



Solano County

675 Texas Street
Fairfield, California 94533
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Minutes - Draft Board of Supervisors

*Mitch Mashburn (Dist. 5), Chair
(707) 784-6130*

*Cassandra R. James (Dist. 1)
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*Monica Brown (Dist. 2)
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*Wanda Williams (Dist. 3)
(707) 784-6136*

*John M. Vasquez (Dist. 4)
(707) 784-6129*

Tuesday, December 3, 2024

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 3rd day of December, 2024 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M.

ROLL CALL

Present were Supervisors Hannigan, Brown, Williams, Vasquez, and Chair Mashburn. Chair Mashburn presided. Also present were Assistant County Administrator Debbie Vaughn and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

1 [24-837](#)

Adopt and present a resolution and plaque of appreciation recognizing Robin Cox, Senior Health Services Manager, upon her retirement from Solano County with nearly 35 years of dedicated public service in the Department of Health and Social Services, Public Health Division, Health Promotion and Community Wellness Bureau (Supervisor Williams)

Attachments: [A - Retirement Resolution](#)

On motion of Supervisor Williams, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2024-191, and a plaque of appreciation recognizing Robin Cox, Senior Health Services Manager, upon her retirement from Solano County with nearly 35 years of dedicated public

service in the Department of Health and Social Services, Public Health Division, Health Promotion and Community Wellness Bureau. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2024-191

- 2 [24-886](#) Adopt and present a resolution and plaque of appreciation recognizing Dana F. Vaughn, Deputy County Counsel, upon her retirement from the Office of County Counsel with nearly 30 years of public service, including 25 years with Solano County (Supervisor Vasquez)

Attachments: [A - Retirement Resolution](#)

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board adopted and presented Resolution No. 2024-192, and a plaque of appreciation recognizing Dana F. Vaughn, Deputy County Counsel, upon her retirement from the Office of County Counsel with nearly 30 years of public service, including 25 years with Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2024-192

- 3 [24-882](#) Receive a presentation by the Department of Veteran Services on the selection of Isabel Rodriguez, Office Assistant II, as “Employee of the Month” for December 2024

Received

- 4 [24-842](#) Adopt and present a resolution proclaiming the week of December 1-7, 2024, as Centenarian Week in Solano County, and Receive a video presentation

Attachments: [A - 2024 Centenarian Resolution](#)

On motion of Supervisor Vasquez, seconded by Chair Mashburn, the Board adopted and presented Resolution No. 2024-193, proclaiming the week of December 1-7, 2024, as Centenarian Week in Solano County. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2024-193

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Scott Brown commented on the seizure of and alleged damage to his personal property by County staff.

B) Mike Whitley commented on a request for the Board to create a quiet zone down Elmira Road.

C) George Guynn, Jr. commented on various issues.

D) Director of General Services Megan Greve introduced the new fleet manager Louis O'Choa.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the Solano County Board of Supervisors' agenda for December 3, 2024.

APPROVAL OF THE AGENDA

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board approved the agenda of the Solano County Board of Supervisors for December 3, 2024 as submitted. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. The following comments were received:

A) George Guynn, Jr. commented in opposition to Consent Calendar Item No. 7, noting there are many issues with public electric vehicle chargers.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board approved the following Consent Calendar items by 5-0 vote:

CONSENT CALENDAR

GENERAL GOVERNMENT

- 5 [24-878](#) Authorize the County's contribution of \$14,000 from the General Fund contribution allocated to District 1 to benefit: The Arc-Solano (\$2,000), Friends of Loma Vista Farm (\$2,000), On The Move, VOICES Youth Program (\$2,000), Another Chapter (Kidder Literary Initiatives) (\$2,000), Solano Pride (\$2,000), Food is Free Bay Area (\$2,000), and Angels With Heart (\$2,000)

Approved

- 6 [24-862](#) Approve and adopt the Listings of Classes and Salaries/Alphabetical by Class Title schedules produced during calendar year 2024 to meet the California Public Employees' Retirement System requirements of California Government Code § 20636 (b)(1) and California Code of Regulations, Title 2, § 570.5

