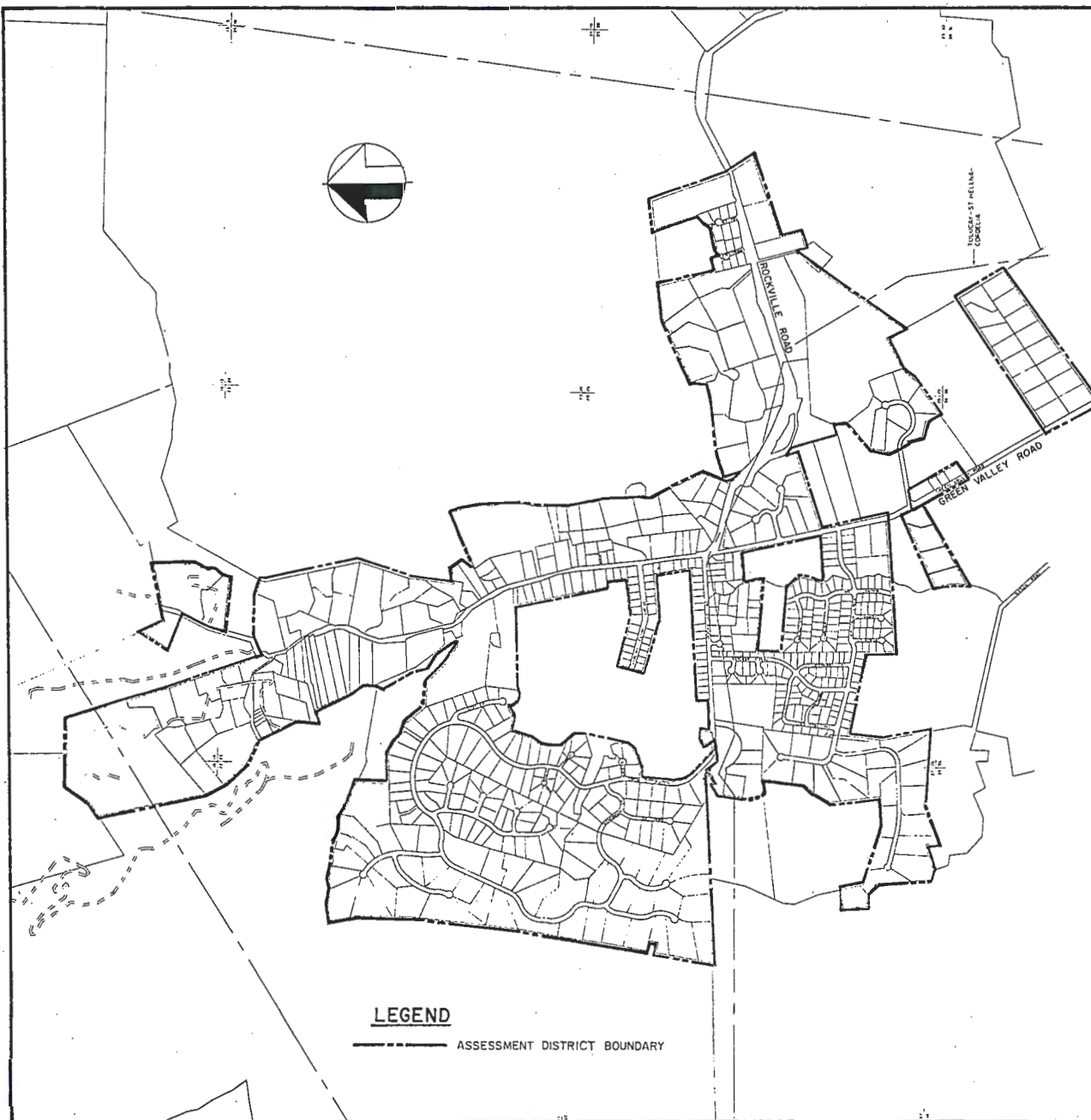
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\$104,827.50

FILED IN THE OFFICE OF THE COUNTY CLERK,
THIS 2 DAY OF OCTOBER, 1978

NEIL CRAWFORD
County Clerk RES. 90-260



GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT

COUNTY OF SOLANO, CALIFORNIA

SCALE: 1" = 1000'

APRIL 1990

SHEET 1 OF 1

Green Valley Land Conservation Project Twenty-sixth Annual Report and Proposed 2017-18 Budget to the Solano County Board of Supervisors

Introduction

This document is the 26th annual report since the establishment of the Green Valley Land Conservation project. In 1990, the City of Fairfield, County of Solano and residents of the rural Green Valley community finalized a unique agreement designed to foster the preservation of a viable agricultural base and maintain open space within Green Valley. In order to accomplish these goals, the Green Valley community voted to assess itself in order to generate funds for the acquisition of property and easements of open space and agricultural land, and, where necessary, to maintain the same. The City of Fairfield maintains the funds in a separate, interest-bearing account, and provides matching monies from a City-sponsored Mello-Roos tax district, the proceeds of which are to be used in the Green Valley area.

