

# Solano County

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.gov](http://www.solanocounty.gov)



## Agenda - Final

Tuesday, June 9, 2026

9:00 AM

Board of Supervisors Chambers

### Board of Supervisors

*Monica Brown (Dist. 2), Chair*  
*(707) 784-3031*

*Cassandra R. James (Dist. 1), Vice Chair*  
*(707) 784-3261*

*Wanda Williams (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

*Mitch Mashburn (Dist. 5)*  
*(707) 784-6130*

SOLANO COUNTY BOARD OF SUPERVISORS, HOUSING AUTHORITY, SPECIAL DISTRICTS,  
SOLANO FACILITIES CORPORATION, AND, IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:

<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

**PUBLIC COMMENTS:** To submit public comments virtually, please see the options below.  
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

Phone: To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 2632 043 6228# on your phone. No attendee ID number is required. When the Chair or Clerk of the Board calls for an item on which you wish to speak, press \*3 to access the "raise your hand feature". When Public Comment begins the Clerk will announce the last two digits of the phone number and will send you a request to unmute. Please press \*6 to unmute yourself.

The Board of Supervisors offers the opportunity to call in to this meeting as a courtesy to the public. If no member of the Board of Supervisors is attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed affecting the call in number, the Board of Supervisors will continue the meeting in public in the County Board Chambers.

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS** Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 (\$500 after January 1, 2025) in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 (\$500 after January 1, 2025) to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and

identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [clerk@solanocounty.gov](mailto:clerk@solanocounty.gov).

## AGENDA

**CALL TO ORDER - 9:00 A.M.**

**ROLL CALL**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

**PRESENTATIONS**

Board of Supervisors:

- 1      [26-139](#)      Adopt and present a resolution recognizing June 12, 2026, as Women Veterans Recognition Day in Solano County to honor the invaluable contributions of women veterans and service women, celebrate their achievements, and express gratitude for their selfless dedication to duty (Supervisor Williams)  
  
                 **Attachments:**    [A - Women Veterans Recognition Day Resolution](#)
  
- 2      [26-213](#)      Adopt and present a resolution recognizing June 19, 2026, as Juneteenth Day in Solano County and authorize displaying the Juneteenth Flag at the County Administrative Building (Supervisor Williams)  
  
                 **Attachments:**    [A - Juneteenth Day Resolution](#)
  
- 3      [26-447](#)      Adopt and present a resolution recognizing June 2026 as Gun Violence Awareness Month (Supervisor James)  
  
                 **Attachments:**    [A - Gun Violence Awareness Month Resolution](#)

**ITEMS FROM THE PUBLIC**

*This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENT ON CONSENT CALENDAR**

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

## APPROVAL OF THE CONSENT CALENDAR

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

## CONSENT CALENDAR

### GENERAL GOVERNMENT

#### Board of Supervisors:

- 4      [26-433](#)      Authorize the County's contribution of \$2,350 from the General Fund contribution allocated to District 1 to benefit the following organizations, including Created Wonderfully Inc (\$500), Solano Community Foundation (\$1,000), and ARC Solano (\$850)

#### County Administrator:

- 5      [26-401](#)      Approve two subordination agreements for an existing \$200,000 loan to MidPen Housing Corporation to facilitate conversion of bridge financing to permanent financing for the Sunset Pines Apartments property in Fairfield; and Authorize the County Administrator to execute all documents related to the subordinations

**Attachments:**    [A - Subordination Agreement - Housing Trust Silicon Valley](#)  
[B - Subordination Agreement - MidPen Housing Corporation](#)

- 6      [26-437](#)      Approve an Appropriation Transfer Request transferring \$200,000 in Community Investment Fund's Fund Balance to the Solano County Housing Trust Fund for affordable housing activities (4/5 vote required)

#### Human Resources:

- 7      [26-448](#)      Approve a third contract amendment for Sloan, Sakai, Yeung & Wong for \$50,000 for a total contract amount of \$384,999 through June 30, 2027, to continue labor negotiations support and to include additional technical assistance; and Authorize the County Administrator to execute the amendment

**Attachments:**    [A - Sloan Sakai Yeung & Wong - Third Amendment](#)

#### Auditor-Controller:

- 8      [26-404](#)      Accept the internal control review of Fleet Management's operations

**Attachments:**    [A - Internal Control Review of Fleet Management](#)

- 9      [26-434](#)      Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of March 31, 2026

**Attachments:**    [A - Quarterly Treasury Report](#)

Treasurer-Tax Collector-County Clerk:

- 10     [26-430](#)      Adopt a resolution authorizing the County Treasurer to transfer up to 85% of FY2026/27 anticipated property tax revenues from Treasury Pool funds to local school districts if requested by a district, as authorized under California Constitution Article XVI §6 from July 1, 2026, to April 26, 2027

**Attachments:**    [A - Constitutional Advance Resolution](#)  
[B - BUSD 2026-2027 Constitutional Advance Resolution](#)  
[C - DUSD 2026-2027 Constitutional Advance Resolution](#)  
[D - FSUSD 2026-2027 Constitutional Advance Resolution](#)  
[E - TUSD 2026-2027 Constitutional Advance Resolution](#)  
[F - VUSD 2026-2027 Constitutional Advance Resolution](#)  
[G - VCUSD 2026-2027 Constitutional Advance Resolution](#)

- 11     [26-431](#)      Adopt a resolution to renew the annual delegation of investment authority to the County Treasurer and approve the proposed County Investment Policy; Adopt a second resolution to reaffirm delegation of PARS115 Trust investment authority to the Treasurer and approve the proposed PARS115 CalPERS Reserve Retirement Trust Internally Managed and PARS115 CalPERS Reserve Retirement Trust Externally Managed Investment Policies

**Attachments:**    [A - Resolution - Investment Policy](#)  
[B - Resolution - PARS115 Policy](#)  
[C - Investment Policy 2026](#)  
[D - Investment Policy 2026 Redline](#)  
[E - PARS115 LT Policy](#)  
[F - PARS115 LT Policy Redline](#)  
[G - PARS115 ST Policy](#)  
[H - PARS115 ST Policy Redline](#)

General Services:

- 12     [26-440](#)     Approve two 3-year security systems maintenance agreements with Honeywell Building Solutions of Sacramento for the period September 1, 2026 through August 31, 2029, one in the amount of \$145,846 for the County Administration Center campus in Fairfield and another in the amount of \$145,734 for Health and Social Services campuses in Fairfield, Vacaville, and Vallejo; and Authorize the County Administrator or designee to execute the agreements and any amendments, with County Counsel concurrence, within the approved budget

Attachments:    [A - Honeywell Maintenance Contract - CAC](#)  
                          [B - Honeywell Maintenance Contract - HSS](#)

Information Technology-Registrar of Voters:

- 13     [26-387](#)     Approve the Department of Information Technology (DoIT) Master List of Contracts totaling \$2,475,247 including four contracts providing for a variety of technology services and department support effective July 1, 2026; Delegate authority to the County Administrator to execute all agreements and any subsequent amendments, with County Counsel concurrence, not to exceed \$74,999 annually; Authorize the Chief Information Officer to execute any subsequent amendments, with County Counsel concurrence, which are technical or administrative in nature and have no fiscal impact; and Delegate authority to the County Administrator to authorize grant submissions over \$75,000 to secure funding to maintain or expand programs which further the DoIT mission

Attachments:    [A - DoIT Master List of Contracts](#)

Ag Commissioner/Sealer of Weights and Measures:

- 14     [26-451](#)     Adopt a resolution approving seven revenue agreements totaling \$895,663 with the California Department of Food and Agriculture; and Delegate authority to the Agricultural Commissioner/Sealer of Weights and Measures to execute these revenue agreements and any subsequent amendments up to 15% over the approved amount through September 30, 2027

Attachments:    [A - Resolution](#)

Library:

- 15     [26-459](#)     Adopt a resolution and plaque of appreciation honoring Carol-Suzanne Crown, Library Assistant, upon her retirement from the Department of Library Services with over 20 years of dedicated public service to Solano County in the Department of Library Services

Attachments:   [A - Retirement Resolution](#)

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 16     [26-455](#)     Approve a revenue agreement with the California Department of Public Health for \$526,668, to participate in the Childhood Lead Poisoning Prevention Program for the period of July 1, 2026 through June 30, 2028; and Delegate authority to the County Administrator to execute the agreement, any related documents necessary to participate in the program, and any subsequent amendments to the agreement, with County Counsel concurrence, up to an aggregate of \$74,999 per fiscal year

Attachments:   [A - Childhood Lead Poisoning Prevention Program](#)

- 17     [26-468](#)     Approve the Behavioral Health Services Act Integrated Plan for FY2026/27 - FY2028/29 as required by Proposition 1; and Authorize the Director of Health and Social Services to make non-substantive, technical, or Department of Health Care Services-required revisions to the Integrated Plan, as necessary to ensure timely finalization and submission by the June 30, 2026 deadline

Attachments:   [A - Solano County BHSA Integrated Plan FY2026/27 through FY2028/29](#)  
[B - Solano Board of Supervisors Certification](#)

**CRIMINAL JUSTICE**Child Support Services:

- 18     [26-449](#)     Adopt a resolution and plaque of appreciation recognizing Cindy Rafferty, Accounting Clerk III, upon her retirement from the Department of Child Support Services with over 26 years of dedicated public service to Solano County

Attachments:   [A - Retirement Resolution](#)

**OTHER**Workforce Development Board:

- 19     [26-444](#)     Approve a first contract amendment with California Human Development for \$300,000 for a total contract amount of \$600,000 to provide youth workforce services under the Workforce Innovation and Opportunity Act (WIOA) for the current period through June 30, 2027; Delegate authority to the County Administrator to execute the agreement and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999 per fiscal year; and Authorize the Executive Director of the Workforce Development Board of Solano County to execute any amendments to this agreement that are technical or administrative in nature and have no fiscal impact

**Attachments:**    [A - California Human Development First Amendment](#)  
                              [B - Link to Original Contract](#)

**MISCELLANEOUS ITEMS**Board of Supervisors:

- 20     [26-450](#)     Approve the appointment of Andre Smith to the Solano County Planning Commission representing District 1 for a term to expire January 31, 2030

**Attachments:**    [A - Application - A. Smith](#)  
                              [B - Resume - A. Smith](#)

- 21     [26-452](#)     Approve the appointment of Jared Bunde to the Solano County Civil Service Commission representing District 1 for a term to expire May 10, 2030

**Attachments:**    [A - Application - J. Bunde](#)  
                              [B - Resume - J. Bunde](#)

Workforce Development Board:

- 22     [26-443](#)     Approve the reappointment of Tim Healer to the Workforce Development Board (WDB) of Solano County for a four-year term to expire June 30, 2030; and Approve the reappointment of David Tam to the WDB for a four-year term to expire July 19, 2030

## REGULAR CALENDAR

### GENERAL GOVERNMENT

#### County Administrator:

- 23     [26-460](#)     Receive a report on the Solano County 2025 Index of Economic and Community Progress

**Attachments:**    [A - 2025 Economic Index Report](#)

[B - 2025 Index Presentation](#)

#### First 5 Solano:

- 24     [26-453](#)     Receive a presentation on the Community Investment Fund (CIF) FY2026/27 Annual Grants to address the top six human services needs in the County; Consider approval of a recommendation to allocate up to \$365,000 from the CIF One-Time Investments to five agencies for a term of July 1, 2026 - June 30, 2027, for annual grants in response to the Request for Proposals 2026-02 CIF Annual Grants; and Delegate authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts

**Attachments:**    [A - CIF Annual Grant Presentation](#)

[B - CIF Application List](#)

#### Library:

- 25     [26-481](#)     Receive a presentation from the Library Department on its proposed website redesign and catalog overlay vendor

**Attachments:**    [A - Presentation](#)

**LAND USE/TRANSPORTATION**Resource Management:

- 26     [26-427](#)     Receive a presentation from the Department of Resource Management on placing a potential revenue measure on the November 2026 General Election ballot to modernize and expand Solano County's commercial energy production and resource extraction business license tax structure; Direct staff to return to the Board on June 23, 2026, to initiate the ballot process; Direct staff to prepare the necessary resolution for amendments to Solano County Code Chapter 11, Article XII

Attachments:    [A - Map of Gas and Wind Facilities](#)  
                          [B - Estimated Revenues](#)  
                          [C - Tax Collection Summary](#)

**GENERAL GOVERNMENT**Treasurer-Tax Collector-County Clerk:

- 27     [26-467](#)     Receive a presentation from the Department of Treasurer-Tax Collector-County Clerk (TTCCC) regarding a potential revenue measure on the November 2026 General Election ballot to increase Solano County's Transient Occupancy Tax (TOT) rate from 5% to 12%; Direct staff to return to the Board on June 23, 2026, to initiate the ballot process; Direct staff to prepare the necessary resolution for amendments to Solano County Code Chapter 11, Article II

**ITEMS FROM THE PUBLIC con't**

*This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.*

**BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS****CLOSED SESSION**

- 28     [26-480](#)     1) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung & Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7

(Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn: Employee organization: SEIU Local 2015

## **RECONVENE**

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

## **ADJOURN:**

*To the Board of Supervisors meeting of June 23, 2026, at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, CA*



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	1	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	26-139	<b>Contact:</b>	Kathy Lawton-Caesar, 784-3006
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution recognizing June 12, 2026, as Women Veterans Recognition Day in Solano County to honor the invaluable contributions of women veterans and service women, celebrate their achievements, and express gratitude for their selfless dedication to duty (Supervisor Williams)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 3		
<b>Attachments:</b>	A - Women Veterans Recognition Day Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

Supervisor Williams recommends that the Board of Supervisors adopt a resolution recognizing June 12, 2026, as Women Veterans Recognition Day to recognize and to honor the invaluable contributions of women veterans and service women, celebrate their achievements, and express gratitude for their selfless dedication to duty.

### SUMMARY/ DISCUSSION:

Although Women Veterans Recognition Day is not yet recognized as a federal holiday, many states and local governments observe it through legislation, resolutions, or proclamations to honor the service and sacrifice of women who have served in the United States Armed Forces.

Since the founding of our nation, women have bravely and proudly contributed their talents, skills, and dedication in defense of our freedoms. From serving as nurses and support personnel in early conflicts to taking on increasingly expanded roles throughout the 20th and 21st centuries, women have played vital roles in safeguarding our country. Today, women serve in all military occupational specialties, including logistics, munitions, intelligence, aviation, cyber operations, and combat roles. Their leadership and service continue to strengthen what is widely regarded as the most professional, educated, agile, and capable military force in our nation's history.

Women Veterans Recognition Day is observed on June 12, commemorating the signing of the Women's Armed Services Integration Act on June 12, 1948. Prior to this landmark legislation, most women could serve only during wartime and were required to leave the military once hostilities ended; during peacetime, regular service opportunities were generally limited to women in the Army and Navy Nurse Corps. The 1948 Act

granted women permanent status in the Regular and Reserve components of the Armed Forces, marking a significant step toward full integration.

This historic legislation, along with President Truman's 1948 Executive Order desegregating the Armed Forces, expanded opportunities for women of all backgrounds to serve officially and equitably. Notably, African American women had already demonstrated extraordinary service during World War II, including the members of the 6888th Central Postal Directory Battalion, known as the "Six Triple Eight," the only all-Black, all-female battalion to serve overseas during the war.

Women Veterans Recognition Day provides an opportunity to acknowledge the courage, resilience, and lasting contributions of women veterans whose service has strengthened both our Armed Forces and our nation.

**FINANCIAL IMPACT:**

The costs associated with preparing the agenda are nominal and absorbed by the Board's FY 2025/26 Working Budget. The costs associated with preparation and purchase of the resolution materials are included in the Board's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to adopt this resolution but that would not be recommended given the significance of what is being recognized and all that Women Veterans Recognition Day represents.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

# Resolution No. 2026-

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
RECOGNIZING JUNE 12, 2026, AS WOMEN VETERANS RECOGNITION DAY IN SOLANO COUNTY TO  
HONOR THE INVALUABLE CONTRIBUTIONS AND ACHIEVEMENTS OF WOMEN VETERANS AND  
SERVICEWOMEN, AND EXPRESS GRATITUDE FOR THEIR SELFLESS DEDICATION TO DUTY**

**WHEREAS**, women have proudly served in the United States Armed Forces since the founding of our nation, contributing their talents, skills, courage, and dedication to the defense of our freedoms; and

**WHEREAS**, Women Veterans Recognition Day marks the anniversary of the Women's Armed Services Integration Act of 1948, which allowed women to serve permanently in the Regular and Reserve components of the Armed Forces; and

**WHEREAS**, the sacrifices made by women in uniform, both past and present, have been instrumental in shaping our nation's history and safeguarding its values; and

**WHEREAS**, women veterans have demonstrated exceptional courage, resilience, leadership, and service in the face of adversity, embodying the highest ideals of duty to country and community; and

**WHEREAS**, the contributions of women veterans and servicewomen have often gone unrecognized or underappreciated, despite their significant impact on military operations, public service, and society; and

**WHEREAS**, Women Veterans Recognition Day provides an opportunity to honor the invaluable contributions of women veterans and servicewomen, celebrate their achievements, and express gratitude for their selfless dedication to duty; and

**WHEREAS**, Solano County is home to a vibrant community of women veterans and servicewomen who serve as leaders, role models, and advocates for fellow veterans, their families, and the broader community; and

**WHEREAS**, it is fitting and proper to recognize June 12, 2026, as Women Veterans Recognition Day in Solano County, and to pay tribute to the remarkable women who have served and continue to serve our nation with honor, integrity, and distinction.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Board of Supervisors hereby recognizes June 12, 2026, as Women Veterans Recognition Day in Solano County, and encourages all residents to join in honoring the service and sacrifice of women veterans and servicewomen and expressing appreciation for their invaluable contributions to our community and our country.

Dated this 9<sup>th</sup> day of June 2026

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MONICA E. BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



# Solano County

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## Agenda Submittal

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<b>Agenda #:</b>	2	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	26-213	<b>Contact:</b>	Kathy Lawton-Caesar, 784-3006
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution recognizing June 19, 2026, as Juneteenth Day in Solano County and authorize displaying the Juneteenth Flag at the County Administrative Building (Supervisor Williams)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 3		
<b>Attachments:</b>	A - Juneteenth Day Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor Williams recommends that the Board of Supervisors adopt and present a resolution recognizing June 19, 2026, as Juneteenth Day in Solano County and authorize displaying the Juneteenth Flag at the County Administrative Building June 10-30, 2026.

### **SUMMARY/ DISCUSSION:**

Juneteenth, also known as Emancipation Day or Freedom Day, is a celebration of African American resilience, achievement, and the preservation of historical narratives that honor the ongoing pursuit of freedom, equality, and advancement.

Juneteenth commemorates the end of slavery in the United States, including the events of June 19, 1865, when approximately 2,000 Union troops arrived in Galveston Bay, Texas, and announced that more than 250,000 enslaved Black people in Texas were free by executive decree. This announcement came more than two and a half years after President Abraham Lincoln issued the Emancipation Proclamation.

Juneteenth was first recognized as a federal holiday in 2021, when President Joseph R. Biden signed the Juneteenth National Independence Day Act into law.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed by the Board's FY2025/26 Working Budget. The costs associated with preparation and purchase of the resolution materials are included in the Board's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to adopt this resolution but that would not be recommended given the significance of what is being recognized, and all that Juneteenth represents.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# Resolution No. 2026-

## RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING JUNE 19<sup>TH</sup> AS JUNETEENTH DAY IN SOLANO COUNTY AND AUTHORIZE DISPLAYING THE JUNETEENTH FLAG AT THE COUNTY ADMINISTRATIVE BUILDING

**WHEREAS**, on January 1, 1863, President Abraham Lincoln signed the Emancipation Proclamation, declaring that all persons held as slaves within the rebellious states “are, and henceforward shall be free”; and

**WHEREAS**, on June 19, 1865, more than two and a half years after the issuance of the Emancipation Proclamation, Union troops arrived in Galveston, Texas, and announced that more than 250,000 enslaved Black people in Texas were free from bondage; and

**WHEREAS**, the end of slavery marked a defining moment in the Nation’s history and affirmed the recognition of formerly enslaved individuals as citizens rather than property; and

**WHEREAS**, on December 6, 1865, the ratification of the 13th Amendment to the United States Constitution formally abolished slavery in the United States; and

**WHEREAS**, in 1866, formerly enslaved Texans organized the first annual “Jubilee Day” celebration on June 19, a tradition now widely recognized as Juneteenth; and

**WHEREAS**, generations of African Americans continued to struggle for equal rights, justice, and protection under the law, contributing immeasurably to the civic, cultural, economic, and social advancement of the Nation; and

**WHEREAS**, Juneteenth, also known as Emancipation Day or Freedom Day, honors African American resilience, achievement, and the preservation of historical narratives that recognize the ongoing pursuit of liberty, equality, and opportunity; and

**WHEREAS**, Juneteenth was historically overlooked in many parts of the Nation until growing public recognition led to broader acknowledgment of its historical significance; and

**WHEREAS**, in 2021, President Biden signed the Juneteenth National Independence Day Act into law, officially recognizing June 19 as a federal holiday.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Board of Supervisors hereby recognizes June 19 as Juneteenth Day in Solano County, authorizes the display of the Juneteenth Flag at the County Administrative Building, encourages all residents to reflect upon the significance of this day in American history, and recommits to the shared responsibility of advancing liberty, equality, and justice for all.

Dated this 9<sup>th</sup> day of June 2026

\_\_\_\_\_  
MONICA E. BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	3	<b>Status:</b>	Presentation
<b>Type:</b>	Resolution-Presentation	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	26-447	<b>Contact:</b>	Tony Stewart, 553-5363
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt and present a resolution recognizing June 2026 as Gun Violence Awareness Month (Supervisor James)		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 1		
<b>Attachments:</b>	A - Gun Violence Awareness Month Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor James recommends that the Solano County Board of Supervisors adopt and present a resolution recognizing June 2026 as Gun Violence Awareness Month.

### **SUMMARY/DISCUSSION:**

Gun violence continues to devastate communities across the nation, claiming the lives of family members, friends, neighbors, and loved ones. In Solano County, residents remain united in the effort to end gun violence and build safer communities for all. Meaningful progress requires collective action to address the many factors contributing to this crisis, including historical systemic inequities, mental health challenges, and other underlying conditions that can fuel violence.

By proclaiming June 2026 as Gun Violence Awareness Month and joining this national movement, Solano County reaffirms its commitment to reducing gun-related deaths and injuries, supporting survivors and advocates, and advancing community-centered solutions that promote safety, healing, and prevention.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2025/26 Working Budget.

### **ALTERNATIVES:**

The Board of Supervisors could choose not to adopt the resolution, however that is not recommended because this is an opportunity to recognize Gun Violence Awareness.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# *Resolution No. 2026-*

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING JUNE 2026 AS GUN VIOLENCE AWARENESS MONTH IN SOLANO COUNTY**

**WHEREAS**, the Solano County Board of Supervisors recognizes June 2026 as Gun Violence Awareness Month, joining the national observance to honor lives lost, raise awareness of this urgent public health crisis, and support efforts to reduce gun-related injuries and fatalities; and

**WHEREAS**, gun violence continues to devastate communities and families across the nation, claiming the lives of children, mothers, fathers, brothers, sisters, friends, and loved ones, with more than 45,000 Americans dying each year from gun-related violence—an average of more than 120 people each day; and

**WHEREAS**, in California, efforts to reduce gun violence through sensible legislation, education, and community-based interventions have contributed to declines in firearm-related injuries and deaths; however, disparities continue to persist across regions and populations; and

**WHEREAS**, gun violence is preventable, and meaningful progress requires collective action through policy development, community engagement, violence prevention strategies, and investment in youth services, mentorship opportunities, and mental health resources to address the root causes of violence and promote peace and safety in every neighborhood; and

**WHEREAS**, community leaders, public officials, advocates, survivors, and residents throughout Solano County remain united in their commitment to creating safer communities through education, responsible gun ownership, victim support services, and prevention-focused initiatives; and

**WHEREAS**, reducing gun violence requires addressing all contributing factors, including historical systemic inequities, mental health challenges, and other underlying issues that exacerbate violence and community instability.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Board of Supervisors does hereby proclaim June 2026 as Gun Violence Awareness Month in Solano County and encourages all residents to support efforts that prevent gun violence, promote mental health and community connectedness, expand mentorship and youth engagement opportunities, and foster safer, more peaceful communities for all.

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MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

**Agenda #:** 4 **Status:** Consent Calendar  
**Type:** Non-County Contributions **Department:** Board of Supervisors  
**File #:** 26-433 **Contact:** Tony Stewart 553-5363  
**Agenda date:** 06/09/2026 **Final Action:**  
**Title:** Authorize the County’s contribution of \$2,350 from the General Fund contribution allocated to District 1 to benefit the following organizations, including Created Wonderfully Inc (\$500), Solano Community Foundation (\$1,000), and ARC Solano (\$850)  
**Governing body:** Board of Supervisors  
**District:** District 1  
**Attachments:**

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

Supervisor James requests that the Board of Supervisors authorize the County’s contribution of \$2,350 from the General Fund contribution allocated to District 1 to benefit the following organizations, including Created Wonderfully Inc (\$500), Solano Community Foundation (\$1,000), and ARC Solano (\$850).

### SUMMARY/DISCUSSION:

District 1 has identified the following local nonprofit organizations to receive its non-county contribution allocations:

#### Created Wonderfully Inc. (\$500)

Created Wonderfully, Inc. provides valuable support and resources that uplift individuals and families within the community through programs focused on empowerment, wellness, mentorship, and personal development. The organization’s work helps create safe and supportive spaces that encourage self-confidence, resilience, and community connection. Funding will assist the organization in continuing its mission-driven programming and expanding opportunities for residents who may otherwise lack access to supportive services and enrichment activities.

#### Solano Community Foundation (\$1,000)

Solano Community Foundation, as the fiscal sponsor of Vallejo Late Night Basketball, supports programming aimed at crime prevention through mentorship, positive engagement, and providing constructive alternatives for youth and individuals within the community. Through initiatives such as Vallejo Late Night Basketball, the Foundation helps create safe spaces that foster leadership, relationship-building, and community connection while reducing exposure to violence and negative influences.

ARC Solano (\$850)

The Arc-Solano plays an essential role in supporting individuals with intellectual and developmental disabilities by providing advocacy, life skills development, employment support, housing assistance, and community integration services. Their programs help empower participants to live with dignity, independence, and inclusion while also supporting families and caregivers throughout Solano County. Funding will assist ARC Solano in continuing to provide critical services and opportunities that enhance the lives of some of the county's most vulnerable residents.

**Guidelines for Grant Funding Requests:**

During FY2025/26 Budget Hearings, the Board appropriated \$75,000, \$15,000 to each supervisorial district, to allow Board members to support community service programs. The Board directed County Counsel to provide guidelines on how to recommend funding for qualifying agencies or programs. The Guidelines are as follows:

- 1.) Each supervisor must submit the proposed expenditure to County Counsel and the Auditor-Controller for initial review.
- 2.) The Board must approve the expenditure by a majority vote.
- 3.) The Board must determine that the expenditure is for a public purpose.
- 4.) The Board may authorize an expenditure of public funds to a nonprofit organization so long as the County retains ultimate control over the exercise of judgment and discretion of the intended program.
- 5.) To ensure accountability, all expenditures are subject to periodic audit by the Auditor-Controller; and
  - a) If the recipient provides an activity, program or service ("activity"), it shall provide an activity report within 30 days of the activity that states the number of persons attending (if applicable) or participating activities carried out, feedback from participants (if applicable) and benefits of the activity. The recipient's failure to provide a report may result in its being considered ineligible for future funding.
  - b) If the recipient is purchasing property or making improvements, it shall use the funds for only the specified purposes and allow representatives of the county to inspect and/or audit the purchase or the contractor's performance, the facility or the portion improved with the funds and/or the records pertaining to the expenditures. The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from date of receiving funds.

**FINANCIAL IMPACT:**

The expenditures totaling \$2,350 in contributions are included in the Department's FY2025/26 Working Budget. The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to authorize these expenditures; however, this is not recommended as this is consistent with Board policy.

**OTHER AGENCY INVOLVEMENT:**

This report was prepared in coordination with the County Administrator's Office, County Auditor/Controller's Office, and County Counsel.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	5	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Miscellaneous	<b>Department:</b>	County Administrator
<b>File #:</b>	26-401	<b>Contact:</b>	Anne Putney, 784-6933
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Approve two subordination agreements for an existing \$200,000 loan to MidPen Housing Corporation to facilitate conversion of bridge financing to permanent financing for the Sunset Pines Apartments property in Fairfield; and Authorize the County Administrator to execute all documents related to the subordinations		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Subordination Agreement - Housing Trust Silicon Valley, B - Subordination Agreement - MidPen Housing Corporation		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
 Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The County Administrator’s Office (CAO) recommends the Board of Supervisors:

1. Approve two subordination agreements for an existing \$200,000 loan to MidPen Housing Corporation to facilitate conversion of bridge financing to permanent financing for the Sunset Pines Apartments property in Fairfield; and
2. Authorize the County Administrator to execute all documents related to the subordinations.

### **SUMMARY:**

On March 2, 2021, the Board of Supervisors approved a \$200,000 loan to MidPen Housing Corporation (MidPen) for the acquisition of Sunset Pines Apartments, located at 1705 Sunset Avenue in Fairfield, to support the conversion of 35 units into affordable housing with a 55-year affordability restriction. As part of the original financing, MidPen secured a five-year bridge loan and now seeks to refinance it with permanent financing through Housing Trust Silicon Valley. MidPen also proposes to amend its existing subordinate financing to increase the loan amount to approximately \$5.9 million. To facilitate the refinancing, the County must subordinate its \$200,000 loan to a third-lien position.

### **FINANCIAL IMPACT:**

The County’s loan to MidPen was funded by the Housing/SB375 Reserve, and approval of the subordination agreements will not impact the County’s General Fund. The costs associated with preparing the agenda item

are nominal and absorbed by the Department's FY2025/26 Working Budget.

**DISCUSSION:**

MidPen was founded in 1970 and is recognized as a leading non-profit developer, owner, and manager of affordable housing in northern California. Their portfolio includes 140 communities in 12 counties, including three in Solano County. In April 2021, they acquired a 36-unit, market-rate apartment complex and converted 35 units (with one retained as a manager's unit) to affordable housing. As part of the acquisition process, MidPen sought financing assistance from the County, and on March 2, 2021, the Board approved a \$200,000 loan to MidPen for the acquisition of Sunset Pines Apartments by its affiliate, MP Sunset Pines, LLC, in exchange for a 55-year affordability restriction requiring units to remain affordable to households earning up to 80% of area median income (AMI).

The funding source for the County loan was the Housing/SB375 Reserve, consisting of former redevelopment agency funds available on a one-time basis to address housing needs of the county's most vulnerable residents. The loan was estimated to be repaid within 20 years of acquisition, although earlier repayment was anticipated if MidPen refinanced the property. Any loan repayment would be returned to the Housing/SB375 Reserve.

MidPen's existing bridge loan matures on June 30, 2026, and requires refinancing. MidPen has secured new permanent financing through Housing Trust Silicon Valley (HTSV) in the amount of \$3,574,720, which is less than the payoff amount of the existing bridge loan. To address the remaining financing gap, MidPen will increase its subordinate financing by approximately \$2.2 million, resulting in a total subordinate loan balance of approximately \$5.9 million.

HTSV's financing is conditioned upon maintaining a first-lien position, requiring the County to subordinate its position to the new HTSV loan (Attachment A). Additionally, MidPen requests that the County subordinate its loan to the amended subordinate financing (Attachment B), resulting in the County's loan moving to a third-lien position. These subordination requests are standard components of affordable housing refinancing transactions and will not affect the County's share of residual receipts.

No other terms of the County loan are proposed to change. Language has been incorporated into the subordination agreement with HTSV to protect the County's regulatory agreement and repayment rights. Similar language is not necessary in the MidPen subordination agreement because equivalent protections are already provided in the agreement.

**ALTERNATIVES:**

The Board could choose not to approve the subordination agreements; however, that is not recommended because the loan supports the continued provision of 35 affordable housing units, and failure to subordinate the loan could jeopardize the refinancing and long-term viability of the property.

**OTHER AGENCY INVOLVEMENT:**

The Auditor-Controller's Office participated in meetings with MidPen and the CAO's Office regarding the subordination request. County Counsel reviewed the subordination agreements.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:**

HOUSING TRUST SILICON VALLEY  
75 E. Santa Clara Street, Suite 1350  
San Jose, CA 95113  
Attn: Multifamily Housing Dept.

Ref: Sunset Pines

APN: 0037-053-580

**SUBORDINATION AGREEMENT**

THIS SUBORDINATION AGREEMENT (this “**Agreement**”) is dated as of \_\_\_\_\_, 2026, by and among **HOUSING TRUST SILICON VALLEY**, a California nonprofit public benefit corporation (“**Lender**”), **COUNTY OF SOLANO** (“**First Subordinate Lender**”), **MIDPEN HOUSING CORPORATION**, a California nonprofit public benefit corporation (“**Second Subordinate Lender**”, and together with First Subordinate Lender, collectively, the “**Subordinate Lenders**” and each, a “**Subordinate Lender**”), and **MP SUNSET PINES LLC**, a California limited liability company (“**Borrower**”).

**RECITALS:**

A. Contemporaneously herewith, Lender has made a loan in the amount of \$5,762,198 (the “**Senior Loan**”) to the Borrower, as evidenced by that certain Promissory Note dated of even date herewith (the “**Senior Note**”), executed by Borrower and payable to the order of Lender, and secured by, among other things, that certain Deed of Trust with Assignment of Rents, Security Agreement, and Fixture Filing of even date herewith (the “**Senior Deed of Trust**”), covering the property described in Exhibit A attached hereto and incorporated herein by this reference, together with all improvements thereon and personal property used relative thereto, all as more particularly described in the Senior Deed of Trust (the “**Collateral**”) (the Senior Note, the Senior Deed of Trust and any and all other documents evidencing or securing the Senior Loan as the same may be from time to time amended, extended, restated, replaced, supplemented, increased, consolidated, decreased, renewed or otherwise modified are hereinafter collectively referred to as the “**Senior Loan Documents**”);

B. Previously, First Subordinate Lender has made a loan in the aggregate amount of \$200,000.00 (the “**First Subordinate Loan**”) to Borrower, as evidenced by that certain Promissory Note, dated April 15, 2021 (the “**First Subordinate Note**”), executed by Borrower and payable to the order of First Subordinate Lender, and secured by, among other things, that certain Deed of Trust with Assignment of Rents, Security Agreement, and Fixture Filing, dated April 15, 2021 (the “**First Subordinate Deed of Trust**”) recorded April 15, 2021 as Instrument No. 202100041890 in the Official Records of Solano County (the “**Official Records**”), covering the property described in Exhibit A attached hereto and incorporated herein by this reference, together with the Collateral. In addition to the First Subordinate Deed of Trust, First Subordinate Lender has recorded a Regulatory Agreement and Declaration of Restrictive Covenants, dated April 15, 2021 (the “**First Subordinate Regulatory Agreement**”) recorded April 15, 2021, as Instrument No. 202100041889 in the Official Records. The First Subordinate Deed of Trust, the First Subordinate Note, the First Subordinate Regulatory Agreement, together with the unrecorded loan documents executed by Borrower in connection with the First Subordinate Loan, shall be collectively referred to herein as the “**First Subordinate Loan Documents**”;

C. Previously, Second Subordinate Lender has made a loan in the aggregate amount of \$5,927,647.82 (the “**Second Subordinate Loan**”) to Borrower, as evidenced by that certain Promissory Note, dated April 1, 2021 (the “**Second Subordinate Note**”), executed by Borrower and payable to the order of Second Subordinate Lender, and secured by, among other things, that certain Deed of Trust with Assignment of Rents, dated April 1, 2021 (the “**Second Subordinate Deed of Trust**”) recorded April 15, 2021 as Instrument No. 202100041891 in the Official Records, covering the property described in Exhibit A attached hereto and incorporated herein by this reference, together with the Collateral. The Second Subordinate Deed of Trust, the Second Subordinate Note, together with the unrecorded loan documents executed by Borrower in connection with the Second Subordinate Loan, shall be collectively referred to herein as the “**Second Subordinate Loan Documents**”. The First Subordinate Loan Documents and the Second Subordinate Loan Documents shall be collectively referred to herein as the “**Subordinate Loan Documents**”, and the First Subordinate Loan and the Second Subordinate Loan shall be collectively referred to herein as the “**Subordinate Loans**”;

D. It is a condition precedent to making the Senior Loan, that the Senior Loan Documents and Lender’s rights to payments under the Senior Loan Documents shall unconditionally be and remain at all times a lien or charge upon the Collateral, prior and superior to the Subordinate Loan Documents and any and all rights, restrictions, agreements, liens and charges in favor of the Subordinate Lenders and the Subordinate Lenders’ right to payments under the Subordinate Loan Documents; and

E. Lender is willing to make its Senior Loan, provided the condition precedent described above is satisfied and that each Subordinate Lender will specifically and unconditionally subordinate the Subordinate Loan Documents, the Subordinate Lenders’ right to payments under the Subordinate Loan Documents, and any and all other rights, restrictions, agreements, liens and charges in favor of the Subordinate Lenders to the liens and charges of the Senior Loan Documents and Lender's right to payments under the Senior Loan Documents.

## AGREEMENT

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Lender and each Subordinate Lender do herein and hereby agree as follows:

1. Certification by Subordinate Lenders. Each Subordinate Lender hereby certifies and warrants to Lender that the following information is true and complete as of the date hereof:

(a) The First Subordinate Deed of Trust, the Second Subordinate Deed of Trust (and any UCC-1 financing statements recorded and filed in connection therewith) are the only documents securing the Subordinate Loans and the First Subordinate Regulatory Agreement is the only document restricting the use of the Collateral;

(b) No Subordinate Lender has ever assigned any interest (whether collateral or otherwise) in or to its respective Subordinate Deed of Trust and/or (with respect to First Subordinate Lender) the First Subordinate Regulatory Agreement;

(c) No default or event of default has been declared by any Subordinate Lender under its respective Subordinate Deed of Trust;

(d) The term of each Subordinate Loan does not end before the stated term of the Senior Loan; and

(e) The Subordinate Loan Documents have not been amended, modified, assigned or superseded.

2. Reliance. Lender would not make the Senior Loan to the Borrower without this Agreement. Accordingly, each Subordinate Lender intentionally and unconditionally enters into the covenants and agreements as set forth herein, and understands that, in reliance upon and in consideration of such covenants and agreements, the Senior Loan shall be made and, as part and parcel thereof, specific monetary and other obligations have been, are being and shall be entered into which would not be made or entered into but for such reliance.

3. Priority of Senior Note and Senior Deed of Trust. Notwithstanding the time of the recording of the Senior Deed of Trust, and notwithstanding anything to the contrary whatsoever contained in the Subordinate Deeds of Trust and the First Subordinate Regulatory Agreement, all of the Subordinate Lenders' rights and remedies under the Subordinate Deeds of Trust and the First Subordinate Regulatory Agreement are hereby expressly made subject and subordinate in all respects including, without limitation, subordinate in lien, operation, and distribution, and subordinate in payment to the Senior Note and the Senior Deed of Trust (including, without limitation, any future advances by Lender to protect the Collateral or Lender's lien thereon or rights thereto), and to all of Lender's rights and remedies under the Senior Loan Documents and to the Collateral. In addition, in furtherance of and without limiting the foregoing, each Subordinate Lender agrees that:

(a) All rights of the Subordinate Lenders under the Subordinate Deeds of Trust and under any of the other Subordinate Loan Documents in and to the Collateral and the proceeds thereof (including, without limitation, any rights with respect to leases, rents, insurance proceeds and condemnation awards) shall be expressly subject and subordinate to the rights of Senior Lender in and to the Collateral and the proceeds thereof (including, without limitation, any rights with respect to leases, rents, insurance proceeds and condemnation), and to any other expenses incurred under and as permitted in the Senior Loan Documents.

(b) Each Subordinate Lender declares, agrees and acknowledges that such Subordinate Lender consents to and approves all provisions of the Senior Note, the Senior Deed of Trust and each of the other Senior Loan Documents.

(c) Each Subordinate Lender hereby expressly consents to and authorizes, at the option of Lender and without any further consent of or notice to the Subordinate Lenders, the amendment, extension, restatement, refinance, or other modification, in whole or in part, of all or any of the Senior Loan Documents, including without limitation, decreasing the stated principal amount of the Senior Note, decreasing the interest rate payable under the Senior Note or altering any other payment terms under the Senior Note, except that the Subordinate Lenders' written consent is required for any amendment, extension, restatement, refinance or other modification that increases the stated principal amount of the Senior Note (excluding any increases due to any protective advances under the Senior Deed of Trust, increases the interest rate payable under the Senior Note, or decreases the term of the maturity date. Notwithstanding any provision of this Agreement to the contrary, any reference herein to the "Senior Deed of Trust," "Senior Loan Documents" or "Senior Note" is deemed to include and refer to any renewal, replacement, amendment, modification, refinancing, extension, substitution or consolidation thereof whether by Lender, any successor or assign of Lender, or any other person or entity.

(d) Each Subordinate Lender hereby agrees that such Subordinate Lender shall not agree to, and the Subordinate Deeds of Trust and the First Subordinate Regulatory Agreement shall not be deemed to be evidence of approval by Lender of, any encumbrance on the Collateral or any increases in the amount evidenced by the Subordinate Deeds of Trust, except for protective advances made by a Subordinate Lender in accordance with the terms of its respective Subordinate Loan. No further advances shall be provided by any Subordinate Lender to the Borrower whether pursuant to its respective Subordinate Deed of Trust or otherwise.

(e) If, notwithstanding the provisions of this Agreement, any payment, distribution or security of any character (whether in cash, securities or other property) shall be received by any Subordinate Lender out of or in connection with its respective Subordinate Deed of Trust or the First Subordinate Regulatory Agreement before all of the Senior Loan shall have been paid in full, such payment, distribution or security, as applicable, shall not be commingled with any asset of such Subordinate Lender, shall be held in trust for the benefit of, and shall be delivered over or delivered and transferred to, Lender or its representative, for application to the payment of the Senior Loan remaining unpaid, until all of the Senior Loan shall have been paid in full. No Subordinate Lender is or shall be permitted to receive or apply payments against its respective Subordinate Deed of Trust or the First Subordinate Regulatory Agreement until such time as all obligations under the Senior Loan Documents have been fully satisfied and the Senior Loan has been paid in full (the “**Release Event**”). Notwithstanding the foregoing, Borrower may continue to make, and First Subordinate Lender may continue to receive and retain, payments expressly permitted under the First Subordinate Loan Documents so long as no event of default exists under the Senior Loan Documents.

(f) In the event of an extension of the term of the Senior Loan, each Subordinate Lender hereby agrees to extend the term of its respective Subordinate Loan for a corresponding or greater period of time.

(g) Each Subordinate Lender hereby agrees to deliver to Lender copies of any and all notices received by it or its agents in connection with its respective Subordinate Deed of Trust. Each Subordinate Lender hereby grants to Lender the right, but not the obligation, to cure any default under its respective Subordinate Deed of Trust, and each Subordinate Lender also accepts all such performance by Lender.

Notwithstanding anything herein to the contrary, the First Subordinate Regulatory Agreement and all affordability, occupancy and use restrictions contained therein shall survive any foreclosure, deed in lieu, or exercise of remedies under the Senior Loan Documents.

4. Certain Actions Regarding Subordinate Deeds of Trust. Until the Release Event has occurred, no Subordinate Lender shall take any of the following actions with respect to its respective Subordinate Deed of Trust, without the prior written consent of Lender:

(a) Declare a default under its respective Subordinate Deed of Trust or the other Subordinate Loan Documents, accelerate all or any portion of any monies due pursuant to its respective Subordinate Deed of Trust or the other Subordinate Loan Documents, or exercise any of its remedies under its respective Subordinate Deed of Trust;

(b) Commence any legal proceedings against the Borrower, except for the use of specific performance or injunctive relief to enforce any requirements under the First Subordinate Regulatory Agreement relating to income, rent or affordability restrictions;

(c) Consent to any amendment, extension, restatement, replacement, supplement, increase, consolidation, renewal or modification of the Subordinate Loan Documents;

(d) Assign, convey, sell, hypothecate or transfer any interest whatsoever in its respective Subordinate Deed of Trust directly or indirectly (including, without limitation, by means of a transfer of ownership interests in such Subordinate Lender), whether such interest be collateral in nature (e.g., pledges or grants of security interests) or absolute;

(e) Commence or consent to any bankruptcy, insolvency, reorganization or similar proceeding by or against the Borrower; or

(f) Except as set forth in Section 3(e) above, accept any payments under its respective Subordinate Deed of Trust.

Any consent required of Lender in this Agreement may be given or withheld in the sole and absolute discretion of Lender. No Subordinate Lender shall have any rights to any proceeds of a refinancing of the Senior Loan in which rights under the Senior Loan Documents are sold or transferred or the Senior Loan is replaced, until such time as the entire indebtedness evidenced or secured by the Senior Loan Documents and all other sums evidenced or secured by the Senior Loan Documents have been paid in full. Each Subordinate Lender acknowledges and agrees that any assignment or assignments of the Senior Loan and/or the Senior Loan Documents in connection with a sale by Lender of the Senior Loan (by itself or with other loans) shall not be deemed to be a repayment of the Senior Loan for purposes of this Agreement.

5. Bankruptcy Issues.

(a) This Agreement shall be applicable both before and after commencement, whether voluntary or involuntary, of any case by or against the Borrower under the United States Bankruptcy Code (as amended from time to time, the “**Bankruptcy Code**”) and all references herein to the Borrower shall be deemed to apply to the Borrower as a debtor-in-possession and to any trustee in bankruptcy for the estate of the Borrower.

(b) In the event Lender is required under any bankruptcy or other law to return to the Borrower, Borrower’s bankrupt estate, any third party or any trustee, receiver or other similar representative of the Borrower any payment or distribution of assets, whether in cash, property or securities, including, without limitation any Collateral or any proceeds of the Collateral previously received by Lender on account of the Senior Loan Documents (a “**Reinstatement Distribution**”), then to the maximum extent permitted by law, this Agreement and the subordination of the Subordinate Notes shall be reinstated with respect to any such Reinstatement Distribution. Lender shall not be required to contest its obligation to return such Reinstatement Distribution.

(c) Each Subordinate Lender hereby agrees that such Subordinate Lender shall not make any election, give any consent, commence any action or file any motion or take any other action in any case by or against Borrower under the Bankruptcy Code without the prior written consent of Lender.

6. Subordinate Lender Notice and Cure. Lender hereby agrees to deliver to each Subordinate Lender copies of any default notice given by it or its agents in connection with the Senior Deed of Trust. Lender hereby grants to each Subordinate Lender the right, but not the obligation, to cure any default under the Senior Deed of Trust within thirty (30) days of Lender’s delivery of a default notice to such Subordinate Lender, and the Lender also accepts all such performance by the Subordinate Lenders.

7. Lender Notice and Cure. Each Subordinate Lender hereby agrees to deliver to Lender copies of any default notice given by it or its agents in connection with its respective Subordinate Deed of Trust. Each Subordinate Lender hereby grants to Lender the right, but not the obligation, to cure any default under its respective Subordinate Deed of Trust within thirty (30) days of such Subordinate Lender’s delivery of a default notice to Lender, and each Subordinate Lender also accepts all such performance by Lender.

8. Miscellaneous Provisions:

(a) Entire Agreement; Amendment; Severability. This Agreement contains the entire agreement between the parties respecting the matters herein set forth and supersedes all prior agreements, whether written or oral, between the parties respecting such matters. Any amendments or modifications hereto, in order to be effective, shall be in writing and executed by the parties hereto. A determination that

any provision of this Agreement is unenforceable or invalid shall not affect the enforceability or validity of such provision as it may apply to any other persons or circumstances.

(b) Governing Law; Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of California, except to the extent that the applicability of any of such laws may now or hereafter be preempted by federal law, in which case such federal law shall so govern and be controlling. Each Subordinate Lender, to the full extent permitted by law, hereby knowingly, intentionally and voluntarily, with and upon the advice of competent counsel, (i) submits to personal jurisdiction in the State of California over any suit, action or proceeding by any person arising from or relating to this Agreement, (ii) agrees that any such action, suit or proceeding may be brought in any state or federal court of competent jurisdiction sitting in Alameda County, California, (iii) submits to the jurisdiction of such courts, and (iv) to the fullest extent permitted by law, agrees that it will not bring any action, suit or proceeding in any other forum (but nothing herein shall affect the right of lender to bring any action, suit or proceeding in any other forum). Each Subordinate Lender hereby further irrevocably and unconditionally waives, to the fullest extent permitted by law, any objection which it may now or hereafter have to the laying of venue of any of the aforesaid actions, suits or proceedings arising out of or in connection with this agreement sitting in Alameda County, California, and hereby further irrevocably and unconditionally waives and agrees not to plead or claim in any such court that any such action, suit or proceeding brought in any such court has been brought in an inconvenient forum. Each Subordinate Lender absolutely and unconditionally waives and relinquishes, for the benefit and reliance of Lender, any and all rights or claims that such Subordinate Lender might have to require the marshalling of assets under the Senior Deed of Trust or to assert any and all principles of equitable subordination or alteration of priorities of the Senior Deed of Trust.

(c) Assigns. The terms, provisions and conditions of this Agreement shall be binding upon each Subordinate Lender, Lender and the successors and assigns of either; provided, however, nothing in this Section 8(c) shall be deemed to limit or diminish in any respect any Subordinate Lender's obligations pursuant to Section 4(d) above.

(d) Further Assurances. Each Subordinate Lender agrees, within ten (10) days after request by Lender, to execute such other documents (whether in recordable form or otherwise) as may be requested by Lender to further evidence the subordination and other agreements effectuated hereby.

(e) No Third Party Beneficiaries; Securitization. It is expressly agreed and understood that each and every certificate and agreement of the Subordinate Lenders in this Agreement are for the benefit of Lender and subsequent owners or holder of the Senior Loan Documents. No third party shall be entitled to rely on any agreements or certifications provided herein to any extent whatsoever.

(f) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be effective only upon delivery and thereafter shall be deemed an original, and all of which shall be taken to be one and the same instrument, for the same effect as if all parties hereto had signed the same signature page. Any signature of this Agreement may be detached from any counterpart of this Agreement without impairing the legal effect of any signatures thereon and may be attached to another counterpart of this Agreement identical in form hereto but having attached to it one or more additional signature pages.

(g) WAIVER OF JURY TRIAL. EACH PARTY TO THIS AGREEMENT, TO THE FULL EXTENT PERMITTED BY LAW, HEREBY KNOWINGLY, INTENTIONALLY AND VOLUNTARILY, WITH AND UPON THE ADVICE OF COMPETENT COUNSEL, WAIVES AND RELINQUISHES THE RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING BASED UPON, ARISING OUT OF, OR IN ANY WAY RELATING TO THIS AGREEMENT OR ANY CONDUCT, ACT OR OMISSION OF LENDER OR ANY SUBORDINATE LENDER OR ANY OF

Subordination Agreement – Sunset Pines

THEIR DIRECTORS, OFFICERS, PARTNERS, MEMBERS, EMPLOYEES, AGENTS OR ATTORNEYS, OF ANY OTHER PERSONS AFFILIATED WITH LENDER OR ANY SUBORDINATE LENDER IN EACH OR THE FOREGOING CASES, WHETHER SOUNDING IN CONTRACT, TORT OR OTHERWISE.

(h) Estoppel Certificates. Each Subordinate Lender agrees that it shall, from time to time, upon the demand of Lender, furnish Lender with estoppel certificates pursuant to which such Subordinate Lender shall certify to Lender the matters set forth in Section 1 above and such other matters as Lender may reasonably require.

(i) Costs and Expenses. As between Lender, on the one hand, and the Borrower and each Subordinate Lender, on the other hand, the Borrower shall be liable to pay any and all costs and expenses incurred by Lender in reviewing any matter requiring its approval hereunder (including, without limitation, the reasonable fees and expenses of counsel to Lender).

(j) No Partnership. This Agreement shall not in any respect be interpreted, deemed or construed as making any Subordinate Lender a partner or joint venturer with any other person or entity, including, without limitation, Lender or Borrower, nor shall it be construed as making any Subordinate Lender the agent or representative of Lender or Borrower nor Lender or Borrower the agent or representative of any Subordinate Lender.

(k) Severability. In the event that any provision of this Agreement or the application hereof to any party hereto shall, to any extent, be invalid or unenforceable, under any applicable statute, regulation or rule of law, then such provision shall be deemed inoperative to the extent that it may conflict therewith and shall be deemed modified to conform to such statute, regulation or rule of law, and the remainder of this Agreement and the application of any such invalid or unenforceable provisions to parties, jurisdictions or circumstances other than to whom or to which it is held, invalid or unenforceable, shall not be affected thereby nor shall same affect the validity of enforceability of any other provision of this Agreement.

(l) Conflict. In the event of any conflict between the provisions of this Agreement, the Senior Loan Documents and/or the Subordinate Loan Documents, the provisions of this Agreement shall control.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK –  
SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove written.

FIRST SUBORDINATE LENDER:

COUNTY OF SOLANO

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

State of \_\_\_\_\_  
County of \_\_\_\_\_

On \_\_\_\_\_, 20\_\_ before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

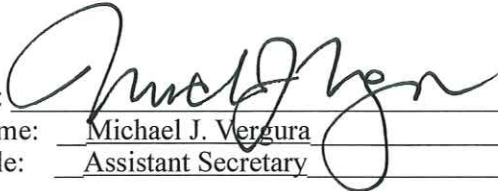
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
(typed or printed)

(Seal)

*[signatures continue on following pages.]*

SECOND SUBORDINATE LENDER:

**MIDPEN HOUSING CORPORATION,**  
a California nonprofit public benefit corporation

By:   
Name: Michael J. Vergura  
Title: Assistant Secretary


A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

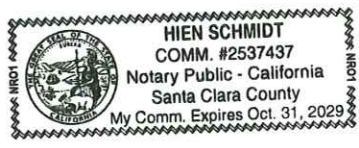
State of California  
County of San Mateo

On June 2, 2026, 2026 before me, Hien Schmidt, Notary Public, personally appeared Michael J. Vergura who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature:   
Name: Hien Schmidt  
(typed or printed)



(Seal)

*[signatures continue on following pages.]*

LENDER:

**HOUSING TRUST SILICON VALLEY,**  
a California nonprofit public benefit corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

State of California  
County of \_\_\_\_\_

On \_\_\_\_\_, 20\_\_ before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

(typed or printed)

(Seal)

*[signatures continue on following pages.]*

BORROWER:

**MP SUNSET PINES LLC,**  
a California limited liability company

By: Mid-Peninsula Hermanas, Inc., a  
California nonprofit public benefit corporation,  
its sole member

By: [Signature]  
Name: Michael J. Vergura  
Title: Assistant Secretary

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

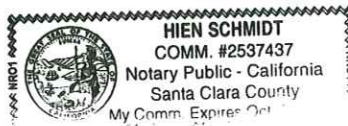
State of California  
County of San Mateo

On June 02, 2026 before me, Hien Schmidt, Notary Public,  
personally appeared Michael J. Vergura who proved to  
me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized  
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon  
behalf of which the person(s) acted, executed the instrument.

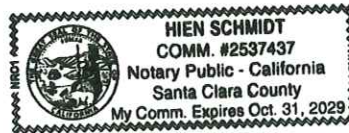
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature: [Signature]  
Name: Hien Schmidt  
(typed or printed)



(Seal)



**EXHIBIT A**

**(Legal Description)**

The land is situated in the County of Solano, City of Fairfield, State of California, and is described as follows:

Parcel 1, as shown on the Parcel Map filed October 5, 1988 in Book 33 of Parcel Maps, at Page 27, Solano County Records.

APN: 0037-053-580

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

MidPen Housing Corp.  
303 Vintage Park Drive, Suite 250  
Foster City, CA 94404

---

(Space Above This Line For Recorder's Use)

**APN: 0037-053-580**

### **SUBORDINATION AGREEMENT**

**NOTICE: THIS SUBORDINATION AGREEMENT RESULTS IN YOUR SECURITY INTEREST IN THE PROPERTY BECOMING SUBJECT TO AND OF LOWER PRIORITY THAN THE LIEN OF SOME OTHER OR LATER SECURITY INSTRUMENT.**

THIS AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between County of Solano ("Subordinating Party"), MP Sunset Pines LLC, a California limited liability company ("Owner"), Owner of the land hereinafter described, and MidPen Housing Corporation, a California nonprofit public benefit corporation ("Lender").

#### **WITNESSETH**

THAT WHEREAS, Owner has executed a deed of trust dated April 15, 2021 to Old Republic Title Company, a California corporation, as Trustee, covering:

Real property in the City of Fairfield, County of Solano, State of California, as further described in Exhibit A attached hereto and incorporated herein by this reference

to secure a Note in the sum of \$200,000, dated April 14, 2021, in favor of Subordinating Party, which Deed of Trust was recorded as Instrument No. 202100040890 of said County; and

WHEREAS, Owner has executed, or is about to execute, a Deed of Trust and Note in the sum of \$5,593,402.27 in favor of "Lender," payable with interest and upon the terms and conditions described therein, which Deed of Trust is to be recorded concurrently herewith; and

WHEREAS, it is a condition precedent to obtaining said loan that said Deed of Trust last above mentioned shall unconditionally be and remain at all times a lien or charge upon the land hereinbefore described, prior and superior to the lien or charge of the Deed of Trust first above mentioned; and

WHEREAS, Lender is willing to make said loan provided the Deed of Trust securing the same is a lien or charge upon the above described property prior and superior to the lien or charge of the Deed of Trust first above mentioned and provided that Subordinating Party will specifically and unconditionally subordinate the lien or charge of the Deed of Trust first above mentioned to the lien or charge of the Deed of Trust in favor of Lender; and

WHEREAS, it is to the mutual benefit of the parties hereto that Lender make such loan to Owner; and Subordinating Party is willing that the Deed of Trust securing the same shall, when recorded, constitute a lien or charge upon said land which is unconditionally prior and superior to the lien or charge of the Deed of Trust first above mentioned.

NOW, THEREFORE, in consideration of the mutual benefits accruing to the parties hereto and other valuable consideration, the receipt and sufficiency of which consideration is hereby acknowledged, and in order to induce Lender to make the loan above referred to, it is hereby declared, understood and agreed as follows:

- (1) That said Deed of Trust securing said Note in favor of Lender, and any renewals or extensions thereof, shall unconditionally be and remain at all times a lien or charge on the property therein described, prior and superior to the lien or charge of the Deed of Trust first above mentioned.
- (2) That Lender would not make its loan above described without this subordination agreement.
- (3) That this agreement shall be the whole and only agreement with regard to the subordination of the lien or charge of the Deed of Trust first above mentioned to the lien or charge of the Deed of Trust in favor of Lender above referred to and shall supersede and cancel, but only insofar as would affect the priority between the Deeds of Trust hereinbefore specifically described, any prior agreement as to such subordination including, but not limited to, those provisions, if any, contained in the Deed of Trust first above mentioned, which provide for the subordination of the lien or charge thereof to another Deed or Deeds of Trust or to another Mortgage or Mortgages.
- (4) That in the event of an action, on the part of Lender or Subordinating Party (as applicable, the "Enforcing Party"), to enforce the Enforcing Party's rights under the Deed of Trust in favor of the Enforcing Party, all proceeds of such action shall be split, pro rata, between Lender and Subordinating Party, in proportion to the amount of debt outstanding under each respective loan provided, however, that in the event of an uncurable default under the regulatory agreement between Owner and Subordinating Party, all proceeds of such action shall be allocated to Subordinating Party until the outstanding debt owed by Owner to Subordinating Party has been fully repaid and all remaining proceeds shall be paid to Lender.

Subordinating Party declares, agrees, and acknowledges that:

- (a) It consents to and approves (i) all provisions of the Note and Deed of Trust in favor of Lender above referred to, and (ii) all agreements, including but not limited to any loan or escrow agreements, between Owner and Lender for the disbursement of the proceeds of Lender's loan;
- (b) Lender in making disbursements pursuant to any such agreement is under no obligation or duty to, nor has Lender represented that it will see to the application of such proceeds by the person or persons to whom Lender disburses such proceeds and any application or use of such proceeds for purposes other than those provided for in such agreement or agreements shall not defeat the subordination herein made in whole or in part;
- (c) It intentionally and unconditionally waives, relinquishes and subordinates the lien or charge of the Deed of Trust first above mentioned in favor of the lien or charge upon said land of the Deed of Trust in favor of Lender above referred to and understands that in reliance upon, and in consideration of, this waiver, relinquishment and subordination specific loans and advances are being and will be made and, as part and parcel thereof, specific monetary and other obligations are being and will be entered into which would not be made or entered into but for said reliance upon this waiver, relinquishment and subordination; and

- (d) An endorsement has been placed upon the Note secured by Deed of Trust first above mentioned that said Deed of Trust has by this instrument been subordinated to the lien or charge of the Deed of Trust in favor of Lender above referred to.

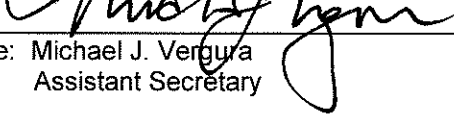
**NOTICE: THIS SUBORDINATION AGREEMENT CONTAINS A PROVISION WHICH ALLOWS THE PERSON OBLIGATED ON YOUR REAL PROPERTY SECURITY TO OBTAIN A LOAN A PORTION OF WHICH MAY BE EXPENDED FOR OTHER PURPOSES THAN THE IMPROVEMENT OF THE LAND.**

**[Signature page follows]**

WHEREAS, this Subordination Agreement has been executed by the parties as of the date first written above.

**Lender:**

MIDPEN HOUSING CORPORATION  
a California nonprofit public benefit corporation

By:   
Name: Michael J. Vergara  
Title: Assistant Secretary

**Subordinating Party:**

COUNTY OF SOLANO  
A political subdivision of the State of California

By: \_\_\_\_\_  
Name: Ian M. Goldberg  
Title: County Administrator

JOINDER

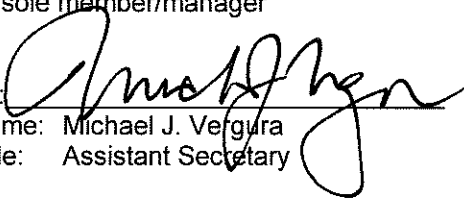
Unless expressly defined herein, all capitalized terms used herein shall have the same meanings ascribed to them in the Subordination Agreement (the "Subordination Agreement") to which this Joinder is attached.

The undersigned hereby acknowledges receipt of a copy of the Subordination Agreement and, as fee owner of the Property, hereby consents to, approves and agrees to be bound by all of the terms and conditions set forth in the Subordination Agreement.

**BORROWER:**

MP Sunset Pines LLC,  
a California limited liability company

By: Mid-Peninsula Hermanas, Inc.,  
a California nonprofit public benefit corporation,  
its sole member/manager

By:   
Name: Michael J. Vergara  
Title: Assistant Secretary

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of San Mateo )

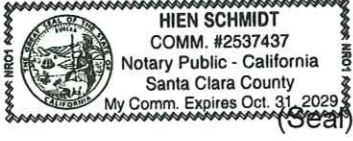
On June 02, 2026, before me, Hien Schmidt,  
(insert name and title of the officer)

Notary Public, personally appeared Michael J. Vergara,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)  
is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/~~they~~ executed  
the same in his/~~her~~/~~their~~ authorized capacity(~~ies~~), and that by his/~~her~~/~~their~~ signature(~~s~~) on the  
instrument the person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of San Mateo )

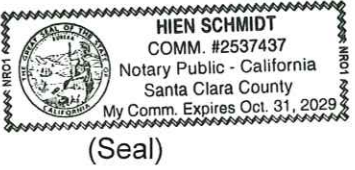
On June 02, 2026, before me, Hien Schmidt,  
(insert name and title of the officer)

Notary Public, personally appeared Michael J. Vergara,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)  
is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/~~they~~ executed  
the same in his/~~her~~/~~their~~ authorized capacity(~~ies~~), and that by his/~~her~~/~~their~~ signature(~~s~~) on the  
instrument the person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the  
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 



A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(insert name and title of the officer)

Notary Public, personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(insert name and title of the officer)

Notary Public, personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

EXHIBIT "A"

LEGAL DESCRIPTION

The land referred to is situated in the County of Solano, City of Fairfield, State of California, and is described as follows:

Parcel 1, as shown on the Parcel Map filed October 5, 1988 in Book 33 of Parcel Maps, at Page 27, Solano County Records.

APN: 0037-053-580



**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	7	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Contract	<b>Department:</b>	Human Resources
<b>File #:</b>	26-448	<b>Contact:</b>	Niger Edwards, 784-3554
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Approve a third contract amendment for Sloan, Sakai, Yeung & Wong for \$50,000 for a total contract amount of \$384,999 through June 30, 2027, to continue labor negotiations support and to include additional technical assistance; and Authorize the County Administrator to execute the amendment		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Sloan Sakai Yeung & Wong - Third Amendment		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
 Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Human Resources recommends that the Board of Supervisors:

1. Approve a third contract amendment for Sloan, Sakai, Yeung & Wong for \$50,000 for a total contract amount of \$384,999 through June 30, 2027, to continue labor negotiations support and to include additional technical assistance; and
2. Authorize the County Administrator to execute the amendment.

### SUMMARY/DISCUSSION:

To support the County's collective bargaining process, the County has historically engaged labor negotiation firms to provide specialized negotiation services. This support helps minimize the impact on Human Resources' day-to-day operations while facilitating a more streamlined, efficient, and effective bargaining process. In preparation for the 2025 labor negotiations, the County secured a contract with Sloan Sakai Yeung & Wong, LLP for FY2025/26. The original contract, dated July 1, 2025, was in the amount of \$260,000. The first amendment, dated November 3, 2025, amended the scope of work, and the second amendment, dated March 3, 2026, increased the contract amount by \$74,999. The third amendment increases the budget by \$50,000, amends the scope of services, and extends the contract term through June 30, 2027.

Labor negotiations continued longer than anticipated, increasing the associated costs. Additionally, the County is preparing for fact-finding proceedings with the State Employee Relations Board (PERB) for one of the bargaining units that has not reached an agreement. Since the bargaining process has been more protracted and complex than anticipated, additional funding is needed for Sloan, Sakai, Yeung & Wong to continue to

assist with ongoing negotiations and representation through the fact-finding proceedings.

**FINANCIAL IMPACT:**

The initial contract amount of \$260,000 was included in the Department of Human Resources requested annual budget FY2025/26, and an amendment of \$74,999 on March 3, 2026, was absorbed by the department's Working Budget. Additional funding has been identified for this third amendment in the department's Working Budget.

The costs associated with preparing this agenda item are nominal and absorbed by the Department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to approve the contract amendment to expand the scope and budget of the Sloan, Sakai, Yeung & Wong contract or the ATR to ensure the necessary funding; however, this is not recommended as Human Resources is not staffed to provide this level of technical legal representation for such hearings and proceedings. County Counsel has recommended the use of outside counsel.

**OTHER AGENCY INVOLVEMENT:**

None.

**APPROVE DEPARTMENTAL RECOMMENDATION**



# County of Solano Contract Review Worksheet

Contract Number:  
(Dept., Division, FY, #)  
Authority:  
 Dept Head Execute  
 CAO Execute  
 BOS Approval Required

**NOTE: Please review all instructions on the back of this worksheet before you begin processing.**

1. Department/Division: <b>Human Resources</b>		2. Date: <b>6/9/26</b>	
3. Contract Administrator: <b>David Pak</b>		4. Phone Ext: <b>2552</b>	
5. Contract Attributes:		<input checked="" type="checkbox"/> Original Bid/RFP Required? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Amendment/Change Order Amendment/Change Order Number: _____ <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue Sole Source Contract? Bid/RFP No: _____ <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Date: _____ Contract No: _____ Date: _____ Please attach copy of Bid/RFP or justification. Please attach copies of original/amendments	
<input type="checkbox"/> Intergovernmental <input checked="" type="checkbox"/> Personal/Professional Svcs <input type="checkbox"/> Purchase of Goods <input type="checkbox"/> Lease <input type="checkbox"/> Construction <input type="checkbox"/> Other		6. Description of Contract: Represent the County in labor negotiations and provide related technical assistance. Provide counsel and defense of any legal actions received.	
7. Name of Contractor: <b>Sloan Sakai Yeung &amp; Wong, LLP</b>		8. EIN <b>73-1700480</b> SSN _____	
9. Is Contractor a California Public Pension Plan Retiree? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes: Name of Public Pension Plan: _____ Date of Retirement: _____			
10. Does Contractor have a personal relationship in a direct line of supervision in your Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please describe relationship: _____ Does Contractor have a personal relationship with someone in another Department? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please provide Department and describe relationship: _____			
11. Has County contracted with Contractor previously during this fiscal year? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Please list County department if other than the department listed on number 1 above. _____			
12. Effective Date: Original Contract: <b>7/1/25</b> This amendment: _____		13. Termination Date: <b>6/30/26</b> By this amendment: <b>6/30/27</b>	
14. Contract Budget: Original Contract Amount: \$ <b>260,000</b> Total of Previous Amendments: \$ <b>74,999.00</b> Current Amendment: \$ <b>50,000.00</b> Total Amount of Contract \$ <b>384,999</b>		15. Payment Terms: <input type="checkbox"/> Prepaid <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Arrears <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Fixed <input type="checkbox"/> Progress <input type="checkbox"/> Actual <input type="checkbox"/> Other <input type="checkbox"/> Estimate	
16. Source of Funds: <input type="checkbox"/> Fed/State Grant <input type="checkbox"/> Fed/State Funding <input checked="" type="checkbox"/> County Specify: _____ Fed Catalog No: _____ State Legislation: <input type="checkbox"/> AB <input type="checkbox"/> SB			
17. Fund: <b>001</b> Budget Unit: <b>1508</b> Sub-object: <b>2250</b>		18. Current Appropriation Sufficient? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
19. Proposed Board of Supervisors Agenda Date, if required. Please attach agenda summary and ATR request. <b>6/9/26</b>			
20. Remarks			
21. Signature Route:			
_____ Department Contract Administrator <b>David Pak</b> Email <b>DMPak@solanocounty.gov</b>		_____ HR Analyst (for Contract Employees) or Risk Management (for insurance changes)	
_____ Contractor Signatory Name (Informational only) <b>Burke Dunphy</b> Email <b>bdunphy@sloansakai.com</b>		_____ Email <b>AMPutney@solanocounty.gov</b> CAO Analyst <b>Anne Putney</b>	
_____ Department Head or Designee <b>Niger Edwards</b> Email <b>NMEdwards@solanocounty.gov</b>		_____ Email <b>IMGoldberg@solanocounty.gov</b>	
_____ County Counsel Reviewer <b>Carrie Blacklock</b> Email <b>CBlacklock@solanocounty.gov</b>		_____ Authorizing Signature (CAO/DH) <b>Ian Goldberg</b>	

**THIRD AMENDMENT TO STANDARD CONTRACT  
BETWEEN COUNTY OF SOLANO AND SLOAN SAKAI YEUNG & WONG**

This Third Amendment ("Third Amendment") is entered into as of the 9th day of June, 2026, between the COUNTY OF SOLANO, a political subdivision of the State of California, ("County"), and Sloan Sakai Yeung & Wong, LLP ("Contractor").

1. Recitals

- A. The parties entered into a contract dated July 1, 2025 (the "Contract"), in which Contractor agreed to serve as chief labor negotiator for new collective bargaining agreements on behalf of the County and to provide advice and consultation on labor negotiations, proposals and counter-proposals, preparation of talking points/counterpoints, review of proposed edits to contract language, and ongoing contract administration and maintenance.
- B. The parties amended the Contract on November 3, 2025 to add an addendum to the Scope of Work for Contractor to provide advice, consultation and representation for the County in regard to any Public Employee Relation Board (PERB) unfair labor practice charge complaints received during the course of negotiations.
- C. The parties further amended the Contract on March 3, 2026 to increase the budget by an additional \$74,999 because of ongoing labor negotiations.
- D. The parties agree to further amend the Contract as set forth below to include services related to impasse and fact-findings procedures, extend the term of the Contract and to increase the budget by an additional \$50,000.

2. Agreement

- A. Term of Contract. Section 2 of the Contract is amended to read: July 1 2025 through June 30, 2027.
- B. Compensation. Section 3 of the Contract is amended to read: The maximum amount of this Contract is: \$384,999.
- C. Scope of Services. Exhibit A to the Contract is amended to add the SCOPE OF WORK- SECOND ADDENDUM attached to and incorporated into this Third Amendment as Exhibit 1.
- D. The first two sentences of Section 1 [Compensation] of Exhibit B [Budget Detail and Payment Provisions] are amended to read: Compensation shall be at the rates identified below. Total compensation for this Contract shall not exceed the amount set forth in Section 3 of the Contract, including reasonable and necessary travel expenses.


3. Effectiveness of Contract.

Except as set forth in this Third Amendment, all other terms and conditions set forth in the Contract, including hourly rates, remain in full force and effect.


COUNTY OF SOLANO, a Political  
Subdivision of the State of California

**SLOAN SAKAI YEUNG & WONG**

By: \_\_\_\_\_  
Ian Goldberg  
County Administrator

  
By: \_\_\_\_\_  
Burke Dunphy, Partner

APPROVED AS TO FORM

  
\_\_\_\_\_  
Carrie Blacklock  
County Counsel

**EXHIBIT 1**  
**SCOPE OF WORK – SECOND ADDENDUM**

**CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

Contractor shall advise and provide assistance to the County of Solano (“County”) in preparation for impasse resolution proceedings/hearings for the successor collective bargaining agreement. Following impasse, Contractor shall prepare for and represent the County in fact-finding proceedings/hearings with the State Public Employment Relations Board (PERB), including strategy, case preparation and presentation, preparation of exhibits, and coordination and preparation of witnesses.

**COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:**

County shall identify an attorney from the County Counsel’s Office to serve as the lead liaison between the Contractor and County.

County shall make available relevant documents and County employees (including appropriate elected officials) to Contractor as needed by Contractor for the performance of this Scope of Work.

County shall calculate any costs of County and/or union proposals, impasse resolution proposals and other related proposals.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. COMPENSATION**

Compensation shall be at the rates identified below. Total compensation for this Contract shall not exceed the amount set forth in Section 3 of the Contract, including reasonable and necessary travel expenses.

Partners: \$370 - \$520 per hour  
Senior Counsel: \$325 - \$415 per hour  
Of Counsel: \$310 - \$475 per hour  
Associates: \$285 - \$340 per hour  
Paralegals: \$130 - \$205 per hour  
Law Clerks: \$215 per hour  
Consultants: \$205 - \$385 per hour  
Analysts: \$105 - \$225 per hour

**2. METHOD OF PAYMENT**

Upon submission of an invoice by Contractor, and upon approval of County's representative, County shall pay Contractor in arrears for fees and expenses incurred the prior month, up to the maximum amount provided for on the Standard Contract. Each invoice must specify services rendered, to whom, date of service and the accrued charges.

**SECOND AMENDMENT TO STANDARD CONTRACT  
BETWEEN COUNTY OF SOLANO AND SLOAN SAKAI YEUNG & WONG**

This Second Amendment (“Second Amendment”) is entered into as of the 3rd day of March, 2026, between the COUNTY OF SOLANO, a political subdivision of the State of California, (“County”), and Sloan Sakai Yeung & Wong, LLP (“Contractor”).

1. Recitals

- A. The parties entered into a contract dated July 1, 2025 (the “Original Contract”), in which Contractor agreed to serve as chief labor negotiator for new collective bargaining agreements on behalf of the County and to provide advice and consultation on labor negotiations, proposals and counter-proposals, preparation of talking points/counterpoints, review of proposed edits to contract language, and ongoing contract administration and maintenance.
- B. The parties amended the Original Contract November 3, 2025 to add an addendum to the Scope of Work for Contractor to provide advice, consultation and representation for the County in regard to any Public Employee Relation Board (PERB) unfair labor practice charge complaints received during the course of negotiations (the “First Amendment”, and together with the Original Contract, the “Contract”).
- C. The parties now desire to further amend the Contract to increase the budget and agree to amend the Contract as set forth below.

2. Agreement

- A. Amount of Contract. Section 3 of the Contract is amended to read as follows:

The maximum amount of this Contract is: \$334,999


- B. Section 1 [Compensation] of Exhibit B [Budget Detail and Payment Provisions] is amended to delete \$260,000 and to reflect instead that the total compensation for this Contract shall not exceed the amount set forth in Section 3 of the Standard Contract.

3. Effectiveness of Contract.

Except as set forth in this Second Amendment, all other terms and conditions specified in the Contract remain in full force and effect.


COUNTY OF SOLANO, a political  
subdivision of the State of California

SLOAN SAKAI YEUNG & WONG

By:   
Ian Goldberg  
County Administrator

By:   
Burke Dunphy, Partner

APPROVED AS TO FORM

  
Carrie Blacklock, County Counsel

**FIRST AMENDMENT TO STANDARD CONTRACT  
BETWEEN COUNTY OF SOLANO AND SLOAN SAKAI YEUNG & WONG**

This First Amendment ("First Amendment") is entered into as of the 3rd day of November, 2025, between the COUNTY OF SOLANO, a political subdivision of the State of California, ("County"), and Sloan Sakai Yeung & Wong, LLP ("Contractor").

1. Recitals

A. The parties entered into a contract dated July 1, 2025 (the "Contract"), in which Contractor agreed to serve as chief labor negotiator for new collective bargaining agreements on behalf of the County and to provide advice and consultation on labor negotiations, proposals and counter-proposals, preparation of talking points/counterpoints, review of proposed edits to contract language, and ongoing contract administration and maintenance.

B. The parties agree to amend the Contract as set forth below.

2. Agreement

A. Exhibit A to the Contract is amended to add the attached SCOPE OF WORK- ADDENDUM.

3. Effectiveness of Contract.

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political  
Subdivision of the State of California

**SLOAN SAKAI YEUNG & WONG**

By: *Ian Goldberg*  
Ian Goldberg  
County Administrator

By: *Burke A. Dunphy*  
Burke A. Dunphy (Nov 19, 2025 16:49:55 PST)  
Burke Dunphy, Partner

APPROVED AS TO FORM

By: *Carrie Blacklock*  
Carrie Blacklock  
Assistant County Counsel

**EXHIBIT A**  
**SCOPE OF WORK- ADDENDUM**

**CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

1. Contractor shall, when requested by the County provide advice, consultation and representation for the County in regard to any Public Employee Relation Board (PERB) unfair labor practice charge complaints. This shall include, but not be limited to, technical advice on any potential liability and penalties, preparation of talking points/counterpoints and drafting complaints and proposing responses to Union filed complaints and/or settlement proposals and associated such interactions with the representatives of a recognized employee organization.

**COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:**

County shall make available relevant documents and County employees (including appropriate elected officials) to Contractor as needed by Contractor for the performance of this Scope of Work.

County shall calculate any costs of, PERB settlement, and other related, proposals.



County of Solano
Standard Contract

For County Use Only
CONTRACT NUMBER:
(Dept., Division, FY, #)

BUDGET ACCOUNT:

SUBJECT ACCOUNT:

1. This Contract is entered into between the County of Solano and the Contractor named below:

Sloan Sakai Yeung & Wong, LLP

CONTRACTOR'S NAME

BUSINESS FORM

2. The Term of this Contract is:

July 1, 2025 - June 30, 2026

3. The maximum amount of this Contract is:

\$ 260,000

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

Exhibit A - Scope of Work

Exhibit B - Budget Detail and Payment Provision

Exhibit C - General Terms and Conditions

Exhibit D - Special Terms and Conditions

This Contract is made on July 1, 2025.

Table with 2 columns: CONTRACTOR and COUNTY OF SOLANO. Rows include Contractor Name (Sloan Sakai Yeung & Wong, LLP), Signature (Burke A. Dunphy), Printed Name and Title (Burke Dunphy, Partner), Address (2200 Powell Street, Suite 450, Emeryville, CA 94608), Authorized Signature (William Emlen), Title (County Administrator), Address (675 Texas Street, Fairfield, CA 94533), Department Head or Designee, and County Counsel.

CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE

**EXHIBIT A**  
**SCOPE OF WORK**

**CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

1. Contractor shall serve, when requested by the County, as the County's chief labor negotiator for a new collective bargaining agreement(s); including, but not limited to advise and consult with the Board of Supervisors, the County Administrator and her/his designees, and the Director of Human Resources and her designees (individually and collectively, "the County"); drafting of proposals and counter-proposals, and meet and confer in good faith for and on behalf of the County with representatives of a recognized employee organization; report to the County on the progress of meeting and conferring in good faith with a recognized employee organization; and prepare written memoranda of understanding in a form and manner approved by the County.
2. Contractor shall serve, when assigned by the County, as the chief labor negotiator for the Public Authority In-Home Supportive Services new collective bargaining agreement; including, but not limited to advise and consult with the Board of Supervisors/Public Authority governing board, the County Administrator and her/his designees, and the Director of Human Resources and her designees (individually and collectively, "the County"); drafting of proposals and counter-proposals, and meet and confer in good faith for and on behalf of the County with representatives of the In-Home Supportive Services recognized employee organization; report to the County on the progress of meeting and conferring in good faith with a recognized employee organization; and prepare written memoranda of understanding in a form and manner approved by the County.
3. Contractor shall, when requested by the County provide advice and consultation on, including but not limited to, technical advice on labor negotiations proposals and counter-proposals, preparation of talking points/counterpoints, review of and proposed edits to contracted language and related expertise.
4. Contractor shall, when requested by the County provide post-negotiations advice and consultation support, including but not limited to, ongoing contract administration and maintenance issues and associated such interactions with the representatives of a recognized employee organization.

**COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:**

County shall make available relevant documents and County employees (including appropriate elected officials) to Contractor as needed by Contractor for the performance of this Scope of Work.

County shall calculate any costs of collective bargaining proposals, impasse resolution proposals and other related proposals.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. COMPENSATION**

Compensation shall be at the rates identified below. Total compensation for this Contract shall not exceed \$260,000, including reasonable and necessary travel expenses.

Partners: \$370 - \$520 per hour  
Senior Counsel: \$325 - \$415 per hour  
Of Counsel: \$310 - \$475 per hour  
Associates: \$285 - \$340 per hour  
Paralegals: \$130 - \$205 per hour  
Law Clerks: \$215 per hour  
Consultants: \$205 - \$385 per hour  
Analysts: \$105 - \$225 per hour

**2. METHOD OF PAYMENT**

Upon submission of an invoice by Contractor, and upon approval of County's representative, County shall pay Contractor in arrears for fees and expenses incurred the prior month, up to the maximum amount provided for on the Standard Contract. Each invoice must specify services rendered, to whom, date of service and the accrued charges.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS**

**1. CLOSING OUT**

A. County will pay Contractor's final request for payment providing Contractor has paid all financial obligations undertaken pursuant to this Contract or any other contract and/or obligation that Contractor may have with the County. If Contractor has failed to pay any obligations outstanding, County will withhold from Contractor's final request for payment the amount of such outstanding financial obligations owed by Contractor. Contractor is responsible for County's receipt of a final request for payment 30 days after termination of this Contract.