Attachments: [A - Links to 2024 Salary Listings](#)

Adopted

- 7 [24-838](#) Adopt a resolution authorizing the grant of a non-exclusive easement to Pacific Gas and Electric Company for the installation of EV chargers at the Fairfield Civic Center Library 1150 Kentucky St, Fairfield (APN 0030-330-070); and Authorize the County Administrator to execute the non-exclusive easement deed and any other associated necessary documents, including recording the non-exclusive easement deed as required

Attachments: [A - 1150 Kentucky Non-Exclusive Easement Resolution](#)
 [B - PGE-EV Utility Non-Exclusive Easement Deed](#)
 [C - Aerial View of 1150 Kentucky Site](#)

Adopted

Enactment No: Resolution No. 2024-194

- 8 [24-762](#) Accept a California Department of Public Health Tuberculosis Control Branch allocation award of \$121,972 to support the California Tuberculosis Controllers Association (CTCA) tuberculosis prevention and control activities; Approve a \$101,709 contract with San Francisco Public Health Foundation to support the project goals of the CTCA for the period of January 1, 2025 through June 30, 2025; Delegate authority to the County Administrator to accept the award and other related documents necessary to receive the award; and Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - California Tuberculosis Controllers Association Award](#)
 [B - San Francisco Public Health Foundation Contract](#)

Approved

- 9 [24-870](#) Adopt a resolution to receive two noncompetitive allocation awards from the State Department of Housing and Community Development: \$269,838 for Round 6 Transitional Housing Program (THP) and \$123,012 for Round 3 Housing Navigation and Maintenance Program (HNMP), to assist young adults aged 18 through 24 years who were formerly in the foster care or probation systems to overcome barriers to housing and reduce the risk of homelessness, effective once the State revenue contract is executed for a period of two years; and Delegate authority to the County Administrator to execute the allocation agreements and related documents necessary to accept the allocation awards

Attachments: [A - Resolution for THP and HNMP Awards](#)
 [B - THP Allocation Acceptance Form](#)
 [C - HNMP Allocation Acceptance Form](#)

Adopted

Enactment No: Resolution No. 2024-195

- 10 [24-846](#) Approve a revenue agreement with the State Bar of California for \$142,772 for the period October 1, 2024 through January 1, 2026 for the Public Defender to provide legal representation to CARE Court respondents; and Delegate authority to the County Administrator to execute the necessary agreements, documents and amendments, with County Counsel concurrence to receive the funds

Attachments: [A - FY2024-25 CARE Court Funding Agreement](#)

Approved

- 11 [24-843](#) Adopt a resolution affirming the submission of a Board of State and Community Corrections (BSCC) Public Defense Pilot Program grant application for year 3 funding in the amount of \$504,441 for a maximum amount of \$1,615,366 through December 31, 2026; Authorize the County Administrator to execute all documents necessary to accept and administer the grant, including the second Amendment to the Standard Agreement with BSCC; and Adopt a resolution to amend the List of Numbers and Classifications of Positions in the Public Defender's Office to extend 2.0 FTE Deputy Public Defender I-IV Limited-Term through June 30, 2026

Attachments: [A - Grant Resolution](#)
[B - Grant Application](#)
[C - Year 3 Grant Budget](#)
[D - PDPP Grant Agreement - A2](#)
[E - Position Resolution](#)

Adopted

Enactment No: Resolution No. 2024-196 and Resolution No. 2024-197

- 12 [24-865](#) Approve the acceptance of the Office of Juvenile Justice and Delinquency Prevention (OJJDP) FY24 Arts Programs for Justice-Involved Youth Grant in the amount of \$50,000 for the period of October 1, 2024 through June 30, 2025 to develop and implement a high-quality, therapeutic arts programming; Delegate authority to the County Administrator, pending County Counsel concurrence, to execute the FY24 Arts Programs for Justice-Involved Youth grant agreement and any subsequent amendments, up to an aggregate of \$74,999 per fiscal year; Authorize the Chief Probation Officer to make grant amendments which are administrative or technical in nature; and Approve an Appropriations Transfer Request recognizing \$50,000 in unanticipated revenue offset by grant appropriations (4/5 vote required)

