



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Draft Board of Supervisors

*Erin Hannigan (Dist. 1) Chairwoman  
(707) 553-5363*

*Monica Brown (Dist. 2), Vice-Chair  
(707) 784-3031*

*James P. Spering (Dist. 3)  
(707) 784-6136*

*John M. Vasquez (Dist. 4)  
(707) 784-6129*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

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Tuesday, March 10, 2020

8:30 AM

Board of Supervisors Chambers

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### CALL TO ORDER

*The Solano County Board of Supervisors met on the 10th day of March, 2020 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 8:31 A.M. Present were Supervisors Brown, Spering, Vasquez, Thomson and Chairwoman Hannigan. Chairwoman Hannigan presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Bernadette S. Curry.*

### ROLL CALL

*Erin Hannigan, Monica Brown, James P. Spering, John M. Vasquez and Skip Thomson*

### SALUTE TO THE FLAG AND A MOMENT OF SILENCE

*This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.*

**CLOSED SESSION**

*The Solano County Board of Supervisors recessed to Closed Session at 8:31 A.M. to discuss the following matters:*

1      [20-210](#)      Conference with Legal Counsel - Potential Litigation: One case

Conference with Legal Counsel - Existing Litigation: Solano County vs. Disney Construction, Inc. and related cross-action

Conference with Labor Negotiators: In-Home Supportive Services Authority representatives: Marc Fox, Jeannine Seher, Birgitta E. Corsello and Nancy Huston. Employee organization: SEIU Local 2015

Attachments:      [A - Memorandum](#)

**RECONVENE**

*This meeting of the Solano County Board of Supervisors reconvened at 9:22 A.M. All members were present and Chairwoman Hannigan presided.*

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

*County Counsel Bernadette Curry advised that there were no reports from Closed Session.*

**PRESENTATIONS**

2      [20-171](#)

Adopt and present a resolution and plaque of appreciation honoring Jacqueline Veran, Employment Resources Specialist II, upon her retirement from the Department of Health and Social Services, Employment and Eligibility Services Division, with over 26 years of dedicated public service to Solano County (Chairwoman Hannigan)

Attachments:      [A - Resolution](#)  
                         [Adopted Resolution](#)  
                         [Minute Order](#)

**On motion of Chairwoman Hannigan, seconded by Supervisor Spering, the Board adopted and presented Resolution No. 2020-35 honoring Jacqueline Veran, Employment Resources Specialist II, upon her retirement from the Department of Health and Social Services, Employment and Eligibility Services Division, with over 26 years of dedicated public service to Solano County. So ordered by 5-0 vote. (See Resolution Book)**

**Enactment No: Resolution No. 2020-35**

**3**      [20-173](#)

Adopt and present a resolution and plaque of appreciation honoring Shirley Keogh, Employment Resources Specialist II, upon her retirement from the Department of Health and Social Services with over 21 years of dedicated service to Solano County (Chairwoman Hannigan)

Attachments:      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

**On motion of Chairwoman Hannigan, seconded by Supervisor Thomson, the Board adopted and presented Resolution No. 2020-36 honoring Shirley Keogh, Employment Resources Specialist II, upon her retirement from the Department of Health and Social Services with over 21 years of dedicated service to Solano County. So ordered by 5-0 vote. (See Resolution Book)**

**Enactment No: Resolution No. 2020-36**

**4**      [20-174](#)

Adopt and present a resolution recognizing March 24, 2020 as World Tuberculosis Day in Solano County (Supervisor Brown)

Attachments:      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

**On motion of Supervisor Brown, seconded by Supervisor Vasquez, the Board adopted and presented Resolution No. 2020-37 recognizing March 24, 2020 as World Tuberculosis Day in Solano County. So ordered by 5-0 vote. (See Resolution Book)**

**Enactment No: Resolution No. 2020-37**

## ITEMS FROM THE PUBLIC

*Chairwoman Hannigan invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:*

*A) Dr. Bela Matyas, Solano County Public Health Officer, provided an update on activities related to the COVID-19 virus.*

*B) George Guynn, Jr., Suisun City, commented on the public comment speaking period and in opposition to taxes for a regional park system.*

*Chairwoman Hannigan commented on Mr. Guynn's comparison between public voting on taxes and human trafficking, noting that the two were completely different.*

*C) Donald Tipton, unincorporated Vallejo, commented that Dr. Matyas' report should have been agendized, on sanitization of public and hospital buildings and the public speaking period.*

### ADDITIONS TO OR DELETIONS FROM THE AGENDA

*There were no additions to or deletions from the Solano County Board of Supervisors' agenda for March 10, 2020.*

### APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the agenda of the Solano County Board of Supervisors for March 10, 2020 as submitted. So ordered by 5-0 vote.