B. A final undisputed invoice shall be submitted for payment no later than ninety (90) calendar days following the expiration or termination of this Contract, unless a later or alternate deadline is agreed to in writing by the County. The final invoice must be clearly marked "FINAL INVOICE", thus indicating that all payment obligations of the County under this Contract have ceased and that no further payments are due or outstanding.

C. The County may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written approval of an alternate final invoice submission deadline. Written County approval for an alternate final invoice submission deadline shall be sought from the County prior to the expiration or termination of this Contract.

**2. TIME**

Time is of the essence in all terms and conditions of this Contract.

**3. TIME OF PERFORMANCE**

Work will not begin, nor claims paid for services under this Contract until all Certificates of Insurance, business and professional licenses/certificates, IRS ID number, signed W-9 form, or other applicable licenses or certificates are on file with the County's Contract Manager.

**4. TERMINATION**

A. This Contract may be terminated by County or Contractor, at any time, with or without cause, upon 30 days' written notice from one to the other.

B. County may terminate this Contract immediately upon notice of Contractor's malfeasance.

C. Following termination, County will reimburse Contractor for all expenditures made in good faith that are unpaid at the time of termination not to exceed the maximum amount payable under this Contract unless Contractor is in default of this Contract.

**5. SIGNATURE AUTHORITY**

The parties executing this Contract certify that they have the proper authority to bind their respective entities to all terms and conditions set forth in this Contract.

**6. REPRESENTATIONS**

A. County relies upon Contractor's professional ability and training as a material inducement to enter into this Contract. Contractor represents that Contractor will perform the work according to generally accepted professional practices and standards and the requirements of applicable federal, state and local laws. County's acceptance of Contractor's work shall not constitute a waiver or release of Contractor from professional responsibility.

B. Contractor further represents that Contractor possesses current valid appropriate licensure, including, but not limited to, driver's license, professional license, certificate of tax-exempt status, or permits, required to perform the work under this Contract.

## 7. INSURANCE

A. Without limiting Contractor's obligation to indemnify County, Contractor must procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work under this Contract and the results of that work by Contractor, Contractor's agents, representatives, employees or subcontractors.

B. Minimum Scope of Insurance  
Coverage must be at least as broad as:

- (1) Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01).
- (2) Insurance Services Office Form Number CA 00 01 covering Automobile Liability, Code 1 (any auto).
- (3) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

C. Minimum Limits of Insurance  
Contractor must maintain limits no less than:

- |  |   |   |
|--|---|---|
| (1) General Liability:<br>(Including operations, products and completed operations.) | <b>\$2,000,000</b>                      | per occurrence for bodily injury, personal injury and property damage, or the full per occurrence limits of the policy, whichever is greater. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| (2) Automobile Liability:  | <b>\$1,000,000</b>                      | per accident for bodily injury and property damage.   |
| (3) Workers' Compensation:   | As required by the State of California. |   |
| (4) Employer's Liability:  | <b>\$1,000,000</b>                      | per accident for bodily injury or disease.  |

D. Additional Insurance Coverage

To the extent coverage is applicable to Contractor's services under this Contract, Contractor must maintain the following insurance coverage:

- (1) Cyber Liability:                   **\$1,000,000**           per incident with the aggregate limit twice the required limit to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information property of the County that will be in the care, custody or control of Contractor under this Contract.
  
- (2) Professional Liability:           **\$2,000,000**           combined single limit per claim and in the aggregate. The policy shall remain in full force and effect for no less than 5 years following the completion of work under this Contract.

E. If Contractor maintains higher limits than the minimums shown above, County is entitled to coverage for the higher limits maintained by Contractor. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to the County. No representation is made that the minimums shown above are sufficient to cover the indemnity or other obligations of the Contractor under this Contract.

F. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by County. At the option of County, either:

- (1) The insurer will reduce or eliminate such deductibles or self-insured retentions with respect to County, its officers, officials, agents, employees and volunteers; or
- (2) Contractor must provide a financial guarantee satisfactory to County guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

G. Other Insurance Provisions

(1) The general liability and automobile liability policies must contain, or be endorsed to contain, the following provisions:

(a) The County of Solano, its officers, officials, agents, employees, and volunteers must be included as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Contractor; and with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or both CG 20 10 and CG 20 37 if later ISO revisions are used or the equivalent) to Contractor's insurance policy, or as a separate owner's policy. The insurance afforded to the additional insureds shall be at least as broad as that afforded to the first named insured.

(b) For any claims related to work performed under this Contract, Contractor's insurance coverage must be primary insurance with respect to the County of Solano, its officers, officials, agents, employees, and volunteers. Any insurance maintained by County, its officers,

officials, agents, employees, or volunteers is excess of Contractor's insurance and shall not contribute to it.

(2) If Contractor's services are technologically related, Professional Liability coverage shall include, but not be limited to claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to such obligations. The policy shall also include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the County in the care, custody, or control of the Contractor. If not covered under the Contractor's Professional Liability policy, such "property" coverage of the County may be endorsed onto the Contractor's Cyber Liability Policy.

(3) Should any of the above described policies be cancelled prior to the policies' expiration date, Contractor agrees that notice of cancellation will be delivered in accordance with the policy provisions.

H. Waiver of Subrogation

(1) Contractor agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

(2) The Workers' Compensation policy must be endorsed with a waiver of subrogation in favor of County for all work performed by Contractor, its employees, agents and subcontractors.

I. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII unless otherwise acceptable to County.

J. Verification of Coverage

(1) Contractor must furnish County with original certificates and endorsements effecting coverage required by this Contract.

(2) The endorsements should be on forms provided by County or, if on other than County's forms, must conform to County's requirements and be acceptable to County.

(3) County must receive and approve all certificates and endorsements before work commences.

(4) However, failure to provide the required certificates and endorsements shall not operate as a waiver of these insurance requirements.

(5) County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage described above at any time.

**8. BEST EFFORTS**

Contractor represents that Contractor will at all times faithfully, industriously and to the best of its ability, experience and talent, perform to County's reasonable satisfaction.

**9. DEFAULT**

A. If Contractor defaults in Contractor's performance, County shall promptly notify Contractor in writing. If Contractor fails to cure a default within 30 days after notification, or if the default requires more than 30 days to cure and Contractor fails to commence to cure the default within 30 days after notification, then Contractor's failure shall constitute cause for termination of this Contract.

B. If Contractor fails to cure default within the specified period of time, County may elect to cure the default and any expense incurred shall be payable by Contractor to County. The contract may be terminated at County's sole discretion.

C. If County serves Contractor with a notice of default and Contractor fails to cure the default, Contractor waives any further notice of termination of this Contract.

D. If this Contract is terminated because of Contractor's default, County shall be entitled to recover from Contractor all damages allowed by law.

## 10. INDEMNIFICATION

A. Contractor will indemnify, hold harmless and assume the defense of the County of Solano, its officers, employees, agents and elective and appointive boards from all claims, losses, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly arising from Contractor's operations or from any persons directly or indirectly employed by, or acting as agent for, Contractor, excepting the sole negligence or willful misconduct of the County of Solano. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of Contractor's services, as well as during the progress of rendering such services.

B. Acceptance of insurance required by this Contract does not relieve Contractor from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by Contractor's operations regardless if any insurance is applicable or not.

## 11. INDEPENDENT CONTRACTOR

A. Contractor is an independent contractor and not an agent, officer or employee of County. The parties mutually understand that this Contract is between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

B. Contractor shall have no claim against County for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.

C. Contractor is solely obligated to pay all applicable taxes, deductions and other obligations including, but not limited to, federal and state income taxes, withholding, Social Security, unemployment, disability insurance, Workers' Compensation and Medicare payments.

D. Contractor shall indemnify and hold County harmless from any liability which County may incur because of Contractor's failure to pay such obligations nor shall County be responsible for any employer-related costs not otherwise agreed to in advance between the County and Contractor.

E. As an independent contractor, Contractor is not subject to the direction and control of County except as to the final result contracted for under this Contract. County may not require Contractor to change Contractor's manner of doing business, but may require redirection of efforts to fulfill this Contract.

F. Contractor may provide services to others during the same period Contractor provides service to County under this Contract.

G. Any third persons employed by Contractor shall be under Contractor's exclusive direction, supervision and control. Contractor shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.

H. As an independent contractor, Contractor shall indemnify and hold County harmless from any claims that may be made against County based on any contention by a third party that an employer-employee relationship exists under this Contract.

I. Contractor, with full knowledge and understanding of the foregoing, freely, knowingly, willingly and voluntarily waives the right to assert any claim to any right or benefit or term or condition of employment insofar as they may be related to or arise from compensation paid hereunder.

## **12. RESPONSIBILITIES OF CONTRACTOR**

A. The parties understand and agree that Contractor possesses the requisite skills necessary to perform the work under this Contract and County relies upon such skills. Contractor pledges to perform the work skillfully and professionally. County's acceptance of Contractor's work does not constitute a release of Contractor from professional responsibility.

B. Contractor verifies that Contractor has reviewed the scope of work to be performed under this Contract and agrees that in Contractor's professional judgment, the work can and shall be completed for costs within the maximum amount set forth in this Contract.

C. To fully comply with the terms and conditions of this Contract, Contractor shall:

(1) Establish and maintain a system of accounts for budgeted funds that complies with generally accepted accounting principles for government agencies;

(2) Document all costs by maintaining complete and accurate records of all financial transactions associated with this Contract, including, but not limited to, invoices and other official documentation that sufficiently support all charges under this Contract;

(3) Submit monthly reimbursement claims for expenditures that directly benefit Solano County;

(4) Be liable for repayment of any disallowed costs identified through quarterly reports, audits, monitoring or other sources; and

(5) Retain financial, programmatic, client data and other service records for 3 years from the date of the end of the contract award or for 3 years from the date of termination, whichever is later.

## **13. COMPLIANCE WITH LAW**

A. Contractor shall comply with all federal, state and local laws and regulations applicable to Contractor's performance, including, but not limited to, licensing, employment and purchasing practices, wages, hours and conditions of employment.

B. To the extent federal funds are used in whole or in part to fund this Contract, Contractor specifically agrees to comply with Executive Order 11246 entitled "Equal Employment Opportunity", as amended and supplemented in Department of Labor regulations; the Copeland "Anti-Kickback" Act (18 U.S.C. §874) and its implementing regulations (29 C.F.R. part 3); the Clean Air Act (42 U.S.C. §7401 et seq.); the Clean Water Act (33 U.S.C. §1251); and the Energy Policy and Conservation Act (Pub. L. 94-165).

C. Contractor represents that it will comply with the applicable cost principles and administrative requirements including claims for payment or reimbursement by County as set forth in 2 C.F.R. part 200, as currently enacted or as may be amended throughout the term of this Contract.

## **14. CONFIDENTIALITY**

A. Contractor shall prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client receiving services under this Contract.

B. Contractor shall not use client specific information for any purpose other than carrying out Contractor's obligations under this Contract.

C. Contractor shall promptly transmit to County all requests for disclosure of confidential information.

D. Except as otherwise permitted by this Contract or authorized by law, Contractor shall not disclose any confidential information to anyone other than the State of California without prior written authorization from County.

E. For purposes of this section, identity shall include, but not be limited to, name, identifying number, symbol or other client identifying particulars, such as fingerprints, voice print or photograph. Client shall include individuals receiving services pursuant to this Contract.

#### **15. CONFLICT OF INTEREST**

A. Contractor represents that Contractor and/or Contractor's employees and/or their immediate families and/or Board of Directors and/or officers have no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any interest, direct or indirect, including separate contracts for the work to be performed hereunder, which conflicts with the rendering of services under this Contract. Contractor shall employ or retain no such person while rendering services under this Contract. Services rendered by Contractor's associates or employees shall not relieve Contractor from personal responsibility under this clause.

B. Contractor has an affirmative duty to disclose to County in writing the name(s) of any person(s) who have an actual, potential or apparent conflict of interest.

#### **16. DRUG FREE WORKPLACE**

Contractor represents that Contractor is knowledgeable of Government Code section 8350 et seq., regarding a drug free workplace and shall abide by and implement its statutory requirements.

#### **17. HEALTH AND SAFETY STANDARDS**

Contractor shall abide by all health and safety standards set forth by the State of California and/or the County of Solano pursuant to the Injury and Illness Prevention Program. If applicable, Contractor must receive all health and safety information and training from County.

#### **18. CHILD/ADULT ABUSE**

If services pursuant to this Contract will be provided to children and/or elder adults, Contractor represents that Contractor is knowledgeable of the Child Abuse and Neglect Reporting Act (Penal Code section 11164 et seq.) and the Elder Abuse and Dependent Adult Civil Protection Act (Welfare and Institutions Code section 15600 et seq.) requiring reporting of suspected abuse.

#### **19. INSPECTION**

Authorized representatives of County, the State of California and/or the federal government may

inspect and/or audit Contractor's performance, place of business and/or records pertaining to this Contract.

## 20. NONDISCRIMINATION

A. In rendering services under this Contract, Contractor shall comply with all applicable federal, state and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.

B. Further, Contractor shall not discriminate against its employees, which includes, but is not limited to, employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

## 21. SUBCONTRACTOR AND ASSIGNMENT

A. Services under this Contract are deemed to be personal services.

B. Subject to any required state or federal approval, Contractor shall not subcontract any work under this Contract without the prior written consent of the County's Contract Manager nor assign this Contract or monies due without the prior written approval of the County's applicable Department Head or his or her designee and the County Administrator.

C. If County consents to the use of subcontractors, Contractor shall require and verify that its subcontractors maintain insurance meeting all the requirements stated in Section 7 above.

D. Assignment by Contractor of any monies due shall not constitute an assignment of the Contract.

## 22. UNFORESEEN CIRCUMSTANCES

Contractor is not responsible for any delay caused by natural disaster, war, civil disturbance, labor dispute or other cause beyond Contractor's reasonable control, provided Contractor gives written notice to County of the cause of the delay within 10 days of the start of the delay.

## 23. OWNERSHIP OF DOCUMENTS

A. County shall be the owner of and shall be entitled to possession of any computations, plans, correspondence or other pertinent data and information gathered by or computed by Contractor prior to termination of this Contract by County or upon completion of the work pursuant to this Contract.

B. No material prepared in connection with the project shall be subject to copyright in the United States or in any other country.

## 24. NOTICE

A. Any notice necessary to the performance of this Contract shall be given in writing by personal delivery or by prepaid first-class mail addressed as stated on the first page of this Contract.

B. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail, notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

**25. NONRENEWAL**

Contractor acknowledges that there is no guarantee that County will renew Contractor's services under a new contract following expiration or termination of this Contract. Contractor waives all rights to notice of non-renewal of Contractor's services.

**26. COUNTY'S OBLIGATION SUBJECT TO AVAILABILITY OF FUNDS**

A. The County's obligation under this Contract is subject to the availability of authorized funds. The County may terminate the Contract, or any part of the Contract work, without prejudice to any right or remedy of the County, for lack of appropriation of funds. If expected or actual funding is withdrawn, reduced or limited in any way prior to the expiration date set forth in this Contract, or any subsequent amendment, the County may, upon written Notice to the Contractor, terminate this Contract in whole or in part.

B. Payment shall not exceed the amount allowable for appropriation by the Board of Supervisors. If the Contract is terminated for non-appropriation of funds:

- i. The County will be liable only for payment in accordance with the terms of this Contract for services rendered prior to the effective date of termination; and
- ii. The Contractor shall be released from any obligation to provide further services pursuant to this Contract that are affected by the termination.

C. Funding for this Contract beyond the current appropriation year is conditional upon appropriation by the Board of Supervisors of sufficient funds to support the activities described in this Contract. Should such an appropriation not be approved, this Contract will terminate at the close of the current appropriation year.

D. This Contract is void and unenforceable if all or parts of federal or state funds applicable to this Contract are not available to County. If applicable funding is reduced, County may either:

- (1) Cancel this Contract; or,
- (2) Offer a contract amendment reflecting the reduced funding.

**27. CHANGES AND AMENDMENTS**

A. County may request changes in Contractor's scope of services. Any mutually agreed upon changes, including any increase or decrease in the amount of Contractor's compensation, shall be effective when incorporated in written amendments to this Contract.

B. The party desiring the revision shall request amendments to the terms and conditions of this Contract in writing. Any adjustment to this Contract shall be effective only upon the parties' mutual execution of an amendment in writing.

C. No verbal agreements or conversations prior to execution of this Contract or requested amendment shall affect or modify any of the terms or conditions of this Contract unless reduced to writing according to the applicable provisions of this Contract.

**28. CHOICE OF LAW**

The parties have executed and delivered this Contract in the County of Solano, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Contract. Solano County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Contract.

**29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**

Contractor represents that it is knowledgeable of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and its implementing regulations issued by the U.S. Department of Health and Human Services (45 C.F.R. parts 160-64) regarding the protection of health information obtained, created, or exchanged as a result of this Contract and shall abide by and implement its statutory requirements.

**30. WAIVER**

Any failure of a party to assert any right under this Contract shall not constitute a waiver or a termination of that right, under this Contract or any of its provisions.

**31. CONFLICTS IN THE CONTRACT DOCUMENTS**

The Contract documents are intended to be complementary and interpreted in harmony so as to avoid conflict. In the event of conflict in the Contract documents, the parties agree that the document providing the highest quality and level of service to the County shall supersede any inconsistent term in these documents.

**32. FAITH BASED ORGANIZATIONS**

A. Contractor agrees and acknowledges that County may make funds available for programs or services affiliated with religious organizations under the following conditions: (a) the funds are made available on an equal basis as for programs or services affiliated with non-religious organizations; (b) the program funded does not have the substantial effect of supporting religious activities; (c) the funding is indirect, remote, or incidental to the religious purpose of the organization; and (d) the organization complies with the terms and conditions of this Contract.

B. Contractor agrees and acknowledges that County may not make funds available for programs or services affiliated with a religious organization (a) that has denied or continues to deny access to services on the basis of any protected class; (b) will use the funds for a religious purpose; (c) will use the funds for a program or service that subjects its participants to religious education.

C. Contractor agrees and acknowledges that all recipients of funding from County must: (a) comply with all legal requirements and restrictions imposed upon government-funded activities set forth in Article IX, section 8 and Article XVI, section 5 of the California Constitution and in the First Amendment to the United States Constitution; and (b) segregate such funding from all funding used for religious purposes.

**33. USE OF PROVISIONS, TERMS, CONDITIONS AND PRICING BY OTHER PUBLIC AGENCIES**

Contractor and County agree that the terms of this Contract may be extended to any other public agency located in the State of California, as provided for in this section. Another public agency wishing to use the provisions, terms, and pricing of this Contract to contract for equipment and services comparable to that described in this Contract shall be responsible for entering into its own contract with Contractor, as well as providing for its own payment provisions, making all payments, and obtaining any certificates of insurance and bonds that may be required. County is not responsible for providing to any other public agency any documentation relating this Contract or its implementation. Any public agency that uses provisions, terms, or pricing of this Contract shall by virtue of doing so be deemed to indemnify and hold

harmless County from all claims, demands, or causes of actions of every kind arising directly or indirectly with the use of this Contract. County makes no guarantee of usage by other users of this Contract nor shall the County incur any financial responsibility in connection with any contracts entered into by another public agency. Such other public agency shall accept sole responsibility for placing orders and making payments to Contractor.

#### **34. DISBARMENT OR SUSPENSION OF CONTRACTOR**

A. Contractor represents that its officers, directors and employees (i) are not currently excluded, debarred, or otherwise ineligible to participate in a federally funded program; (ii) have not been convicted of a criminal offense related to the provision of federally funded items or services nor has been previously excluded, debarred, or otherwise declared ineligible to participate in any federally funded programs, and (iii) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances which may result in Contractor being excluded from participation in federally funded programs.

B. For purposes of this Contract, federally funded programs include any federal health program as defined in 42 USC § 1320a-7b(f) (the "Federal Healthcare Programs") or any state healthcare programs.

C. This representation and warranty shall be an ongoing representation and warranty during the term of this Contract and Contractor must immediately notify the County of any change in the status of the representation and warranty set forth in this section.

D. If services pursuant to this Contract involve federally-funded programs, Contractor agrees to provide certification of non-suspension with submission of each invoice. Failure to submit certification with invoices will result in a delay in County processing Contractor's payment.

#### **35. EXECUTION IN COUNTERPARTS**

This Contract may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument, it being understood that all parties need not sign the same counterpart. In the event that any signature is delivered by facsimile or electronic transmission (e.g., by e-mail delivery of a ".pdf" format data file), such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or electronic signature page were an original signature.

#### **36. LOCAL EMPLOYMENT POLICY**

Solano County desires, whenever possible, to hire qualified local residents to work on County projects. A local resident is defined as a person who resides in, or a business that is located in, Solano County. The County encourages an active outreach program on the part of its contractors, consultants and agents. When local projects require subcontractors, Contractor shall solicit proposals for qualified local residents where possible.

#### **37. ENTIRE CONTRACT**

This Contract, including any exhibits referenced, constitutes the entire agreement between the parties and there are no inducements, promises, terms, conditions or obligations made or entered into by County or Contractor other than those contained in it.












# Sloan Sakai nonfillable

Final Audit Report

2025-06-26

Created:	2025-06-10
By:	Lisa Singh (LMSingh@SolanoCounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh_RKRPFpJbyjTze7eSl8cxdOoHtAc0d4

## "Sloan Sakai nonfillable" History

-  Document created by Lisa Singh (LMSingh@SolanoCounty.gov)  
2025-06-10 - 10:24:50 PM GMT
-  Document emailed to Anne Putney (AMPutney@SolanoCounty.gov) for signature  
2025-06-10 - 10:25:46 PM GMT
-  Email viewed by Anne Putney (AMPutney@SolanoCounty.gov)  
2025-06-10 - 10:35:38 PM GMT
-  Document e-signed by Anne Putney (AMPutney@SolanoCounty.gov)  
Signature Date: 2025-06-10 - 10:36:01 PM GMT - Time Source: server
-  Document emailed to Alicia Draves (AMDraves@SolanoCounty.gov) for approval  
2025-06-10 - 10:36:03 PM GMT
-  Email viewed by Alicia Draves (AMDraves@SolanoCounty.gov)  
2025-06-11 - 2:33:33 AM GMT
-  Document approved by Alicia Draves (AMDraves@SolanoCounty.gov)  
Approval Date: 2025-06-25 - 6:02:39 PM GMT - Time Source: server
-  Document emailed to William Emlen (WFEmlen@SolanoCounty.gov) for signature  
2025-06-25 - 6:02:41 PM GMT
-  Email viewed by William Emlen (WFEmlen@SolanoCounty.gov)  
2025-06-26 - 0:47:24 AM GMT
-  Document e-signed by William Emlen (WFEmlen@SolanoCounty.gov)  
Signature Date: 2025-06-26 - 9:22:03 PM GMT - Time Source: server
-  Agreement completed.  
2025-06-26 - 9:22:03 PM GMT

# Sloan Sakai First Amendment for Contractor Signature\_11032025

Final Audit Report

2025-11-20

Created:	2025-11-03
By:	Lisa Singh (LMSingh@SolanoCounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5Gb-C-NJLO0Gy5y07O6bcbs1yw06XkR3

## "Sloan Sakai First Amendment for Contractor Signature\_11032025" History

-  Document created by Lisa Singh (LMSingh@SolanoCounty.gov)  
2025-11-03 - 6:11:28 PM GMT
-  Document emailed to bdunphy@sloansakai.com for signature  
2025-11-03 - 6:12:33 PM GMT
-  Email viewed by bdunphy@sloansakai.com  
2025-11-20 - 0:47:22 AM GMT
-  New document URL requested by bdunphy@sloansakai.com  
2025-11-20 - 0:47:27 AM GMT
-  Signer bdunphy@sloansakai.com entered name at signing as Burke A. Dunphy  
2025-11-20 - 0:49:53 AM GMT
-  Document e-signed by Burke A. Dunphy (bdunphy@sloansakai.com)  
Signature Date: 2025-11-20 - 0:49:55 AM GMT - Time Source: server
-  Agreement completed.  
2025-11-20 - 0:49:55 AM GMT











# Sloan Sakai First Amendment for County Signature 11.20.2025


Final Audit Report


2025-11-24


Created:	2025-11-20
By:	Lisa Singh (LMSingh@SolanoCounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAuEeN54Er--qmSFGpUYkLqmJKYMyXrMal

## "Sloan Sakai First Amendment for County Signature 11.20.2025" History


-  Document created by Lisa Singh (LMSingh@SolanoCounty.gov)  
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-  Document emailed to David Pak (dmpak@solanocounty.gov) for signature  
2025-11-20 - 6:33:24 PM GMT
-  Email viewed by David Pak (dmpak@solanocounty.gov)  
2025-11-21 - 5:50:33 PM GMT
-  Document e-signed by David Pak (dmpak@solanocounty.gov)  
Signature Date: 2025-11-21 - 5:51:45 PM GMT - Time Source: server
-  Document emailed to Niger Edwards (nmedwards@solanocounty.gov) for signature  
2025-11-21 - 5:51:51 PM GMT
-  Email viewed by Niger Edwards (nmedwards@solanocounty.gov)  
2025-11-21 - 5:51:59 PM GMT
-  Document e-signed by Niger Edwards (nmedwards@solanocounty.gov)  
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-  Document emailed to Carrie Blacklock (cblacklock@solanocounty.gov) for signature  
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-  Email viewed by Carrie Blacklock (cblacklock@solanocounty.gov)  
2025-11-21 - 8:53:33 PM GMT
-  Document e-signed by Carrie Blacklock (cblacklock@solanocounty.gov)  
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2025-11-21 - 8:55:47 PM GMT


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2025-11-23 - 5:29:11 AM GMT

 Document e-signed by Anne Putney (AMPutney@SolanoCounty.gov)  
Signature Date: 2025-11-24 - 5:35:26 PM GMT - Time Source: server

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2025-11-24 - 5:35:31 PM GMT

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2025-11-24 - 5:35:36 PM GMT

 Document e-signed by Ian Goldberg (IMGoldberg@SolanoCounty.gov)  
Signature Date: 2025-11-24 - 11:32:06 PM GMT - Time Source: server

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2025-11-24 - 11:32:06 PM GMT











# Sloan Sakai\_Second Amendment for County Signature\_3.6.2026


Final Audit Report


2026-03-17


Created:	2026-03-06
By:	Lisa Singh (LMSingh@SolanoCounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIHygQYoXBRL6bl_7F_P8wIZHkx6ebJKx


## "Sloan Sakai\_Second Amendment for County Signature\_3.6.2026" History


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-  Document emailed to David Pak (dmpak@solanocounty.gov) for signature  
2026-03-06 - 5:14:19 PM GMT
-  Email viewed by David Pak (dmpak@solanocounty.gov)  
2026-03-06 - 5:14:30 PM GMT
-  Document e-signed by David Pak (dmpak@solanocounty.gov)  
Signature Date: 2026-03-07 - 0:34:12 AM GMT - Time Source: server
-  Document emailed to Niger Edwards (nmedwards@solanocounty.gov) for signature  
2026-03-07 - 0:34:16 AM GMT
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Signature Date: 2026-03-07 - 0:59:10 AM GMT - Time Source: server
-  Document emailed to Carrie Blacklock (cblacklock@solanocounty.gov) for signature  
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-  Document e-signed by Carrie Blacklock (cblacklock@solanocounty.gov)  
Signature Date: 2026-03-07 - 1:03:43 AM GMT - Time Source: server


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2026-03-07 - 1:03:48 AM GMT


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2026-03-07 - 1:03:58 AM GMT

 Document e-signed by Anne Putney (AMPutney@SolanoCounty.gov)  
Signature Date: 2026-03-09 - 6:06:30 PM GMT - Time Source: server

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2026-03-09 - 6:06:35 PM GMT

 Email viewed by Ian Goldberg (IMGoldberg@SolanoCounty.gov)  
2026-03-10 - 6:48:29 AM GMT

 Document e-signed by Ian Goldberg (IMGoldberg@SolanoCounty.gov)  
Signature Date: 2026-03-17 - 6:44:28 PM GMT - Time Source: server

 Agreement completed.  
2026-03-17 - 6:44:28 PM GMT











# Sloan Sakai\_Third Amendment for County Signature\_05.19.2026

Final Audit Report

2026-05-26

Created:	2026-05-21
By:	Lisa Singh (LMSingh@SolanoCounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaqyYXrVKrKiAnefgM4VxHQ_-FnzoKqEK

## "Sloan Sakai\_Third Amendment for County Signature\_05.19.2026" History

-  Document created by Lisa Singh (LMSingh@SolanoCounty.gov)  
2026-05-21 - 10:45:45 PM GMT
-  Document emailed to David Pak (dmpak@solanocounty.gov) for signature  
2026-05-21 - 10:47:58 PM GMT
-  Email viewed by David Pak (dmpak@solanocounty.gov)  
2026-05-21 - 10:48:10 PM GMT
-  Document e-signed by David Pak (dmpak@solanocounty.gov)  
Signature Date: 2026-05-21 - 11:53:29 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Document emailed to Niger Edwards (nmedwards@solanocounty.gov) for signature  
2026-05-21 - 11:53:33 PM GMT
-  Email viewed by Niger Edwards (nmedwards@solanocounty.gov)  
2026-05-22 - 3:49:10 AM GMT
-  Document e-signed by Niger Edwards (nmedwards@solanocounty.gov)  
Signature Date: 2026-05-26 - 3:01:45 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Document emailed to Carrie Blacklock (cblacklock@solanocounty.gov) for signature  
2026-05-26 - 3:01:50 PM GMT
-  Email viewed by Carrie Blacklock (cblacklock@solanocounty.gov)  
2026-05-26 - 3:09:31 PM GMT
-  Document e-signed by Carrie Blacklock (cblacklock@solanocounty.gov)  
Signature Date: 2026-05-26 - 3:28:46 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE

✔ Agreement completed.

2026-05-26 - 3:28:46 PM GMT



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

**Agenda #:** 8 **Status:** Consent Calendar  
**Type:** Report **Department:** Auditor-Controller  
**File #:** 26-404 **Contact:** Janine Harris, 784-6566  
**Agenda date:** 06/09/2026 **Final Action:**  
**Title:** Accept the internal control review of Fleet Management's operations  
**Governing body:** Board of Supervisors  
**District:** All  
**Attachments:** A - Internal Control Review of Fleet Management

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The Auditor-Controller's Office (ACO) recommends the Board of Supervisors accept the internal control review of Fleet Management's operations.

### **SUMMARY:**

In accordance with the ACO Internal Audit Division's FY 2025/26 Audit Plan, the ACO completed the internal control review of Fleet Management's operations (Fleet). The review was conducted in conformance with the *Global Internal Audit Standards* as developed by the Institute of Internal Auditors.

The objective of the review was to determine if the internal controls for Fleet are adequate to maintain compliance with applicable federal and state laws and regulations and county policies. Based on a project risk assessment, the ACO focused the review on Fleet's internal controls for equipment maintenance and repair, and acquisitions and disposals.

Fleet is one of seven divisions under the Department of General Services. Fleet is responsible for the following services: monthly and daily rental vehicles, equipment maintenance and repair, management of fuel sites, and acquisition and disposal of vehicles and equipment.

The review identified four opportunities for improvement with documenting policies and procedures, addressing vehicle recalls, controlling supply inventory, and reports of vehicle maintenance. Fleet agrees with the review results and either has taken or plans to take corrective actions.

In any system of internal controls inherent limitations exist which may result in errors or irregularities occurring and not being detected. Limitations may include, but are not limited to, resource constraints, management override, and circumvention of internal controls by collusion. Accordingly, the review would not necessarily

identify and disclose all weaknesses.

**FINANCIAL IMPACT:**

The acceptance of the report has no financial impact.

**DISCUSSION:**

The ACO collected information about Fleet through interviews with staff from the Department of General Services, a tour of Fleet's facility, physical observation and review of records. During the review, ACO tested controls for risks in the following five areas: (1) disposal of hazardous waste, (2) accurate allocation of Fleet costs, (3) timely preventative maintenance, (4) inventory control for maintenance supplies, (5) repair of recalled vehicles.

The review identified that aside from an overarching need for policies and procedures Fleet had adequate controls for the disposal of hazardous wastes and the accurate allocation of Fleet costs to other departments.

The review identified the following four opportunities for improvement:

1. Fleet did not have formally documented policies and procedures. Without written policies and procedures there are increased risks to operation such as inconsistent performance and difficulty in training staff.
2. There was not a consistent process to ensure all vehicles brought in for service were checked for open recalls. As a result, 13 out of 50 vehicles reviewed had outstanding manufacturer recalls.
3. Controls over supply inventory needed improvement. Fleet can improve use of the Fleet Management Information System (AssetWorks), improve organization of the stockroom, and conduct regularly recurring inventory of supplies.
4. Reports obtained from AssetWorks on different dates had inconsistent information regarding the timing of routine vehicle maintenance. The report inconsistency prevented auditors from determining if vehicles were serviced timely.

**ALTERNATIVES:**

The Board of Supervisors could elect not to accept the report.

This alternative is not consistent with sound public policy and is therefore not recommended.

**OTHER AGENCY INVOLVEMENT:**

The Department of General Services has reviewed and accepted the report.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**County of Solano  
Office of the Auditor-Controller**



**Internal Control Review of  
Fleet Management's Operations**

**February 2, 2026**

**Auditor-Controller: Janine Harris, CPA  
Internal Audit Manager: Matthew Fong, CIA  
Internal Auditor: Sandy Yang**

**Internal Control Review  
of Fleet Management's Operations**

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## **INTRODUCTION**

In accordance with the Internal Audit Division's Fiscal Year 2025/2026 Audit Plan, we initiated the internal control review of Solano County's Fleet Management Division. We conducted our review in accordance with *Global Internal Audit Standards* as developed by the Institute of Internal Auditors.

In any system of internal controls inherent limitations exist which may result in errors or irregularities occurring and not being detected. Limitations may include, but are not limited to, resource constraints, management override, and circumvention of internal controls by collusion. Accordingly, the review would not necessarily identify and disclose all weaknesses.

## **OBJECTIVE**

The Internal Audits Division conducted a review to determine if the internal controls for Fleet Management's operations are adequate to maintain compliance with state, federal and county rules of regulations.

Based on our risk assessment we focused the review on Fleet Management's internal controls for equipment maintenance and repair, and acquisitions and disposals.

## **BACKGROUND**

The Fleet Management Division (Fleet) is one of seven divisions under the Department of General Services. Fleet provides comprehensive fleet management and transportation services to County departments, the City of Dixon, the City of Fairfield Police Department, and three special districts within Solano County. Fleet is responsible for the following services: monthly and daily rental vehicles, equipment maintenance and repair, management of fuel sites, and acquisition and disposal of vehicles and equipment. Fleet's responsibilities for equipment maintenance and repairs include preventative maintenance for 584 county vehicles and 145 department owned vehicles. Fleet's responsibilities for acquisitions and disposals include acquiring equipment and vehicles and disposal of old equipment and vehicles while ensuring compliance with laws and regulations.<sup>1</sup>

## **SCOPE AND METHODOLOGY**

We reviewed the adequacy of internal controls for Fleet Management as of August 14, 2025. To achieve our objective, we completed the following activities:

- Assessed the risks of Fleet's primary operating objectives to narrow the focus of this review.
- Conducted interviews with the General Services Fleet Management and Administration Divisions.
- Conducted a tour of Fleet's facility.

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<sup>1</sup> Solano County FY2025/26 Recommended Budget

- Conducted a physical inventory count for comparison with system documented maintenance supplies.
- Reviewed a sample of vehicles serviced by Fleet to confirm timely completion of maintenance.
- Reviewed a sample of vehicles serviced by Fleet to confirm any recalls listed on the National Highway Traffic Safety Administration website were resolved.

## **AUDIT RESULTS**

We tested controls for the following five risks:

1. Disposal of hazardous waste
2. Accurate allocation of Fleet costs (maintenance, acquisition, and disposal)
3. Timely preventative maintenance service
4. Inventory control for maintenance supplies
5. Repair of recalled vehicles

During our review, we observed a lack of policies and procedures affecting all areas of Fleet operation. Please see Finding 1 below for details.

Other than Finding 1, we determined sufficient internal controls were in place for disposal of hazardous waste and the accurate allocation of Fleet costs.

Fleet's hazardous wastes include used oils, coolants, degreasers, paints or paint thinners, and aerosol cans. All hazardous waste bins are stored outside the fleet garage in a designated area. Each waste bin is labeled and securely locked to prevent any leaks or spills. Once the containers are full, the hazardous waste is transported off-site by a third-party vendor and the hazardous waste manifest is kept on file for 3 years.

Fleet uses an Excel sheet they refer to as *Rate Development* to help calculate the allocation of fleet costs to each department. The *Rate Development* is reviewed by multiple users within Department of General Services prior to the final numbers being submitted to the Auditor-Controller's Office. The Auditor-Controller's Office reviews the submission for significant changes from prior years.

During our review we observed the following opportunities for improvement:

### **Finding 1: No Written Policies and Procedures in the Fleet Division.**

During the planning of our review, it was disclosed to us that Fleet did not have formally documented policies and procedures. Management has not developed or approved written policies and procedures, and as a result, current operations rely primarily on verbal instructions

rather than standardized written guidance. Generally accepted internal control frameworks<sup>2</sup> require departments to establish and maintain current, written policies and procedures to ensure consistent operations and compliance with regulatory requirements. Without documented policies and procedures there are increased risks to operations such as inconsistent performance, increased difficulty in training staff, less reliable information for decision-making, and increased opportunity for fraud, waste, and abuse.

### **Recommendation 1:**

We recommend that Fleet develop, document, and formally approve comprehensive policies and procedures for its key operational processes. These documents should clearly define roles and responsibilities, outline detailed process steps, describe control activities, and specify escalation protocols.

### **Finding 2: Vehicle Recalls Were Not Consistently Addressed.**

We received an active list of all the vehicles in AssetWorks, the Fleet Management Information System. The list included a total of 589 vehicles, and we randomly selected 50 vehicles for audit testing. We observed that 13 of 50 (26%) sampled vehicles had outstanding manufacturer recalls, two of which were significant with possible engine failures with potential under-hood fire.

Under the California Product Recall Safety and Protection Act<sup>3</sup>, a product is considered unsafe and subject to recall if it does not conform to state or federal laws/regulations or if it has been recalled for safety reasons in cooperation with the Consumer Product Safety Commission (CPSC) or voluntarily by the manufacturer.

There was not a consistent process to ensure all vehicles brought in for service were checked for open recalls. Not addressing recalls timely increases the risk of accidents with potential for injuries and property damage.

### **Recommendation 2:**

Develop and implement a procedure to communicate with departments about recalls and to check vehicles for manufacturer recalls during routine maintenance. Promptly addressing recalls ensures vehicle safety, compliance with regulations and reduces the risk of unexpected breakdowns.

### **Finding 3: Controls Over Supply Inventory Need Improvement.**

We attempted to confirm the accuracy of supply inventory by randomly selecting items from the inventory list and confirming their existence. We also attempted to confirm that random selections of supplies present were included in the inventory list. We determined the supply inventory was

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<sup>2</sup> Standards for Internal Control in the Federal Government issued by the Comptroller General of the United States and the Internal Control – Integrated Framework issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

<sup>3</sup> California Health and Safety Code Division 104, Part 3, Chapter 2

not accurate. The inaccuracy was the result of the 3 parts of finding 3. Each part of finding 3 is caused by the lack of policies and procedures for managing supply inventory.

**Finding 3A: Inadequate use of Fleet Management Information System**

We observed that AssetWorks, the Fleet Management Information System, was not utilized to its full potential for tracking supply inventory. Fleet management was unable to make manual adjustments to resolve discrepancies between physical counts and the system inventory. As a result, they were unable to reconcile the actual inventory.

The inventory list is broken down into categories such as brakes, wheels, batteries etc. We observed items added to a miscellaneous category labeled “New Part” in which the mechanics can add a new line item into inventory. At the time of testing there were 418 items listed under “New Part”.

Fleet does not have a desk manual for using AssetWorks or established training materials for new employees on how to use the system. Due to staff turnover and the lack of a desk manual, the current staff are not using the system effectively. As a result, Fleet does not have an accurate supply inventory escalating the risk of inefficiencies and reducing management’s ability to safeguard supplies.

**Recommendation 3A:**

Assess the available options for tracking and managing supply inventory. Consider costs and benefits of replacing the existing system or learning and documenting processes within the current system.

**Finding 3B: Lack of organization in the Fleet stockroom.**

We observed that the Fleet garage stockroom was not well-organized. The first room had shelves and boxes but did not include labels to indicate what each box contained. In the second room, partially used fluid containers were stored with unopened containers without a system to quickly identify which to use first.

The lack of inventory policies has led to inconsistency in the storage and retrieval of items. This has led to inefficiency in maintaining an appropriate quantity of supplies and increases safety hazards.

**Recommendation 3B:**

We recommend creating an organizational structure for the stockroom. The principles of this structure should be documented in the Fleet policy and detail each process such as adding or removing inventory.

**Finding 3C: No Reconciliation of Items On-Hand to System Inventory.**

Fleet is not regularly conducting an inventory count. Due to the issues identified in Finding 3A and Finding 3B, Fleet cannot conduct an inventory count of supplies. Without counting inventory regularly, theft, damage or loss can go unnoticed for an extended period.

**Recommendation 3C:**

We recommend establishing a regularly recurring schedule for conducting a physical inventory count of supplies and reconciling the actual inventory with expectations.

**Finding 4: Inability to Verify Timely Servicing of Vehicles.**

Fleet recommends vehicles receive preventative maintenance every 6,000 miles or 12 months depending on which occurs first. Most vehicle manufacturers recommend preventative maintenance every 12 months or 5,000 miles to 7,500 miles, depending on make and model.

During the audit, we obtained two AssetWorks reports at different points in time to determine if the vehicles were serviced timely. The reports contained discrepancies which could not be reconciled. As a result, auditors determined that we could not confirm the accuracy and completeness of the data extracted from AssetWorks, and could not determine whether vehicles were brought in for preventative maintenance in a timely manner.

The Fleet manager indicated that maintenance reminder stickers are placed on the vehicle windshields to notify drivers of the upcoming service due date; however, this process lacks follow-up to confirm timely maintenance occurred. Not adhering to preventative maintenance schedules may reduce the useful life of a vehicle or increase the risk of a vehicle malfunction causing damage or injury.

**Recommendation 4:**

We recommend that Fleet Division management implement procedures to ensure the completeness and accuracy of data recorded in AssetWorks. In addition, management should establish a reminder or alert system, either within AssetWorks or through a supplemental tracking tool, to ensure vehicles receive preventative maintenance in accordance with required schedules. This will help reduce the risk of vehicle malfunctions and extend the life span of vehicles. Implementing automated alerts or follow-up communications with departments could improve timely maintenance compliance.

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**DEPARTMENT OF GENERAL SERVICES**  
Fleet Management Division



**LUIS OCHOA**  
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**TO:** Janine Harris, Auditor-Controller  
**Cc:** Matthew Fong, Internal Audit Manager  
**FROM:** Luis Ochoa, Fleet Manager  
**DATE:** April 15, 2025  
**SUBJECT:** Response to Internal Control Review – Fleet Management Operations (FY 2025/2026)

Fleet Management appreciates the Auditor-Controller's Office review and the opportunity to strengthen internal controls and operational processes. The following responses outline corrective actions and process improvements implemented or in progress to address the audit findings.

**Finding 1: No Written Policies and Procedures**

**Response**

Fleet Management acknowledges this finding. While operational processes are currently in place and being followed, they have not been formally documented in a comprehensive policy and procedures framework. This gap is primarily due to staffing limitations, competing operational priorities, and the rapid growth of fleet operations, including regulatory compliance requirements and service demand.

**Action Plan**

- Development of a comprehensive Fleet Management Policy Manual and Standard Operating Procedures (SOPs) are underway.
- Target completion: Draft framework Q4 FY 2026/2027; Full implementation Q1 FY 2027/2028

**Finding 2: Vehicle Recalls Not Consistently Addressed**

**Response**

Fleet Management acknowledges that recall tracking and resolution processes were not consistently applied at the time of audit. While recalls are addressed when identified, a standardized and verifiable process was not in place to ensure consistency across all vehicles. Fleet has since reinforced its process to ensure identification and tracking of all recalls are embedded into routine operations.

**Resolved**

- All preventative maintenance (PM) inspections have been modified to now include a mandatory vehicle recall verification step, in addition to receiving manufacturer recall notifications.

- As part of this new process, any vehicles identified with open recalls will have a recall-specific work order created in AssetWorks for tracking and will remain open until completion is verified through the authorized dealership.

### **Finding 3: Inventory Control Needs Improvement**

#### **Finding 3A: Inadequate Use of AssetWorks**

##### **Response**

Fleet acknowledges that AssetWorks inventory functionality has not been fully utilized, largely due to lack of formal training, system configuration limitations, and staffing constraints.

##### **Action Plan**

- Conduct inventory module assessment within AssetWorks.
- Develop desk manual and staff training materials.
- Eliminate 'New Part' category and standardize inventory classification.
- Evaluate system optimization vs. replacement options.
- Assign responsibility for inventory oversight.

#### **Finding 3B: Lack of Stockroom Organization**

##### **Response**

Fleet acknowledges inconsistencies in stockroom organization and storage practices.

##### **Action Plan**

- Fleet management will implement standardized stockroom layout with labeled shelving and separation of new vs. used inventory.
- Establish procedures for stock intake, storage, and issuance.

#### **Finding 3C: No Inventory Reconciliation Process**

##### **Response**

Fleet acknowledges that routine inventory counts and reconciliation procedures were not formalized at the time of audit.

##### **Action Plan**

- Establish recurring inventory counts (cycle counts and annual full inventory).
- Implement reconciliation between physical counts and AssetWorks.
- Document discrepancies and corrective actions.
- Assign accountability for inventory accuracy.

### **Finding 4: Unable to Verify Timely Preventative Maintenance**

##### **Response**

Fleet acknowledges data inconsistencies within AssetWorks that limited the ability to validate preventative maintenance compliance during the audit period. While maintenance is actively performed, system reporting and tracking require improvement.

### **Action Plan**

- Improve data integrity and reporting accuracy in AssetWorks
- Standardize meter entry and PM scheduling processes
- Implement automated PM alerts and department notifications
- Continue physical reminders (stickers) supplemented by digital tracking
- Establish PM compliance metrics (KPIs)
- Explore Customer Access Portal for department visibility and accountability



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	9	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Report	<b>Department:</b>	Auditor-Controller
<b>File #:</b>	26-434	<b>Contact:</b>	Janine Harris, 784-6566
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of March 31, 2026		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Quarterly Treasury Report		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The Auditor-Controller's Office (ACO) recommends the Board of Supervisors accept the Quarterly Review of the Statement of Assets of the Solano County Treasury as of March 31, 2026.

### **SUMMARY & DISCUSSION:**

Pursuant to Government Code §26920, the County Auditor performs a quarterly review of the Treasurer's Statement of Assets in the County Treasury. The ACO's review is conducted in accordance with the *Global Internal Audit Standards* as developed by the Institute of Internal Auditors. The review included (1) counting cash on hand in the County Treasury; (2) verifying the records of the Treasurer and Auditor-Controller were reconciled pursuant to Government Code §26905; and (3) issuing a report to the Board of Supervisors in accordance with the *Global Internal Audit Standards*.

The review is substantially less in scope than an examination in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, the ACO does not express such an opinion. All information included in the Statement of Assets is the representation of the Solano County Treasurer.

The ACO is not aware of any material modification that should be made to the Statement of Assets for it to be in conformity with accounting principles generally accepted in the United States of America.

### **FINANCIAL IMPACT:**

The acceptance of the report has no financial impact.

**ALTERNATIVES:**

The Board of Supervisors could elect not to accept the report. This alternative is not consistent with sound public policy and is therefore not recommended.

**OTHER AGENCY INVOLVEMENT:**

The County Treasurer has reviewed and accepted the report.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**OFFICE OF THE AUDITOR-CONTROLLER**

**JANINE HARRIS, CPA**  
Auditor-Controller

**SARAH PAPPAKOSTAS**  
Assistant Auditor-Controller



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**COUNTY**

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**Independent Accountant's Review Report**

To the Board of Supervisors  
County of Solano  
Fairfield, California

Pursuant to Government Code §26920, we have reviewed the accompanying Statement of Assets of the Solano County Treasury as of March 31, 2026. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

***Management's Responsibility for the Financial Statement***

Solano County Treasury's management is responsible for the preparation and fair presentation of the Statement of Assets in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

***Accountant's Responsibility***

Our responsibility is to conduct the review engagement in accordance with *Global Internal Audit Standards* as developed by the Institute of Internal Auditors. We performed procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the Statement of Assets to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

As required under Government Code §26920, the review also included a physical count of the cash in the Treasury and verification that the records of the County Treasury and the Auditor-Controller's Office are reconciled in accordance with Government Code §26905.

***Accountant's Conclusion***

Based on our review, we are not aware of any material modifications that should be made to the Statement of Assets in order for it to be in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

This report is intended solely for the information and use of the Board of Supervisors and Solano County Treasury management and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,

*Matthew Fong*

Matthew Fong  
Deputy Auditor-Controller  
Fairfield, California  
May 21, 2026

Solano County Treasury  
Statement of Assets  
March 31, 2026

**Pooled Cash & Investments:**

Cash on Hand	325,010.47
Cash in Banks	18,729,749.91
Money Market Funds	120,973,630.45
Non-Cash Assets	
Accrued Interest and Other Non-Cash Assets	17,919,649.29
Investments (Fair Value)	
Federal Agency Securities	192,599,814.27
Treasury Agency Securities	1,413,903,980.17
Municipal Bonds	57,023,089.42
Corporate Securities	81,569,027.17
Externally Managed	272,952,778.02
Total Investments	<u>2,018,048,689.05</u>
<b>Total Pooled Cash &amp; Investments</b>	<u><u>2,175,996,729.17</u></u>

**Non-Pooled Cash & Investments:**

Cash and Investment with Fiscal Agents	
Money Market Funds	611,350.83
Public Agency Retirement Services 115 Retirement Trust Fund	
Cash in Money Markets	1,063,456.35
Non-Cash Assets	410,073.09
Treasury Agency Securities	12,491,020.53
Municipal Bonds	3,089,698.76
Corporate Securities	13,556,887.41
Externally Managed	6,578,794.59
115 Retirement Trust Fund	<u>37,189,930.73</u>
<b>Total Non-Pooled Cash &amp; Investments</b>	37,801,281.56
<b>Total Cash &amp; Investments</b>	<u><u>2,213,798,010.73</u></u>



# Solano County

675 Texas Street  
Fairfield, California 94533  
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## Agenda Submittal

<b>Agenda #:</b>	10	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Resolution	<b>Department:</b>	Treasurer-Tax Collector-County Clerk
<b>File #:</b>	26-430	<b>Contact:</b>	Charles Lomeli, 784-3491, Jessica Klenow, 784-6299
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution authorizing the County Treasurer to transfer up to 85% of FY2026/27 anticipated property tax revenues from Treasury Pool funds to local school districts if requested by a district, as authorized under California Constitution Article XVI §6 from July 1, 2026, to April 26, 2027		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Constitutional Advance Resolution, B - BUSD 2026-2027 Constitutional Advance Resolution, C - DUSD 2026-2027 Constitutional Advance Resolution, D - FSUSD 2026-2027 Constitutional Advance Resolution, E - TUSD 2026-2027 Constitutional Advance Resolution, F - VUSD 2026-2027 Constitutional Advance Resolution, G - VCUSD 2026-2027 Constitutional Advance Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
 Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

It is recommended that the Board of Supervisors adopt a resolution authorizing the County Treasurer to transfer up to 85% of FY2026/27 anticipated tax revenues from the Treasury Pool funds to local school districts, when requested by a district, under California Constitution Article XVI §6 from July 1, 2026, to April 26, 2027.

### SUMMARY:

In accordance with California Constitution Article XVI, §6, the County Treasurer will make mandatory advances of up to 85% of anticipated property tax revenues accruing to the local school districts during FY2026/27 as needed by them to cover any cash deficits they may experience in meeting their operational requirements. All advances will be repaid prior to April 26, 2027, as required by law.

The attached resolution will enable the various local school districts to fulfill their educational mandates by providing them with a stable source of required operational cash from July 1, 2026, to the last Monday in April of 2027, while keeping the County in compliance with all applicable mandatory statutes. Transfers will be payable with interest at the rate the County applies to funds of the districts on deposit with the County.

The anticipated amount of property tax revenues for each local district is determined by the County Auditor-Controller. At the request of a district by resolution, the Treasurer will advance up to 85% of the

anticipated property tax revenues accruing to the requesting district.

**FINANCIAL IMPACT:**

The Constitutional transfers of funds will be made using cash available in the Treasury Pool. The County Treasurer has determined that the temporary transfers of funds will not adversely affect the County Treasury Pool. There should be sufficient liquidity in the Treasury Pool to fund these advances. The advances will be repaid from the first available revenues accruing to the district.

The costs associated with preparing the agenda item are nominal and absorbed by the Department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board of Supervisors could elect not to authorize the transfer of funds to the school district; however, this is not recommended as the failure to authorize that a transfer be made if requested by the school districts could cause those school districts to be unable to meet their functional mandates and place the County in noncompliance with State mandates.

**OTHER AGENCY INVOLVEMENT:**

The County Auditor-Controller, County Counsel, County Administrator, Solano County Office of Education, and the respective requesting districts have been directly involved in this request. Formal transfer requests will be provided by the school districts to the Treasurer/Tax Collector/County Clerk before loans authorized by this action will be granted.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**RESOLUTION NO. 2026-\_\_\_\_\_**

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE COUNTY TREASURER TO MAKE AVAILABLE TEMPORARY  
TRANSFERS OF MONIES TO SOLANO COUNTY SCHOOL DISTRICTS FROM THE  
TREASURY POOL DURING FY2026/27**

**WHEREAS**, the Benicia Unified School District, the Dixon Unified School District, the Fairfield Suisun Unified School District, the Travis Unified School District, the Vacaville Unified School District, and the Vallejo City Unified School District, (collectively, the “Districts”) have funds in the County Treasury Pool; and

**WHEREAS**, all the Districts recognize the potential for being without sufficient funds to meet their operating expenses in FY2026/27 due to the timing of property tax apportionments and subvention payments from the State; and

**WHEREAS**, pursuant to California Constitution Article XVI, §6, the County Treasurer, upon resolution of the Board of Supervisors, has the power and the duty to make temporary transfers of Treasury Pool funds to the Districts as loans against revenues anticipated to accrue to the Districts for the purpose of meeting the Districts’ operating expenses; and

**WHEREAS**, the amount of the transfers to each district may not exceed 85% of the amount of money anticipated to accrue to each district during FY2026/27; and

**WHEREAS**, the Districts may request up to \$176,542,671 as follows:

District	Constitutional Advance
Benicia USD	<u>\$ 17,121,733</u>
Dixon USD	<u>\$ 13,054,880</u>
Fairfield Suisun USD	<u>\$ 61,963,692</u>
Travis USD	<u>\$ 8,020,381</u>
Vacaville USD	<u>\$ 42,772,432</u>
Vallejo USD	<u>\$ 33,609,553</u>
Total	<u>\$176,542,671</u>

**WHEREAS**, these amounts are less than or equal to 85% of the anticipated property tax revenues accruing to the respective districts in FY2026/27 as estimated by the County Auditor-Controller; and

**WHEREAS**, each District must repay any temporary transfers from revenues accruing to the District before any other obligation is met from such revenues at an interest rate the County applies to funds of the District on deposit with the County.

**NOW, THEREFORE BE IT RESOLVED**, the Solano County Board of Supervisors authorizes the County Treasurer, beginning July 1, 2026, and ending on April 26, 2027, to make available temporary transfers of monies to the Districts at an amount not to exceed 85% of anticipated revenues accruing to each District (as certified by the Auditor-Controller), upon the Treasurer’s receipt of a resolution from the District requesting a transfer. Each District must repay such transfer from revenues accruing to the District before any other obligation is met from those

revenues, payable with interest at the rate the County applies to funds of the District on deposit with the County.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on June 9, 2026, by the following vote:

AYES:           SUPERVISORS           \_\_\_\_\_

NOES:           SUPERVISORS           \_\_\_\_\_

EXCUSED:       SUPERVISORS           \_\_\_\_\_

\_\_\_\_\_  
MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



**RESOLUTION NO. 25-26-30**

**RESOLUTION OF THE BENICIA UNIFIED SCHOOL DISTRICT ("District") REQUESTING THE TREASURER TO MAKE A CONSTITUTIONAL ADVANCE TO DISTRICT**

**WHEREAS**, the District requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately \$17,121,733 to the District and,

**WHEREAS**, the amount is less than or equal to the 85% of fiscal year 2026-2027 anticipated property tax revenues for the District, as estimated by the Solano County Auditor, and,

**WHEREAS**, the Treasurer will make available one or more advances between July 1, 2026 and the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue.

**WHEREAS**, the District will be charged an interest rate equal to the rate the County applies to funds of the district on deposit with the County.

**RESOLVED**, the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer approximately \$17,121,733 in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

The District adopted this resolution at its regular meeting on February 19, 2026, by the following vote:

AYES: 4 - Grubbs, Hirsh, Maselli, Manasse

NOES: 0

EXCUSED: 1 - Zada

  
Amy C. Hirsh  
Clerk of the Governing Board


**Board of Education  
Dixon Unified School District**

<b>Subject:</b>	2026-2027 Constitutional Cash Advance Resolution No. 26-6776
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<b>Description:</b>	Resolution No. 26-6776 authorizes the District to request a Constitutional Cash Advance from the Solano County Treasurer to maintain cash flow throughout the 2026-2027 fiscal year.
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<b>Meeting Date:</b>	May 11, 2026
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<b>Item #</b>	IV-B.1
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<p>Agenda Item Submitted For:</p> <div style="text-align: center;">  </div>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearing <input type="checkbox"/> Information, Discussion, Action <input checked="" type="checkbox"/> Action <div style="padding-left: 40px;"><input checked="" type="checkbox"/> Resolution</div> <input type="checkbox"/> Information <input type="checkbox"/> Discussion
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<b>Submitted By:</b>	Joanne Ahola, Chief Business Official
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<b>Presented By:</b>	Joanne Ahola, Chief Business Official
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<b>Management Recommendation:</b>	Approval of the resolution as presented.
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<b>Discussion:</b>	The District may request up to 85% of projected tax receipts as a “Constitutional Cash Advance” for the 2026-2027 fiscal year. Staff requests approval of the resolution to receive a cash advance of \$13,054,880 from projected 202-627 tax receipts. The funds will help protect the District from cash flow shortfalls during the 2026-27 fiscal year. All funds are returned to the County Treasurer as tax receipts are received in December and April.
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<b>Financial Impact:</b>	\$0
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<b>Term:</b>	2026-2027
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<b>District LCAP Goal this item addresses:</b>
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- Engage all students in standards-aligned rigorous curriculum and learning that ensures preparation for college, career, and success in a global society.
- Engage all students in social-emotional and behavioral learning which ensures safe, healthy, and culturally responsive schools.

RESOLUTION NO. 26-6776

RESOLUTION OF THE DIXON UNIFIED SCHOOL DISTRICT ("District")  
REQUESTING THE TREASURER TO MAKE A CONSTITUTIONAL ADVANCE  
TO DISTRICT

**WHEREAS**, the District requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately \$13,054,880 to the District and,

**WHEREAS**, the amount is less than or equal to the 85% of fiscal year anticipated property tax revenues for the District, as estimated by the Solano County Auditor, and,

**WHEREAS**, the Treasurer will make available one or more advances between July 1 and the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue.

**WHEREAS**, the District will be charged an interest rate equal to the rate the County applies to funds of the district on deposit with the County.

**RESOLVED**, the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer approximately \$13,054,880 in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

The District adopted this resolution at its regular meeting on May 11, 2026, by the following vote:

AYES: Sanchez, Gabby, Cuevas

NOES: Ø

EXCUSED: Espinoza

Janet [Signature]  
Clerk of the Governing Board

Dixon USD  
MAY 11 2026  
BOARD APPROVED

**FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 50-2526**

**REQUESTING THE TREASURER TO MAKE A CONSTITUTIONAL ADVANCE OF ANTICIPATED TAX REVENUES**

**WHEREAS**, the Fairfield-Suisun Unified School District ("District) requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately \$61,963,692 to the District and,

**WHEREAS**, the amount is less than or equal to the 85% of fiscal year 2026-2027 anticipated property tax revenues for the District, as estimated by the Solano County Auditor, and,

**WHEREAS**, the Treasurer will make available one or more advances between July 1, 2026, and the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue.


**WHEREAS**, the District will be charged an interest rate equal to the rate the County applies to funds of the District on deposit with the County.

**RESOLVED**, the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer approximately \$61,963,692 in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

The District adopted this resolution at its regular meeting on February 12, 2026, by the following vote:

AYES:	<u>Alonso Duarte, Ana Petero, Brigette Hunley, Craig Wilson,</u> <u>Helen Tilley, Jack Flynn, Kai Eusebio</u>
NOES:	<u>N/A</u>
ABSENT:	<u>N/A</u>
ABSTENTIONS:	<u>N/A</u>

I, Jennifer Sachs, Secretary of the Governing Board of the Fairfield-Suisun Unified School District of Solano and Napa Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular place of meeting on the date and by the vote stated, which resolution is on file in the office of said Board.

  
\_\_\_\_\_  
Jennifer Sachs, Secretary  
Fairfield-Suisun Unified School District  
Governing Board

**RESOLUTION NO. 2025-26-11**

**RESOLUTION OF THE TRAVIS UNIFIED SCHOOL DISTRICT ("District")  
REQUESTING THE TREASURER TO MAKE A CONSTITUTIONAL ADVANCE TO  
DISTRICT**

**WHEREAS**, the District requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately \$8,020,381 to the District and,

**WHEREAS**, the amount is less than or equal to the 85% of fiscal year 2026/27 anticipated property tax revenues for the District, as estimated by the Solano County Auditor, and,

**WHEREAS**, the Treasurer will make available one or more advances between July 1, 2026 the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue.

**WHEREAS**, the District will be charged an interest rate equal to the rate the County applies to funds of the district on deposit with the County.

**RESOLVED**, the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer approximately \$8,020,381 in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

The District adopted this resolution at its regular meeting on February 10, 2026, by the following vote:

**AYES:** Bidou, DaPrato, Galvan, Schwartz, Wade

**NOES:** \_\_\_\_\_

**EXCUSED:** \_\_\_\_\_



Manuela Galvan  
Clerk of the Governing Board  
Travis Unified School District



Tiffany Benson  
Superintendent  
Travis Unified School District

VACAVILLE UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 15, 2025-26

RESOLUTION OF THE VACAVILLE UNIFIED SCHOOL  
DISTRICT ("District") REQUESTING THE TREASURER TO  
MAKE A CONSTITUTIONAL ADVANCE TO DISTRICT

WHEREAS, the District requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately \$42,772,432 to the District; and

2026-27 DL

WHEREAS, the amount is less than or equal to 85% of fiscal year ~~2025-26~~ anticipated property tax revenues for the District, as estimated by the Solano County Auditor; and

WHEREAS, the Treasurer will make available one or more advances between July 1, 2026 and the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue; and

WHEREAS, the District will be charged an interest rate equal to the rate the County applies to funds of the district on deposit with the County.

THEREFORE BE IT RESOLVED, that the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer approximately \$42,772,432 in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

PASSED AND ADOPTED this 12<sup>th</sup> day of March 2026 by the Vacaville Unified School District Governing Board of Solano County, California, by the following vote:

AYES: Nancy Dunn Daniel Garcia Michele Guerra John Jansen Audra Orr Amy Tran Russell Santiago Serrato


NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

CERTIFICATION

I, Ed Santopadre, Secretary to the Vacaville Unified School District Governing Board, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the said Board at a regular meeting thereof at the time and by the vote above stated, which resolution is on file in the administrative offices of said school district.

  
\_\_\_\_\_  
Ed Santopadre, Secretary

**VALLEJO CITY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 5122**

**RESOLUTION OF THE VALLEJO CITY UNIFIED SCHOOL DISTRICT REQUESTING THE  
TREASURER TO MAKE A CONSTITUTIONAL ADVANCE TO THE DISTRICT**

**WHEREAS**, the District requests that the County Board of Supervisors authorize a Constitutional advance under article XVI, section 6 of the California Constitution of approximately **\$33,609,553** to the District and,

**WHEREAS**, the amount is less than or equal to the 85% of the fiscal year 2026-27 anticipated property tax revenues for the District, as estimated by the Solano County Auditor, and,

**WHEREAS**, the Treasurer will make available one or more advances between July 1, 2026, and the last Monday in April of the same fiscal year, and the school district will repay the advance(s) from revenues accruing to the district before any other obligation of the district is met from such revenue.

**WHEREAS**, the District will be charged an interest rate equal to the rate the County applies to funds of the district on deposit with the County.

**RESOLVED**, the District requests the Solano County Board of Supervisors authorize the County Treasurer to transfer the maximum amount of approximately **\$33,609,553** in one or more loans to the school district listed above to cover one or more cash shortages caused by delays in receipt of revenues from the State to which the district is lawfully entitled.

The District adopted this resolution at its regular meeting on March 10, 2026, by the following vote:

**AYES:**                5    

**NOES:**                0    

**EXCUSED:**            0    

  
\_\_\_\_\_  
Clerk of the Governing Board



Board also delegated the Treasurer investment authority for the Trust. While not mandated, in keeping with the tenets of Section 27000.1, the Treasurer is requesting an annual reaffirmation of the delegation and investment policies to provide transparency.

Retirement trust funds have different objectives and statutory prohibitions than the County Treasurer's Pool and therefore require a separate investment policy that reflects those differences. The purpose of these funds requires staff to manage the funds to a risk profile unique from the investment pool. These differences include the ability to purchase and hold equities, private placement securities, and fixed income investments with risk profiles greater than those in a cash management pool, such as the Treasurer's Pool. Since these funds will be held longer and have more predictable cash flow needs, they can be invested in securities that provide the potential for a greater return on investment than might otherwise be achievable.

**FINANCIAL IMPACT**

The cost to prepare this agenda item is nominal and is included in the Treasurer's FY2025/26 Working Budget. The full cost of operations for the Treasurer's Office is paid from the Treasury pool's investment earnings, which are allocated to all pool participants in proportion to their share of the pool investments.

**ALTERNATIVES:**

The Board may choose not to renew the delegation of authority to the Treasurer and instead keep the investment responsibilities and serve as fiduciary. The Board could elect to make changes to any of the proposed policies.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

**RESOLUTION NO. 2026- \_\_\_\_**

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
RENEWING DELEGATION OF INVESTMENT AUTHORITY TO THE SOLANO COUNTY  
TREASURER-TAX COLLECTOR-COUNTY CLERK AND APPROVING INVESTMENT POLICY**

**WHEREAS**, California Government Code section 27000.1 provides that the Board of Supervisors may annually delegate authority to invest or reinvest the funds in the County Treasury to the County Treasurer; and

**WHEREAS**, Solano County Code section 2-25 has made such delegation subject to annual renewal by resolution of the Board of Supervisors on or before June 30 of each year to be effective the following fiscal year.

**NOW, THEREFORE BE IT RESOLVED**, the Solano County Board of Supervisors renews its delegation of authority to invest or reinvest the funds of the County and the funds of other depositors in the County Treasury, pursuant to California Government Code Section 53600, et seq., to the Solano County Treasurer-Tax Collector-County Clerk.

**RESOLVED**, the County Treasurer will assume full responsibility for such transactions.

**RESOLVED**, the Solano County Board of Supervisors approves the Investment Policy attached to this resolution and incorporated by reference.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on June 9, 2026, by the following vote:

AYES:           SUPERVISORS           \_\_\_\_\_

NOES:           SUPERVISORS           \_\_\_\_\_

EXCUSED:       SUPERVISORS           \_\_\_\_\_

\_\_\_\_\_  
MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk

**RESOLUTION NO. 2026- \_\_\_\_**

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
APPROVING THE PARS 115 RETIREMENT TRUST FUND INVESTMENT POLICIES**

**WHEREAS**, California Government Code section 53216 provides that the Board of Supervisors may establish a pension trust; and

**WHEREAS**, This Board adopted Resolution 2015-21 establishing the PARS 115 pension trust on February 10, 2015; and

**WHEREAS**, Investment authority was delegated to the Treasurer at that time.

**NOW, THEREFORE BE IT RESOLVED**, the Solano County Board of Supervisors reaffirms the delegation of investment authority to the Treasurer and approves the PARS115 CalPERS Reserve Retirement Trust Internally Managed and PARS115 CalPERS Reserve Retirement Trust Externally Managed Investment Policies attached to this resolution and incorporated by this reference.

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on June 9, 2026, by the following vote:

AYES:           SUPERVISORS \_\_\_\_\_

NOES:           SUPERVISORS \_\_\_\_\_

EXCUSED:       SUPERVISORS \_\_\_\_\_

\_\_\_\_\_  
MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk

2026

**SOLANO COUNTY TREASURER**

**INVESTMENT POLICY**



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## **Purpose**

In accordance with Government Codes §53601, 53635 et seq., this policy is intended to provide guidance, control, and direction for the management of surplus funds entrusted to the care of the Solano County Treasurer. These funds are invested collectively and referred to as the Treasury Pool. In addition, the Treasurer is entrusted with the management of segregated investments related to debt issuance and other sources. These funds are invested within the scope of all applicable bond issuance documents, government codes, trust agreements, or other restrictions in effect at the time of the deposit and during the holding period. Any funds entrusted and invested outside the Treasury Pool are accounted for separately.

## **Scope**

This policy applies to all funds over which the Treasurer has been granted fiduciary responsibility and direct control for managing, except for those funds described in the segregated funds section of this policy. All segregated funds are managed in accordance with all applicable laws, adopted policies, trust agreements, or other directives applicable to the specific segregated fund.

## **Implementation**

The guidelines and restrictions found herein shall be applied to all actions taken after its adoption by the Board of Supervisors and shall remain in effect until replaced.

## **Participants**

This investment policy generally restricts deposits to funds that are mandated by law or contractual agreement to be held in the care of the County Treasurer.

On the consent of the Treasurer, exemptions may be granted pursuant to Government Code §53684 for non-mandatory depositing agencies or non-mandated funds, if it is determined that the additional deposit provides a benefit to the Treasury Pool as a whole while not creating an unmanageable liquidity risk.

Non-mandated depositors or funds may be subject to specific transactional limitations that mitigate liquidity risk associated with non-mandated deposits. These restrictions may include, but are not limited to, restrictions on the number of transactions per month, the size of individual transactions, and the amount of notification time required before processing a transaction. Non-mandated depositors must agree to the terms and conditions of the deposit prior to the Treasurer's acceptance of any non-mandated funds. As a default, these restrictions shall be not more than five transactions per month, not more than the lesser of ten million dollars or one percent of the portfolio in aggregate transaction totals per month, and a minimum of thirty days' prior notification for any transaction.

## General Policy Statement

It shall be the policy of the Solano County Treasurer to manage the Treasury Pool in accordance with applicable State codes and for the benefit of the pool participants. The Treasurer will make every reasonable effort to maintain the composition of the Treasury Pool within an acceptable risk-return profile. To achieve and maintain this profile, the Treasurer may direct investment purchases or sales to adjust the credit risk, interest rate risk, liquidity risk, or other risks inherent in investment pools.

## Objectives

Per Government Code 53600.5, it is the objective of the Solano County Treasurer to invest public funds in a manner that provides security of principal and sufficient liquidity to ensure that the specific portfolio can meet its cash flow needs and generate returns commensurate with the inherent risks being managed. This practice is generally referred to as the “SLY” principle, which stands for Safety, Liquidity, and Yield.

**Safety:** The safety of principle seeks to ensure the preservation of capital. The objective will be to manage credit and market risk

- a) Credit risk, also known as default risk, is the risk that the issuer of a fixed-income security may be unable to make timely principal and interest payments. This risk is mitigated through diversification, a process whereby funds are invested in multiple issuers as opposed to a single name and limiting investments to highly rated issuers.
- b) Market risk is the risk that an investment will be difficult or impossible to sell at a reasonable price relative to its potential return. Market risk increases or decreases based on several factors, including the notoriety of the debt issuer and the frequency at which they issue debt. The size, structure, and complexity of the particular security, and the size of the market it is issued in, are also factors that impact the marketability of the security. Market risk is mitigated in the portfolio through the purchase and holding of securities issued by larger, more well-known, and highly rated issuers, such as the United States Treasury and Federal Agencies.

**Liquidity:** The investment pool shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by purchasing securities from large, well-known, and highly rated issuers, as well as maintaining a ladder of investments whose maturities are timed to match the historical needs of depositors. This includes structuring the ladder to provide additional maturities in the summer months when cash demands exceed deposits. The Treasury Pool also maintains cash balances in several money market and money market-like instruments including the Local Agency Investment Fund.

**Yield/Return:** The Treasury Pool shall be managed with the objective of maintaining a rate of return commensurate with the risk through various budgetary and economic cycles, taking into account prevailing interest rates, liquidity needs as described above, and the limits on the types of securities the Treasury Pool is authorized to purchase.

A prudent balancing of liquidity needs results in an investment return for Treasury pool participants that is higher, under most conditions, than that which would be available to them in an overnight investment. However, as a consequence of purchasing longer maturity investments with higher yields, the yield on the Treasury Pool can be expected to lag behind changes in market interest rates. The result is a buffered yield on the Treasury Pool that is expected to move in the direction of market rates and provide the added advantage of revenue stability for budgetary purposes.

Securities may be sold prior to maturity. Reasons for selling include, but are not limited to, a declining credit rating, reducing potential loss, adjusting yield, duration or liquidity, and rebalancing the portfolio to compliance.

## **Standard of Care**

The following policies are designed in accordance with Government Code §53600 et seq. and the recommended best practices of the Government Finance Officers Association (GFOA) to provide transparency to Treasury operations while enhancing portfolio controls.

- a) **Mark-to-Market:** In accordance with Governmental Accounting Standards Board (GASB) Statement 40, the portfolio will be marked to market on a monthly or more frequent basis and treated as “Available for Sale” for reporting purposes.
- b) **Wires, ACHs, and Other Electronic Transfers:** Electronic transfers will require dual control in both the establishment of a repetitive transaction and the release of all transactions.
- c) **Prudent Investor:** Treasury staff will at all times be held to the “Prudent Investor Standard” when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds. The County Treasurer and his/her deputies shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the County and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the County and other depositors.
- d) **Indemnification:** The Treasurer and his or her staff, when acting in accordance with written procedures and this investment policy and exercising due

diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes. Investments shall be made with judgment and care under the circumstances then prevailing, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs. Investments will not be made for speculation but rather for consistency with stated objectives.

- e) Ethics and Conflicts of Interest: County officers, employees, agents, and any others who may be directly involved in the investment decision-making process shall adhere to all applicable laws regarding conflicts of interest and refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Individuals making or advising on investment decisions shall refrain from conducting personal investment transactions with the same individual firm with whom business is conducted on behalf of the County. The receipt of gifts is subject to the disclosure requirements and limitations set forth in sections §87200 and §89503 of the Government Code. In addition, the receipt of honoraria is prohibited.
- f) Delegation of Authority – Government Code §53607: California Government Code §53607 authorizes the County Board of Supervisors to delegate the investment function to the County Treasurer for a one-year period. The Treasurer shall thereafter assume full responsibility for those transactions until the authority is revoked or expires and shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.
- g) Transactions Records: All Treasury records will be maintained in accordance with the County's adopted records retention policy.

## **Banking**

Banking services are utilized to facilitate the financial transactions required by the pool participants. The bank or banks providing these services will be selected in accordance with Government Code §53635.2. Where possible the Treasurer will strive to consolidate banking services in order to achieve the most cost-effective means of meeting the needs of the pool participants.

In addition, the Treasurer works with the County Auditor, the Department of Information Technology, and representatives from Schools and other districts depositing funds into the Treasury. The objective is to the extent possible to automate the transfer of financial information between disparate groups. These efforts are intended to provide enhanced internal controls, reduce staff workloads, and generate cost savings for the pool participants.

## **Safekeeping and Custody**

Delivery vs. Payment: Purchased, or otherwise acquired, investment securities will be delivered by Fed Book Entry, DTC, or physical delivery, and to the extent feasible, held in third-party safekeeping with a designated custodian. To the greatest extent possible, all transactions will be conducted on a Delivery Versus Payment (DVP) methodology where funds for payment are released simultaneously with the arrival of the investment.

Third-party Safekeeping: The trust department of a bank or other qualified provider selected by the Treasurer will be designated as custodian for safekeeping specific securities in the County's name. The custodian shall provide reporting and as needed real time access to financial records that show the specific instrument, selling broker/dealer, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The custodian will annually provide the Treasurer with the latest Service Organizational Control Reports.

## **Reporting**

In accordance with the requirements of Government Codes §53607, the Treasurer will make a monthly report of securities transactions available to the legislative body on the County website or by other electronic means.

In addition, it is the practice of the Treasurer to provide detailed quarterly reports to the legislative body within 45 days after quarter-end to provide transparency in Treasury operations.

Transaction records, bank statements, account reconciliations, and associated accounting materials are filed and maintained in accordance with Government Code §27000 - §27013 inclusive and the County's adopted records retention policy.

## **Compensation**

In accordance with Government Code §27013 and 53684, the Treasurer will charge all pool participants for administrative and overhead costs. Costs include, but are not limited to, employee salaries and benefits, portfolio management, bank and custodial fees, software maintenance fees, and other direct and indirect costs incurred from handling or managing funds. Costs will be deducted from interest earnings on the pool prior to apportioning and paying interest. The Treasurer shall annually prepare a proposed budget providing a detailed itemization of all estimated costs, which comprises the administrative fee charged in accordance with California Government Code §27013. The administrative fee will be subject to change annually. At the end of each fiscal year, the amount of the administrative fee is adjusted to reflect the actual Treasury costs for the year.

## **Financial Dealers and Institutions**

As a trustee of public funds held on behalf of other governing bodies, it is the Treasurer's policy to use those financial institutions and financial service providers who provide the greatest investment benefit to the pool participants.

- a) Issues of public social concern and benefit will be evaluated on a case-by-case basis using the minimum criteria to be eligible to receive County funds. All banks, savings associations, or federally insured industrial loan companies must have received an overall rating of not less than "satisfactory" in their most recent evaluation by the appropriate federal financial supervisory agency of record.
- b) Any decision to conduct financial transactions with an entity shall be made exercising care, skill, prudence, and diligence under the circumstances then prevailing, consistent with the standards that persons of prudence, discretion, and intelligence exercise in the management of their own affairs.
- c) Authorization of brokers/dealers to conduct business with the County is in the sole discretion of the Treasurer. In order to assist in the determination process, brokers/dealers must provide reasonable proof of qualifications. In accordance with Section 53601.5, institutions eligible to transact investment business with the County include:
  - i. Institutions licensed by the state as a broker/dealer.
  - ii. Institutions that are members of a federally regulated securities exchange.
  - iii. Primary government dealers as designated by the Federal Reserve Bank and non-primary government dealers.
  - iv. Nationally or state-chartered banks.
  - v. The Federal Reserve Bank.
  - vi. Direct issuers of securities eligible for purchase.
- d) Additional criteria for authorization of brokers/dealers are as follows:
  - i. Any individual broker/dealer or broker/dealer firm that has made any political contribution to any agency, individual, or campaign within the potential scope of this policy, at any time during the prior 48 months that exceeds the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, shall be barred from consideration.
  - ii. Individual brokers/dealers and broker/dealer firms must be in good standing with the NASD.

## **Constitutionally Mandated Temporary Transfers**

Pursuant to Article XVI, section 6 of the California Constitution, the County Treasurer, upon resolution of the Board of Supervisors, has the power and the duty to make temporary transfers of Treasury Pool funds to districts whose funds are in the custody of, and paid out

solely through, the Treasurer's Office. In accordance with statute, these temporary transfers will be limited to 85% of all anticipated revenues accruing to the district that are mandated to be deposited with the Treasury.

## **Calculating and Apportioning Pool Earnings**

The Solano County Investment Pool comprises funds from multiple units of the County, schools, agencies, and districts. Each entity has unique cash flow demands which dictate the type of investments the Treasurer must purchase. To ensure parity among the pool participants when apportioning interest, the following procedures have been developed.

- a) Interest is apportioned on at least a quarterly basis in accordance with California Government Code §53645.
- b) Interest is apportioned to pool participants based on the participant's average daily fund balance as determined by the Auditor-Controller.
- c) Interest is calculated on an accrual basis for all investments in the Treasurer's Pool by the Treasurer and reported to the Auditor-Controller for distribution into the funds of the participants.
- d) The Auditor-Controller deducts accounting fees from, and makes adjustments to, the interest earnings, and apportions the remaining earnings to all participants based on the positive average daily balance.
- e) Negative average daily fund balances will be charged interest at the rate of interest that is being apportioned.

## **Deposit and Withdrawal Requests**

Solano County operates a Pooled Investment Portfolio that allows optimal liquidity and diversification for depositing agencies. Unless otherwise specified, monies from all units of government, schools, agencies, and districts deposited into the Treasury are combined into the Treasury Pool. The purpose of the combined portfolio is to increase participant's liquidity and not limit them to specific investments. This portfolio is managed as a unit based on a calculated combined cash flow of all the participants. See "Participants" section for additional information and restrictions on deposits.

Per Government Code §27136, the Treasurer will approve all material withdrawals from the investment pool that are made for the purpose of investing or depositing those funds outside the County Treasury Pool. Transactions by non-mandatory depositors will be at a minimum, subject to the limitations as described in the Treasurer's pool participants section of this policy.

Exceptions to the combined pool are allowed for bond proceeds and other funds that must be segregated by applicable bond documents, trust agreements, statutes, or other restrictions in place at or during the time the funds are entrusted to the Solano County Treasurer. Investment and reporting of these funds will be segregated from the Treasury Pool. For additional information, see “Bond Proceeds Portfolios”.

## **Authorized Investments and Restrictions**

The Solano County Treasurer’s Pool shall be governed by the tenets of Government Code §53600 et seq. Based on these tenets and further restrictions, the portfolio is limited to the following criteria (percentages are based on market value at the time of purchase as of the close of the prior day’s business):

- a) Municipal Securities: bonds issued by Solano County as the local agency
  - i. No more than 30% of the portfolio may be invested in municipal securities.
  - ii. Maximum maturity of 5 years
  
- b) Treasury bills, notes, bonds, and other certificates of indebtedness backed by the full faith and credit of the United States Government
  - i. Maximum maturity of 5 years.
  
- c) Municipal Securities: registered state warrants or treasury notes or bonds of the State of California
  - i. No more than 30% of the portfolio may be invested in municipal securities.
  - ii. No more than 5% of the portfolio may be invested in any single issuer.
  - iii. Maximum maturity of 5 years.
  
- d) Municipal Securities: registered treasury notes or bonds issued by any of the other 49 states in accordance with §53601 (d)
  - i. No more than 30% of the portfolio may be invested in municipal securities.
  - ii. No more than 5% of the portfolio may be invested in any single issuer
  - iii. Maximum maturity of 5 years.
  
- e) Municipal Securities: bonds, notes, warrants, or other evidence of indebtedness of any local agency within the State of California, not including Solano County
  - i. No more than 30% of the portfolio may be invested in municipal securities.
  - ii. No more than 5% of the portfolio may be invested in any single issuer.
  - iii. Maximum maturity of 5 years.
  
- f) Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments
  - i. No more than 80% of the portfolio may be invested in these securities.
  - ii. No more than 30% of the portfolio may be invested in any single federal agency.

