

RESOLUTION NO. 2025-81

RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS ADOPTING
REVISED FEE SCHEDULE FOR ASSESSOR/RECORDER DEPARTMENT

Whereas, the laws of the State of California and the provisions of the Solano County Code authorize the Solano County Board of Supervisors to establish and adjust fees that the Assessor/Recorder Department proposes.

Resolved, the Solano County Board of Supervisors adopts the fees set forth in attached Exhibit II to Solano County Code section 11-110.3, to be effective on July 1, 2025.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on April 22, 2025 by the following vote:

AYES:	SUPERVISORS	<u>James, Brown, Williams, Vasquez, and Chair Mashburn</u>
NOES:	SUPERVISORS	<u>None</u>
EXCUSED:	SUPERVISORS	<u>None</u>



MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

ATTEST:
BILL EMLLEN, Clerk
Solano County Board of Supervisors

By: 
Alicia Draves, Chief Deputy Clerk

**SOLANO COUNTY
COST AND RECOMMENDED FEE SCHEDULE
FY2025/26**

**ASSESSOR/RECORDER
EXHIBIT II**

Ref. #	Service	Estimated No. of Units FY25/26	Current Fee per Unit	Actual Cost Per Unit	Rec'md Fee per Unit FY25/26	New Fee	Revised Fee	Fee Authority	Description/Exception
ASSESSOR- BUDGET UNIT 1150									
1150-1	Mapping Charge -- Filed Final Maps (By Lot)		\$234	\$240.72	\$241		√	Govt Code 54985	Charge per created lot or parcel
1150-2	Mapping Charge -- Parcel Maps (By Lot)		\$234	\$240.72	\$241		√	Govt Code 54985	Charge per created lot or parcel
1150-3	Mapping Charge -- Condominium Plan/CCR (By Lot)		\$234	\$240.72	\$241		√	Govt Code 54985	Charge per created lot or parcel
1150-4	Mapping Charge -- Record of Surveys (By Map)		\$186	\$191.45	\$191		√	Govt Code 54985	Charge per created map
1150-5	Boundary Line Adjustments -- LLA (By Document)		\$268	\$275.92	\$276		√	Govt Code 54985	Charge per document
1150-6	Certificate of Completion (LAFCO) (By Assessment Parcel Document)		\$149	\$153.44	\$153		√	Govt Code 54985	Charge per document
1150-7 & 8	Assessment Change Request -- Segregations and Combinations(Per Request)		\$435	\$447.66	\$448		√	Code 54985	Charge per submittal
1150-35	Copy Fee -- Final Filed Map copy and sale per page		\$37	\$38.01	\$38		√	R&T 409	Charge per page
1150-10	Copy Fee -- Assessment Map copy and sale per page/Copy Map Index		\$18	\$18.30	\$18			R&T 409	Charge per page
1150-11	Copy Fee -- Assessment Record Print Screen copy and sale per screen		\$5	\$5.63	\$6		√	R&T 409	Charge per print screen copy
1150-37	Assessment Map Records (Electronic Digital Format) Disk		\$34	\$105.58	\$34.00			R&T 409	Attorney General opinion No.04-1105,dated 10/3/2005 This is the base charge for Assessment Map Records Digital Format
1150-36	Appraisal Record copy and sale per record		\$15	\$15.49	\$15			R&T 409	Charge per record
1150-12	Research Fee (Per Hour)		\$137	\$140.77	\$141		√	R&T 409	Charge per hour
1150-16	Bond Letter Fee		\$512	\$527.90	\$528		√	R&T 409	Charge per Document

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1150-18	Property Sales Information		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-20	Current Assessment Roll Information		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-21	Prior Year's Assessment Roll Information		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-23	Property Characteristics Information-Single Family Homes, County-Wide		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-25	Boat Ownership Information		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-26	Situs (Physical) Address Information		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-27	Subdivision to Parcel Index		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-28	Reference to All Recorded Documents (affecting ownership change) Per Parcel		\$102	\$105.58	\$106		√	R&T 409	System generated data
1150-29	Reference to Most Current Document (affecting ownership change) Per Parcel		\$102	\$105.58	\$106		√	R&T 409	System generated data
1150-30	Property Information by Fund		\$102	\$105.58	\$106		√	R&T 409	Charge Per Report
1150-32	Old to new parcel index		\$102	\$105.58	\$106		√	R&T 409	Charge per parcel
1150-33	Customer access to Assessor database		\$34	\$35.19	\$35		√	R&T 409	Monthly per user fee
1150-34	List of Transfers		\$10	\$105.58	\$10			R&T 408.1(d)	Charge per Report
1150-35	Credit Card Processing Fee		2.35%		2.35%			GC 6159 (h)(1) GC 54985	Pass through from vendor
1150-36	Debit Card Processing Fee		2.35%		2.35%			GC 6159 (h)(1) GC 54985	Pass through from vendor
RECORDER - BUDGET UNIT 2909									
2909.01	Certification of Official Records		\$6	\$5.65	\$6			Gvt Cde 27364	Per Official Record
2909.02	Lien Notice Program (Ea Debtor)		\$9	\$9.41	\$9			Gvt Cde 27361.9, 27387	Per Record
2909.03	Microfiche Frame Copy Service		\$12	\$12.23	\$12			Gvt Cde 27366	Per Frame Copy