Purpose and Area Served

The purpose of the Green Valley Land Conservation Project is to preserve a viable agricultural industry and open space amenities within Green Valley. The service area for the Green Valley Project was set by the Green Valley settlement agreement and an agreement between the City of Fairfield, County of Solano and the non-profit Solano Land Trust (SLT), formerly known as Solano County Farmlands & Open Space Foundation. It is defined as follows:

“Beginning at the point where State Route 12 crosses the Napa-Solano County line, north and east along the Napa-County line to Suisun Valley Road, then south along Suisun Valley Road to Interstate 80, west to State Route 12, then west to the point of the beginning.”

The City and County have contracted with SLT to serve as trustee for the community in carrying out this project. Responsibilities include administrative functions reasonably related to the project purpose, and to hold title, easements, or less-than-fee interest in lands involved in the project area. The Board of Directors of SLT has established priorities based on advice from the Green Valley Landowners' Association as follows:

1. Floor of middle Green Valley,
2. Lands east of Green Valley and west of the floor of Green Valley,
3. More remote and rugged lands west, north and east of Green Valley, and
4. Other lands within the service area.

Tools for Conservation

The underlying concept of the project is voluntary cooperation. This is based on the assumption that the idea of agricultural and open space conservation coupled with available funding and the ability to pay market prices will prove attractive to landowners and they will participate voluntarily. All acquisitions by SLT require a willing seller. SLT does not have the right to use eminent domain proceedings to take property from unwilling sellers.

There are two categories of tools available to SLT to accomplish the Green Valley Project purposes, acquisition of fee simple interest and acquisition of conservation easements. Acquisition of conservation easements does not require public access to property. In addition, the property remains in private hands and on the tax rolls:

- *Fee Simple:* purchase of, or receipt of donation of, the fee title to land
- *Conservation Easement:* purchase of, or receipt of donation of, development rights to land

As part of the Green Valley settlement agreement, SLT expanded its Board to include two representatives of the Green Valley Landowners Association (GVLA). In September 2012, SLT revised its board structure to provide balanced representation of five groups, including public sector, agriculture, resource conservation, business community, and members-at-large. One of the at-large directors continues to be appointed by the GVLA board. The current GVLA representative is Mr. David Eimrol.

Green Valley Activities in 2015-16

The primary accomplishments of the past fiscal year were in the following areas:

1. Acquisition Projects and Project Development

The Rockville Trails Preserve Initial Study/Mitigated Negative Declaration for rezoning and construction of public access facilities on the property has gone through a public comment period and will go to the Solano County Planning Commission on June 1, 2017. We thank GVLA for their review of these documents and their support letter to the Commission. If the Planning Commission recommends approval, the topic will go to the Solano County Board of Supervisors on June 27, 2017.

SLT continues to discuss the potential protection of the Vallejo Lakes property with the GVLA, Bay Area Ridge Trail, and Napa County Regional Park and Open Space District and the City of Vallejo. The Vallejo Lakes property is important grazing land, high quality habitat, and would be another vital piece in the regional trail connection puzzle. Vallejo Lakes has a mix of oak woodland habitat and grassland containing dozens of species of special concern.

2. Conservation Easement Monitoring

During the past year, Tracy Ellison, SLT's Agricultural Project Manager, monitored the Rowe conservation easement.

3. Coordination with GVLA

David Eimrol is the GVLA representative on the SLT Board (since 2015), and is chair of SLT's Audit Committee. SLT, David and GVLA Board President, Roger Merrill meet, as needed, to discuss opportunities for SLT and GVLA coordination and make sure the public is aware of pertinent information regarding Rockville Trails.

4. Open Space Planning Effort

SLT completed its Solano Natural Areas Protection (SNAP) Plan in 2015 to prioritize its agricultural and natural resource protection work in the future. The SNAP Plan will be a companion plan to SLT's Agricultural Conservation Easement Plan developed in 2002 that established priorities for protection of

agricultural land in the county. Through the year there were continued efforts to identify those priority lands for landowner outreach and direct SLT's conservation work.

5. Agricultural Conservation Easement Planning

Over the past year, SLT worked to identify high priority agricultural lands in Solano County through the creation of the SNAP tool, including lands in the Green Valley area.

Green Valley Land Conservation Project – 2016-17 Financial Summary

The FY 16-17 financial summary for the Green Valley Open Space Maintenance District and the financial summary for the North Cordelia Facility District – CFD#2 are included as Attachment A. The proposed FY 17-18 budget for GVOS is summarized in Attachment B.

For further information regarding the Green Valley Land Conservation Project contact Nicole Byrd Braddock, Executive Director of Solano Land Trust, 1001 Texas St. Suite C. Fairfield, CA 94533.

Attachment A.