- iii. No more than 20% of the portfolio may be invested in federal agency callable securities.
  - iv. Maximum maturity of 5 years.
- g) Bankers' Acceptances
- i. Must be issued by institutions with short-term debt obligations rated "A-1" or its equivalent or better by at least one NRSRO; or long-term debt obligations rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
  - ii. No more than 40% of the portfolio may be invested in these securities.
  - iii. No more than 5% of the portfolio may be invested in any single issuer.
  - iv. Maximum maturity of 180 days.
- h) Commercial Paper
- i. The securities are issued by an entity that meets all the following conditions in either paragraph (a) or (b)
    - A. Securities issued by corporations
      - 1. The corporation must be organized and operating in the United States with assets of more than \$500 million.
      - 2. The securities must be rated "A-1" or its equivalent or better by at least one NRSRO.
      - 3. If the issuer has other debt obligations, they must be rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
    - B. Securities issued by other entities
      - 1. The issuer must be organized within the United States as a special purpose corporation, trust, or limited liability company.
      - 2. The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
      - 3. The securities must be rated "A-1" or its equivalent or better by at least one NRSRO.
  - ii. No more than 40% may be invested in commercial paper.
  - iii. No more than 5% of the portfolio may be invested in any single issuer.
  - iv. Maximum maturity of 397 days.
- i) Negotiable Certificates of Deposit
- i. In addition to the restrictions in 53601(i), the following restrictions apply:
    - A. Must be issued by a nationally or state-chartered bank, a savings or federal association, a state or federal credit union, or by a federally or state-licensed branch of a foreign bank.
    - B. Any amount above the FDIC insured limit must be issued by institutions that have short-term debt obligations rated "A-1" or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of "A" or its equivalent or better by at least one NRSRO.

- C. No more than 30% of the portfolio may be invested in negotiable certificates of deposit.
  - D. No more than 5% of the portfolio may be invested in any single issuer.
  - E. Maximum maturity of 5 years.
- j) Repurchase Agreements
- i. In addition to the restrictions in 53601(j), the following restrictions apply:
    - A. Must be collateralized with securities authorized under California Government Code and maintained at a level of at least 102% of the market value of the repurchase agreement.
    - B. Securities used as collateral for repurchase agreements will be delivered to an acceptable third-party custodian.
    - C. Repurchase agreements are subject to a master repurchase agreement between the County and the provider of the repurchase agreement. The master repurchase agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA).
    - D. Maximum maturity of 1 year.
- k) Medium-term corporate bonds, notes, or other certificates of indebtedness
- i. The issuer is a corporation organized and operating within the United States or a depository institution licensed by the United States or any state and operating within the United States.
  - ii. The securities are rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
  - iii. No more than 30% of the total portfolio may be invested in medium-term corporate bonds and notes.
  - iv. No more than 5% of the portfolio may be invested in any single issuer.
  - v. Maximum maturity of 5 years.
- l) Shares of beneficial interest of mutual funds and money market mutual funds that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940
- i. Mutual Funds
    - A. Mutual funds that invest in securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and are issued by diversified management companies that meet either of the following criteria:
      - 1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
      - 2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.

- B. No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
  - ii. Money Market Mutual Funds
    - A. Money market mutual funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies that meet either of the following criteria:
      - 1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
      - 2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.
    - B. No more than 20% of the total portfolio may be invested in the shares of any one money market mutual fund.
  - iii. No more than 20% of the total portfolio may be invested in these securities in the aggregate.
- m) Bond Proceeds and Reserves
  - i. No restrictions above those mandated by §53601 (m).
  - ii. Maximum maturity of 5 years.
- n) Collateralized Bank Deposits
  - i. No restrictions above those mandated by §53601 (n).
  - ii. Maximum maturity of 5 years.
- o) Any mortgage or other asset-backed pass-through security not defined in sections (b) and (f) in the Authorized Investments and Restrictions section of this policy
  - i. The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
  - ii. No more than 20% of the total portfolio may be invested in these securities
  - iii. No more than 5% of the portfolio may be invested in any single asset-backed or commercial mortgage security issuer.
  - iv. Maximum legal final maturity of 5 years.
- p) JPA Participations
  - i. No restrictions above those mandated by §53601.
- q) International Bank for Reconstruction and Development, International Finance Corporation, Inter-American Development Bank
  - i. The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
  - ii. No more than 30% of the total portfolio may be invested in these securities.
  - iii. No more than 10% of the portfolio may be invested in any single issuer.

- iv. Maximum maturity of 5 years.
- r) Commercial paper, debt securities, or other obligations of a public bank, as defined in Section 57600.
  - i. No restrictions above those mandated by §53601 (r).
  - ii. Maximum maturity of 5 years.

The purchase of commercial bank, savings bank, savings and loan association, or credit union certificate distribution mechanisms is allowed in accordance with California Government Code Section 53635.8.

Currently callable securities are restricted to not more than 30% of the portfolio. This restriction does not apply to make-whole calls.

Securities downgraded to below investment grade shall be reviewed and evaluated for sale at market prices if the determination is made that they present a material risk to portfolio liquidity.

In the event a discrepancy is found between this policy and the California Government Code, the more restrictive parameters will take precedence. Any investment currently held in the portfolio that does not meet the guidelines established in this policy is exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

In accordance with California Government Code Section 53601, the Treasurer retains the right to petition the Solano County Board of Supervisors for approval to invest in securities with a final maturity in excess of five years. The Solano County Board of Supervisors' adoption of any resolution allowing maturities beyond five years shall be considered an allowed modification to this policy and any investments made in accordance with the modification shall be allowable under this policy.

The Board's previously granted exception in the form of Resolution 2009-65 on April 07, 2009, shall remain in effect regarding the purchase of extended maturity securities, pursuant to Government Code §53601.

## **Prohibited Investment Vehicles and Practices**

- a) State law notwithstanding, any investments not specifically described herein are prohibited.
- b) Investments in futures and options are prohibited.
- c) In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.

- d) Investment in any security that could result in a zero-interest accrual if held to maturity is prohibited. Under a provision sunseting on January 1, 2031, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted.
- e) Purchasing or selling securities on margin is prohibited.
- f) The use of reverse repurchase agreements, securities lending, or any other form of borrowing or leverage is prohibited.
- g) The purchase of foreign currency denominated securities is prohibited.
- h) The purchase of a security with a forward settlement date exceeding 45 days from the time of the investment is prohibited.

## **Investment Pools/Mutual Funds**

The County shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The Treasurer shall review the investment policy, information statements, or published prospectuses that include:

- a) A description of eligible investment securities.
- b) A description of interest calculations and how they are distributed, and how gains and losses are treated.
- c) A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program is audited.
- d) A description of what size deposits and withdrawals are allowed.
- e) A schedule for receiving statements and portfolio listings.
- f) A statement as to whether reserves, retained earnings, etc., are utilized by the pool/fund.
- g) A fee schedule, and when and how is it assessed.
- h) A determination of eligibility for bond proceeds, if applicable.

## **Collateralization**

**Certificates of Deposit (CDS).** The County shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to

California Government Code, Section 53651 et seq., pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

**Collateralization of Bank Deposits.** This is the process by which a bank or financial institution pledges securities or other deposits for the purpose of securing repayment of deposited funds. The County shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651 et seq.

**Repurchase Agreements.** The County requires that repurchase agreements be collateralized only by securities authorized in accordance with California Government Code:

- a) The securities which collateralize the repurchase agreement shall be priced at market value, including any accrued interest plus a margin. The market value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- b) Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- c) The County shall receive monthly statements of collateral.

## **Other Policy Considerations**

**Disaster Recovery:** The County Treasury maintains disaster recovery policies, procedures, and practices that are tested and updated on a regular basis as technologies and conditions change. These items are intended first and foremost to provide the maximum protection to Treasury assets in the event of a natural or manmade disaster.

The Treasury also maintains contingency operating procedures to provide business continuity in the event that key County facilities or equipment are unavailable for extended periods of time.

**Auditing:** Pursuant to Government Code §26920, the Treasury undergoes a quarterly review of the Treasurer's Statement of Assets conducted by the Internal Audit division of the Auditor-Controller's office. The Auditor's review shall be accomplished in accordance with the appropriate professional standards, as determined by the County Auditor. The Treasurer shall prepare a statement showing the amount and type of assets in the County Treasury as of the date of the review. The review shall include:

- a) Counting cash in the Treasury.

- b) Verifying that the records of the Treasurer and Auditor are reconciled pursuant to California Government Code § 26905.
- c) Issuing a report to the Board of Supervisors in accordance with the Statements on Standards of Accounting and Review Services issued by the American Institute of Certified Public Accountants.

On an annual basis, the Internal Audit Division of the Auditor-Controller's Office shall perform, or cause to be performed, an audit of the assets in the County Treasury and express an opinion on whether the Treasurer's Statement of Assets is presented fairly and in accordance with Generally Accepted Accounting Principles. The report shall be addressed to the Board of Supervisors. The quarterly review referenced above need not be performed for the period when an annual audit is conducted.

**Environmental, Social, and Governance (ESG) considerations:** The Treasurer will recommend policy changes as appropriate and consistent with the objectives of the policy.

## **Investment of Segregated Funds**

As needed, the Treasurer may be entrusted to manage the proceeds of specific bond issuances or other deposited funds as separate investments from the Treasury Pool. These include, but are not limited to, General Obligations of the County, County TRANs, Pension Trust Funds, School General Obligations, School TRANs, and state or other entity provided loans or deposits to local agencies, including school districts.

**Participation:** Participation in a "segregated funds" portfolio is restricted to the terms of the specific issues trust agreement or as directed by the appropriate legal counsel. Establishment of a segregated investment will be by mutual agreement of the requesting agency and the Treasurer.

**Portfolio Restrictions:** Funds in any segregated portfolio will be governed by the tenets of the trust agreement and any other agreed upon governance. Segregated investments will be held to the prudent investor standard.

- a) Investments in this portfolio are not subject to the limitations of §53601 - §53609 inclusive.
- b) For tax purposes, portfolio investments may be restricted to tax exempt or other specific tax treatment securities.
- c) As a result of spending restrictions, portfolio funds may be invested in securities with durations of up to forty years or as otherwise proscribed in the trust agreement.

**Withdrawing funds from the Portfolio:** Withdrawals are subject to the limitations and restrictions as described in the trust agreement. Any gains or losses realized as a result of changes in the anticipated withdrawal schedule will be apportioned to the depositor's fund.

**Special Investments:** Special investments are subject to the restrictions of the individual bond issuance as described in the trust agreement or as directed by the appropriate legal counsel.

**Roles and Responsibilities:** The Treasurer manages these funds on behalf of the depositor and relies on the depositor to provide accurate information with regard to liquidity and other specific investment needs. It shall be the responsibility of the depositor to notify the Treasurer of any changes in the investment requirements. Balances are validated against records maintained by the Auditor – Controller's office.

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### **California Government Code Sections Referenced:**

§26900-26922  
§27000-27137  
§53600-53610  
§53630-53692  
§57600-57607

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**SOLANO COUNTY TREASURER**

**INVESTMENT POLICY**



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## Purpose

In accordance with Government Codes §53601, 53635 et seq., this policy is intended to provide guidance, control, and direction for the management of surplus funds entrusted to the care of the Solano County Treasurer. These funds are invested collectively and referred to as the Treasury Pool. In addition, the Treasurer is entrusted with [the management of](#) segregated investments related to debt issuance and other sources. These funds are invested within the scope of all applicable bond issuance documents, government codes, trust agreements, or other restrictions in effect at the time of the deposit and during the holding period. Any funds entrusted and invested outside the Treasury Pool are accounted for separately.

## Scope

This policy applies to all funds over which the Treasurer has been granted fiduciary responsibility and direct control for managing, except for those funds described in the segregated funds section of this policy. All segregated funds are managed in accordance with [all applicable](#) laws, adopted policies, trust agreements, or other directives applicable to the specific segregated fund.

## Implementation

The guidelines and restrictions found herein shall be applied to all actions taken after its adoption by the Board of Supervisors and shall remain in effect until replaced.

## Participants

This investment policy generally restricts deposits to [those funds funds that are](#) mandated by law or contractual agreement to be held in the care of the County Treasurer.

On the consent of the Treasurer, exemptions may be granted pursuant to Government Code §53684 for non-mandatory depositing agencies or non-mandated funds, if it is determined that the additional deposit provides a benefit to the Treasury Pool as a whole while not creating an unmanageable liquidity risk.

Non-mandated depositors or funds may be subject to specific transactional limitations that [mitigate the non-mandated deposit liquidity riskmitigate liquidity risk associated with non-mandated deposits](#). These restrictions may include, but are not limited to, restrictions on the number of transactions per month, the size of individual transactions, and the amount of notification time required before processing a transaction. Non-mandated depositors must agree to the terms and conditions of the deposit prior to the Treasurer's acceptance of any non-mandated funds. As a default, these restrictions shall be not more than five

transactions per month, not more than the lesser of ten million dollars or one percent of the portfolio in aggregate transaction totals per month, and a minimum of thirty days' prior notification for any transaction.

## General Policy Statement

It shall be the policy of the Solano County Treasurer to manage the Treasury Pool in accordance with applicable State codes and for the benefit of the pool participants. The Treasurer will make every reasonable effort to maintain the composition of the Treasury Pool within an acceptable risk-return profile. To achieve and maintain this profile, the Treasurer may direct investment purchases or sales to adjust the credit risk, interest rate risk, liquidity risk, or other risks inherent in investment pools.

## Objectives

Per Government Code 53600.5, it is the objective of the Solano County Treasurer to invest public funds in a manner that provides security of principal and sufficient liquidity to ensure that the specific portfolio can meet its cash flow needs, and generates returns commensurate with the inherent risks being managed. This practice is generally referred to as the "SLY" principle, which stands for ~~is~~-Safety, Liquidity, and Yield.

**Safety:** The safety of ~~the~~ principle seeks to ensure the preservation of capital. The objective will be to manage credit ~~risk~~ and market risk

- a) Credit risk, also known as default risk, is the risk that the issuer of a fixed-income security may be unable to make timely principal and interest payments. This risk is mitigated through diversification, a process whereby funds are invested in multiple issuers as opposed to a single name and limiting investments to highly rated issuers.
- b) Market risk is the risk that an investment will be difficult or impossible to sell at a reasonable price relative to its potential return. Market risk increases or decreases based on several factors, including the notoriety of the debt issuer and the frequency at which they issue debt. The size, structure, and complexity of the particular security, and the size of the market it is issued in, are also factors that impact the marketability of the security. Market risk is mitigated in the portfolio through the purchase and holding of securities issued by larger, more well-known, and highly er-rated issuers, such as the United States Treasury and Federal Agencies.

**Liquidity:** The investment pool shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by purchasing securities from large, well-known, and highly rated issuers, as well as maintaining a ladder of investments whose maturities are timed to match the historical needs of depositors. This includes structuring the ladder to provide additional maturities in the summer months when

cash demands exceed deposits. The Treasury Pool also maintains cash balances in several ~~m~~Money ~~m~~Market and ~~m~~Money ~~m~~Market-like instruments including the Local Agency Investment Fund.

~~Yield~~~~Yield~~~~R~~~~Return~~: The Treasury Pool shall be managed with the objective of maintaining a rate of return commensurate with the risk through various budgetary and economic cycles, taking into account prevailing interest rates, liquidity needs as described above, and the limits on the types of securities the Treasury Pool is authorized to purchase.

A prudent balancing of liquidity needs results in an investment return for Treasury pool participants that is higher, under most conditions, than that which would be available to them in an overnight investment. However, as a consequence of purchasing longer maturity investments with higher yields, the yield on the Treasury Pool can be expected to lag ~~behind~~ changes in market interest rates. The result is a buffered yield on the Treasury Pool that is expected to move in the direction of market rates and provide the added advantage of revenue stability for budget~~ary~~ purposes.

Securities may be sold prior to maturity. Reasons for selling include, but are not limited to, a declining credit rating, reducing potential loss, adjusting yield, duration or liquidity, and rebalancing the portfolio to compliance.

## Standard of Care

The following policies are designed in accordance with Government Code §53600 et ~~seq.~~~~al~~ and the recommended best practices of the Government Finance Officers Association (GFOA) to provide transparency to Treasury operations while enhancing portfolio controls.

- a) ~~Mark-to-Market~~: In accordance with Governmental Accounting Standards Board (GASB) Statement 40, the portfolio will be marked to market on a monthly or more frequent basis and treated as “Available for Sale” for reporting purposes.
- b) Wires, ACHs, and ~~O~~ther ~~E~~lectronic ~~T~~ransfers: Electronic transfers will require ~~either~~ dual control in ~~both~~ the establishment of a repetitive transaction ~~and/or dual control in~~ the release of ~~all~~ ~~a non-repetitive~~ transactions.
- c) Prudent Investor: Treasury staff will at all times be held to the “Prudent Investor Standard” when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds. The County Treasurer and his/her deputies shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the County and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of a like character

and with like aims, to safeguard the principal and maintain the liquidity needs of the County and other depositors.

- d) Indemnification: The Treasurer and his or her staff, when acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes. Investments shall be made with judgment and care under the circumstances then prevailing, which persons of prudence, discretion, and intelligence would exercise in the management of their own affairs. Investments will not be made for speculation but rather for ~~investments consistent~~consistency with ~~the~~ stated objectives.
- e) Ethics and Conflicts of Interest: County officers, employees, agents, and any others who may be directly involved in the investment decision-making process shall adhere to all applicable laws regarding conflicts of interest and refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. Individuals making or advising on investment decisions shall refrain from conducting personal investment transactions with the same individual firm with whom business is conducted on behalf of the County. The receipt of gifts is subject to the disclosure requirements and limitations set forth in sections §87200 and §89503 of the Government Code. In addition, the receipt of honoraria is prohibited.
- f) Delegation of Authority – Government Code §53607: California Government Code §53607 authorizes the County Board of Supervisors to delegate the investment function to the County Treasurer for a one-year period. The Treasurer shall thereafter assume full responsibility for those transactions until the authority is revoked or expires and shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.
- g) Transactions Records: All Treasury records will be maintained in accordance with the County's adopted records retention policy.

## Banking

Banking services are utilized to facilitate the financial transactions required by the pool participants. The bank or banks providing these services will be selected in accordance with Government Code §53635.2. Where possible the Treasurer will strive to consolidate banking services in order to achieve the most cost-effective means of meeting the needs of the pool participants.

In addition, the Treasurer works with the County Auditor, the Department of Information Technology, and representatives from Schools and other districts depositing funds into the Treasury. The objective is to the extent possible to automate the transfer of financial

information between disparate groups. These efforts are intended to provide enhanced internal controls, reduce staff workloads, and generate cost savings for the pool participants.

## Safekeeping and Custody

Delivery vs. Payment: Purchased, or otherwise acquired, investment securities will be delivered by Fed Book Entry, DTC, or physical delivery, and to the extent feasible, held in third-party safekeeping with a designated custodian. To the greatest extent possible, all transactions will be conducted on a Delivery Versus Payment (DVP) methodology where funds for payment are released simultaneously with the arrival of the investment.

Third-party Safekeeping: –The trust department of a bank or other qualified provider selected by the Treasurer will be designated as custodian for safekeeping specific securities in the County’s name. The custodian shall provide reporting and as needed real time access to financial records that show the specific instrument, selling broker/dealer, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The custodian will annually provide ~~to~~ the Treasurer with the latest Service Organizational Control Reports.

## Reporting

In accordance with the requirements of Government Codes §53607, ~~and §53646~~, the Treasurer will ~~publish on the County public website, or make available through other electronic means, a detailed report of the investment positions on a monthly basis, and will, on an at least quarterly basis, also disclose the amount of liquidity available to meet cash flow demands for the subsequent six-month period.~~ make a monthly report of securities transactions available to the legislative body on the County website or by other electronic means.

In addition, it is the practice of the Treasurer to provide additional information detailed quarterly reports to the legislative body within 45 days after quarter-end to provide transparency in Treasury operations. ~~This information includes:~~

~~A monthly summary report showing the ending assets, summary income, and net asset value of the Treasury Pool portfolio.~~

~~Asset balances, income, and net asset values.~~

~~Security level detail regarding par, book, market, premiums, discounts, and mark to market for all securities.~~

Transaction records, bank statements, account reconciliations, and associated accounting materials are filed and maintained in accordance with Government Code §27000 - §27013 inclusive; and the County’s adopted records retention policy.

## Compensation

In accordance with Government Code §27013 and 53684, the Treasurer will charge all pool participants for administrative and overhead costs. Costs include, but are not limited to, employee salaries and benefits, portfolio management, bank and custodial fees, software maintenance fees, and other direct and indirect costs incurred from handling or managing funds. Costs will be deducted from interest earnings on the pool prior to apportioning and paying interest. The Treasurer shall annually prepare a proposed budget providing a detailed itemization of all estimated costs, which comprises the administrative fee charged in accordance with California Government Code §27013. The administrative fee will be subject to change annually. At the end of each fiscal year, the amount of the administrative fee is adjusted to reflect the actual Treasury costs for the year.

## Financial Dealers and Institutions

As a trustee of public funds held on behalf of other governing bodies, it is the Treasurer's policy to use those financial institutions and financial service providers who provide the greatest investment benefit to the pool participants.

- a) Issues of public social concern and benefit will be evaluated on a ~~ease-by-ease~~case-by-case basis using the minimum criteria to be eligible to receive County funds. All banks, savings associations, or federally insured industrial loan companies must have received an overall rating of not less than "satisfactory" in their most recent evaluation by the appropriate federal financial supervisory agency of record.
- b) Any decision to conduct financial transactions with an entity shall be made exercising care, skill, prudence, and diligence under the circumstances then prevailing, consistent with the standards that~~which~~ persons of prudence, discretion, and intelligence exercise in the management of their own affairs.
- ~~e)~~ Authorization of ~~b~~Brokers/~~d~~Dealers to conduct business with the County is in the sole discretion of the Treasurer. In order to assist in the determination process, ~~B~~rokers/~~D~~dealers must provide reasonable proof of qualifications. In accordance with Section 53601.5, institutions eligible to transact investment business with the County include:
  - ~~d~~c)
    - i. Institutions licensed by the state as a broker/-dealer.
    - ii. Institutions that are members of a federally regulated securities exchange.
    - iii. Primary government dealers as designated by the Federal Reserve Bank and non-primary government dealers.
    - iv. Nationally or state-chartered banks.
    - v. The Federal Reserve Bank.
    - vi. Direct issuers of securities eligible for purchase.

e)d) Additional criteria for authorization of ~~B~~brokers/~~D~~dealers are as follows:

- i. Any individual ~~b~~Broker/~~d~~Dealer or ~~b~~Broker/~~d~~Dealer firm that has made any political contribution to any agency, individual, or campaign within the potential scope of this policy, at any time during the prior 48 months that exceeds the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, shall be barred from consideration.
- ii. Individual ~~b~~Brokers/~~d~~Dealers and ~~B~~roker/~~D~~Dealer firms must be in good standing with the NASD.

## Constitutionally Mandated Temporary Transfers

Pursuant to Article XVI, section 6 of the California Constitution, the County Treasurer, upon resolution of the Board of Supervisors, has the power and the duty to make temporary transfers of Treasury Pool funds to districts whose funds are in the custody of, and paid out solely through, the Treasurer's Office. In accordance with statute, these temporary transfers will be limited to 85% of all anticipated revenues accruing to the district that are mandated ~~deposit to be deposited~~ with the Treasury.

## Calculating and Apportioning Pool Earnings

The Solano County Investment Pool ~~comprises funds is comprised of monies~~ from multiple units of the ~~C~~ounty, schools, agencies, and districts. Each entity has unique cash flow demands which dictate the type of investments the Treasurer must purchase. To ensure parity among the pool participants when apportioning interest, the following procedures have been developed.

- a) Interest is apportioned on at least a quarterly basis in accordance with California Government Code §53645.
- b) Interest is apportioned to pool participants based on the participant's average daily fund balance as determined by the Auditor-Controller.
- c) Interest is calculated on an accrual basis for all investments in the Treasurer's Pool by the Treasurer and reported to the Auditor-Controller for distribution into the funds of the participants.
- d) The Auditor-Controller deducts accounting fees from, and makes adjustments to, the interest earnings, and apportions the remaining earnings to all participants based on the positive average daily balance.
- e) Negative average daily fund balances will be charged interest at the rate of interest that is being apportioned.

## Deposit and Withdrawal Requests

Solano County operates a Pooled Investment Portfolio that allows optimal liquidity and diversification for depositing agencies. Unless otherwise specified, monies from all units of government, schools, agencies, and districts deposited into the Treasury are combined into the Treasury Pool. The purpose of the combined portfolio is to increase participant's liquidity and not limit them to specific investments. This portfolio is managed as a unit based on a calculated combined cash flow of all the participants. See "Participants" section for additional information and restrictions on deposits.

Per Government Code §27136, the Treasurer will approve all material withdrawals from the investment pool that are made for the purpose of investing or depositing those funds outside the County Treasury Pool. Transactions by non-mandatory depositors will be at a minimum, subject to the limitations as described in the Treasurer's pool participants section of this policy.

Exceptions to the combined pool are allowed for bond proceeds and other funds that must be segregated by applicable bond documents, trust agreements, statutes, or other restrictions in place at or during the time the funds are entrusted to the Solano County Treasurer. Investment and reporting of these funds will be segregated from the Treasury Pool. For additional information, see "Bond Proceeds Portfolios".

## Authorized Investments and Restrictions

The Solano County Treasurer's Pool shall be governed by the tenets of Government Code §53600 et seq. ~~In addition to these tenets, the portfolio is further restricted to the following~~Based on these tenets and further restrictions, the portfolio is limited to the following criteria (percentages are based on market value at the time of purchase as of the close of the prior day's business):

- a) Municipal Securities: ~~b~~Bonds issued by Solano County as the local agency
  - ~~i.~~ i. No more than 30% of the portfolio may be invested in ~~M~~municipal ~~S~~securities.
  - ~~ii.~~ ii. Maximum maturity of 5 years
  - ~~ii.~~ ii. Maximum maturity of 30 years in accordance with Resolution 2008-96.
  
- b) ~~Treasury~~ Bbills, ~~N~~notes, ~~B~~bonds, and other ~~C~~certificates of ~~I~~indebtedness backed by the full faith and credit of the United States Government
  - ~~iii.~~ i. Maximum maturity of 5 years.
  - ~~iv.~~ ii. Maximum maturity of 30 years in accordance with Resolution ~~XXX~~XXXNo restrictions above those mandated by §53601.
  
- ~~b)c)~~ c) Municipal Securities: ~~r~~Registered state warrants or treasury notes or bonds of the State of California

- i. No more than 30% of the portfolio may be invested in mMunicipal sSecurities.
- ii. No more than 5% of the portfolio may be invested in any single issuer.
- ~~iii. Maximum maturity of 5 years.~~
- ~~iii. Maximum maturity of 30 years in accordance with Resolution 2008 96.~~

- ~~e)d~~ Municipal Securities: ~~rRegistered~~ treasury notes or bonds issued by any of the other 49 states in accordance with §53601 (d)
  - i. No more than 30% of the portfolio may be invested in mMunicipal sSecurities.
  - ii. No more than 5% of the portfolio may be invested in any single issuer
  - ~~iii. Maximum maturity of 5 years.~~
  - ~~iii. Maximum maturity of 30 years in accordance with Resolution 2008 96.~~

- ~~e)c~~ Municipal Securities: ~~bBonds~~, notes, warrants, or other evidence of indebtedness of any local agency within the State of California, not including Solano County
  - i. No more than 30% of the portfolio may be invested in mMunicipal sSecurities.
  - ii. No more than 5% of the portfolio may be invested in any single issuer.
  - ~~iii. Maximum maturity of 5 years.~~
  - ~~iii. Maximum maturity of 30 years in accordance with Resolution 2008 96.~~

- ~~e)f~~ Federal ~~aAgency~~ or ~~UUnited~~ States government-sponsored enterprise obligations, participations, or other instruments
  - i. No more than 80% of the portfolio may be invested in these securities.
  - ii. No more than 30% of the portfolio may be invested in any single federal agency.
  - iii. No more than 20% of the portfolio may be invested in federal agency callable securities.
  - ~~iv. Maximum maturity of 5 years.~~
  - ~~iii. Maximum maturity of 30 years in accordance with Resolution XXX~~

- ~~e)g~~ Banker<sup>s</sup> Acceptances
  - i. Must be issued by institutions with short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term debt obligations rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
  - ii. No more than 40% of the portfolio may be invested in Banker’s Aacceptanceesthese securities.
  - iii. No more than 5% of the portfolio may be invested in any single issuer.
  - iv. ~~The mMaximum maturity of does not exceed~~ 180 days.

- ~~e)h~~ Commercial Paper

- i. The securities are issued by an entity that meets all ~~of~~ the following conditions in either paragraph (a) or (b) ~~and other requirements specified below:~~
  - A. ~~SECURITIES~~ Securities issued by corporations ~~:~~
    - 1. ~~The~~A corporation must be organized and operating in the United States with assets of more than \$500 million.
    - 2. The securities must be rated “A-1” or its equivalent or better by at least one NRSRO.
    - 3. If the issuer has other debt obligations, they must be rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
  - B. ~~SECURITIES~~ Securities issued by other entities ~~:~~
    - 1. The issuer must be organized within the United States as a special purpose corporation, trust, or limited liability company.
    - 2. The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
    - 3. ~~The~~ securities must be rated “A-1” or its equivalent or better by at least one NRSRO.
- ii. No more than 40% ~~of the County’s investment assets under management~~ may be invested in ~~c~~Commercial ~~P~~paper.
- iii. No more than 5% of the portfolio may be invested in any single issuer.
- iv. ~~The m~~Maximum maturity ~~does not exceed of 270-397~~ days.

~~h~~i) Negotiable Certificates of Deposit

- i. ~~In addition to the restrictions in 53601(i), the following additional restrictions apply:~~In addition to the restrictions in 53601(i), the following restrictions apply:
  - i. ~~A. Must be issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank.~~
  - B. Any amount above the FDIC insured limit must be issued by institutions that have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
  - C. No more than 30% of the portfolio may be invested in ~~N~~egotiable ~~c~~Certificates of ~~D~~eposit.
  - D. No more than 5% of the portfolio may be invested in any single issuer.
  - E. ~~M~~The maximum maturity ~~does not exceed of five (5)~~ years.

~~i~~j) Repurchase Agreements

- i. ~~In addition to the restrictions in 53601(i), the following additional restrictions apply:~~In addition to the restrictions in 53601(j), the following restrictions apply:

- A. Must be collateralized with securities authorized under California Government Code and maintained at a level of at least 102% of the market value of the Repurchase Agreement.
- B. Securities used as collateral for Repurchase Agreements will be delivered to an acceptable third-party custodian.
- C. Repurchase Agreements are subject to a Master repurchase agreement between the County and the provider of the repurchase agreement. The Master repurchase agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA).
- D. Maximum maturity ~~does not exceed~~ of one (1) year.

j)k) Medium-term corporate Bonds, Notes, or other Certificates of Indebtedness

- i. The issuer is a corporation organized and operating within the United States or a depository institution licensed by the United States or any state and operating within the United States.
- ii. The securities are rated in a rating category of "A" or its equivalent or better by at least one NRSRO.
- iii. No more than 30% of the total portfolio may be invested in medium-term corporate bonds and notes.
- iv. No more than 5% of the portfolio may be invested in any single issuer.
- v. Maximum maturity ~~does not exceed~~ of five (5) years.

k)l) Shares of Beneficial Interest of Mutual Funds and Money Market Mutual Funds that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940

- i. Mutual Funds
  - A. Mutual funds that invest in securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and are issued by diversified management companies that meet either of the following criteria:
    - 1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
    - 2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
  - B. No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
- ii. Money Market Mutual Funds
  - A. Money Market Mutual Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940

and issued by diversified management companies that meet either of the following criteria:

1. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.

B. No more than 20% of the total portfolio may be invested in the shares of any one ~~M~~money ~~M~~market ~~M~~mutual ~~F~~fund.

iii. No more than 20% of the total portfolio may be invested in these securities in the aggregate.

~~m)~~ Bond Proceeds and Reserves

- i. No restrictions above those mandated by §53601 (m).
- ~~iv-ii.~~ Maximum maturity of 5 years.

~~n)~~ Collateralized Bank Deposits

- i. No restrictions above those mandated by §53601 (n).
- ~~i-ii.~~ Maximum maturity of 5 years.

~~o)~~ — Any ~~m~~Mortgage or other ~~a~~Asset-~~b~~Backed ~~p~~Pass-through ~~s~~Security not defined in sections (b) and (f) in the Authorized Investments and Restrictions section of this policy

- i. The securities are rated in a rating category of “AA” or its equivalent or better by a NRSRO.
- ii. No more than 20% of the total portfolio may be invested in these securities
- iii. No more than 5% of the portfolio may be invested in any single ~~A~~asset-~~B~~backed or ~~C~~commercial ~~M~~mortgage security issuer.
- iv. ~~M~~The maximum legal final maturity ~~does not exceed of five (5) years.~~

~~m)p)~~ —JPA Participations

- i. No restrictions above those mandated by §53601.

~~n)q)~~ —International Bank for Reconstruction and Development, International Finance

Corporation, Inter-American Development Bank

- i. The securities are rated in a rating category of “AA” or its equivalent or better by a NRSRO.
- ii. No more than 30% of the total portfolio may be invested in these securities.
- iii. No more than 10% of the portfolio may be invested in any single issuer.
- iv. M~~The maximum maturity does not exceed of five (5 ) years.~~
- ~~i.~~ No restrictions above those mandated by §53601.

r) ~~Commercial paper, debt securities, or other obligations of a public bank, as defined in Section 57600.~~

- i. ~~No restrictions above those mandated by §53601 (r).~~
- ii. ~~Maximum maturity of 5 years.~~

o) ~~Commercial Bank, Savings Bank, Savings and Loan Association, or Credit Union Certificate distribution mechanisms.~~

~~No Restrictions above those mandated by §53601.~~

p) ~~Other Restrictions~~

~~The purchase of commercial bank, savings bank, savings and loan association, or credit union certificate distribution mechanisms is allowed in accordance with California Government Code Section 53635.8.~~

Currently callable securities are restricted to not more than ~~40~~2030% of the portfolio. This restriction does not apply to make-whole calls.

Securities downgraded to below investment grade shall be reviewed and evaluated for sale at market prices if the determination is made that they present a material risk to ~~the~~ portfolio liquidity.

In the event a discrepancy is found between this policy and the California Government Code, the more restrictive parameters will take precedence. Any investment currently held in the portfolio that does not meet the guidelines established in this policy is exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

In accordance with California Government Code Section 53601, the Treasurer retains the right to petition the Solano County Board of Supervisors for approval to invest in securities with a final maturity in excess of five years. The Solano County Board of ~~Supervisors~~Supervisors' adoption of any resolution allowing maturities beyond five years shall be considered an allowed modification to this policy and any investments made in accordance with the modification shall be allowable under this policy.

The Board's previously granted exception in the form of Resolution 2009-65 on April 07, 2009, shall remain in effect regarding the purchase of extended maturity securities, pursuant to Government Code §53601.

## Prohibited Investment Vehicles and Practices

a) ~~State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to, futures and options.~~

~~a)b)~~ Investments in futures and options are prohibited.

- ~~b)c)~~ In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- ~~e)d)~~ Investment in any security that could result in a zero-interest accrual if held to maturity is prohibited. Under a provision sunsetting on January 1, 2031~~26~~, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted.
- ~~d)e)~~ Purchasing or selling securities on margin is prohibited.
- ~~e)f)~~ The use of reverse repurchase agreements, securities lending, or any other form of borrowing or leverage is prohibited.
- ~~g)~~ The purchase of foreign currency denominated securities is prohibited.
- ~~f)h)~~ The purchase of a security with a forward settlement date exceeding 45 days from the time of the investment is prohibited.

## Investment Pools/Mutual Funds

The County shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The Treasurer shall review the investment policy, information statements, or published ~~prospectus~~prospectuses that include:

- a) A description of eligible investment securities.
- b) A description of interest calculations and how they are distributed, and how gains and losses are treated.
- c) A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced, and the program is audited.
- d) A description of what size deposits and withdrawals are allowed.
- e) A schedule for receiving statements and portfolio listings.
- f) A statement as to ~~whether or not~~whether reserves, retained earnings, etc., are utilized by the pool/fund.
- g) A fee schedule, and when and how is it assessed.
- h) A determination of eligibility for bond proceeds, if applicable.

## Collateralization

**Certificates of Deposit (CDS).** The County shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651 et seq., pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

**Collateralization of Bank Deposits.** This is the process by which a bank or financial institution pledges securities or other deposits for the purpose of securing repayment of deposited funds. The County shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651 et seq.

**Repurchase Agreements.** The County requires that Repurchase aAgreements be collateralized only by securities authorized in accordance with California Government Code:

- a) The securities which collateralize the repurchase agreement shall be priced at market value, including any accrued interest plus a margin. The market value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- b) Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- c) The County shall receive monthly statements of collateral.

## Other Policy Considerations

**Disaster Recovery:** The County Treasury maintains disaster recovery policies, procedures, and practices that are tested and updated on a regular basis as technologies and conditions change. These items are intended first and foremost to provide the maximum protection to Treasury assets in the event of a natural or manmade disaster.

The Treasury also maintains contingency operating procedures to provide business continuity in the event that key County facilities or equipment are unavailable for extended periods of time.

**Auditing:** Pursuant to Government Code §26920, the Treasury undergoes a quarterly review of the Treasurer's Statement of Assets conducted by the Internal Audit division of

the Auditor-Controller's office. The Auditor's review shall be accomplished in accordance with the appropriate professional standards, as determined by the County Auditor. The Treasurer shall prepare a statement showing the amount and type of assets in the County Treasury as of the date of the review. The review shall include:

- a) Counting cash in the Treasury.
- b) Verifying that the records of the Treasurer and Auditor are reconciled pursuant to California Government Code § 26905.
- c) Issuing a report to the Board of Supervisors in accordance with the Statements on Standards of Accounting and Review Services issued by the American Institute of Certified Public Accountants.

On an annual basis, the Internal Audit Division of the Auditor-Controller's Office shall perform, or cause to be performed, an audit of the assets in the County Treasury and express an opinion on whether the Treasurer's Statement of Assets is presented fairly and in accordance with Generally Accepted Accounting Principles.

The report shall be addressed to the Board of Supervisors. The quarterly review referenced above need not be performed for the period when an [annual](#) audit is conducted.

**Environmental, Social, and Governance (ESG) considerations:** The Treasurer will recommend policy changes as appropriate and consistent with the objectives of the policy.

## Investment of Segregated Funds

As needed, the Treasurer may be entrusted to manage the proceeds of specific bond issuances or other deposited funds as separate investments from the Treasury Pool. These include, but are not limited to, General Obligations of the County, County TRAns, Pension Trust Funds, School General Obligations, School TRAns, and sState or other entity provided loans or deposits to local agencies, including Sschool Ddistricts.

**Participation:** Participation in a "segregated funds" portfolio is restricted to the terms of the specific issues trust agreement or as directed by the appropriate legal counsel. Establishment of a segregated investment will be by mutual agreement of the requesting agency and the Treasurer.

**Portfolio Restrictions:** Funds in any segregated portfolio will be governed by the tenets of the trust agreement and any other agreed upon governance. Segregated investments will be held to the prudent investor standard.

- a) Investments in this portfolio are not subject to the limitations of §53601 - §53609 inclusive.

- b) For tax purposes, portfolio investments may be restricted to tax exempt or other specific tax treatment securities.
- c) As a result of spending restrictions, portfolio funds may be invested in securities with durations of up to forty years or as otherwise proscribed in the trust agreement.

**Withdrawing funds from the Portfolio:** Withdrawals are subject to the limitations and restrictions as described in the trust agreement. Any gains or losses realized as a result of changes in the anticipated withdrawal schedule will be apportioned to the depositor's fund.

**Special Investments:** Special investments are subject to the restrictions of the individual bond issuance as described in the trust agreement or as directed by the appropriate legal counsel.

**Roles and Responsibilities:** The Treasurer manages these funds on behalf of the depositor and relies on the depositor to provide accurate information with regard to liquidity and other specific investment needs. It shall be the responsibility of the depositor to notify the Treasurer of any changes in the investment requirements. Balances are validated against records maintained by the Auditor – Controller's office.

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### California Government Code Sections Referenced:

- §26900-26922
- §27000-27137
- §53600-53610
- §53630-53692
- §57600-57607

**INVESTMENT POLICY STATEMENT**

**FOR**

**SOLANO COUNTY**

**PARS 115 CALPERS RESERVE RETIREMENT TRUST  
EXTERNALLY MANAGED**

*Revised April 2026*

Solano County “County” has established a section 115 Trust known as the Solano County Section 115 Pension Trust (the “Trust”). This Trust will be used to invest monies to fund the County’s unfunded liability in the California Public Employee Retirement System (“CalPERS”). The County Board of Supervisors (“Board”) has given authority to the Plan Administrator to establish and adopt the investment Policy Statement (“Policy Statement”) for the following purposes.

This Policy statement represents discretionary managed assets by PFM Asset Management. This Policy does not cover any 115 Pension Trust assets that are managed internally by the County.

### **Purpose**

Funds set aside in the Section 115 Trust are safeguarded from diversion to other budgetary uses and generally may be invested in a broader range of securities than would typically be permitted for public agency operating funds, potentially increasing earnings. Therefore, higher returns can improve the County’s ability to meet future pension obligations. An additional advantage of holding funds in the Trust rather than contributing an equivalent amount directly to CalPERS is that the County retains control over the timing and amount of disbursements from the Trust. Retaining control of the funds in the Trust provides the flexibility to meet current or accrued liabilities based on the financial circumstances at that time. The County also controls the timing of contributions to the Trust.

The main investment objective of the Trust is to achieve long-term growth of Trust assets by maximizing long-term rate of return on investments and minimizing risk of loss.

The purpose of this Policy Statement is to achieve the following:

1. Document investment objectives, performance expectations, and investment guidelines for Fund assets.
2. Establish an appropriate investment strategy for managing all Trust assets, including an investment time horizon, risk tolerance ranges, and asset allocation to provide sufficient diversification and overall return over the long-term time horizon of the Trust.
3. Establish investment guidelines to control overall risk and liquidity.
4. Establish periodic performance reporting requirements to monitor investment results and confirm that the investment policy is being followed.
5. Comply with fiduciary, prudence, due diligence, and legal requirements for Trust assets.

### **Investment Authority**

The Board has appointed the Plan Administrator, (the “Administrator”) to oversee certain policies and procedures related to the operation and administration of the Trust. The Administrator will have authority to implement the investment policy and guidelines in the best interest of the Trust to best satisfy

the purposes of the Trust. In implementing this Policy Statement, the Administrator believes it may delegate certain functions to:

1. An investment advisor (“Advisor”) to assist the Administrator in the investment process and to maintain compliance with this Policy Statement. The Advisor may assist the Administrator in establishing investment policy objectives and guidelines. The Advisor will adjust asset allocation for the Trust subject to the guidelines and limitations set forth in this Policy Statement. The Advisor will also select investment managers (“Managers”) and strategies consistent with its role as a fiduciary for the Trust. The investment vehicles allowed may include mutual funds, commingled trusts, separate accounts, limited partnerships and other investment vehicles deemed to be appropriate by the Advisor. The Advisor is also responsible for monitoring and reviewing investment managers; measuring and evaluating performance; and other tasks as deemed appropriate in its role as Advisor for Trust assets. The Advisor may also select investments with discretion to purchase, sell, or hold specific securities, such as Exchange Traded Funds, that will be used to meet the Trust’s investment objectives. The Advisor shall never take possession of securities, cash or other assets of the Trust, all of which shall be held by the custodian. The Advisor must be registered with the Securities and Exchange Commission.
2. A custodian selected by the Trust to maintain possession of physical securities and records of street name securities owned by the Trust, collect dividend and interest payments, redeem maturing securities, and effect receipt and delivery following purchases and sales. The custodian may also perform regular accounting of all assets owned, purchased, or sold, as well as movement of assets into and out of the Trust.
3. A trustee appointed by the Trust, such as a bank trust department, if the Trust does not have its own Trustees, to assume fiduciary responsibility for the administration of Trust assets; provided, however, that if the Administrator shall have appointed an investment advisor, then any trustee appointed under this paragraph shall have no authority with respect to selection of investments.
4. Specialists such as attorneys, auditors, actuaries and, retirement plan consultants to assist the Administrator in meeting its responsibilities and obligations to administer Trust assets prudently.

### **Statement of Investment Objectives**

The investment objectives of the Trust are as follows:

1. To invest assets of the Trust in a manner consistent with the following fiduciary standards: (a) all transactions undertaken must be for the sole interest of Trust beneficiaries, and (b) assets are to be diversified in order to minimize the impact of large losses from individual investments.
2. To provide for funding and anticipated withdrawals on a continuing basis for payment of benefits and reasonable expenses of operation of the Trust.
3. To enhance the value of Trust assets in real terms over the long-term through asset appreciation and income generation, while maintaining a reasonable investment risk profile.
4. Subject to performance expectations over the long-term, to minimize principal fluctuations over the Time Horizon (as defined below).

5. To achieve a long-term level of return commensurate with contemporary economic conditions and equal to or exceeding the investment objective set forth in this Policy Statement under the section labeled “Performance Expectations”.

## **Investment Guidelines**

Within this section of the Policy Statement, several terms will be used to articulate various investment concepts. The descriptions are meant to be general and may share investments otherwise considered to be in the same asset class. They are:

"Equity Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on capital appreciation. Investments within the Equity Assets category can include income and risk mitigating characteristics, so long as the predominant investment risk and return characteristic is capital appreciation. Examples of such investments or asset classes are: domestic and international equities or publicly traded equity funds, focused on equity risk mitigation or equity-like returns.

"Fixed Income Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on income generation. Investments within the Fixed Income Assets category can include capital appreciation and risk mitigating characteristics, so long as the primary investment risk and return characteristic is income generation. Examples of such investments or asset classes are: fixed income securities, or funds that are at investment grade or below investment grade, along with inflation protected securities, guaranteed investment contracts, and certain other investments focused on interest rate risk mitigation or income-like returns.

"Listed Real Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on real returns, net of inflation. Investments within the Listed Real Assets category may include, but are not limited to, real estate investment trusts (REITS), and listed infrastructure.

### **Time Horizon**

The Trust’s investment objectives are based on a long-term investment horizon (“Time Horizon”) of five years or longer. Interim fluctuations should be viewed with appropriate perspective. The Administrator has adopted a long-term investment horizon such that the risks and duration of investment losses are carefully weighed against the long-term potential for appreciation of assets. However, this portfolio of assets is viewed by the County as the first pool of assets that would be utilized to support pension expenses. As such, the time horizon for this portfolio could be less than five years based on budget conditions, or any increase in expenses arising from CalPERS.

## Liquidity and Diversification

In general, the Trust may hold some cash, cash equivalent, and/or money market funds for near-term Trust benefits and expenses (the “Trust Distributions”). Remaining assets will be invested in longer-term investments and shall be diversified with the intent to minimize the risk of long-term investment losses. Consequently, the total portfolio will be constructed and maintained to provide diversification with regard to the concentration of holdings in individual issues, issuers, countries, governments or industries.

## Asset Allocation

The Administrator believes that to achieve the greatest likelihood of meeting the Trust’s investment objectives and the best balance between risk and return for optimal diversification, assets will be invested in accordance with the targets for each asset class as follows to achieve an average total annual rate of return that is equal to or greater than the Trust’s target rate of return over the long-term, as described in the section titled “Performance Expectations”.

<u>Asset Classes</u>	<u>Asset Weightings</u>	
	<u>Range</u>	<u>Target</u>
<b>Equity Assets – Aggregate</b>	<b>65% - 85%</b>	<b>75.0%</b>
Domestic Equity	25% - 65%	45.0%
International Equity	12% - 40%	22.5%
<b>Listed Real Assets</b>		
Listed REITs	0% - 12.0%	3.75%
Listed Infrastructure	0% - 12.0%	3.75%
Other	0% - 12.0%	0.0%
<b>Fixed Income Assets - Aggregate</b>	<b>10% - 30%</b>	<b>23.0%</b>
Investment Grade	10% - 30%	21.25%
Below Investment Grade	0% - 6.0%	1.75%
<b>Cash Equivalents</b>	<b>0% - 20%</b>	<b>2.0%</b>

The Advisor and each Manager will be evaluated against their peers on the performance of the total funds under their direct management.

## Rebalancing Philosophy

The asset allocation range established by this Policy Statement represents a long-term perspective. As such, rapid unanticipated market shifts or changes in economic conditions may cause the asset mix to fall outside Policy Statement ranges. When allocations breach the specified ranges, the Advisor will

rebalance the assets within the specified ranges. The Advisor may also rebalance based on market conditions.

#### Risk Tolerance

Subject to investment objectives and performance expectations, the Trust will be managed in a style that seeks to minimize principal fluctuations over the established Time Horizon.

#### Performance Expectations

Over the long-term, five years or longer, the performance objective for the Trust will be to achieve an average total annual rate of return that is equal to or greater than the Trust's blended benchmark target rate. Additionally, it is expected that the annual rate of return on Trust assets will be commensurate with the then prevailing investment environment. Measurement of this return expectation will be judged by reviewing returns in the context of industry standard benchmarks, peer universe comparisons for individual Trust investments and blended benchmark comparisons for the Trust in its entirety.

### **Selection of Investment Managers**

The Advisor shall prudently select appropriate Managers to invest the assets of the Trust. Managers must meet the following criteria:

- The Manager must provide historical quarterly performance data compliant with Global Investment Performance Standards (GIPS<sup>®</sup>), Securities & Exchange Commission (“SEC”), Financial Industry Regulatory Agency (“FINRA”) or industry recognized standards, as appropriate.
- The Manager must provide detailed information on the history of the firm, key personnel, support personnel, key clients, and fee schedule (including most-favored-nation clauses). This information can be a copy of a recent Request for Proposal (“RFP”) completed by the Manager or regulatory disclosure.
- The Manager must clearly articulate the investment strategy that will be followed and document that the strategy has been successfully adhered to over time.
- The investment professionals making the investment decisions must have a minimum of three (3) years of experience managing similar strategies either at their current firm or at previous firms.
- Where other than common funds such as mutual funds or commingled trusts are utilized, the Manager must confirm receipt, understanding and adherence to this Policy Statement and any investment specific policies by signing a consent form provided to the Manager prior to investment of Trust assets.

### **Guidelines for Portfolio Holdings**

#### Direct Investments by Advisor

Every effort shall be made, to the extent practical, prudent and appropriate, to select investments that have investment objectives and policies that are consistent with this Policy Statement (as outlined in the

following sub-sections of the “Guidelines for Portfolio Holdings”). However, given the nature of the investments, it is recognized that there may be deviations between this Policy Statement and the objectives of these investments.

#### Limitations on Portfolio Holdings

#### EQUITIES

No more than 5% of the total equity portfolio valued at market may be invested in the common equity of any one corporation; ownership of the shares of one company shall not exceed 5% of those outstanding; and not more than 40% of Equity valued at Market may be held in any one sector [excluding Mutual Funds and/or ETFs], as defined by Bloomberg (BB) Sector standards.

Domestic Equities. Other than the above constraints, there are no quantitative guidelines as to issues, industry or individual security diversification. However, prudent diversification standards should be developed and maintained by the Manager.

International Equities. The overall non-U.S. equity allocation should include a diverse global mix that is comprised of the equity of companies from multiple countries, regions and sectors.

#### FIXED INCOME

Fixed income securities of any one issuer shall not exceed 5% of the total bond portfolio at time of purchase. The 5% limitation does not apply to issues of the U.S. Treasury or other Federal Agencies.

#### OTHER ASSETS (ALTERNATIVES)

**Diversifying Liquid Alternatives): The Trust currently does not allow for investments in liquid alternative investments.**

#### CASH EQUIVALENTS

Cash equivalents shall be held in funds complying with Rule 2(a)-7 of the Investment Company Act of 1940.

#### Portfolio Risk Hedging

Portfolio investments designed to hedge various risks including volatility risk, interest rate risk, etc. are allowed to the extent that the investments are not used for the sole purpose of leveraging Trust assets. One example of a hedge vehicle is an exchange traded fund (“ETF”) which takes short positions.

### Prohibited Investments

Except for purchase within authorized investments, securities having the following characteristics are not authorized and shall not be purchased: letter stock and other unregistered securities, direct commodities or commodity contracts, or private placements (with the exception of Rule 144A securities). Further, derivatives, options, or futures for the sole purpose of direct portfolio leveraging are prohibited. Direct/physical ownership of real estate, natural resource properties such as oil, gas or timber and the purchase of collectibles is also prohibited. Finally, liquid alternatives, investments in commodities, raw land, timberland, farmland, and precious metals will be prohibited.

### Safekeeping

All assets of the Trust shall be held by a custodian approved by the Administrator for safekeeping of Trust assets. The custodian shall produce statements on a monthly basis, listing the name and value of all assets held, and the dates and nature of all transactions in accordance with the terms in the Trust Agreement. Investments of the Trust not held as liquidity or investment reserves shall, at all times, be invested in interest-bearing accounts. Investments and portfolio securities may not be loaned.

### Control Procedures

#### Review of Investment Objectives

The Advisor shall review annually and report to the Administrator the appropriateness of this Policy Statement for achieving the Trust’s stated objectives. It is not expected that this Policy Statement will change frequently. In particular, short-term changes in the financial markets should not require an adjustment in this Policy Statement.

#### Review of Investment Performance

The Advisor shall report on a quarterly basis to the Administrator to review the investment performance of the Trust. In addition, the Advisor will be responsible for keeping the Administrator advised of any material change in investment strategy, Managers, and other pertinent information potentially affecting performance of the Trust.

The Advisor shall compare the investment results on a quarterly basis to appropriate peer universe benchmarks, as well as market indices in both equity and fixed income markets. Examples of benchmarks and indexes that will be used include the Russell 3000 Index for broad U.S. equity strategies; S&P 500 Index for large cap U.S. equities, Russell 2000 Index for small cap U.S. equities, MSCI ACWI ex-U.S. Index for broad based non-U.S. equity strategies, MSCI Europe, Australasia, and Far East (EAFE) Index for developed markets international equities, FTSE NAREIT All Equity REIT Index for

Listed REITs, FTSE Global Core Infrastructure 50/50 Index for Public Infrastructure, Bloomberg US Aggregate Bond Index for investment grade fixed income securities, the ICE BofA U.S. High Yield Index for below investment grade fixed income, and the U.S. 91 Day T-bill for cash equivalents. The Russell 3000 Index will be used to benchmark the U.S. equities portfolio; the MSCI ACWI ex-U.S. Index will be used to benchmark the non-U.S. equities portfolio; the Bloomberg US Aggregate Bond Index will be used to benchmark the fixed income portfolio.

#### Voting of Proxies

The Administrator recognizes that proxies are a significant and valuable tool in corporate governance. The voting rights of individual stocks held in separate accounts or collective, common, or pooled funds will be exercised by the investment managers in accordance with their own proxy voting policies. The voting rights of funds will be exercised by the Advisor.

**Adoption of Investment Policy Statement**

Any changes and exceptions to this Policy Statement will be made in writing and adopted by the Administrator. Once adopted, changes and exceptions will be delivered to each Manager, as appropriate, by the Advisor.

**Approved by the Solano County Plan Administrator:**

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

**Acknowledged by PFMAM Investment Manager:**

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

**INVESTMENT POLICY STATEMENT**

**FOR**

**SOLANO COUNTY**

**SECTION 115 TRUST PENSION FUND PARS 115 CALPERS**  
**RESERVE RETIREMENT TRUST EXTERNALLY**  
**MANAGED**

*Revised April 2026*

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Solano County “County” has established a section 115 Trust known as the Solano County Section 115 Pension Trust (the “Trust”). This Trust will be used to invest monies to fund the County’s unfunded liability in the California Public Employee Retirement System (“CalPERS”). The County Board of Supervisors (“Board”) has given authority to the Plan Administrator to establish and adopt the investment Policy Statement (“Policy Statement”) for the following purposes.

This Policy statement represents discretionary managed assets by PFM Asset Management. This Policy does not cover any 115 Pension Trust assets that are managed internally by the County.

### **Purpose**

Funds set aside in the Section 115 Trust are safeguarded from diversion to other budgetary uses and generally may be invested in a broader range of securities than would typically be permitted for public agency operating funds, potentially increasing earnings. Therefore, higher returns can improve the County’s ability to meet future pension obligations. An additional advantage of holding funds in the Trust rather than contributing an equivalent amount directly to CalPERS is that the County retains control over the timing and amount of disbursements from the Trust. Retaining control of the funds in the Trust provides the flexibility to meet current or accrued liabilities based on the financial circumstances at that time. The County also controls the timing of contributions to the Trust.

The main investment objective of the Trust is to achieve long-term growth of Trust assets by maximizing long-term rate of return on investments and minimizing risk of loss.

The purpose of this Policy Statement is to achieve the following:

1. Document investment objectives, performance expectations, and investment guidelines for Fund assets.
2. Establish an appropriate investment strategy for managing all Trust assets, including an investment time horizon, risk tolerance ranges, and asset allocation to provide sufficient diversification and overall return over the long-term time horizon of the Trust.
3. Establish investment guidelines to control overall risk and liquidity.
4. Establish periodic performance reporting requirements to monitor investment results and confirm that the investment policy is being followed.
5. Comply with fiduciary, prudence, due diligence, and legal requirements for Trust assets.

### **Investment Authority**

The Board has appointed the Plan Administrator, (the “Administrator”) to oversee certain policies and procedures related to the operation and administration of the Trust. The Administrator will have authority to implement the investment policy and guidelines in the best interest of the Trust to best satisfy the purposes of the Trust. In implementing this Policy Statement, the Administrator believes it may delegate certain functions to:

1. An investment advisor (“Advisor”) to assist the Administrator in the investment process and to maintain compliance with this Policy Statement. The Advisor may assist the Administrator in establishing investment policy objectives and guidelines. The Advisor will adjust asset allocation for the Trust subject to the guidelines and limitations set forth in this Policy Statement. The Advisor will also select investment managers (“Managers”) and strategies consistent with its role as a fiduciary for the Trust. The investment vehicles allowed may include mutual funds, commingled trusts, separate accounts, limited partnerships and other investment vehicles deemed to be appropriate by the Advisor. The Advisor is also responsible for monitoring and reviewing investment managers; measuring and evaluating performance; and other tasks as deemed appropriate in its role as Advisor for Trust assets. The Advisor may also select investments with discretion to purchase, sell, or hold specific securities, such as Exchange Traded Funds, that will be used to meet the Trust’s investment objectives. The Advisor shall never take possession of securities, cash or other assets of the Trust, all of which shall be held by the custodian. The Advisor must be registered with the Securities and Exchange Commission.
2. A custodian selected by the Trust to maintain possession of physical securities and records of street name securities owned by the Trust, collect dividend and interest payments, redeem maturing securities, and effect receipt and delivery following purchases and sales. The custodian may also perform regular accounting of all assets owned, purchased, or sold, as well as movement of assets into and out of the Trust.
3. A trustee appointed by the Trust, such as a bank trust department, if the Trust does not have its own Trustees, to assume fiduciary responsibility for the administration of Trust assets; provided, however, that if the Administrator shall have appointed an investment advisor, then any trustee appointed under this paragraph shall have no authority with respect to selection of investments.
4. Specialists such as attorneys, auditors, actuaries and, retirement plan consultants to assist the Administrator in meeting its responsibilities and obligations to administer Trust assets prudently.

### **Statement of Investment Objectives**

The investment objectives of the Trust are as follows:

1. To invest assets of the Trust in a manner consistent with the following fiduciary standards: (a) all transactions undertaken must be for the sole interest of Trust beneficiaries, and (b) assets are to be diversified in order to minimize the impact of large losses from individual investments.
2. To provide for funding and anticipated withdrawals on a continuing basis for payment of benefits and reasonable expenses of operation of the Trust.
3. To enhance the value of Trust assets in real terms over the long-term through asset appreciation and income generation, while maintaining a reasonable investment risk profile.
4. Subject to performance expectations over the long-term, to minimize principal fluctuations over the Time Horizon (as defined below).
5. To achieve a long-term level of return commensurate with contemporary economic conditions and equal to or exceeding the investment objective set forth in this Policy Statement under the section labeled “Performance Expectations”.

## Investment Guidelines

Within this section of the Policy Statement, several terms will be used to articulate various investment concepts. The descriptions are meant to be general and may share investments otherwise considered to be in the same asset class. They are:

"Equity Growth Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on capital appreciation. Investments within the Growth Equity Assets category can include income and risk mitigating characteristics, so long as the predominant investment risk and return characteristic is capital appreciation. Examples of such investments or asset classes are: domestic and international equities or publicly traded equity funds, ~~private or leveraged equity, and certain real estate investments focused on equity risk mitigation or equity-like returns.~~

"Fixed Income Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on income generation. Investments within the Fixed Income Assets category can include capital appreciation and risk mitigating characteristics, so long as the primary investment risk and return characteristic is income generation. Examples of such investments or asset classes are: fixed income securities, or funds that are at investment grade or below investment grade, along with inflation protected securities, guaranteed investment contracts, and certain other investments focused on interest rate risk mitigation or income-like returns. ~~real estate investments.~~

"Listed Real ~~Return~~ Assets" - a collection of investments and/or asset classes whose primary risk and return characteristics are focused on real returns, net of inflation. Investments within the Listed Real Return Assets category may include, but are not limited to, ~~inflation protected securities, commodities, certain~~ real estate investments trusts (REITS), and listed infrastructure. ~~natural resources, and liquid alternatives.~~

### Time Horizon

The Trust's investment objectives are based on a long-term investment horizon ("Time Horizon") of five years or longer. Interim fluctuations should be viewed with appropriate perspective. The Administrator has adopted a long-term investment horizon such that the risks and duration of investment losses are carefully weighed against the long-term potential for appreciation of assets. However, this portfolio of assets is viewed by the County as the first pool of assets that would be utilized to support pension expenses. As such, the time horizon for this portfolio could be less than five years based on budget conditions, or any increase in expenses arising from CalPERS.

### Liquidity and Diversification

In general, the Trust may hold some cash, cash equivalent, and/or money market funds for near-term Trust benefits and expenses (the "Trust Distributions"). Remaining assets will be invested in longer-term investments and shall be diversified with the intent to minimize the risk of long-term investment losses. Consequently, the total portfolio will be constructed and maintained to provide diversification with regard to the concentration of holdings in individual issues, issuers, countries, governments or industries.

## Asset Allocation

The Administrator believes that to achieve the greatest likelihood of meeting the Trust’s investment objectives and the best balance between risk and return for optimal diversification, assets will be invested in accordance with the targets for each asset class as follows to achieve an average total annual rate of return that is equal to or greater than the Trust’s target rate of return over the long-term, as described in the section titled “Performance Expectations”.

<u>Asset Classes</u>	<u>Asset Weightings</u>	
	<u>Range</u>	<u>Target</u>
<b>Growth Assets</b>		
— Domestic Equity	25% – 65%	45.0%
— International Equity	12% – 40%	22.5%
— Other	0% – 20%	7.5%
<b>Income Assets</b>		
— Fixed Income	10% – 30%	23.0%
— Other	0% – 20%	0%
<b>Real Return Assets</b>	0% – 20%	0%
<b>Cash Equivalents</b>	0% – 20%	2%

<u>Asset Classes</u>	<u>Asset Weightings</u>	
	<u>Range</u>	<u>Target</u>
<b><u>Equity Assets – Aggregate</u></b>	<b><u>65% - 85%</u></b>	<b><u>75.0%</u></b>
<u>Domestic Equity</u>	<u>25% - 65%</u>	<u>45.0%</u>
<u>International Equity</u>	<u>12% - 40%</u>	<u>22.5%</u>
<b><u>Listed Real Assets</u></b>		
<u>Listed REITs</u>	<u>0% - 12.0%</u>	<u>3.75%</u>
<u>Listed Infrastructure</u>	<u>0% - 12.0%</u>	<u>3.75%</u>
<u>Other</u>	<u>0% - 12.0%</u>	<u>0.0%</u>
<b><u>Fixed Income Assets - Aggregate</u></b>	<b><u>10% - 30%</u></b>	<b><u>23.0%</u></b>
<u>Investment Grade</u>	<u>10% - 30%</u>	<u>21.25%</u>
<u>Below Investment Grade</u>	<u>0% - 6.0%</u>	<u>1.75%</u>
<b><u>Cash Equivalents</u></b>	<b><u>0% - 20%</u></b>	<b><u>2.0%</u></b>

The Advisor and each Manager will be evaluated against their peers on the performance of the total funds under their direct management.

### Rebalancing Philosophy

The asset allocation range established by this Policy Statement represents a long-term perspective. As such, rapid unanticipated market shifts or changes in economic conditions may cause the asset mix to fall outside Policy Statement ranges. When allocations breach the specified ranges, the Advisor will rebalance the assets within the specified ranges. The Advisor may also rebalance based on market conditions.

### Risk Tolerance

Subject to investment objectives and performance expectations, the Trust will be managed in a style that seeks to minimize principal fluctuations over the established Time Horizon.

### Performance Expectations

Over the long-term, five years or longer, the performance objective for the Trust will be to achieve an average total annual rate of return that is equal to or greater than the Trust's blended benchmark target rate. Additionally, it is expected that the annual rate of return on Trust assets will be commensurate with the then prevailing investment environment. Measurement of this return expectation will be judged by reviewing returns in the context of industry standard benchmarks, peer universe comparisons for individual Trust investments and blended benchmark comparisons for the Trust in its entirety.

### **Selection of Investment Managers**

The Advisor shall prudently select appropriate Managers to invest the assets of the Trust. Managers must meet the following criteria:

- The Manager must provide historical quarterly performance data compliant with Global Investment Performance Standards (GIPS<sup>®</sup>), Securities & Exchange Commission (“SEC”), Financial Industry Regulatory Agency (“FINRA”) or industry recognized standards, as appropriate.
- The Manager must provide detailed information on the history of the firm, key personnel, support personnel, key clients, and fee schedule (including most-favored-nation clauses). This information can be a copy of a recent Request for Proposal (“RFP”) completed by the Manager or regulatory disclosure.
- The Manager must clearly articulate the investment strategy that will be followed and document that the strategy has been successfully adhered to over time.
- The investment professionals making the investment decisions must have a minimum of three (3) years of experience managing similar strategies either at their current firm or at previous firms.
- Where other than common funds such as mutual funds or commingled trusts are utilized, the Manager must confirm receipt, understanding and adherence to this Policy Statement and any investment specific policies by signing a consent form provided to the Manager prior to investment of Trust assets.

## **Guidelines for Portfolio Holdings**

### Direct Investments by Advisor

Every effort shall be made, to the extent practical, prudent and appropriate, to select investments that have investment objectives and policies that are consistent with this Policy Statement (as outlined in the following sub-sections of the “Guidelines for Portfolio Holdings”). However, given the nature of the investments, it is recognized that there may be deviations between this Policy Statement and the objectives of these investments.

### Limitations on Portfolio Holdings

#### EQUITIES

No more than 5% of the total equity portfolio valued at market may be invested in the common equity of any one corporation; ownership of the shares of one company shall not exceed 5% of those outstanding; and not more than 40% of Equity valued at Market may be held in any one sector [excluding Mutual Funds and/or ETFs], as defined by Bloomberg (BB) Sector standards.

Domestic Equities. Other than the above constraints, there are no quantitative guidelines as to issues, industry or individual security diversification. However, prudent diversification standards should be developed and maintained by the Manager.

International Equities. The overall non-U.S. equity allocation should include a diverse global mix that is comprised of the equity of companies from multiple countries, regions and sectors.

#### FIXED INCOME

Fixed income securities of any one issuer shall not exceed 5% of the total bond portfolio at time of purchase. The 5% limitation does not apply to issues of the U.S. Treasury or other Federal Agencies.

#### OTHER ASSETS (ALTERNATIVES)

~~Diversifying Liquid Alternatives: Primary objective shall be to enhance the risk return profile of the overall portfolio. This can be accomplished by using liquid alternative strategies that may enhance returns at a reasonable level of risk or reduce volatility while providing a reasonable level of return. These asset classes may differ from traditional public market asset classes due to the use of certain strategies including short selling, leverage, and derivatives. Liquid alternatives may also invest across asset classes. For purposes of asset allocation targets and limitations, liquid alternatives funds will be categorized under the specific asset class of the fund. For example, a long/short U.S. equity fund will be categorized as “Other” in the Growth Assets category while a long/short credit fund will be categorized as “Other” in the Income Assets category. Multi-strategy liquid alternatives funds that cannot be easily categorized under one asset class will be included in “Other” under either the Growth Assets or Income Assets category depending on the risk return profile of the strategy.~~

**Diversifying Liquid Alternatives): The Trust currently does not allow for investments in liquid alternative investments.**

~~Real Assets:~~ Real assets are typically physical assets that have intrinsic worth due to their substance and properties. Real assets are primarily used for their lower correlation to traditional assets (i.e. stocks and bonds) and their inflation hedging properties. Categories of real asset investments include, but are not limited to, real estate, infrastructure, land, farmland, timberland, precious metals, and commodities. Public real assets are publicly traded and liquid. The benefit of lower correlation investments is that, when implemented correctly, these investments can potentially improve a portfolio's expected risk-adjusted return over the long term. The real assets category can be extended to include other forms of assets that offer similar inflation hedging properties such as pooled vehicles holding commodities contracts, Treasury Inflation Protected Securities ("TIPS"), index-linked derivative contracts, certain forms of intellectual property, and the equity of companies in businesses thought to hedge inflation. For purposes of asset allocation targets and limitations, real assets may be categorized as "Other" under either the Growth Assets or Income Assets category or in the Real Return Assets category, depending on the nature and risk/return profile of the investment.

## CASH EQUIVALENTS

Cash equivalents shall be held in funds complying with Rule 2(a)-7 of the Investment Company Act of 1940.

### Portfolio Risk Hedging

Portfolio investments designed to hedge various risks including volatility risk, interest rate risk, etc. are allowed to the extent that the investments are not used for the sole purpose of leveraging Trust assets. One example of a hedge vehicle is an exchange traded fund ("ETF") which takes short positions.

### Prohibited Investments

Except for purchase within authorized investments, securities having the following characteristics are not authorized and shall not be purchased: letter stock and other unregistered securities, direct commodities or commodity contracts, or private placements (with the exception of Rule 144A securities). Further, derivatives, options, or futures for the sole purpose of direct portfolio leveraging are prohibited. Direct/physical ownership of real estate, natural resource properties such as oil, gas or timber and the purchase of collectibles is also prohibited. Finally, liquid alternatives, investments in commodities, raw land, timberland, farmland, and precious metals will be prohibited.

### Safekeeping

All assets of the Trust shall be held by a custodian approved by the Administrator for safekeeping of Trust assets. The custodian shall produce statements on a monthly basis, listing the name and value of all assets held, and the dates and nature of all transactions in accordance with the terms in the Trust

Agreement. Investments of the Trust not held as liquidity or investment reserves shall, at all times, be invested in interest-bearing accounts. Investments and portfolio securities may not be loaned.

## **Control Procedures**

### **Review of Investment Objectives**

The Advisor shall review annually and report to the Administrator the appropriateness of this Policy Statement for achieving the Trust's stated objectives. It is not expected that this Policy Statement will change frequently. In particular, short-term changes in the financial markets should not require an adjustment in this Policy Statement.

### **Review of Investment Performance**

The Advisor shall report on a quarterly basis to the Administrator to review the investment performance of the Trust. In addition, the Advisor will be responsible for keeping the Administrator advised of any material change in investment strategy, Managers, and other pertinent information potentially affecting performance of the Trust.

The Advisor shall compare the investment results on a quarterly basis to appropriate peer universe benchmarks, as well as market indices in both equity and fixed income markets. Examples of benchmarks and indexes that will be used include the Russell 3000 Index for broad U.S. equity strategies; S&P 500 Index for large cap U.S. equities, Russell 2000 Index for small cap U.S. equities, MSCI ACWI ex-U.S. Index for broad based non-U.S. equity strategies, MSCI Europe, Australasia, and Far East (EAFE) Index for developed markets international equities, [FTSE NAREIT All Equity REIT Index for Listed REITs](#), [FTSE Global Core Infrastructure 50/50 Index for Public Infrastructure](#), Bloomberg US Aggregate Bond Index for [investment grade](#) fixed income securities, [the ICE BofA U.S. High Yield Index for below investment grade fixed income](#), and the U.S. 91 Day T-bill for cash equivalents. The Russell 3000 Index will be used to benchmark the U.S. equities portfolio; the MSCI ACWI ex-U.S. Index will be used to benchmark the non-U.S. equities portfolio; the Bloomberg US Aggregate Bond Index will be used to benchmark the fixed income portfolio. ~~The categories "Other" will be benchmarked against appropriate indices depending on the specific characteristics of the strategies and funds used.~~

### **Voting of Proxies**

The Administrator recognizes that proxies are a significant and valuable tool in corporate governance. The voting rights of individual stocks held in separate accounts or collective, common, or pooled funds will be exercised by the investment managers in accordance with their own proxy voting policies. The voting rights of funds will be exercised by the Advisor.

**Adoption of Investment Policy Statement**

Any changes and exceptions to this Policy Statement will be made in writing and adopted by the Administrator. Once adopted, changes and exceptions will be delivered to each Manager, as appropriate, by the Advisor.

**Approved by the Solano County Plan Administrator:**

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

**Acknowledged by PFMAM Investment Manager:**

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

2026

**SOLANO COUNTY TREASURER**

**PARS 115 CALPERS RESERVE RETIREMENT  
TRUST INTERNALLY MANAGED**

**INVESTMENT POLICY**



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## **Purpose**

In accordance with Government Code §53646, this policy is intended to provide guidance, control, and direction for the PARS 115 CalPERS Reserve Retirement Trust funds entrusted to the care of the Solano County Treasurer. These funds are invested collectively and referred to as the PARS 115 CalPERS Reserve Retirement Trust Fund Internally Managed (the Trust Fund). These funds are invested within the scope of all applicable government codes, trust agreements, or other restrictions in effect at the time of the deposit and during the holding period. Any funds entrusted and invested outside the Trust Fund are accounted for separately.

Funds deposited in the Trust Fund will be invested to optimize their earnings, within acceptable risk parameters, as recommended by the Pension Advisory Committee and adopted by the Board of Supervisors. A portion of the PARS 115 CalPERS Reserve Retirement Trust is managed externally by PARS and governed by a separate investment policy.

The parameters, recommended for adoption by the Board, are no withdrawals of assets during the fiscal year through June 30, 2026, and an expectation that the funds may be invested with a longer duration target, additional credit risk, and principal risk, including exposure to equities or other non-fixed income investments. Investments of these types should be considered long-term holdings and will restrict the availability of Trust funds.

## **Scope**

This policy applies to all PARS 115 CalPERS Reserve Retirement Trust funds over which the Treasurer has been granted fiduciary responsibility and direct control for managing.

## **Implementation**

The guidelines and restrictions found herein shall be applied to all actions taken after its adoption by the Board of Supervisors and shall remain in effect until replaced.

## **Participants**

This investment policy restricts deposits to those funds designated by the Solano County Board of Supervisors as self-directed PARS 115 CalPERS Reserve Retirement Trust Funds to be held in care of the Solano County Treasurer.

## **General Policy Statement**

It shall be the policy of the Solano County Treasurer to manage the Trust Funds in accordance with all applicable Federal, State, or Local statutes, laws, regulations,

ordinances, or codes. The Treasurer will make every reasonable effort to maintain the profile of the Trust Fund within an acceptable risk–return profile based on the fund's purpose and objectives. To achieve and maintain said acceptable risk-return profile, and to manage the portfolio within the guidelines and objectives outlined in this policy, the Treasurer may direct investment purchases, sales, or other investment actions to adjust the credit risk, interest rate risk, liquidity risk, or other risks inherent in investment pools.

## Objectives

It is the objective of the Solano County Treasurer to invest public funds in a manner that provides security of principal and sufficient liquidity to ensure the specific portfolio is able to meet its cash flow needs and generates returns commensurate with the inherent risks being managed. This practice is generally referred to as the “SLY” principle, which stands for Safety, Liquidity, and Yield.

It is the objective of this fund to be managed in a manner consistent with a retirement trust fund. Trust funds will be subject to additional risk levels beyond those found in the Treasurer’s Pool. This includes the purchase and holding of equities and other securities that may be subject to substantial changes in value.

**Safety:** The safety of principle seeks to ensure the preservation of capital within acceptable risk tolerances. These risk tolerances will be greater than those found in the Treasurer’s Pool. Some capital risk is deemed acceptable given the longer duration and intended purpose of the Trust Fund.

Within these higher risk tolerances, the Treasurer will employ management tools intended to mitigate and manage some of the credit and market risks. Credit risk, also known as default risk, is the risk that the issuer of a security may be unable to make timely principal, interest, or dividend payments, resulting in a default on a fixed income, or the value of the equity investment will decline to zero. This risk is mitigated through diversification, a process whereby funds are invested in multiple issuers as opposed to a single name.

Market risk is the risk an investment will be difficult or impossible to sell at a reasonable price relative to its potential return. Market risk increases or decreases based on several factors, including the notoriety of the issuer and the frequency at which they issue debt. The size, structure, and complexity of the particular security, and the size of the market in which it is issued, are also factors that impact the marketability of a security. Market risk is mitigated in the portfolio through the purchase and holding of securities issued by larger, more well-known, and higher-rated issuers, such as the United States Treasury, Federal Agencies, and larger, more widely recognized corporations. Purchases of equities, either individually or as part of a mutual fund, will be done in such a way as to provide earnings potential while managing overall portfolio risks.

**Liquidity:** The Trust Fund shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by purchasing

securities from large, well known, and highly rated issuers, as well as maintaining a ladder of investments whose maturities are timed to match the anticipated needs of the Trust Fund. As a longer duration retirement portfolio, it is anticipated that the Trust Fund will be maintained at a substantially lower liquidity position relative to a cash management pool.

**Yield:** The Trust Fund shall be managed with the objective of maintaining a rate of return commensurate with risk while bearing in mind that the funds are intended to be of longer duration and higher risk. However, as a consequence of purchasing longer maturity investments with higher yields and equity investments, the total return on the Trust Fund can be expected to fluctuate with changes in market conditions.

## **Standard of Care**

The following policies are designed in accordance with Government Code §53216 et seq and the recommended best practices of the Government Finance Officers Association (GFOA) to provide transparency to Treasury operations while enhancing portfolio controls.

- a) **Mark to Market:** In accordance with Governmental Accounting Standards Board (GASB) Statement 40, the portfolio will be marked to market on a monthly or more frequent basis and treated as “Available for Sale” for reporting purposes.
- b) **Disbursements** will be made in accordance with the Trust agreement.
- c) **Prudent Investor:** Treasury staff will at all times be held to the “Prudent Investor Standard” when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds. The County Treasurer and his/her deputies shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the County and other depositors a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the County and other depositors.
- d) **Indemnification:** The Treasurer and his or her staff, when acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes. Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Investments will not be made for speculation but for investments consistent with the stated objectives.

- e) **Ethics and Conflicts of Interest:** County officers, employees, agents, and any others who may be directly involved in the investment decision process shall adhere to all applicable laws regarding conflicts of interest and refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. The receipt of gifts is subject to the disclosure requirements and limitations set forth in sections §§87200 - 87210 and §§89503 - 89503.5 of the Government Code. In addition, the receipt of honoraria is prohibited.
- f) **Transactions Records:** All Treasury records will be maintained in accordance with the County's adopted records retention policy.

## **Safekeeping and Custody**

**Delivery vs. Payment:** Purchased, or otherwise acquired, investment securities will be delivered by Fed Book Entry, DTC, or physical delivery, and to the extent feasible, held in third party safekeeping with a designated custodian. To the greatest extent possible, all transactions will be conducted on a Delivery Versus Payment (DVP) methodology where funds for payment are released simultaneously with the arrival of the investment.

**Third-party Safekeeping:** The trust department of a bank or other qualified provider will be designated as custodian for safekeeping specific securities. The custodian shall provide reporting and as needed real time access to financial records that show the specific instrument, selling broker/dealer, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information.

## **Reporting**

In accordance with the recommendations of Government Code §53216.4, the Treasurer will publish on the County's public website, or make available through other electronic means, a detailed report of the investment transactions on at least an annual basis. The report will include a description of securities held, transactions made, expenses incurred, compensation paid, fees paid, and the net profit or loss of the portfolio. In addition, the report will include the acquisition cost, book value, market value, and total assets of the trust.

Transaction records, bank statements, account reconciliations, and associated accounting materials are filed and maintained in accordance with Government Code §27000 - §27013 inclusive and the County's adopted records retention policy.

## **Compensation**

In accordance with Government Code 53216.6, the Treasurer may charge the Trust Fund an administrative fee of 5 basis points for administrative and overhead costs. Costs

include, but are not limited to, employee salaries and benefits, portfolio management, bank and custodial fees, software maintenance fees, and other direct and indirect costs incurred from handling or managing funds. The Trust Fund will also be charged any fees or direct costs related to its management imposed by the Trustee. The administrative fee will be subject to change annually.

## **Financial Dealers and Institutions**

As a trustee of public funds held on behalf of other governing bodies, it is the Treasurer's policy to use those financial institutions and financial service providers who provide the greatest investment benefit to the agency whose funds are under management.

- a) Issues of public social concern and benefit will be evaluated on a case-by-case basis using the minimum criteria to be eligible to receive County funds. All banks, savings associations, or federally insured industrial loan companies must have received an overall rating of not less than "satisfactory" in their most recent evaluation by the appropriate federal financial supervisory agency of record. This evaluation ensures that they are meeting the credit needs of California's communities, including low and moderate-income neighborhoods pursuant to Section 2906 of Title 12 of the United States Code.
- b) Any decision to conduct financial transactions with an entity shall be made exercising care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs.
- c) Authorization of brokers/dealers to conduct business with the County is in the sole discretion of the Treasurer. In order to assist in the determination process, brokers/dealers must provide reasonable proof of qualifications. The criteria for authorization of brokers/dealers are as follows:
  - i. Any individual broker/dealer or broker/dealer firm that has made any political contribution to any agency, individual, or campaign within the potential scope of this policy at any time during the prior 48 months that exceeds the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, shall be barred from consideration.
  - ii. Individual brokers/dealers and broker/dealer firms must be in good standing with the NASD.
  - iii. Individual brokers/dealers and broker/dealer firms must be licensed to conduct business in the State of California.

## **Calculating and Apportioning Trust Fund Earnings**

The Trust Fund is comprised of monies restricted by the Solano County Board of Supervisors for the funding of future retirement needs. All earnings from the fund, fees, costs, or expenses will be recorded and retained within the Trust Fund.

- a) Earnings are apportioned on a quarterly basis in accordance with the California Government Code §53646.
- b) When appropriate, earnings are calculated on an accrual basis for all investments in the Trust Fund.
- c) Management fees and related investment expenses will be deducted from the Trust Fund as needed.

## Deposit and Withdrawal Requests

Deposits to and withdrawals from the Trust Fund will be made with the approval of the Solano County Board of Supervisors.