Attachments: [A - OJJDP Arts Program Solicitation](#)
[B - Solano County Program Description](#)
[C - Solano County Program Budget](#)

Approved

- 13 [24-853](#) Adopt a resolution approving participation in the 2024 Homeland Security Grant Program (HSGP) for the period September 1, 2024 through May 31, 2027, affirming the grant expenditure plan and authorizing the Sheriff, Undersheriff, Director of Administrative Services, or Emergency Services Manager to take any actions necessary to obtain and administer this grant, and pending County Counsel concurrence, sign all grant related documents and any service contracts and subsequent amendments itemized in the grant expenditure plan; Approve \$135,298 for Solano Operational Area joint-agency response teams and non-county agencies for training and to purchase equipment and protective gear; Approve fixed asset purchases totaling \$247,098 for an automatic sandbag machine, an access control camera system, portable cellular cameras, light amplification/night vision devices, and interoperable communications equipment; and Approve an Appropriation Transfer Request recognizing \$448,956 in unanticipated grant revenue offset with grant expenditures (4/5 vote required)

Attachments: [A - 2024 HSGP Grant Resolution](#)
 [B - 2024 HSGP Expenditure Plan](#)

Adopted

Enactment No: Resolution No. 2024-198

- 14 [24-854](#) Adopt a resolution approving participation in the 2024 Urban Area Security Initiative (UASI) for the period of November 1, 2024 through December 31, 2025, affirming the grant expenditure plan and authorizing the Sheriff, Undersheriff, Director of Administrative Services, or Emergency Services Manager to take any actions necessary to obtain and administer this grant, and pending County Counsel concurrence, sign all grant related documents and any service contracts and subsequent amendments itemized in the grant expenditure plan; Approve an agreement with the City and County of San Francisco to receive \$85,000 in UASI funds; Approve a fixed asset purchase of \$85,000 for radio direction finders; and Approve an Appropriations Transfer Request recognizing \$85,000 in unanticipated grant revenue offset by grant expenditures (4/5 vote required)

Attachments: [A - 2024 UASI Grant Resolution](#)
 [B - 2024 UASI Subgrant Agreement](#)
 [C - 2024 UASI Expenditure Plan](#)

Adopted

Enactment No: Resolution No. 2024-199

- 15 [24-855](#) Adopt a resolution approving participation in the 2024 Emergency Management Performance Grant (EMPG) for the period of July 1, 2024 through June 30, 2026, affirming the grant expenditure plan and authorizing the Sheriff, Undersheriff, Director of Administrative Services, or Emergency Services Manager to take any actions necessary to obtain and administer this grant, and pending County Counsel concurrence, sign all grant related

documents and any service contracts and subsequent amendments itemized in the grant expenditure plan; and Approve an Appropriations Transfer Request recognizing \$202,082 in unanticipated grant revenue offset by grant expenditures (4/5 vote required)

Attachments: [A - 2024 EMPG Grant Resolution](#)
[B - 2024 EMPG Expenditure Plan](#)

Adopted

Enactment No: Resolution No. 2024-200

- 16 [24-834](#) Adopt a resolution accepting the dedication of a Public Roadway and Public Utility Easement, approximately 24,257 square feet (0.5569 acres), for right-of-way purposes along Putah Creek Road for Minor Subdivision MS-22-06 (Melendez).