### PUBLIC COMMENT ON CONSENT CALENDAR

*Chairwoman Hannigan invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:*

*A) Brian Batjiaka, representing the San Francisco Public Utilities Commission, commented on Item 7 relating to the 2019 Annual Biosolids Land Application Report.*

*Supervisor Vasquez commented on Item 5 regarding recognition of Guadalupe "Lupe" Villalobos Briseño.*

### APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the following Consent Calendar items by 5-0 vote.

### CONSENT CALENDAR

- 5      [20-177](#)      Adopt a resolution recognizing Guadalupe "Lupe" Villalobos Briseño upon being inducted into the Colorado Women's Hall of Fame for her leadership in the Colorado Labor Movement and impact on workers' rights everywhere

Attachments:      [A - Resolution](#)  
                                 [B - Image of Striking Workers](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

**Adopted**

**Enactment No: Resolution No. 2020-38**

- 6      [20-172](#)      Approve a plaque of appreciation honoring Pio Buenaventura, Employment Resources Specialist II, upon his retirement from the Department of Health and Social Services, Employment and Eligibility Services Division with over 18 years of dedicated service to Solano County
- Attachments:*      [Minute Order](#)
- Approved**
- 7      [20-182](#)      Accept the 2019 Annual Biosolids Land Application Report from the Department of Resource Management
- Attachments:*      [A - 2019 Biosolids Report](#)  
                                 [B - BACWA Report to Solano County 2019](#)  
                                 [Minute Order](#)
- Accepted**
- 8      [20-180](#)      Approve the revised Workforce Development Board Bylaws
- Attachments:*      [A - WDB Bylaws](#)  
                                 [Minute Order](#)
- Approved**
- 9      [20-183](#)      Approve a Workforce Development Board (WDB) of Solano County contract with the Foundation for California Community Colleges to serve as Employer of Record for Work Experience Clients beginning March 15, 2020 through June 30, 2021 for an amount not to exceed \$320,847; and Authorize the Workforce Development Board President/Executive Director to sign the contract
- Attachments:*      [A - Fee Structure](#)  
                                 [B - Contract](#)  
                                 [Executed Contract](#)  
                                 [Minute Order](#)
- Approved**

## **SPECIAL DISTRICTS GOVERNED BY THE BOARD OF SUPERVISORS**

- 10      [20-179](#)      Approve the revised Solano County Housing Authority Administrative Plan for submittal to the U.S. Department of Housing and Urban Development (HUD), which will allow the operation of the Mainstream Vouchers program
- Attachments:*      [A - SCHA Admin Plan Ch4 Revisions](#)  
                                 [Minute Order](#)
- Approved**

**MISCELLANEOUS ITEMS**

- 11      [20-175](#)      Approve the reappointment of Tom Monk to the Dixon Fire Protection District Board of Directors, representing District 4, for a term to expire March 1, 2024

*Attachments:*      [Minute Order](#)

**Approved**

- 12      [20-211](#)      Approve the appointment of Viola Lujan as the Business Representative to the Workforce Development Board (WDB) of Solano County

*Attachments:*      [A - Viola Lujan Application](#)  
                                 [Minute Order](#)

**Approved**

**REGULAR CALENDAR**

- 13      [20-181](#)      Receive a report from Heather Henry, Executive Director of the Workforce Development Board of Solano County on the continued progress and key initiatives of workforce activities

*Attachments:*      [A - Presentation](#)  
                                 [B - PY20 Q2 WDB Programmatic Impact](#)  
                                 [Minute Order](#)

*Executive Director of the Workforce Development Board of Solano County Heather Henry provided an overview of progress and key initiatives of workforce activities.*

*Chairwoman Hannigan commented on high school diploma program being offered through the library system.*

*Ms. Henry advised that she would take a closer look at the program.*

*In response to questions from Supervisor Vasquez, Ms. Henry provided information on potential changes to regional structures for workforce development boards. She then advised that the bulk of the workforce money from the state went to the local plans in place.*

*Chairwoman Hannigan commented on reversing the trend of the workforce leaving to go to other counties.*