## Authorized Investments and Restrictions

The Trust Fund Portfolio shall be governed by Government Code §53216 et seq. In addition, the portfolio is further restricted to the following criteria (percentages are based on market value at the time of purchase as of the close of the prior day's business):

### Fixed Income Securities

#### Long-Term

Minimum Maturity:	7 Years
Maximum Maturity:	N/A
Minimum Credit Rating:	AA-
Maximum Credit Rating:	N/A

#### Intermediate Term

Minimum Maturity:	3 Years
Maximum Maturity:	7 Years
Minimum Credit Rating:	A-
Maximum Credit Rating:	N/A

#### Short Term

Minimum Maturity:	1 Day
Maximum Maturity:	3 Years
Minimum Credit Rating:	BBB-
Maximum Credit Rating:	N/A

#### Cash and Cash Equivalents

Minimum Maturity:	1 Day
Maximum Maturity:	14 Months
Minimum Credit Rating:	BBB-

Maximum Credit Rating:	N/A
Maximum Allocation:	100%
Convertible Debt	
Maximum Allocation	10%
Equity Securities	
Domestic Large Cap	
Maximum Allocation	60%
Domestic Mid Cap	
Maximum Allocation	40%
Domestic Small Cap	
Maximum Allocation	20%
International	
Maximum Allocation	20%
Real Estate	
Maximum Allocation	10%

## **Permitted Asset Classes and Security Types**

### Asset Class

#### Fixed Income

- Domestic including private placement 144A bonds
- Global

#### Equities

- Domestic
- Global
- Emerging Market
- Real Estate Investment Trusts (REITS)

### Security Types

#### Fixed Income

- US Government
- US Government Sponsored Enterprises
- US Municipal Debt, including private placements
- Corporate Debt
- Mortgage-Backed Securities
- Asset Backed Securities
- Unit Trusts

International Bank of Redevelopment  
World Bank

Fixed Income Mutual Funds

US Government  
US Government Sponsored Enterprises  
Corporate Debt  
Mortgage-Backed Securities  
Asset Backed Securities  
Unit Trusts  
International Bank of Redevelopment  
World Bank  
High Yield  
International and Emerging Market  
Convertible  
Preferred

Closed End Funds

Cash and Cash Equivalents

Money Market Mutual Fund  
Commercial Paper  
Certificates of Deposit  
Bankers' Acceptances

Equity Securities

Domestic listed and unlisted securities  
Equity and equity related securities of non-US corporations, in the form of  
American Depository Receipts (ADR's)

Equity Mutual Funds

Large Cap Growth and Value  
Mid Cap Core  
Small Cap Growth and Value  
International and Emerging Markets  
REIT's

Exchange Traded Funds

Prohibited Investments

Precious Metals  
Venture Capital  
Short Sales  
Purchases of Letter Stock  
Private Placement Stock  
Direct Payments

Leveraged Transactions  
Commodities  
Puts, Calls, Straddles, or Similar Option Investments  
Real Estate excluding REIT's  
Derivatives excluding ETF's

Any investment currently held in the portfolio that does not meet the guidelines established in this policy is exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

## **Other Policy Considerations**

**Disaster Recovery:** The County Treasury maintains disaster recovery policies, procedures, and practices that are tested and updated on a regular basis as technologies and conditions change. These items are intended first and foremost to provide maximum protection to Treasury assets in the event of a natural or manmade disaster.

The Treasury also maintains contingency operating procedures to provide business continuity in the event that key County facilities or equipment are unavailable for extended periods of time.

## **California Government Code Sections Referenced:**

§27000-27137  
§53215-53224  
§53630-53886  
§87200-87210 & 89503-89503.5

2026

**SOLANO COUNTY TREASURER**

**PARS 115 CALPERS RESERVE RETIREMENT  
TRUST INTERNALLY MANAGED**

**INVESTMENT POLICY**

2025



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## **Purpose**

In accordance with Government Code §53646, this policy is intended to provide guidance, control, and direction for the PARS 115 CalPERS Reserve Retirement Trust Funds entrusted to the care of the Solano County Treasurer. These funds are invested collectively and referred to as the PARS 115 CalPERS Reserve Retirement Trust Fund Internally Managed (the Trust Fund). These funds are invested within the scope of all applicable government codes, trust agreements, or other restrictions in effect at the time of the deposit and during the holding period. Any funds entrusted and invested outside the Trust Fund are accounted for separately.

Funds deposited in the Trust Fund will be invested to optimize their earnings, within acceptable risk parameters, as recommended by the Pension Advisory Committee and adopted by the Board of Supervisors. A portion of the PARS 115 CalPERS Reserve Retirement Trust is managed externally by PARS and governed by a separate investment policy.

The parameters, recommended for adoption by the Board, are no withdrawals of assets during the fiscal year through June 30, 2026, and an expectation that the funds may be invested with a longer duration target, additional credit risk, and principal risk, including exposure to equities or other non-fixed income investments. Investments of these types should be considered long-term holdings and will restrict the availability of Trust funds.

## **Scope**

This policy applies to all PARS 115 CalPERS Reserve Retirement Trust funds over which the Treasurer has been granted fiduciary responsibility and direct control for managing.

## **Implementation**

The guidelines and restrictions found herein shall be applied to all actions taken after its adoption by the Board of Supervisors and shall remain in effect until replaced.

## **Participants**

This investment policy restricts deposits to those funds designated by the Solano County Board of Supervisors as self-directed PARS 115 CalPERS Reserve Retirement Trust Funds to be held in care of the Solano County Treasurer.

## General Policy Statement

It shall be the policy of the Solano County Treasurer to manage the Trust Funds in accordance with all applicable Federal, State, or Local statutes, laws, regulations, ordinances, or codes. The Treasurer will make every reasonable effort to maintain the profile of the Trust Fund within an acceptable risk–return profile based on the fund's purpose and objectives. To achieve and maintain said acceptable risk–return profile, and to manage the portfolio within the guidelines and objectives outlined in this policy, the Treasurer may direct investment purchases, –sales, or other investment actions to adjust the credit risk, interest rate risk, liquidity risk, or other risks inherent in investment pools.

## Objectives

It is the objective of the Solano County Treasurer to invest public funds in a manner that provides security of principal and sufficient liquidity to ensure the specific portfolio is able to meet its cash flow needs, and generates returns ~~consonant~~ commensurate with the inherent risks being managed. This practice is generally referred to as the “SLY” principle, which stands for Safety, Liquidity, and Yield.

It is the objective of this fund to be managed in a manner consistent with a retirement trust fund. Trust funds will be subject to additional risk levels ~~over and above~~ beyond those found in the Treasurer’s Pool. This includes the purchase and holding of equities and other securities that may be subject to substantial changes in value.

**Safety:** The safety of principle seeks to ensure the preservation of capital within acceptable risk tolerances. These risk tolerances will be greater than those found in the Treasurer’s Pool. Some capital risk is deemed acceptable given the longer duration and intended purpose of the Trust Fund.

Within these higher risk tolerances, the Treasurer will employ management tools intended to mitigate and manage some of the credit and market risks. Credit risk, also known as default risk, is the risk that the issuer of a security may be unable to make timely principal, interest, or dividend payments, resulting in a default on a fixed income, or the value of the equity investment will decline to zero. This risk is mitigated through diversification, a process whereby funds are invested in multiple issuers as opposed to a single name.

Market risk is the risk an investment will be difficult or impossible to sell at a reasonable price relative to its potential return. Market risk increases or decreases based on several factors, including the notoriety of the issuer and the frequency at which they issue debt. The size, structure, and complexity of the particular security, and the size of the market in which it is issued, are also factors that impact the marketability of the security. Market risk is mitigated in the portfolio through the purchase and holding of securities issued by larger, more well-known, and higher-rated issuers, such as the United States Treasury,

Federal Agencies, and larger, more widely recognized ~~C~~corporations. Purchases of equities, either individually or as part of a mutual fund, will be done in such a way as to provide earnings potential while managing overall portfolio risks.

**Liquidity:** The Trust Fund shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by purchasing securities from large, well known, and highly rated issuers, as well as maintaining a ladder of investments whose maturities are timed to match the anticipated needs of the Trust Fund. As a longer duration retirement portfolio, it is anticipated that the Trust Fund will be maintained at a substantially lower liquidity position relative to a cash management pool.

**Yield:** The Trust Fund shall be managed with the objective of maintaining a rate of return commensurate with risk while bearing in mind that the funds are intended to be of longer duration and higher risk. However, as a consequence of purchasing longer maturity investments with higher yields, and equity investments, the total return on the Trust Fund can be expected to fluctuate with changes in market conditions.

## Standard of Care

The following policies are designed in accordance with Government Code §5321~~65~~ et seqa and the recommended best practices of the Government Finance Officers Association (GFOA) to provide transparency to Treasury operations while enhancing portfolio controls.

- a) **Mark to Market:** In accordance with Governmental Accounting Standards Board (GASB) Statement 40, the portfolio will be marked to market on a monthly or more frequent basis and treated as “Available for Sale” for reporting purposes.
- b) Disbursements will be made in accordance with the Trust agreement.
- c) **Prudent Investor:** Treasury staff will at all times be held to the “Prudent Investor Standard” when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds. The County Treasurer and his/her deputies shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the County and other depositors a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the County and other depositors.
- d) **Indemnification:** The Treasurer and his or her staff, when acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual

security's credit risk or market price changes. Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs. Investments will not be made for speculation but for investments consistent with the stated objectives.

- e) **Ethics and Conflicts of Interest:** County officers, employees, agents, and any others who may be directly involved in the investment decision process shall adhere to all applicable laws regarding conflicts of interest and refrain from personal business activity that could conflict with the proper execution and management of the investment program or that could impair their ability to make impartial decisions. The receipt of gifts is subject to the disclosure requirements and limitations set forth in sections §§87200 - 87210 and §§89503 - 89503.5 of the Government Code. In addition, the receipt of honoraria is prohibited.
- f) **Transactions Records:** All Treasury records will be maintained in accordance with the County's adopted records retention policy.

## **Safekeeping and Custody**

**Delivery vs. Payment:** Purchased, or otherwise acquired, investment securities will be delivered by Fed Book Entry, DTC, or physical delivery, and to the extent feasible, held in third party safekeeping with a designated custodian. To the greatest extent possible, all transactions will be conducted on a Delivery Versus Payment (DVP) methodology where funds for payment are released simultaneously with the arrival of the investment.

**Third-party Safekeeping:** -The trust department of a bank or other qualified provider will be designated as custodian for safekeeping specific securities. The custodian shall provide reporting and as needed real time access to financial records that show the specific instrument, selling broker/dealer, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information.

## **Reporting**

In accordance with the recommendations of Government Code §53216.4, the Treasurer will publish on the County's public website, or make available through other electronic means, a detailed report of the investment transactions on ~~an~~ at least an annual basis. The report will include a description of securities held, transactions made, expenses incurred, compensation paid, fees paid, and the net profit or loss of the portfolio. In addition, the report will include the acquisition cost, book value, market value, and total assets of the trust.

Transaction records, bank statements, account reconciliations, and associated accounting materials are filed and maintained in accordance with Government Code §27000 - §27013 inclusive; and the County's adopted records retention policy.

## Compensation

In accordance with Government Code 53216.6, the Treasurer may charge the Trust Fund an administrative fee of 5 basis points for administrative and overhead costs. Costs include, but are not limited to, employee salaries and benefits, portfolio management, bank and custodial fees, software maintenance fees, and other direct and indirect costs incurred from handling or managing funds. The Trust Fund will also be charged any fees or direct costs related to its management imposed by the Trustee. The administrative fee will be subject to change annually.

## Financial Dealers and Institutions

As a trustee of public funds held on behalf of other governing bodies, it is the Treasurer's policy to use those financial institutions and financial service providers who provide the greatest investment benefit to the agency whose funds are under management.

- a) Issues of public social concern and benefit will be evaluated on a ~~ease-by~~ easecase-by-case basis using the minimum criteria to be eligible to receive County funds. All banks, savings associations, or federally insured industrial loan companies must have received an overall rating of not less than "satisfactory" in their most recent evaluation by the appropriate federal financial supervisory agency of record. This evaluation ensures that they are meeting the credit needs of California's communities, including low, and moderate income ~~moderate-income~~ neighborhoods pursuant to Section 2906 of Title 12 of the United States Code.
- b) Any decision to conduct financial transactions with an entity shall be made exercising care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs.
- c) Authorization of bBrokers/dDealers to conduct business with the County is in the sole discretion of the Treasurer. In order to assist in the determination process, bBrokers/dDealers must provide reasonable proof of qualifications. The criteria for authorization of bBrokers/dDealers are as follows:
  - i. Any individual bBroker/dDealer or bBroker/dDealer firm that has made any political contribution to any agency, individual, or campaign within the potential scope of this policy; at any time during the prior 48 months that exceeds the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, shall be barred from consideration.

- ii. Individual bBrokers/dDealers and bBroker/dDealer firms must be in good standing with the NASD.
- iii. Individual bBrokers/dDealers and bBroker/dDealer firms must be licensed to conduct business in the State of California.

## Calculating and Apportioning Trust Fund Earnings

The Trust Fund is comprised of monies restricted by the Solano County Board of Supervisors for the funding of future retirement needs. All earnings from the fund, fees, costs, or expenses will be recorded and retained within the Trust Fund.

- a) Earnings are apportioned on a quarterly basis in accordance with the California Government Code §536465.
- b) When appropriate, earnings are calculated on an accrual basis for all investments in the Trust Fund.
- c) Management fees and related investment expenses will be deducted from the Trust Fund as needed.

## Deposit and Withdrawal Requests

Deposits to and withdrawals from the Trust Fund will be made with the approval of the Solano County Board of Supervisors.

## Authorized Investments and Restrictions

The Trust Fund Portfolio shall be governed by Government Code §53216 et seq. In addition, the portfolio is further restricted to the following criteria (percentages are based on market value at the time of purchase as of the close of the prior day's business):

### Fixed Income Securities

#### Long-Term

Minimum Maturity:	7 Years
Maximum Maturity:	N/A
Minimum Credit Rating:	AA-
Maximum Credit Rating:	N/A

#### Intermediate Term

Minimum Maturity:	3 Years
Maximum Maturity:	7 Years
Minimum Credit Rating:	A-
Maximum Credit Rating:	N/A

### Short Term

Minimum Maturity:	1 Day
Maximum Maturity:	3 Years
Minimum Credit Rating:	BBB-
Maximum Credit Rating:	N/A

### Cash and Cash Equivalents

Minimum Maturity:	1 Day
Maximum Maturity:	14 Months
Minimum Credit Rating:	BBB-
Maximum Credit Rating:	N/A
Maximum Allocation:	100%

### Convertible Debt

Maximum Allocation	10%
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### Equity Securities

#### Domestic Large Cap

Maximum Allocation	60%
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#### Domestic Mid Cap

Maximum Allocation	40%
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#### Domestic Small Cap

Maximum Allocation	20%
--------------------	-----

### International

Maximum Allocation	20%
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### Real Estate

Maximum Allocation	10%
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## **Permitted Asset Classes and Security Types**

### Asset Class

#### Fixed Income

- Domestic including private placement 144A bonds
- Global

#### Equities

- Domestic
- Global
- Emerging Market
- Real Estate Investment Trusts (REITS)

## Security Types

### Fixed Income

- US Government
- US Government Sponsored Enterprises
- US Municipal Debt, including private placements
- Corporate Debt
- Mortgage-Backed Securities
- Asset Backed Securities
- Unit Trusts
- International Bank of Redevelopment
- World Bank

### Fixed Income Mutual Funds

- US Government
- US Government Sponsored Enterprises
- Corporate Debt
- Mortgage-Backed Securities
- Asset Backed Securities
- Unit Trusts
- International Bank of Redevelopment
- World Bank
- High Yield
- International and Emerging Market
- Convertible
- Preferred

### Closed End Funds

#### Cash and Cash Equivalents

- Money Market Mutual Fund
- Commercial Paper
- Certificates of Deposit
- Bankers' Acceptances

#### Equity Securities

- Domestic listed and unlisted securities
- Equity and equity related securities of non-US corporations, in the form of American Depository Receipts (ADR's)

#### Equity Mutual Funds

- Large Cap Growth and Value
- Mid Cap Core
- Small Cap Growth and Value
- International and Emerging Markets
- REIT's

## Exchange Traded Funds

### Prohibited Investments

- Precious Metals
- Venture Capital
- Short Sales
- Purchases of Letter Stock
- Private Placement Stock
- Direct Payments
- Leveraged Transactions
- Commodities
- Puts, Calls, Straddles, or Similar Option Investments
- Real Estate excluding REIT's
- Derivatives excluding ETF's

Any investment currently held in the portfolio that does not meet the guidelines established in this policy is exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

## Other Policy Considerations

**Disaster Recovery:** The County Treasury maintains disaster recovery policies, procedures, and practices that are tested and updated on a regular basis as technologies and conditions change. These items are intended first and foremost to provide maximum protection to Treasury assets in the event of a natural or manmade disaster.

The Treasury also maintains contingency operating procedures to provide business continuity in the event that key County facilities or equipment are unavailable for extended periods of time.

## California Government Code Sections Referenced:

- §27000-27137
- §53215-53224
- §53630-53886
- §87200-87210 & 89503-89503.5



protection of County staff, visitors, and assets. Services provided under the agreements include preventative maintenance, software updates, troubleshooting, repairs, and technical support for access control systems, video surveillance equipment, and associated servers.

Honeywell Building Solutions is the incumbent service provider and system integrator for the County's existing security systems. Continued maintenance by Honeywell provides continuity of service and timely support for critical security infrastructure. The proposed agreements provide 133 annual maintenance hours for the CAC campus and 200 annual maintenance hours for H&SS campuses.

**FINANCIAL IMPACT:**

The total cost for a three (3) year agreement is \$145,846 (Year 1 - \$77,602, Year 2 - \$33,452, Year 3 - \$34,791) for the CAC campus and \$145,734 (Year 1 - \$46,228, Year 2 - \$48,540, Year 3 - \$50,966) for H&SS campuses. The agreements are financed from the General Fund Facilities Operations Budget Unit 1652.

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to approve the proposed maintenance agreements or direct staff to pursue alternative procurement options. These actions are not recommended because failure to maintain the County's security systems could increase operational and security risks, result in higher service costs, and delay response times for system failures affecting access control and video surveillance systems.

**OTHER AGENCY INVOLVEMENT:**

County Counsel provided legal guidance and approved the agreements as to form.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**



**County of Solano  
Standard Contract**

**Project:** Honeywell Service Contract

*For County Use Only*  
CONTRACT NUMBER:  
(Dept., Division, FY, #)

BUDGET ACCOUNT:

1652

SUBJECT ACCOUNT:

2250

1. This Contract is entered into between the County of Solano and the Contractor named below:

Honeywell Building Solutions

INC

CONTRACTOR'S NAME

FORM OF BUSINESS (e.g., Limited Liability Corporation)

2. The Term of this Contract is:

9/01/2026 - 08/31/2029

3. The maximum amount of this Contract is:

\$ 145,846

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

Exhibit A – Scope of Work

Exhibit B – Budget Detail and Payment Provision

Exhibit C – Terms and Conditions: As specified by GSA MAS Schedule 47QSWA18D0057

\*All purchasing documents must reference GSA MAS Schedule 47QSWA18D0057

This Contract is made on June 09, 2026.

CONTRACTOR	COUNTY OF SOLANO
<p>Honeywell Building Solutions</p> <p>CONTRACTOR'S NAME</p>	<p>AUTHORIZED SIGNATURE</p>
<p>DocuSigned by: Shannon Summers 3EA7E98326D0452...</p> <p>SIGNATURE</p>	<p>CAO</p> <p>TITLE</p>
<p>Shannon Summers / Service General Manager</p> <p>PRINTED NAME AND TITLE</p>	<p>675 Texas Street</p> <p>ADDRESS</p> <p>Fairfield Ca 94533</p> <p>CITY STATE ZIP CODE</p>
<p>1610 R Street Suite 300</p> <p>ADDRESS</p> <p>Sacramento Ca 95833</p> <p>CITY STATE ZIP CODE</p>	<p>Approved as to Content:</p> <p><i>[Signature]</i> Anthony Tave (Jun 1, 2026 10:12:43 PDT)</p> <p>DEPARTMENT HEAD OR DESIGNEE</p> <p>Approved as to Form:</p> <p>David J. Gallegos, Deputy</p> <p>COUNTY COUNSEL</p>

Rev. 3/8/2023

**CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE**

EXHIBIT A  
SCOPE OF WORK

Honeywell’s GSA terms and conditions, Schedule Number 47QSWA18D0057, are incorporated herein by this reference.

**CONTRACTOR (HONEYWELL) SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

**1.1 FLEX SECURITY SYSTEM SERVICES:**

Scope – HONEYWELL will provide the indicated services on system hardware and software found in the list of “Covered Equipment” and software below:

Security	Security System Planned Maintenance, Troubleshooting and Repairs	Yes
Security	HSA: Security Software Assurance 1 EBI Upgrade	Yes

List of Covered Addresses: Honeywell EBI (Enterprise Building Integrator) Access Control Security System and Honeywell DVM (Digital Video Manager)

1. 675 Texas Street Fairfield, CA
2. 601 Texas Street Fairfield, CA
3. 501 Union Avenue Fairfield, CA

- Honeywell EBI Access Control System Number 41036
- Honeywell DVM CCTV Video Management System Number 3817  
Various field devices installed at 675 Texas Street Fairfield, CA 601 Texas Street Fairfield, CA 501 Union Avenue Fairfield, CA
- This contract includes 133 yearly PM hours for the EBI and DVM System. These hours will be used to perform preventive maintenance, software patches, troubleshooting, and repairs for CCTV and Access Control Systems.
- All material needed will be billed separately.
- As a part of this service contract, County will receive a 10% discount on labor rates for all time and material projects and repairs.

**EBI UPGRADE TO R2025**

- Honeywell to provide one EBI Upgrade for EBI system number 41036 from EBI610 to EBI2025 in year 1 of the contract.
- This upgrade will be done onsite by a Honeywell Technical Assistance Engineer (TAC).
- Honeywell to provide the EBI Software only.
- Solano County IT to provide all the hardware needed to upgrade.
- The EBI upgrade is included in year 1 price only.

**1.2 PLANNED MAINTENANCE SERVICES:**

Honeywell’s planned Maintenance Services (“Planned Maintenance Services”) are provided to County in connection with the assets listed as Covered Equipment in Flex Security System Scope, solely to the

extent set forth below. Specifically, Honeywell will use industry standard practices, in compliance with manufacturer requirements and enabled by Honeywell's SMS, to provide the following Planned Maintenance Services, where applicable:

- Inspection of building control system assets to confirm operation;
- Performing tests and inspections of assets and providing reports for local regulatory authorities (e.g., Fire system compliance certifications);
- Checking asset status and firmware versions;
- Providing recommendations on improvements outside of planned maintenance;
- Checking software schedules against occupancy schedules;
- Reviewing alarm activity;
- Reviewing log trends to identify issues; and
- Random sampling of temperature sensors to identify any need to calibrate.
- Checking that assets are operating in line with manufacturer specifications.

These Maintenance Services will be provided remotely by the Honeywell Building Operation Center ("HBOC") using a Honeywell cloud-based platform (subject to the Honeywell Forge EULA available at [hwll.co/EULA](http://hwll.co/EULA)), unless such Services must be performed on site by a Honeywell Field Service Professional. Honeywell's SMS will schedule planned maintenance appointments (either virtual or in-person), and a post appointment report will be generated and sent to Buyer, highlighting tasks completed and any issues identified which may require further action.

- **Services Limited to Maintainable Equipment.** This Contract assumes that the systems and/or equipment included in the Covered Equipment are in maintainable condition. Maintenance Services are limited to using commercially reasonable efforts to maintain the Covered Equipment in proper working condition as set forth in the contract scope. Honeywell is not obligated to provide replacement software, equipment, components, and/or parts that represent a betterment or capital improvement to County's system(s) hereunder. Repair or replacement of non-maintainable parts of Buyer's systems such as, but not limited to, ductwork, piping, shell and tube (for boilers, evaporators, condensers, and chillers), unit cabinets, boiler refractory material, heat exchangers, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, is not included under this Contract. Costs to repair or replace such nonmaintainable parts will be the sole responsibility of County. If repairs are necessary, in Honeywell's sole judgment, upon inspection or seasonal start-up or otherwise, repair charges will be submitted for approval to Buyer. Should these charges be declined, those systems and equipment will be eliminated from coverage under this Contract and the price adjusted accordingly.

- **Additional Excluded Costs & Maintenance.** Unless explicitly specified, County retains all responsibility for maintaining local area networks, wide area networks, leased lines, and/or other communication mediums incidental or essential to the operation of the system(s) or equipment found included in the Covered Equipment. Honeywell is not responsible for maintaining a supply of, furnishing and/or replacing lost or needed refrigerants not otherwise expressly required under this Contract. County is solely responsible for the cost of material and labor of any such refrigerant not otherwise provided for under this Contract at current market rates. Honeywell will not reload software, nor make repairs or replacements necessitated by reason of negligence or misuse of equipment by persons other than Honeywell or its employees, or caused by lightning, electrical storm, or other violent weather or by any other cause beyond Honeywell's control. Honeywell may provide such services at County's request and at an additional charge.

#### Emergency Response Classification

- Critical Emergency (8-hour response, or as otherwise agreed in writing)
  - Failures representing an immediate threat to life safety, property, or production
- Non-Critical Emergency (1 day response, or as otherwise agreed)
  - Failures of an urgent nature – significantly impactful to County’s business interests or productivity yet not of the immediacy of a critical emergency.
- Non-Emergency (Scheduled)
  - Failure or repairs of a non-urgent nature, such as reporting, controls functionality etc. which can be mitigated or are not significantly impactful

Emergency Service will be provided during the following periods during the term of this Contract (check box for desired level of emergency service coverage):

**Continuous Emergency Service:**

24 hours per day, seven days per week, federal holidays included

**Extended Hours Emergency Service:**

12 hours per day, five days per week, federal holidays excluded. Specified hours: 6:00 a.m. - 6:00 p.m., Monday through Friday.

**Regular Business Hours Emergency Service:**

8.5 hours per day, five days per week, federal holidays excluded. Specified hours: 8:00 a.m. - 4:30 p.m., Monday through Friday.

### **1.3 HONEYWELL USERS GROUP (HUG) / TRAINING SERVICE CONTRACT**

The Honeywell User Group (HUG) / Training Service Contract provides for two seats (attendees) at the Honeywell Users Group event (includes registration fee, training materials, etc.), hotel and tax for up to 4 nights per person at the designated conference hotel (or alternate if less expensive). Hotel incidentals, additional meals, companion events, etc. are the County’s responsibility. \*HUG Airfare is not included in this Contract. The HUG / Training Service Contract also provides for attendance to three online web-based training sessions by Honeywell Subject Matter Experts (SMEs) per calendar year.

### **1.4 COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:**

**Required Access & Working Hours.** County agrees to provide Honeywell prompt access to the Covered Equipment during typical working hours of 8:00am – 4:30pm local time Monday through Friday, excluding governmental holidays, (“Normal Working Hours”) and at other times upon reasonable request and approval by County. This includes access to all site areas where Services are to be performed or to systems which impact the ability to perform any activity contemplated by this Contract. Honeywell will be permitted, without liability, to start and stop all equipment incidental to the operation of the mechanical, control, automation, and life safety system(s) as arranged with County’s representatives. If for any reason the County requests Honeywell to furnish any Services outside of Normal Working Hours, overtime and any additional expense occasioned thereby, including repairs or material costs not included in this Contract, they shall be billed to and paid by the County.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

**1. COMPENSATION**

Total price for a three-year Honeywell Service Contract shall be a fixed, not to exceed amount, payable at the beginning of each year of the Contract as follows:

Years	Details	Annual Price
Year 1	2026-2027 (09/01/26 to 08/31/27)	\$77,602.29
Year 2	2027-2028 (09/01/27 to 08/30/28)	\$33,452.35
Year 3	2028-2029 (08/31/28 to 08/30/29)	\$34,790.44

**2. METHOD OF PAYMENT**

Upon submission of an invoice by Honeywell to the County maintenance representative, and upon approval of County's representative, the County shall, within thirty (30) days of approval, pay Honeywell up to the maximum amount provided for on the Standard Contract and in conformance with the above schedule. Each invoice must specify services to be rendered, to whom, and date of proposed services.

\*All purchasing documents must reference GSA MAS Schedule 47QSWA18D0057

GSA84: Solano County General Services New 3-year GSA contract with HSA  
Solano County General Services  
For a Service Contract Order under GSA Schedule Number 47QSWA18D0057  
DUNS # - LS9FECECDM3, CAGE Code -1NP59



QUOTE DATE: April 29, 2026  
CUSTOMER NUMBER:  
QUOTATION NUMBER: 66670034  
BRANCH SALES REP: Sales Rep Name

PLEASE REMIT PAYMENT TO:  
Honeywell Building Solutions  
12450 Collections Center Dr.  
Chicago, Illinois 60633

INVOICE TO:  
SITE NAME  
ADDRESS 1  
ADDRESS 2

SHIP TO:

SECTION	PART NUMBER	DESCRIPTION	Branch #	QTY.	UNIT	GSA UNIT PRICE	ANNUAL
A	Labor						Total
1	Automation Technician	Base Year Tech Labor	F6167	42	HR	\$231.14	\$ 9,707.68
1	Automation Technician	EBI Upgrade Labor Only Base Year	F6167	140	HR	\$231.14	\$ 32,359.60
1	Automation Technician	Contract Labor Years 2 and 3	F6167	133	HR	\$231.14	\$ 30,741.62
2	Mechanical Technician	Standard Time	F6167	0	HR	\$184.22	\$ -
3	Engineer	Standard Time	F6167	0	HR	\$238.91	\$ -
NOTE: Items A1-5 above are being procured pursuant to SIN 238910							
<b>Sub-Total Schedule Labor</b>							<b>\$ 72,809.10</b>

Scope of the project

GSA SCHEDULE EQUIPMENT							
B	MFR PART NO	PRODUCT DESCRIPTION	Unit	Qty	SIN	GSA Price	Total GSA Price
1	EBI-XXBACROY	BACNET CIMETRICS ROYALTY FEE	EA	1	334512	176.72	\$ 176.72
2	EBI-UPGDR2	EBI Upgrade Unit - Release Minus 2	EA	142	334512	101.29	\$ 14,383.18
3							
NOTE: These items procured pursuant to GSA Schedule Contract # 47QSWA18D0057							
<b>Sub-Total GSA Schedule Product</b>							<b>\$ 14,559.90</b>

C	EBI-HSAVALUE	INCIDENTAL ITEMS: OTHER OPEN MARKET PRODUCTS/ LABOR	EA	6877	DLM	\$ 1.98	\$ 13,635.43
2					OM	\$ -	\$ -
NOTE: Items in Section C are being procured as 'Open Market' items							
<b>Sub-Total Other Open Market Items</b>							<b>\$ 13,635.43</b>

D	SUBCONTRACTOR - Open Market						
1	Subcontractor						
<b>Sub-Total Subcontractor</b>							<b>\$ -</b>

E	Additional (OPEN MARKET)						
1	Travel Expense			1		\$ 2,448.28	\$ 2,448.28
2	Honeywell User Group (HUG)			1		\$ 5,000.00	\$ 5,000.00
3	Hotel/Meals			1		\$ -	\$ -
<b>Sub-Total Travel</b>							<b>\$ 7,448.28</b>

F	SHIPPING AND OTHER						
1	Freight						
<b>Sub-Total Shipping</b>							<b>\$ -</b>

Subtotal \$ 77,711.09

Discount \$ (108.80)

GRAND TOTAL \$ 77,602.29

EBI Upgrade	\$62,894.41	BASE	\$ 77,602.29
		Year 2	\$ 33,452.35
		Year 3	\$ 34,790.44

Total contract \$ 145,845.08

If this shipment is F.O.B. Honeywell's facility from where the products are shipped, Honeywell's liability shall cease upon delivery to the carrier at the F.O.B. point. □

Title and risk of loss or damage to the goods shall pass to the buyer upon delivery to the carrier. If shipments are delayed by the buyer, the goods shall be held at the buyer's own cost and risk. □

Any claim by buyer for any shortage in any shipment must be reported to Honeywell within thirty (30) days of receipt of said shipment by buyer. If no shortage is reported it shall be conclusively deemed that buyer received that quantity of goods shown on Honeywell's shipping documentation. □

Products identified with an asterisk (\*) are not available on schedule. As a convenience to the purchaser, such products are available open-market and may be purchased in conjunction with Schedule products. It is the responsibility of the purchaser to ensure that appropriate competitive procedures are followed when purchasing open market items. Further, these products do not meet the requirements of the Trade Agreements Act if purchased as standalone items. Such products may be purchased only as a part of an otherwise compliant system. □

Products may not meet the requirements of the Buy American Act. Unless a product is explicitly identified as 'BAA Compliant' Honeywell makes no representation that it does and purchaser should assume that the product does not meet the requirements of the BAA. □



## GENERAL SERVICES ADMINISTRATION

### Federal Supply Service

### Authorized Federal Supply Schedule Price List

**Multiple Award Schedule (MAS)  
Security and Protection**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov)

The Honeywell logo consists of the word "Honeywell" in a white, sans-serif font, centered on a solid red rectangular background.

**Contract Number: 47QSWA18D0057**  
**Period Covered by Contract: May 29, 2023 – May 28, 2028**  
**Contract Administrator: Theresa Miller**

**HONEYWELL INTERNATIONAL, INC**  
**135 W. Forest Road**  
**Oak Creek, WI 53154**

**eMail: [theresa.miller@honeywell.com](mailto:theresa.miller@honeywell.com)**

**Supplement No. 0090 effective June 2, 2025**

**Large Business Concern**






For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at [GSA.gov](http://GSA.gov).

**Prices Shown Herein are Net (discount deducted)**

**Information for Ordering Activities – Honeywell Direct Products**

**General Terms and Conditions:**

1a. Awarded Special Item Numbers (SIN):

334290		Security and Detection Systems
334290L		Physical Access Control Systems (PACS) - Legacy SIN
334512		Total Solution Support Products for Facilities Management Systems
238910		Installation and Site Preparation Services
OLM		Order-Level Materials (OLM)

1b. Lowest Priced Model Number and Price:

<u>SIN</u>	<u>Part No.</u>	<u>GSA Net Price</u>
334290	TR300	\$4.30
334290L	VCM-T7015	\$55.28
334512	CCT1414/U	\$0.56

1c. Hourly Labor Rates and Descriptions: Contractor hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services is provided on Page 6

- 2. Maximum Order: \$250,000
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage: Worldwide
- 5. Points of Production: Louisville, KY (Jefferson County); Arlington Heights, IL (Cook County); San Diego, CA (San Diego County); Golden Valley, MN (Hennipin County); El Paso, TX (El Paso County); Tijuana, Mexico.
- 6. Basic Discount: Prices shown herein are Government Net Prices
- 7. Quantity Discount(s): None
- 8. Prompt Payment Terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions
- 9. Foreign Items: Various items are manufactured in Mexico,
- 10a. Time of Delivery: 15 Day ARO

- 10b. Expedited Delivery: For all items, if in stock: Any order received by 2:30 PM Eastern Time and requesting both same day shipment and PREMIUM ROUTING (air) will be charged for air freight.  
  
Any orders received after 2:30 PM Eastern Time with a same day shipment request will default to a request date of the next business day and cannot be guaranteed same day shipment.
- 10c. Overnight and 2-Day Delivery: Contact Contractor's Representative N/A
- 10d. Urgent Requirements: Agencies can contact the contact Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
11. FOB Point: FOB Destination – 48 contiguous states  
Port of Exportation in Alaska, Hawaii, Puerto Rico, US Territories and Worldwide
- 12a. Ordering Address: Honeywell International, Inc.  
Attention: GSA Coordinator  
21111 N. 19th Ave  
Phoenix, AZ 85027  
Email: gsa.federal@honeywell.com
- 12b. Ordering Procedures: See Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment Address: Honeywell International Inc.  
12490 Collections Center Drive  
Chicago, IL 60693
14. Warranty Provision: Contact Contractor for Warranty  
Honeywell Software License Agreement (page 7)
15. Export Packing Charges: Not Applicable
16. Terms and conditions of rental, maintenance, and repair: Not Applicable
17. Terms and Conditions Applicable to Installation: Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
- 18b. Terms and Conditions Applicable to any other Services: Not Applicable
19. List of Service and Distribution Points: Not Applicable
20. List of Participating Dealers: List attached (page 5)
21. Preventative Maintenance: Available under SIN 334290

- |      |   |   |
|------|---|---|
| 22a. | Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/orreduced pollutants) energy efficiency, and/or reduced Pollutants: | Not Applicable                          |
| 22b. | Section 508 Compliance Information:   | Not Applicable                          |
| 23.  | Unique Entity Identifier (UEI) Number:  | LS9FECEEDM3                             |
| 26.  | Notification regarding registration in System for Award Management (SAM) database:  | Contractor registered and active in SAM |

**GSA Participating Dealer List – Honeywell Direct BusinessProducts**

<b>EAST REGION</b>	<b>Address</b>	<b>E-Mail</b>
<b>Eastern Mountain (NY, VT, NH, ME)</b>	501 County Rd West Brook, ME 04092	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>New York Metro (MA, CT, NYC)</b>	5 Dakota Dr Suite 120 Lake Success, NY 11042	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>New Jersey/NECPAD (PA/ DE)</b>	101 Columbia Rd Morristown, NJ 07962	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Capital District/Maryland</b>	101 Columbia Rd Morristown, NJ 07962	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (GA)</b>	3079 Premiere Pkwy Ste 100 Duluth, GA 30097	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (AL)</b>	2100 Riverchase Center Birmingham, AL 35244	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Jacksonville, FL)</b>	9440 Phillips Hwy Ste 4 Jacksonville, FL 32256	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Orlando, FL)</b>	3657 Maguire Blvd, Ste 100 Orlando, FL 32803	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Miami, FL)</b>	9315 NW 112 <sup>th</sup> Ave Miami, FL 33178	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>North Carolina/Richmond Virginia Area</b>	7870 Villa Park Drive #900 Richmond, VA 23228	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Central (Columbia, SC)</b>	3223 Sunset Blvd, Ste 101 West Columbia, SC 29169	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Ohio Valley (KY, OH, WV, West PA)</b>	950 Keynote Circle Brooklyn Heights, OH 44131	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Michigan/Indiana</b>	49116 Wixom Tech Dr. Wixom, MI 48393	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Puerto Rico</b>	Rexco Indl Pk #400 Calle C Ste 100, Guaynabo, PRI , 00965	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>WEST REGION</b>	<b>Address</b>	<b>E-Mail</b>
<b>Upper Mid West (SD, ND, NE, MN, IA, WI)</b>	1985 Douglas Drive Golden Valley, MN 55422	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Central Plains (KS, MO, IL)</b>	50 E Algonquin Rd Des Plaines, IL 60017-5016	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>South (OK, AK, TX, LA)</b>	830 E Arapaho Rd Richardson, TX 75081	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Hawaii, Alaska</b>	250 Ward Ave Honolulu, HI 96814	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Rocky Mountain (East WY, CO, NM, West TX)</b>	345 Inverness Drive South, Suite 240 Denver, CO 80112	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>California</b>	1099 Sneath Lane San Bruno, CA 94066	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Desert Mountain (WA, OR, NV, ID, MT, UT, AZ, West WY)</b>	21111 N. 19th Ave (Deer Valley) Phoenix, AZ 85027	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Honeywell FSG El Paso, TX</b>	3509 Durazno Avenue El Paso, TX 79936	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>

**Ceiling Rates for Services Provided Under SINS 238910, 334290 and 334512**

<b>Labor Category</b>	<b>Rate Range</b>
Mechanical	\$215.79 per hour
Automation	\$244.61 per hour
Engineering	\$252.26 per hour

<b>Job Title</b>	<b>Functional Responsibilities</b>	<b>Education / Experience</b>
Mechanical Technician	Provide a wide-range of on-call, scheduled preventive maintenance, installation and repair services on HVAC equipment and systems, temperature controls, and energy management systems. Provide proactive preventative maintenance to maintain optimal mechanical system operations to attain desired comfort, safety and operating cost efficiencies.	Education and experience levels are determined by a combination of Union and Honeywell requirements. There is no specific formal degree requirement but minimum experience for Journeymen is 5 years.
Automation Technician	Installation, commissioning, maintenance and repair of Honeywell Control systems. Performs installation, maintenance or repair services, checkout and start-up of diverse technologies including, HVAC, Fire & Security, Integrated systems and internet based computer systems. Also possess basic project management and engineering skills to engineer and install small jobs and perform close-out tasks to meet customer requirements.	Vo-Tech Degree in HVAC control or related mechanical, electrical, security or computer systems, or Bachelor's Degree in Mechanical / Electrical Engineering, or equivalent industry related experience. Minimum 2 years desired in one or more disciplines related to mechanical, technical, HVAC, Fire and Security Systems, and/or computer system / networking experience required. Ability to provide technical guidance and support on Honeywell products and services with little or no supervision. Fire Alarm Technicians are working towards obtaining NICET Level II, III or IV.
Engineer	Systems design, analysis, installation and integration with a major emphasis on improving system performance to generate savings in energy, operations, and maintenance costs. Specifies system components to ensure conformance with engineering design and performance specifications. May perform diagnostics and troubleshoots problems as required to resolve system issues and to provide technical information as required. May perform Project Management functions as required including developing project plans, directing personnel, and developing procedures for testing and commissioning.	B.S. Degree, Engineering, Mechanical or Electrical or equivalent experience. Generally 5-7 years application engineering experience including large, complex and target job assignments required. Extensive knowledge of Honeywell and industry standard software. Comprehensive understanding of all existing and current Honeywell offerings and ability to integrate the two. Understanding of state, federal and municipal code requirements for electrical, fire, and safety systems. Extensive knowledge of PC's, software, networks, internet related technologies. Fire Alarm Designers are working towards obtaining NICET Level II, III or IV.

**Honeywell Software License Agreement  
For Honeywell Enterprise Buildings Integrator and/or Digital Video Manager**

Dear Customer:

Your new Enterprise Buildings Integrator and/or Digital Video Manager system requires the use of software listed on Exhibit 1 of this form (Software) (to be provided).

Honeywell grants to you a limited, non-exclusive, perpetual license for the internal use of the Software with compatible equipment at the designated installation. You may make up to two (2) copies of the Software in non-printed, machine-readable form, to be used solely for archival or backup purposes.

The Software is proprietary to, and the title to the Software remains with, Honeywell and its vendor(s). You agree (1) not to violate Honeywell's and its vendors' rights in the Software; (2) not to sell, transfer, publish, display, disclose, or make the Software or data it generates, including copies available to others; and (3) not to decompile, disassemble, or otherwise reverse engineer the Software. Absent Honeywell's written consent, which will not be unreasonably withheld, any attempt to transfer, assign, or sublicense this software license agreement ("Agreement") or the Software is null and void. Upon termination of this Agreement, you will immediately return the Software to Honeywell. Termination will not cancel your obligations under this Agreement.

Honeywell warrants that the Software will be free from material defects and operate substantially as described. If, for a period of one (1) year, the Software does not meet Honeywell's specifications, then Honeywell, at its option, shall repair or replace the Software. If a breach of this warranty cannot be remedied by repair or replacement, Contractor shall refund the fee associated with the non-conforming item. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

IN NO EVENT SHALL HONEYWELL OR ITS VENDORS BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, STATUTORY, OR INDIRECT DAMAGES, LOSS OF PROFITS, REVENUES, OR USE, OR THE LOSS OR CORRUPTION OF DATA, EVEN IF INFORMED OF THE POSSIBILITY OF THESE DAMAGES. THE AGGREGATE LIABILITY OF HONEYWELL FOR ANY CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL IN NO CASE EXCEED THE AMOUNT OF LICENSE FEES PAID BY YOU HEREUNDER. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER LIABILITY ARISES FROM BREACH OF CONTRACT, INDEMNITY, WARRANTY, TORT, OPERATION OF LAW, OR OTHERWISE. THIS CLAUSE SHALL NOT IMPAIR THE U.S. GOVERNMENT'S RIGHT TO RECOVER FOR FRAUD OR CRIMES ARISING OUT OF OR RELATED TO THIS CONTRACT UNDER ANY FEDERAL FRAUD STATUTE, INCLUDING THE FALSE CLAIMS ACT, 31 U.S.C. 3729-3733. FURTHERMORE, THIS CLAUSE SHALL NOT IMPAIR NOR PREJUDICE THE U.S. GOVERNMENT'S RIGHT TO EXPRESS REMEDIES PROVIDED IN THE GSA SCHEDULE CONTRACT (E.G., CLAUSE 552.238-81 – PRICE REDUCTIONS, CLAUSE 52.212-4(H) – PATENT INDEMNIFICATION, AND GSAR 552.238-117 – PRICE ADJUSTMENT – FAILURE TO PROVIDE ACCURATE INFORMATION).

**SIN 334290 - Ancillary Services**

**Instructions:** Ancillary services are included under this SIN; however, services performed under this SIN shall not be the primary purpose of the work ordered, but be an integral part of the total solution offered. Services provided under this SIN must be ancillary to other schedule offerings and may only be ordered in conjunction with the purchase of supplies.

**SIN 238910 – Installation and Site Preparation Services**

**Instructions:** Installation and Site Preparation services provided under this SIN must be purchased in conjunction with products offered under the Facilities subcategory titled "Structures", the Security and Protection subcategory titled "Security Systems" and the Industrial Products and Services subcategory titled "Industrial Products". In addition, the services provided under this SIN must be ancillary to products or services purchased under these 3 subcategories.

Applicable clauses associated with FAR Subpart 22.4 have been incorporated into this SIN; however, specific wage determinations are not included and ordering activities are directed to review the FAR, agency supplemental regulations and any other relevant guidance to ensure that all applicable clauses and other requirements are incorporated at the order level based on the specific circumstances of their requirement. Agencies executing orders under the contract must observe any agency- specific approvals, thresholds, or funding restrictions associated with real property work, such as/for example, the use of operation and maintenance (O&M) funds for unspecified military construction.

This SIN excludes services including (1) major or new construction of buildings, roads, parking lots and other facilities; (2) complex R&A of entire facilities or significant portions of facilities, and (3) Architectural Engineering Services (A&E) under the Brooks Architect-Engineers Act as stated in Federal Acquisition Regulation (FAR) Part 36.

Ancillary services, incidentals, and equipment rental may only be ordered in conjunction with or in support of products or services purchased under the Federal Supply Schedule contract.

**SIN Level Regulations**

Regulation Number	Regulation Title/Comments
52.222-6	CONSTRUCTION WAGE RATE REQUIREMENTS (AUG 2018)
52.222-7	WITHHOLDING OF FUNDS (MAY 2014)
52.222-8	PAYROLLS AND BASIC RECORDS (JUL 2021)
52.222-9	APPRENTICES AND TRAINEES (JUL 2005)
52.222-30	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (NONE OR SEPARATELY SPECIFIED METHOD) (AUG 2018)
52.222-5	CONSTRUCTION WAGE RATE REQUIREMENTS-SECONDARY SITE OF THE WORK (MAY 2014)
52.222-10	COMPLIANCE WITH COPELAND ACT REQUIREMENTS (FEB 1988)
52.222-11	SUBCONTRACTS (LABOR STANDARDS) (MAY 2014)
52.222-12	CONTRACT TERMINATION-DEBARMENT (MAY 2014)
52.222-13	COMPLIANCE WITH CONSTRUCTION WAGE RATE REQUIREMENTS AND RELATED REGULATIONS (MAY 2014)
52.222-14	DISPUTES CONCERNING LABOR STANDARDS (FEB 1988)
52.222-15	CERTIFICATION OF ELIGIBILITY (MAY 2014)
52.222-27	AFFIRMATIVE ACTION COMPLIANCE REQUIREMENTS FOR CONSTRUCTION (APR 2015)
52.222-31	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (PERCENTAGE METHOD) (AUG 2018)
52.222-32	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (ACTUAL METHOD) (AUG 2018)



**County of Solano  
Standard Contract**

**Project:** Honeywell Service Contract - H&SS

*For County Use Only*  
CONTRACT NUMBER:  
(Dept., Division, FY, #)

BUDGET ACCOUNT:

1652

SUBJECT ACCOUNT:

2315

1. This Contract is entered into between the County of Solano and the Contractor named below:

Honeywell Building Solutions

INC

CONTRACTOR'S NAME

FORM OF BUSINESS (e.g., Limited Liability Corporation)

2. The Term of this Contract is:

9/01/2026 - 8/31/2029

3. The maximum amount of this Contract is:

\$ 145,734

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of this Contract:

Exhibit A – Scope of Work

Exhibit B – Budget Detail and Payment Provision

Exhibit C – Terms and Conditions: As specified by GSA MAS Schedule 47QSWA18D0057

\*All purchasing documents must reference GSA MAS Schedule 47QSWA18D0057

This Contract is made on June 09, 2026.

CONTRACTOR	COUNTY OF SOLANO
Honeywell Building Solutions CONTRACTOR'S NAME	AUTHORIZED SIGNATURE
DocuSigned by: Shannon Summers SIGNATURE	CAO
Shannon Summers / Service General Manager PRINTED NAME AND TITLE	TITLE
1610 R Street Suite 300 ADDRESS	675 Texas Street
Sacramento Ca 95833 CITY STATE ZIP CODE	ADDRESS Fairfield Ca 94533 CITY STATE ZIP CODE
	Approved as to Content: Anthony Tave (Jun 1, 2026 10:12:43 PDT) DEPARTMENT HEAD OR DESIGNEE
	Approved as to Form: David J. Gallegos, Deputy COUNTY COUNSEL

Rev. 3/8/2023

**CONTRACT MUST BE EXECUTED BEFORE WORK CAN COMMENCE**

EXHIBIT A

SCOPE OF WORK

Honeywell’s GSA terms and conditions, Schedule Number 47QSWA18D0057, are incorporated herein by this reference.

**CONTRACTOR (HONEYWELL) SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES:**

**1.1 FLEX SECURITY SYSTEM SERVICES:**

Scope – HONEYWELL will provide the indicated services on system hardware and software found in the list of “Covered Equipment” and software below:

Security	Security System Planned Maintenance, Troubleshooting and Repairs	Yes
----------	--	-----

List of Covered Addresses: Honeywell EBI (Enterprise Building Integrator) Access Control Security System and Honeywell DVM (Digital Video Manager)

1. 355 Tuolumne St, Vallejo, CA
2. 365 Tuolumne St, Vallejo, CA
3. 275 Beck Ave, Fairfield, CA
4. 2101 Courage Dr, Fairfield, CA
5. 2201 Courage Dr, Fairfield, CA
6. 2261 South Watney Way, Fairfield, CA
7. 1119 E Monte Vista Ave, Vacaville, CA
8. 431 Executive Court, Fairfield, CA

- Honeywell EBI Access Control System Number 41036
- Honeywell DVM CCTV Video Management System Number 3817 and 69645  
Various field devices installed at 355 and 365 Tuolumne, 275 Beck, 2101 and 2201 Courage, 1119 E Monte

Vista, 2261 South Watney, and 431 Executive Court. This contract includes 200 yearly PM hours for the EBI and DVM System. These hours will be used to perform preventive maintenance, software patches, troubleshooting, and repairs for CCTV and Access Control Systems.

- All material needed will be billed separately.
- As a part of this service contract, County will receive a 10% discount on labor rates for all time and material projects and repairs.

**1.2 PLANNED MAINTENANCE SERVICES:**

Honeywell’s planned Maintenance Services (“Planned Maintenance Services”) are provided to County in connection with the assets listed as Covered Equipment in the Flex Security System Scope, solely to the extent set forth below. Specifically, Honeywell will use industry standard practices, in compliance with

manufacturer requirements and enabled by Honeywell's SMS, to provide the following Planned Maintenance Services, where applicable:

- Inspection of building control system assets to confirm operation;
- Performing tests and inspections of assets and providing reports for local regulatory authorities (e.g., Fire system compliance certifications);
- Checking asset status and firmware versions;
- Providing recommendations on improvements outside of planned maintenance;
- Checking software schedules against occupancy schedules;
- Reviewing alarm activity;
- Reviewing log trends to identify issues; and
- Random sampling of temperature sensors to identify any need to calibrate.
- Checking that assets are operating in line with manufacturer specifications.

These Maintenance Services will be provided remotely by the Honeywell Building Operation Center ("HBOC") using a Honeywell cloud-based platform (subject to the Honeywell Forge EULA available at [hwl.co/EULA](http://hwl.co/EULA)), unless such Services must be performed on site by a Honeywell Field Service Professional. Honeywell's SMS will schedule planned maintenance appointments (either virtual or in-person), and a post appointment report will be generated and sent to Buyer, highlighting tasks completed and any issues identified which may require further action.

- **Services Limited to Maintainable Equipment.** This Contract assumes that the systems and/or equipment included in the Covered Equipment are in maintainable condition. Maintenance Services are limited to using commercially reasonable efforts to maintain the Covered Equipment in proper working condition as set forth in the contract scope. Honeywell is not obligated to provide replacement software, equipment, components, and/or parts that represent a betterment or capital improvement to County's system(s) hereunder. Repair or replacement of non-maintainable parts of Buyer's systems such as, but not limited to, ductwork, piping, shell and tube (for boilers, evaporators, condensers, and chillers), unit cabinets, boiler refractory material, heat exchangers, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, is not included under this Contract. Costs to repair or replace such non-maintainable parts will be the sole responsibility of County. If repairs are necessary, in Honeywell's sole judgment, upon inspection or seasonal start-up or otherwise, repair charges will be submitted for approval to Buyer. Should these charges be declined, those systems and equipment will be eliminated from coverage under this Contract and the price adjusted accordingly.

- **Additional Excluded Costs & Maintenance.** Unless explicitly specified, County retains all responsibility for maintaining local area networks, wide area networks, leased lines, and/or other communication mediums incidental or essential to the operation of the system(s) or equipment found included in the Covered Equipment. Honeywell is not responsible for maintaining a supply of, furnishing and/or replacing lost or needed refrigerants not otherwise expressly required under this Contract. County is solely responsible for the cost of material and labor of any such refrigerant not otherwise provided for under this Contract at current market rates. Honeywell will not reload software, nor make repairs or replacements necessitated by reason of negligence or misuse of equipment by persons other than Honeywell or its employees, or caused by lightning, electrical storm, or other violent weather or by any other cause beyond Honeywell's control. Honeywell may provide such services at County's request and at an additional charge.

Emergency Response Classification

- Critical Emergency (8-hour response, or as otherwise agreed in writing)
  - Failures representing an immediate threat to life safety, property, or production
- Non-Critical Emergency (1 day response, or as otherwise agreed)
  - Failures of an urgent nature – significantly impactful to County’s business interests or productivity yet not of the immediacy of a critical emergency.
- Non-Emergency (Scheduled)
  - Failure or repairs of a non-urgent nature, such as reporting, controls functionality etc. which can be mitigated or are not significantly impactful

Emergency Service will be provided during the following periods during the term of this Contract (check box for desired level of emergency service coverage):

**Continuous Emergency Service:**

24 hours per day, seven days per week, federal holidays included

**Extended Hours Emergency Service:**

12 hours per day, five days per week, federal holidays excluded. Specified hours: 6:00 a.m. - 6:00 p.m., Monday through Friday.

**Regular Business Hours Emergency Service:**

8.5 hours per day, five days per week, federal holidays excluded. Specified hours: 8:00 a.m. - 4:30 p.m., Monday through Friday.

**1.3 COUNTY SHALL BE RESPONSIBLE FOR THE FOLLOWING:**

**Required Access & Working Hours.** County agrees to provide Honeywell prompt access to the Covered Equipment during typical working hours of 8:00am – 4:30pm local time Monday through Friday, excluding governmental holidays, (“Normal Working Hours”) and at other times upon reasonable request and approval by County. This includes access to all site areas where Services are to be performed or to systems which impact the ability to perform any activity contemplated by this Contract. Honeywell will be permitted, without liability, to start and stop all equipment incidental to the operation of the mechanical, control, automation, and life safety system(s) as arranged with County’s representatives. If for any reason the County requests Honeywell to furnish any Services outside of Normal Working Hours, overtime and any additional expense occasioned thereby, including repairs or material costs not included in this Contract, they shall be billed to and paid by the County.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

**1. COMPENSATION**

Total price for a three-year Honeywell Service Contract shall be a fixed, not to exceed amount, payable at the beginning of each year of the Contract as follows:

Years	Details	Annual Price
Year 1	2026-2027 (09/01/26 to 08/31/27)	\$46,228.00
Year 2	2027-2028 (09/01/27 to 08/30/28)	\$48,539.40
Year 3	2028-2029 (08/31/28 to 08/30/29)	\$50,966.37

**2. METHOD OF PAYMENT**

Upon submission of an invoice by Honeywell to the County maintenance representative, and upon approval of County's representative, the County shall, within thirty (30) days of approval, pay Honeywell up to the maximum amount provided for on the Standard Contract and in conformance with the above schedule. Each invoice must specify services to be rendered, to whom, and date of proposed services.

\*All purchasing documents must reference GSA MAS Schedule 47QSWA18D0057

GSA84 Solano County HS&S New 3-year GSA contract  
Solano County Administration  
For a Service Contract Order under GSA Schedule Number 47QSWA18D0057  
DUNS # - LS9FECECDM3, CAGE Code -1NP59



QUOTE DATE: April 29, 2026  
CUSTOMER NUMBER:  
QUOTATION NUMBER: 3187461  
BRANCH SALES REP: Sales Rep Name  
  
INVOICE TO:  
SITE NAME  
ADDRESS 1  
ADDRESS 2

PLEASE REMIT PAYMENT TO:  
Honeywell Building Solutions  
12450 Collections Center Dr.  
Chicago, Illinois 60653

SHIP TO:

SECTION	PART NUMBER	DESCRIPTION	Branch #	QTY.	UNIT	GSA UNIT PRICE	ANNUAL
A	Labor						Total
1	Automation Technician	Standard Time	F6167	200	HR	\$231.14	\$ 46,228.00
2	Mechanical Technician	Standard Time	F6167	0	HR	\$184.22	\$ -
3	Engineer	Standard Time	F6167	0	HR	\$238.91	\$ -
NOTE: Items A1-5 above are being procured pursuant to SIN 238910							
Sub-Total Schedule Labor							\$ 46,228.00

NON GSA Labor							
SECTION	PART NUMBER	DESCRIPTION	Branch #	QTY.	UNIT	UNIT PRICE	ANNUAL
A	Labor						Total
1			F6167				
2			F6167				
3			F6167				
							\$ -

Scope of the project

GSA SCHEDULE EQUIPMENT							
B	MFR PART NO	PRODUCT DESCRIPTION	Unit	Qty	SIN	GSA Price	Total GSA Price
1							
2							
3							
4							
5							
NOTE: These items procured pursuant to GSA Schedule Contract # 47QSWA18D0057							
Sub-Total GSA Schedule Product							\$ -

INCIDENTAL ITEMS: OTHER OPEN MARKET PRODUCTS							
C							
1						\$ -	\$ -
2						\$ -	\$ -
3						\$ -	\$ -
4						\$ -	\$ -
5						\$ -	\$ -
NOTE: Items in Section C are being procured as "Open Market" items							
Sub-Total Other Open Market Items							\$ -

SUBCONTRACTOR - Open Market							
D							
1	Subcontractor						
Sub-Total Subcontractor							\$ -

TRAVEL (OPEN MARKET)							
E							
1	Travel Expense			1		\$ -	\$ -
2	Truck Charge			1		\$ -	\$ -
3	Hotel/Meals			1		\$ -	\$ -
Sub-Total Travel							\$ -

SHIPPING AND OTHER							
F							
1	Freight						
Sub-Total Shipping							\$ -

	Subtotal	\$	46,228.00
	Discount	\$	-
Contract Start Date	GRAND TOTAL	\$	46,228.00
	BASE	\$	46,228.00
Assuming Contract Escalation Rate	Year 2	\$	48,539.40
5.0%	Year 3	\$	50,986.37
	Total contract	\$	145,733.77

If this shipment is F.O.B. Honeywell's facility from where the products are shipped, Honeywell's liability shall cease upon delivery to the carrier at the F.O.B. point. □  
 Title and risk of loss or damage to the goods shall pass to the buyer upon delivery to the carrier. If shipments are delayed by the buyer, the goods shall be held at the buyer's own cost and risk. □  
 Any claim by buyer for any shortage in any shipment must be reported to Honeywell within thirty (30) days of receipt of said shipment by buyer. If no shortage is reported it shall be conclusively deemed that buyer received that quantity of goods shown on Honeywell's shipping documentation. □  
 Products identified with an asterisk (\*) are not available on schedule. As a convenience to the purchaser, such products are available open-market and may be purchased in conjunction with Schedule products. It is the responsibility of the purchaser to ensure that appropriate competitive procedures are followed when purchasing open market items. Further, these products do not meet the requirements of the Trade Agreements Act if purchased as standalone items. Such products may be purchased only as a part of an otherwise compliant system. □  
 Products may not meet the requirements of the Buy American Act. Unless a product is explicitly identified as "BAA Compliant" Honeywell makes no representation that it does and purchaser should assume that the product does not meet the requirements of the BAA. □



## GENERAL SERVICES ADMINISTRATION

### Federal Supply Service

### Authorized Federal Supply Schedule Price List

#### Multiple Award Schedule (MAS) Security and Protection

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov)

# Honeywell

**Contract Number: 47QSWA18D0057**  
**Period Covered by Contract: May 29, 2023 – May 28, 2028**  
**Contract Administrator: Theresa Miller**

**HONEYWELL INTERNATIONAL, INC**  
**135 W. Forest Road**  
**Oak Creek, WI 53154**

**eMail: [theresa.miller@honeywell.com](mailto:theresa.miller@honeywell.com)**

**Supplement No. 0090 effective June 2, 2025**

**Large Business Concern**

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at [GSA.gov](http://GSA.gov).

**Prices Shown Herein are Net (discount deducted)**

**Information for Ordering Activities – Honeywell Direct Products**

**General Terms and Conditions:**

1a. Awarded Special Item Numbers (SIN):

334290	<div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">COOP</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">DISAST</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">PURCH</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">PURCH</div>	Security and Detection Systems
334290L	<div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">COOP</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">DISAST</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">PURCH</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">PURCH</div>	Physical Access Control Systems (PACS) - Legacy SIN
334512	<div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">COOP</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">DISAST</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">PURCH</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">PURCH</div>	Total Solution Support Products for Facilities Management Systems
238910	<div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">COOP</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">DISAST</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">PURCH</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">PURCH</div>	Installation and Site Preparation Services
OLM	<div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">COOP</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">DISAST</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px;">PURCH</div> <div style="display: inline-block; border: 1px solid black; padding: 2px; margin: 2px; margin-left: 5px;">PURCH</div>	Order-Level Materials (OLM)

1b. Lowest Priced Model Number and Price:

<u>SIN</u>	<u>Part No.</u>	<u>GSA Net Price</u>
334290	TR300	\$4.30
334290L	VCM-T7015	\$55.28
334512	CCT1414/U	\$0.56

1c. Hourly Labor Rates and Descriptions: Contractor hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services is provided on Page 6

- 2. Maximum Order: \$250,000
- 3. Minimum Order: \$100.00
- 4. Geographic Coverage: Worldwide
- 5. Points of Production: Louisville, KY (Jefferson County); Arlington Heights, IL (Cook County); San Diego, CA (San Diego County); Golden Valley, MN (Hennipin County); El Paso, TX (El Paso County); Tijuana, Mexico.
- 6. Basic Discount: Prices shown herein are Government Net Prices
- 7. Quantity Discount(s): None
- 8. Prompt Payment Terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions
- 9. Foreign Items: Various items are manufactured in Mexico,
- 10a. Time of Delivery: 15 Day ARO

- 10b. Expedited Delivery: For all items, if in stock: Any order received by 2:30 PM Eastern Time and requesting both same day shipment and PREMIUM ROUTING (air) will be charged for air freight.
- Any orders received after 2:30 PM Eastern Time with a same day shipment request will default to a request date of the next business day and cannot be guaranteed same day shipment.
- 10c. Overnight and 2-Day Delivery: Contact Contractor's Representative N/A
- 10d. Urgent Requirements: Agencies can contact the contact Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
11. FOB Point: FOB Destination – 48 contiguous states  
Port of Exportation in Alaska, Hawaii, Puerto Rico, US Territories and Worldwide
- 12a. Ordering Address: Honeywell International, Inc.  
Attention: GSA Coordinator  
21111 N. 19th Ave  
Phoenix, AZ 85027  
Email: gsa.federal@honeywell.com
- 12b. Ordering Procedures: See Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment Address: Honeywell International Inc.  
12490 Collections Center Drive  
Chicago, IL 60693
14. Warranty Provision: Contact Contractor for Warranty  
Honeywell Software License Agreement (page 7)
15. Export Packing Charges: Not Applicable
16. Terms and conditions of rental, maintenance, and repair Not Applicable
17. Terms and Conditions Applicable to Installation: Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable
- 18b. Terms and Conditions Applicable to any other Services: Not Applicable
19. List of Service and Distribution Points: Not Applicable
20. List of Participating Dealers: List attached (page 5)
21. Preventative Maintenance: Available under SIN 334290

- |      |   |   |
|------|---|---|
| 22a. | Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/orreduced pollutants) energy efficiency, and/or reduced Pollutants: | Not Applicable                          |
| 22b. | Section 508 Compliance Information:   | Not Applicable                          |
| 23.  | Unique Entity Identifier (UEI) Number:  | LS9FECEEDM3                             |
| 26.  | Notification regarding registration in System for Award Management (SAM) database:  | Contractor registered and active in SAM |

**GSA Participating Dealer List – Honeywell Direct BusinessProducts**

<b>EAST REGION</b>	<b>Address</b>	<b>E-Mail</b>
<b>Eastern Mountain (NY, VT, NH, ME)</b>	501 County Rd West Brook, ME 04092	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>New York Metro (MA, CT, NYC)</b>	5 Dakota Dr Suite 120 Lake Success, NY 11042	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>New Jersey/NECPAD (PA/ DE)</b>	101 Columbia Rd Morristown, NJ 07962	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Capital District/Maryland</b>	101 Columbia Rd Morristown, NJ 07962	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (GA)</b>	3079 Premiere Pkwy Ste 100 Duluth, GA 30097	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (AL)</b>	2100 Riverchase Center Birmingham, AL 35244	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Jacksonville, FL)</b>	9440 Phillips Hwy Ste 4 Jacksonville, FL 32256	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Orlando, FL)</b>	3657 Maguire Blvd, Ste 100 Orlando, FL 32803	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Southeast (Miami, FL)</b>	9315 NW 112 <sup>th</sup> Ave Miami, FL 33178	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>North Carolina/Richmond Virginia Area</b>	7870 Villa Park Drive #900 Richmond, VA 23228	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Central (Columbia, SC)</b>	3223 Sunset Blvd, Ste 101 West Columbia, SC 29169	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Ohio Valley (KY, OH, WV, West PA)</b>	950 Keynote Circle Brooklyn Heights, OH 44131	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Michigan/Indiana</b>	49116 Wixom Tech Dr. Wixom, MI 48393	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Puerto Rico</b>	Rexco Indl Pk #400 Calle C Ste 100, Guaynabo, PRI , 00965	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>WEST REGION</b>	<b>Address</b>	<b>E-Mail</b>
<b>Upper Mid West (SD, ND, NE, MN, IA, WI)</b>	1985 Douglas Drive Golden Valley, MN 55422	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Central Plains (KS, MO, IL)</b>	50 E Algonquin Rd Des Plaines, IL 60017-5016	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>South (OK, AK, TX, LA)</b>	830 E Arapaho Rd Richardson, TX 75081	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Hawaii, Alaska</b>	250 Ward Ave Honolulu, HI 96814	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Rocky Mountain (East WY, CO, NM, West TX)</b>	345 Inverness Drive South, Suite 240 Denver, CO 80112	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>California</b>	1099 Sneath Lane San Bruno, CA 94066	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Desert Mountain (WA, OR, NV, ID, MT, UT, AZ, West WY)</b>	21111 N. 19th Ave (Deer Valley) Phoenix, AZ 85027	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>
<b>Honeywell FSG El Paso, TX</b>	3509 Durazno Avenue El Paso, TX 79936	<a href="mailto:Tracy.smith@honeywell.com">Tracy.smith@honeywell.com</a>

**Ceiling Rates for Services Provided Under SINS 238910, 334290 and 334512**

<b>Labor Category</b>	<b>Rate Range</b>
Mechanical	\$215.79 per hour
Automation	\$244.61 per hour
Engineering	\$252.26 per hour

<b>Job Title</b>	<b>Functional Responsibilities</b>	<b>Education / Experience</b>
Mechanical Technician	Provide a wide-range of on-call, scheduled preventive maintenance, installation and repair services on HVAC equipment and systems, temperature controls, and energy management systems. Provide proactive preventative maintenance to maintain optimal mechanical system operations to attain desired comfort, safety and operating cost efficiencies.	Education and experience levels are determined by a combination of Union and Honeywell requirements. There is no specific formal degree requirement but minimum experience for Journeymen is 5 years.
Automation Technician	Installation, commissioning, maintenance and repair of Honeywell Control systems. Performs installation, maintenance or repair services, checkout and start-up of diverse technologies including, HVAC, Fire & Security, Integrated systems and internet based computer systems. Also possess basic project management and engineering skills to engineer and install small jobs and perform close-out tasks to meet customer requirements.	Vo-Tech Degree in HVAC control or related mechanical, electrical, security or computer systems, or Bachelor's Degree in Mechanical / Electrical Engineering, or equivalent industry related experience. Minimum 2 years desired in one or more disciplines related to mechanical, technical, HVAC, Fire and Security Systems, and/or computer system / networking experience required. Ability to provide technical guidance and support on Honeywell products and services with little or no supervision. Fire Alarm Technicians are working towards obtaining NICET Level II, III or IV.
Engineer	Systems design, analysis, installation and integration with a major emphasis on improving system performance to generate savings in energy, operations, and maintenance costs. Specifies system components to ensure conformance with engineering design and performance specifications. May perform diagnostics and troubleshoots problems as required to resolve system issues and to provide technical information as required. May perform Project Management functions as required including developing project plans, directing personnel, and developing procedures for testing and commissioning.	B.S. Degree, Engineering, Mechanical or Electrical or equivalent experience. Generally 5-7 years application engineering experience including large, complex and target job assignments required. Extensive knowledge of Honeywell and industry standard software. Comprehensive understanding of all existing and current Honeywell offerings and ability to integrate the two. Understanding of state, federal and municipal code requirements for electrical, fire, and safety systems. Extensive knowledge of PC's, software, networks, internet related technologies. Fire Alarm Designers are working towards obtaining NICET Level II, III or IV.

**Honeywell Software License Agreement  
For Honeywell Enterprise Buildings Integrator and/or Digital Video Manager**

Dear Customer:

Your new Enterprise Buildings Integrator and/or Digital Video Manager system requires the use of software listed on Exhibit 1 of this form (Software) (to be provided).

Honeywell grants to you a limited, non-exclusive, perpetual license for the internal use of the Software with compatible equipment at the designated installation. You may make up to two (2) copies of the Software in non-printed, machine-readable form, to be used solely for archival or backup purposes.

The Software is proprietary to, and the title to the Software remains with, Honeywell and its vendor(s). You agree (1) not to violate Honeywell's and its vendors' rights in the Software; (2) not to sell, transfer, publish, display, disclose, or make the Software or data it generates, including copies available to others; and (3) not to decompile, disassemble, or otherwise reverse engineer the Software. Absent Honeywell's written consent, which will not be unreasonably withheld, any attempt to transfer, assign, or sublicense this software license agreement ("Agreement") or the Software is null and void. Upon termination of this Agreement, you will immediately return the Software to Honeywell. Termination will not cancel your obligations under this Agreement.

Honeywell warrants that the Software will be free from material defects and operate substantially as described. If, for a period of one (1) year, the Software does not meet Honeywell's specifications, then Honeywell, at its option, shall repair or replace the Software. If a breach of this warranty cannot be remedied by repair or replacement, Contractor shall refund the fee associated with the non-conforming item. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

IN NO EVENT SHALL HONEYWELL OR ITS VENDORS BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, STATUTORY, OR INDIRECT DAMAGES, LOSS OF PROFITS, REVENUES, OR USE, OR THE LOSS OR CORRUPTION OF DATA, EVEN IF INFORMED OF THE POSSIBILITY OF THESE DAMAGES. THE AGGREGATE LIABILITY OF HONEYWELL FOR ANY CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL IN NO CASE EXCEED THE AMOUNT OF LICENSE FEES PAID BY YOU HEREUNDER. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER LIABILITY ARISES FROM BREACH OF CONTRACT, INDEMNITY, WARRANTY, TORT, OPERATION OF LAW, OR OTHERWISE. THIS CLAUSE SHALL NOT IMPAIR THE U.S. GOVERNMENT'S RIGHT TO RECOVER FOR FRAUD OR CRIMES ARISING OUT OF OR RELATED TO THIS CONTRACT UNDER ANY FEDERAL FRAUD STATUTE, INCLUDING THE FALSE CLAIMS ACT, 31 U.S.C. 3729-3733. FURTHERMORE, THIS CLAUSE SHALL NOT IMPAIR NOR PREJUDICE THE U.S. GOVERNMENT'S RIGHT TO EXPRESS REMEDIES PROVIDED IN THE GSA SCHEDULE CONTRACT (E.G., CLAUSE 552.238-81 – PRICE REDUCTIONS, CLAUSE 52.212-4(H) – PATENT INDEMNIFICATION, AND GSAR 552.238-117 – PRICE ADJUSTMENT – FAILURE TO PROVIDE ACCURATE INFORMATION).

**SIN 334290 - Ancillary Services**

**Instructions:** Ancillary services are included under this SIN; however, services performed under this SIN shall not be the primary purpose of the work ordered, but be an integral part of the total solution offered. Services provided under this SIN must be ancillary to other schedule offerings and may only be ordered in conjunction with the purchase of supplies.

**SIN 238910 – Installation and Site Preparation Services**

**Instructions:** Installation and Site Preparation services provided under this SIN must be purchased in conjunction with products offered under the Facilities subcategory titled "Structures", the Security and Protection subcategory titled "Security Systems" and the Industrial Products and Services subcategory titled "Industrial Products". In addition, the services provided under this SIN must be ancillary to products or services purchased under these 3 subcategories.

Applicable clauses associated with FAR Subpart 22.4 have been incorporated into this SIN; however, specific wage determinations are not included and ordering activities are directed to review the FAR, agency supplemental regulations and any other relevant guidance to ensure that all applicable clauses and other requirements are incorporated at the order level based on the specific circumstances of their requirement. Agencies executing orders under the contract must observe any agency- specific approvals, thresholds, or funding restrictions associated with real property work, such as/for example, the use of operation and maintenance (O&M) funds for unspecified military construction.

This SIN excludes services including (1) major or new construction of buildings, roads, parking lots and other facilities; (2) complex R&A of entire facilities or significant portions of facilities, and (3) Architectural Engineering Services (A&E) under the Brooks Architect-Engineers Act as stated in Federal Acquisition Regulation (FAR) Part 36.

Ancillary services, incidentals, and equipment rental may only be ordered in conjunction with or in support of products or services purchased under the Federal Supply Schedule contract.

**SIN Level Regulations**

Regulation Number	Regulation Title/Comments
52.222-6	CONSTRUCTION WAGE RATE REQUIREMENTS (AUG 2018)
52.222-7	WITHHOLDING OF FUNDS (MAY 2014)
52.222-8	PAYROLLS AND BASIC RECORDS (JUL 2021)
52.222-9	APPRENTICES AND TRAINEES (JUL 2005)
52.222-30	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (NONE OR SEPARATELY SPECIFIED METHOD) (AUG 2018)
52.222-5	CONSTRUCTION WAGE RATE REQUIREMENTS-SECONDARY SITE OF THE WORK (MAY 2014)
52.222-10	COMPLIANCE WITH COPELAND ACT REQUIREMENTS (FEB 1988)
52.222-11	SUBCONTRACTS (LABOR STANDARDS) (MAY 2014)
52.222-12	CONTRACT TERMINATION-DEBARMENT (MAY 2014)
52.222-13	COMPLIANCE WITH CONSTRUCTION WAGE RATE REQUIREMENTS AND RELATED REGULATIONS (MAY 2014)
52.222-14	DISPUTES CONCERNING LABOR STANDARDS (FEB 1988)
52.222-15	CERTIFICATION OF ELIGIBILITY (MAY 2014)
52.222-27	AFFIRMATIVE ACTION COMPLIANCE REQUIREMENTS FOR CONSTRUCTION (APR 2015)
52.222-31	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (PERCENTAGE METHOD) (AUG 2018)
52.222-32	CONSTRUCTION WAGE RATE REQUIREMENTS - PRICE ADJUSTMENT (ACTUAL METHOD) (AUG 2018)



make departments better at what they do through the use of technology.” The contracts in this master list provide key activities across the department, including key enterprise software resources. All contracts are a continuation of services contracted in previous fiscal years and will assist in providing departments needed technological support.

Included in this item are the following agreements:

1. Microsoft Corporation provides support for Microsoft products and services, and education services tailored to the County.
2. Geographic Technology Group Technologies assists with quality and accuracy of Graphic Information System (GIS) the data.
3. KCI Technologies will provide Azure cloud-based application development projects.
4. GlideFast Consulting provides remote ServiceNow platform support and configuration services.

Further details on funding amounts of the individual contracts can be found in the master list of contracts included in Attachment A. The attachment includes links to the contracts.

#### **FINANCIAL IMPACT:**

Funding for each of these contracts is included in the FY2026/27 Requested Budget. Funding for future years for the three-year contracts will be requested annually. There is no impact on the General Fund.

#### **DISCUSSION:**

DoIT is dedicated to fulfilling its mission and providing important technological solutions to departments, enabling them to be more effective at what they do. The contracts support the mission by providing the right tool and resources to meet the needs of Solano County.

#### **Microsoft Corporation**

The contracted services encompass a broad range of support functions, including Enterprise Advisory Support, Azure Problem Resolution, On-demand Assessments, and Educational Services, among others tailored to the needs of the County of Solano. These services are intended to enhance the county's use of Microsoft technologies effectively and efficiently. Moreover, the contract addresses various administrative aspects, such as data protection, confidentiality obligations, and the usage rights for Microsoft products and fixes, ensuring compliance and security in the use of provided services and technologies.

#### **Geographic Technologies Group (GTG)**

Solano County has been consistently managing GIS data on parcels, streets, and address points since 2008. The data undergoes modifications due to various landowner activities, making it essential for any GIS application to stay up to date with changes as they occur. To ensure the quality and accuracy of the data, the county has enlisted the services of GTG, a highly reputable GIS consulting firm. GTG is expected to improve the data quality and to assist the county with other GIS data issues that may require additional support.

#### **KCI Technologies, Inc.**

KCI has been assisting the county with engineering application development and Azure cloud-based enterprise portal design since May 2021. They have developed GIS web-based applications for various

departments and provided engineering advice. To continue their support, the new contract will provide specialized Azure cloud-based application development projects. KCI, having developed most existing applications, is best suited to provide operational enhancements to meet stakeholder needs.

**GlideFast Consulting**

GlideFast will provide comprehensive support for IT Service Delivery and Performance initiatives through business process consulting, configuring IT service management modules, training, and system development assistance. This partnership is crucial for continued enhancement of IT Service Delivery and scaling ServiceNow platform utility to drive business automations and efficiencies for county users.

A list of the contracts and links to the contracts can be found in Attachment A.

**ALTERNATIVES:**

The Board may choose to address some or all of these contracts individually, request clarification or remand these contracts back to DoIT for revision. This is not recommended because these contracts are also in place for the current fiscal year and may result in the delay of work if the contracts lapse.

**OTHER AGENCY INVOLVEMENT:**

These contracts have been approved by County Counsel.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

## Department of Information Technology Master List of Contracts

Contract Number	Contractor	Description	Term	FY2026/27 Annual Amount	FY2027/28 Annual Amount	FY2028/29 Annual Amount	Total Contract Amount
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**New Contract**

1	<a href="#">Microsoft Corporation</a>	To provide support for Microsoft products and services.	1 Year	210,000	-	-	210,000
2	<a href="#">Geographic Technology Group Technologies</a>	Geographic Information Systems (GIS) Services and Support	3 Years	428,252	441,100	454,333	1,323,685
3	<a href="#">KCI Technologies</a>	Data Migration and Application Development for GIS Applications	3 Years	254,153	261,778	269,631	785,562
4	<a href="#">Glidefast Consulting</a>	Resources to provide ServiceNow developmental support.	1 Year	156,000	-	-	156,000

<b>Total</b>	1,048,405	702,878	723,964	2,475,247
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**FINANCIAL IMPACT:**

The revenue contracts will result in anticipated State reimbursement to the Department of up to \$895,663 in FY2026/27 and a portion of the Pierce's Disease contract being reimbursed in FY2027/28. Anticipated revenues are included in the Department's FY2026/27 Recommended Budget. The costs associated with preparing the agenda item are nominal and absorbed by the Department's FY2025/26 Working Budget.

**DISCUSSION:**

*Revenue Agreements*

Agreements and amendments with the CDFA entered into by the Solano County Agricultural Commissioner/Sealer of Weights and Measures must be signed by the Chair of the Board of Supervisors or an authorized designee. The Board has historically given the Agricultural Commissioner/Sealer of Weights and Measures authorization to execute these contracts, agreements, and associated amendments on behalf of Solano County through approval of a resolution. Authorizing the Agricultural Commissioner/Sealer of Weights and Measures to execute these revenue agreements and amendments up to 15% over the approved amount will assist in maintaining sufficient funds in the Agriculture Department and will provide administrative efficiency.

The Agricultural Commissioner/Sealer of Weights and Measures is requesting approval of seven revenue agreements for anticipated annual funding listed below:

- 1) **Exotic Pest Detection:** \$133,047 FY2026/27 agreement for early detection insect trapping of Mediterranean fruit fly, oriental fruit fly, melon fruit fly, Japanese beetle and spongy moth pests.
- 2) **Nursery Inspection and Enforcement:** \$20,940 FY2026/27 agreement for annual nursery stock inspection and compliance assessment at producer/wholesale nurseries.
- 3) **Sudden Oak Death:** \$94,663 FY2026/27 agreement for inspection, testing, and certification of nursery stock to prevent movement of *Phytophthora ramorum*, the causal agent of sudden oak death, to non-infested areas of California.
- 4) **Asian Citrus Psyllid:** \$42,000 FY2026/27 agreement for early detection insect trapping of Asian citrus psyllid, the insect vector of Huanglongbing disease, also known as citrus greening. The disease impairs the movement of nutrients in citrus plants resulting initially in uneven fruit ripening and eventually death of the tree.
- 5) **European Grapevine Moth:** \$40,340 FY2026/27 agreement for early detection insect trapping of European grapevine moth in previously infested areas to monitor for pest reintroduction.
- 6) **Certified Farmers' Markets:** \$9,850 FY2026/27 agreement to conduct certified farmers' market and certified producer site inspections, investigations and enforcement.
- 7) **Pierce's Disease:** \$554,823 agreement spanning FY2026/27 and FY2027/28, from October 1, 2026, to September 30, 2027, for glassy-winged sharpshooter early detection trapping, incoming nursery stock inspections and Vacaville infested area eradication activities.

Executed agreements will be placed on file with the Clerk of the Board.