Attachments: [A - Parcel Map](#)
[B - Public Roadway Dedication Resolution](#)

Adopted

Enactment No: Resolution No. 2024-201

- 17 [24-849](#) Adopt an ordinance to add Chapter 13.5, Water Efficient Landscapes, to the Solano County Code to adopt the State's Model Water Efficient Landscape Ordinance, California Code of Regulations, Title 23, Division 2, Chapter 2.7, consistent with State law; the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3), 15307, and 15308

Attachments: [A - Ordinance](#)

Adopted

Enactment No: Ordinance 2024-1859

- 18 [24-836](#) Approve the recommendation of the Solano County Park and Recreation Commission to award grants totaling \$7,500 through June 30, 2026, from the Fish and Wildlife Propagation Fund to the International Bird Rescue for native bird rescue and rehabilitation, Napa-Solano Audubon Society for support of environmental education programs, and Solano County Parks and Recreation for display updates and replacement at the Lake Solano Nature Center; and Authorize the Director of Resource Management or designee to execute the grant contracts, and any necessary modifications, with County Counsel concurrence, that fall within the grant award amounts

Attachments: [A - FWPF Grant Awards Chart](#)

Approved

- 19 [24-876](#) Approve the Workforce Development Board of Solano's Workforce Innovation and Opportunity Act Performance Measures negotiated with the California Employment Development Department for Program Years 2024-2025 and 2025-2026
- Attachments:* [A - WIOA Performance Measures PY2024-2026](#)
- Approved**
- 20 [24-879](#) Approve the Workforce Development Board of Solano County Lease Agreement for 2,175 square feet at 1440 Marin Street in Vallejo for a 5-year term effective July 1, 2024; and Authorize the President/Executive Director of the Workforce Development Board of Solano County to sign the agreement and any subsequent amendments which are administrative in nature
- Attachments:* [A - Lease Agreement](#)
- Approved**
- 21 [24-866](#) Approve the appointment of Alan Johnson to the Airport Land Use Commission, representing District 1, for a term to expire December 12, 2028
- Attachments:* [A - A. Johnson Application](#)
- Approved**
- 22 [24-850](#) Approve the reappointments of Rebecca Burch, Michelle Landi, and James Monahan for 4-year terms to expire January 1, 2029, and the appointment of Wesley Stewart to complete the vacated 4-year term expiring January 4, 2027, to the Rio Vista Montezuma Cemetery District Board of Trustees representing District 5
- Attachments:* [A - Application and Letter of Recommendation - W Stewart](#)
- Approved**
- 23 [24-880](#) Approve the nomination of Jason Gray for an appointment to the Solano Transportation Authority (STA) Bicycle Advisory Committee, representing Solano County, for a 3-year term to expire January 1, 2029
- Attachments:* [A - J. Gray - Application](#)
 [B - Nomination Appointment Letter](#)
- Approved**

- 24 [24-844](#) Approve the appointment of Dana Rounds to the Nut Tree Airport Advisory Committee to fill the remainder of the Business Pilot Representative term with an expiration date of June 30, 2027

Attachments: [A - D. Rounds Application](#)

Approved

- 25 [24-839](#) Approve the reappointment of Heather Theaux to the Behavioral Health Advisory Board for a three-year term to expire on November 30, 2027

Approved

- 26 [24-875](#) Approve the new appointments of Jaime Powell, as Community Workforce Representative, and Chris Rico, as Economic Development Representative, to the Workforce Development Board of Solano County, for a term of December 10, 2024 to December 9, 2028, as required under the Workforce Innovation and Opportunity Act

Attachments: [A - Powell Application](#)
 [B - Rico Application](#)

Approved

REGULAR CALENDAR

Rescheduled Consent Items

There were no rescheduled Consent Calendar items.

- 27 [24-845](#) Receive and approve the Solano County Public Works Five Year Capital Improvement Plan for FY2024/25 through FY2029/30 from the Department of Resource Management; and Consider adopting a resolution approving the proposed project list for FY2025/26 in accordance with the State of California Road Repair and Accountability Act of 2017 requirements

Attachments: [A - Capital Improvement Plan 2025](#)
 [B - SB 1 Resolution FY2025-26](#)
 [C - Exhibit A SB1 Projects List](#)

Director of Resource Management James Bezek introduced the item.

