

RESOLUTION NO. 2024-51

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR RESOURCE MANAGEMENT
PLANNING SERVICES DIVISION**

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Resource Management Planning Services Division proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit III-B to Solano County Code section 11-110.4, to be effective on July 1, 2024.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 23, 2024 by the following vote:

AYES: SUPERVISORS Hannigan, Brown, Williams, Vasquez, and Chair Mashburn

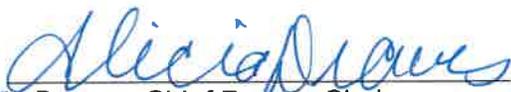
NOES: SUPERVISORS None

EXCUSED: SUPERVISORS None



MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

ATTEST:
BILL EMLLEN, Clerk
Solano County Board of Supervisors

By: 
Alicia Draves, Chief Deputy Clerk

**COUNTY OF SOLANO
COST AND RECOMMENDED FEE SCHEDULE
FY2024/25**

**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2024/25	Current Fee per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/Exception
PLANNING DIVISION									
2912-01	Agricultural Preserve Application	4	\$1,620	\$1,670.98	\$1,671		√	Gov 65104	Initial non-refundable deposit includes up to 7.25 hours of service
2912-02	Agricultural Preserve Cancellation Petition	0	\$4,917	\$5,070.56	\$5,071		√	Gov 51281.1	Initial non-refundable deposit includes up to 22 hours of service
2912-03	Alquist-Priolo Proposal Processing	0	\$1,285	\$1,325.26	\$1,325		√	PRC 2625	Initial non-refundable deposit includes up to 5.75 hours of service
2912-04	Architectural Review	1	\$1,285	\$1,325.26	\$1,325		√	Gov 65909.5	Initial non-refundable deposit includes up to 5.75 hours of service
2912-04.1	Waiver of Architectural Standards	6	\$503	\$518.58	\$519		√	Gov 65909.5	Hourly rate will be charged after 2.25 hours of service
2912-05	Business License Review - Tier 2	20	\$224	\$230.48	\$230		√	Cal. Business & Professions Code §16100	For businesses with Annual Gross Income greater than \$15,000
2912-05.1	Business License Renewal Review - Tier 2	280	\$134	\$138.29	\$138		√	Cal. Business & Professions Code §16100	For businesses with Annual Gross Income greater than \$15,000
2912-05.2	Business License New/Renewal Review - Veteran Exemption	2	\$0	\$230.48	\$0			Cal. Business & Professions Code §16102	
2912-05.3	Business License Review - Tier 1	7	\$56	\$230.48	\$58		√	Cal. Business & Professions Code §16102	For businesses with Annual Gross Income \$15,000 or less
2912-05.4	Business License Renewal Review - Tier 1	15	\$34	\$138.29	\$35		√	Cal. Business & Professions Code §16102	For businesses with Annual Gross Income \$15,000 or less
2912-06	Development Agreement (New) (Deposit)	0	\$13,411	\$13,828.80	\$13,829		√	Gov 65104	Initial non-refundable deposit includes up to 60 hours of service
2912-07	Development Agreement Revision (Deposit)	0	\$2,325	\$2,396.99	\$2,397		√	Gov 65104	Initial non-refundable deposit includes up to 10.4 hours of service
2912-08	Environmental Review - Initial Study (Deposit)	15	\$1,050	\$1,083.26	\$1,083		√	PRC 21089(a)	Hourly rate will be charged after 4.7 hours of service
2912-09	Environmental Review - Negative Declaration (Deposit)	10	\$3,129	\$3,226.72	\$3,227		√	PRC 21089(a)	Hourly rate will be charged after 14 hours of service
2912-11	Negative Declaration Mitigation Monitoring (Deposit)	2	\$2,325	\$2,396.99	\$2,397		√	PRC 21089(a)	Hourly rate will be charged after 10.4 hours of service
2912-12	Environmental Review - Process EIR (20% of Contract) (Deposit)	0	Varies	Varies	Varies			PRC 21089(a)	Varies - based estimated time for specific project and hourly rate
2912-14	General Plan Amendment - Merit Hearing (Deposit)	0	\$5,141	\$5,301.04	\$5,301		√	Gov 65104	Initial non-refundable deposit includes up to 23 hours of service