**ALTERNATIVES:**

The Board could choose not to approve one or more of the revenue agreements and/or direct staff to consider other options and return with new recommendations. However, this is not recommended as this would result in a potential loss of up to \$895,663 in revenues that offset County costs.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**RESOLUTION NO. 2026-**

**RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS AUTHORIZING  
THE AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES TO EXECUTE  
COOPERATIVE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE  
FOR FISCAL YEARS 2026/27 AND 2027/28**

**WHEREAS**, the Solano County Board of Supervisors recognizes that the Agriculture Department receives revenue agreements from the California Department of Food and Agriculture throughout the fiscal year; and

**WHEREAS**, it is a general requirement that certain contracts or agreements entered into by the Solano County Agricultural Commissioner's Office be signed by the Chair or an authorized designee of the Board of Supervisors; and

**WHEREAS**, the State of California requires a resolution authorizing revenue contract approval and authorizing the Agricultural Commissioner/Sealer of Weights and Measures to execute revenue agreements and any resulting amendments.

**NOW, THEREFORE BE IT RESOLVED**, the Solano County Board of Supervisors authorizes the Solano County Agricultural Commissioner/Sealer of Weights and Measures to execute seven revenue agreements, listed below, upon receipt and any amendments to these revenue agreements during Fiscal Year 2026/27 and FY2027/28, up to a total of 15% over the approved amount, on behalf of Solano County. A copy of the executed agreements shall be filed with the Clerk of the Solano County Board of Supervisors.

<b>Agreement</b>	<b>Organization/Agency</b>	<b>Amount</b>
Exotic Pest Detection FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 133,047
Nursery Inspection and Enforcement FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 20,940
Sudden Oak Death FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 94,663
Asian Citrus Psyllid FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 42,000
European Grapevine Moth FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 40,340
Certified Farmers' Markets FY2026/27	CA Dept of Food & Ag (CDFA)	\$ 9,850
Pierce's Disease FY2026/27 and FY2027/28	CA Dept of Food & Ag (CDFA)	\$ 554,823

Passed and adopted by the Solano County Board of Supervisors at its regular meeting on June 9, 2026, by the following vote:

AYES:            SUPERVISORS            \_\_\_\_\_

NOES:            SUPERVISORS            \_\_\_\_\_

EXCUSED:        SUPERVISORS            \_\_\_\_\_

\_\_\_\_\_  
MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	15	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Resolution-Honorary	<b>Department:</b>	Library
<b>File #:</b>	26-459	<b>Contact:</b>	Andrea Boyce-Harmuth, 784-1500
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution and plaque of appreciation honoring Carol-Suzanne Crown, Library Assistant, upon her retirement from the Department of Library Services with over 20 years of dedicated public service to Solano County in the Department of Library Services		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Retirement Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The Department of Library Services recommends the Board of Supervisors adopt a resolution and plaque of appreciation honoring Carol-Suzanne Crown upon her retirement from the Department of Library Services.

### **SUMMARY/DISCUSSION:**

Carol-Suzanne Crown has been a valued member of the Solano County Library staff for more than twenty years, beginning her tenure as a Departmental Aide - Extra Help at Vallejo Springstowne Library on September 29, 2004, and then as a Library Aide on January 17, 2006. Ms. Crown was promoted to Library Assistant on April 22, 2007, and later transferred to Technical Services on October 7, 2007.

Ms. Crown demonstrated professionalism and excellence in the performance of her duties. Her hard work and dedication to the community is a direct reflection of Solano County Library's mission, vision, and values.

Ms. Crown retired May 30, 2026, with over 20 years of dedicated public service to Solano County. She has been a valued and respected colleague and will be missed by her friends, co-workers, and Technical Services colleagues in the Library and County.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed in the department's FY2025/26 Working Budget. The cost associated with purchase of resolution materials and plaque are included in the Board's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to adopt the resolution and plaque of appreciation; however, this is not recommended because this is an opportunity to recognize Carol-Suzanne Crown's dedication and outstanding contributions to the County and the community.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# *Resolution No. 2026 -*

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS HONORING CAROL-SUZANNE CROWN FOR OVER 20 YEARS OF DEDICATED PUBLIC SERVICE TO SOLANO COUNTY**

**WHEREAS**, Carol-Suzanne Crown has been a valued member of the Solano County Library staff for more than twenty years, beginning her tenure as a Departmental Aide – Extra Help at the Vallejo Springstowne Library on September 29, 2004 before transitioning to Library Aide on January 17, 2006; and

**WHEREAS**, Ms. Crown promoted to Library Assistant on April 22, 2007 and transitioned to technical services on October 7, 2007; and

**WHEREAS**, Ms. Crown provided excellent customer service to the Vallejo community during her time at the Vallejo Springstowne Library; and

**WHEREAS**, Ms. Crown processed thousands of books and other materials for Solano County Library ensuring materials were available for check-out by our community members; and

**WHEREAS**, Ms. Crown experienced and successfully navigated a profound evolution of library services during her more than twenty-year tenure with Solano County Library, including the addition of digital and virtual items, circulating technology devices, a wide variety of non-book items, and the mastery of ever-changing software systems necessary to perform her duties; and

**WHEREAS**, Ms. Crown assisted with numerous complex projects that helped keep Solano County Library the vibrant and continually evolving institution it is; and

**WHEREAS**, Ms. Crown has been a valued and respected colleague, and she will be greatly missed by her friends, co-workers, and especially her Technical Services colleagues for her hard work and dedication to advancing Solano County Library's mission, vision, and values while serving her community.

**NOW, THEREFORE BE IT RESOLVED**, that the Solano County Board of Supervisors hereby recognizes Carol-Suzanne Crown for her many years of outstanding and dedicated service to the people of Solano County and joins her friends and colleagues at Solano County Library in wishing her well in her retirement and future endeavors.

Dated this 9<sup>th</sup> day of June 2026

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MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



difficulties and developmental delays. The Solano County CLPPP is a state-funded, county-administered program established to eliminate childhood lead poisoning by identifying and caring for children who are lead poisoned and raise awareness of lead poisoning, prevention, and testing. Solano County children and young adults from birth to 21 years of age with an elevated lead level test result  $\geq 3.5$  micrograms per deciliter (mcg/dL) are eligible for and referred to the program for support services, such as health education, case management, and environmental lead abatement.

Solano County Public Health (SCPH) will coordinate lead-related activities of local agencies and organizations, alert the Childhood Lead Poisoning Prevention Branch at CDPH to new sources of lead exposure and barriers in the continuum of care and prevention, and help develop innovative outreach and prevention strategies towards realizing a healthy, lead-safe environment in which all the children of the State of California can achieve their full potential. This grant will fund dedicated staff to support lead prevention activities in Solano County, track data, and implement the evaluation component for the period of July 1, 2026, to June 30, 2028. SCPH will lead the coordinated effort to implement these interventions, in close collaboration with relevant partners, including hospitals and health care providers, the Environmental Health Services Division, families, and other community members.

**FINANCIAL IMPACT:**

This award provides funding to implement the Childhood Lead Poisoning Prevention Program, including case management, ongoing surveillance, data reporting, and dedicated staff to support these activities and is included in the Department's FY2026/27 Requested Budget. There is no impact on the County General Fund associated with accepting this funding.

**ALTERNATIVES:**

The Board may choose not to participate in the Childhood Lead Poisoning Prevention Program or approve the revenue agreement. This is not recommended because this program aims to improve the health of Solano County children and diminish the harm caused by lead poisoning.

**OTHER AGENCY INVOLVEMENT:**

H&SS works closely with Solano County Resource Management's Environmental Health Services Division, the CDPH, Solano County healthcare providers, and Solano families for implementation of the CLPPP.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**The following document can be accessed via the link below, in addition to being on file with the Clerk of the Board.**

[A - Childhood Lead Poisoning Prevention Program](#)



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	17	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Report	<b>Department:</b>	Health and Social Services
<b>File #:</b>	26-468	<b>Contact:</b>	Emery Cowan, 784-8400
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Approve the Behavioral Health Services Act Integrated Plan for FY2026/27 - FY2028/29 as required by Proposition 1; and Authorize the Director of Health and Social Services to make non-substantive, technical, or Department of Health Care Services-required revisions to the Integrated Plan, as necessary to ensure timely finalization and submission by the June 30, 2026 deadline		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Solano County BHSA Integrated Plan FY2026/27 through FY2028/29, B - Solano Board of Supervisors Certification		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Public Hearing Required?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

### **DEPARTMENTAL RECOMMENDATION:**

The Department of Health and Social Services (H&SS), Behavioral Health Division, recommends that the Board of Supervisors:

1. Approve the Behavioral Health Services Act Integrated Plan for FY2026/27 - FY2028/29 as required by Proposition 1; and
2. Authorize the Director of Health and Social Services to make non-substantive, technical, or Department of Health Care Services-required revisions to the Integrated Plan, as necessary to ensure timely finalization and submission by the June 30, 2026 deadline.

### **SUMMARY:**

In March 2024, California voters passed Proposition 1, which modified the Mental Health Services Act of 2004 (MHSA). The Proposition, renamed the Behavioral Health Services Act (BHSA), prioritizes services for people with the most significant mental health needs while adding the treatment of substance use disorders (SUD), and substantially changing funding categories. The State expects that changes within the BHSA will enhance oversight, transparency, and accountability at the State and local levels.

Previously, MHSA required the Board of Supervisors to approve a Three-Year Plan. With BHSA, the plan still covers three years, but now uses the name to "Integrated Plan" instead of "Three-Year Plan" and requires a spending plan that describes how behavioral health will spend all available behavioral health funding, including

BHSA, 1991 and 2011 Realignment, federal grant programs, federal financial participation from Medi-Cal, opioid settlement funds, and other local funds.

On March 31, 2026, the draft version of Solano County's BHSA Integrated Plan (IP) for FY2026/27 - FY2028/29 was submitted to the Department of Health Care Services (DHCS) for review, with approval from the County Administrator. On April 10, 2026, the draft IP was posted online for a mandatory 30-day public review and comment period. A public hearing, held in partnership with the local Behavioral Health Advisory Board, occurred on May 19, 2026, to present and review the draft IP. Recommended changes provided by the DHCS following its review period, along with all public comments submitted in writing or offered during the public hearing, will be included as supporting documentation in the submission of the final version of the IP. Per DHCS policy, the Board of Supervisors' approval of the final IP is required for submission by June 30, 2026.

### **FINANCIAL IMPACT:**

The IP projects anticipated expenditures and revenues for BHSA-funded programs and services for a three-year period beginning July 1, 2026 and ending June 30, 2029. Projected expenditures and revenues for BHSA are \$42,429,243 in FY2026/27; \$48,696,505 in FY2027/28; and, \$47,942,803 in FY2028/29. If estimates do not materialize as projected, H&SS will need to amend the IP through the required community and State approval process and report back to the Board through an Annual Update or Intermittent Update.

Appropriations for programs discussed in the IP are included in the Department's FY2026/27 Requested Budget. There is no anticipated financial impact to the County General Fund.

### **DISCUSSION:**

California's implementation of Proposition 1 is part of a broader statewide initiative known as Behavioral Health Transformation (BHT). Through the Behavioral Health Services Act (BHSA), the State aims to strengthen accountability and transparency, expand access to behavioral health services, and increase behavioral health treatment and housing capacity across California. Solano County Behavioral Health, in partnership with community providers, stakeholders, and system partners, leads local BHSA implementation to support a coordinated, responsive, and sustainable behavioral health system.

One major policy change associated with Proposition 1 is the shift in county funding requirements for BHSA. Instead of the five funding streams historically allowed under MHSA, BHSA requires that counties align their BHSA-funded programs and strategies to fit within three funding allocation thresholds: 35% Full-Service Partnership programs (FSP), 35% Behavioral Health Services and Supports (BHSS), and 30% Housing Interventions (HI). The BHSS and HI funding components each have additional sub-allocation requirements. At least 51% of BHSS funds must prioritize early intervention programs and services, of which 51% must serve individuals ages 25 and younger. For Housing Interventions (HI), at least 50% of these funds must focus on people experiencing chronic homelessness, and the county may allocate up to 25% towards capital development housing projects.

BHSA also significantly expands the list of stakeholder groups that counties must engage during the community planning process. The H&SS Behavioral Health Division worked in conjunction with the Public Health Division and Solano County's managed care plan providers to gather community feedback. From August 2025 to November 2025, 65 people attended in-person and virtual events. Participants were informed about the BHSA changes and given opportunities to provide input on behavioral health priorities and needs. Feedback was also gathered through a community health needs assessment survey, a joint effort between the H&SS Public Health and Behavioral Health divisions, that successfully reached over 350 respondents.

The BHT takes a population health approach to align and set expectations for behavioral health systems of care across the state. In line with this approach, H&SS Behavioral Health Division conducted a comprehensive review of state-provided primary and secondary quality and performance measures related to six statewide population health categories (Access to Care, Homelessness, Institutionalization, Justice-Involvement, Removal of Children from Home, and Untreated Behavioral Health Conditions). The BHTSA Integrated Plan highlights Solano County's health disparities in these areas and outlines strategies planned to address them locally over the next three fiscal years.

Findings from the comprehensive review of local data revealed that, compared to statewide averages, Solano County had lower specialty mental health and substance use disorder penetration rates, meaning a lower percentage of Medi-Cal eligible individuals accessed county specialty behavioral health treatment services than expected under Department of Health Care Services (DHCS) benchmarks. The analysis also identified higher rates of involuntary detention and institutional utilization, disparities in homelessness and child welfare involvement, elevated justice system involvement, and suicide-related disparities. Community feedback received during the community planning process, together with local suicide and self-harm data, further reinforced the need to prioritize suicide prevention and reduction as a key behavioral health goal.

In response to these findings, the BHTSA IP outlines a broad range of strategies focused on early intervention, treatment, housing, crisis response, and system coordination to reduce disparities and improve outcomes. Planned efforts include expanding culturally and linguistically responsive outreach, peer support, and early intervention services; strengthening referral pathways and coordination with Medi-Cal managed care plans, Child Welfare, Probation, juvenile justice systems, hospitals, and community-based organizations; advancing psychiatric advance directives; and expanding supportive housing capacity to reduce reliance on institutional placements.

Proposition 1 also included authorization of a statewide behavioral health infrastructure bond to expand treatment and housing capacity across California. A portion of these voter-approved bond funds supports the Behavioral Health Continuum Infrastructure Program (BHCIP), which provides competitive grant funding to counties and behavioral health providers for community-based behavioral health infrastructure projects.

To support this work locally, H&SS Behavioral Health was recently awarded approximately \$37 million through BHCIP to expand Solano County's continuum of community-based behavioral health care. These funds will support expansion of the County's Crisis Stabilization Unit and development of new peer respite and sobering center services, further strengthening access to less restrictive, community-based treatment options consistent with the goals of Behavioral Health Transformation.

H&SS Behavioral Health will continue seeking opportunities to strengthen data collection, performance measurement, and continuous quality improvement efforts to ensure services remain responsive to evolving community needs.

#### **ALTERNATIVES:**

The Board may choose not to adopt the BHTSA IP for FY2026/27 through FY2028/29. This is not recommended as the IP has been developed in accordance with the provisions of the BHTSA as required by Proposition 1, including significant community input and a public hearing with the local Behavioral Health Advisory Board. Not approving the new BHTSA IP would result in failing to meet State mandates and could put BHTSA funds at risk.

**OTHER AGENCY INVOLVEMENT:**

The BHSA IP was developed in collaboration with community partners, which included service recipients, family members, county and community-based providers, law enforcement, local educational agencies, Veterans, faith-based organizations, and the local Behavioral Health Advisory Board.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

**The following document can be accessed via the link below, in addition to being on file with the Clerk of the Board.**

[A - Solano County BHSA Integrated Plan FY2026-27 through FY2028-29](#)

## Board of Supervisors Certification

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### Certification

1. Board of Supervisors certifies the following:

Board of Supervisors has reviewed and approved this Integrated Plan for the period of

County will meet its realignment obligations pursuant to W&I Code section 14197, including but not limited to time or distance standards and appointment time standards set forth in W&I Code section 14197 or other applicable guidance, without utilizing waitlists

2. Does the county wish to disclose any implementation challenges or concerns with these requirements?

Yes

No

a. If answered yes above, please describe any implementation challenges or concerns with their realignment obligations (optional)

---

### Signature

3. Printed name

4. Title

5. Date

6. Signature



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	18	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Resolution-Honorary	<b>Department:</b>	Department of Child Support Services
<b>File #:</b>	26-449	<b>Contact:</b>	Tina Milliken, 784-3653
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Adopt a resolution and plaque of appreciation recognizing Cindy Rafferty, Accounting Clerk III, upon her retirement from the Department of Child Support Services with over 26 years of dedicated public service to Solano County		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Retirement Resolution		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
 Public Hearing Required? Yes \_\_\_ No X

### DEPARTMENTAL RECOMMENDATION:

The Department of Child Support Services recommends that the Board adopt a resolution and plaque of appreciation recognizing Cindy Rafferty, Accounting Clerk III, upon her retirement from Solano County with over 26 years of dedicated public service in the Department of Child Support Services.

### SUMMARY/DISCUSSION:

Cindy Rafferty began her career with Solano County on August 23, 1999, as an Accounting Clerk III with the District Attorney/Family Support Division, which later became the Department of Child Support Services (Solano County DCSS).

Mrs. Rafferty has been a valuable member of the department’s Financial Case Management team where her superior organizational skills empowered her to excel in various aspects of child support accounting, ensuring the accuracy of the child support accounting records maintained by the department. In addition, during her tenure Mrs. Rafferty was the lead on several projects, including managing the record keeping for County and State Department of Child Support Services computer equipment and processing the department’s Accounts Payables on a bi-monthly.

Mrs. Rafferty understood and embraced the importance of service excellence. Mrs. Rafferty was a valuable member of the Solano County DCSS Financial Case Management team and consistently demonstrated professionalism, integrity, and dedication to the mission of Solano County DCSS.

After 26 years of dedicated service to Solano County and to the members of its community, Mrs. Rafferty retires on June 9, 2026 and we wish her a long, healthy, and happy retirement.

**FINANCIAL IMPACT:**

The costs associated with preparation and purchase of the resolution materials and plaque are included in the Board's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board may choose not to adopt this resolution and approve this plaque of appreciation; however, this is not recommended because this is an opportunity to recognize Mrs. Rafferty for her dedication and over 26 years of service to Solano County.

**OTHER AGENCY INVOLVEMENT:**

There is no other agency involvement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# *Resolution No. 2026 -*

## **RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING CINDY RAFFERTY, ACCOUNTING CLERK III, UPON HER RETIREMENT FROM THE DEPARTMENT OF CHILD SUPPORT SERVICES WITH OVER 26 YEARS OF DEDICATED PUBLIC SERVICE TO SOLANO COUNTY**

**WHEREAS**, Cindy Rafferty began her career with Solano County on August 23, 1999, as an Accounting Clerk III with the District Attorney/Family Support Division, which later became the Department of Child Support Services; and

**WHEREAS**, Cindy Rafferty was a valuable member of the department's Financial Case Management team where her superior organizational skills empowered her to excel in various aspects of child support accounting, ensuring the accuracy of the child support accounting records maintained by the department; and

**WHEREAS**, Cindy Rafferty managed the record keeping for County and State Department of Child Support Services computer equipment from 2020 to 2022, which included taking a physical inventory count for nearly 100 employees, consolidating multiple inventory lists into one succinct list and raising staff awareness of the department's responsibility to report inventory to the county and state; and

**WHEREAS**, Cindy Rafferty processed the department's Accounts Payables on a bi-monthly basis since 2020. Shortly after learning the paper-based version, she quickly became adept at navigating the County's new method of processing payables through an on-line application ensuring that invoices were promptly paid; and

**WHEREAS**, Cindy Rafferty consistently embraced the importance of service excellence by being a reliable resource for case management and financial management staff regarding child support accounting practices and procedures; and

**WHEREAS**, Cindy Rafferty consistently performed her duties with professionalism, integrity and dedication to the mission of the Department of Child Support Services; and

**WHEREAS**, Cindy Rafferty is retiring on June 9, 2026, as an Accounting Clerk III with the Solano County Department of Child Support Services.

**NOW, THEREFORE BE IT RESOLVED**, that the Solano County Board of Supervisors hereby recognizes Cindy Rafferty for over 26 years of outstanding and dedicated service to the families of Solano County and wishes her a long, healthy, and happy retirement.

Dated this 9<sup>th</sup> day of June 2026

\_\_\_\_\_  
MONICA BROWN, Chair  
Solano County Board of Supervisors

ATTEST:  
IAN M. GOLDBERG, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk



focused employment services, funded by WIOA. Through this process, California Human Development (CHD) was selected as the youth provider. The original contract was approved by the Board on June 24, 2025 with a term of July 1, 2025 through June 30, 2026. The program focuses on out-of-school youth ages 16-24, with an emphasis on those from rural or agricultural communities such as Dixon and Rio Vista, youth impacted by the COVID-19 pandemic, and individuals who are low-income, skills deficient, or have limited English proficiency.

The WDB is recommending approval of a one-year \$300,000 contract amendment with CHD to continue as the WIOA youth program services provider targeting out-of-school youth ages 16-24. The contract amendment was approved by the WDB Board of Directors at their May 15, 2026 meeting.

**FINANCIAL IMPACT:**

The funding to cover the cost of this contract amendment is included in WDB's FY2026/27 Requested budget.

**ALTERNATIVES:**

The Board of Supervisors could choose not to approve the contract amendment to extend youth services for an additional year and instead provide direction to conduct a new procurement for services. However, CHD has demonstrated positive program performance and increased service delivery throughout the first year of the contract. Re-procuring a new provider at this time could disrupt continuity of services for barriered out-of-school youth currently participating in the program and delay outreach, enrollment, and work experience activities for eligible youth throughout Solano County. Additionally, the WDB would lose the benefit of CHD's established relationships, operational knowledge, and understanding of the specific workforce and supportive service needs of the target youth populations being served.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved the contract amendment for legal sufficiency.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

**FIRST AMENDMENT TO STANDARD CONTRACT PY-25-013  
BETWEEN THE WORKFORCE DEVELOPMENT BOARD OF SOLANO COUNTY AND  
CALIFORNIA HUMAN DEVELOPMENT**

This First Amendment (“First Amendment”) is entered into as of the 1st day of July 2026, between the WORKFORCE DEVELOPMENT BOARD OF SOLANO COUNTY (“WDB”) and CALIFORNIA HUMAN DEVELOPMENT (Subrecipient”).

1. Recitals

- A. The parties entered into a contract dated July 1, 2025 (the “Contract”), in which the Subrecipient agreed to provide Workforce Innovation and Opportunity Act Youth Program Services through June 30, 2026.
- B. WDB now needs to extend the Contract for services for twelve months, through June 30, 2027.
- C. This First Amendment represents an increase of \$300,000 for services and a twelve-month extension of the Contract.
- D. The parties agree to amend the Contract as set forth below.

2. Service Agreement

A. Term of Agreement.

Section 2 has been deleted in its entirety and replaced with:

The term of this contract is: July 1, 2025, through June 30, 2027

B. Budget

Section 3 has been deleted in its entirety and replaced with:

The maximum amount of this contract is \$600,000 (\$300,000 from the original contract and \$300,000 for this First Amendment).

3. Scope of Work (Exhibit A)

The matrix in Section II.I “Outcomes” has been deleted in its entirety and replaced with:

<b>Measure</b>	<b>Goal</b>
Number Enrolled	30
Work Experience Placements	25
Work Experience Completion	22
Placed in Employment	21
Median Earning	\$17.05

4. Project Budget Summary (Exhibit B)

The matrix in Exhibit B has been deleted in its entirety and replaced with:

BUDGET SUMMARY (Cost Categories)	PROGRAM	WORK EXPERIENCE ("WEX")	TOTAL
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Original (Delivery Period July 1, 2025 – July 31, 2026)

<b>PERSONNEL</b> <i>(Includes Salary + Benefits)</i>			
Deputy Director, FWS	\$4,526		\$4,526
Compliance Manager	\$3,750		\$3,750
CHD Chief Operating Officer	\$6,862		\$6,862
Senior Case Manager	\$4,805		\$4,805
Manager Eastern Region	\$7,852		\$7,852
Case Manager, To Be Hired	\$68,640		\$68,640
Fringe Benefits	\$22,306		\$22,306
<b>SUBTOTAL PERSONNEL:</b>	<b>\$ 118,741</b>	<b>\$ 0</b>	<b>\$118,741</b>
<b>YOUTH PARTICIPANT COSTS</b>			
Participant Wages	0	\$ 96,000	\$ 96,000
Fringe Benefits	0	9,063	9,063
Supportive Services	\$30,000		30,000
<b>SUBTOTAL YOUTH PARTICIPANT COSTS:</b>	<b>\$ 30,000</b>	<b>\$ 105,063</b>	<b>\$ 135,063</b>
<b>PROGRAM OPERATING COSTS</b>			
Staff Travel	\$3,200		\$3,200
Program Supplies	\$6,200		\$6,200
Rent and Utilities	\$4,050		\$4,050
Conference & Training	\$3,150		\$3,150
Consultants	\$3,500		\$3,500
Audit and Insurance Services	\$3,400		\$3,400
<b>SUBTOTAL OPERATING COSTS:</b>	<b>\$ 23,500</b>	<b>\$ 0</b>	<b>\$ 23,500</b>
<b>ADMINISTRATIVE COSTS</b>			
De minimus Admin Rate (15%):	\$22,696		\$22,696
<b>SUBTOTAL OPERATING COSTS:</b>	<b>\$ 22,696</b>	<b>\$ 0</b>	<b>\$ 22,696</b>
<b>CONTRACT TOTALS:</b>	<b>\$ 194,937</b>	<b>\$ 105,063</b>	<b>\$ 300,000</b>

1<sup>st</sup> Amendment (Delivery Period July 1, 2026 – July 31, 2027)

<b>PERSONNEL</b> <i>(Includes Salary + Benefits)</i>			
Deputy Director, FWS	\$4,976		\$4,976
Compliance Manager	\$4,134		\$4,134
CHD Chief Operating Officer	\$7,566		\$7,566
Senior Case Manager	\$5,297		\$5,297
Manager Eastern Region	\$8,657		\$8,657
Case Manager	\$27,933	\$27,934	\$55,867
Fringe Benefits	\$35,102	\$9,262	\$44,364
<b>SUBTOTAL PERSONNEL:</b>	<b>\$ 93,655</b>	<b>\$ 37,196</b>	<b>\$ 130,861</b>

<b>YOUTH PARTICIPANT COSTS</b>			
Participant Wages	0	\$84,500	\$ 84,500
Fringe Benefits	0	\$8,501	\$8,501
Supportive Services	\$26,350	\$4,650	\$31,000
<b>SUBTOTAL YOUTH PARTICIPANT COSTS:</b>	<b>\$ 26,350</b>	<b>\$ 97,651</b>	<b>\$ 124,001</b>
<b>PROGRAM OPERATING COSTS</b>			
Staff Travel	\$2,559		\$2,559
Program Supplies	\$1,816		\$1,816
Rent and Utilities	\$4,950		\$4,950
Conference & Training	\$2,456		\$2,456
Consultants	\$7,272		\$7,272
Audit and Insurance Services	\$2,509		\$2,509
<b>SUBTOTAL OPERATING COSTS:</b>	<b>\$ 21,562</b>	<b>\$ 0</b>	<b>\$ 21,562</b>
<b>ADMINISTRATIVE COSTS</b>			
De minimus Admin Rate (15%):	\$23,576		\$23,576
<b>SUBTOTAL OPERATING COSTS:</b>	<b>\$ 23,576</b>	<b>\$ 0</b>	<b>\$ 23,576</b>
<b>CONTRACT TOTALS:</b>	<b>\$ 165,153</b>	<b>\$ 134,847</b>	<b>\$ 300,000</b>

The language for Item 6 has been modified as follows:

The maximum payment under the terms of this contract shall under no circumstances exceed **\$600,000** for the related expenses unless this contract is modified in accordance with Section 26 in Exhibit C.

5. Special Terms and Conditions (Exhibit D)

The following provisions have been added:

19. Prohibition on Certain Telecommunications Equipment

Contractor shall comply with 2 CFR 200.216 and shall not procure, obtain, use, or enter into contracts for covered telecommunications equipment or services prohibited under federal law, including equipment or services produced by Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, Dahua Technology Company, or their subsidiaries or affiliates.

20. Domestic Preferences for Procurements

To the greatest extent practicable and consistent with law, Contractor shall provide a preference for the purchase, acquisition, and use of goods, products, and materials produced in the United States in accordance with 2 CFR 200.322.

21. Federal Flow-Down Requirements

Contractor shall include all applicable federal statutes, regulations, executive orders, Uniform Guidance requirements, and Appendix II to 2 CFR Part 200 contract provisions in all subcontracts, purchase orders, and lower-tier agreements funded in whole or in part with federal funds.

Except as set forth in this First Amendment, all other terms and conditions specified in the Contract, and/or as previously amended, remain in full force and effect.

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David A. Hubble, President/Executive Director  
Workforce Development Board of Solano County

*Heather Henry*  
Heather Henry (May 26, 2026 15:50:44 PDT)

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Heather Henry, Chief Executive Officer  
California Human Development

Approved as to Form:

Approved for Solano County:

*Kimberley Glover*  
Kimberley Glover (May 26, 2026 13:39:27 PDT)

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Solano County Counsel

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Ian M. Goldberg, County Administrator  
Solano County

Due to file size, the following document can be accessed via the link in the list below, in addition to being on file with the Clerk of the Board.

Original Contract:

1. [California Human Development Original Contract](#)



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	20	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Appointment	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	26-450	<b>Contact:</b>	Tony Stewart, 553-5363
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Approve the appointment of Andre Smith to the Solano County Planning Commission representing District 1 for a term to expire January 31, 2030		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 1		
<b>Attachments:</b>	A - Application - A. Smith, B - Resume - A. Smith		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor James requests that the Board of Supervisors approve the appointment of Andre Smith to serve on the Solano County Planning Commission representing District 1 for a term to expire January 31, 2030.

### **SUMMARY/DISCUSSION:**

Andre Smith has more than 20 years of experience in real estate and public service, along with a strong record of leadership, collaboration, and community engagement. His extensive background in real estate brokerage, land use and property matters, government relations, and community advocacy would provide the Solano County Planning Commission with practical expertise and a well-balanced perspective.

In addition to his professional experience, Andre has served on the Solano County Assessment Appeals Board and is a United States military veteran, reflecting his longstanding commitment to public service, accountability, and responsible decision-making. Throughout his career, he has successfully managed complex operations, built productive partnerships, and worked effectively with diverse stakeholders and communities.

Andre's combination of professional knowledge, public service experience, and collaborative leadership style would support thoughtful planning policies that promote sustainable growth, economic opportunity, and the long-term quality of life for Solano County residents.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to appoint Mr. Smith; however, that is not recommended, as he is highly qualified and brings valuable professional experience, leadership skills, and community insight that would make him a strong addition to the Solano County Planning Commission.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Application for Membership on Advisory Board, Council, Committee or Commission

You may submit your application by clicking on the submit button at the end of this application.

A printable, PDF version of this application can be obtained at [Solano County](#) or by contacting the Clerk of the Board at 707-784-6100.

**Name of Board, Council, Committee or Commission:**

Solano County Planning Commission

**Supervisorial district in which you reside:**

District 1

## Applicant Contact Information

**Applicant Name**

Andre Smith

**Address**

[Redacted]  
Vallejo, CA, 94591

**Phone Number**

[Redacted]

**Email**

[Redacted]

**Business Address**

[Redacted]  
Vallejo, CA, 94591

**Business Phone Number**

[Redacted]

**Business Email Address**

[Redacted]

**Can you regularly attend meetings?**

Yes

## Memberships in Other Organizations

List name and address:

**Organization 1**

Disabled American Veterans, 860 Dolwick Drive,  
Erlanger, KY, 41018

**Organization 2**

National Association Of Realtors, 430 N. Michigan Ave  
Chicago, 60611

**Organization 3**

California Association of Realtors, 915 L Street, #1460  
Sacramento, CA, 95814

## Employment & Education History

**Please provide a brief description of your employment & educational history:**

I am a seasoned business and operations professional with more than 20 years of experience in account management, real estate brokerage, healthcare services, government relations, and veterans advocacy. My career includes leadership roles with organizations such as Kaiser Permanente, Wounded Warrior Project, and Disabled American Veterans, where I managed large-scale programs, led multi-state operations, supervised teams and budgets, and developed strategic partnerships with government and healthcare organizations. I also served as Broker/Owner of Priority Real Estate & Investments, overseeing recruitment, training, compliance, and business development throughout Northern California.

I hold a Master of Business Administration and a Bachelor of Arts in Business Management from University of Phoenix, as well as a Certified Project Manager credential from University of California, Berkeley. I served in the United States military from 1983 to 1992, including two tours during Desert Storm, before medically retiring from service.

**Professional references**

Please list a minimum of 3 professional references:

**Reference 1** Delphine Metcalf

**Email** [Redacted]

**Phone Number** [Redacted]

**Reference 2** Gaelon Watkins

**Email** [Redacted]

**Phone Number** [Redacted]

**Reference 3** Rhonda Smith

**Email** [Redacted]

**Phone Number** [Redacted]

**General Information**

**As a member of this board/council/committee/commission, what might you hope to achieve?**

Serving on the Solano County Planning Commission would provide me with the opportunity to promote responsible growth, economic development, and smart land-use policies that protect the character and long-term sustainability of our communities. Drawing upon my background in real estate, business, and public service, I would work to ensure that development decisions balance the needs of residents, businesses, housing, and environmental stewardship while fostering transparency, community engagement, and equitable opportunities throughout Solano County.

**As a member of this board/council/committee/commission, what do you think you might contribute to help it fulfill its missions and goals?**

With more than 20 years of experience in real estate, business management, and community engagement, I would bring a practical and balanced perspective to the Solano County Planning Commission. My background in real estate brokerage, property operations, and public service on the Solano County Assessment Appeals Board has given me valuable insight into land use, development, economic growth, and the concerns of local residents and businesses. I would contribute thoughtful decision-making, strong communication skills, and a commitment to responsible planning that supports sustainable growth while protecting the interests and quality of life of Solano County communities.

## Important Information

- This application is a public document and is subject to the California Public Records Act (CA Gov. Code §§ 7920.000 et seq.)
- All members are required to take the following training: 1) The Brown Act and 2) State Ethics Training Course as maybe required by AB 1234.
- Members of boards, councils, commissions and committees may be required to file a Statement of Economic Interest Form also known as a Form 700.
- Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
- Meeting dates and times are subject to change and may occur multiple days per month.
- Some boards, councils, commissions or committees may assign members to subcommittees or work groups which may require an additional commitment of time.

**I CERTIFY** that I have read and understand the information above, and that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements/omissions of material fact may cause forfeiture of my rights to serve on a Board, Council, Commission or Committee in Solano County.

**By typing your name here, you agree that your electronic signature is the legal equivalent of your manual signature on this application.**

### Applicant Signature

André D. Smith

### Date

Wednesday, May 13, 2026

### File Upload



Resume - Andre Smith - Sales 2.docx

# André D. Smith, M.B.A.

U.S. Navy career (1983 to 1992) including [REDACTED] [REDACTED] rm. Medically retired.

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## OBJECTIVE

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As your newest Strategic Account Manager, I will utilize my extensive experience in outside sales, corporate sales, and account management to drive incremental revenue and build strong partnerships with strategic corporate and agency partners. I am highly motivated and results-driven, with expertise in managing strategic corporate and agency partners, negotiating complex contracts, and defining long-term strategies to drive incremental revenue. With my excellent written, verbal, and presentation skills, I will be an effective communicator and will work well both as an individual and with a small team in an ever-changing, dynamic market.

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## SUMMARY

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Highly motivated and results-driven professional with over 30 years of experience in outside sales, competitive sales environments, and corporate sales. I have expertise in managing strategic corporate and agency partners, negotiating complex contracts, and defining long-term strategies to drive incremental revenue. I am proficient in data analysis and using CRM tools like Salesforce to measure contract performance and secure customers. My excellent written, verbal, and presentation skills make me an effective communicator. I can work well both as an individual and with a small team in an ever-changing, dynamic market. I am passionate and innovative, with bold leadership skills that foster organizational inclusiveness and growth.

Recently, I was responsible for expanding the organization into three new Northern California territories in support of aggressive growth initiatives. Before that, I was responsible for three primary service areas, supporting 133 accounts, 33 account managers, and over 18,000 Medicare recipients. In addition, I managed local, regional, and national teams of up to 22 direct and 12 indirect reports, overseeing 1,200 volunteers nationwide at 200 VA hospitals and clinics across 50 U.S. states and Puerto Rico. I have managed operating budgets of up to \$4.5 million for organizations with all-agency budgets of up to \$110 million.

As a collaborative problem solver, I successfully leverage my leadership, fiscal, and business acumen to support organizational mission, goals, and strategic plans. I am acknowledged for exceptional judgment, tenacity, and ability to manage and serve in a rapidly changing, diverse environment. I am a strong advocate for community leadership, inclusivity, healthcare, and access equity.

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## PORTFOLIO OF EXPERTISE

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- |                                 |                            |                                      |
|---------------------------------|----------------------------|--------------------------------------|
| ◆ Project Management            | ◆ Strong Technology Skills | ◆ Interpersonal Skills               |
| ◆ Supervision                   | ◆ Leadership Presentations | ◆ Vendor Management                  |
| ◆ Legal Compliance              | ◆ Team Building            | ◆ Staff Retreats                     |
| ◆ Conflict Resolution           | ◆ Problem Solving          | ◆ Decision Making/Strategic Thinking |
| ◆ Communication                 | ◆ Fiscal Management        | ◆ Compensation Surveys               |
| ◆ Microsoft Office Applications | ◆ Salesforce CRM Tool      | ◆ Ability to Travel 20% or More      |

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## PROFESSIONAL EXPERIENCE

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### RESTORATION MANAGEMENT COMPANY – 2022 to PRESENT

#### ◆ Account Executive

##### Responsibilities include:

- As an account executive, my role requires me to build and maintain strong relationships with clients to ensure their satisfaction with our services. Additionally, I develop and implement strategies to increase sales and revenue within assigned accounts and identify new business opportunities to expand our customer base. Collaboration with internal teams to ensure prompt and satisfactory resolution of customer issues is an essential part of my job. I set goals and targets to monitor progress and ensure all deliverables are achieved, specifically within assigned accounts. As the team lead, I provide coaching and training to colleagues to help them improve their performance and develop their skills in account sales. Analyzing market trends and competitor activity is also crucial to identifying opportunities for growth and improvement within assigned accounts. Effective communication with other departments to ensure the company's goals and objectives align with account sales targets is an integral part of my job. Representing the company at industry events and conferences to promote our products and services, specifically within assigned accounts, is another important aspect of my role. I design, implement, and execute an aggressive

# André D. Smith, M.B.A.

U.S. Navy career (1983 to 1992) including [REDACTED] rm. Medically retired.

growth strategy to expand the company's reach throughout Northern California. Additionally, I manage a portfolio of strategic corporate and agency partners, negotiating contracts to maximize return to the company while demonstrating the highest degree of professionalism and integrity. Finally, I manage and implement strategic sales plans, ensuring the company is well positioned among its competitors and leverages its position in the marketplace.

## **BROKER/OWNER – 2005 to MAY 2020**

**SEVENTEEN YEARS AND COUNTING OF INCREASINGLY COMPLEX AND RESPONSIBLE POSITIONS, INCLUDING**

### ◆ **Broker/Owner (Priority Real Estate & Investments)**

#### **Responsibilities include:**

- In my role as a Broker in Northern California, I possessed a versatile skill set that made me well-suited to handle a diverse range of responsibilities. I developed and oversaw policies and procedures to ensure smooth operations, led recruitment and retention efforts, and managed the procurement of mortgage loans for buyers and sellers, as well as home sales. My expertise extended to ensuring compliance with state mandates through comprehensive training programs and implementing quality assurance guidelines to maintain high standards of excellence. I was responsible for leading teams of 30 or more Loan/Sales Agents and Transaction Coordinators, managing multiple locations, and ensuring the successful implementation of policies and procedures to guarantee efficient operations.

## **KAISER PERMANENTE – NOVEMBER 2013 TO MAY 2020**

**SEVEN YEARS AND COUNTING OF INCREASINGLY COMPLEX AND RESPONSIBLE POSITIONS, INCLUDING**

### ◆ **Retiree Solutions Manager**

#### **Responsibilities include:**

- I was responsible for Medicare enrollment for a large book of business that spans both public and private sectors. I work on designing, developing, and implementing benefit programs and program changes that help our employer control costs and maintain or improve our market competitiveness. Further, I identify, design, and implement new targeted market development strategies and provide leadership in all matters related to laws and regulations that impact Benefits Practice activities. I manage project plans and make sure that project timelines and objectives are met, both for individual objectives or projects and for projects managed by reporting positions. Additionally, I participate in the development of objectives, goals, and strategies relative to the functional area and to the entire Benefits Practice. I manage sensitive relationships and work in a Labor/Management Partnership environment. I create reports for clients, agents, and brokers to identify market changes, exceed established goals and turnaround guidelines for the underwriting team, establish relationships with other sales and brokerage companies to enhance agents' business potential and provide problem-solving solutions for internal and external stakeholders.

## **WOUNDED WARRIOR PROJECT – NOVEMBER 2010 TO MAY 2013**

**TWO YEARS AND COUNTING OF INCREASINGLY COMPLEX AND RESPONSIBLE POSITIONS, INCLUDING**

### ◆ **Senior Benefits Liaison (San Diego Office)**

#### **Responsibilities include:**

- In my role as a senior benefits liaison, I was responsible for recruiting a team to open the San Diego location and leading a team of five individuals consisting of four Outreach Coordinators and one Business Manager. My responsibilities included managing 16 programs, ranging from college prep to adaptive sports for severely wounded veterans. I was also responsible for managing partnerships with 15 warrior-related organizations, which included regional offices, military, and medical facilities. In addition to this, I managed a team of corporate sales representatives, developing and implementing strategic sales plans to increase revenue and market share. I also negotiated complex corporate contracts, ensuring customer satisfaction while maximizing return to the company. Maintaining relationships with key decision-makers at strategic corporate accounts was a crucial part of my role, as I identified new opportunities for revenue growth and analyzed market trends and the competitive landscape to develop and refine sales strategies. Collaborating with cross-functional teams was essential to ensure customer needs were met and sales goals were achieved. I also co-lead relationships with healthcare professionals to serve veterans, ensuring quality access to newly legislated services.

## **DISABLED AMERICAN VETERANS – 1997 TO MAY 2006**

**SEVEN YEARS AND COUNTING OF INCREASINGLY COMPLEX AND RESPONSIBLE POSITIONS, INCLUDING**

- ◆ Assistant Supervisor, National Service Officer, Oakland, CA
- ◆ Assistant National Membership Director, Cold Springs, KY
- ◆ Assistant Supervisor, National Service Officer, Oakland, CA

#### **Responsibilities include:**





# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	21	<b>Status:</b>	Consent Calendar
<b>Type:</b>	Appointment	<b>Department:</b>	Board of Supervisors
<b>File #:</b>	26-452	<b>Contact:</b>	Tony Stewart, 553-5363
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Approve the appointment of Jared Bunde to the Solano County Civil Service Commission representing District 1 for a term to expire May 10, 2030		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	District 1		
<b>Attachments:</b>	A - Application - J. Bunde, B - Resume - J. Bunde		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

Supervisor James requests that the Board of Supervisors approve the appointment of Jared Bunde to serve on the Solano County Civil Service Commission representing District 1 for a term to expire May 10, 2030.

### **SUMMARY/DISCUSSION:**

Jared Bunde brings more than a decade of experience in county government and public health systems, with extensive knowledge of county employment processes, job classifications, and compensation structures. Through his work with the Alameda County Health Care Services Agency, the San Francisco Department of Public Health, and Solano County Family Health Services, Jared has led and supported programs focused on healthcare access, homelessness outreach, quality improvement, case management, and care coordination for vulnerable populations.

His professional experience includes program planning and oversight, policy development, staff coordination, and community outreach in both traditional and non-traditional service settings. Jared has demonstrated a strong ability to collaborate with agencies, support effective service delivery, and address complex community needs through practical and responsive solutions.

Jared's background in public service, healthcare administration, and community-based care brings valuable expertise, thoughtful leadership, and a strong understanding of the challenges facing local communities, making him well qualified to serve on the commission.

### **FINANCIAL IMPACT:**

The costs associated with preparing the agenda item are nominal and absorbed by the department's FY2025/26 Working Budget.

**ALTERNATIVES:**

The Board could choose not to appoint Mr. Bunde; however, that is not recommended, as he brings valuable professional experience, leadership skills, and community insight that would make him a strong addition to the Solano County Civil Service Commission.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Application for Membership on Advisory Board, Council, Committee or Commission

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**Name of Board, Council, Committee or Commission:**

Civil Service Commission

**Supervisory district in which you reside:**

District 1

## Applicant Contact Information

**Applicant Name**

Jared Bunde

**Address**

[Redacted]  
Vallejo, CA, 94590

**Phone Number**

[Redacted]

**Email**

[Redacted]

**Business Address**

[Redacted]  
Fairfield, CA, 94533

**Business Phone Number**

[Redacted]

**Business Email Address**

[Redacted]

**Can you regularly attend meetings?**

Yes

## Memberships in Other Organizations

List name and address:

**Organization 1**

City of Vallejo - Housing and Community Development Commission  
Vallejo, CA

**Organization 2**

National Health Care for the Homeless Council - Clinicians Network Steering Committee  
Nashville, TN

**Organization 3**

Sigma Theta Tau

## Employment & Education History

**Please provide a brief description of your employment & educational history:**

I manage the Population Health program for NorthBay Health. I have a MS in Health Policy, a BS in Nursing, and a BS in Community Health.

**Professional references**

Please list a minimum of 3 professional references:

**Reference 1** Elizabeth Leary  
**Email** [REDACTED]

**Phone Number** ([REDACTED])

**Reference 2** Seth Gomez  
**Email** [REDACTED]

**Phone Number** [REDACTED]

**Reference 3** Danyale Parrish  
**Phone Number** [REDACTED]

**General Information**

**As a member of this board/council/committee/commission, what might you hope to achieve?**

I would like to serve my county and community to increase efficiency and promote county employment as a competitive option for employees.

**As a member of this board/council/committee/commission, what do you think you might contribute to help it fulfill its missions and goals?**

I have 10+ years experience working for county governments. I am familiar with county employment process, job descriptions, and pay scales.

**Important Information**

- This application is a public document and is subject to the California Public Records Act (CA Gov. Code §§ 7920.000 et seq.)
- All members are required to take the following training: 1) The Brown Act and 2) State Ethics Training Course as maybe required by AB 1234.
- Members of boards, councils, commissions and committees may be required to file a Statement of Economic Interest Form also known as a Form 700.
- Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
- Meeting dates and times are subject to change and may occur multiple days per month.
- Some boards, councils, commissions or committees may assign members to subcommittees or work groups which may require an additional commitment of time.

**I CERTIFY** that I have read and understand the information above, and that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements/omissions of material fact may cause forfeiture of my rights to serve on a Board, Council, Commission or Committee in Solano County.

By typing your name here, you agree that your electronic signature is the legal equivalent of your manual signature on this application.

**Applicant Signature**

Jared Bunde

**Date**

Thursday, October 14, 1976

**File Upload**



J. Bunde resume.pdf



**Jared T. Bunde MS, RN-BC, PHN**

Vallejo, CA 94590

**education**

**University of California San Francisco School of Nursing, San Francisco, CA**

Master of Science, Health Policy; August 2016

**Johns Hopkins University School of Nursing, Baltimore, MD**

Bachelor of Science, Nursing; December 2013

**Hunter College, New York, NY**

City University of New York, Bachelor of Science, Community Health, *With Excellence*; May 2012

**certifications**

**National Provider Identifier**, number 1629425004

**California Board of Registered Nursing**, Registered Nurse; license number 95029154

**California Board of Registered Nursing**, Public Health Nurse; license number 545142

**clinical experience**

**Contra Costa County, Public Health**

*Public Health Nurse: April 2023 to Present, Fulltime*

As a member of the Enhanced Care Management (ECM) team I provide case management services to County residents who receive Medi-Cal. I conduct home visits to support members in planning and organizing their needs relating to health care and other social services.

**Alameda County Health Care Service Agency, Health Care for the Homeless**

*Registered Nurse III: March 2018 to March 2023, Fulltime*

RN Program Lead for Shelter Health from August 2020 to March 2023. Street Health RN Care Manager, March 2018 to August 2020. I am adept at providing care in non-traditional settings including homeless shelters, street based homeless encampments, and non-clinic based settings. I held responsibility for program planning and development, writing and review of policies and procedures, scheduling outreach, oversight and management of RNs and ancillary staff, engaging clients in psychiatric and medical care, overdose prevention training and naloxone distribution for patients and community partners, patient assessment, triage of appropriate service level, clinical follow up and monitoring, data tracking, formulary management, and quality assurance evaluation.

**San Francisco Department of Public Health, Street Medicine**

*Registered Nurse P103: March 2016 to March 2018, 20 hours per week*

I worked collaboratively in a small team to engage and stabilize chronically homeless individuals, helping to prevent the harmful effects of homelessness, establish care for chronic conditions, and secure permanent housing. We utilized acuity-based, data-driven, and outcomes-oriented processes to meet program goals.

**Solano County Family Health Services, Public Health Nurse**

*PHN Quality Improvement: October 2016 to March 2018, 20 hours per week*

I reinvigorated the quality improvement program for the County's three primary care clinics. I was responsible for oversight and guidance of clinical quality assurance and improvement. I monitored, developed, and applied quality improvement measures to clinical practice. One year after program implementation Medi-Cal Managed Care *pay for performance* revenue increased 18% after controlling for utilization.

**LifeLong Medical Care, Downtown Oakland Clinic**

*Registered Nurse: July 2014 to October 2016, 40 hours per week*

I provided direct patient care, telephone triage, and administrative support of primary care providers. I worked offsite in partnership with Bay Area Community Services to provide nursing care to formerly homeless seniors residing in permanent supportive housing.

**work experience**

**University of California San Francisco, Institute for Health Policy Studies**


*Staff Research Associate 2, Lupus Outcome Study: August to November 2015, part-time 8 hours per week*

Conducted qualitative interviews used as the culminating component of a longitudinal research study funded by the Robert Wood Johnson Foundation.

**California Department of Public Health, STD Control Branch**

*Student Assistant: July to October 2015, part-time 20 hours per week*

Applied National Quality Measures related to hepatitis C to California Department of Public Health documents, updated the hepatitis C toolkit for primary care providers, edited the hepatitis C chapter of an MSM toolkit, and drafted a frequently asked questions document pertaining to hepatitis B vaccination for health care workers.





# Jared T. Bunde MS, RN-BC, PHN

## teaching experience

### Holy Names University, School of Nursing

*Adjunct Professor, Fall 2021*

Taught the classroom component of Psychiatric and Mental Health Nursing to accelerated undergraduate students.

### University of California San Francisco, School of Nursing

*Teaching Resident, Clinical Prevention and Population Health: January to March 2016, part-time 8 hours per week*

I lead innovative student learning activities, including vignettes for two in-class discussion and two online discussion forums. Activities included guiding student discussions using the collaborative learning environment (CLE) for the course, grading student assignments using a standardized grading rubric, developing test items and becoming familiar with test item analysis, and facilitating a seminar on health and homelessness.

## volunteer experience

### National Health Care for the Homeless Council, Nashville, TN

*Clinicians Network Steering Committee, Member, May 2022 to April 2028*

### City of Vallejo, Housing and Community Development Commission, Vallejo, CA

*Commissioner, June 2021 to June 2029*

Serve on the Housing and Community Development Commission that reviews budgets and proposals for the City of Vallejo. The committee advises the City Council on items related to housing and community based organizations.

### Berkeley N.E.E.D., Berkeley, CA

*Board of Directors, March 2014 to February 2017*

Berkeley N.E.E.D. volunteers provide overdose prevention education and distribute Naloxone, an opioid antagonist to prevent overdoses.

### Johns Hopkins Hospital, Baltimore, MD

*Osler 8/Polk Service; April 2013 to December 2013*

Volunteered to provide patient service tasks on Osler 8, an HIV and infectious disease inpatient hospital unit.

### Picture the Homeless, Bronx, NY

*February to May 2011*

Worked on community based participatory civil rights campaign conducting interviews with persons experiencing homelessness.

## professional affiliations

**Sigma Theta Tau International**, Alpha Eta Chapter member, inducted June 2016

**Association of Nurses in AIDS Care**, member, August 2013 to present

**American Public Health Association**, member, November 2011 to present; Student Assembly Action Committee, Policy Associate, February 2015 to June 2016

## student organizations & leadership

**Curriculum Committee Representative**; student representative on Baccalaureate Curriculum Committee at the Johns Hopkins University School of Nursing, September 2012 to December 2013

**SOURCE: SEEK Student Leader**; organized and led a service-learning program for nursing and public health students in Baltimore City, January 2013

**CUNY School of Public Health**; member of the Faculty and Student Council, September 2010 to May 2012; Curriculum Committee, 2011 to 2012; Assessment Committee, 2010 to 2011

## publications

Yelin, E., Trupin, L., Bunde, J., & Yazdany, J. (2018). Poverty, neighborhoods, persistent stress, and SLE outcomes: a qualitative study of the patients' perspective. *Arthritis Care Res.*

## training grants

**Deloras Jones Scholarship**, recipient December 2015

**Nurse Corps Scholarship Program**, recipient August 2012 to December 2013

**Mother's Day Scholarship**, CUNY Hunter College; September 2009 to May 2012

**Graduate Scholarship**, CUNY Hunter College; May 2012

## awards

**The Johns Hopkins Nurses' Alumni Association Award**, JHUSON; December 2013

**Certificate of Academic Excellence**, CUNY Hunter College; June 2012





2026 Board of Directors meeting.

**FINANCIAL IMPACT:**

This action has no financial impact. The WDB is fully grant funded and receives no County General Fund.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

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<b>Agenda #:</b>	23	<b>Status:</b>	Regular Calendar
<b>Type:</b>	Report	<b>Department:</b>	County Administrator
<b>File #:</b>	26-460	<b>Contact:</b>	Matthew A. Davis, 784-6111
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Receive a report on the Solano County 2025 Index of Economic and Community Progress		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - 2025 Economic Index Report, B - 2025 Index Presentation		

Date:	Ver.	Action By:	Action:	Result:
Published Notice Required?	Yes ___	No <u>X</u>		
Public Hearing Required?	Yes ___	No <u>X</u>		

### **DEPARTMENTAL RECOMMENDATION:**

It is recommended that the Board of Supervisors receive a report on the Solano County 2025 Index of Economic and Community Progress.

### **SUMMARY:**

The Solano County 2025 Index of Economic and Community Progress was prepared by Dr. Robert Eyler, President of Economic Forensics and Analytics in Petaluma, in collaboration with the Solano County Administrator's Office and the Solano Economic Development Corporation. Commissioned by the Solano County Board of Supervisors, the Index provides a comprehensive overview of the economic and community trends shaping the county's future. Now in its 18th edition, the Index tracks a broad range of indicators related to the labor market, business activity, income and wages, population trends, education, housing, and workforce readiness. The report is designed to help local leaders, businesses, and residents better understand the county's economic conditions and long-term opportunities and challenges. The full report is available on the Solano County website in the Economic Reports section.

### **FINANCIAL IMPACT:**

The cost to develop the report is \$25,000 and is included in the County's Promotion FY2025/26 Working Budget. The cost of preparing the agenda item is nominal and is included in the County Administrator's FY2025/26 Working Budget.

### **DISCUSSION:**

The Solano County Index of Economic and Community Progress was launched in 2007 following a series of economic summits sponsored by the Board of Supervisors. The purpose of the Index is to provide reliable,

data-driven information to help guide decisions that support the long-term economic health of Solano County. The first editions of the report were prepared by Collaborative Economics for the County of Solano and the Solano Economic Development Corporation. Since 2013, the annual Index has been prepared by Dr. Robert Eyler of Economic Forensics and Analytics.

The Index tracks major economic and community trends in Solano County, including employment, income, inflation, housing, education, and workforce conditions. The 2025 report shows that the local economy continued to grow, although at a slower pace than in 2024. Local employers added approximately 1,100 jobs in 2025, while about 2,800 more county residents became employed. Employment levels also remained above the pre-pandemic levels seen in 2019. The report also notes several ongoing challenges. Solano County's unemployment rate increased slightly to 5.3 percent in 2025 as labor force growth outpaced job growth. Inflation continued to affect households and employers, although wage growth has begun to improve purchasing power. Housing prices are forecast to decline modestly through early 2027, improving affordability, while commute times have improved slightly but remain among the longest in California.

The following highlights summarize several of the key findings from the 2025 Index of Economic and Community Progress. Additional analysis and detail will be presented in the full Index report and during the presentation to the Board of Supervisors on June 9, 2026.

#### Our Changing Economy

- Solano County's economy continued to show moderate growth in 2025, despite ongoing shifts across major industries. Employers added approximately 1,100 payroll jobs in 2024, representing a 0.8 percent increase and bringing total farm and non-farm employment to 147,600 workers. The county's labor force also expanded significantly, growing by 4,500 workers in 2025, a 2.1 percent increase from the prior year. At the same time, the number of employed Solano County residents rose to 209,100, reflecting an increase of 2,800 workers following revised labor market data.
- The County's average unemployment rate increased slightly to 5.3 percent in 2025, compared with a revised 5.0 percent average in 2024. Employment gains were concentrated primarily in healthcare, leisure and hospitality, and construction industries, while manufacturing and retail sectors experienced declines. Industries serving markets outside Solano County, often referred to as "base" industries, declined by approximately 1,159 jobs in the second quarter of 2025 compared with the same quarter in 2024. In contrast, locally serving industries added approximately 3,249 jobs during the same period.
- Economic output also strengthened. Based on the latest available data, Solano County's inflation-adjusted gross domestic product increased by 6.0 percent in 2024, outpacing both State and national economic growth following revised negative growth in 2023. Personal income per capita increased by \$1,063 in 2023, a 4.6 percent gain, as inflation pressures moderated during 2024. However, median household income declined by 4.0 percent in inflation-adjusted 2017 dollars, falling to \$77,223 based on five-year average estimates.
- Local wages continued to improve modestly. Median hourly wages for Solano County workers increased by \$0.63 in 2025 and rose slightly above the statewide median wage. Poverty rates increased marginally in 2024 to approximately 10.0 percent of residents, compared with 9.7 percent in the previous year's estimates. Meanwhile, the county's cost of living rose by an estimated 0.3 percent in 2024, increasing at a faster pace than State and national averages.
- Agriculture experienced a slight decline, with total agricultural values decreasing by 4.9 percent in 2024

to just over \$437.9 million.

- Social equity indicators showed improvement during 2024, particularly for African American residents based on five-year average measures.

#### Our Changing Community

- Solano County's population continued to decline modestly in 2025. Following revised data released in April 2026, the county's population decreased by 1,529 residents, or 0.34 percent, bringing the total population to 452,050. Long-range forecasts released in March 2026 estimate the county's population will reach 507,104 by 2050, a notably lower projection than previous forecasts issued in 2025.
- Educational outcomes showed mixed results during the 2024-2025 academic year. Solano County's high school graduation rate declined slightly to 89.1 percent, although it remained marginally higher than the statewide average.
- The housing market softened in 2025, with the county's median home price decreasing by 3.1 percent to \$577,800. As prices declined, housing affordability improved modestly for residents. Forecasts released in March 2026 projected an additional 2.8 percent decline in housing prices through March 2027.
- Development activity slowed but continued to progress toward regional housing goals. A total of 1,180 permits for new housing units were issued during FY2024/25, representing slower growth compared with the previous fiscal year. Commercial development also moderated, with approximately 156,720 square feet of new commercial space permitted during FY2024/25.
- Transportation and commuting patterns showed slight improvement. Estimated commute times declined to 31.0 minutes in 2024, approximately 0.8 minutes shorter than the previous year based on five-year average data. Solano County ranked 46th out of California's 58 counties for longest commute times, an improvement from 49th place in 2023.
- Countywide property values continued to increase, with assessed property values exceeding \$78.0 billion during FY2024/25. However, inflation-adjusted taxable sales declined by 3.1 percent in calendar year 2025, reflecting continued moderation in consumer spending.

#### **ALTERNATIVES:**

The Board could choose not to receive this report; however, this is not recommended, as this is an opportunity for the Board to learn about the economic indicators shaping the local economy.

#### **OTHER AGENCY INVOLVEMENT:**

The County Administrator's Office prepared the Index in partnership with the Solano Economic Development Corporation (Solano EDC).

#### **CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**



## Solano County 2025

# Index of Economic and Community Progress

County of Solano and Solano Economic Development Corporation

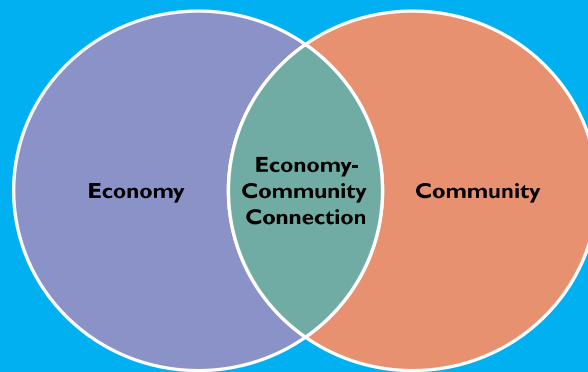
June 2026

# Solano County 2025

## Index of Economic and Community Progress

The *Solano County Index of Economic and Community Progress* is a project launched in 2007 after a series of economic summits identified a need for more fact-based information to guide public- and private-sector leaders in expanding Solano County's economy and supporting its long-term viability.

Three comprehensive editions were produced for 2008, 2009, and 2010 by the consultant Collaborative Economics for the County of Solano and the Solano Economic Development Corporation. These insightful documents provided an objective analysis of key indicators shaping the local economy.



In 2011, the Index became a project for County staff, in cooperation with Solano EDC, to maintain and update throughout the year. The Index was expanded to include comparisons in many instances to the Sacramento metropolitan area, the greater Bay Area, California, and the United States. The 2012 to 2025 editions include an objective analysis by Dr. Robert Eyler of Economic Forensics and Analytics ([www.econforensics.com](http://www.econforensics.com)).

All of the annual index reports, as well as other in-depth analyses, can be found at [www.solanocounty.com/economicindex](http://www.solanocounty.com/economicindex).



# Index of Economic and Community Progress

## Dear Residents of Solano County:

Solano County is proud to present the 18th annual Solano County Index of Economic and Community Progress. For nearly two decades, the Index has served as an important resource for understanding the trends shaping our county and helping guide informed decision-making for local government, businesses, and community partners. We are grateful to continue our partnership with Dr. Robert Eyler, President of Economic Forensics and Analytics, whose leadership and analysis make this report possible.

This year's Index reflects a County that continues to move forward despite ongoing economic uncertainty. Solano County experienced continued employment growth, modest improvements in housing affordability, and new residential and commercial development activity. At the same time, many residents and families continue to face financial pressures related to the rising cost of living and broader economic challenges seen across California and the nation.

The Index also reflects the evolving role Solano County plays within the broader Northern California economy. As communities across the region continue to adapt to changes in workforce trends, housing patterns, infrastructure demands, and business investment, Solano County remains positioned to support balanced growth while maintaining the character and strengths of its local communities. The Index provides valuable insight into how these regional and statewide trends are shaping opportunities and challenges locally.

The Index highlights the importance of collaboration across Solano County. Partnerships among the County of Solano, Solano Economic Development Corporation (Solano EDC), the Solano Workforce Development Board, local cities, educational institutions, and private-sector employers continue to support workforce development, economic opportunity, infrastructure investment, and long-term community resilience. Progress in educational outcomes, sustainable energy initiatives, transportation improvements, and economic development efforts all contribute to strengthening our local economy and improving quality of life for residents.

Most importantly, this year's Index underscores that Solano County's future depends on continued partnership, thoughtful planning, and data-informed leadership. While challenges remain, the County remains committed to investing in people, supporting local communities, and building an economy that creates opportunity across every part of Solano County.

Sincerely,



Monica Brown  
Chairperson  
Solano County Board of Supervisors



Chris Rico  
President  
Solano Economic Development Corporation

# Index of Economic and Community Progress

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# Index of Economic and Community Progress

## Solano County Key Facts

### Area

Rural land area: 675 square miles

Urban land area: 150 square miles

Water area: 84 square miles



2025 Population (January 1, 2026)	Population
Benicia	26,074
Dixon	20,567
Fairfield	121,389
Rio Vista	10,345
Suisun City	29,720
Vacaville	103,195
Vallejo	122,702
Unincorporated	18,058
<b>County Total</b>	<b>452,050</b>

Population Change: 2025 to 2026 (Jan 1) **-1,529**

Solano County 2030 Population Est. **455,499**  
(DOF estimate as of March 2026)

### Top 6 Employment Sectors (2025 year-end)

Health Care and Social Assistance	29,100
Retail Trade	17,300
Restaurants	12,400
Construction	11,400
Manufacturing	11,100
Professional/Business Services	11,100

Jobs at Local Employers (2025 Annual) 147,600

Employment to Housing Units (Jan 1, 2026) 87.5%

Employment to Housing Units (Jan 1, 2020) 89.1%

### Educational Attainment (2020–24 Avg.), %

Less than high school	11.4%
High school graduate only	24.3%
Some college, no degree	25.0%
Associate's degree	10.5%
Bachelor's degree	19.7%
Graduate or Professional degree	9.1%

### Age Distribution of Pop (2020–24 Avg.), %

Under 5 years old	5.6%
5 to 19	18.5%
20 to 44	33.8%
45 to 64	24.7%
65 and older	17.4%

### Ethnic Composition of Pop (2020–24 Avg.), %

White	33.2%
Hispanic	29.6%
Asian	15.9%
African-American	12.3%
Other (incl. mixed race/Pacific Islander)	9.0%

Building Permits Issued, New Housing Units

(Fiscal Year 2024–25) **1,180**

### Sources and Notes:

1. Population and housing data come from California Department of Finance ([www.dof.ca.gov](http://www.dof.ca.gov)), as of May 2026.
2. Employment data from California Employment Development Department ([www.edd.ca.gov](http://www.edd.ca.gov)), as of April 2026.
3. Employment to housing unit ratios of 100 percent suggests a balance in housing units and commuting workers. Ratios below 100 percent suggest the local economy has more residents working outside (or fewer jobs locally) in net versus other areas; ratios above 100 suggest rising numbers of commuters coming to the local area from other areas to work.
4. Demographic data from the Census Bureau's American Community Survey ([factfinder.census.gov](http://factfinder.census.gov)), March 2026.
5. Building Permits data provided in April 2026 by the County of Solano, fiscal year 2023-24, ending June 30, 2025.

# Index of Economic and Community Progress

## Key Highlights from the 2025 Index

### Our Changing Economy

- Solano County employers hired 1,100 more workers (farm and non-farm) in 2025, a +0.8 percent change from 2024, to 147,600 payroll workers.
- Solano County's labor force increased by 4,500 workers in 2025, a 2.1 percent gain from 2024.
- 209,100 Solano County residents were employed in 2025, 2,800 more than in 2024 after data revisions.
- Solano County's unemployment rate was up slightly to 5.3 percent for 2025 on average (unemployment was 5.0 percent on average in 2024 after data revisions in May 2026).
- Job gains in 2025 from 2024 were primarily in healthcare, leisure and hospitality, and construction jobs; manufacturing and retail jobs decreased.
- Industry jobs focused on customers outside Solano County ("base" industries) fell by approximately 1,159 jobs in Quarter 2 (Q2) 2025 compared with Q2 2024; locally-serving jobs increased by 3,249.
- Based on the most recent data, inflation-adjusted (2017 dollars) gross product in Solano County increased by 6.0 percent in 2024 (the latest data), faster than the state and national economies after negative growth in 2023 based on revised data.
- Solano County's personal income per capita increased in 2024 by \$1,063 (+4.6 percent) as inflation continued to fall in 2024; median household income fell in 2024 versus 2023 as a five-year average to \$77,223 in 2017 dollars (-4.0%).
- Solano County median wages for local workers increased in 2025 from 2024 by \$0.63 per hour to \$0.18 more than the statewide median wage.
- Poverty rates among Solano County residents increased slightly in 2024 (the latest data) based on five-year averages, to approximately 10.0 percent of residents (9.7 percent in the 2023 data).
- Cost of living in Solano County was estimated to rise by 0.3 percent in 2024 (the latest data), showing a faster rate of price increase than state and national averages.
- Agricultural values for Solano County farmers decreased slightly in 2024 (the latest data) by 4.9 percent to just over \$437.9 million.
- Social equity metrics in 2024 saw gains for African-American, using five-year average data.

## Our Changing Community

- Solano County's population decreased by 1,529 in 2025 (-0.34 percent from 2024) to 452,050 after data revisions as reported in April 2026.
- Solano County's population forecast for 2050, as estimated in March 2026 is 507,104, revised significantly lower from 2025 estimates.
- In the 2024-2025 academic year (AY), Solano County's high-school graduation rate increased from the previous AY to 89.1 percent; Solano County's graduation rate remained slightly higher than the state average (which also increased).
- In 2025, Solano County's median housing price decreased by 3.1 percent to \$577,800; housing affordability in Solano County increased in 2025.
- As of March 2026, housing prices were forecast to fall approximately 2.8 percent in Solano County through March 2027.
- 1,180 building permits were issued for new houses in fiscal year 2024-25, slower growth than fiscal-year 2023-24, but continued progress toward regional goals.
- Approximately 156,720 square feet of new commercial space was permitted during fiscal year 2024-25, also slower growth than previous fiscal year.
- Estimated commuting time to work in 2024 (the latest data) was 31.0 minutes, 0.8 minutes less than 2023 using five-year averages; Solano County was 46<sup>th</sup> of 58 state counties in 2024 for longest commute time (was 49<sup>th</sup> in 2023).
- The total assessed property value in Solano County increased to over \$78.0 billion in fiscal year 2024-25, while taxable sales decreased after inflation adjustments in calendar year 2025 by 3.1 percent.

### The 2020s at Midpoint:

While 2025 was a mixed year for Solano County's economy and communities overall, job growth continued and economic mobility since the pandemic shock began to spread to all Solano County residents. In the 2020s second half, we should expect slower growth of jobs and home prices, slower growth of population and taxable sales, as inflation and geopolitical uncertainty remain. For Solano County, economic development efforts on manufacturing look promising.

## Solano County Economy: Slowing Down, Adjusting, and Stronger

The American job market showed continued resilience in 2025. Gross domestic product after inflation (real GDP) grew by 2.1 percent in 2025, similar to annual outcomes after 2021 on average. The Federal Reserve continued to reduce short-term interest rates in 2025, but inflation struggled to maintain its decline in trend from 2023 to 2025. Forecasts in 2026 suggest continued reductions in inflation through 2028; geopolitical changes affecting energy markets have put some upward pressure on inflation in early 2026. Hiring in the United States during 2025 increased by 116,000 jobs, a growth rate of just 0.07 percent. American equity markets continued a “bull market” trend in 2025, with some volatility throughout the year. Financial markets' reactions to ongoing economic and geopolitical uncertainty, especially with midterm elections approaching in November 2026, are critical to maintaining investor confidence and California's state budget strength, a budget that remains dependent on personal income and capital gains taxes for revenues. Any shocks there have direct and indirect effects on the County of Solano.

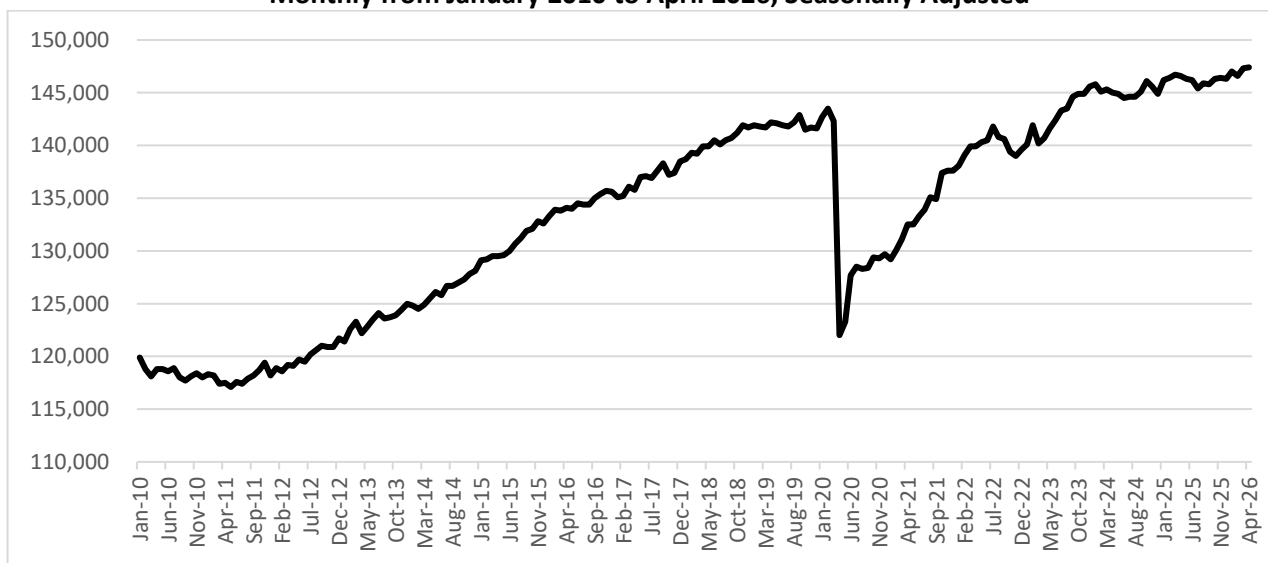
For California, economic forecasts remain mixed but optimistic for 2026. That optimism extends into 2030 for now. The California state budget has an optimistic outlook in its May 2026 revised form (at the time of this writing in May 2026), perhaps through fiscal year 2027-28. In 2025, California's labor market grew slowly, adding 42,300 jobs (+0.2 percent), or just over one-quarter of the annual job growth in 2024. The state's labor force grew by 131,000 California residents (+0.7 percent), with growth of employed Californians rising by 87,800 workers (+0.5 percent); statewide unemployment increased to 5.5 percent from 5.3 percent as a result in 2025.

Another key concern throughout California is housing costs. Housing prices in California **decreased** by 2.1 percent (-\$18,510 at the median) in 2025, following forecasts throughout 2025 of downward pressure on home prices. The statewide median price as 2025 ended was \$776,650. California's housing forecast for 2027 remains slightly negative (-0.5 percent from March 2026 to March 2027, the latest forecast at the time of this writing). The North Bay and Bay Area forecasts remain more pessimistic than the statewide average forecast. Construction costs are rising, especially with higher energy costs and increased tariff rates; continued insurance market pressures are expected to affect housing demand, as are slowly rising mortgage rates. For Solano County, housing prices are forecasted to fall from March 2026 to March 2027 by 2.8 percent (the latest data as of April 2026). Median home prices in Solano County were \$580,100 as 2025 ended, \$18,400 lower than in 2024, a -3.1 percent decline.

As 2025 ended, the number of Solano County residents working or looking for work was 5,300 above 2019 levels, a +2.5 percent increase; 1,900 more Solano County residents found work in 2025. Unemployment rates in Solano County increased to 5.3 percent in 2025 from 5.0 percent in 2024, a similar increase to changes in neighboring counties, which also experienced higher unemployment rates in 2025. In short, the economic situation for Solano County remains good, with headwinds from rising prices and labor force growth outpacing the pace at which regional labor markets can absorb job seekers.

# Index of Economic and Community Progress

### Employment Levels, Workers Hired at Solano County Employers Monthly from January 2010 to April 2026, Seasonally Adjusted



Source: California EDD (<https://www.labormarketinfo.edd.ca.gov/data/employment-by-industry.html>) and EFA Calculations.

## Index Overview

### Solano County Jobs Increased to 147,600 in 2025

On an annualized basis, total jobs at Solano County’s employers grew by 0.75 percent (+1,100 jobs) in 2025 from 2024; farm jobs fell by 100 in 2025, another year of slowdown for county agricultural jobs. Healthcare employers continued hiring as an industry (+5.4 percent) in 2025, along with leisure and hospitality jobs (+1.3 percent), supporting residents and visitors to Solano County; construction jobs also increased (+0.9 percent). Manufacturing, retail, and transportation/logistics jobs retreated in 2025.

*In 2025, Solano County unemployment increased slightly due to labor force growth outpace county residents finding work. Solano County employers continue hiring workers, with 1,100 more hired across all sectors in 2025.*

### State and National Economic Updates: Continued Growth Amidst Uncertainty

*Forecasts for job and income growth through 2030 remain optimistic as of Quarter 1 2026, as wage and job gains are expected to outpace potential inflation pressure. However, continued pressures on inflation may undermine those forecasts if not resolved in 2026.*

The US economy showed income resilience in 2025, with gross domestic product (GDP) growing by 2.1 percent after inflation, despite rising inflation. The US economy generated small job gains in 2025, with non-farm jobs up just 0.5 percent, slower than the 2024 job growth of 1.2 percent. In California, job growth increased by just 0.2

percent, or 42,300 jobs, in a labor market of 18,429,700 workers, on average, for 2025. In the three years between 2022 and 2025, California had net job growth of 341,200 workers or +1.8 percent (national growth over the same time was +3.8 percent). In 2025, California’s labor force grew by 0.7 percent, while the number of state residents hired grew by only 0.5 percent, increasing statewide

unemployment. Inflation in California remains more stubborn to cure than national inflation, as measured in April 2026 by the California Department of Finance and the federal Bureau of Labor Statistics. California consumer price inflation was estimated to rise by 3.1 percent, versus +2.7 percent nationally. We should expect slower economic growth in 2026 and 2027 than in the 2022 to 2024 period. At the regional and county levels, the cost of living is driven by housing costs.

**Housing Prices Decreased in 2025**

As 2025 ended, the median price of a single-family home in Solano County was approximately \$577,900 (-3.1 percent) for 2025 versus 2024, almost exactly as predicted in the last Index edition. California, on average, ended 2025 at \$776,200 (-2.1 percent since 2024). Housing price forecasts for Solano County and the Bay Area are slightly pessimistic to the end of Quarter 1 2027, with median prices generally forecasted to fall between -1.5 and -2.8 percent from April 2026 (the latest data). Solano County median rents for one- or two-bedroom apartments increased by \$20 per month on average in 2025 to \$2,356 (from \$2,336 at the end of 2024), representing +0.8 percent growth.

*Zillow™ Research predicted Solano County home prices to fall by 2.8 percent between March 2026 and March 2027; however, Solano County median home prices increased by 27.6 percent from 2019 to 2025.*

On the supply side, Solano County had 1,180 building permits pulled for new housing units during fiscal year 2024-25 (the latest fiscal-year data), down from 1,670 in fiscal year 2023-24. Vacaville led the way

*Commercial real-estate concerns decreased in 2025 in terms of long-term vacancy for office space, though continued growth of new construction continues to slow down.*

with permits for 509 more units, with Dixon, Fairfield, and Vallejo combining for 583 more permits. New commercial square footage slowed in fiscal year 2024-25, with only 156,700 square feet permitted, compared to 564,950 square feet in fiscal year 2023-24. In terms of built space, Colliers International reported that office space in Solano County saw its vacancy rate

decrease to 11.4 percent in 2025, down from 18.0 percent at the end of 2024. Office lease rates increased to \$2.35 per square foot (sq ft) in 2025, up from \$2.29 in 2024, as a countywide/market average.

**Solano County: Rising Labor Force Faster than Residents Employed**

We saw earlier that Solano County’s employers hired approximately 1,100 workers in 2025. Solano County’s labor force also increased by 2,800 workers, bringing it to 5,300 more than year-end 2019, our pre-pandemic benchmark.

	Number of Workers			Change to 2025	
	2019	2024	2025	2019	2024
Labor Force	215,500	218,000	220,800	5,300	2,800
Employed Residents	207,500	207,200	209,100	1,600	1,900
Unemployment Residents	8,000	10,800	11,700	3,700	900
Industry Employment	143,400	146,500	147,600	4,200	1,100

Source: EDD (<http://www.labormarketinfo.edd.ca.gov>), Labor Market Information, Annual Averages; a new benchmark of 2025 was set with some revisions (as of May 2026).

Employed residents of Solano County grew in 2024, with an estimated 1,900 more residents working, 1,600 over the revised, pre-pandemic employment level by 1,600 working residents. Accordingly, Solano County’s

## Index of Economic and Community Progress

unemployment rate in 2025 rose to 5.3 percent from 5.0 percent in 2024. Solano County's labor markets are likely to remain slow-growing, with more labor force entrants than hired county residents in 2026.

### Industry Employment

Solano County economic development efforts continue to focus on targeted industries through daily efforts by the Solano Economic Development Corporation (Solano EDC):

- Fruit and Vegetable Preserving and Specialty Food manufacturing;
- Support Activities for Crop Production;
- Pharmaceuticals and Medicine Manufacturing;
- Beverage Manufacturing;
- Architectural and Structural Metals Manufacturing;
- Ship Building and Repair.

Healthcare hiring was a driving force behind the 1,100 net new jobs in Solano County in 2025. The data shown here compares changes from 2024 to 2025 and from 2019 to 2025, showing that some industries (construction and retail, as a standout) may still have fewer workers than before the pandemic.

**Solano County Employment, Sorted by Changes in 2025, 2019 to 2025  
Annual Gains and (Losses) of Jobs since 2019 and 2024 (to 2025)**

Industry	2019	2024	2025	Change, 2019-25	Change, 2024-25
Health Care and Social Assistance	26,900	29,600	31,200	4,300	1,600
Retail Trade	17,800	17,300	17,200	-600	-100
Restaurants	12,100	12,100	12,200	100	100
Construction	12,300	11,100	11,200	-1,100	100
Manufacturing	11,100	11,400	11,100	0	-300
Professional and Business Services	10,200	11,200	11,100	900	-100
Public Education	9,800	9,600	9,600	-200	0
All Others	43,200	44,200	44,000	800	-200
<b>Totals</b>	<b>143,400</b>	<b>146,500</b>	<b>147,600</b>	<b>+4,200</b>	<b>+1,100</b>

Source: EDD (<http://www.labormarketinfo.edd.ca.gov>), Labor Market Information, Annual Data, Chg. = Change

Labor force participation rates in Solano County increased slightly in 2025 to 63.2 percent of the working-age population (ages 18 and above), following national and state labor market trends. Gross product data, adjusted for inflation, for Solano County in 2024 (the latest data available) surged by 6.0 percent. This was the fastest growth since 2021. Inflation slowed down in 2024 as incomes increased. The share of income from goods-producing industries (agriculture, construction, and manufacturing) fell relative to services industries, again continuing a post-pandemic trend, including government.

# Index of Economic and Community Progress

**Solano County Labor Force (LF), Residential Employment and Industry Employment 2017–2025, Percentage Change from Previous Year, Number of Workers**



Source: EDD (<http://www.labormarketinfo.edd.ca.gov>), Labor Market Information, Annual Averages, 2025, the latest data

**Sector Shares of Gross Product at the County, State, and National Levels**  
**Percent of Total Gross Product in 2017 Dollars, 2019 to 2024, Selected Years**

Year	Goods-Producing			Services-Producing			Public Sector		
	Solano County	CA	US	Solano County	CA	US	Solano County	CA	US
2019	47.2%	16.9%	17.3%	39.6%	72.1%	70.6%	13.2%	11.2%	12.2%
2020	46.8%	16.7%	17.2%	40.1%	72.3%	70.6%	13.1%	11.0%	12.2%
<b>2023</b>	39.2%	14.8%	16.2%	47.1%	74.9%	72.7%	13.7%	10.4%	11.1%
<b>2024</b>	40.4%	14.5%	16.3%	46.5%	75.2%	72.6%	13.1%	10.4%	11.1%

Source: Bureau of Economic Analysis (<http://www.bea.gov/regional/index.htm>); 2024 data are the latest available.