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2909.07a	Official Records Copies (1st Pg)		\$9	\$9.41	\$9			Gvt Cde 27366	Per Copy-1st Page
2909.08	Official Records Copies (Additional Pages)		\$1	\$1.41	\$1			Gvt Cde 27366	Per Copy-Per Addtl Page
2909.09	Pre Lien Notice Program (Per Document)		\$63	\$63.98	\$64		√	Gvt Cde 27361.9, 27387	Per Document
2909.1	Record. Fee (1st Page) Base Costs + Mandated Fees		\$12	\$20.70	\$12			BOS Resolution No. 2010- 159 Gvt Cde 27361, 27361.4	Code Mandated Standard Fee of \$10 (BOS approved and not to exceed \$10, per Gov't code) plus \$1 Micrographics and \$1 Establish days of operation.
2909.11	Recording Fee (Additional Pages)		\$3	\$5.65	\$3			Gvt Cde 27361, 27361.4	Code Mandated Standard Fee
2909.12	Recording Fee (Incentive Compliance Fee)		\$3	\$2.82	\$3			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.13	Recording Fee (Combined Document Fee)		\$12	\$13.17	\$12			Gvt Cde 27361.1, 27361.4	Code Mandated Standard Fee.
2909.14	Recording Fee (Penalty Print)		\$1	\$11.29	\$1			Gvt Cde 27361	Code Mandated Standard Fee
2909.15	Recording Fee (IRS Documents)		\$13	\$20.70	\$13			Gvt Cde 27361	Code Mandated Standard Fee.
2909.16	Recording Fee (Public Agency Releases)		\$20	\$20.70	\$20			Gvt Cde 27361.4	Code Mandated Standard Fee.
2909.17	Recording Fee (Additional Indexing -- >10 names, per group of 10)		\$1	\$11.29	\$1			Gvt Cde 27361.8	Code Mandated Standard Fee
2909.18	Recording Fee (Additional Indexing -- Each Reference)		\$1	\$11.29	\$1			Gvt Cde 27361.2	Code Mandated Standard Fee
2909.19	Recording (Survey Monument Fee)		\$10	\$1.88	\$10			Gvt Cde 27585	\$10 fee goes to Public Works
2909.2	Recording Fee (No Preliminary Change of Ownership Report)		\$20	\$18.82	\$20			R&T 480.3	Code Mandated Standard Fee
2909.21	Recording Fee (UCC Forms -- 2 pages or less)		\$10	\$20.70	\$10			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee

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2909.21	Recording Fee (UCC Forms -- 3 or more pages)		\$20	\$20.70	\$20			UCC 9403-07, Gvt Cde 12194	Code Mandated Standard Fee
2909.22	Filing Fee (Maps 1st Page)		\$12	\$67.74	\$12			Gvt Cde 27361, 27361.4, 27372	Code Mandated Standard Fee
2909.23	Filing Fee (Maps Extra Page)		\$4	\$13.17	\$4			Gvt Cde 27361, 27361.4, 27373	Code Mandated Standard Fee
2909.24	Filing Fee (Contracts)		\$5	\$20.70	\$5			Gvt Cde 27361.4, 27380	Code Mandated Standard Fee Effect of \$3 plus \$1 Micrographics and \$1 Establish days of operation
2909.25	Vital Record Copies (Marriage)		\$19	\$13.17	\$19			H&S 103525.5, 103625, 103628	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB110. *Effective 1/1/2022 increase by \$2 per AB128
2909.26	Vital Record Copies (Death/Govt. Death)		\$26	\$13.17	\$26			H&S 103525.5, 103625, 103629	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110. *Effective 1/1/2022 increase by \$3 per AB128
2909.29	Vital Record Copies (Birth)		\$34	\$13.17	\$34			H&S 103525.5, 103625, 103630	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110. *Effective 1/1/2022 increase by \$4 per AB128

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2909.3	Vital Record Copies (Govt. Birth)		\$24	\$13.17	\$24			H&S 103525.5, 103625, 103628	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 2014 AB1053 AB110. *Effective 1/1/2022 increase by \$3 per AB128
2909.31	Vital Record Copies (Govt. Marriage)		\$14	\$13.17	\$14			H&S 103525.5, 103625	Code Mandated Standard Fee & AB2010 (H&S 103628) BOS authority 1/01/14 AB110. *Effective 1/1/2022 increase by \$1 per AB128
2909.32	FTB Image Data File: of Daily Images of Real Estate Recordings		\$19	\$18.82	\$19			GC27366	Per File
2909.33	Set Up Charge for Specialized FTB Image Data File		\$83	\$84.68	\$85		√	GC27366	Per Set Up
2909.36	FTB Image Data File of Weekly/Quarterly Images of Real Estate Recordings		\$32	\$32.93	\$33		√	GC27366	Per File
2909.38	Electronic Recording Delivery System (ERDS) per document		\$1	\$5.65	\$1			GC 27397	Code Mandated standard fee to be collected when Solano Recorder ERDS certified by the California Attorney General per Govt Code 27390-97
2909.39	SB2: Building Homes and Jobs Act per real estate instrument,paper or notice		\$75	\$1.88	\$75			GC 27388.1	Code Mandated Standard Fee, not to exceed \$225 \$71 remitted to the State
2909.4	Credit Card Processing Fee		2.35%		2.35%			GC 54985	Pass through from vendor
2909.41	Debit Card Processing Fee		2.35%		2.35%			GC 54985	Pass through from vendor