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Ref. #	Service	Estimated No of Units 2024/25	Current Fee per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-15	General Plan Amendment - Completed Application (Deposit)	0	\$7,711	\$7,951.56	\$7,952		√	Gov 65104	Initial non-refundable deposit includes up to 34.5 hours of service
2912-16	Contracted General Plan Amendment (Composite Hourly Rate or 20% of Contract) (Deposit)	0	Varies	Varies	Varies			Gov 65104	Varies - based estimated time for specific project and hourly rate
2912-17	Marsh Development Permit (MDP) Application with Use Permit (Deposit)	1	\$1,285	\$1,325.26	\$1,325		√	PRC 29520(b)	Initial non-refundable deposit includes up to 5.75 hours of service
2912-18	MDP Application - Zoning Administrator (ZA) (Deposit)	1	\$3,464	\$3,572.44	\$3,572		√	PRC 29520(b)	Initial non-refundable deposit includes up to 15.5 hours of service
2912-19	MDP - ZA Revision (Deposit)	0	\$939	\$968.02	\$968		√	PRC 29520(b)	Initial non-refundable deposit includes up to 4.2 hours of service
2912-20	MDP - ZA Extension (Deposit)	0	\$916	\$944.97	\$945		√	PRC 29520(b)	Initial non-refundable deposit includes up to 4.1 hours of service
2912-21	MDP Application - Planning Commission (Deposit)	0	\$6,426	\$6,626.30	\$6,626		√	PRC 29520(b)	Initial non-refundable deposit includes up to 28.75 hours of service
2912-22	MDP - Planning Commission Revision (Deposit)	0	\$2,056	\$2,120.42	\$2,120		√	PRC 29520(b)	Initial non-refundable deposit includes up to 9.2 hours of service
2912-23	MDP - Planning Commission Extension	0	\$1,788	\$1,843.84	\$1,844		√	PRC 29520(b)	Initial non-refundable deposit includes up to 8 hours of service
2912-24	Mutual Agreement - Utility Lines/Facilities	0	\$6,426	\$6,626.30	\$6,626		√	Gov 65104	Initial non-refundable deposit includes up to 28.75 hours of service
2912-25	Policy Plan Overlay (PPO) (Deposit)	1	\$5,811	\$5,992.48	\$5,992		√	Gov 65909.5	Initial non-refundable deposit includes up to 26 hours of service
2912-27	PPO: Extension to Exercise (Deposit)	0	\$1,788	\$1,843.84	\$1,844		√	Gov 65909.5	Initial non-refundable deposit includes up to 8 hours of service
2912-28	PPO: Revision (Deposit)	1	\$2,325	\$2,396.99	\$2,397		√	Gov 65909.5	Initial non-refundable deposit includes up to 10.4 hours of service
2912-29	Performance Standards (Composite Hourly Rate applied) (Deposit)	3	\$2,570	\$2,650.52	\$2,651		√	Gov 65909.5	Initial non-refundable deposit includes up to 11.5 hours of service
2912-30	Review & Report as required by Permit	0	\$894	\$921.92	\$922		√	Gov 65909.5	Initial non-refundable deposit includes up to 4 hours of service
2912-31	Reclamation Plan Application	1	\$7,823	\$8,066.80	\$8,067		√	Gov 65104	Initial non-refundable deposit includes up to 35 hours of service
2912-32	Reclamation Plan Application with Use Permit	1	\$3,129	\$3,226.72	\$3,227		√	Gov 65104	Hourly rate will be charged after 14 hours of service

