

# Solano County

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.com](http://www.solanocounty.com)



## Agenda - Final

Tuesday, April 9, 2024

9:00 AM

Board of Supervisors Chambers

### Board of Supervisors

*Mitch Mashburn (Dist. 5), Chair*  
*(707) 784-6130*

*Erin Hannigan (Dist. 1), Vice-Chair*  
*(707) 553-5363*

*Monica Brown (Dist. 2)*  
*(707) 784-3031*

*Wanda Williams (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

SOLANO COUNTY BOARD OF SUPERVISORS  
HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:  
<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

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**PUBLIC COMMENTS:** To submit public comments virtually, please see the options below.  
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 177 939 9414 on your phone. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

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The County of Solano does not discriminate against persons with disabilities. If you wish to participate in this meeting and you will require assistance in order to do so, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [clerk@solanocounty.com](mailto:clerk@solanocounty.com).

## AGENDA

**CALL TO ORDER - 9:00 A.M.**

**ROLL CALL**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

**PRESENTATIONS**

Sheriff's Office:

- 1      [24-220](#)      Adopt and present a resolution recognizing April 14-20, 2024 as Animal Care and Control Appreciation Week in Solano County (Supervisor Hannigan)  
*Attachments:*    [A - Animal Care and Control Appreciation Week Resolution](#)
  
- 2      [24-221](#)      Adopt and present a resolution recognizing April 14-20, 2024 as National Public Safety Telecommunicators Week in Solano County (Chair Mashburn)  
*Attachments:*    [A - National Public Safety Telecommunicators Week Resolution](#)

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

## CONSENT CALENDAR

### GENERAL GOVERNMENT

#### Board of Supervisors:

- 3      [24-191](#)      Authorize the County's contributions of \$500 from the General Fund contribution allocated to District 3 and \$1,000 from the General Fund contribution allocated to District 5 to benefit Together Everyone Achieves More (TEAM) Hope in providing sponsorship funds for the Suisun Downtown Historic Waterfront's 2nd Annual Cinco de Mayo Festival
- 4      [24-229](#)      Adopt a resolution recognizing April 19, 2024 as Education and Sharing Day, U.S.A., 2024 in Solano County
- Attachments:**    [A - Education and Sharing Day, USA 2024 Resolution](#)

#### Clerk of the Board of Supervisors:

- 5      [24-255](#)      Approve the minutes of the Solano County Board of Supervisors' regular meetings of March 26, 2024, and April 2, 2024
- Attachments:**    [A - March 26, 2024 Draft Minutes](#)  
[B - April 2, 2024 Draft Minutes](#)

#### County Counsel:

- 6      [24-233](#)      Establish a new fund and transfer authority for the property insurance budget to County Counsel from Human Resources; and Delegate authority to the County Administrator to take any and all actions necessary to complete the transfer including signing authority and any budget adjustments
- 7      [24-235](#)      Adopt a resolution accepting claims for excess proceeds from tax-defaulted property sales and authorizing distribution of excess proceeds from the sales
- Attachments:**    [A - Resolution](#)  
[B - Excess Proceeds Table](#)

Human Resources:

- 8      [24-225](#)      Adopt a resolution to amend the Public Agency Retirement System 2.7% @ 55 Retirement Enhancement Plan for non-safety, at-will civil service exempt employees in the Legislative, Executive, and Senior Management Groups; and Authorize the Director of Human Resources to execute the amendment

**Attachments:**    [A - PARS Plan Resolution](#)  
                                 [B - PARS Plan Amendment](#)

Information Technology-Registrar of Voters:

- 9      [24-251](#)      Authorize the Chief Information Officer to execute the GovAI Coalition registration agreement

**Attachments:**    [A - GovAI Coalition Registration Agreement](#)

**LAND USE/TRANSPORTATION**Resource Management:

- 10     [24-253](#)      Authorize the Director of Resource Management to execute a MEHKO AB 178 Grant Award Notification and Acceptance Agreement to secure \$40,310 of State funds to assist local health departments' implementation of the Micro Enterprise Home Kitchen Operation (MEHKO) program

**Attachments:**    [A - MEHKO Grant Application](#)  
                                 [B - MEHKO Grant Award Notification](#)

- 11     [24-258](#)      Adopt a resolution to approve a Good Neighbor Policy for Development Projects in the unincorporated area of Solano County

**Attachments:**    [A - Good Neighbor Resolution and Policy](#)

**MISCELLANEOUS ITEMS**Workforce Development Board:

- 12     [24-231](#)      Approve the new appointment of Summer Miguel, as Business Representative, to the Workforce Development Board of Solano County, for a term beginning April 9, 2024, and expiring April 8, 2028, as required under the Workforce Innovation and Opportunity Act

**Attachments:**    [A - Miguel Application](#)

## REGULAR CALENDAR

### Rescheduled Consent Items

#### Consider the following:

- A)
- B)
- C)

### LAND USE/TRANSPORTATION

#### Resource Management:

- 13     [24-227](#)     Conduct a noticed public hearing to consider approval of the Solano County Housing Authority revised Administrative Plan, Public Housing Agency Annual Plan, and Moving-to-Work Supplemental Plan

Attachments:    [A - Executive Summary Admin Plan Changes](#)  
[B - Draft Revised Administrative Plan](#)  
[C - Annual Plan](#)  
[D - MTW Supplemental Plan](#)  
[E - RAB SCHA Summary](#)  
[F - Summary of Voucher types](#)  
[G - Summary of Annual and MTW Plans](#)  
[H - Public Notice](#)

### ITEMS FROM THE PUBLIC con't

*This is the opportunity for the Board to hear additional public comment from speakers who were in the morning call in queue or submitted speaker cards during the original public comment period but were not heard due to time constraints.*

### CLOSED SESSION

- 14     [24-257](#)     CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, County Administrator Bill Emlen, Assistant County Administrator Debbie Vaughn, Assistant County Administrator Ian Goldberg. Employee organizations: Service Employees International Union, Local #1021 for Units 2, 7 and 9 (Nurses, Technical, General Service, and Clerical), Association of Mid-Management Professionals at Solano County for Unit 16, and Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists)

**RECONVENE**

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

**ADJOURN:**

*To the Board of Supervisors meeting of April 23, 2024 at 9:00 A.M., Board Chambers,  
675 Texas Street, Fairfield, CA*