*In response to comments from Supervisor Vasquez about the local workforce, Ms. Henry advised that efforts would continue to be focused on local employers and local connections.*

*In response to questions from Chairwoman Hannigan, Ms. Henry provided information on programs offered by the Solano County Office of Education and activities of the Workforce Development Board to address employment opportunities for foster youth.*

**Received**

14

[20-44](#)

Receive the FY2019/20 Midyear Financial Report and consider taking action on the recommendations contained in the Report

Attachments: [A - FY2019/20 MY Financial Report](#)  
[B - FY2019/20 MY Projections - General Fund](#)  
[C - FY2019/20 MY Projections - Other Funds](#)  
[D - FY2019/20 MY Projections - ISF](#)  
[E - GF Year-End Fund Balance MY Projection](#)  
[F - FY2019/20 MY Appropriation Transfer Requests \(ATR\)](#)  
[G - Position Resolution](#)  
[H - Budget Preparation Assumptions](#)  
[Adopted Resolution](#)  
[MCAH Grant Executed](#)  
[Minute Order](#)

*County Budget Officer Ian Goldberg introduced the item and provided an overview of the FY2019/20 Midyear Financial Report.*

*County Administrator Birgitta Corsello provided an overview of current and anticipated issues and exposures for the County and FY2020/21 Budget Assumptions.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) Donald Tipton, unincorporated Vallejo, commented on funds for the lighting district, potential revenue for renting the cantina, reduction of expenses, the total cost for the litter pick up program, differences in average costs for the Board member district budgets and expenditure decreases for the General Fund.*

*Mr. Goldberg provided information on the Midyear projections relating to the General Fund.*

*Ms. Corsello advised that it was a good sign that there were more revenues and less expenses. She then noted that this year's savings would help to pay for next year's budget and that most departments were able to absorb pay increases due to position vacancies. Lastly, she commented on the garbage pick-up program noting that additional expenditures and the allocation of collected revenues were being recommended to assist with the increased issues of illegal dumping.*

*Chairwoman Hannigan asked that Matt Tuggle speak with Mr. Tipton regarding lighting in the Homeacres area.*

*Supervisor Spering commented on the budget assumptions and noted a need for a review of hiring practices to streamline hiring of applicants. He recommended more flexibility in the qualifications of applicants and suggested that departments be allowed to be more involved in reviewing applicants and conducting interviews.*

*In response to questions from Supervisor Spering regarding recommended actions, Mr. Goldberg advised that a recommended action under a department was there only if there was a necessary action that required board approval. Ms. Corsello commented in support of reviewing hiring practices with a group of department heads to look at where there may be opportunities to address this. She advised that she would bring options on addressing recruitment back to the Board.*

*Supervisor Spering requested that the timeframe of when an applicant applied for a position to when the position was filled be looked at.*

*Chairwoman Hannigan suggested that this also include looking at incentivizing employees to refer potential applicants.*

*Supervisor Vasquez commented on the Midyear report and the work that goes into what services the County provides. He then commented in support of reviewing hiring practices.*

*Supervisor Thomson commented on homelessness, noting that the Governor was serious about addressing it. He advised that there was a lot of money available to pursue. He then commented on supplemental tax collection under the Assessor's budget.*

*Assessor/Recorder Marc Tonnesen provided information about the housing market, noting that it was leveling out.*

*In response to a question from Supervisor Thomson, Ms. Corsello provided information about Section 8 housing vouchers and advised that an update would be provided to the Board.*

*In response to a question from Supervisor Thomson, Human Resources Director Marc Fox advised there was a meet and confer process in place regarding reclassification of legal secretaries.*

*Supervisor Thomson commented that employees should not be Y rated at the end of their careers and suggested filling the positions with a lower paid employee and to use attrition to accomplish the same thing. Mr. Fox advised that this topic was part of the discussion in the meet and confer process.*

*In response to a question from Supervisor Thomson, Director of Health and Social Services Gerald Huber advised that regular meetings were taking place between department administration and union leadership to address any concerns with staffing.*



*Deputy Director of Health and Social Services - Employment & Eligibility Programs Marla Stuart provided information on workload and vacancy rates for the Choice Unit.*

*Supervisor Thomson commented on ATOD (Alcohol, Tobacco and Other Drugs) contract funds.*

*Ms. Corsello advised that the Board had approved moving some of the funds into a competitive process. She advised that all of the ATOD groups were notified about this.*