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**RESOURCE MANAGEMENT - PLANNING SERVICES DIVISION
EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2024/25	Current Fee per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-33	Reclamation Plan Annual Site Visit	7	\$1,565	\$1,613.36	\$1,613		√	Gov 65104	Initial non-refundable deposit includes up to 7 hours of service
2912-33.1	Interim Reclamation Management Plan	0	\$1,565	\$1,613.36	\$1,613		√	Gov 65104	Initial non-refundable deposit includes up to 7 hours of service
2912.33.2	Extension of Interim Reclamation Management Plan	0	\$782	\$806.68	\$807		√	Gov 65104	Hourly rate will be charged after 3.5 hours of service
2912-34	Planning Commission (PC) Interpretation (Deposit)	0	\$2,067	\$2,131.94	\$2,132		√	Gov 65909.5	Initial non-refundable deposit includes up to 9.25 hours of service
2912-35	Request for Specific Information	0	\$224	\$230.48	\$230		√	Gov 65104	Initial non-refundable deposit includes up to 1 hour of service
2912-36	Rezoning Petition (Deposit)	5	\$5,141	\$5,301.04	\$5,301		√	Gov 65909.5	Initial non-refundable deposit includes up to 23 hours of service
2912-37	Specific Plan Review (Deposit)	0	\$5,420	\$5,589.14	\$5,589		√	Gov 65456	Initial non-refundable deposit includes up to 24.25 hours of service
2912-38	Sign Permit	6	\$693	\$714.49	\$714		√	Gov 65909.5	Hourly rate will be charged after 3.1 hours of service
2912-39	Subdivision - Lot Line Adjustment	4	\$2,235	\$2,304.80	\$2,305		√	Gov 66451.2	Initial non-refundable deposit includes up to 10 hours of service
2912-40	Subdivision - Minor Subdivision Tentative Map (Deposit)	5	\$4,515	\$4,655.70	\$4,656		√	Gov 66451.2	Initial deposit includes up to 20.2 hours of service (can be refunded per law)
2912-41	Subdivision - Revision to approved Tentative Parcel Map (Deposit)	0	\$1,285	\$1,325.26	\$1,325		√	Gov 66451.2	Initial deposit includes up to 5.75 hours of service (can be refunded per law)
2912-42	Subdivision - Parcel Map Waiver	0	\$782	\$806.68	\$807		√	Gov 66451.2	Hourly rate will be charged after 3.5 hours of service
2912-43	Minor Subdivision - Extension of Parcel Map Filing	0	\$782	\$806.68	\$807		√	Gov 66451.2	Hourly rate will be charged after 3.5 hours of service
2912-44	Major Subdivision - Tentative Map (Deposit)	2	\$6,482	\$6,683.92	\$6,684		√	Gov 66451.2	Initial deposit includes up to 29 hours of service (can be refunded per law)
	Contracted work on Major Subdivision (Composite Hourly Rate or 20% of Contract) (Deposit)		Varies	Varies	Varies			Gov 66451.2	Varies - based estimated time for specific project and hourly rate
2912-45	Major Subdivision - Review of Revised Tentative Map (Deposit)	0	\$2,570	\$2,650.52	\$2,651		√	Gov 66451.2	Initial deposit includes up to 10 hours of service (can be refunded per law)
2912-46	Revision to Approved Tentative Map (Deposit)	0	\$2,459	\$2,535.28	\$2,535		√	Gov 66451.2	Initial deposit includes up to 11 hours of service (can be refunded per law)
2912-47	Major Subdivision - Extension of Filing Date for Final Map	0	\$1,810	\$1,866.89	\$1,867		√	Gov 66451.2	Hourly rate will be charged after 8.1 hours of service

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Ref. #	Service	Estimated No of Units 2024/25	Current Fee per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-48	Recordation of Certificate of Compliance	10	\$693	\$714.49	\$714		√	Gov 66451.2	Hourly rate will be charged after 3.1 hours of service
2912-49	Reversion to Acreage	0	\$1,788	\$1,843.84	\$1,844		√	Gov 66499.14	Initial non-refundable deposit includes up to 8 hours of service
2912-50	Minor Use Permit Application (Deposit)	6	\$2,325	\$2,396.99	\$2,397		√	Gov 65909.5	Initial non-refundable deposit includes up to 10.4 hours of service
2912-51	Minor Use Permit Renewal (Deposit)	0	\$693	\$714.49	\$714		√	Gov 65909.5	Initial non-refundable deposit includes up to 3.1 hours of service
2912-52	Minor Use Permit Application - Minor Revision (Deposit)	1	\$1,162	\$1,198.50	\$1,198		√	Gov 65909.5	Initial non-refundable deposit includes up to 5.2 hours of service
2912-62	Minor Use Permit-Amendment (Deposit)	3	\$1,922	\$1,982.13	\$1,982		√	Gov 65909.5	Initial non-refundable deposit includes up to 8.6 hours of service
2912-64	Minor Use Permit - Agriculture (Deposit)	2	\$1,743	\$1,797.74	\$1,798		√	Gov 65909.5	Initial non-refundable deposit includes up to 7.8 hours of service
2912-53	Use Permit Application - Planning Commission (PC) (Deposit)	6	\$5,811	\$5,992.48	\$5,992		√	Gov 65909.5	Initial non-refundable deposit includes up to 26 hours of service
2912-54	Use Permit Application - Renewal (Deposit)	3	\$726	\$749.06	\$749		√	Gov 65909.5	Initial non-refundable deposit includes up to 3.25 hours of service
2912-55	Use Permit - Minor Revision (Deposit)	2	\$3,487	\$3,595.49	\$3,595		√	Gov 65909.5	Initial non-refundable deposit includes up to 15.6 hours of service
2912-65	Use Permit - Agriculture (Deposit)	4	\$4,303	\$4,436.74	\$4,437		√	Gov 65909.5	Initial non-refundable deposit includes up to 19.25 hours of service
2912-73	Use Permit - Amendment P.C. (Deposit)	1	\$4,135	\$4,263.88	\$4,264		√	Gov 65909.5	Initial non-refundable deposit includes up to 17.25 hours of service
2912-56	Variance Permit Application	2	\$1,922	\$1,982.13	\$1,982		√	Gov 65909.5	Initial non-refundable deposit includes up to 8.6 hours of service
2912-58	Appeal to Planning Commission or Board of Supervisors	1	\$150	-	\$150			Gov 65104	Board set fee
	Public Nuisance Hearing Deposit	1	\$150	\$1,176.96	\$150			Gov 25845	Fee is an initial deposit that will be applied to actual costs. Cost estimate is the minimum amount for an appeal to the Hearing Officer. Actual costs may be higher.
2912-60	Zone Text Amendment (Deposit)	3	\$5,141	\$5,301.04	\$5,301		√	Gov 65909.5	Initial non-refundable deposit includes up to 23 hours of service