## Standards of Living Generally Increased in Solano County in 2024, With Some Inflation Effects

In the 2024 data (the latest available), inflation remained low but had not fully recovered from the post-pandemic surge. When the cost of living rises faster than regional incomes, the standard of living falls. Standard of living measures attempt to provide comparative assessments of economic mobility; this Index includes income levels in real (inflation-adjusted) terms, either by household or per person (per capita). Examples include median household income (MHI), gross product per capita (GP per capita), and personal income per capita (PI per capita). Equity market gains continued in 2024 (and, though more volatile, in 2025) to help increase personal income measures, not necessarily gross product measures. In Solano County, real (2017 dollars) personal income per person in 2024 was \$4,529 higher than in 2019 and \$2,111 higher than in 2023 (the latest available data for all three standard-of-living measures are for 2024). Gross product per person in Solano County grew by \$3,167 in 2024 from 2023, reflecting rising income generated by local businesses that remained in Solano County rather than paid to residents of other counties. Median household income (MHI) fell in Solano County in 2024 by \$3,218 from 2023 to \$77,232 after inflation adjustments, remaining above the state average by almost \$1,000 per household. Inflation was a key driver of this measure, but Solano County’s MHI fell faster than the statewide average, reaching a level below the 2019 MHI in 2017 dollars. We use 2017 dollars to match inflation-adjusted PI and GP measures at the national level.

# Index of Economic and Community Progress

## Standard of Living Measures at the County, State, and National Levels 2019, 2023, and 2024 (latest available data), in 2017 Dollars (Inflation Adjusted)

Place	Gross Product per Person			Personal Income per Person			Median Household Income		
	2019	2023	2024	2019	2023	2024	2019	2023	2024
Solano County	\$68,223	\$62,566	\$65,732	\$49,481	\$51,899	\$54,010	\$78,116	\$80,441	\$77,223
California	\$75,089	\$81,738	\$83,866	\$61,574	\$65,366	\$70,444	\$72,136	\$77,496	\$76,240
United States	\$62,732	\$67,468	\$68,679	\$53,278	\$56,159	\$58,095	\$60,254	\$60,454	\$63,086

Sources: Bureau of Economic Analysis (<http://www.bea.gov>) and Census Bureau (<http://data.census.gov>); changes in benchmarking make these data different from previous Index editions for the same year and place. The 2024 data are the latest available.

### Social Equity Metrics: Solano County Progress

We include “social equity” metrics in this Index to monitor socioeconomic progress. In 2024 (the latest available data for the measures we use), five-year average poverty rates increased in Solano County across all races and ethnicities except African-American residents. Homeownership increased for African-American and Caucasian communities, but not for Hispanic residents, with Asian-American communities showing no change. Median household income (MHI) decreased for Caucasian and Asian-American households in 2024 compared with 2023, while Hispanic and African-American households experienced MHI gains. Due to rising inflation in 2025, gains across these social equity metrics may be smaller when those data arrive in December 2026.

### Community Indicators

Data from the California Department of Finance can be used to compare population estimates in California’s counties to those in the annual census. In 2025, Solano County’s population **decreased** by an estimated 1,527 residents (as of May 2026). This reversal comes with data revisions and new estimates from the Census Bureau, but also suggests changes in immigration from other places and countries during the previous fiscal year (we show both calendar and fiscal-year estimates). Solano County’s population was estimated at 452,050 residents as 2026 began. California lost population overall in 2025 (-53,929), reversing recent trends.

### Solano County’s graduation rate increased to 89.1 percent in academic year 2024-2025

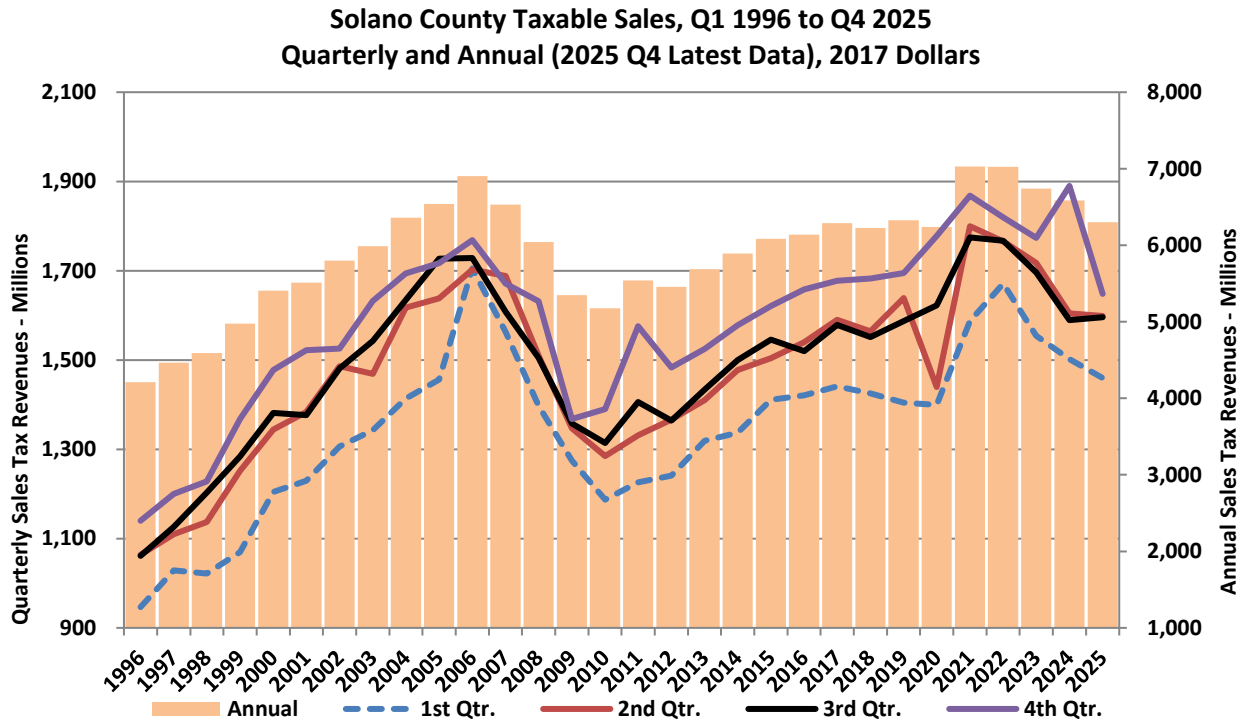
Solano County’s graduation rate increased to 89.1 percent of eligible students in the 2024-25 academic year (the latest data available) from 87.7 percent in the 2023-24 academic year. This graduation rate is the highest in record since the California Department of Education made a methodological change for the 2016-17 academic year. California’s average also increased, to 87.5 percent in the 2024-25 academic year (from 86.4 percent the previous academic year). The percentage of Solano County graduates ready for study at University of California (UC) or California State University (CSU) campuses increased to 43.2 percent in academic year 2024-25, up 1.1 percentage points from the previous academic year, but remained below the statewide average of 53.9 percent.

*Graduation rates and the percentage of graduates in Solano County who were CSU-UC eligible both increased academic year 2024-25 from the previous academic year.*

# Index of Economic and Community Progress

## Taxable sales after inflation fell in 2025 due to slower spending and lingering inflation.

Taxable sales after inflation fell in 2025 for Solano County to \$6.302 billion, or 4.3 percent less than in calendar year 2024. Solano County’s nominal taxable sales (current dollars without inflation adjustments) in 2025 were 1.3 percent less than 2024 taxable sales. California’s statewide average for current-dollar taxable sales increased by 0.7 percent in 2025 from 2024 in comparison.

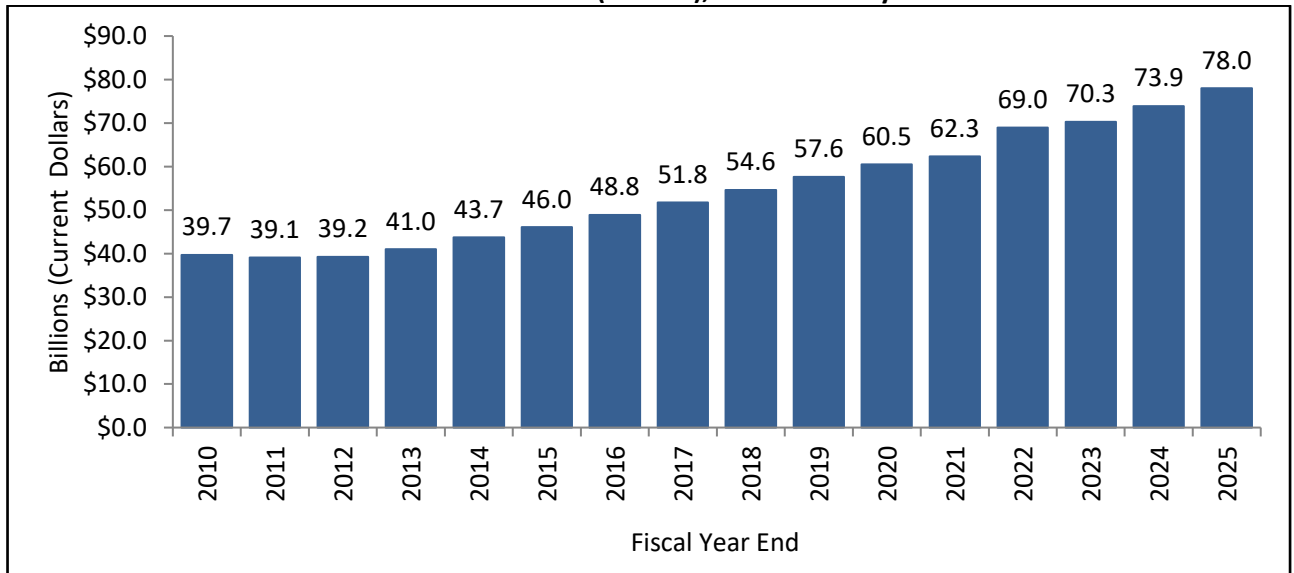


Source: California Department of Tax and Fee Administration (CDTFA), Calendar Year 2025, the latest data available (<https://www.cdtfa.ca.gov/dataportal/catalog.htm?category=Taxable%20Sales%20in%20California>)

Housing prices fell in calendar year 2025 (-3.1 percent), but have increased by 27.6 percent since 2019. The Solano County Assessor’s Office updates the yearly property tax roll based on transactions, improvements, and other revaluation reasons. As of fiscal year 2024-25, assessed property values in Solano County totaled approximately \$78.0 billion, marking another year of assessed property value growth (+5.5 percent). Housing markets will likely be flat or may experience another small decrease in 2026. Still, assessed property values should continue to increase, based on property transactions and assessed property value changes during the 2025-26 fiscal year.

# Index of Economic and Community Progress

## Assessed Value for Property Tax Purposes, Fiscal-Year End 2010 to 2025 Current Dollars (Billions), Solano County



Source: Solano County Assessor's Office (current assessed value at fiscal year-end), Fiscal Year 2024-25, the latest data available  
<https://www.solanocounty.gov/government/auditor-controller/property-tax/property-tax-information-2025-2026>

## Geographic Comparisons

Unless stated otherwise, the 2025 Index continues grouping comparison counties into the following three areas in California. In some cases, individual counties serve as the basis for comparison when appropriate.

- Bay Area Other: San Francisco, Santa Clara, Alameda, San Mateo, Contra Costa counties;
- North Bay: Sonoma, Marin, and Napa counties;
- Sacramento Metropolitan Statistical Area (MSA): Sacramento, Placer, El Dorado, and Yolo counties.

## The Longer View

As in past editions, the 2025 Index provides brief "TAKEAWAY" sections to help readers draw possible conclusions from each central data point. These comments help county policymakers, employers, or residents consider the opportunities and challenges associated with each topic.

In the 2025 Index, we use a "2020s at Midpoint" section that considers what each major data point may imply, given the last five years of data, economic and community changes, and forecasts. The 2025 Index starts with a look at Solano County's economy, followed by community indicators.

# Index of Economic and Community Progress



# Our Changing Economy

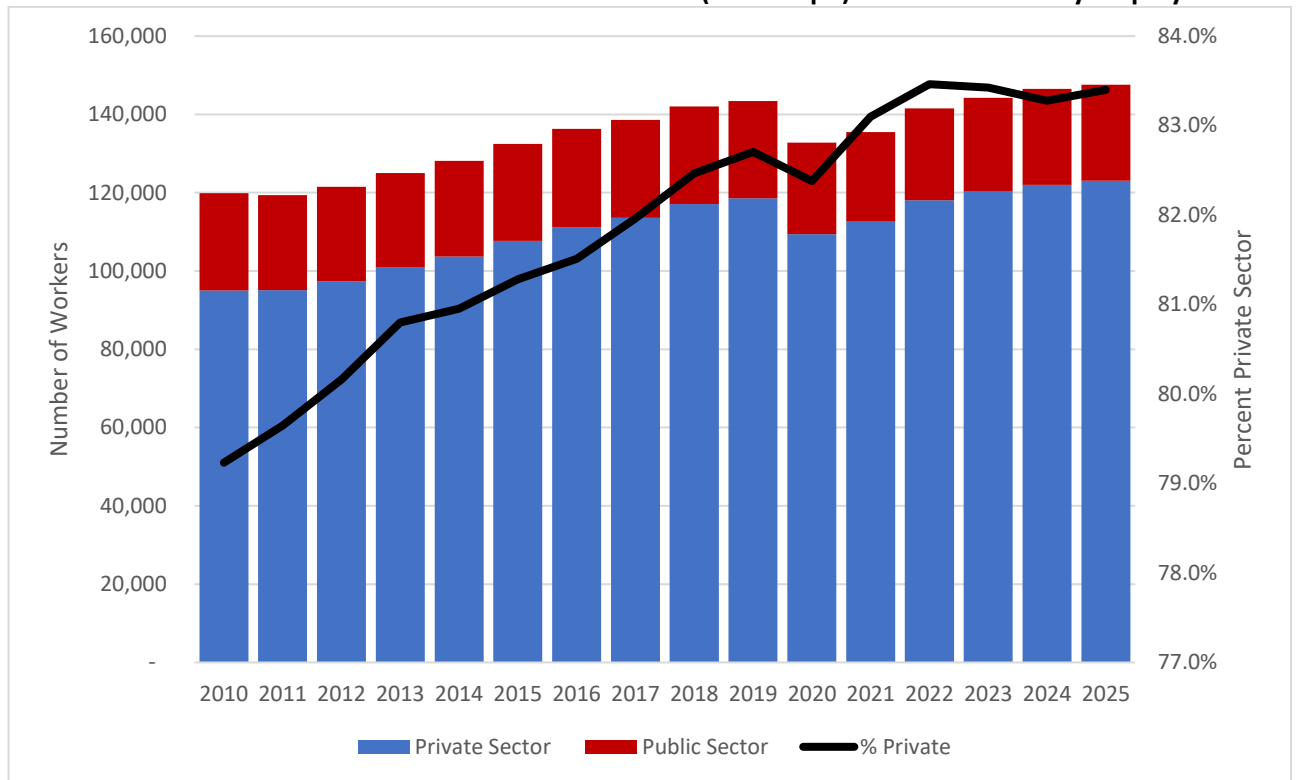
# Index of Economic and Community Progress

## Labor Markets

### Annual Local Industry Employment

Solano County employers increased hiring to 147,600 (+1,100 workers) as 2025 ended, an increase from 146,500 in 2024 (the 2024 data were revised in May 2026). Private-sector employment increased by 1,100 workers (+0.75 percent growth, accounting for 83.4 percent of total jobs), and government employment in 2025 was unchanged from 2024 at 24,500 workers. Total government workers in Solano County remained 700 workers below 2019 levels (the pre-pandemic benchmark), while agricultural workers are approximately 100 workers below 2019 levels. Travis AFB (TAFB) employs approximately 3,268 civilian workers as of 2025.

**Solano County Private and Public Sector Employment, Annual Averages, 2010–2025**  
**Number of Jobs and Percent of Private-Sector Jobs (Line Graph) and Solano County Employers**



Source: California Employment Development Department (<https://www.labormarketinfo.edd.ca.gov/data/industries.html>), 2025 are the latest data

**TAKEAWAY:** Job growth in Solano County continued in 2025, slightly slower than in 2024, with private-sector services leading the way.

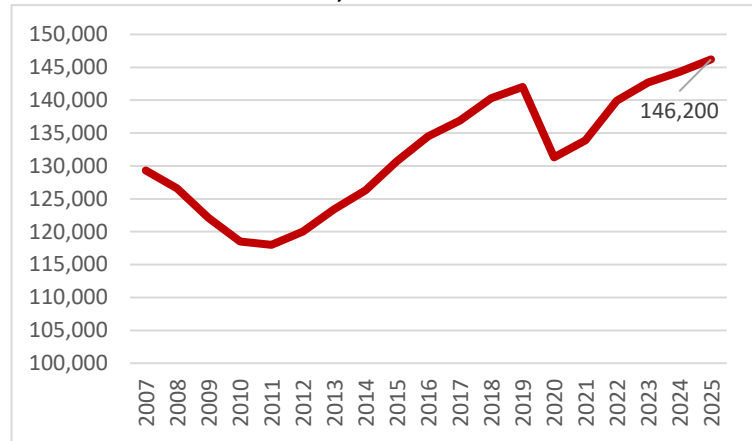
**2020s at Midpoint:** Solano County’s economy continues to expand from the early 2020s shock of the pandemic recession, after recovering lost jobs by 2023. Healthcare jobs are a key driver in this recovery period and subsequent expansion, while agricultural and government jobs have been stagnant since 2019.

# Index of Economic and Community Progress

## Non-Farm Employment

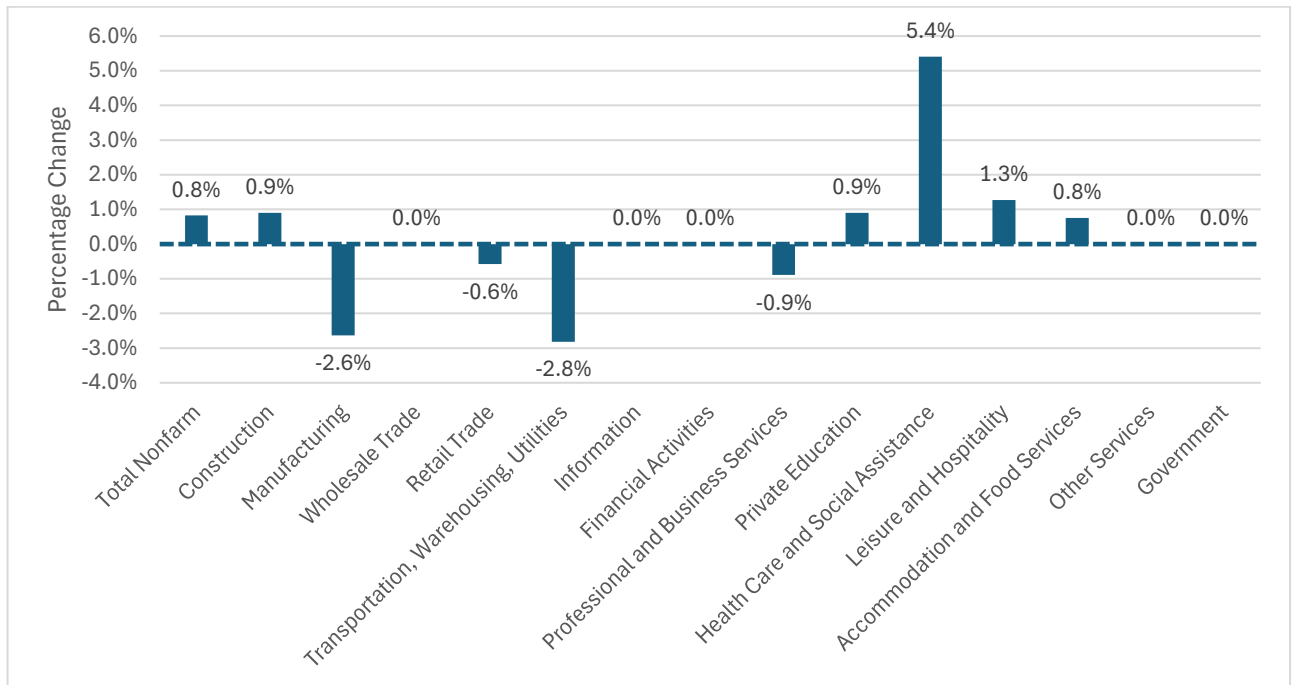
Solano County’s labor markets grew across most major industry sectors in 2025. Healthcare led the way, with construction, leisure, and hospitality job levels also rising. Non-farm jobs at Solano County employers were estimated at 146,200 as 2025 ended, with (+0.83 percent) more non-farm workers (the number of workers in agriculture was 1,400 in 2025, 100 fewer jobs than in 2024). Solano County employers primarily hired more service-sector workers in 2025, but construction jobs grew by 100 jobs (+0.9 percent).

Solano County Non-Farm Employment, 2007–2025, Annual Data, Number of Workers



Source: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)), Annual Data, latest data from 2025

Solano County, Percentage (%) Change in Average Industry Employment Annually From March 2025 to March 2026



Source: California Employment Development Department ([www.edd.ca.gov](http://www.edd.ca.gov)), Employment by Industry Data, latest data as of March 2026

**TAKEAWAY:** Non-farm jobs grew again in 2025, led by healthcare jobs growth.  
**2020s at Midpoint:** Healthcare job growth has been strong across California since 2020, with Solano County as a microcosm of that growth. That growth is somewhat supporting other industries; supporting all industries is crucial to economic development in Solano County.

# Index of Economic and Community Progress

## Employment Levels and Unemployment Rate Comparisons

The data below present regional comparisons of labor-force measures, including how Solano County’s working residents (the labor force) are employed or actively seeking work (unemployed). Solano County’s unemployment rate increased to 5.3 percent in 2025 from 5.0 percent in 2024. More than 4,500 Solano County residents (+2.1 percent) entered the workforce in 2025; however, only 3,500 more Solano County residents were employed in 2025. As a result, the unemployment rate increased. California residents with a job increased in 2025 by just 0.4 percent statewide (or 87,800 more California residents found work), while the state’s labor force increased by 131,000. The Sacramento MSA counties (Sacramento, Placer, El Dorado, and Yolo) stood out among the other comparison areas. In contrast, the Bay Area Other and North Bay counties continued to show very slow growth patterns since 2019.

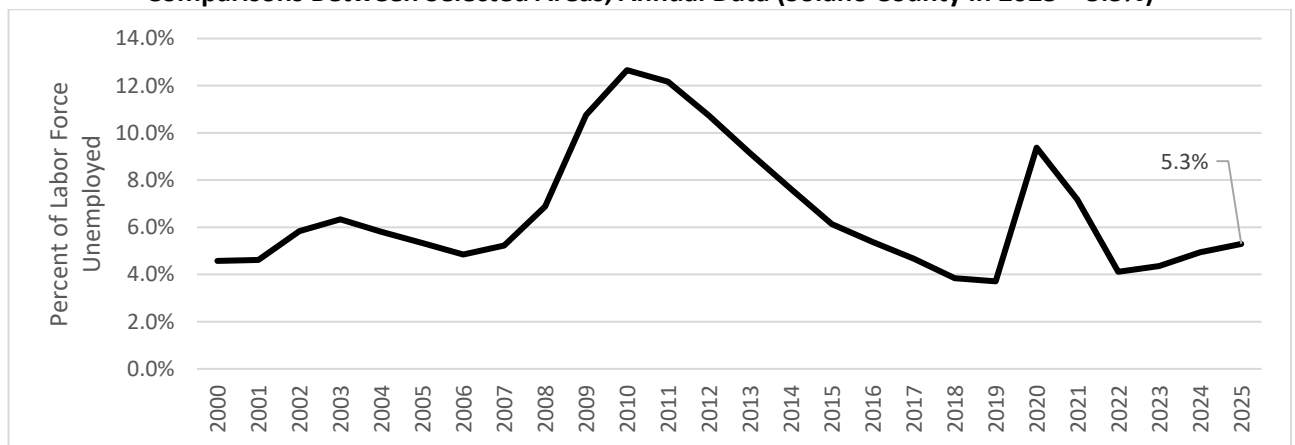
### Percent Change in Employed Residents, Changes from 2019, 2023, and 2024 Compared to 2025

Employed Residents	2024-25	2023-25	2019-25
<b>Solano County</b>	1.7%	2.2%	0.8%
California	0.5%	0.8%	0.6%
Sacramento MSA	2.2%	3.7%	7.3%
Bay Area Other	0.4%	0.0%	-1.3%
North Bay	0.2%	0.5%	-2.7%

Source: California Employment Development Department (<http://www.edd.ca.gov>), Annual Labor Market Data (latest data is 2025)

California’s unemployment rate also increased to 5.5 percent in 2025 from 5.3 percent in 2024; the national unemployment rate was 4.3 percent on average during 2025 on average, in contrast.

**Unemployment Rate (%), 2000–2025**  
**Comparisons Between Selected Areas, Annual Data (Solano County in 2025 = 5.3%)**



Source: California Employment Development Department (<http://www.edd.ca.gov>), Annual Labor Market Data (as of April 2026)

**TAKEAWAY:** For Solano County residents looking for work or already working, the basis for measuring county unemployment and job growth remained unchanged, with more residents than new jobs seeking work.

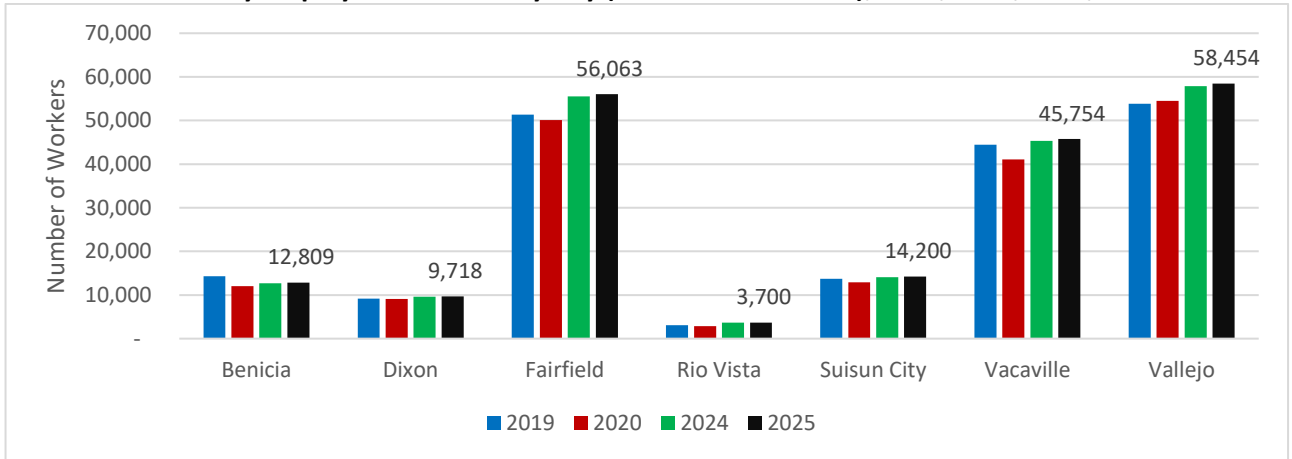
**2020s at Midpoint:** A critical issue for counties across California in 2026 is a rising labor force. If regional labor markets can hire those new labor-force entrants, then the volatility of unemployment since the pandemic surge and recovery from 2020 to 2022 is understandable.

# Index of Economic and Community Progress

## Cities Overview: Labor Markets

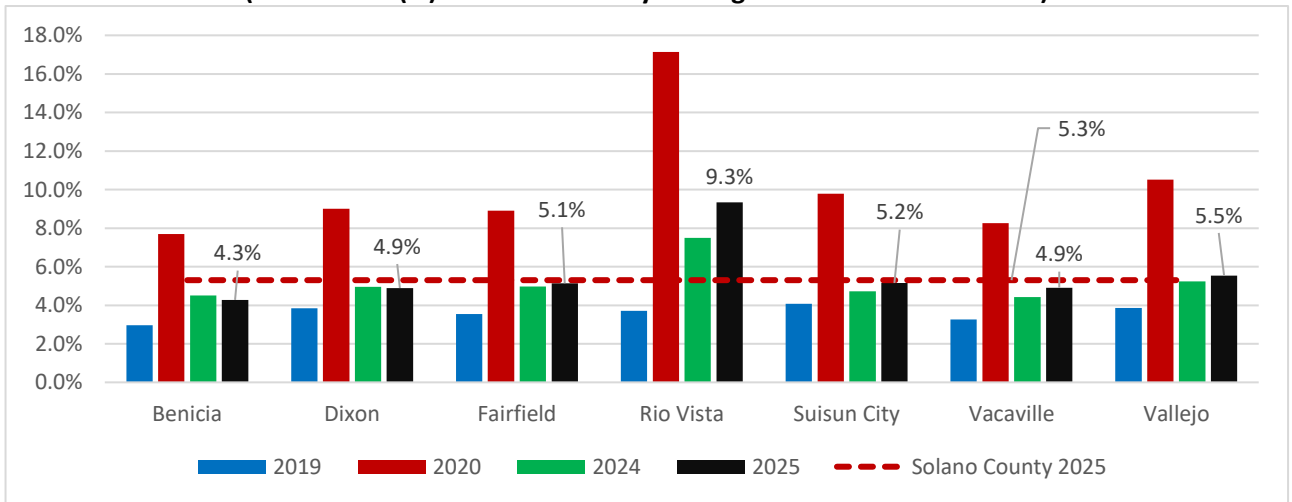
All of Solano County’s cities had more residents working in 2025 than in 2024. This follows the countywide change. The labor force also increased in each city, leading most of Solano County’s cities to see rising unemployment rates as labor force growth outpaced the number of residents who found work (Benicia and Dixon had lower unemployment rates in 2025 than in 2024). Solano County’s unemployment rate averaged 5.3 percent in 2025.

**Solano County Employed Residents by City (Number of Workers); 2010, 2019, 2024, and 2025**



Source: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)), Data for All Sub-County Areas, 2025 the latest annual data.

**Solano County Unemployment Rate (Percent of Labor Force) by City, 2010, 2019, 2024, and 2025 (5.3 Percent (%) as Solano County Average at dotted line for 2025)**



Source: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)), Data for All Sub-County Areas, 2025 the latest annual data.

**TAKEAWAY:** Solano County’s population centers (Fairfield, Vacaville, and Vallejo) all experienced more residents working but also more residents seeking work, resulting in higher unemployment in 2025. **2020s at Midpoint:** Following countywide trends, residents across Solano County’s cities have seen volatile labor-market conditions since 2020; in 2025, the increase in unemployment reflects slower regional labor-market conditions.

# Index of Economic and Community Progress

## Employment in Base Industries and Locally-Serving Industries

For economic development, the growth of “base” industries creates jobs that expand the local economy faster than other industries because these jobs focus on outside markets (manufacturing, for example) and wages are generally above regional averages. However, businesses that primarily serve Solano County’s residents provide a foundation for expanding base industries, including those that support Solano County’s visitors. As of Quarter 2 2025 (the latest official data available as of March 2025), Solano County base industry jobs fell by 1,159 workers since Quarter 2 2024, but only 31 since Quarter 2 2019 (pre-pandemic).

Locally-serving jobs make up the rest in Solano County and continue to grow. As of Quarter 2 2025, locally serving jobs in Solano County are estimated to have increased by 3,250 from Quarter 2 2024 and by 6,560 from Quarter 2 2019 (pre-pandemic).

**Solano County Base versus Locally-Serving Industry Employment, Number of Workers, Second Quarter (Q2) Data, 2019, 2024 and 2025**

	2019 Q2	2024 Q2	2025 Q2	% Change 2024-25	Change 2024-25	% Chg. 2019-25
<b>Base Industries Totals</b>	<b>39,032</b>	<b>40,160</b>	<b>39,001</b>	<b>-2.9%</b>	<b>(1,159)</b>	<b>-2.3%</b>
Agriculture	1,520	1,589	1,449	-8.8%	(140)	-7.8%
Mining	310	227	224	-1.3%	(3)	-57.3%
Wholesale Trade	3,965	4,025	3,898	-3.2%	(127)	-7.5%
Information	387	361	227	-37.1%	(134)	-4.2%
Finance and Insurance	865	970	1,079	11.2%	109	0.8%
Real Estate, Rental and Leasing	344	388	372	-4.1%	(16)	17.7%
Prof., Sci, Technical Services	229	269	233	-13.4%	(36)	-17.7%
Management/Consulting	618	566	556	-1.8%	(10)	-27.1%
Arts, Entertainment and Rec	2,367	2,545	2,610	2.6%	65	-25.9%
Hotels, Bars and Restaurants	4,720	4,750	4,690	-1.3%	(60)	-0.2%
Federal government	3,233	3,343	3,279	-1.9%	(64)	-8.4%
State government	5,046	5,221	5,258	0.7%	37	-12.1%
Manufacturing	11,036	11,310	11,062	-2.2%	(248)	15.7%
Retail Trade	630	650	650	0.0%	-	-4.4%
Transport and Warehousing	3,762	3,946	3,414	-13.5%	(532)	16.6%
<b>Locally-Serving Ind Totals</b>	<b>92,341</b>	<b>95,352</b>	<b>98,601</b>	<b>3.4%</b>	<b>3,249</b>	<b>1.0%</b>
Utilities	676	695	697	0.3%	2	17.5%
Construction	11,596	10,993	11,123	1.2%	130	-12.3%
Information	481	547	872	59.4%	325	-6.5%
Finance and Insurance	1,964	1,864	1,799	-3.5%	(65)	-23.3%
Real Estate and Rental and Leasing	1,465	1,520	1,830	20.4%	310	29.6%
Professional, Scientific, and Technical Services	3,740	3,656	4,005	9.5%	349	11.9%
Administrative and Support and Waste Management Services	5,848	6,257	6,178	-1.3%	(79)	14.7%
Educational Services	1,921	2,109	2,334	10.7%	225	14.7%
Health Care and Social Assistance	23,015	24,347	26,421	8.5%	2,074	2.0%
Local Portion of Food Services	8,869	8,651	8,711	0.7%	60	-1.5%
Local Government	15,325	16,057	16,126	0.4%	69	1.8%
Local Portion of Retail Trade	16,621	16,408	16,418	0.1%	10	-3.5%
Local Portion of Transportation and Warehousing	820	2,248	2,087	-7.2%	(161)	103.0%
					-	
Jobs in industries unassigned	8,245	8,495	7,184	-15.4%	(1,311)	8.3%

Sources: Bureau of Labor Statistics ([www.bls.gov](http://www.bls.gov)) and its Quarterly Census of Wages and Employment (QCEW), Calculations by Author, Latest Data Quarter 2 2025 as of March 2026, ( ) = negative (“Unassigned” jobs in industries that serve a mix of local and export markets). We slightly revised how “unassigned” are counted to assign more jobs to the categories above.

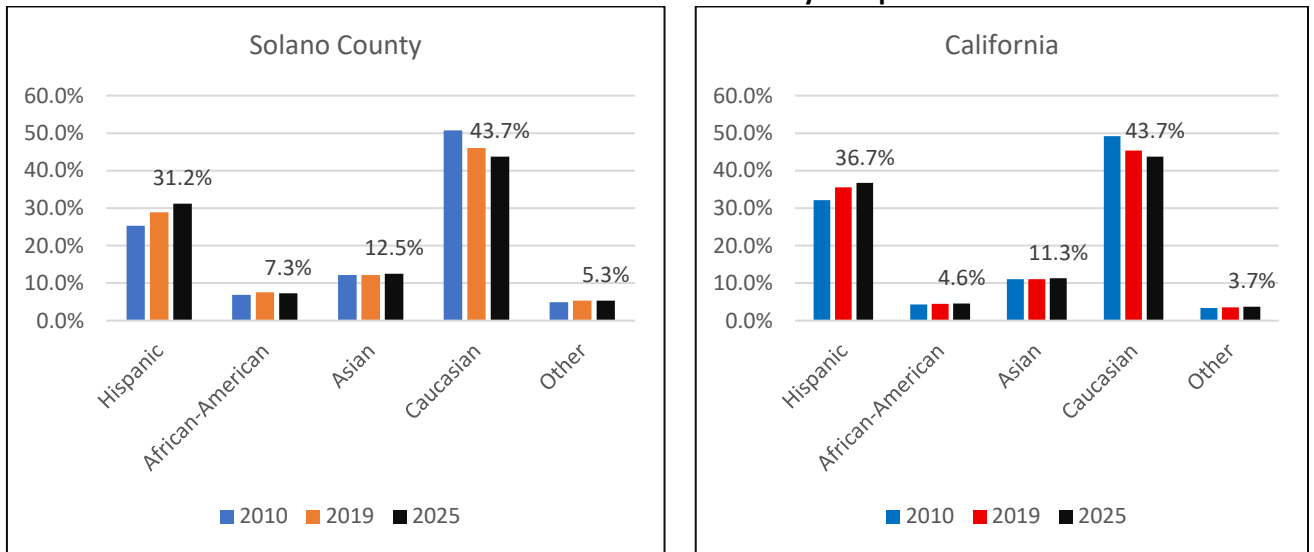
**TAKEAWAY:** Between 2024 and 2025, Solano County lost employment in jobs that focus on customers from outside Solano County’s borders, while locally serving industries experienced strong growth. **2020s at Midpoint:** Industries with an external market focus, what we call “base” industries, are a consistent focus of economic and workforce development efforts. The 2020s have been a time of volatility for those jobs (construction, manufacturing, and agriculture) relative to services through 2025.

# Index of Economic and Community Progress

## Diversity of Workforce

In the 2025 Index edition, we consider Solano County’s workforce diversity as a special topic. Throughout this Index edition, we see different perspectives on Solano County’s economic and residential diversity. The Census Bureau tracks worker diversity in its Quarterly Workforce Indicators (QWI) report. Here, we focus on racial and ethnic diversity. Data track ethnicity by Hispanic or non-Hispanic, where race is tracked in the following categories for our purposes: (1) African-American; (2) Asian-American; (3) Caucasian; (4) Pacific Islander-American; and (5) All Others. We show data from 2019 onward, using the pre-pandemic benchmarks from 2010, 2019, and 2025 to show any lingering changes from the pandemic period, and also provide a long view of how diverse those who work in Solano County (not necessarily those who live in Solano County) may be compared with California on average. The data shown here are proportions of total workers at Solano County and statewide employers.

**Workers in Solano County, Race/Ethnic Diversity in 2010, 2019, 2025**  
**Percent of Total Number of Workers in Solano County Compared to California**



Source: Census Bureau (<https://ledextract.ces.census.gov/qwi/all>), 2025, the latest data

**TAKEAWAY:** Solano County’s workforce is more diverse in terms of African-American and Asian-American workers than California on average from 2010 to 2025, a reflection of Solano County’s population diversity.

**2020s at Midpoint:** Hispanic workers increased proportionally for both Solano County and California since 2020. Changes in immigration policy may influence labor force participation, workforce diversity, and policy over time.

# Index of Economic and Community Progress

## Long-Term Jobs Forecast: 2026 to 2030

The data below shows a forecast from 2026 (the latest data from the California Employment Development Department, or California EDD) to 2030 (forecasted). New healthcare jobs in Solano County are leading the way in employer hiring toward the end of the decade, a trend that holds statewide; construction and manufacturing are forecast for slow, steady growth, with hotel and restaurant jobs growing slightly faster. Agriculture is forecast to decline annually in Solano County by 2030, but not statewide on an annual average for hiring. Solano County is projected to experience 0.83 percent annual job growth from 2026 to 2030, with California growing slightly faster at 0.85 percent over the same timeframe.

### Solano County Estimated Percentage Change (%) in Jobs by Industry Sector, 2026 to 2030 Compared to California (sorted by Solano County Annual Average Change in New Jobs)

	Solano County Annual Change	California Annual Change	Solano County CAGR	California CAGR
Totals	1,282	171,850	0.8%	0.8%
Health Care and Social Assistance	557	52,590	1.8%	1.8%
Accommodation and Food Services	131	24,210	0.9%	1.4%
Construction	111	9,720	0.9%	1.0%
Government	80	9,930	0.3%	0.4%
Manufacturing	59	(250)	0.5%	0.0%
Transportation and Warehousing	59	7,970	1.2%	1.0%
Administrative/Waste Management Services	58	11,380	0.9%	1.0%
Retail Trade	45	(890)	0.3%	-0.1%
Professional, Scientific, and Technical Services	41	19,900	0.9%	1.3%
Educational Services	36	4,670	1.7%	1.1%
Arts, Entertainment, and Recreation	32	5,220	1.3%	1.5%
Real Estate and Rental and Leasing	19	2,730	1.0%	0.9%
Wholesale Trade	9	1,180	0.2%	0.2%
Finance and Insurance	7	(580)	0.2%	-0.1%
Utilities	6	430	0.8%	0.6%
Agriculture	(18)	1,620	-1.3%	0.4%

Sources: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)) and California Department of Finance (<https://dof.ca.gov/forecasting/economics/economic-forecasts-us-and-california/>). Note: CAGR = Compound Annual Growth Rate, forecasted data released in 2025.

**TAKEAWAY:** Solano County employers are projected to hire more workers across all industries, except for agricultural jobs, through 2030.

**2020s at Midpoint:** Healthcare has become the main engine of job growth across California, and Solano County will also experience an expansion in healthcare hiring. For economic and workforce development, base industry employment (construction and manufacturing) will also be important to diversify hiring and economic opportunities in Solano County.

## Index of Economic and Community Progress

Occupational hiring is slightly different than how industries hire, but the themes are similar. The data below shows healthcare occupations, from practitioners to medical billing (support), growth is expected to be the lead, followed by chefs and cooks in restaurants, truck drivers and logistics workers, construction, and then executives. Multiple occupations may be hired within one industry, though in occupations such as healthcare, those are generally hired in hospital, outpatient, and other care facility settings.

**Solano County Estimated Percentage Change (%) in Jobs by Occupational Sector, 2026 to 2030, Compared to California**

Occupational Category	Solano County Annual Change	California Annual Change	Solano County CAGR	California CAGR
Totals	1,282	171,850	0.8%	0.8%
Healthcare Support	313	34,560	2.5%	2.5%
Healthcare Practitioners and Technical	148	11,350	1.3%	1.1%
Food Preparation and Serving Related	130	22,160	0.9%	1.3%
Transportation and Material Moving	116	14,640	0.9%	0.9%
Construction and Extraction	98	9,410	1.0%	1.1%
Management	96	17,060	0.9%	1.0%
Educational Instruction and Library	71	6,340	0.9%	0.6%
Installation, Maintenance, and Repair	59	4,180	0.8%	0.7%
Business and Financial Operations	51	12,250	0.7%	0.9%
Community and Social Service	51	5,710	1.5%	1.3%
Building and Grounds Cleaning and Maintenance	37	5,980	0.8%	1.0%
Personal Care and Service	37	5,790	0.8%	1.1%
Production	29	750	0.4%	0.1%
Computer and Mathematical	19	11,020	1.0%	1.3%
Protective Service	16	2,630	0.3%	0.6%
Life, Physical, and Social Science	13	2,250	0.8%	1.0%
Sales and Retail Related	13	(1,390)	0.1%	-0.1%
Architecture and Engineering	12	3,080	0.7%	0.9%
Arts, Design, Entertainment, Sports, and Media	12	4,340	0.7%	0.9%
Legal	3	1,690	0.6%	1.0%
Agriculture, Fishing, and Forestry	(11)	770	-1.1%	0.2%
Office and Administrative Support	(19)	(2,720)	-0.1%	-0.1%

Sources: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)) Long-Term Industry and Occupational Projections and California Department of Finance (<https://dof.ca.gov/forecasting/economics/economic-forecasts-u-s-and-california/>). Note: CAGR = Compound Annual Growth Rate, forecasted data released in 2025.

**TAKEAWAY:** Healthcare jobs will dominate job openings in Solano County through 2030 and beyond, matching industry hiring forecasts.

**2020s at Midpoint:** Retail occupations, farm jobs, and office support positions will face greater pressure in Solano County and across the state; workforce development opportunities may exist to upskill workers in these occupations across healthcare and customer service if these forecasts hold.

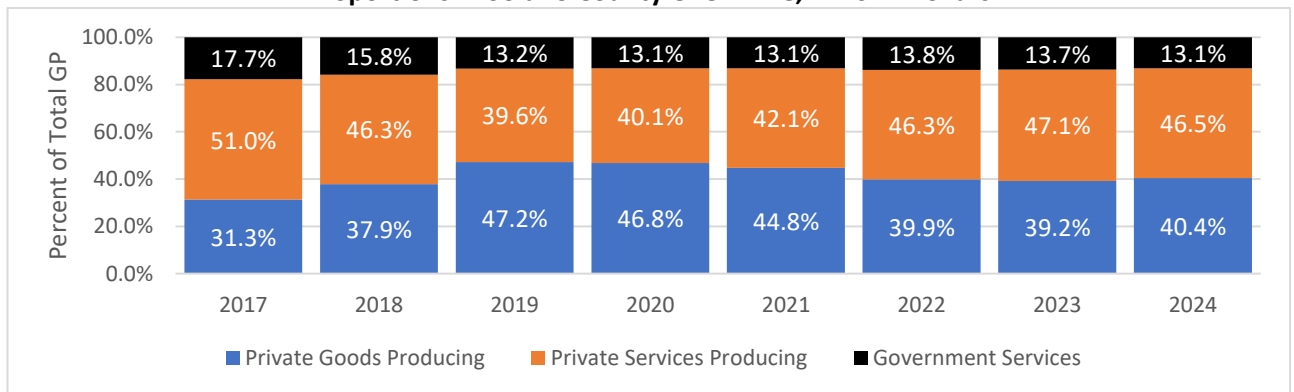
# Index of Economic and Community Progress

## Businesses and Incomes

### Gross Product Change by Industry Sector and Overall Growth Rate

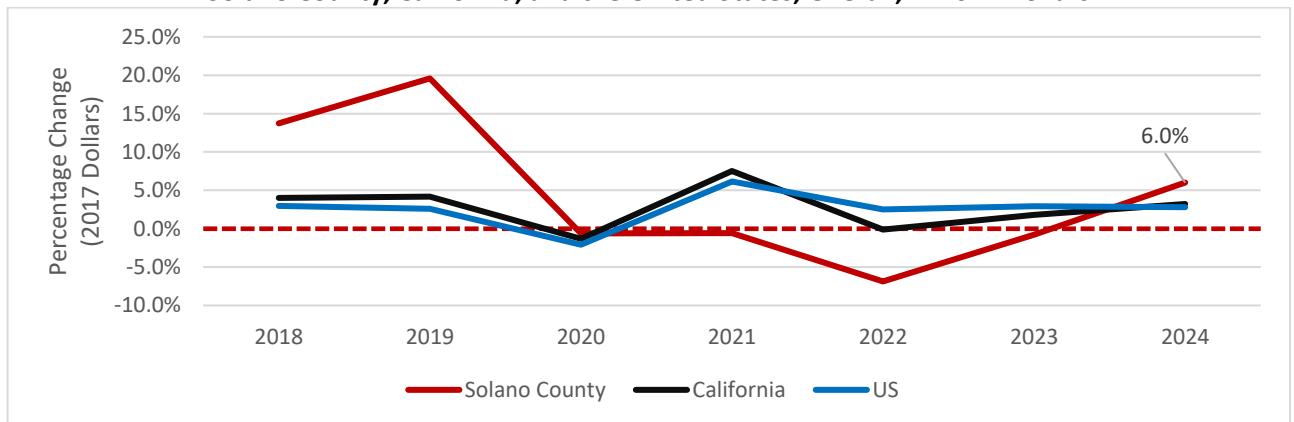
Solano County showed a 6.0 percent increase in gross product (GP) after inflation in 2024 (the latest data), the fastest growth since before the pandemic. Some growth came from slower inflation, as incomes grew due to increases in wages and investment income. Gross product is “value-added” income, or income captured locally by workers, business owners, and the government from commercial activity. The data shown here are inflation-adjusted, with three categories of income: private-sector firms that produce goods or services, and public-sector services. Wages paid to workers who remain in Solano County, regardless of where they live and work, remain Solano County’s main source of gross product.

**Gross Product Share (%) by Major Industry Sector, 2017 to 2024**  
Proportions in Solano County Over Time, in 2017 Dollars



Source: Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov)). The latest data come from 2024

**Gross Product Growth Annually After Inflation, 2018 to 2024, Percent (%) Growth**  
Solano County, California, and the United States, Overall, in 2017 Dollars



Source: Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov)), the latest data come from 2024

**TAKEAWAY:** Solano County gross product had a strong year in 2024 (the latest data), growing at 6.0 percent, exceeding the national and state growth rates on average.

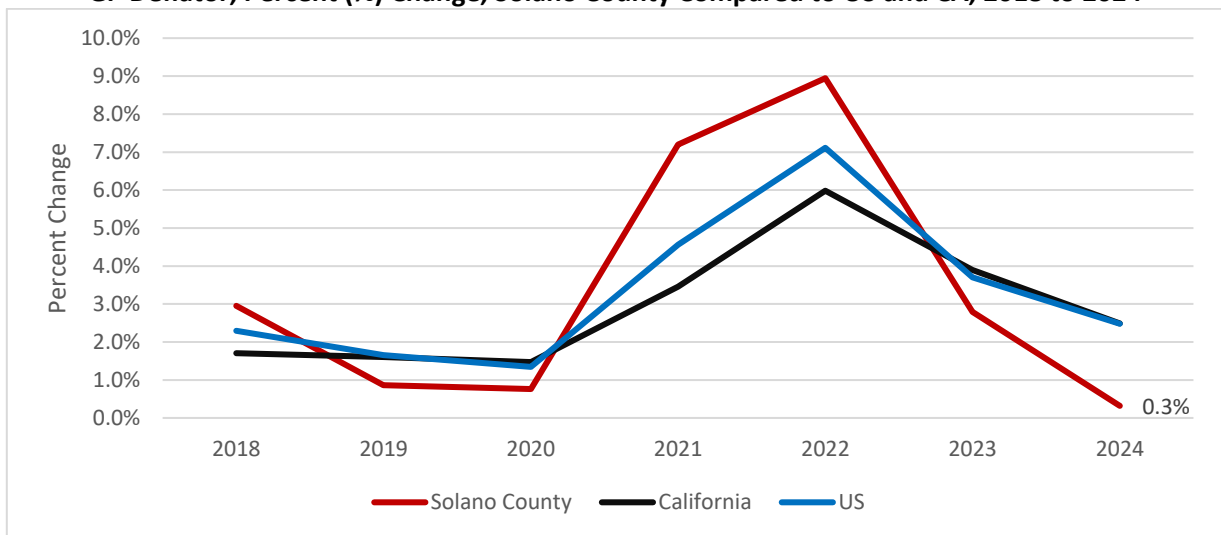
**2020s at Midpoint:** Most of the 2020s for Solano County’s value-added income growth have been dominated by recovery from the pandemic recession shock and the surge in inflation, which has weighed down economic growth. Job growth, interest rate stability, and economic growth in 2025 are likely to be a formula for inflation-adjusted gross product growth when the 2025 data arrive.

## Index of Economic and Community Progress

### Gross Product Deflator and Solano County's Local Cost of Living

Local inflation fell from recent high levels again in 2024 (the latest data available), where state and national outcomes remained somewhat elevated. Some of this change is due to home and rental prices in Solano County slowing, while incomes are catching up, making the cost of living fall locally. Here, we present the Gross Product Deflator (GP Deflator), a measure of local, comparative inflation rates, calculated annually by the Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov)). The GP Deflator is the ratio of nominal income generated in Solano County in current dollars in 2024 to real (inflation-adjusted, using 2017 as the base year) value-added income. The GP Deflator can proxy for percentage changes in prices, reflected in changes in incomes, converted to a percentage change to measure the inflation rate.

**GP Deflator, Percent (%) Change, Solano County Compared to US and CA, 2018 to 2024**



Source: Bureau of Economic Analysis, Regional Data (<http://www.bea.gov/regional>); the latest data are from 2024.

The California Department of Finance tracks a CPI analog for California, which is unavailable at the county level.

(see <https://dof.ca.gov/forecasting/Economics/economic-forecasts-u-s-and-california/>)

**TAKEAWAY:** 2024 was a good year for the local cost of living, as proxied by the gross product deflator for Solano County, while national and statewide averages continued to show inflation pressures. Goods-producing firms have slowly declined in their share of Solano County's real gross product since 2017.

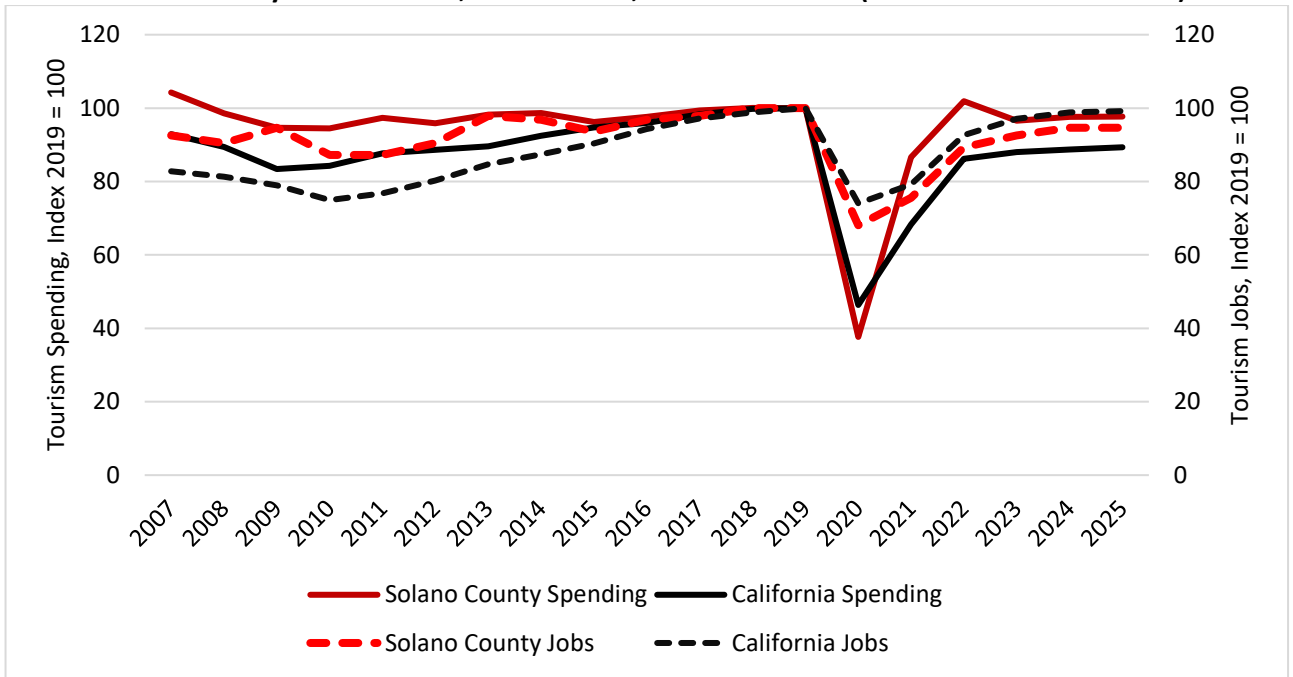
**2020s at Midpoint:** The early decade changes in inflation have subsided, but we are measuring demand-side changes in inflation here; lower inflation also signals slower jobs and income growth, and if coupled with supply-side pressures (tariffs, energy prices rising due to supply shocks, wage growth due to a lack of available labor becoming consumer price growth), pressures rise for Solano County's lower to middle income households and smaller businesses.

# Index of Economic and Community Progress

## Tourism Industry: Supporting Visitors

Visitor spending edged up in Solano County in 2025, following a regional trend of slower spending growth. California saw higher visitor spending and about 4,000 net new jobs statewide serving visitors (+0.3 percent); job growth in Solano County was flat in 2025. According to Dean Runyan Associates, Solano County had approximately 8,900 jobs serving visitors in 2025, accounting for approximately 6.0 percent of total employment in Solano County, as in 2024.

**Tourism Spending and Jobs, Visitor-Support Industries, 2017 Dollars for Visitor Spending Solano County and California, 2007 to 2025, Index 2019 = 100 (the latest data from 2025)**



Source: Dean Runyan Associates (<http://www.deanrunyanassociates.com>), 2025 Report Available at <https://industry.visitcalifornia.com/research/economic-impact>

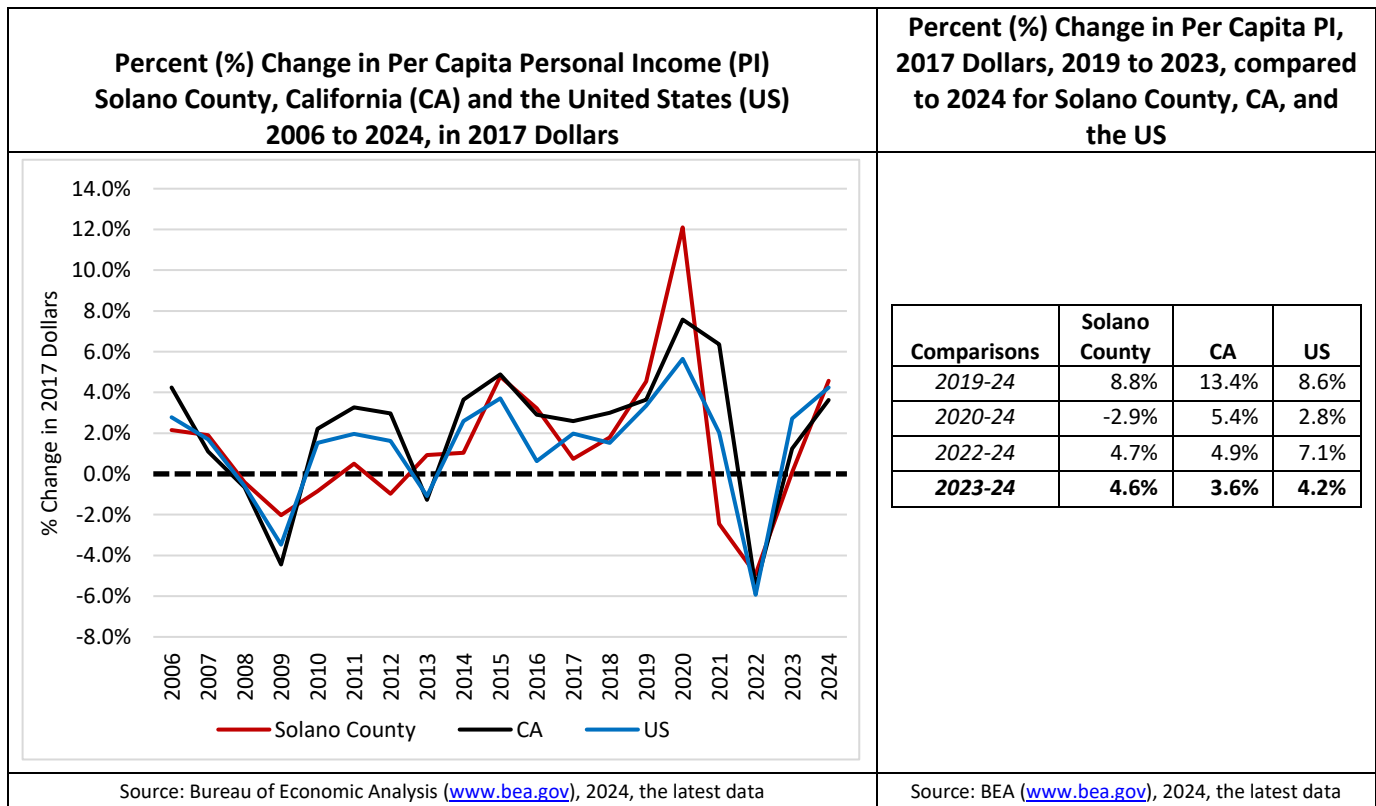
**TAKEAWAY:** Solano County followed statewide trends on visitor spending in 2025 with the same number of workers as in 2025.

**2020s at Midpoint:** The tourism industry statewide experienced a volatile five years between 2020 and 2025 (see the figure) and is now entering a late-cycle phase, where hotel prices and travel costs are shifting consumer spending and slowing forecasts toward 2030.

# Index of Economic and Community Progress

## Personal Income

Solano County’s personal income per person increased by \$2,362 or +4.6 percent in 2024 (the latest data available) compared to per capita incomes in 2023 after inflation adjustments for Solano County. Since 2020, per-capita personal incomes adjusted for inflation have decreased by 2.9 percent, primarily due to the surge in national and California inflation rates. Equity market gains, alongside lower interest rates, have helped diversify personal income growth. Personal-income estimates are the sum of wages and salaries, social transfer payments from all levels of government, investment income (dividends, interest, and rents), income from owning a business (proprietor’s income), and other income sources for Solano County’s residents.



**TAKEAWAY:** Personal income adjusted for inflation continued to grow in 2024 (the latest data) in Solano County, as well as the statewide and national averages.

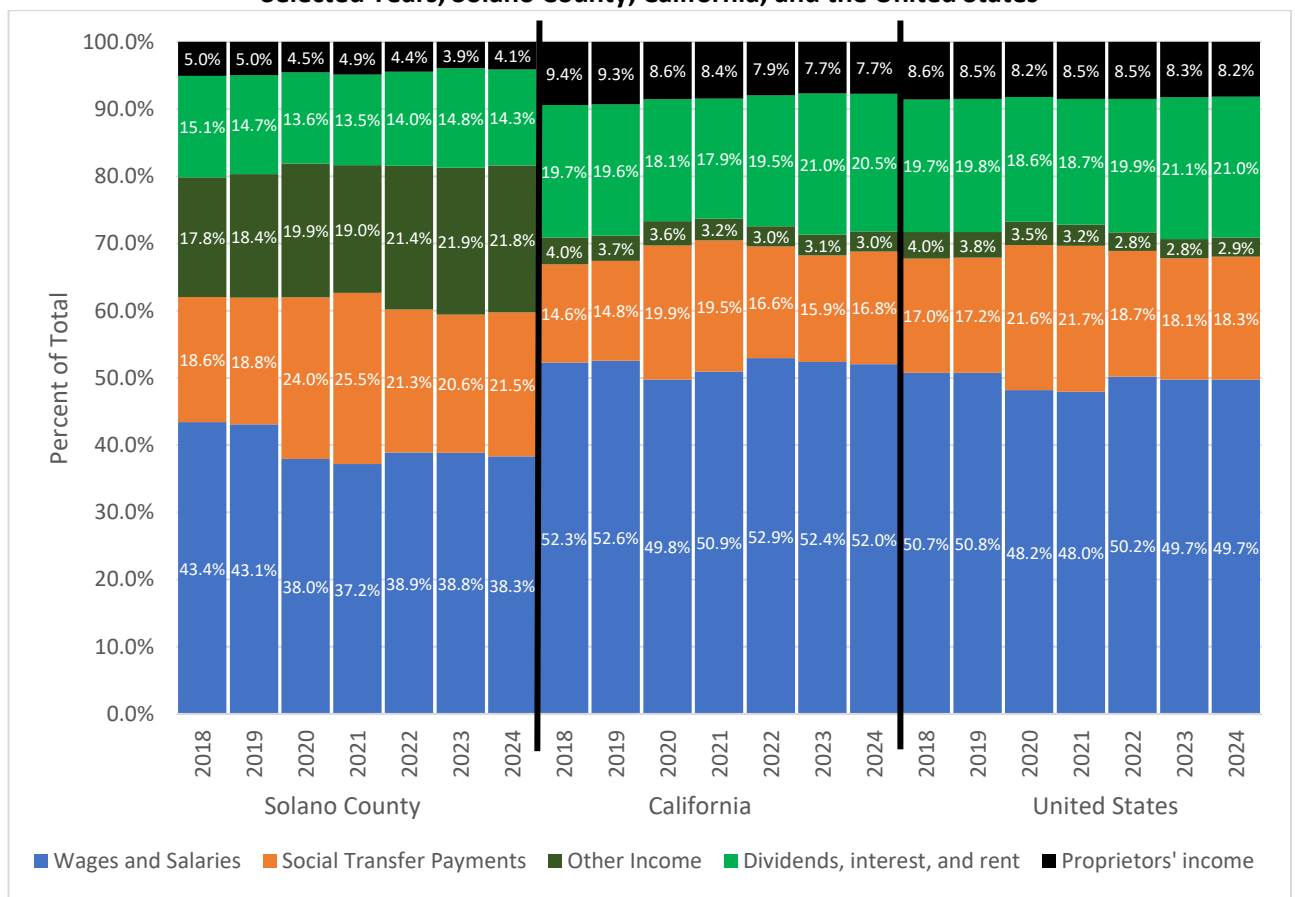
**2020s at Midpoint:** Personal income after inflation faced downward pressure from inflation since 2020, and that pressure had faded, but remains elevated in 2025. In the next edition of this Index, we are likely to see smaller, albeit positive, growth in 2025 and perhaps beyond if those cost-of-living pressures continue.

# Index of Economic and Community Progress

## Sources of Personal Income

Solano County showed growth in personal income in 2024 (the latest data), with some changes. California and the United States had similar shifts in the proportion of social transfers. This shift came from increased unemployment insurance payments, federal stimulus, and other government payments as income assistance. In 2024, the state and national economies continued to experience wage growth. Still, as interest rates fell, they accounted for a smaller share of income from financial markets (“Dividends, interest and rent”). The “Other” income category includes cross-county earnings based on commute patterns and earnings from other counties that are brought back by working residents; this category grew in all comparison areas.

**Sources of Personal Income (Percent (%) of Total), 2018 to 2024, in 2017 Dollars, Selected Years, Solano County, California, and the United States**



Source: Bureau of Economic Analysis ([www.bea.gov](http://www.bea.gov)), 2024 the latest data

**TAKEAWAY:** Solano County experienced more personal income growth, but a shift in sources proportionately toward more incomes made from outside Solano County (“Other Income”) and social transfer payments, a blend of social assistance and social security payments.

**2020s at Midpoint:** As Solano County’s, California’s, and the national economies all recovered from the pandemic, income growth began to outpace inflation in 2024, but may continue to face purchasing-power pressure on personal income toward 2030 with lingering inflation.

# Index of Economic and Community Progress

## Business Affordability: Wages

Inflation fell across the United States during 2024, while wages continued to rise. Solano County's median wage of \$28.81 in May 2026 increased from 2025's median wage of \$28.18 in current-dollar terms (+\$0.63 per hour or +2.2 percent since 2024). Solano County's median wage has increased purchasing power after inflation of +12.8 percent since 2019 (+41.8 percent in nominal terms from 2019 to 2026), using inflation as measured by the California CPI estimated by the California Department of Finance. To remain consistent, we show wages in current dollars rather than inflation-adjusted measures, as in previous Index versions. The ratios to statewide averages by occupation are shown in green below, indicating that Solano County's workers are paid more in 2026.

### Solano County Quarter 1 2026 Wages by Occupational Categories, Wage Data in 2026 Dollars, and Percent (%) of Median Wages (\$/hour) in California, Selected Areas also compared

Occupational Categories	CA	Solano County % of CA	Solano County	Napa County	Sonoma County	Sacramento MSA	San Jose MSA	San Francisco MSA
<b>Total all occupations</b>	\$28.63	100.6%	\$28.81	\$27.14	\$27.94	\$29.37	\$41.32	\$40.18
Management Services	\$70.02	89.0%	\$62.34	\$63.03	\$61.10	\$62.31	\$103.02	\$99.10
Business and Financial Operations	\$46.99	91.6%	\$43.06	\$41.34	\$42.30	\$41.73	\$61.22	\$61.05
Computer and Mathematical	\$68.54	77.8%	\$53.32	\$52.41	\$51.24	\$58.26	\$92.09	\$84.68
Architecture and Engineering	\$61.29	87.1%	\$53.36	\$52.22	\$60.77	\$62.21	\$81.02	\$68.25
Life, Physical, and Social Science	\$50.27	100.2%	\$50.35	\$38.94	\$49.43	\$49.14	\$60.07	\$65.66
Community and Social Services	\$30.93	116.3%	\$35.98	\$33.73	\$34.13	\$31.37	\$39.31	\$35.05
Legal Services	\$64.02	76.9%	\$49.23	\$50.33	\$59.92	\$69.05	\$96.47	\$83.53
Education, Training, and Library	\$34.19	103.1%	\$35.24	\$37.82	\$32.52	\$34.53	\$40.39	\$37.28
Arts, Design, Entertainment, Sports, Media	\$39.30	74.2%	\$29.17	\$33.92	\$31.64	\$35.08	\$48.93	\$50.60
Healthcare Practitioners and Technical	\$60.95	110.4%	\$67.31	\$64.93	\$65.64	\$63.99	\$78.86	\$74.53
Healthcare Support Services	\$17.72	104.7%	\$18.55	\$19.65	\$18.74	\$16.92	\$18.55	\$19.12
Protective Services	\$25.49	182.7%	\$46.57	\$31.57	\$25.47	\$28.61	\$26.02	\$24.83
Food Preparation and Serving-Related	\$19.84	108.3%	\$21.49	\$20.97	\$20.63	\$20.54	\$22.12	\$21.72
Building and Grounds Maintenance	\$21.82	102.5%	\$22.37	\$23.31	\$22.43	\$21.71	\$22.84	\$23.52
Personal Care and Services	\$19.47	98.0%	\$19.08	\$20.61	\$20.19	\$18.66	\$22.26	\$22.60
Sales and Related Services	\$22.03	93.2%	\$20.54	\$22.83	\$22.01	\$21.33	\$26.70	\$29.18
Office and Administrative Support	\$27.01	105.8%	\$28.59	\$28.74	\$28.29	\$27.29	\$31.62	\$31.70
Farming, Fishing, and Forestry	\$17.72	109.5%	\$19.41	\$22.19	\$21.33	\$18.87	\$21.58	\$21.59
Construction and Extraction	\$35.39	104.6%	\$37.03	\$36.95	\$37.56	\$33.70	\$39.59	\$40.45
Installation, Maintenance, and Repair	\$31.97	115.2%	\$36.83	\$35.85	\$33.47	\$31.51	\$37.98	\$36.63
Production Jobs	\$23.54	103.9%	\$24.45	\$25.97	\$24.06	\$23.92	\$27.75	\$26.39
Transportation and Material Moving Services	\$22.52	104.6%	\$23.56	\$23.38	\$23.31	\$22.56	\$24.22	\$24.89

Source: Bureau of Labor Statistics ([www.bls.gov/oes](http://www.bls.gov/oes)), as of May 2026 (based on Quarter 1 2026)  
Wages in GREEN are for occupations where Solano County median wages exceed California median wages.

**TAKEAWAY:** Wages continued to increase for Solano County and areas throughout California during 2025, and Solano County remains slightly higher at its median wage than the statewide median.

**2020s at Midpoint:** Wages have increased alongside inflation amid the surge in the cost of living since 2020. A key economic and workforce development issue is how Solano County wages can maintain housing affordability, which has adjusted positively for workers in 2025.

# Index of Economic and Community Progress

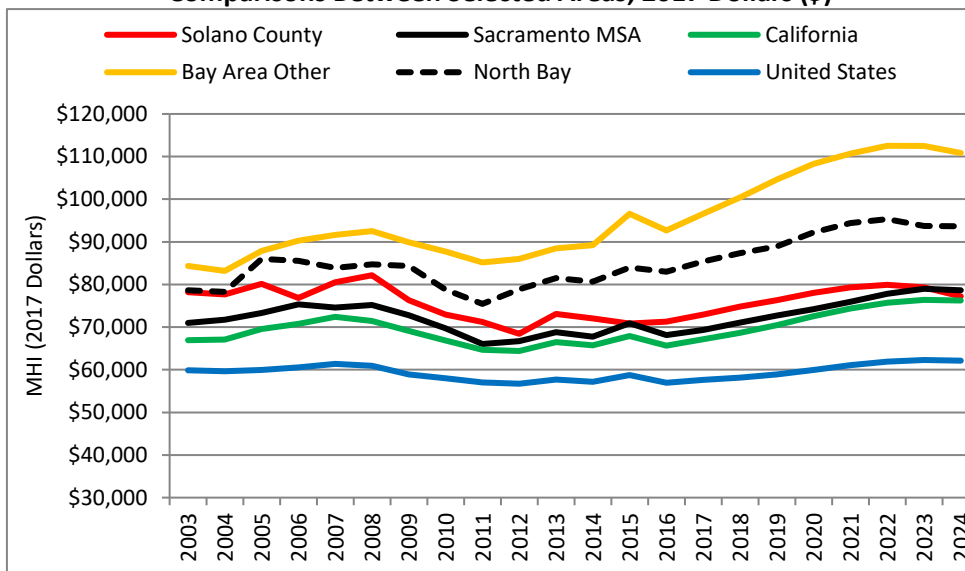
## Median Household Income (MHI) Comparisons

Median household income (MHI) is an indicator of how different places compare in households' available financial resources and how inflation may affect some places differently than others in terms of local income rising versus the cost of living. Inflation-adjusted (2017 dollars), median household income (MHI) **decreased** in 2024 (the latest data) by just over \$2,069 to \$77,223 in Solano County, while the national change was only \$95 lower, and California was down \$149. Solano County's nominal MHI was up \$407 in 2024 from 2023; the lingering effects of inflation act as a purchasing-power tax on households.

**TAKEAWAY:** Median household incomes are down across all comparison areas in the 2024 data.

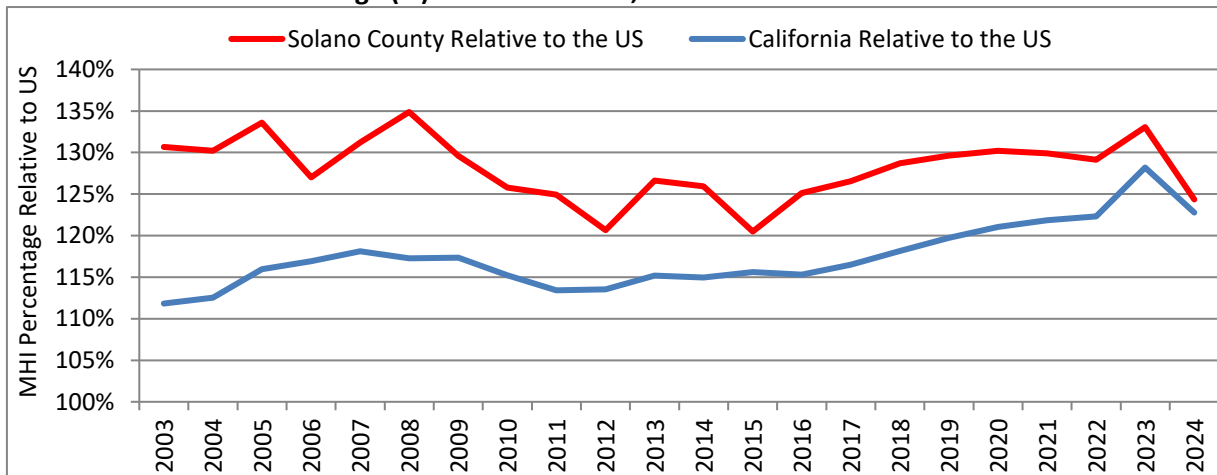
**2020s at Midpoint:** Similar to poverty rates below, lingering inflation and the labor-market effects from the pandemic are pressuring household incomes across all comparison areas. Economic and workforce development will continue to have median household income increasing as a goal for their work in an environment that likely has elevated costs of living.

**Median Household Income (MHI) 2003 to 2024, Comparisons Between Selected Areas, 2017 Dollars (\$)**



Sources: Census Bureau (<http://data.census.gov>), the latest data are from 2024. California Department of Finance ([CPI data](#)) will be converted to 2017 dollars.

**Median Household Income (MHI) 2003 to 2024, Solano County and California, Percentage (%) of National MHI, 2017 Dollars**



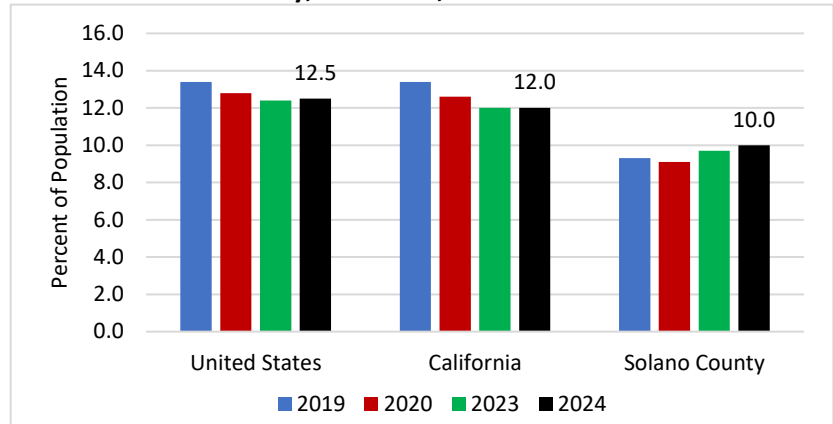
Sources: Census Bureau (<http://data.census.gov>), the latest data are from 2024. California Department of Finance ([CPI data](#)) will be converted to 2017 dollars.

# Index of Economic and Community Progress

## Poverty Rates

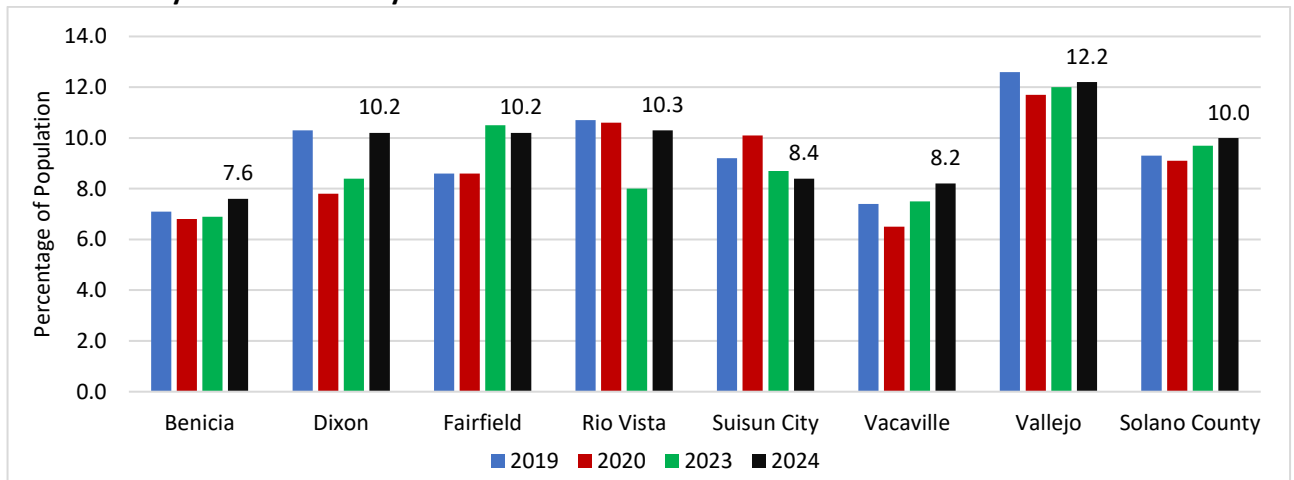
Poverty rates have slightly increased in the 2024 data, as more of the pandemic-era effects are reflected in the methodology (five-year averages). Solano County's poverty rates remain below national and state averages. Fairfield and Suisun City experienced lower poverty rates, while the other cities had poverty rates rise in the 2024 data. Vacaville, along with Benicia, has a lower poverty rate than other cities in Solano County. The American Community Survey (ACS) defines the poverty rate as the percent of residents with annual incomes below the federal poverty line (for a family of four, the federal poverty level was an annual income of \$32,150 or less in 2025, matching the latest comparison data available from the Census Bureau as of April 2026).

**Poverty Rates, 2019, 2020, 2023, 2024 Percent (%) of Residents in Solano County, California, and the United States**



Source: American Community Survey (ACS) Table DP03, 2024, the latest data 5-Year Averages: <http://data.census.gov>

**Poverty Rates in 2019, 2020, 2023, 2024 Percentage of Residents (%) Solano County Cities and County Overall**



Source: American Community Survey (ACS) Table DP03: <http://data.census.gov>, 2024, the latest data

**TAKEAWAY:** The latest data on poverty rates in Solano County suggest that job disruption during the pandemic created greater income pressures on households.

**2020s at Midpoint:** As the 2020s evolve beyond the pandemic period, with more residents retiring and moving into fixed incomes, poverty rates may rise as living costs remain elevated and incomes respond more slowly.

# Index of Economic and Community Progress

## Agriculture

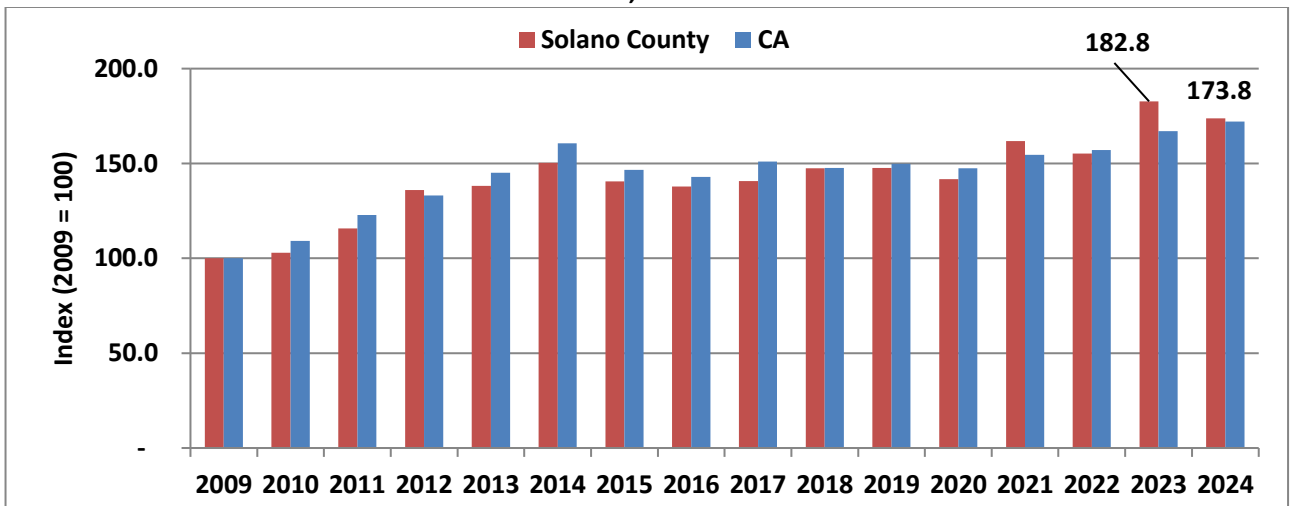
Agricultural values fell slightly in 2024 in Solano County, after two years of rising values (the latest data are from the 2024 Solano County Agricultural Commissioner Crop Report). Farmers continued to be considered “base” employers, with markets primarily outside Solano County. The 2024 data show a large downward change in the value of processed tomatoes, a large increase in the value of almonds, and falling values for calves and winegrapes.