**On motion of Supervisor Sperring, seconded by Supervisor Vasquez, the Board:**

- 1. Received and accepted the FY2019/20 Midyear Financial Report. (Attachments A, B, C, D);**
- 2. Approved Appropriation Transfer Requests (ATRs) recognizing revenues and transfers in various departments requiring 4/5 vote and Approved adjustments to existing appropriations in various departments requiring majority vote;**
- 3. Adopted Resolution No. 2020-39 amending the List of Numbers and Classifications of Positions within Solano County for a net increase of 4.5 positions;**
- 4. Approved fixed asset purchases in the amount of \$439,500 for remodel of the Fairfield Civic Center Library Computer Center, \$34,641 for RFID Circulation and Security Equipment in the Library, 93,000 for a LiveScan station, video storage hardware, and radios in the Sheriff's Department and \$9,000 for a commercial dishwasher in Animal Care Services;**
- 5. Approved a \$323,616 grant application, funded with the California Home Visiting Program State General Fund, for expansion of the Nurse Family Partnership program in Health and Social Services, Public Health; and Authorized the County Administrator to sign the grant application documents and accept funding once awarded;**
- 6. Affirmed initial budget assumptions for FY2020/21; and**
- 7. Confirmed the FY2020/21 Budget Hearings from Thursday June 25, 2020 through Tuesday June 30, 2020.**

**So ordered by 5-0 vote.**

**Enactment No: Resolution No. 2020-39**

- 15      [20-176](#)      Receive a presentation from the Assessor/Recorder on the proposed organizational changes and a staffing request to support the implementation of the County Assessment and Taxation System project including a position reclassification; and Adopt a resolution amending the List of Numbers and Classifications of Positions to add 7.0 FTE Limited Term positions, expiring on June 30, 2023, and reclass 1.0 FTE Office Coordinator that is to be determined

Attachments:      [A - Resolution](#)  
                                 [Adopted Resolution](#)  
                                 [Minute Order](#)

*County Administrator Birgitta Corsello introduced the item.*

*Assessor/Recorder Marc Tonnesen provided an overview of the staffing proposal for the Assessor/Recorder's Office.*

*Chairwoman Hannigan invited members of the public to address the Board on this matter and the following comments were received:*

*A) George Guynn, Jr., Suisun City, commented on staffing to handle any potential issues that could result from Proposition 13 on the November 2020 ballot.*

*Mr. Tonnesen noted that Proposition 13 had been a school related bond measure on the March 3rd ballot and provided information on an initiative relating to property taxes that was being opposed by many county assessors.*

*Supervisor Thomson commented on the importance of the department.*

**On motion of Supervisor Thomson, seconded by Supervisor Vasquez, the Board received a presentation from the Assessor/Recorder on the proposed organizational changes and a staffing request to support the implementation of the County Assessment and Taxation System project including a position reclassification; and Adopted Resolution No. 2020-40 amending the List of Numbers and Classifications of Positions to add 7.0 FTE Limited Term positions, expiring on June 30, 2023, and reclass 1.0 FTE Office Coordinator that is to be determined. So ordered by 5-0 vote. (see Resolution Book)**

**Enactment No: Resolution No. 2020-40**

## **BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

*Chairwoman Hannigan invited members of the Board to make comments or reports on meetings. The following comments were received:*

*A. Supervisor Brown requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Dr. Hoe T. Poh, an active member of the Benicia community.*

*B. Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Ada Rose Scalabrino, an active member of the Vacaville community.*

*C. Supervisor Spering requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Kevin Ives, a former County employee.*

*D. Chairwoman Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Polly Valeriote, an active member of the Fairfield community.*

*Chairwoman Hannigan announced that the Board would be adjourning back to Closed Session with no report out.*

**ADJOURN:**

*This meeting of the Solano County Board of Supervisors adjourned at 12:31 P.M. in memory of Dr. Hoe T. Poh, Ada Rose Scalabrino Dito, Kevin Ives and Polly Valeriote. Next meeting of the Solano County Board of Supervisors will be March 24, 2020 at 8:30 A.M., Board Chambers, 675 Texas Street, Fairfield, California.*

\_\_\_\_\_  
ERIN HANNIGAN, Chairwoman  
Solano County Board of Supervisors

BIRGITTA E. CORSELLO, Clerk  
Solano County Board of Supervisors

By \_\_\_\_\_  
Jeanette Neiger, Chief Deputy Clerk