Engineering Manager Mathew Tuggle provided an overview of the 5-year Capital Improvement Plan.

In response to a question from Supervisor Hannigan regarding the cost of the phase 1 sidewalk improvements, Mr. Tuggle stated the cost varies depending on the amount of sidewalk being installed, noting the Thomas Avenue sidewalk improvements cost between \$40,000 and \$50,000.

Supervisor Vasquez commented on the ways in which the County has utilized the SB1 Funding to protect the County's roads.

In response to a question from Supervisor Brown regarding issues with potholes on Cordelia Road, Mr. Tuggle stated Cordelia Road has special circumstances because it alternates between being in the unincorporated areas of the County and two different cities, noting that County staff needs to collaborate with the cities to complete repairs.

In response to a question from Supervisor Brown regarding expansion of the license plate readers, Mr. Bezek stated it is a grant funded program and County staff is working on obtaining more funding.

Chair Mashburn invited members of the public to address the Board on this matter. There was no public comment.

On motion of Supervisor Vasquez, seconded by Supervisor Hannigan, the Board: 1) approved the Solano County Public Works Five Year Capital Improvement Plan for FY2024/25 through FY2029/30 from the Department of Resource Management; and 2) adopted Resolution No. 2024-202, approving the proposed project list for FY2025/26 in accordance with the State of California Road Repair and Accountability Act of 2017 requirements. So ordered by a 5-0 vote. (see Resolution Book)

Enactment No: Resolution No. 2024-202

28 [24-864](#)

Receive the annual report and Capital Improvement Plan for the English Hills Transportation Impact Fee Program for FY2023/24; and Adopt a resolution approving the updated English Hills Transportation Impact Fee Area Capital Improvement Plan

Attachments: [A - Resolution](#)
[B - 2024 English Hills Boundary Map](#)
[C - 2024 Annual Report](#)
[D - Capital Improvement Plan](#)
[E - 2024 English Hills Impact Fee Fact Sheet](#)

Director of Resource Management James Bezek introduced the item.

Supervisor Vasquez commented on the amount of years this program has been in effect.

County Surveyor Chris Ferrucci provided an overview of the English Hills Transportation Impact Fee Program.

Chair Mashburn invited members of the public to address the Board on this matter. There was no public comment.

On motion of Supervisor Williams, seconded by Supervisor Vasquez, the Board: 1) received the annual report and Capital Improvement Plan for the English Hills Transportation Impact Fee Program for FY2023/24; and 2) adopted Resolution No. 2024-203 approving the updated English Hills Transportation Impact Fee Area Capital Improvement Plan. So ordered by a 5-0 vote. (see

Resolution Book)

Enactment No: Resolution No. 2024-203

ITEMS FROM THE PUBLIC con't

There were no additional items from the public.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A) Supervisor Hannigan requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Joanne Schivley and commented on the annual CSAC conference.

B) Supervisor Brown requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Joanne Schivley as well and commented on the Solano Community College Volleyball championship game.

C) Supervisor Williams requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Dorothy Grace and commented on the annual CSAC conference.

D) Supervisor Vasquez requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Paramjeet Kaur Nagra.

E) Chair Mashburn requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Paramjeet Kaur Nagra as well.

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 10:58 A.M. to discuss the following matters with no action to report:

29

[24-897](#)

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Pursuant to Government Code § 54956.9(a)) - John Doe v. County of Solano et al. (United States District Court, Eastern District of California, Case No.: 2:23-cv-00180 DJC AC)

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9(d)(2)) - Significant Exposure to Litigation (one case)

3. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, County Administrator Bill Emlen, Assistant County Administrator Debbie Vaughn and Assistant County Administrator Ian

Goldberg. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 10:59 A.M. Next meeting of the Solano County Board of Supervisors will be December 10, 2024, at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, California.

MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

BILL EMLLEN, Clerk
Solano County Board of Supervisors

By _____
Alicia Draves, Chief Deputy Clerk