**Solano County Top 10 Agricultural Industry Revenues (Current Dollars)  
2019, 2020, 2023, and 2024, Sorted by 2024 Values**

Agricultural Product	2019	2020	2023	2024
<b>Total Solano County</b>	<b>\$372,113,000</b>	<b>\$357,159,000</b>	<b>\$460,391,000</b>	<b>\$437,938,000</b>
Almonds	\$55,312,000	\$50,700,000	\$43,779,000	\$78,351,000
Tomatoes (Processed)	\$37,041,000	\$38,078,000	\$101,518,000	\$55,803,000
Cattle/Calves	\$36,967,000	\$36,069,000	\$40,461,000	\$48,861,000
Nursery Products	\$31,231,000	\$37,466,000	\$41,452,000	\$38,281,000
Grapes	\$21,587,000	\$21,189,000	\$35,044,000	\$30,547,000
Alfalfa	\$27,159,000	\$26,142,000	\$19,617,000	\$15,220,000
Walnuts	\$27,492,000	\$22,519,000	\$11,202,000	\$14,478,000
Prunes	\$4,153,000	\$4,986,000	\$12,014,000	\$9,766,000
Pollination	\$3,219,000	\$5,107,000	\$8,479,000	\$9,250,000
Sunflower Seeds	\$15,666,000	\$10,482,000	\$7,087,000	\$7,334,000
All Other Ag Products	\$112,286,000	\$104,421,000	\$139,738,000	\$130,047,000

Source: Solano County Agricultural Commissioner, 2024 the latest data  
<https://www.solanocounty.gov/ag/crop-livestock-reports>

**Total Agricultural Value, Solano County and California, 2009 to 2024  
Current Dollars, Index 2009 = 100**



Sources: BEA ([www.bea.gov](http://www.bea.gov)) and Solano County Agricultural Commissioner, 2024, the latest data as of April 2026

**TAKEAWAY:** After two strong years of growth, agricultural values slipped a little in 2024, but remain elevated since 2020.

**2020s at Midpoint:** Solano County remains a place where agriculture is important and has experienced growth in crop value since 2020, providing a foundation to support food and beverage manufacturing and generate local food and income for households.

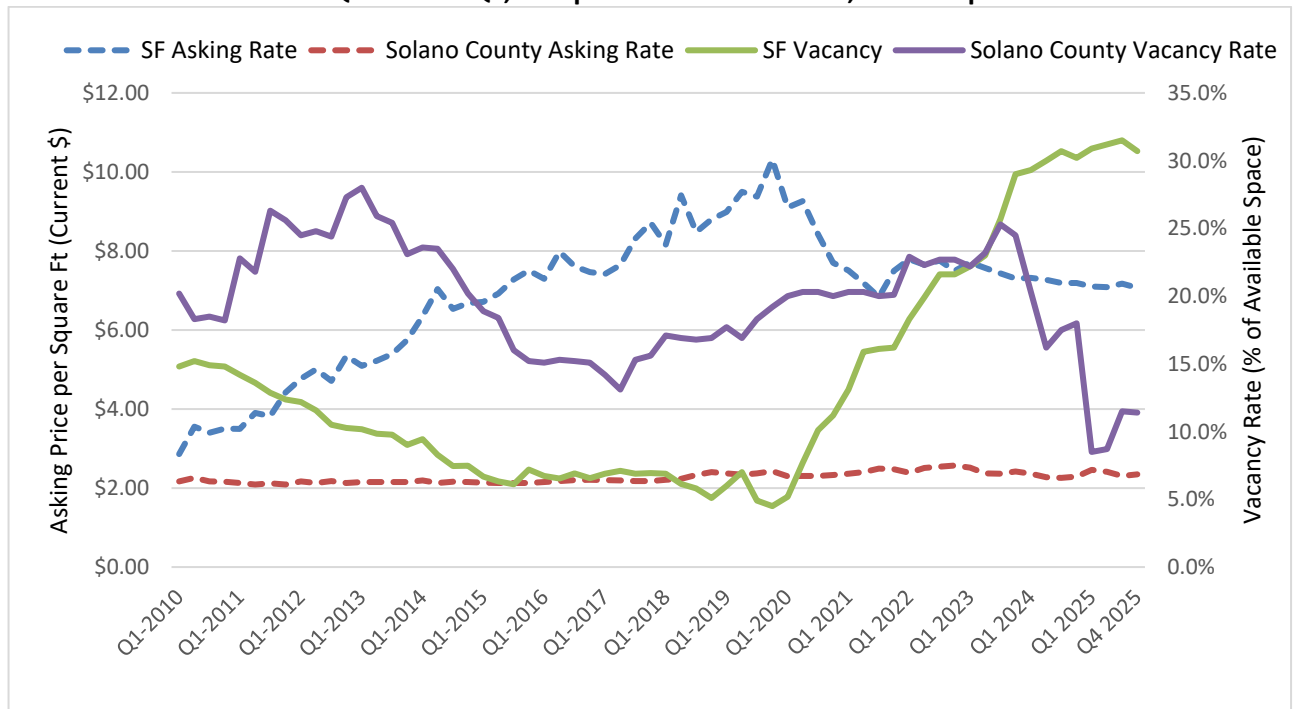
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## Commercial RE and Building Permits

### Commercial Real Estate Pricing and Vacancy

Commercial real estate markets in Solano County experienced lower vacancy in 2025 than in 2024. The data here focuses on office spaces and a comparison to San Francisco. For Solano County, asking prices for office space fell slightly to \$2.29 per square foot on average, perhaps a stimulus to occupy space. Industrial space vacancy in Solano County increased to 7.2 percent in 2025 from 3.6 percent as 2024 ended. New space permitted in 2025 for Solano County was a small amount compared to previous years.

**Solano County Office Space Asking Lease Rates (\$)/Sq. Ft. and Vacancy Rates (% of Available Sq. Ft.), 2010 Q1 to 2025 Q4, Compared to San Francisco, Class A Spaces**



Source: [Colliers International, Quarterly Reports](#), Q4 2025 the latest, full calendar-year data, Class A Space, most consistent data  
 Asking Price is indicated on the left-hand axis; Vacancy Rate is shown on the right-hand axis.

**TAKEAWAY:** Office space remains a concern in broader commercial real estate markets, as vacancy rates and prices have flattened somewhat in 2025.

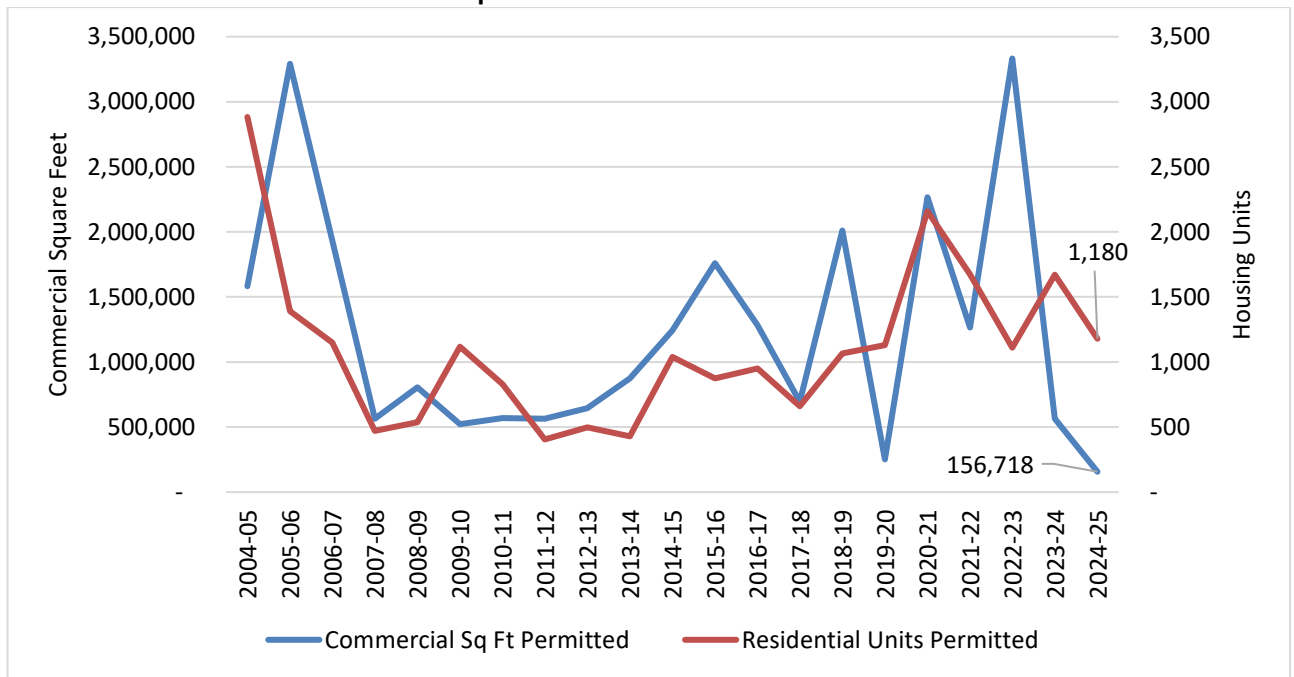
**2020s at Midpoint:** The 2020s have been a volatile time in commercial real estate across all submarkets, especially office and industrial. As work-from-home policies enter a final phase of post-pandemic decisions and warehousing spaces become more efficient as technology evolves, commercial permitting will be an indicator of where construction investment is directed to 2030.

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## Building Permits

Building permits for new residential units in Solano County increased slightly faster in fiscal year 2024-25 than in fiscal year 2023-24. The number of new units permitted was 1,180, a slowdown but similar to the transition from fiscal year 2021-22 to fiscal year 2022-23. Permitted commercial square footage grew slowly, with just over 156,700 new square feet permitted in fiscal year 2024-25. This slowdown continued from strong years just after fiscal year 2019-20.

**Solano County Residential and Commercial Building Permits, Fiscal Years 2004-05 to 2024-25**  
**Commercial Square Feet and Residential Units Permitted**



Source: County of Solano, data provided by county staff, Fiscal Year 2024-25 are the latest fiscal-year totals.

**TAKEAWAY:** New commercial spaces and housing units were permitted in Solano County during fiscal year 2024-25, but down from the previous fiscal year for both markets.

**2020s at Midpoint:** Commercial space experienced rapid growth early in the decade, while housing units have continued at a heightened but stable pace in the 2020s compared with the 2010s. As the decade enters its second half, the evolution of construction costs and interest rates is likely to help dictate developer incentives to build, alongside economic development efforts.

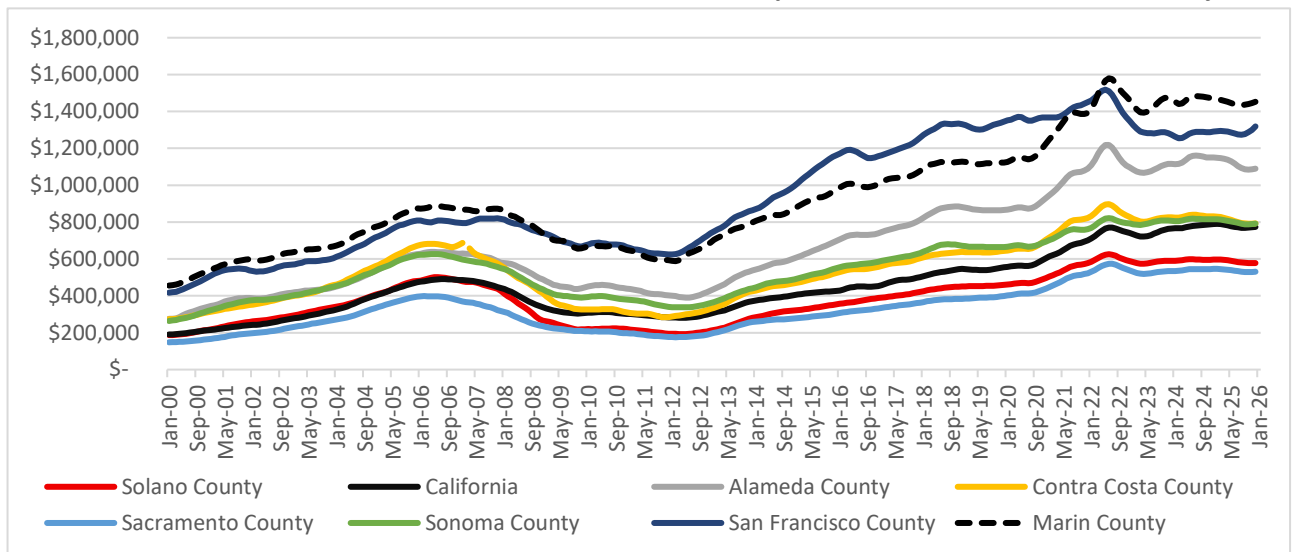
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## Housing Markets

### Median Home Prices and Affordability

Median home prices for Solano County fell by 3.1 percent in 2025—forecasts expected reduced home prices in 2026 (this report’s previous edition provided that outlook). Overall, California experienced a 2.1 percent drop in median home prices in 2025. Solano County’s median home price was \$577,800 in December 2025, according to Zillow™ Research, versus just over \$773,600 as the statewide average. Home prices are in current dollars for selected places and California on average, compared to Solano County from January 2000 to December 2025.

**Median Home Price, 2000 to 2025, Selected Area Comparisons in Current Dollars, Monthly**



Source: Zillow® Research (<https://www.zillow.com/research/data/>), Latest data through December 2025

Note: Sacramento and San Francisco counties are shown separately based on their size relative to their respective metro areas (MSAs).

Housing affordability increased for Solano County residents in 2025, according to the California Association of REALTORS®, with 32 percent of households able to afford a median-priced home in Solano County. The Housing Affordability Index (HAI) estimates the percentage of local households that can afford to own a home (including mortgage payments, average utility and maintenance costs, etc.) based on current median household incomes, with a maximum of 30 percent of monthly household income for ownership costs. Similar changes occurred across the Bay Area and Sacramento metro area counties, shown here.

**Housing Affordability Index, 2010 Q4 to 2025 Q4, Selected Years**  
**Percent (%) of Households That Can Afford a Median-Priced Home**

Quarter	Solano	California	Alameda	Contra Costa	Marin	Napa	Sacramento	San Francisco	Santa Clara	Sonoma
2010 Q4	71%	50%	33%	26%	25%	47%	70%	22%	35%	44%
2018 Q4	39%	28%	20%	33%	19%	25%	42%	15%	18%	23%
2019 Q4	47%	31%	27%	39%	22%	30%	45%	18%	22%	30%
2022 Q4	27%	17%	18%	25%	18%	16%	28%	20%	20%	17%
2023 Q4	25%	15%	16%	23%	16%	16%	23%	20%	18%	15%
2024 Q4	26%	16%	19%	25%	19%	18%	27%	21%	19%	19%
<b>2025 Q4</b>	<b>32%</b>	<b>21%</b>	<b>24%</b>	<b>29%</b>	<b>27%</b>	<b>23%</b>	<b>34%</b>	<b>22%</b>	<b>23%</b>	<b>21%</b>

Source: California Association of REALTORS® (<http://www.car.org/marketdata/data/haitraditional/>),

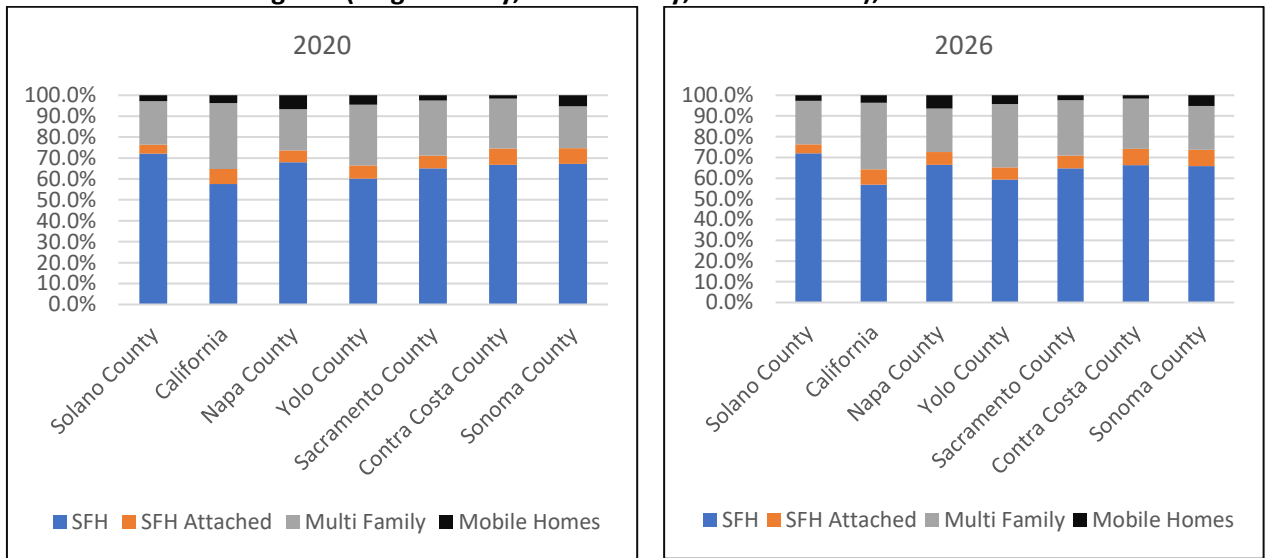
Quarter 4 2025 is the latest data point as of April 2026

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## Housing Units

Housing unit mix and volume are both indicators of economic and community progress. The data shown here compare Solano County to other regional counties and California overall in terms of the percentage growth in housing units for ownership (single-family units, or SFH) and rental (multi-family units, or MFH) since 2020. The data below include Solano County’s cities; the data for “SFH Attached” include condominiums, for example. Mobile homes are shown here, a more prevalent housing unit type in rural areas of Northern California.

**Housing Units, 2020 and 2026, Solano County and Selected Areas**  
**Housing Mix (Single Family, Multi-Family, Mobile Home), Percent of Total**



Source: California Department of Finance, Report E-4, January 1, 2026, Housing Unit Estimates, the latest data

**Change in Housing Units, 2020 to 2026, Solano County and Incorporated/Unincorporated Areas**  
**Single Family (SFH), Multi-Family (MFH), Housing Units**

Change From 2020-2026	SFH	SFH Attached	MFH	Total
Benicia	12	11	6	29
Dixon	812	3	8	823
Fairfield	1,629	20	688	2,337
Rio Vista	375	12	0	387
Suisun City	79	7	360	446
Vacaville	1,659	39	382	2,080
Vallejo	204	87	210	501
Unincorporated Solano County	-179	-5	0	-184
<b>Solano County Total Change</b>	<b>4,591</b>	<b>174</b>	<b>1,654</b>	<b>6,419</b>

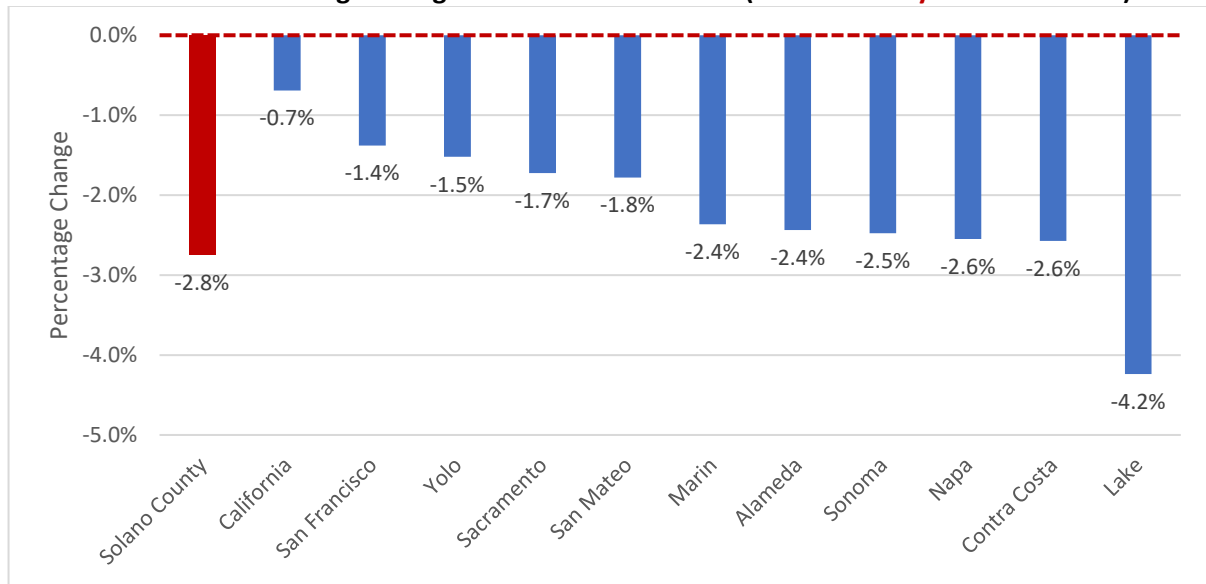
Source: California Department of Finance, Report E-4, January 1, 2026, Housing Unit Estimates, the latest data

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## Median Home Price Forecasts

Solano County is forecasted for another year of median home prices slightly **declining**. The latest forecast (as of May 2026) per Zillow™ Research is -2.8 percent for Solano County from April 2026 to April 2027. California's statewide housing market is predicted to fall by only 0.7 percent over the next 12 months. The figure below shows a pessimistic outlook for most of Solano County's neighboring counties. Higher interest rates and inflation risk contribute to the slow introduction of new and existing units to the market regionally. Solano County's median home price has increased by 25.9 percent from December 2019 to December 2025.

**Housing Forecast, March 2026 to March 2027, California and Selected California Counties, Forecasted Percentage Change in Median Home Price (Solano County Forecast: -2.8%)**



Source: Zillow® Research (<https://www.zillow.com/research/data/>)  
 March 2026 to March 2027 Forecast, latest available as of April 2026

**TAKEAWAY:** Housing prices fell slightly in Solano County and statewide, helping housing affordability as incomes continued to increase nominally in 2025.

**2020s at Midpoint:** Housing markets have been on a long-term growth trend since 2014, with the 2020s experiencing sustained home price growth, shifting affordability, and regional expansion of new housing units. The predicted drop in median home prices through 2027 is partly due to long-term price growth and mixed affordability outcomes through the 2020s (to 2025).

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### Social Equity Metrics: Baseline for Monitoring in Solano County

Data shown here are through 2024 and are five-year averages for each variable considered. Census Bureau data classify “ethnicity” as Hispanic or non-Hispanic; Census Bureau race categories include those identifying as Hispanic or non-Hispanic across the classic racial categories: white, African American, Asian American, and other races. Median household income (MHI) data are based on the head-of-household race/ethnicity; population poverty rates are shown by the race/ethnicity (percent of county residents), as is homeownership by race/ethnicity. Median household income data are inflation-adjusted to 2017 dollars.

#### Median Household Income, 2020, 2023 and 2024, 2017 Dollars, Solano County, California and United States, Head of Household

2020			
Race/Ethnicity	US	CA	Solano County
Hispanic	\$51,742	\$54,086	\$71,537
White	\$67,095	\$83,378	\$83,425
African-American	\$41,364	\$50,652	\$61,365
Asian-American	\$86,920	\$93,406	\$93,739
2023			
Race/Ethnicity	US	CA	Solano County
Hispanic	\$55,419	\$62,259	\$70,360
White	\$67,401	\$82,229	\$83,797
African-American	\$42,993	\$53,249	\$59,451
Asian-American	\$90,989	\$98,925	\$95,870
2024			
Race/Ethnicity	US	CA	Solano County
Hispanic	\$55,804	\$62,711	\$66,911
White	\$67,413	\$82,963	\$82,807
African-American	\$43,100	\$53,229	\$59,497
Asian-American	\$91,037	\$99,145	\$93,904

Source: American Community Survey, 5-Year Average, Census Bureau, (<http://data.census.gov>), 2020-24 the latest 5-Year data available as of April 2026

Median household Income (MHI) increased in the five-year averages between 2020 and 2024 for African-American households, but fell for other households in Solano County. In contrast, California showed gains across all groups in 2024 except African-American households. Poverty rates increased for all communities in Solano County, except for African-Americans; California, on average, saw gains again for all but African-American residents. Poverty data comparisons also use five-year averages of Census Bureau survey data.

#### Poverty Rates, 2020, 2023, and 2024, Percent of Population Below Annual Poverty Threshold Solano County, California, and the United States

Race/Ethnicity	2020			2023			2024		
	US	CA	Solano County	US	CA	Solano County	US	CA	Solano County
Hispanic or Latino origin	18.3%	16.2%	10.8%	16.9%	14.7%	11.7%	16.7%	14.6%	12.1%
White/Caucasian	10.6%	11.4%	7.8%	9.9%	10.1%	8.1%	9.7%	9.8%	9.0%
African-American	22.1%	19.6%	15.8%	21.3%	19.1%	17.4%	21.2%	19.2%	16.6%
Asian-American	10.6%	10.0%	5.8%	9.9%	9.7%	5.7%	9.9%	9.7%	5.9%

Source: American Community Survey, 5-Year Average, Census Bureau, (<http://data.census.gov>), 2020-24 the latest 5-Year data available as of April 2026

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Homeownership is generally considered a measure of social progress, assuming that homeownership is a goal for current renters. Homeownership gains occurred among White (Caucasian) and African-American households in Solano County in 2024 (the latest data available from the Census Bureau), while Hispanic and Asian-American homeownership declined.

### Owner versus Rental, Percentage of Occupied Households by Race or Ethnicity of Head of Household, Years 2020, 2023, and 2024, Solano County, California, and United States

Owner				Renter			
2020				2020			
Race/Ethnicity	US	CA	Solano County	Race/Ethnicity	US	CA	Solano County
Hispanic	48.6%	44.9%	54.7%	Hispanic	51.4%	55.1%	45.3%
White	70.1%	59.4%	66.4%	White	29.9%	40.6%	33.6%
African-American	42.4%	35.5%	43.6%	African-American	57.6%	64.5%	56.4%
Asian-American	60.0%	59.7%	70.8%	Asian-American	40.0%	40.3%	29.2%
2023				2023			
Race/Ethnicity	US	CA	Solano County	Race/Ethnicity	US	CA	Solano County
Hispanic	50.6%	45.9%	55.6%	Hispanic	49.4%	54.1%	44.4%
White	71.7%	61.6%	68.5%	White	28.3%	38.4%	31.5%
African-American	43.6%	36.0%	45.4%	African-American	56.4%	64.0%	54.6%
Asian-American	62.4%	61.2%	72.5%	Asian-American	37.6%	38.8%	27.5%
2024				2024			
Race/Ethnicity	US	CA	Solano County	Race/Ethnicity	US	CA	Solano County
Hispanic	51.0%	46.0%	53.2%	Hispanic	49.0%	54.0%	46.8%
White	72.3%	62.5%	69.2%	White	27.7%	37.5%	30.8%
African-American	44.0%	35.7%	46.9%	African-American	56.0%	64.3%	53.1%
Asian-American	62.7%	61.4%	72.4%	Asian-American	37.3%	38.6%	27.6%

Source: American Community Survey, 5-Year Averages ending in stated year.  
2020-24 the latest 5-Year data available as of April 2026, Census Bureau (<http://data.census.gov>)

**TAKEAWAY:** A mixed legacy from the pandemic is emerging across different racial and ethnic groups, with lower interest rates boosting homeownership rates, but rising inflation hurting median household incomes.

**2020s at Midpoint:** As inflation rates are stubbornly high above levels in the 2010s, the 2020s are becoming a decade of slower economic mobility, especially with job growth slowing between 2023 and 2025 in California and the United States, and greater upward pressure on poverty rates. African-American communities in Solano County continue to show progress, but still need workforce development support to boost median household incomes.

We now look at community indicators for Solano County.

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# Our Changing Community

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## People

### Recent Population Growth and Projections to 2050

The population decreased in Solano County (-1,529) and statewide (-53,929) in 2025, according to estimates by the California Department of Finance released in May 2026. The Bay Area Other counties, and the North Bay continue to struggle in retaining population; Sacramento’s metro area grew again, though that growth is beginning to slow down. Solano County’s population decreased by 0.34 percent in 2025 to a total of 452,050 for 2026 (the 2025 population was re-estimated to be 453,579 as of May 2026). The Bay Area Other and North Bay counties have lost over 84,400 residents since 2020 (pre-pandemic levels), according to May 2026 estimates. California’s population is estimated to have gained only 54,755 net new residents statewide since 2020, as of January 1, 2026, bringing the total population to 39,593,000. Population growth is expected across the comparison areas through 2050, with Solano County’s projected growth from recent forecast vintages remaining robust regionally but slowing slightly.

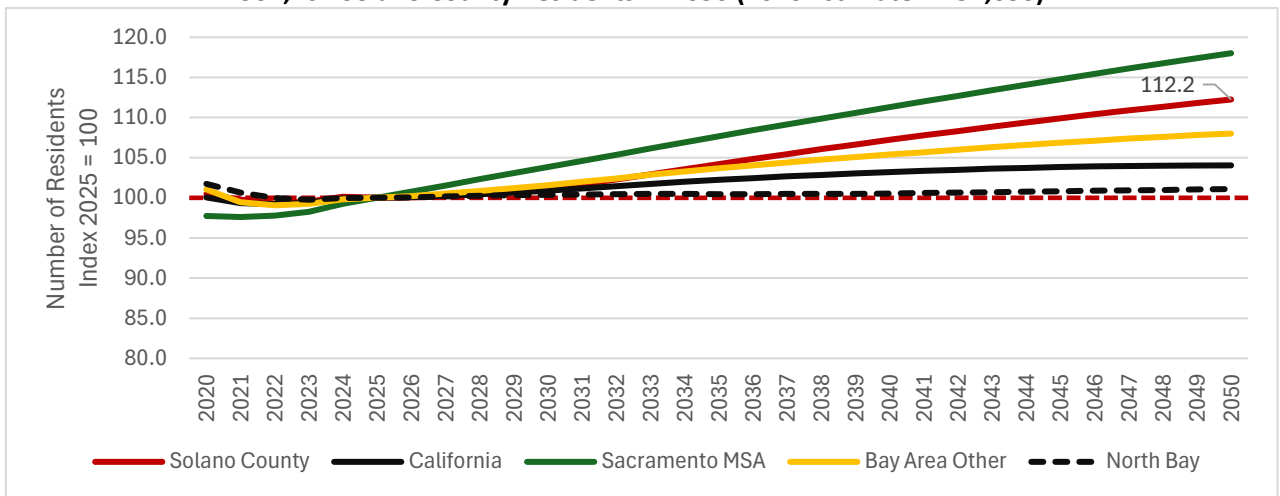
#### Change in Total Population, compared to January 1, 2026 (estimates for January 1 for each year shown)

##### Number of People and Percent (%) Change, Solano County and Selected Comparison Areas

Place	Change in Population Compared to 2025				Percentage Change Compared to 2025			
	2020	2023	2024	2025	2020	2023	2024	2025
Solano County	(1,441)	4,385	222	(1,529)	-0.32%	0.98%	0.05%	-0.34%
California	54,755	425,704	146,143	(53,929)	0.14%	1.09%	0.37%	-0.14%
Sacramento MSA	81,546	76,667	43,224	15,074	3.40%	3.19%	1.77%	0.61%
Bay Area Other	(66,611)	52,350	30,995	93	-1.04%	0.83%	0.49%	0.00%
North Bay	(17,984)	4,517	243	(3,336)	-2.02%	0.52%	0.03%	-0.38%

Source: California Department of Finance, Demographic Research Unit ([www.dof.ca.gov](http://www.dof.ca.gov)), Census 2020 Benchmark, Jan 1, 2026, the latest data

#### Population Growth, Selected Areas, 2020–2050, Index 2025 = 100, 2025 to 2050 Forecasted, 507,104 Solano County Residents in 2050 (2026 Estimate = 452,050)



Source: California Department of Finance, Revised March 2026 (<https://dof.ca.gov/forecasting/demographics/projections/>)

**TAKEAWAY:** Solano County continues to have population volatility, losing population in 2025 after two years of gains.

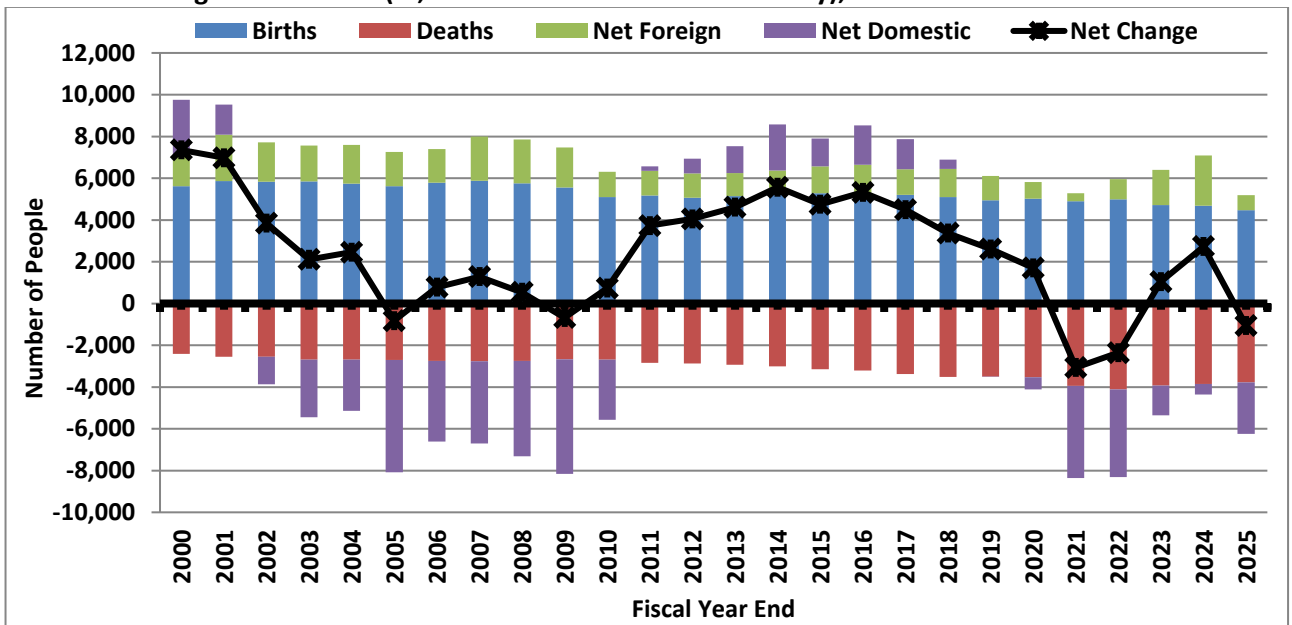
**2020s at Midpoint:** Federal immigration policy, slower job market growth, and continued pressure on regional costs of living are all legacies of changes since 2020 that may affect Solano County’s population in this decade and toward 2050.

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## Components of Population Change

Solano County’s population is also estimated on a fiscal-year basis. The fiscal-year 2024-25 estimate was that Solano County’s population increased by -1,049 residents, primarily due to continued outbound migration to other parts of the United States (“Net Domestic” change in the data below), and slower net new foreign immigrants (“Net Foreign”) to Solano County in fiscal year 2024-25. Births and deaths were somewhat lower again in fiscal year 2024-25.

**Solano County Components of Population Change (People) from Previous Fiscal Year (July 1 to June 30) and Net Change in Residents (-1,049 in 2024-25 for Solano County), Fiscal Years 1999-2000 to 2024-25**



Source: California Department of Finance, Demographic Research Unit ([www.dof.ca.gov](http://www.dof.ca.gov)). Fiscal Year 2024-25 Data from Dec 2025. Net migration includes all legal and unauthorized foreign immigrants, residents who left the state to live abroad (Foreign), and hundreds of thousands of people moving to and from California from within the United States (Domestic).

**Solano County Change in Population Compared to Fiscal Year 2024-25, Number of People**

Fiscal Year End	Births	Deaths	Net New Residents from other Countries (Net Foreign)	Net New Residents from the United States (Net Domestic)	Net New Residents to Solano County
2019-25	28,788	23,138	6,944	-13,590	-996
2020-25	23,768	19,610	6,154	-13,012	-2,700
2023-25	9,161	7,637	3,111	-2,962	1,673
2024-25	4,476	3,783	714	-2,456	-1,049

Source: California Department of Finance, Demographic Research Unit ([www.dof.ca.gov](http://www.dof.ca.gov)). Fiscal Year 2024-25 Data from Dec 2025

**TAKEAWAY:** Solano County’s population was estimated to have fallen in fiscal-year 2024-25, a precursor to calendar-year 2025 population change, which was also estimated to have fallen.

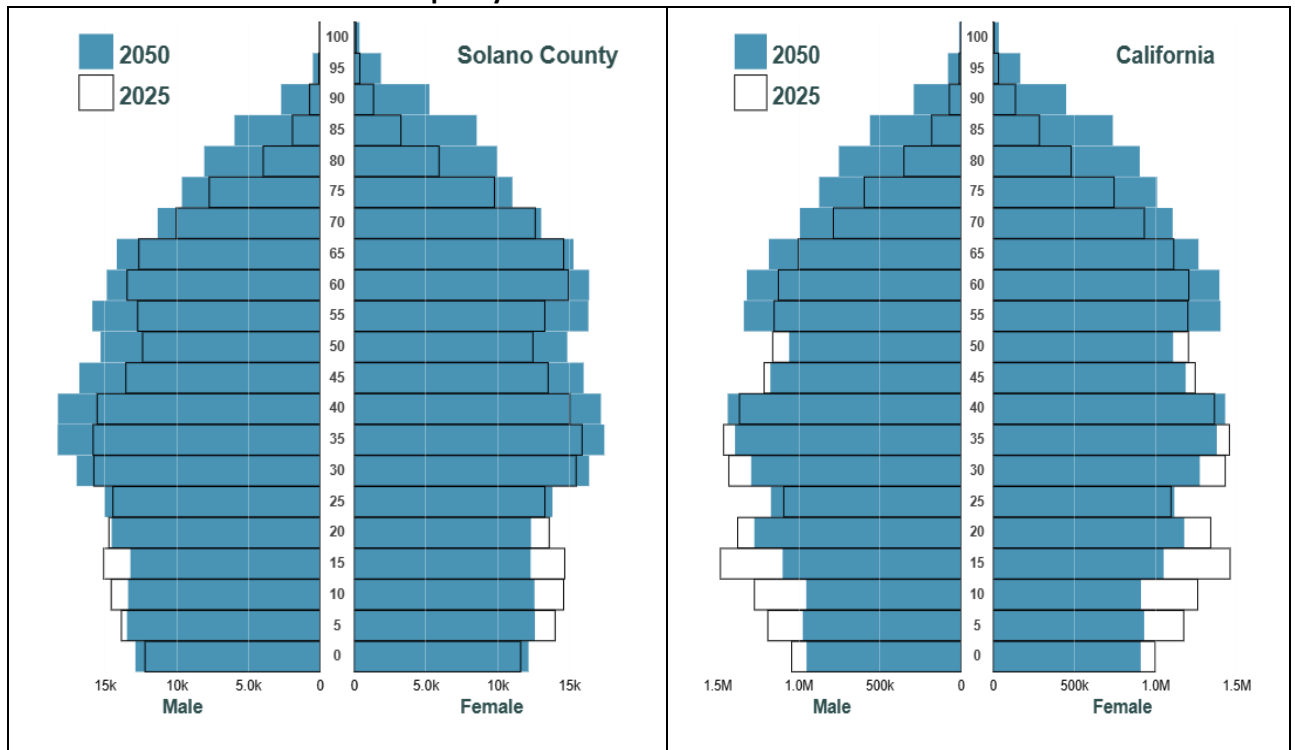
**2020s at Midpoint:** The figure shows the volatility of Solano County’s population in the first five years of the 2020s, driven primarily by migration instability (pandemic shock, followed by policy uncertainty and change affecting international migrants) and economic conditions, including job opportunities and housing prices.

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## Population Pyramids

These figures illustrate population distribution in comparative ways: over time, normalized to other geographic areas, and by gender. Solano County’s populations in 2025 (the clear, outlined regions) and in 2050 (the solid bars) are shown in the first panel with five-year age intervals until age 100 and above. Solano County is compared with California’s population in the second panel. A population distribution that is balanced among a “dependent” population (children under 18 years old), working age (18 to 64), and then older residents (65 and older) that may be less likely to be labor-force participants is a figure that looks like a pyramid rather than having more weight at older ages. The idea is that a pyramid-shaped distribution has more residents at relatively lower ages, indicating a larger proportion of younger residents as potential labor force entrants. Notice the contrasts (California is more old-age-heavy) and how Solano County and California are similar in the California Department of Finance (DOF) projections for 2025 in general shape.

**Solano County and California, Population Pyramids, Population by Age and Gender 2025 to 2050, Number of People by Five-Year Intervals to 100 Years Old or Older**



Source: <https://dof.ca.gov/forecasting/demographics/population-pyramid/> as of March 2026, “k” means “Thousands” in the horizontal axes

**TAKEAWAY:** Solano County and California have similar-shaped population distributions to 2050, with smaller proportions of residents under 18 and rising proportions of those over 65.  
**2020s at Midpoint:** Solano County, due to slower population shifts toward older residents since 2020, is likely to have a larger proportion of residents aged 20 to 35 than California on average over the next 25 years. These data suggest continued workforce availability in Solano County from local residents over time.

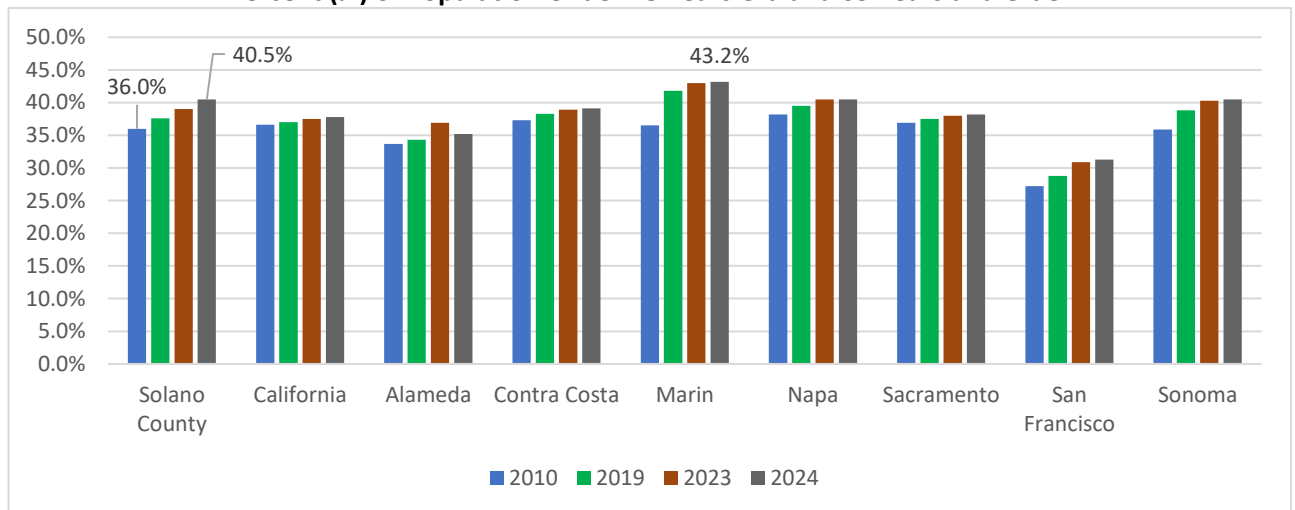
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## Workforce Readiness and Supply

### Dependency Ratio

The dependency ratio is the percentage of an area's residents aged 65 and older and children under 18 (considered "dependent" due to a lower likelihood of working and a higher likelihood of relying on government resources). Solano County's total dependency ratio increased slightly over the five years between 2010 and 2024 (the latest data, labeled "2024" in the figure shown here). Solano County's ratio was 40.5 percent in 2024 (the latest data available). Solano County's dependent population has increased over four percentage points since 2010, faster than the statewide average, and similar to the Bay Area Other regional counties. All comparison areas showed an increase in this ratio in the 2024 data, except for Alameda County.

**Total Dependency Ratio, Selected Areas, 2010, 2019, 2023, 2024**  
Percent (%) of Population Under 18 Years Old and 65 Years and Older



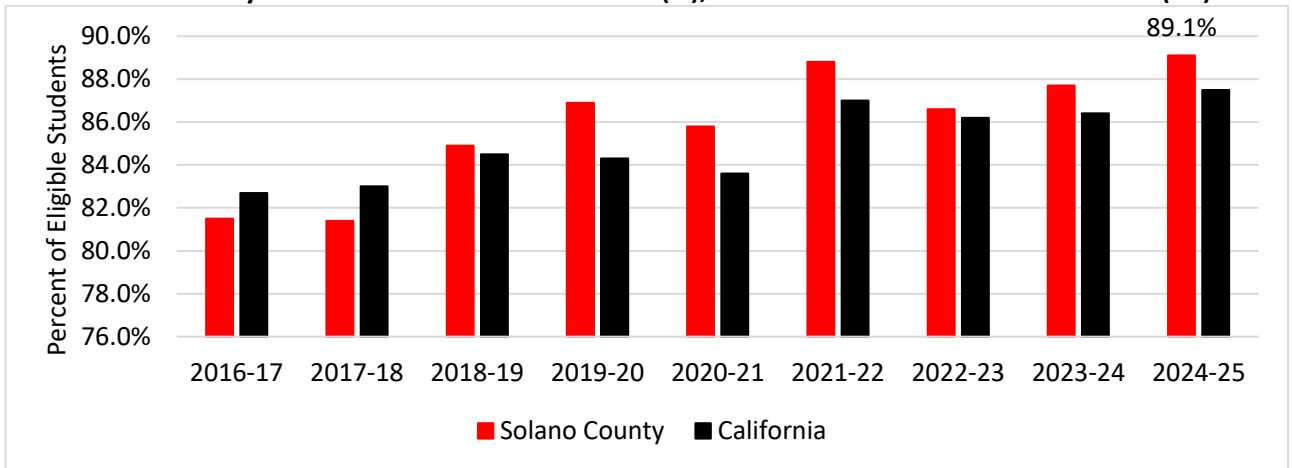
Source: Census Bureau (www.census.gov) at <http://data.census.gov>. 2024 the latest data

### High-School Graduation Rates and CSU/UC Readiness

Solano County's graduation rate **increased** to 89.1 percent in academic year (AY) 2024-25 (the latest data available) versus academic year 2023-24 (87.7 percent). California's graduation rate also increased slightly, but remained below Solano County's graduation rate. Solano County's percentage of college-ready graduates increased to 43.2 percent in AY 2024-25 from 42.1 percent during the 2023-24 academic year, compared to the previous school year. California, on average, saw its college-ready graduates increase to 53.9 percent in AY 2024-25, up from 51.4 percent in AY 2023-24.

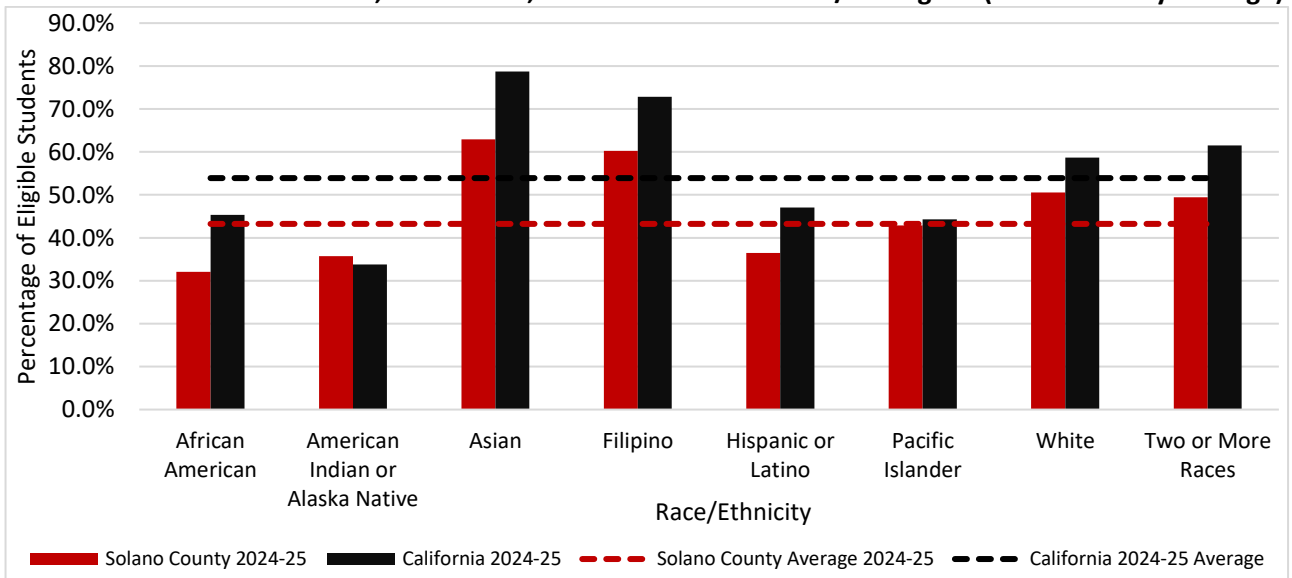
# Index of Economic and Community Progress

**Solano County and California Graduation Rates (%), 2016-17 to 2024-25 Academic Years (AY)**



Source: California Department of Education ([www.cde.ca.gov](http://www.cde.ca.gov)), Academic Year 2024-25, the latest data  
 Note: There was a methodological change at the Department of Education that does not allow a comparison with the most recent data before the 2016-17 academic year.

**UC/CSU-Ready Solano County High-School Graduates, Percent (%) of Total Eligible Students, Selected Races and Ethnicities, AY 2024-25, 44.3% of Graduates CSU/UC Eligible (Solano County Average)**



Source: California Department of Education ([www.cde.ca.gov](http://www.cde.ca.gov)). Academic Year 2024-25: the latest data  
 Note: There was a methodological change warning at the California Department of Education against comparisons before AY 2016-17 with the most recent data.

**TAKEAWAY:** Dependency ratios for Solano County have been rising for years, along with regional neighbors, primarily due to an aging population. High school graduation rates are rising, and the number of UC/CSU-ready students from Solano County high schools has increased slightly but remains behind the state average.

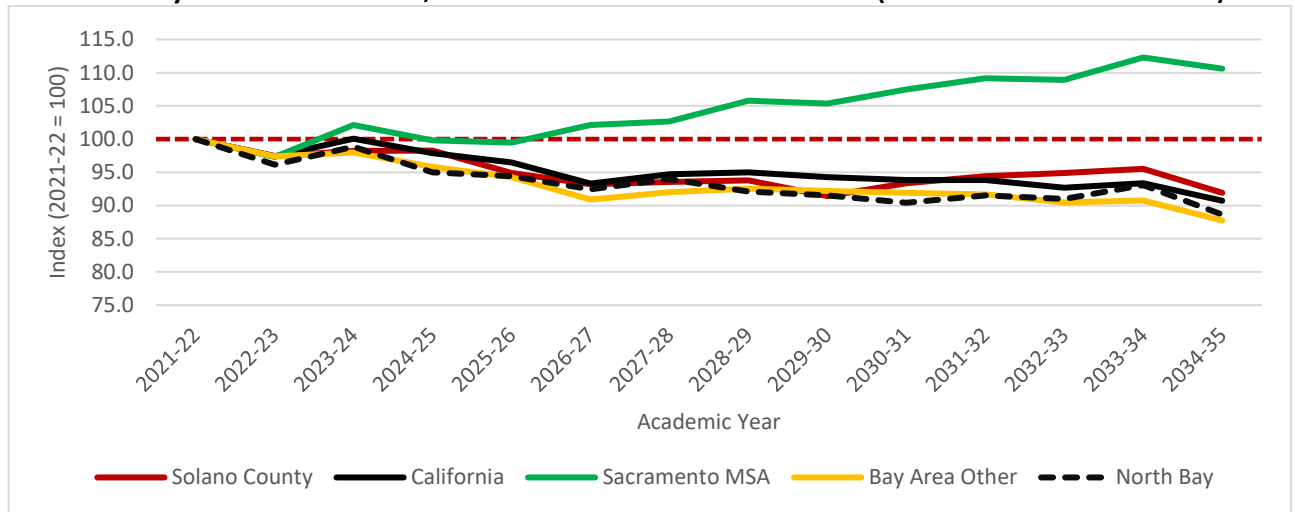
**2020s at Midpoint:** African-American and Asian students continue to show gains in graduation rates and being ready for college admissions in Solano County. As the decade enters its second half, workforce readiness and development remain important, as does Solano Community College's role in training and preparing for university studies.

# Index of Economic and Community Progress

## High-School Graduates and K-12 Attendance: Outlook to Academic Year 2034-35

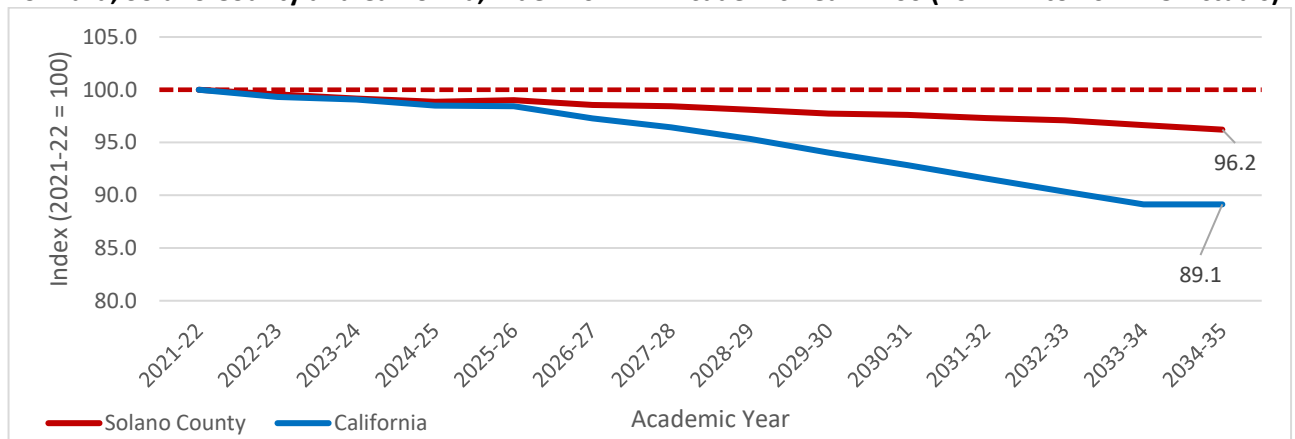
These updated data (from October 2025) suggest K-12 attendance levels throughout California and in selected areas are likely to see fewer students in K-12 public schools and fewer graduating, while Sacramento’s metropolitan area (including Yolo, Placer, and El Dorado counties) may buck that trend a bit. The drop in Solano County is less dramatic than in the past, but the forecast declines reflect an aging population with fewer children. Such changes create challenges in maintaining labor force levels and meeting workforce development needs.

### Public High School (HS) Graduates, Academic Years 2021-22 to 2034-35, Forecast AY 2025-26 Forward Solano County and Selected Areas, Index 2021-22 Academic Year = 100 (2021-22 to 2024-25 Actuals)



Source: [California Department of Finance](https://www.cdf.ca.gov) and California Department of Education ([www.cde.ca.gov](https://www.cde.ca.gov)), October 2025

### Public School Attendance Levels, Grades K-12, Academic Years 2021-22 to 2034-35, Forecast AY 2025-26 Forward, Solano County and California, Index 2021-22 Academic Year = 100 (2021-22 to 2024-25 Actuals)



Source: [California Department of Finance](https://www.cdf.ca.gov) and California Department of Education ([www.cde.ca.gov](https://www.cde.ca.gov)), October 2025

**TAKEAWAY:** While Solano County’s population is forecasted to grow, the number of K-12 students in public school is forecasted to slip toward AY 2034-35.

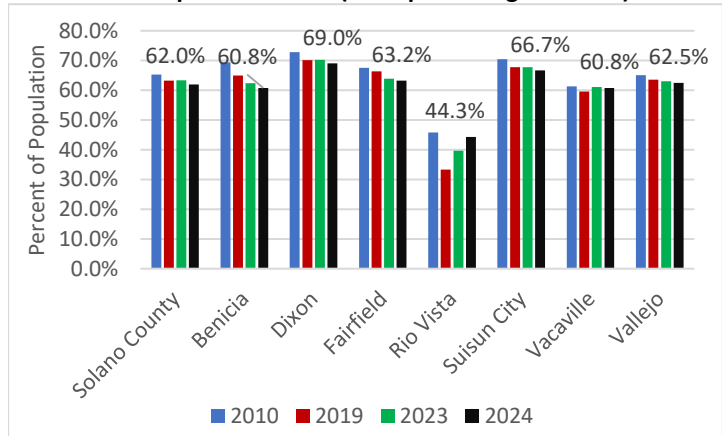
**2020s at Midpoint:** These data suggest that workforce development planning is needed to ensure fewer regional high school graduates become new workers in the 2030s.

# Index of Economic and Community Progress

## Labor Force Participation Rates

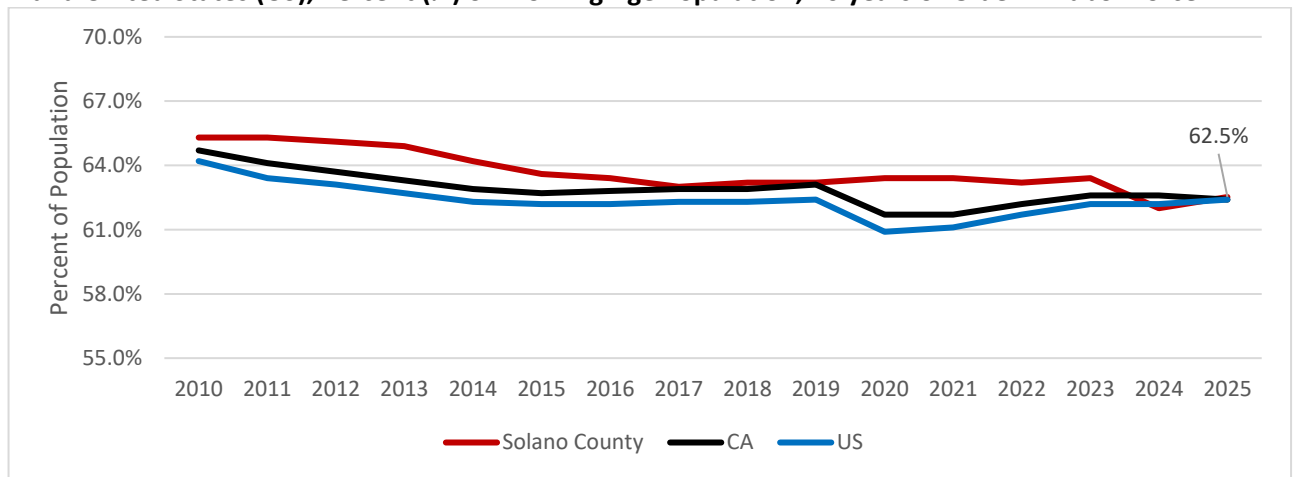
Labor force participation rates help track worker availability and how migration patterns may change the local population’s composition in terms of available talent for local employers. The local population proportion aged 16 or older who are employed or seeking work is measured here. That ratio is the labor force participation rate. For Solano County’s cities, labor-force participation declined in 2024 (the latest available city-level data) across all cities except Rio Vista. Preliminary estimates for 2025 show Solano County’s labor force participation slipped to 62.5 percent after labor market and population data revisions. National and statewide rates are similar to those in Solano County as of the end of 2025.

**Labor Force Participation Rates (%), Workers 16 Years and Older in Labor Force, 2010, 2019, 2023, and 2024 Solano County and its Incorporated Areas (2024 percentages shown)**



Source: Census Bureau (<http://data.census.gov>), Latest Data from 2024

## Labor Force Participation Rates, 2010 to 2025, Solano County (2025 preliminary), California (CA) and United States (US), Percent (%) of Working Age Population, 16 years or Older in Labor Force



Sources: Federal Reserve (California and United States), Census Bureau, and California Department of Finance (Solano County) where 2025 estimates are the latest official estimates for Solano County as of March 2026.

**TAKEAWAY:** Labor force participation is showing small signs of recovery, but progress back to 2010 or 2020 levels will remain slow.

**2020s at Midpoint:** Rising labor-force participation helps employers have more choice. The age and education characteristics of the unemployed portion of the labor force are critical to understanding who is returning to the labor force and which cohorts may be struggling to find work. Workforce development support is critical toward 2030 as rising costs of living may create conditions for rising labor force participation in a more difficult labor market with fewer openings.

## Index of Economic and Community Progress

### City Overview: Education, Housing, and Income

Solano County continues to show improvements in occupied housing units, overall housing units as a reflection of new construction, and educational achievement across its seven cities. These data are five-year averages (the latest available data from the Census Bureau are for 2020 to 2024).

**Median Age (Years) in Solano County and Its Cities  
2010, 2017, 2019, 2020, 2023, and 2024**

<i>Place</i>	<i>2010</i>	<i>2017</i>	<i>2019</i>	<i>2020</i>	<i>2023</i>	<i>2024</i>
<b>Solano County</b>	<b>36.5</b>	<b>37.7</b>	<b>38.1</b>	<b>38.3</b>	<b>39.1</b>	<b>39.2</b>
United States	36.9	37.8	38.1	38.2	38.7	39.2
California	34.9	36.1	36.5	36.7	37.6	38.4
Benicia	45.0	44.9	46.1	46.1	45.1	44.9
Dixon	32.3	35.0	34.0	32.3	34.2	34.9
Fairfield	32.8	34.8	34.8	35.0	36.8	36.9
Rio Vista	55.8	62.3	64.4	63.6	64.7	63.8
Suisun City	32.7	33.7	34.4	34.7	35.5	35.7
Vacaville	36.7	37.4	37.5	37.8	38.1	38.2
Vallejo	37.5	37.8	38.4	39.1	40.0	40.6

Source: American Community Survey, Census Bureau (<http://data.census.gov>), 5-year averages (latest data 2020-24)

**Housing and Occupancy, 5-Year Averages Ending in Stated Year: 2019, 2023, and 2024  
(Homes that exist, percentage (%) are occupied or vacant.)**

<i>Place</i>	<i>Total Housing Units</i>			<i>Occupied (%)</i>			<i>Vacant (%)</i>		
	<i>2019</i>	<i>2023</i>	<i>2024</i>	<i>2019</i>	<i>2023</i>	<i>2024</i>	<i>2019</i>	<i>2023</i>	<i>2024</i>
<b>Solano County</b>	<b>157,800</b>	<b>163,455</b>	<b>164,693</b>	<b>95.0%</b>	<b>95.3%</b>	<b>95.6%</b>	<b>5.0%</b>	<b>4.7%</b>	<b>4.4%</b>
United States	137,428,986	142,332,876	129,227,496	87.9%	89.6%	89.9%	12.1%	10.4%	10.1%
California	14,175,976	14,532,683	13,548,091	92.0%	92.4%	92.5%	8.0%	7.6%	7.5%
Benicia	11,786	11,454	11,571	95.8%	95.3%	95.5%	4.2%	4.7%	4.5%
Dixon	6,389	6,985	7,121	94.9%	96.3%	95.7%	5.1%	3.7%	4.3%
Fairfield	38,372	39,608	40,391	95.8%	95.8%	96.0%	4.2%	4.2%	4.0%
Rio Vista	5,130	5,164	5,135	93.4%	99.0%	97.6%	6.6%	1.0%	2.4%
Suisun City	9,650	9,825	9,811	96.5%	97.3%	98.2%	3.5%	2.7%	1.8%
Vacaville	34,176	36,173	35,830	95.7%	95.1%	95.7%	4.3%	4.9%	4.3%
Vallejo	44,543	46,395	47,084	94.4%	94.7%	95.1%	5.6%	5.3%	4.9%

Source: American Community Survey, Census Bureau (<http://data.census.gov>), 5-year averages (latest data 2020-24)

# Index of Economic and Community Progress

## Income, Household Size, and Education: 2019, 2023, and 2024, Five-Year Averages

Place	Median Household Income (2017 Dollars)			Average Household Size (People/Housing Unit)			Percent (%) of Residents 25 Years or Older with HS Diploma or Better			Percent (%) of Residents 25 Years or Older with a Bachelor's Degree or Better		
	2019	2023	2024	2019	2023	2024	2019	2023	2024	2019	2023	2024
Solano County	\$76,311	\$79,041	\$77,137	2.82	2.83	2.80	88.4%	88.9%	88.6%	26.9%	28.4%	28.8%
United States	\$60,253	\$63,181	\$63,086	2.67	2.54	2.53	88.0%	89.4%	89.6%	32.1%	35.0%	35.7%
California	\$70,469	\$76,148	\$76,155	2.93	2.86	2.84	83.3%	84.6%	84.7%	33.9%	36.5%	37.1%
Benicia	\$96,862	\$98,839	\$93,120	2.50	2.46	2.42	96.8%	95.5%	95.2%	44.7%	45.5%	47.6%
Dixon	\$77,339	\$78,096	\$79,040	3.11	2.84	2.89	80.1%	83.9%	84.6%	19.7%	24.3%	23.8%
Fairfield	\$79,200	\$80,881	\$78,285	2.99	3.11	3.07	87.4%	87.1%	86.6%	28.3%	26.7%	26.6%
Rio Vista	\$65,195	\$68,746	\$68,613	2.12	1.96	2.01	93.4%	92.1%	91.8%	33.6%	35.4%	31.5%
Suisun City	\$78,042	\$76,740	\$72,824	3.13	3.04	3.03	88.8%	89.1%	88.2%	21.9%	21.1%	21.1%
Vacaville	\$82,259	\$85,828	\$85,377	2.69	2.79	2.81	89.1%	91.5%	91.0%	23.6%	27.6%	28.0%
Vallejo	\$65,008	\$70,743	\$69,278	2.80	2.79	2.72	88.0%	87.5%	87.3%	25.8%	27.9%	28.8%

Source: American Community Survey, Census Bureau (<http://data.census.gov>), 5-year averages (latest data 2020-24)

**TAKEAWAY:** Inflation affected median household income (MHI) more in Solano County than in California overall, though cities such as Dixon showed greater resilience, as new households provided some upward pressure on MHI.

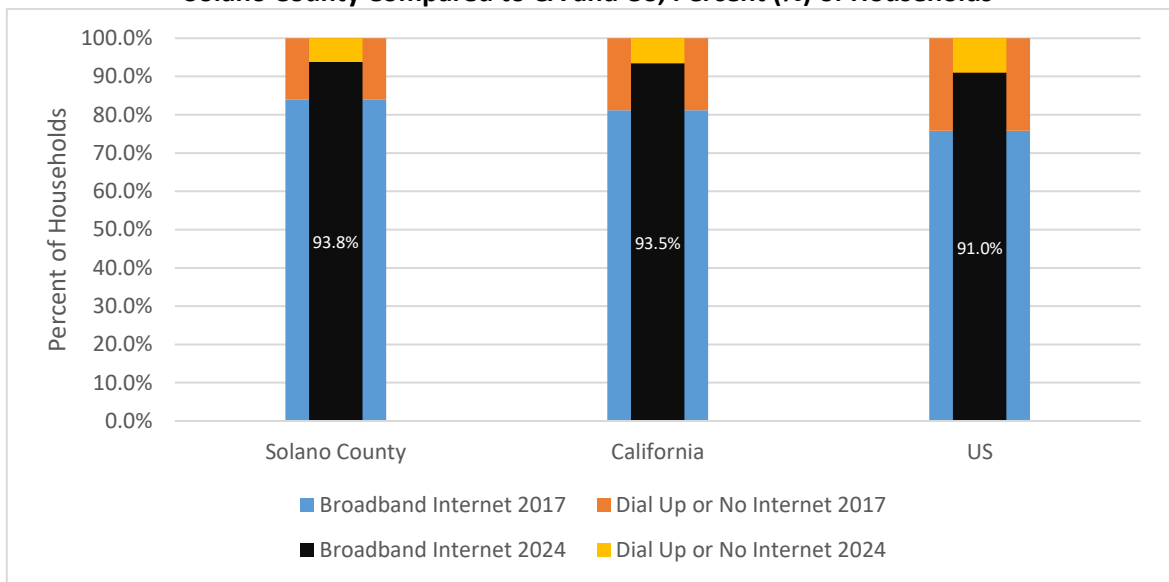
**2020s at Midpoint:** Solano County has seen small changes in the number of people per household, the share of residents with a bachelor's degree or higher, and the median age, all suggesting Solano County is aging, but more slowly than California on average. An aging population is beginning to affect population forecasts in many parts of California, including those for K-12 students, as we saw above.

# Index of Economic and Community Progress

## Broadband and Computer Access

We continue to track data on internet access for households, specifically to faster connection speeds. Video streaming and communications are now considered household utilities. For Solano County residents who either work from home or have a home-based business, access to broadband internet is an important asset. In the data below, Solano County is compared to state and national households in 2017 and 2024 through five-year averages (2013 to 2017 and 2020 to 2024). Solano County remains a relatively connected place to live in California, though California broadly is a place where internet connectivity is considered an essential asset.

**Broadband Internet Access, 2017 and 2024  
Solano County Compared to CA and US, Percent (%) of Households**



Source: American Community Survey, 5-year Averages (<http://data.census.gov>), 2024 the latest data

**TAKEAWAY:** Solano County remains above the state average for households with broadband access.

**2020s at Midpoint:** While the shadow effects of the pandemic period (2020 to 2022) are fading, increases in broadband access remain essential to household needs, regardless of whether residents work and live in the same place or not, and whether they work at all, for video communications and streaming.

# Index of Economic and Community Progress

## Quality of Place Index

Our “quality of place” index for Solano County is meant to track how Solano County compares to statewide averages and to San Francisco in terms of housing costs and as a place to live and work. Rankings show where Solano County sits among California’s 57 other counties. Current data include high school graduation rates (through the 2024-25 academic year), commute times (2024, five-year average), air quality (2025), educational attainment (2024, five-year average), home purchase and rental prices (2025), and taxable sales per person (2025). Brief takeaways are provided for each.

### Quality of Place Elements, 2022 to 2025 (data from 2025 are the latest available in some cases)

Element and Rank for California include			Key Takeaway
Graduation Rates, High School (Academic Year)			Solano County’s graduation rates increased in AY 2024-25, as did those of many other counties in California.
2022-23 35 <sup>th</sup> in CA	2023-24 32 <sup>nd</sup> in CA	2024-25 33 <sup>rd</sup> in CA	
Commute Times			Commute times in Solano County improved marginally in 2024 (the latest data), with other parts of California also getting back to the office.
2022 53 <sup>rd</sup> in CA	2023 49 <sup>th</sup> in CA	2024 46 <sup>th</sup> in CA	
Air Quality			Solano County’s air quality remained among the top 10 in California, thanks to a mix of climate-friendly practices and shifting commute patterns.
2023 15 <sup>th</sup> in CA	2024 9 <sup>th</sup> in CA	2025 8 <sup>th</sup> in CA	
Educational Attainment: % of Pop, 25 years old or more, BA min			Educational attainment among Solano County residents remained middle of the pack in California, despite population changes.
2022 27 <sup>th</sup> in CA	2023 27 <sup>th</sup> in CA	2024 27 <sup>th</sup> in CA	
Home and Rental Prices (as a percent (%) of San Francisco County (SF) in December)			For 2025, rising rents in San Francisco reduced Solano County’s rent ratio. Changes here highlight affordability in Solano County compared with the core Bay Area, even as home prices moved together regionally.
2023 Rent: 69% of SF Buy: 45% of SF	2024 Rent: 70% of SF Buy: 46% of SF	2025 Rent: 66% of SF Buy: 45% of SF	
Taxable Sales/Capita, Percent (%) of State Median			Solano County, like other parts of California, experienced some flattening in taxable sales as the county’s population also slowed.
2023 105.4% of State Median	2024 108.4% of State Median	2025 106.8% of State Median	

Sources: California Department of Education; American Community Survey; Zillow™ Research; California Air Resources Board; California Board of Equalization and County of Solano, <https://www.epa.gov/outdoor-air-quality-data/air-quality-index-report>  
Quality of Place indicators suggest **opportunities** in green and **challenges** for policymakers and the community when in red.

**OVERALL TAKEAWAY:** Solano County continues to improve in air quality, commute times, taxable sales per capita, and graduation rates. Educational attainment among Solano County’s population remains stable, as do home and rental prices. Broader attributes of the local economy, beyond jobs and income, may create headwinds or tailwinds for economic development efforts in Solano County.

# Index of Economic and Community Progress

## Data Sources and Methodology

### Solano County Key Facts

#### Area

The Solano Economic Development Corporation (EDC) and the County of Solano provided data.

#### Population

Data are from the [California Department of Finance](#) (DOF) for Solano County as part of DOF's estimates for all counties in California. Estimates available in May 2026 are through January 1, 2026.

#### Jobs

The California Employment Development Department (EDD) provides employment data for Solano County. The industry data may include employees who live outside the county. Data from 2025 are preliminary estimates, and data before 2025 are official as of April 2026.

#### Population Components

Data are from the [E-6: Population Estimates and Components of Change by County – July 1, 2020–June 30, 2025](#) report by the California Department of Finance and are for Solano County, the Bay Area Other (including Alameda, Contra Costa, San Francisco, San Mateo, Santa Clara counties), the North Bay (Marin, Napa, and Sonoma counties), and for California overall. Estimates through fiscal year 2024-25 are preliminary as of April 2026. Net migration estimates include all legal and unauthorized foreign immigrants, residents who left the state to live abroad, and the balance of people moving to and from California from within the United States.

#### Adult Educational Attainment, Age Distribution and Ethnic Composition

Data were provided by the U.S. Census Bureau's American Community Survey (Table DP05) in January 2026 (the latest data were queried in March 2026), generally using a five-year average of survey data for all areas, or a one-year sample when specified.

#### Taxable Sales and Assessed Property Value

Data for taxable sales are from the State of [California Department of Fee and Tax Administration](#) and the Solano County Department of Finance. The latest data are for calendar year 2025, with taxable sales as of May 2026. Data

on the assessed value of land parcels are from the Solano County Assessor's office. The latest available data is through the end of fiscal year 2024-25, as of May 2026.

### Our Changing Economy

#### Annual Employment

The California Employment Development Department (EDD) provides employment data for Solano County. The industry data reflects the number of jobs in the county that may pay employees who live outside of the county through calendar year 2025 as of May 2026. Data for Travis AFB are available at this link; EDD data are otherwise available [here](#).

#### Change in Annual Jobs

The California Employment Development Department (EDD) provides employment data for Solano County. The industry data reflect the number of jobs in the county that may pay employees living outside the county. The data are as of March 2026 and are estimates; see <https://labormarketinfo.edd.ca.gov/data/employment-projections.html>.

#### Total Employed Residents and Total Unemployed Residents

The California Employment Development Department (EDD) Local Area Unemployment Statistics (LAUS) provides employment data for Solano County residents. The data reflect the number of residents employed and unemployed in the county. Monthly data reports for Solano County and selected areas originate at the [Bureau of Labor Statistics](#) (labeled "Vallejo, CA" for Solano County's MSA) and [EDD reports](#) estimates after its analysis.

#### Median Household Income

Data for Median Household Income are from the 2010-2024 [American Community Survey data](#) (Table S1903) reports from the U.S. Census Bureau as of March 2026. All income values are inflation-adjusted and reported in 2017 dollars using the [California CPI](#) from the California Department of Finance. This California CPI is a weighted average of consumer price index (CPI) data reported by the Bureau of Labor Statistics (BLS) for the San Francisco, Los Angeles, and San Diego metropolitan areas.

# Index of Economic and Community Progress

## Tourism and Visitor Support

Estimated data on visitor spending, jobs that support visitors, and tax receipts generated from tourism and hotel stays are provided for all 58 California counties and the state overall by [Dean Runyan Associates](#). Data are from 2010 to 2025 (the latest data were released in May 2026).

## Gross Product

Data are provided by the [U.S. Bureau of Economic Analysis](#) through 2024 as of March 2026. Values are inflation-adjusted and reported in 2017 dollars.

## Personal Income

Total personal income and population data are from the [Bureau of Economic Analysis](#). Income values are inflation-adjusted and reported in 2017 dollars, using the California CPI from the [California Department of Finance](#). The latest personal income data are from 2024 as of March 2026.

## Sources of Personal Income

Data are provided by the [Bureau of Economic Analysis](#) (BEA) through 2023. Data are from Personal Income by Major Source and Earnings by NAICS Industry through 2024 as of March 2026. Personal income has been adjusted into 2017 dollars using the California CPI from the California Department of Finance or the U.S. City Average Consumer Price Index (CPI) of all urban consumers, published by the Bureau of Labor Statistics, is based on national data.

## Economic Base and Locally-Serving Industries: Moving Solano Forward Phase II

These data come from the Quarterly Census of Employment and Wages (QCEW), allowing for a look at employment, wages, and establishments data at the NAICS 4-digit level. The North American Industry Classification System (NAICS) analyzes major industry sectors. These data are the official estimates from the [Bureau of Labor Statistics](#) and are also available at [the California EDD](#). Data were through Quarter 2 2025 as of March 2026.

## Agriculture

Data on county agriculture and the industries within that sector come from the [Solano County Agricultural Commissioner](#) and the Bureau of Economic Analysis (BEA). The BEA tracks farm incomes annually, almost like an income statement, with a one-year lag. The latest data are from 2024 as of March 2026.

## Poverty Rates

Poverty rates represent the percentage of households below the federal poverty level for household income in a given year. The [American Community Survey of the Census Bureau](#) (Table S1701) provides five-year averages for Solano County. The latest data are from 2024 as of March 2026.

## Wages by Occupation

Wage data are available from the California Employment Development Department ([www.edd.ca.gov](#)) and the U.S. Bureau of Labor Statistics ([www.bls.gov](#)) by occupation following the Standard Occupational Classification (SOC) codes. Wages are adjusted to 2017 dollars using the California CPI from the California Department of Finance or the U.S. City Average Consumer Price Index (CPI) of all urban consumers, published by the Bureau of Labor Statistics, is based on national data. These data are from California EDD for May 2026 (see [EDD Wage Data here](#)).

## Commercial Real Estate

Solano County's commercial real estate data comes from the author's contact with [Colliers International's research department](#). The office space tracking, class A and B, and industrial space is from a proprietary survey instrument at Colliers. Other commercial real estate firms likely have different estimates, but no government source provides these data. The latest data, from March 2026, are for Quarter 4 2025.

## Housing Estimates and Mix

Data on forecasted housing units must come from the California Department of Finance and the [Metropolitan Transportation Commission](#) (MTC). The California Department of Finance estimates housing type as part of its demographic research, and housing tenure (own versus rental) data comes from the Census Bureau's American Community Survey. Data estimates on housing stock and mix come from the California Department of Finance demography estimates, [Report E-4](#), Population Estimates for Cities, Counties, and the State, 2021-2026, with 2020 Census Benchmark.

# Index of Economic and Community Progress

## Our Changing Community

### Population Growth Components, Current Population Estimates and Forecasts

Current population data to 2026 are from the E-4 and E-5 reports from the [California Department of Finance](#) (CA DOF). These reports cover all 58 counties in California. Population Components of Change by County, for fiscal years 1999-2000 to 2024-25, are also reported by the [CA DOF](#). This Index compares Solano County, the Bay Area Other (including Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Santa Clara counties), the North Bay (Napa and Sonoma counties), and California. Population projections data for 2025 to 2050 come from [the California Department of Finance Projections](#). The latest estimates are as of May 2026.

### Dependency Ratios

Data for the dependency ratios, which are the percentage of the population that is either under 18 years of age or over 65 years of age, come from the [American Community Survey](#) from the U.S. Census Bureau, including the decennial Census years of 2010 and 2020, with annual data to 2024, available as of January 2026.

### High School Graduation Rates

Data for the 2024–25 academic year are the latest available from the [California Department of Education](#) DataQuest. The four-year graduation rate is a percentage estimate of students who graduated from those eligible within four years, based on one year of collected data. There has been a recent change in methodology, so time periods before 2016-17 are not comparable to those after 2016-17.

### High School UC/CSU-Readiness

Data for the 2024-25 academic year are the latest data available and also provided by the [California Department of Education](#). The methodology is based on the number of students who graduate and complete the so-called A-through-G requirements to qualify for admission to California State University or the University of California upon graduation. There has been a recent change in methodology such that time periods before 2016-17 are not comparable to those after 2016-17.

### Home Prices and Housing Affordability

ZillowTM Research provided rental and home price data, including median home prices and forecasts, as of April 2026. California Association of REALTORS® calculates a

housing affordability index (HAI) published quarterly at <https://www.car.org/marketdata/data>.

### Labor Force Participation Rates

This is the ratio of the population aged 18 or older who are employed or actively seeking work. The data shown in this Index 2025 edition combine population data from the Census Bureau and California EDD, as described above. The authors calculate from data available as of May 2026.

### Broadband and Computer Access

The Census Bureau, in its [American Community Survey](#) (Table S2801), is now tracking the number of households with a computer, broadband access, or both. These data are shown here to compare Solano County with the state and the nation, and to assess the ability to use tools at home to increase labor supply readiness and online learning opportunities. The latest data are from 2024 (five-year averages); the data were available in January 2026.

### Building Permits

Building permit data are available from the County of Solano and the Census Bureau at the metropolitan statistical area (MSA) level. The County of Solano provided both residential permit counts and square footage of new commercial construction permitted through fiscal year 2024-25. The Census Bureau building permits database is available at: <https://www2.census.gov/econ/bps/County/>. The latest data are through 2025 as of May 2026.

### City Data: Economics and Demographics

Data on the cities and their demographics come from the [American Community Survey](#) (ACS) of the Census Bureau through 2024 (the latest data available as of April 2026). While this survey has some data limitations for smaller municipalities and the unincorporated portions of counties, it is the best current source of information on cities and towns between the ten-year Census dates. Data in this Index edition are five-year averages (2020-24 is the latest five-year average available).

### Commuting Data and Time to Work

Data on commuting workers come from the Census Bureau (American Community Survey, Table S0801) and its partnership with the Bureau of Labor Statistics and the QWI, collectively known as the [Longitudinal Employer-Household Dynamics](#) (LEHD) database. Data are annual and available from 2002 to 2023 as of May 2026.

The 2025 Solano County Index of Economic and  
Community Progress can be found at:

**[www.solanocounty.gov/economicindex](http://www.solanocounty.gov/economicindex)**

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# Index of Economic and Community Indicators 2025

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- Economic and Demographic Data
- Policy Uncertainty and Shifting Forecasts



# Thank you!

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Thank you, Board of Supervisors and County of Solano, for working with EFA on this opportunity again in 2026!

With midterm elections coming and shifting economic and demographic outcomes and policies in 2026, we hope these indicators provide guidance for the County of Solano.