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EXHIBIT III-B**

Ref. #	Service	Estimated No of Units 2024/25	Current Fee per Unit	Actual Cost per Unit	Recmd Fee/Unit 2024/25	New Fee	Revised Fee	Fee Authority	Description/Exception
2912-61	Administrative Permit	3	\$1,162	\$1,198.50	\$1,198		√	Gov 65909.5	Initial non-refundable deposit includes up to 5.2 hours of service
2912-66	Building Permit Plan Review (BPPR) - New Residential Bldg	45	\$447	\$460.96	\$461		√	Gov 65104	Hourly rate will be charged after 2 hours of service
2912-66.1	BPPR - New Commercial/Industrial (major)	10	\$581	\$599.25	\$599		√	Gov 65104	Hourly rate will be charged after 2.6 hours of service
2912-66.2	BPPR - New Commercial/Industrial (minor)	8	\$581	\$599.25	\$599		√	Gov 65104	Hourly rate will be charged after 2.6 hours of service
2912-66.3	BPPR Residential Addition/Remodel	35	\$246	\$253.53	\$254		√	Gov 65104	Hourly rate will be charged after 1.1 hours of service
2912-66.5	BPPR - Swimming Pool	10	\$134	\$138.29	\$138		√	Gov 65104	Hourly rate will be charged after 0.6 hours of service
2912-66.6	BPPR - Accessory Structure - Barn, Garage, Carport, or Similar	35	\$469	\$484.01	\$484		√	Gov 65104	Hourly rate will be charged after 2.1 hours of service
2912-66.7	BPPR - Conversion of Accessory Structure	10	\$469	\$484.01	\$484		√	Gov 65104	Hourly rate will be charged after 2.1 hours of service
2912-66.10	BPPR Structures Other than Building (includes ground mount photovoltaic systems)	35	\$246	\$253.53	\$254		√	Gov 65104; Gov 66015(a)(2) & (b)(2)	Hourly rate will be charged after 1.1 hour of service
2912-67	Composite Staff Hourly Rate	N/A	\$224	\$230.48	\$230		√	BOS	Hourly rate
2912-69	ALUC Staff Review	5	\$246	\$253.53	\$254		√	Gov 65104	ALUC set fee
2912-74	Address Assignment and Road Name	44	\$246	\$253.53	\$254		√	Gov 65104	Hourly rate will be charged after 1.1 hour of service
2912-76	Initiate EIR Process (NOP,RFQ, Consult. select) (Deposit)	2	\$8,605	\$8,873.48	\$8,873		√	PRC 21089(a)	Initial non-refundable deposit includes up to 38.5 hours of service
2913-01	Solid Waste Planning Fee	N/A	\$50,000	\$50,000.00	\$50,000			PRC 41901	Board set fee
2913-02	Solid Waste Mitigation Fee	N/A	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled	\$0.21 per ton of waste landfilled			PRC 41901	Board set fee
2912-63	Administrative Permit - Agriculture (Deposit)	2	\$872	\$898.87	\$899		√	Gov 65909.5	Initial non-refundable deposit includes up to 3.9 hours of service
2912-74	Administrative Permit - Type II Home Occupation	5	\$134	\$138.29	\$138		√	Gov 65909.5	Hourly rate will be charged after 0.6 hours of service

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2912-77	Zoning Clearance	5	\$268	\$276.58	\$277		√	Gov 65909.5	Hourly rate will be charged after 1.2 hour of service
2912-78	Exception Request - Outdoor Cannabis Cultivation	0	\$514	\$530.10	\$530		√	Gov 65909.5	Initial non-refundable deposit includes up to 2.3 hours of service

For all fees: Staff time exceeding 100% of the per unit hours is subject to billing at the Composite Hourly Rate. Some fees marked as deposits are considered an initial, non-refundable deposit, and an additional fee deposit will be required prior to completion of work if it is determined that staff time covered by initial fee deposit will be exceeded.

The Application Filing Fee for an after-the fact entitlement is double the adopted fee not to exceed \$1,000.