SOLANO LAND TRUST
GREEN VALLEY LAND CONSERVATION PROJECT
GVOS FINANCIAL SUMMARY FY 16-17 (as of 5/25/2017)

I. Green Valley Open Space Maintenance District (Fund 589)

REVENUES

Tax Receipts, 2016-2017	101,031
Interest, 2016-2017	<u>4,811</u>
Subtotal	105,842

EXPENSES

Trust Project Expenses	15,829
Solano County Collection Charges	1,031
City Engineer Report & Admin	
City Finance/audit costs	<u>3,363</u>
Subtotal	20,223

ACQUISITION RESERVE FUND

Fund Balance, July 1, 2016	564,031
Net Revenue, 2016-2017	<u>85,619</u>
Reserve Fund Balance, May 25, 2017	649,650

Operating Balance at end of year	<u>10,000</u>
Total Cash Balance Fund 589 May 25, 2017	659,650

II. North Cordelia Community Facility District - CFD#2 (Fund 326)
FY 16-17 (as of 5/25/17)

REVENUES

Tax Receipts, 2016-2017	442,326
Interest, 2016-2017	<u>5,886</u>
subtotal	448,212

EXPENSES

Trust Project Expenses	58,008
Solano County Collection Charges	4,514
City Finance/audit costs	<u>52,123</u>
subtotal	114,645

ACQUISITION RESERVE FUND

Fund Balance, July 1, 2016	653,979
Net Revenue, 2016-2017	<u>333,567</u>
Reserve Fund Balance, May 25, 2017	987,546

Operating Balance at end of year	<u>10,000</u>
Total Cash Balance Fund 326 May 25, 2017	997,546

Total Acquisition Reserve Fund from both funds, July 1, 2016:	1,218,010
Total Acquisition Reserve Fund from both funds, May 25, 2017:	1,637,196

Attachment B.

**SOLANO LAND TRUST
FY 17-18 PROPOSED GVOS BUDGET**

**GREEN VALLEY OPEN SPACE MAINTENANCE DISTRICT
FOR THE GREEN VALLEY LAND CONSERVATION PROJECT**

I. Green Valley Open Space Maintenance District (Fund 589)

REVENUES:

Tax Receipts, 2017-2018	103,000
Interest, 2017-2018	<u>6,000</u>
subtotal	109,000

EXPENSES

Trust Project Expenses	16,431
Solano County Collection Charges	1,050
City Engineer Report & Admin	2,250
City Finance/audit costs	<u>3,761</u>
subtotal	23,492

ACQUISITION RESERVE FUND

Fund Balance, July 1, 2017	649,650
Net Revenue, 2017-2018	<u>85,508</u>
Reserve Fund Balance, June 30, 2018	735,158

Operating Balance at end of year	<u>10,000</u>
Total Cash Balance Fund 589 June 30, 2018	745,158



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Agenda Submittal

Agenda #: 15 **Status:** Closed Session
Type: Closed Session **Department:** County Counsel
File #: 17-439 **Contact:** Dennis Bunting, 784-6145
Agenda date: 6/13/2017 **Final action:**
Title: Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

In-Home Supportive Services Authority representatives: Marc Fox, Jeannine Seher, Gerald Huber, Nancy Huston and Birgitta E. Corsello. Employee organization: SEIU Local 2015
Governing body: Board of Supervisors
District: All
Attachments: [A - Memorandum](#)

Date	Ver.	Action By	Action	Result
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Published Notice Required? Yes ☐ No ☒
Public Hearing Required? Yes ☐ No ☒

CLOSED SESSION MEMO

- A. LICENSE/PERMIT DETERMINATION (GC § 54956.7)
 - a. Number of applicants: _____
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
- D. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC § 54956.9)
 - a. Significant exposure to litigation pursuant to GC § 54956.9 (b):
 - b. Initiation of litigation pursuant to GC § 54956.9(c):
- E. LIABILITY CLAIMS-JOINT POWERS AUTHORITY (GC § 54956.95)
 - a. Claimant: _____
 - b. Agency against whom claim filed: _____
- F. THREAT TO PUBLIC SERVICES OR FACILITIES (GC § 54957)
 - a. Consultation with: _____
- G. PUBLIC EMPLOYEE APPOINTMENT
 - a. Title:
- H. PUBLIC EMPLOYMENT (GC § 54957)
 - a. Title:
- I. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC § 54957)
 - a. Title:
- J. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC § 54957)
 - a. No information required
- K. CONFERENCE WITH LABOR NEGOTIATORS (GC § 54957.6):

Conference with Labor Negotiators: Solano County representatives: Marc Fox, Jeannine Seher, Birgitta E. Corsello, and Nancy Huston. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

In-Home Supportive Services Authority representatives: Marc Fox, Jeannine Seher, Gerald Huber, Nancy Huston and Birgitta E. Corsello. Employee organization: SEIU Local 2015

- L. CASE REVIEW/PLANNING (GC § 54957.8)
- M. REPORT INVOLVING TRADE SECRET (GC § 54962, etc.)
 - a. Estimated year of public disclosure:_____
- N. HEARINGS
 - a. Subject matter:_____
 - (nature of hearing, i.e. medical audit comm.,
quality assurance comm., etc.)