# Macro Overview

- **Mixed year of gains and change, jobs and housing**
  - Jobs growth remains resilient, but unemployment slowly rising
  - Healthcare becoming the current and forecasted center of growth
  - Solano County population fell in 2025, Dixon and Suisun City increased population
  - Macro forecasts: more of a mixed outlook in 2026 than in 2025: geopolitical uncertainty and interest rates rising, jobs and incomes are also
  
- **Uncertainty and Opportunities to 2030**
  - Energy prices and “K-Shaped” economy
  - Housing markets marginally more affordable in Solano County
  - Healthcare and life sciences remain opportunities
  - Federal spending and investments: Solano County’s role

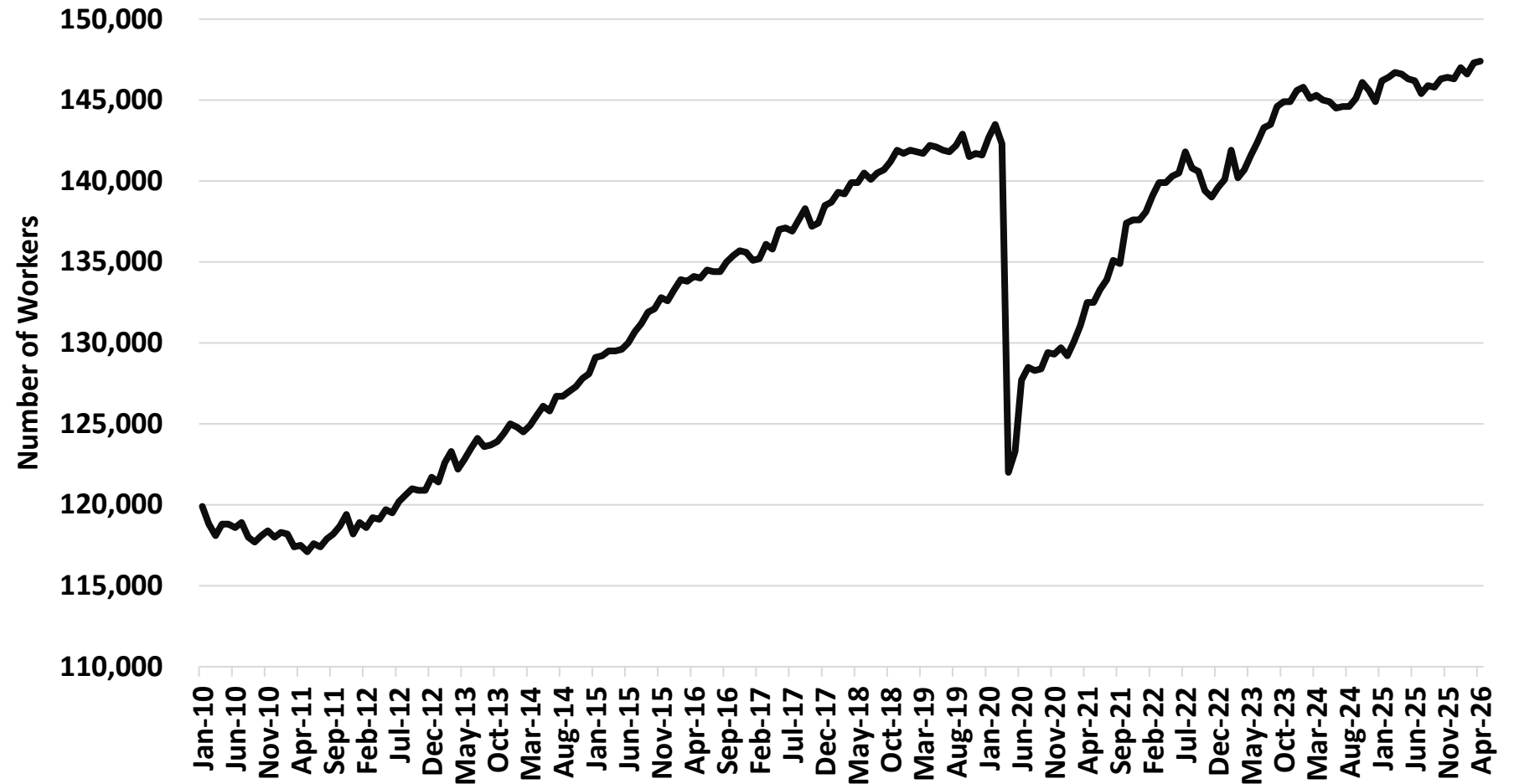


# Solano County Residents and Jobs

Solano County employers hired 147,400 in April 2026, +800 workers

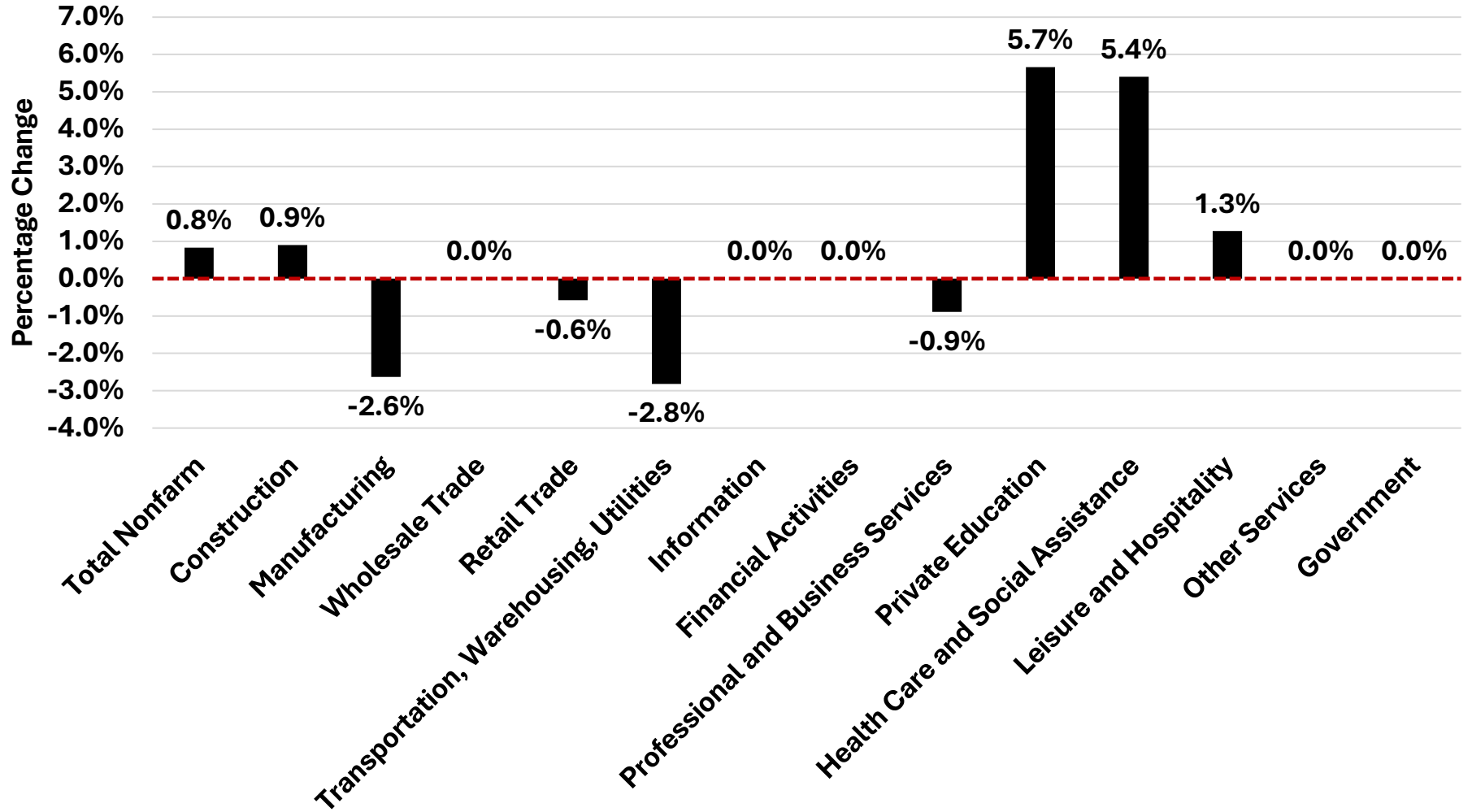
Source: California Employment Development Department (<http://www.edd.ca.gov>)

### Employment Levels, Seasonally Adjusted Jobs at Solano County Employers from January 2010 to April 2026





# Labor Markets, % Jobs Change by Industry, Annual 2024 to Annual 2025



Construction, healthcare, private education) drove 2025 growth

Manufacturing and transportation and warehousing retreated in 2025

Source: California Employment Development Department (<http://www.edd.ca.gov>)

# Personal Income per Person, % Change from Previous Year, 2006 to 2024 (latest data)



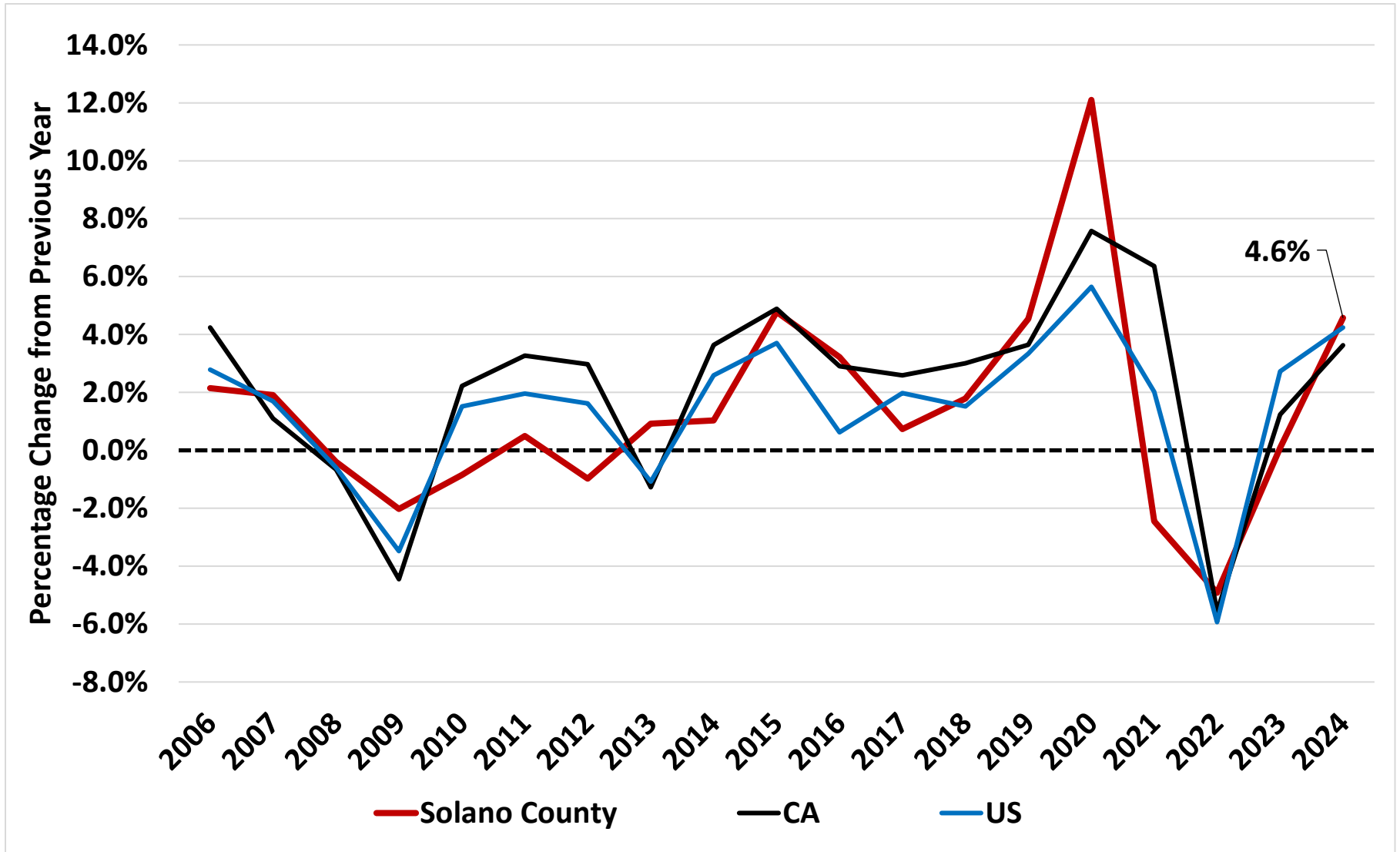
Driving consumer behavior

A function of equity markets and interest rates

Social assistance payments growing as a proportion since 2020

Median Household income down in 2024, poverty rates up slightly

Source: California Employment Development Department (<http://www.edd.ca.gov>)





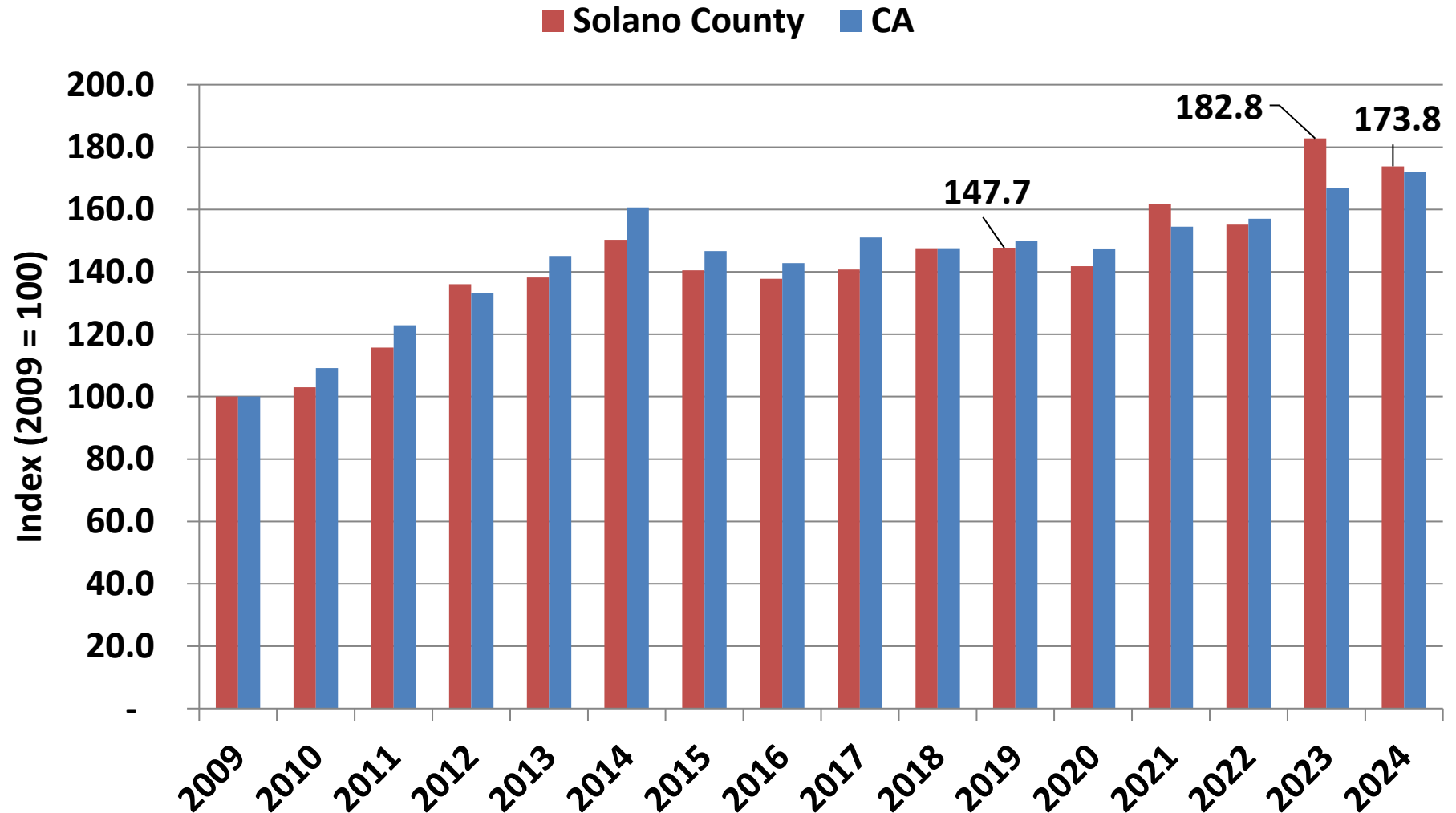
# Agriculture Values, Solano County and California, 2009-24

Values remain elevated from 2019 benchmark and down slightly from 2023 in 2024 outcomes

Almonds, processed tomatoes, cattle, nursery products, wine grapes top five in 2024

2024 the latest data

Source: Solano County Agricultural Commissioner



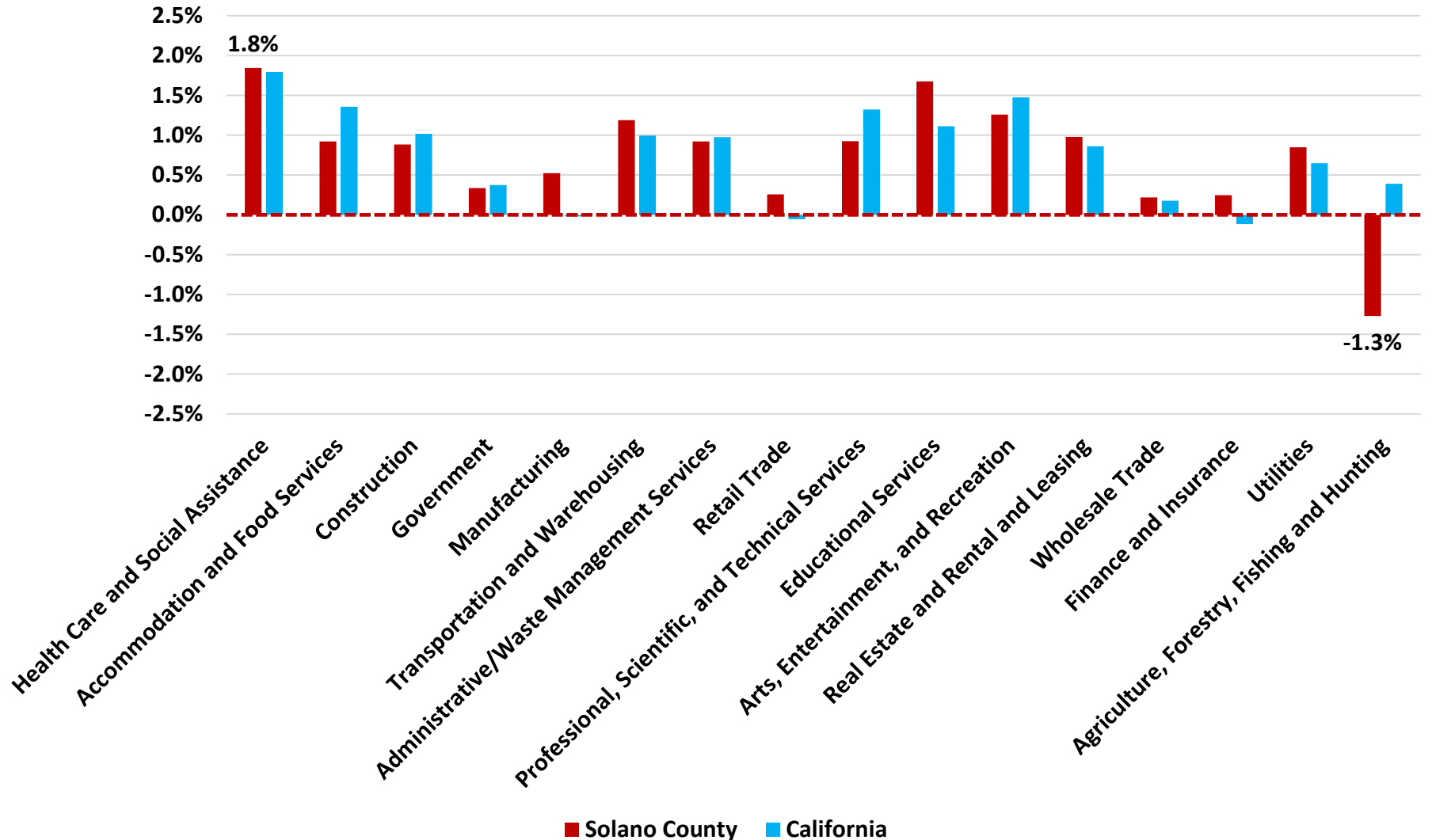


# Hiring Forecast 2026-30 (% Annual Change by Major Industry), Solano County and California

1,282 jobs as an annual average to be hired in Solano County to 2030; ordered in volume of new Solano County jobs

Healthcare, Hotels/Restaurants, Construction, Manufacturing lead private-sector growth

Sources: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)) and CalTrans ([www.caltrans.org](http://www.caltrans.org))



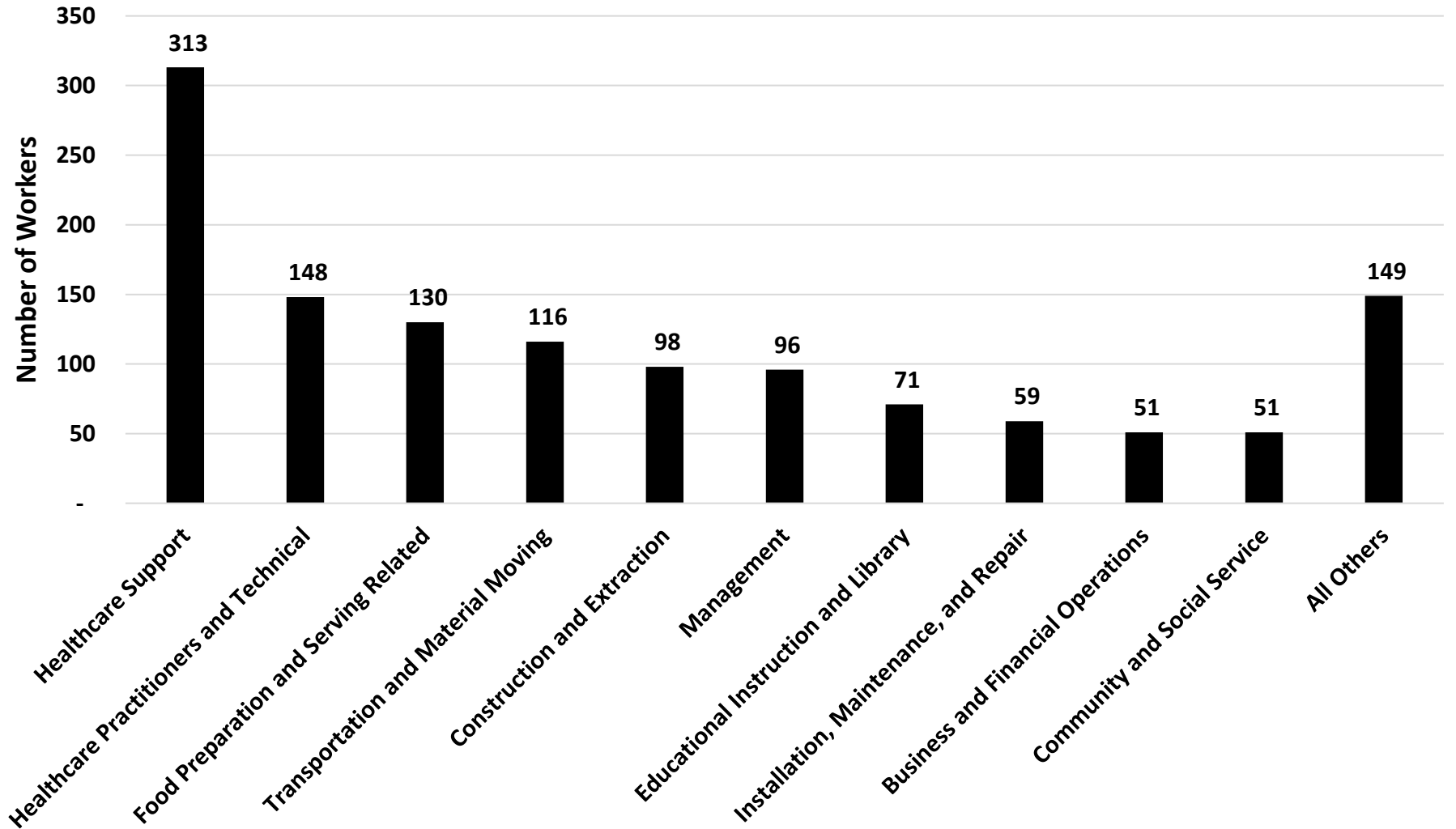


# Occupations Hired, 2026-30 Forecast

## Solano County, Number of Forecasted Workers

These data show the types of jobs workers may be hired to do, regardless of the industry that hires them

May help workforce development, upskilling, and career technical education plan



Sources: California EDD ([www.edd.ca.gov](http://www.edd.ca.gov)), LightCast, EFA Calculations



# Social Equity, 2020, 2023 and 2024

These are five-year averages.

In 2024:

MHI: Gains for African-American households

Poverty: Increased in 2024 data, better for African-Americans in Solano County for 2024, all race/ethnic groups trending up since 2020

Homeownership better for all but Hispanic households

Median wage rising; adjusted for inflation increase is

Metric	2024 Compared to 2020 and 2023	
	2020	2023
<b>For Solano County BIPOC Households</b>		
Median Household Income (MHI) (2017 Dollars)	↔	↓
Poverty Rates (% of population under federal poverty line)	↓	↔
Homeownership (% of households that own home)	↑	↔

Source: Census Bureau

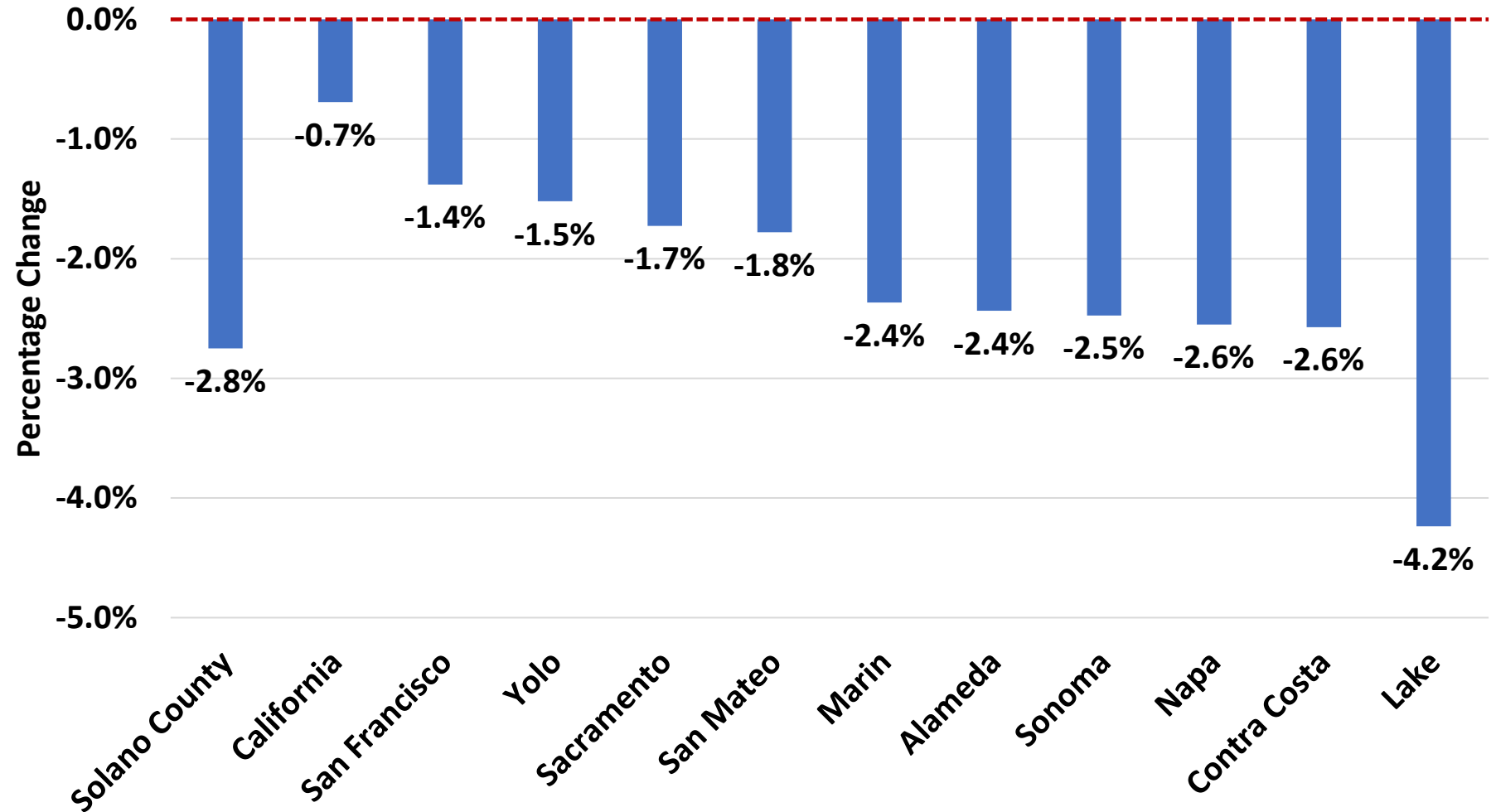


# Housing Forecast, April 2026 to April 2027, % Change in Median Price in Selected Areas

Forecasts continue to be pessimistic, with rates rising slightly

Median home price in Solano County, \$577,800 in Dec 2025, -2.1% from 2024

Median county rent: +\$20/month in 2025



Source: Zillow™ Research  
(<https://www.zillow.com/research/data/>)

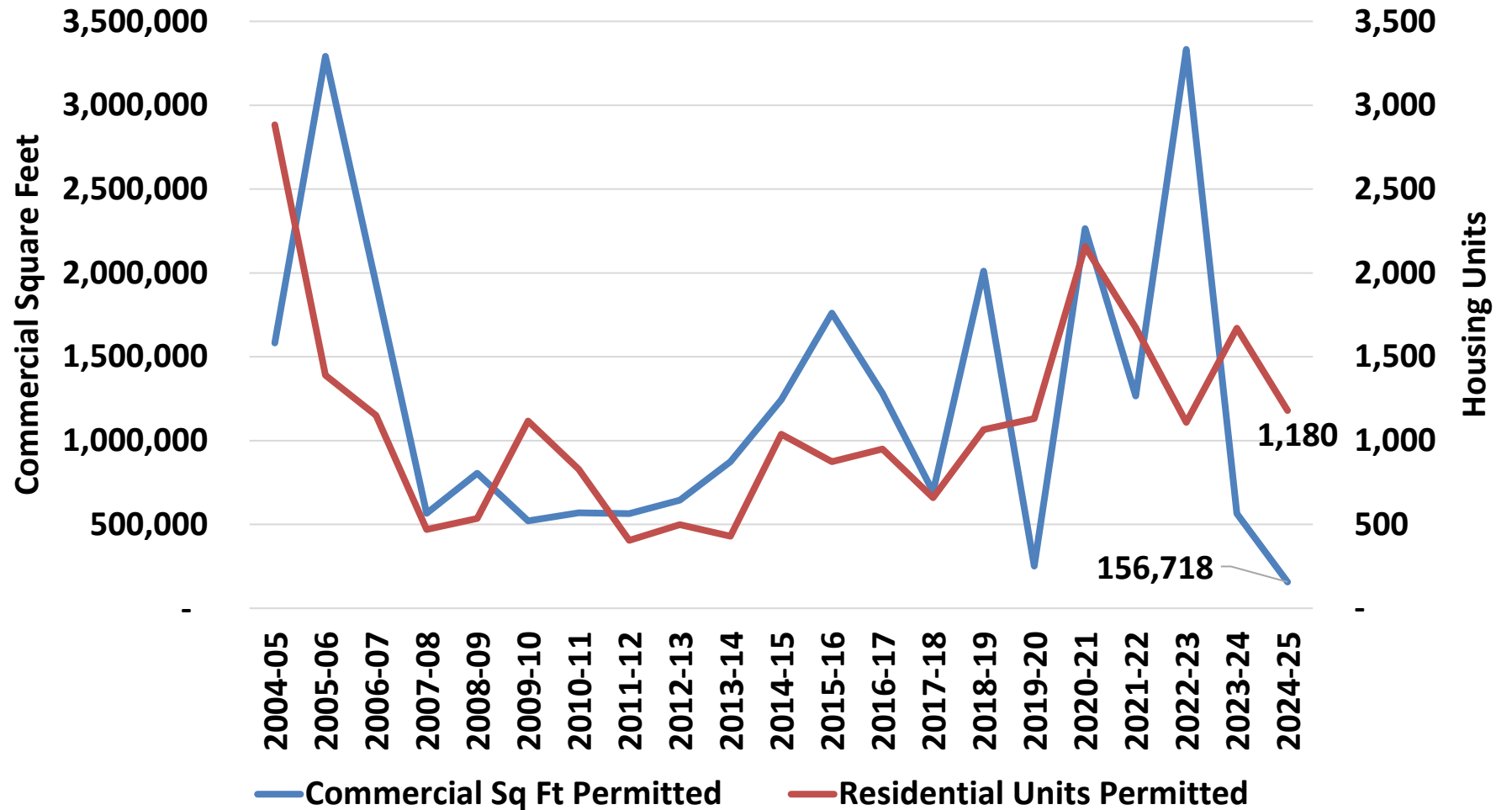


# Building Permits, 2010-2025, Fiscal Years End Housing Units and Comm RE Sq Ft

Slower growth likely a function of economic uncertainty, rising costs.

For commercial spaces, some moderation after quick growth in early 2020s

Housing, slow and steady: 6,440 more units since 2020



Source: California Department of Finance, Reports E-5 and E-8  
<https://dof.ca.gov/forecasting/demographics/estimates/>

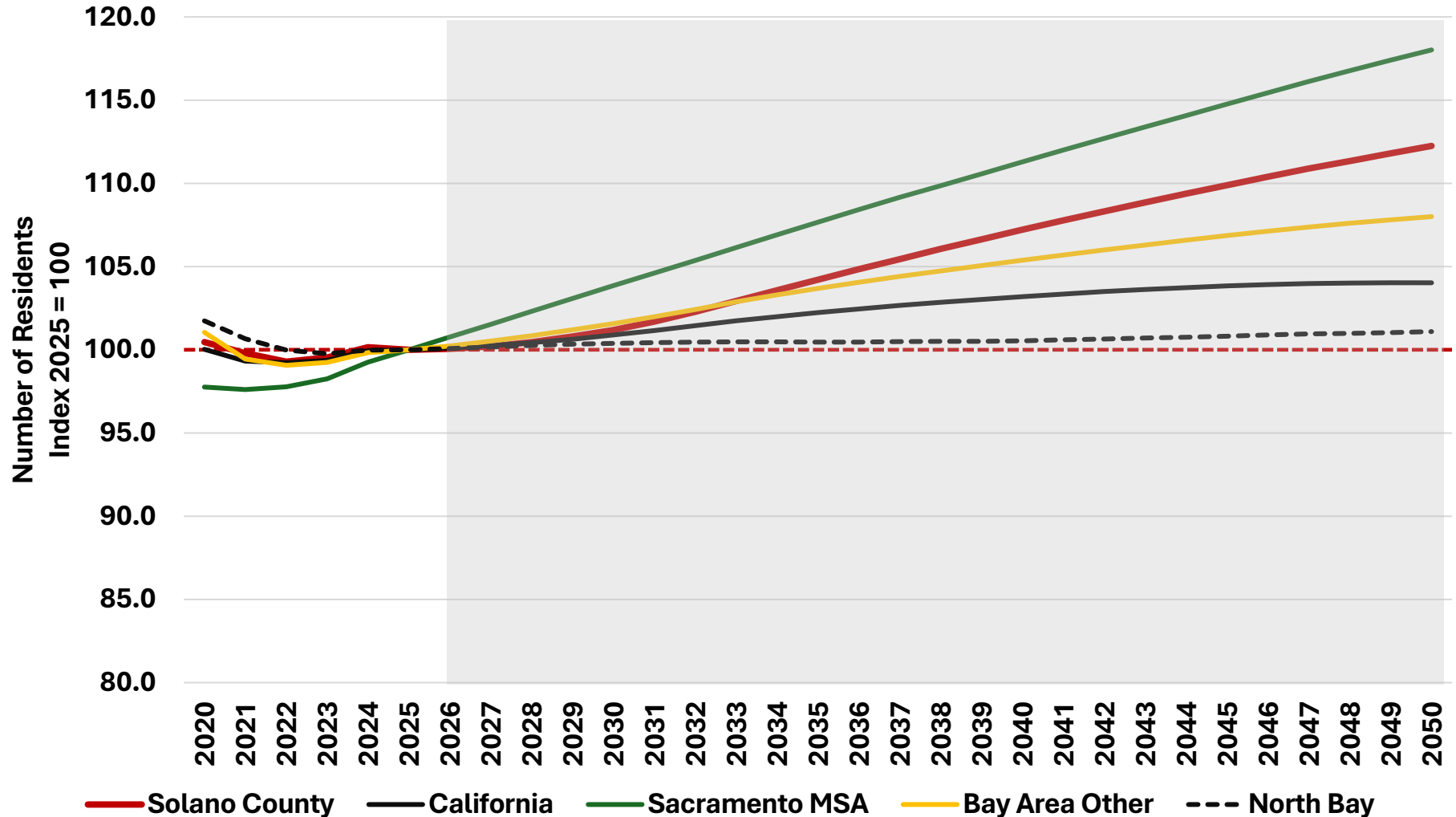


# Population Change: Calendar Year Estimates 2010-25 to 2025, Index 2025 = 100

As of Jan 1, 2026, there are 1,529 fewer people in Solano County when compared to Jan. 1, 2025, a total of 452,050

Forecasts have moderated for Solano County somewhat, but continued growth versus North Bay neighbors

Shaded Area = Forecast



Source: California Department of Finance, Demographics Unit



# 2020s at Midpoint

**QUESTIONS?**  
**Thank you!**

## Some considerations for Solano County:

- Jobs markets have recovered, labor force re-emerging, need regional hiring to continue
- The search for niche: firms investing in Solano County
- Policy uncertainty likely to slow down real investment and need to watch cost of living
- Competition rising east and west, as are opportunities in frontier tech: workforce development watch
- Healthcare to be a major component of the 2026 to 2030 period of jobs growth for Solano County



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	24	<b>Status:</b>	Regular Calendar
<b>Type:</b>	Presentation	<b>Department:</b>	First 5 Solano
<b>File #:</b>	26-453	<b>Contact:</b>	Denise Winters, 784-1335
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Receive a presentation on the Community Investment Fund (CIF) FY2026/27 Annual Grants to address the top six human services needs in the County; Consider approval of a recommendation to allocate up to \$365,000 from the CIF One-Time Investments to five agencies for a term of July 1, 2026 - June 30, 2027, for annual grants in response to the Request for Proposals 2026-02 CIF Annual Grants; and Delegate authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - CIF Annual Grant Presentation, B - CIF Application List		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The County Administrator's Office recommends that the Board of Supervisors:

1. Receive a presentation on the Community Investment Fund (CIF) FY2026/27 Annual Grants to address the top six human services needs in the County;
2. Consider approval of a recommendation to allocate up to \$365,000 from the CIF One-Time Investments to five agencies for a term of July 1, 2026 - June 30, 2027, for annual grants in response to the Request for Proposals 2026-02 CIF Annual Grants; and
3. Delegate authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts

### **SUMMARY:**

On behalf of the Board of Supervisors, the County Administrator's Office initiated a Human Services Needs Assessment (HSNA) to identify the County's most pressing human services needs, resulting in a durable framework of desired outcomes and indicators. In response, the Board established a \$2 million annual Community Investment Fund (CIF) structured around three funding categories: Legacy Programs, Deep Programming, and One-Time Investments, with a Nonprofit Emergency Fund added later.

This item contains funding recommendations for One-Time Investments for FY2026/27. Staff issued Request

for Proposals (RFP) 2026-02 CIF Annual Grants to solicit proposals for one-year grants ranging from \$25,000 to \$75,000, targeting one of the six priority needs identified in the HSNA: mental health, housing, homelessness, early education, youth development, and safe and stable environments for children. A review panel recommended funding five proposals submitted by the following agencies: Food Bank of Contra Costa and Solano, Planned Parenthood Northern California, Innovative Health Solutions, Food is Free Bay Area, and Rio Vista CARE.

### **FINANCIAL IMPACT:**

The cost associated with the six contracts is included in the Board's Community Investment Fund for FY2026/27. The costs associated with management and implementation of the Community Investment Fund are included in First 5 Solano's FY2026/27 Recommended budget.

### **DISCUSSION:**

In 2019, on behalf of the Board of Supervisors, the County Administrator's Office initiated a Human Services Needs Assessment (HSNA) to identify the greatest human services needs in the county. This effort resulted in the creation of a durable framework of desired outcomes with clearly defined indicators to support a process that directs limited county resources via a \$2 million Community Investment Fund. This fund includes a formal process to utilize qualitative and quantitative data to identify the highest human service needs in the county and direct limited resources to those needs. The CIF process identified the top six priority human services needs in Solano County as (in priority order) mental health, housing, homelessness, early education, youth development, and safe and stable environments for children. The CIF includes a three-pronged approach to funding, which includes Legacy Programs, Deep Programming, and One-Time Investments.

In 2023, a CIF Planning Group reconvened to assess the effectiveness of the CIF and make recommendations for the Board to consider going forward. Based on those recommendations, the Board approved modifications to the original fund, such as allowing unspent funds to be spent in future years, modifying the approach for homelessness to focus on homelessness prevention, and the additional of a nonprofit emergency fund.

For the One-Time Investments category of the Community Investment Fund, the Board allocated \$365,000 annually. Staff issued RFP 2026-02 to solicit proposals for grants of \$25,000 up to \$75,000 for one year (July 1, 2026 - June 30, 2027) to address one of the top 6 needs in Solano County.

In response to this RFP, 95 individuals representing 75 agencies attended the mandatory virtual proposers' conference to learn and ask questions about this funding opportunity. A total of 38 organizations submitted proposals and 32 met the minimum qualifications and were scored by a review panel with expertise in the top priority areas identified in the Community Investment Fund. As part of the RFP process, financial documents are also reviewed by the Auditor Controller's Office.

The review panel for the annual grant RFP recommends the Board fund the following proposals:

1. Food Bank of Contra Costa and Solano - \$75,000 to deliver free, locally sourced fresh produce to 20 sites across Solano County, serving over 10,000 individuals monthly and increasing access to nutritious food while supporting local farmers.
2. Planned Parenthood Northern California - \$75,000 to improve mental health outcomes through coordination between Community Health Workers and behavioral health services, providing early

identification, counseling, and linkages to care for Solano County residents.

3. Innovative Health Solutions - \$65,000 to support Black pregnant individuals and families experiencing housing insecurity through housing navigation, basic needs assistance, mental health support, fresh produce, and nutrition education.
4. Food is Free Bay Area - \$75,000 to provide food and basic resources through distribution sites across Solano County and host quarterly Family Health Hub events connecting families to referrals, nutrition education, and community resources.
5. Rio Vista CARE - \$75,000 to provide counseling, substance use support, case management, family resource services, and school-based mental health education for uninsured and underserved youth and adults.

Should the Board approve the recommendation, staff will negotiate and execute contracts with the recommended agencies and report back to the Board on outcomes achieved.

**ALTERNATIVES:**

The Board could choose not to approve the recommendations for allocations of funding from the CIF to the 5 agencies identified through the RFP process; however, this is not recommended, as the CIF was approved by the Board of Supervisors after a collaborative development process with cross-sector input to guide decision-making. The Board also requested staff to implement the CIF on its behalf, and the proposals were selected through a competitive process in accordance with the County's Contracting and Purchasing Policy.

**OTHER AGENCY INVOLVEMENT:**

First 5 Solano is administering the CIF on behalf of the County Administrator's Office.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION

# Community Investment Fund

## FY2026/27 Annual Grant Funding Recommendations

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Presented to Solano County Board of Supervisors  
on June 9, 2026  
County Administrator's Office

Denise Winters, Deputy Director  
Yuliana Moreno, Contracts & Program Manager  
*First 5 Solano as part of the County Administrator's Office*



# Community Investment Fund Background

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In 2019, on behalf of the Board, the County Administrator's Office initiated a Human Services Needs Assessment (HSNA) to:

1. Identify the greatest human services needs in the County.
2. Create a process to allocate limited county funds to effective strategies.
3. Create a structure for monitoring the effectiveness of grants.
4. Demonstrate how funding is having an impact.

The HSNA resulted in the creation of a durable framework of desired outcomes with clearly defined indicators to support a process that directs limited county resources via a \$2 million Community Investment Fund

In November 2023, the Board approved minor changes to the CIF for the three-year term FY2024/25 – FY2026/27, including:

- Alignment with other current initiatives to avoid duplication.
- Where to invest unspent and unallocated funds.
- Addition of a nonprofit emergency fund.



# Three-pronged Community Investment Fund

## Community Investment Fund

A framework to address priority needs in Solano County through strategic grantmaking.

### Legacy Programs

\$305,291 Annually  
3-year commitment  
Addresses many needs

### Deep Programming

\$1,500,000 Annually  
3-year commitment  
Addresses top 3 needs

### One-Time Investments

\$365,000 Annually  
1-year commitment  
Addresses top 6 needs

**FY2026/27**  
*Award Today*



# FY2026/27 Community Investment Fund

Organization	Program Description	FY2026/27 Amount
<b>Annual Grants</b>		<b>\$365,000</b>
(Determined each year)	Annual Grants	\$365,000
<b>Deep Investment</b>		<b>\$1,500,000</b>
Housing Trust Fund	Housing Trust Fund	\$200,000
Touro	SolanoConnex app; expanded navigation	\$600,000
All Home/United Way Capital Region	Homelessness Prevention Program	\$700,000
<b>Legacy</b>		<b>\$297,291</b>
CASA of Solano County	Children's advocates	\$130,325
Veteran's Court Case Manager	Collaborative court case manager	\$86,966
Food Bank of Contra Costa & Solano	Food and nutrition services	\$50,000
Children's Alliance	Child Abuse Prevention Council	\$30,000
<b>Grand Total</b>		<b>\$2,162,291</b>



## One-Time Investments- FY2026/27 Annual Grants

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**Goal:** To support targeted, short-term programs that address urgent needs across the County. Open to a wide range of community-based organizations.

**CIF Annual Investment:** Up to \$75,000 for larger efforts or up to \$25,000 for smaller projects.

### Top 6 Priorities

1. Mental Health
2. Housing
3. Homelessness
4. Early Education
5. Youth Development
6. Safe & Stable Environments for Children



# One-Time Investments-Annual Grants FY2026/27 RFP 2026-02 Requirements & Process

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## Requirements:

1. Must address one or more of the top 6 needs.
2. Must provide services to Solano County residents.
3. Must identify concrete tasks and outcomes.

95 individuals representing 75 agencies attended the mandatory proposers' conference

32 eligible proposals received and scored through a competitive process.



# One-Time Grant Investment: FY2026/27 Recommendations:

Agency	Amount	Purpose/Outcome
Food Bank of Contra Costa and Solano	\$75,000	<ul style="list-style-type: none"> <li>• Deliver free, locally sourced fresh produce at 20 countywide sites.</li> <li>• Serve 10,000+ individuals monthly through 480 annual distributions</li> <li>• Improving food security and support local agriculture.</li> </ul>
Planned Parenthood Northern California	\$75,000	<ul style="list-style-type: none"> <li>• Provide coordinated behavioral health services, counseling, therapy, and referrals to improve mental health outcomes.</li> <li>• Serve 50 crisis counseling clients, deliver 400 therapy sessions, connect 100 patients to supportive services, and reach 1,000 community members through outreach and partnerships.</li> </ul>
Innovative Health Solutions	\$65,000	<ul style="list-style-type: none"> <li>• Support 25 Black pregnant individuals and families experiencing housing insecurity through housing navigation, basic needs assistance, mental health support, and nutrition education.</li> <li>• Goals of achieving housing stability for 100% of participants and reducing stress for at least 60% of families.</li> </ul>



# One-Time Grant Investment: FY2026/27 Recommendations:

Agency	Amount	Purpose/Outcome
Food is Free Bay Area*	\$75,000	<ul style="list-style-type: none"> <li>• Provide food, nutrition education, and community resource connections to Solano County families.</li> <li>• Serve 2,500 households through food distributions and reaching 400 households through Family Health Hub events.</li> <li>• 80% of participants will report improved food security or access to resources.</li> </ul>
Rio Vista Care*	\$75,000	<ul style="list-style-type: none"> <li>• Provide counseling, substance use support, case management, family resource services, and school-based mental health education for underserved youth and adults.</li> <li>• Serve 50 households and 150 students, improving access to essential resources, and achieving measurable improvements in mental health, coping skills, family stability, and awareness of behavioral health resources</li> <li>• 75% or more of participants will demonstrate positive outcomes in those domains.</li> </ul>
<b>Total Recommended:</b>	<b>\$365,000</b>	

\*Agency has successfully implemented prior CIF Annual Grant.



# Today's Considerations

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1. Consider approval of a recommendation to allocate up to \$365,000 from the Community Investment Fund One-Time Investments to six agencies for a term of July 1, 2026 - June 30, 2027, for annual grants in response to the RFP 2026-02 – CIF Annual Grants program;
2. Delegate authority to the County Administrator, with the concurrence of County Counsel, to execute resulting contracts.

**The following document(s) can be accessed via the link(s) in the list below, in addition to being on file with the Clerk of the Board.**

Proposals Recommended for Funding:

- [1 - Food Bank of Contra Costa and Solano CIF Application](#)
- [2 - Planned Parenthood Northern California CIF Application](#)
- [3 - Innovative Health Solutions CIF Application](#)
- [4 - Food is Free Bay Area CIF Application](#)
- [5 - Rio Vista CARE CIF Application](#)

Proposals Not Recommended for Funding:

- [A - United Way Bay Area CIF Application](#)
- [B - Community Health Initiative CIF Application](#)
- [C - Solano Advocates for Victims of Violence CIF Application](#)
- [D - Molly's Angels CIF Application](#)
- [E - Girls on the Run CIF Application](#)
- [F - Touro University California CIF Application](#)
- [G - Support For Actively Rising Youth CIF Application](#)
- [H - On the Move CIF Application](#)
- [I - Solano-Napa California Association for the Education of the Young Children CIF Application](#)
- [J - Catholic Charities Yolo-Solano CIF Application](#)
- [K - Fighting Back Partnership CIF Application](#)
- [L - Lady Echelon CIF Application](#)
- [M - Health Education Council CIF Application](#)
- [N - Napa Solano SANE SART CIF Application](#)
- [O - Sustainable Solano CIF Application](#)
- [P - Bi-Bett CIF Application](#)
- [Q - A Place to Live CIF Application](#)
- [R - Solano Family Justice Center CIF Application](#)
- [S - NAMI Solano County CIF Application](#)
- [T - Matt Garcia Foundation CIF Application](#)
- [U - Childrens Networks CIF Application](#)
- [V - SafeQuest Solano CIF Application](#)
- [W - Vacaville Solano Services Corp. CIF Application](#)
- [X - Vision y Compromiso CIF Application](#)
- [Y - Bay Area Community Resources CIF Application](#)
- [Z - Shelter Inc. CIF Application](#)
- [AA - La Clinica CIF Application](#)



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	25	<b>Status:</b>	Regular Calendar
<b>Type:</b>	Presentation	<b>Department:</b>	Library
<b>File #:</b>	26-481	<b>Contact:</b>	Megan Wong, 784-1502
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	
<b>Title:</b>	Receive a presentation from the Library Department on its proposed website redesign and catalog overlay vendor		
<b>Governing body:</b>	Board of Supervisors		
<b>District:</b>	All		
<b>Attachments:</b>	A - Presentation		

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
 Public Hearing Required? Yes \_\_\_ No X

### **DEPARTMENTAL RECOMMENDATION:**

The Library Department recommends that the Board receive a presentation on its proposed website redesign and catalog overlay vendor.

### **SUMMARY:**

The Library Department is seeking to fully redesign both its website and its catalog overlay using a new vendor, Bibliocommons. Bibliocommons' products will work seamlessly together providing library users with a unified experience using a sophisticated and modern user interface.

### **FINANCIAL IMPACT:**

The total cost of the contract for the website and catalog overlay products for year one, including implementation, is \$161,333. The total cost for the website for year one, including implementation, is \$87,397. The total cost for the catalog overlay for year one, including implementation, is \$73,936. The cost for both products is included in the Department's FY2026/27 Recommended Budget.

### **DISCUSSION:**

In 2020, the Library's website relied on obsolete infrastructure and was at risk of permanent failure. During the COVID-19 pandemic, when the public depended heavily on the website for services such as scheduling curbside pickup appointments, the loss of the website would have significantly disrupted service delivery. As a result, the Library quickly developed its current WordPress-based website in 2020 as a temporary solution. The website was intended as a stopgap measure, not as a permanent platform.

Bibliocommons can provide the Library with a modern, sophisticated website platform designed specifically for public libraries. To enhance functionality and user experience, the Library can also purchase the company's catalog overlay product, Bibliocore, in conjunction with its website product, Biblioweb will provide a seamless and unified experience for library users.

**ALTERNATIVES:**

The Board could choose not to receive the presentation. This is not recommended because the new website and catalog overlay will be valuable tools for the community.

**OTHER AGENCY INVOLVEMENT:**

None.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



Solano County  
**LIBRARY**

# Solano County Library

WEBSITE REDESIGN & LIBRARY CATALOG  
OVERLAY

---

Presented by

Megan Wong, Assistant Director of Library Services

Melissa Padaca, Deputy Director of Community Services

# What is a library catalog?

Library catalogs are now online



# Bibliocommons

## **Website: BiblioWeb**

- Basic information, e.g., hours, locations, contact info
- Access to services, including digital services like streaming services and eBooks
- Find events & programs
- General news & discovery

## **Catalog: BiblioCore**

- Search for specific items
- Access account features
- Check availability & location
- Place holds & manage borrowing
- Browse collections & discover new books
- Research

## Website & Library Catalog

To a library user, these two things are interchangeable. To a librarian, they are completely different.



**Pre-2020**

Outdated and unstable



**Current Website**

Temporary solution



**New BiblioWeb**

Modern, full-featured  
library experience

# How We Got Here

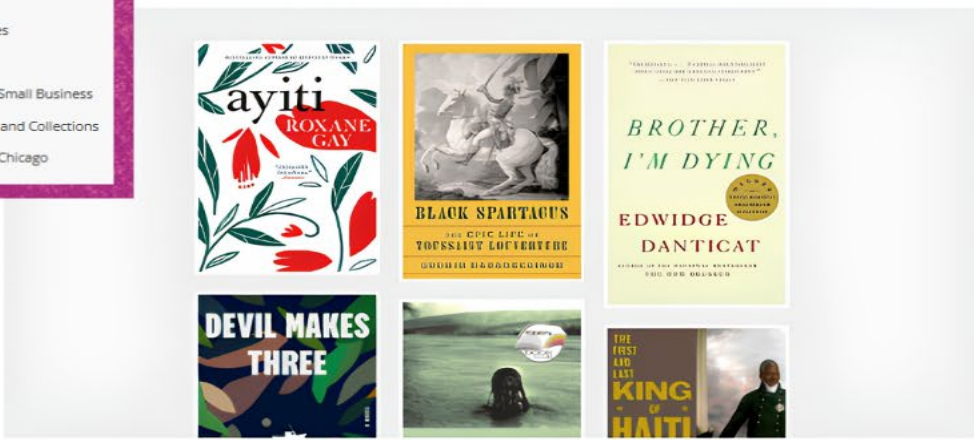
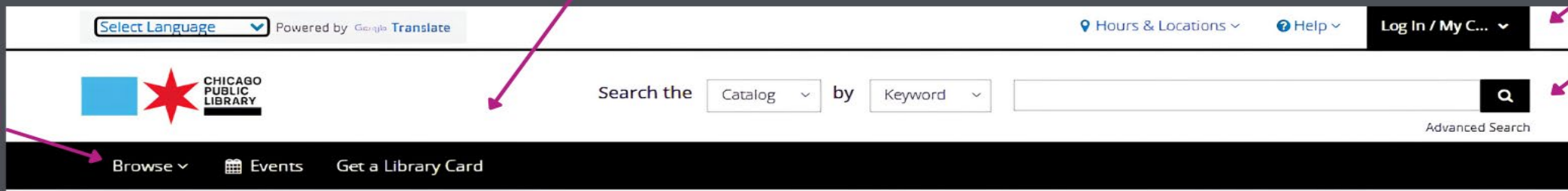
Our current website was always meant to be temporary

Header section design is modern and clean, making navigation easier.

Log in to access library account and receive personalized recommendations based on your interests and searches.

Easy to use search box

Browse mega-menu offers improved usability



Coming Soon: Hottest Upcoming Titles



New in Kids Books: May 2026



Sally Ride: Space Travel Books for Kids



Teen Staff Picks (May 2026)



Top Picks: Helena Bonham Carter



STAFF LIST

Music Staff Picks (May 2026)



STAFF LIST

Recent Books for AANHPI Month

STAFF LIST

# Celebrating Haitian Culture

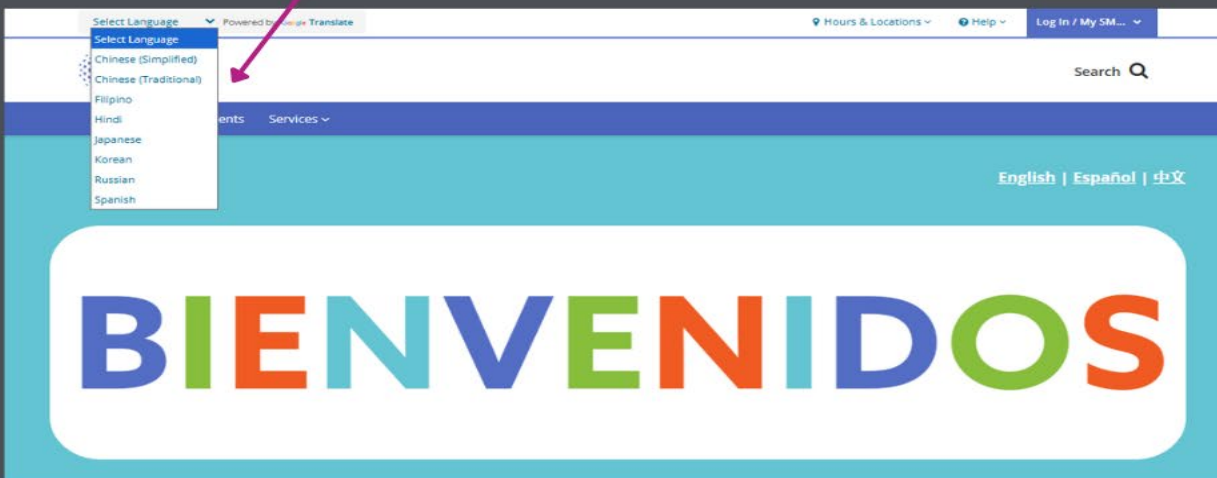
Enjoy these fiction and nonfiction reads about Haiti.

Staff Picks & Featured Collections to help patrons discover their next great read.

# A More Modern Website

Designed specifically for public libraries

Language translation options

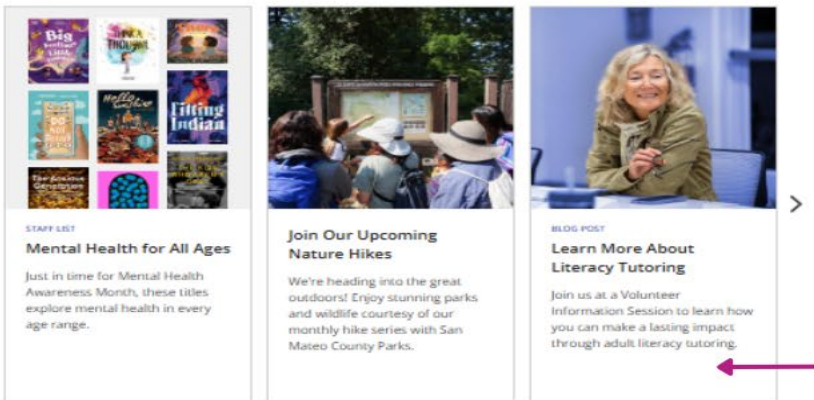


Carousel highlights new collections- and connects to the library's catalog



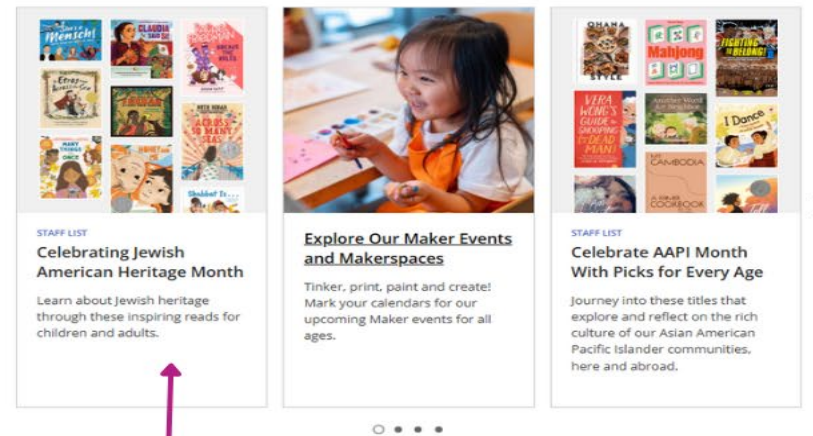
### Adults & Seniors

Discover new ways to stay connected with your favorite authors and musicians, or learn a new language or fun hobby.



### Youth & Families

Explore resources, activities, author events and more for kids, teens, and families from the comfort of your home.



Sliders help patrons discover programs, services & collections

# Better Service for Our Community

A better online experience

6/4/2026

# Library users want:

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- ❑ A Google-like search experience
- ❑ Books, eBooks, Audiobooks all in one search result
- ❑ The ability to easily refine their search
- ❑ Mark books that they want to add to their reading list
- ❑ Find new things to read... that they like
- ❑ Find new things to read... that they haven't read before
- ❑ Unified experience between the website to the library catalog
- ❑ Seamless transitions from the website to the library catalog

# Keyword search: diary of a wimpy kid 3

Save search


Broaden search

Search other resources

Available at: Books, Audiobooks, Movies & TV, Music & Sound, Accessible Formats

Sort by: Relevance

1 to 10 of 21 results

	<b>The Last Straw</b> by Kinney, Jeff ★★★★☆ (963 ratings)
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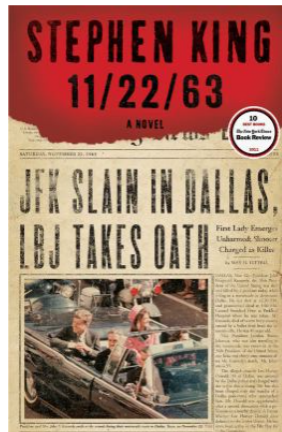
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King, Stephen. 1947-

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Available Available

On November 22, 1963, three shots rang out in Dallas, President Kennedy died, and the world changed. What if you could change it back? The author's new novel is about a man who travels back in time to prevent the JFK assassination. In this novel that is a tribute to a simpler era, he sweeps readers back in time to another moment, a real life moment, when everything went wrong: the JFK assassination. And he introduces readers to a character who has the power to change the course of history. Jake Epping is a thirty-five-year-old high school English teacher in Lisbon Falls, Maine, who makes extra money teaching adults in the GED program. He receives an essay from one of the students, a gruesome, harrowing first person story about the night fifty years ago when Harry Dunning's father came home and killed his mother, his sister, and his brother with a hammer. Harry escaped with a smashed leg, as evidenced by his crooked walk. Not much later, Jake's friend Al, who runs the local diner, divulges a secret: his storeroom is a portal to 1958. He enlists Jake on an insane, and insanely possible, mission to try to prevent the Kennedy assassination. So begins Jake's new life as George Amberson and his new world of Elvis and JFK, of big American cars and sock hops, of a troubled loner named Lee Harvey Oswald and a beautiful high school librarian named Sadie Dunhill, who becomes the love of Jake's life, a life that transgresses all the normal rules of time.

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## About

### Details

PUBLICATION New York : Scribner, 2011.

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## Opinion

### From the critics

#### Library Journal

In King's latest, his first full-length novel since 2009's *Under the Dome*, the horror master ventures into sf. Maine restaurant owner Al tells high school English teacher Jake Epping that there's a time portal to the year 1958... [Read more v](#)

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 JCLDad73

Apr 29, 2026 ★★★★★


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# Amazon-like experience

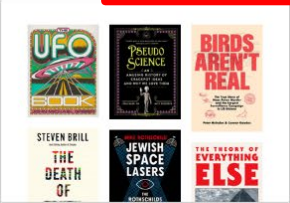
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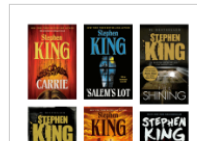
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# Cost

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## Website

- Annual subscription fee: **\$63,669**
- Implementation fee: \$23,728.00
- Three-year contract

**Year 1 total: \$87,397**

## Catalog

- Annual subscription fee: **\$54,416**
- Implementation fee: \$19,520
- Three-year contract

**Year 1 total: \$73,936**

# Questions?

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# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	26	<b>Status:</b>	Regular Calendar
<b>Type:</b>	Presentation	<b>Department:</b>	Resource Management
<b>File #:</b>	26-427	<b>Contact:</b>	JT Lee, 784-3231
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	

**Title:** Receive a presentation from the Department of Resource Management on placing a potential revenue measure on the November 2026 General Election ballot to modernize and expand Solano County’s commercial energy production and resource extraction business license tax structure; Direct staff to return to the Board on June 23, 2026, to initiate the ballot process; Direct staff to prepare the necessary resolution for amendments to Solano County Code Chapter 11, Article XII

**Governing body:** Board of Supervisors

**District:** All

**Attachments:** A - Map of Gas and Wind Facilities, B - Estimated Revenues, C - Tax Collection Summary

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X  
Public Hearing Required? Yes \_\_\_ No X

### **RECOMMENDATION:**

The Department of Resource Management recommends the Board of Supervisors:

1. Receive a presentation from the Department of Resource Management on placing a potential revenue measure on the November 2026 General Election ballot to modernize and expand Solano County’s commercial energy production and resource extraction business license tax structure;
2. Direct staff to return to the Board on June 23, 2026, with a proposed resolution in support of placing a measure on the November 2026 General Election ballot to amend the County’s commercial energy production and resource extraction business license taxes; and
3. Direct staff to prepare the necessary amendments to Solano County Code Chapter 11, Article XII.

### **SUMMARY:**

The Department of Resource Management seeks Board direction regarding placement of a general tax measure on the November 3, 2026, General Election ballot intended to modernize and expand Solano County’s existing business license tax structure applicable to commercial energy production and resource extraction activities operating in the unincorporated county.

Solano County established its existing commercial wind turbine business license tax in 1994 pursuant to Revenue and Taxation Code section 7284. The current rate of \$0.00003 per kilowatt-hour has remained

unchanged for more than thirty years and does not contain an inflation adjustment mechanism. As a result, the real value of revenue generated by tax has substantially declined over time due to inflation.

A proposed business license tax update would:

- Restore the inflation-adjusted value of the existing wind energy tax
- Expand the tax structure to additional large-scale commercial energy industries
- Establish consistent treatment across commercial energy generation technologies
- Provide ongoing inflation adjustment mechanisms to preserve long-term revenue value
- Generate additional General Fund revenues to support general governmental services

The proposed measure would be structured as a general tax pursuant to Article XIII C of the California Constitution (Proposition 218) and would require approval by a simple majority of countywide voters, with all revenues deposited into the County General Fund.

**FISCAL IMPACT:**

The costs associated with preparing this agenda item are nominal and included in the Department's FY2025/26 Working Budget. If directed to proceed, staff will return with estimated election and public outreach costs associated with placement of the measure on the November 2026 ballot. The estimated cost for a countywide ballot measure is approximately \$138,651.

Estimated annual revenues generated by the proposed measure are provided in Attachment B.

**DISCUSSION:**

*Existing Wind Turbine Tax*

Solano County established a business license tax on commercial wind turbine generators in 1994 pursuant to Revenue and Taxation Code Section 7284. The tax applies to commercial wind energy facilities operating in the unincorporated county. The current tax rate of three one-thousandths of one cent (\$0.00003) per kilowatt-hour generated has remained unchanged since adoption and does not include any inflation adjustment provision.

Currently, approximately 421 of 524 wind turbines located within the unincorporated county are subject to the tax. Certain publicly owned facilities operated by the Sacramento Municipal Utility District (SMUD) are exempt under State law. In FY2024/25, the tax generated approximately \$56,496 in annual revenue. Based on Consumer Price Index inflation, the equivalent inflation-adjusted value of the tax would be approximately \$124,648 annually. A breakdown of the tax collected can be found in Attachment C.

*Proposed Business License Tax Amendments*

The proposed amendments would modernize and expand the County's commercial energy business license tax structure through four primary components.

(1) Wind Turbine & Commercial Solar - Rate Increase & New Tax

- Increases the existing wind turbine tax rate from \$0.00003 to \$0.00007 per kilowatt-hour generated
- Expands in applicability to commercial solar energy systems producing electricity for resale or off-site use

The proposed rate is approximately equivalent to the inflation-adjusted value of the original 1994 tax rate. Commercial solar systems are proposed for inclusion to establish consistent treatment across large-scale commercial electricity generation technologies and avoid inequities associated with future utility-scale solar development. Estimated annual revenue from wind and solar operations at the proposed rate totals approximately \$131,825.

#### (2) Natural Gas Well Extraction - New Tax

Taxing natural gas extraction companies would promote greater consistency under the County's business license tax by treating natural gas extraction similarly to wind turbines and commercial solar operations, each of which derives commercial value from locally available natural resources.

- Establishes new tax at \$0.25 per thousand cubic feet (McF) of natural gas extracted (63 active gas wells in the county extracted 602,037 McF in 2025)

The 2025 average California Industrial Price for natural gas was \$13.06 per McF (Aprox. \$7,862,603 total). There is the potential for an additional 109 idle wells to be taxed, if reactivated. Estimated annual revenues based on current production total approximately \$150,509.

#### (3) Battery Energy Storage Systems (BESS) - New Tax

- Establishes new tax at \$1.00 per megawatt-hour (MWh) of approved electrical capacity per month

The proposed tax is capacity-based (flat charge on nameplate capacity), not usage-based, regardless of actual charge/discharge cycles. Estimated annual revenue from the currently proposed Corby BESS facility at Kilkenny Road and Byrnes Road would total approximately \$14,400 a year.

#### (4) Biennial CPI Adjustment - All Categories

The proposed amendments would establish automatic biennial CPI-U adjustments beginning January 1, 2028. The Director of Resource Management would calculate and publish adjusted rates based upon the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, as published by the United States Bureau of Labor Statistics.

The purpose of the adjustment mechanism is to:

- preserve the long-term value of voter-approved revenues
- reduce the need for future ballot measures solely for inflationary adjustments
- maintain consistency with other local government revenue mechanisms that utilize CPI indexing

#### *Legal Framework and Ballot Requirements*

The proposed measure would be structured as a general tax pursuant to Article XIII C of the California Constitution (Proposition 218). As a general tax, revenues must be deposited into the County General Fund, be used for any lawful governmental purpose, and approval requires a simple majority vote of countywide voters. The measure would apply to facilities located within the unincorporated area of Solano County.

To qualify for the November 3, 2026 General Election ballot, the Board must approve ballot placement no later than August 4, 2026. The measure would be voted on by all registered Solano County voters who reside within

cities and in the unincorporated areas. Staff recommends the proposed structure as a general business license tax authorized under Revenue and Taxation Code Section 7284 which represents the most administratively straightforward framework currently available.

*Public Outreach*

If directed to proceed, staff will prepare informational materials regarding the proposed measure and election process. All materials and communications prepared using County resources would be reviewed by County Counsel to ensure compliance with applicable laws prohibiting the use of public resources for campaign advocacy. The County's communications would be limited to factual and informational content and would not advocate for approval or rejection of the measure.

*Environmental Review*

The proposed ordinance amendments are exempt from the California Environmental Quality Act (Public Resources Code §21000, et seq.) (CEQA) pursuant to CEQA Guidelines (Cal. Code Regs., tit. 14, §15000 et seq.) Section 15378(b)4 and Section 15061(b)(3) (Common Sense Exemption).

**ALTERNATIVES:**

*Alternative 1 - Inflation Adjustment Focused Measure*

The Board could direct staff to return with a more limited ballot measure focused solely on adjusting the existing commercial wind turbine tax rate to reflect inflation, without expanding the business license tax structure to additional energy-related industries or implementing ongoing CPI indexing. This approach would reduce the scope of the proposed measure while still modernizing the existing wind turbine tax established in 1994.

*Alternative 2 - Expanded Commercial Energy Measure*

The Board could direct staff to further evaluate whether portions of the proposed tax structure should be separated into multiple ballot measures, such as distinguishing between commercial renewable energy facilities and natural gas extraction activities. This approach could provide additional flexibility regarding future stakeholder outreach, ballot structure, and election strategy considerations.

*Alternative 3 - No Further Direction*

The Board could decline to provide further direction regarding preparation of a ballot measure. Under this alternative, the County would retain the current business license tax structure without inflationary adjustment or expansion to additional commercial energy production or resource extraction activities.

**OTHER AGENCY INVOLVEMENT:**


The Department coordinated with County Counsel in the development of this item. County Counsel review of the final resolution, ballot materials, and related election documents would occur prior to final Board consideration and ballot placement.

**CAO RECOMMENDATION:**

**APPROVE DEPARTMENTAL RECOMMENDATION**

# Commercial Wind Turbine and Natural Gas Well Locations in Solano County







## Commercial Wind Turbines

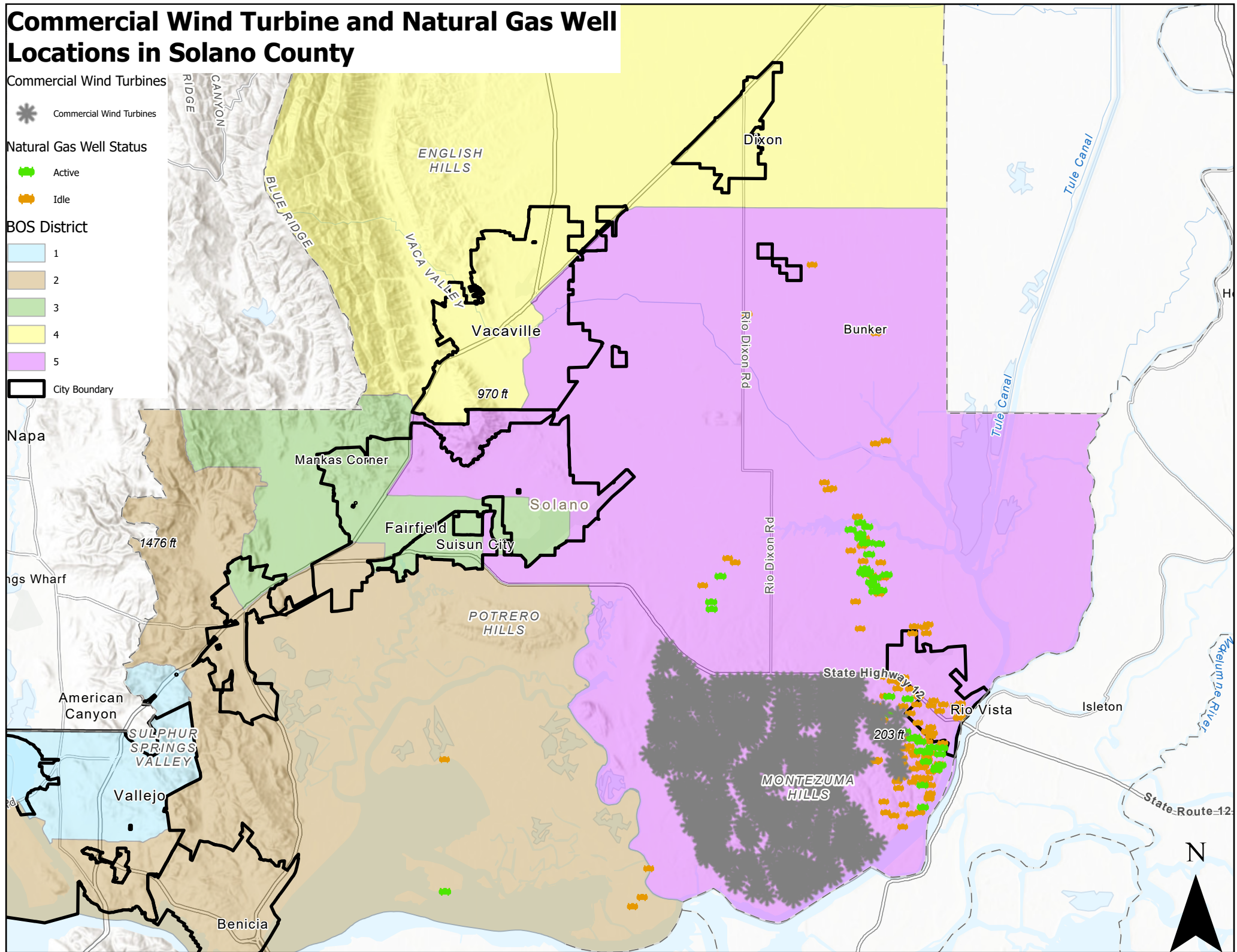
 Commercial Wind Turbines

## Natural Gas Well Status

 Active  
 Idle

## BOS District

 1  
 2  
 3  
 4  
 5  
 City Boundary



## Attachment B

Estimated annual revenues generated by the proposed measure:

<b>Revenue Category</b>	<b>Estimated Annual Revenue</b>
Commercial Wind & Solar Energy	~\$131,825
Natural Gas Extraction Facilities	~\$150,509
Battery Energy Storage Systems (BESS)	~\$14,400
Estimated Total Annual Revenue	~\$283,734

Revenue estimates are based upon:

- trailing production data
- current reported extraction volume
- existing approved facility capacities
- currently operating facilities within the unincorporated county

Actual revenues may fluctuate based on market conditions, facility output, and future project approvals.

## Attachment C

The following table summarizes tax collections in FY 2024/25:

Wind Farm Site	Owner	FY24/25 Actual Tax	CPI-Adjusted Value	Inflation Difference
Shiloh IV	EDF Renewable Energy	\$8,870.73	\$19,571.49	\$10,700.76
Shiloh III	EDF Renewable Energy	\$8,384.88	\$18,499.56	\$10,114.68
Shiloh II	EDF Renewable Energy	\$10,956.45	\$24,173.21	\$13,216.76
Shiloh I	EDF Renewable Energy	\$11,812.48	\$26,061.87	\$14,249.39
Montezuma II	Nextera Energy	\$5,991.54	\$13,219.13	\$7,227.59
Montezuma I	Nextera Energy	\$2,878.68	\$6,351.23	\$3,472.55
High Winds	High Winds LLC	\$6,943.51	\$15,319.46	\$8,375.95
ENXCO V	EDF Renewable Windfarm V	\$658.20	\$1,452.19	\$793.99
<b>TOTAL</b>		<b>\$56,496.47</b>	<b>\$124,648.14</b>	<b>\$68,151.67</b>



The proposed measure would be structured as a general tax pursuant to Article XIII C of the California Constitution (Proposition 218) and would require approval by a simple majority of countywide voters, with all revenues deposited into the County General Fund. This item is informational only and seeks Board direction on whether staff should continue developing a ballot measure proposal for future Board consideration.

**FISCAL IMPACT:**

The costs associated with preparing this agenda item are nominal and included in the Department's FY2025/26 Working Budget. If directed to proceed, staff will return with estimated election and public outreach costs associated with placement of the measure on the November 2026 ballot. The estimated cost for a countywide ballot measure is approximately \$138,651.

Estimated additional annual revenues generated by the proposed measure, based on FY2024/25 collections, would total \$58,500.42 for that fiscal year. Actual revenues may fluctuate based on market conditions, facility output, and future project approvals.

**DISCUSSION:**

*Existing Transient Occupancy Tax*

Solano County established its TOT in 1964 through Ordinance No. 518, pursuant to Revenue and Taxation Code section 7280. The tax applies to guests who occupy or have a right to occupy a living space or establishment for 30 days or less in the unincorporated county. Solano County currently has several properties located in the unincorporated area that qualify for TOT. 12 properties are clearly identified by address, while additional properties remit TOT through Airbnb, Homeaway, and Gather Vacations, which do not provide property-specific information. The California Association of County Treasurers and Tax Collectors is currently seeking approval of legislation requiring these companies to provide this information.

TOT collections in the unincorporated area for the last four fiscal years have declined, with collections of \$138,430.46, \$115,184.66, \$76,550.10 and \$51,965.92 in FY2021/22, FY2022/23, FY2023/24, and FY2024/25, respectively, including penalty charges for late remittance. These figures illustrate a downward trend in TOT revenue, underscoring the need to evaluate whether a rate adjustment could stabilize funding for County services supported by TOT revenue.

*Proposed Transient Occupancy Tax Amendments*

The proposed amendments would increase the existing TOT rate from 5% of taxable receipts to 12%. The estimated annual revenue from the proposed rate is approximately \$58,500.42. TOT is collected by the host and remitted to the county quarterly.

*Legal Framework and Ballot Requirements*

The proposed measure would be structured as a general tax pursuant to Article XIII C of the California Constitution (Proposition 218).

As a general tax:

- revenues must be deposited into the County General Fund;
- revenues may be used for any lawful governmental purpose; and
- approval requires a simple majority vote of countywide voters.

The measure would apply to properties located within the unincorporated areas of Solano County.

To qualify for the November 3, 2026, General Election ballot, the Board must approve a resolution calling for ballot placement of a measure no later than August 4, 2026. The measure would be voted on by all registered Solano County voters who reside in cities and unincorporated areas.

*Public Outreach*

If directed to proceed, staff will prepare informational materials regarding the proposed measure and election process. All materials and communications prepared using County resources would be reviewed by County Counsel to ensure compliance with applicable laws prohibiting the use of public resources for campaign advocacy. The County's communications would be limited to factual and informational content and would not advocate for approval or rejection of the measure.

**ALTERNATIVES:**

*Alternative 1 - Request additional analysis*

The Board could direct staff to return with additional analysis on revenue projections or ballot timing.

*Alternative 2 - No Further Direction*

The Board could decline to provide further direction regarding the preparation of a ballot measure. Under this alternative, the County would retain the current TOT rate of 5%.

**OTHER AGENCY INVOLVEMENT:**

The Department coordinated with County Counsel and the County Administrator's Office in the development of this item. County Counsel review of the final resolution, ballot materials, and related election documents would occur prior to final Board consideration and ballot placement.

**CAO RECOMMENDATION:**

APPROVE DEPARTMENTAL RECOMMENDATION



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.gov

## Agenda Submittal

<b>Agenda #:</b>	28	<b>Status:</b>	Closed Session
<b>Type:</b>	Closed Session	<b>Department:</b>	Clerk of the Board of Supervisors
<b>File #:</b>	26-480	<b>Contact:</b>	Alicia Draves, 784-6125
<b>Agenda date:</b>	06/09/2026	<b>Final Action:</b>	

**Title:** 1) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung & Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn: Employee organization: SEIU Local 2015

**Governing body:** Board of Supervisors

**District:** All

**Attachments:**

Date:	Ver.	Action By:	Action:	Result:
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Published Notice Required? Yes \_\_\_ No X

Public Hearing Required? Yes \_\_\_ No X