

Minutes of the  
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE FOR MEASURE L  
**Monday, September 17, 2018**

**1. CALL TO ORDER:**

The meeting was called to order by Chair Carole Nail at 6:00 p.m.

**2. ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:**

Carole Nail, City of Benicia; Ginger Emerson, City of Dixon; Dotty Schenk, City of Fairfield; Kurt Overholt, City of Rio Vista; Gloria Felder, City of Suisun, Kathryn Clark Silveira, City of Vallejo,

**Members Absent:**

Bruce DuClair, City of Vacaville

**Others Present:**

David Dodd, Director of Benicia Public Library, Roxanne Brown, Acting Director of Dixon Public Library, Bonnie Katz, Solano County Director of Library Services, Tamie Tvrdik, Clerical

**3. INTRODUCTIONS:**

David Dodd, Director of Benicia Public Library and Roxanne Brown, Acting Director of Dixon Public Library introduced themselves.

ACTION **4. APPROVAL OF MINUTES :**

Mr. Overholt moved to approve the minutes of the September 18, 2017 meeting; seconded by Ms. Schenk. Motion carried. So ordered by 6-0 vote.

ACTION **5. APPROVAL OF AGENDA:**

Ms. Emerson moved to approve the September 17, 2018 agenda; Ms. Clark Silveira seconded. Motion carried. So ordered by 6-0 vote.

**6. PUBLIC COMMENT:**

None.

**7. CORRESPONDENCE:**

None.

**8. DIRECTOR'S REPORT:**

Measure L Expenditure Plan reports from the Library Directors of Benicia, Dixon and Solano County were attached.

**9. OLD BUSINESS:**

None.

**10. NEW BUSINESS:**

ACTION

- a. The Committee will review and prepare an annual report on the expenditures for the Board of Supervisors and the community.

Chair Nail stated that it is the Oversight Committee’s intent to make the reports as transparent as possible so the public can see that the funds received from Measure L monies are being spent on:

- Materials
- Programs for children and youth
- Maintaining library hours
- Library building maintenance
- Literacy

Chair Nail commented that the reports are now consistent and easier to read. The Committee reviewed and discussed the Measure L expenditure plans for Benicia, Dixon and Solano County libraries.

In response to Ms. Emerson’s inquiry, Ms. Katz explained that Solano County Library is the only one that uses the sales tax for their Literacy program which was built into the ordinance because it is an important service that Solano County Library offers and during the Measure L campaign the public requested it.

Ms. Clark Silveira moved to accept the reports as presented and use them to prepare the annual report to the Board of Supervisors. Mr. Overholt seconded. Motion carried. So ordered by a 6-0 vote.

Chair Nail will represent the committee at the Board of Supervisors meeting, along with Ms. Katz.

ACTION

- b. The Committee will revisit the annual meeting date at the request of the Benicia Public Library.

Mr. Dodd requested to change the annual meeting to October because Benicia does not get their end of year figures until October. However, Ms. Katz explained that there is a fund within the County funds, Fund 401, which breaks down all of the sales tax that is received by the four jurisdictions that receive the Measure L sales tax. The County closes its books by end of July so by August 1<sup>st</sup> the Auditor has an accounting of every jurisdiction’s sales tax. Upon learning that, Mr. Dodd agreed to leave the meeting on the third Monday of September. No action needed.

**12. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Schenk shared that Vacaville Town Square Library is having a boot camp for writers in October. She added that her book “Fire in the Wine Country” is doing well.

- b. Mr. Overholt stated Rio Vista is heavy with children's programs and they just had a fun adult spin-art and squirt gun painting program.
- c. Ms. Felder stated that the Suisun City Library is geared more toward children than adults. Suisun City Library serves as both a public library and school library for Suisun Elementary School.
- d. Ms. Silveira Clark is a volunteer for the Literacy program and was excited that her student has gotten a job and is a volunteer for her child's school and in her community. She feels the Literacy program does a great job at matching tutors and students.
- e. Ms. Emerson shared that Dixon is recruiting for a library director; however in the interim they are very pleased with their acting director Roxanne Brown. The Dixon Library is working on improving their literacy program.
- f. Chair Nail announced that Benicia has a new poet laureate, Tom Stanton. He calls himself a verbal poet. He will be providing workshops relating to art and poetry.

**13. DATE OF NEXT MEETING:**

September 16, 2019 at 6:00 pm.

**14. ADJOURNMENT:**

The meeting adjourned at 6:30 p.m.