



# Solano County

675 Texas Street  
Fairfield, California 94533  
www.solanocounty.com

## Minutes - Draft Board of Supervisors

*Erin Hannigan (Dist. 1), Chairwoman  
(707) 553-5363*

*John M. Vasquez (Dist. 4), Vice-Chair  
(707) 784-6129*

*Linda J. Seifert (Dist. 2)  
(707) 784-3031*

*James P. Spering (Dist. 3)  
(707) 784-6136*

*Skip Thomson (Dist. 5)  
(707) 784-6130*

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Monday, June 22, 2015

9:00 AM

Board of Supervisors Chambers

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### Special Meeting

#### CALL TO ORDER - 9:00 a.m.

*The Solano County Board of Supervisors met on the 22nd day of June 2015 in special session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 a.m. Present were Supervisors Seifert, Spering, Thomson, Vasquez and Chairwoman Hannigan. Chairwoman Hannigan presided. Also present were County Administrator Birgitta E. Corsello and County Counsel Dennis Bunting.*

#### ROLL CALL

**Present** 5 - John M. Vasquez, Erin Hannigan, Linda J. Seifert, James P. Spering and Skip Thomson

#### SALUTE TO THE FLAG AND A MOMENT OF SILENCE

*This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.*

#### APPROVAL OF THE AGENDA

**On motion of Supervisor Seifert, seconded by Supervisor Vasquez, the Board approved the agenda of the Solano County Board of Supervisors for June 22, 2015 as submitted. So ordered by 5-0 vote.**

## REGULAR CALENDAR

- 1      [15-0629](#)      Conduct a noticed/published hearing to consider adoption of the FY2015/16 Recommended Budget
- a. County Administrator's presentation of the FY2015/16 Recommended Budget
  - b. Recommendations for consideration and action regarding the FY2015/16 Recommended Budget and Supplemental Budget documents, including technical adjustments proposed at this hearing
  - c. Selection of budget units for discussion and Board of Supervisor members' comments
  - d. Public Comment of the FY2015/16 Recommended Budget
  - e. Board discussion of budget units selected for discussion by functional area
  - f. Continue FY2015/16 Recommended Budget Hearings as needed until conclusion
  - g. Public Comment of the FY2015/16 Recommended Budget
  - h. Adopt the Budget and Position Resolutions for FY2015/16 and other recommendations included in the Recommended Budget, Supplemental Budget and technical adjustments from the Board budget hearings

*Attachments:*      [A - Summary of Supplemental Budget Adjustments](#)  
[B - Supplemental Adjustments \(Explanations\)](#)  
[C - Changes in Permanent Position Allocation](#)  
[D - State and Federal Update](#)  
[E - 5-Year Capital Facilities Imprv Plan Table](#)  
[F - CalPERS Retirement Rates & Costs](#)  
[G1 - Position Resolution](#)  
[G2 - Position Resolution \(Supplemental Amendments\)](#)  
[H - Summary of Contributions to Non-County Agencies](#)  
[I - Budget Resolution](#)  
[J - FY2015/16 Recommended Budget Hyperlink  
Presentation](#)  
[Resolution 2015-117](#)  
[Resolution 2015-118](#)  
[Resolution 2015-119](#)  
[Minute Order](#)

## PRESENTATION OF THE FY2015/16 RECOMMENDED BUDGET AND RECOMMENDATIONS

*Chairwoman Hannigan opened the public hearing.*

*County Administrator Birgitta Corsello and Assistant County Administrator Nancy Huston provided the Board with an overview of the FY2015/16 Recommended Budget and Supplemental Budget including information on budget instructions for departments, expenditure assumptions, recommended and supplemental budgets by category, revenues, property value trend, property tax analysis, building permit activities, forecasting challenges, workforce changes since FY2005/06 and FY2008/09, new mandates, budgeted positions, pending issues and exposures, age of the workforce, employer retirement rate/cost increases, labor costs vs. revenue recovery rate and recommended actions.*

## BOARD MEMBER COMMENTS

*Supervisor Spering commented on the recommendation to put \$2 million towards mental health programs from the committed reserves, and asked if there were any discussions happening between Napa, Sonoma and Solano Counties to look at whether collaborating on the provision of jail space and mental health programs would be a benefit to all of the counties.*

*County Administrator Birgitta Corsello noted that the Sheriff was talking with Napa County regarding the jail space capacity and the needs and opportunities for the community in regards to whether to build a jail or look at providing mental health beds.*

*Deputy Director of Health and Social Services - Mental Health Halsey Simmons commented on efforts to invest modest funds into local housing opportunities for homeless individuals and mandates for placement of certain categories of individuals.*

*Supervisor Spering noted that he would like to see the County progressively engage the other two counties to look at opportunities in this area.*

*Sheriff Ferrara commented on discussions he had with the Napa County Sheriff in regards to sharing mental health and jail services.*

*Supervisor Spering suggested that Napa County could focus on the mental health side as Solano County had the jail side covered.*

*Supervisor Spering then asked about medical care providers and County efforts to be competitive in that area.*

*Assistant County Administrator Nancy Huston noted that the County was part of PEMHCA (CalPERS Public Employees' Medical and Hospital Care Act) program.*

*Director of Human Resources Marc Fox provided the Board with information on a current work plan relating to development of strategies that the County could employ in this area, the challenges of being part of the PEMHCA cooperative and the ability to influence the CalPERS Board, and the 2018 excise tax or "Cadillac Tax" and the impacts of that tax upon the County and its employees.*

*Supervisor Spering asked what the \$10.6 billion in at risk property tax equated to in dollars for the County.*

*Ms. Huston noted that the total property tax assessment roll was approximately \$44 billion.*

*Assessor/Recorder Marc Tonnesen explained that the at risk amount was the difference between what the property was assessed at and what the appellant had put on its property tax appeal application. He then commented on several large property tax appeals currently in the appeals process.*

*Auditor-Controller Simona Padilla Scholtens noted that the \$10.6 billion went back to 2002 and that the exposure to the budget would depend on the outcome of the appeals. She then provided information on the calculation involved resulting in the actual amount of revenue the County could receive from the assessments. Lastly she provided information on the appeal with Genentech.*

*In response to a question from Supervisors Spering and Vasquez, Ms. Padilla-Scholtens noted that it was difficult to tell how many appeals would be resolved in any given year. She then noted that a worst case scenario, where all appeals were settled in a year, would result in a risk of approximately \$22 million. Lastly, she noted that funds had been impounded to mitigate this risk.*

*In response to questions from Supervisor Spering regarding a long term plan for unfunded liabilities and deferred maintenance, Ms. Huston provided the Board with information on the recommendation to put one-time funds away into reserves and strategies of using current funds, future funds and working with employees to address CalPERS costs. She then noted that the strategies to address deferred maintenance included risk assessments and recommendations by General Services to identify the highest priority areas.*

*Supervisor Spering then asked if staff was including the future projection of County staffing levels in the calculations.*

*Ms. Huston noted that the workforce was at a peak and that staff would be looking at ways to provide services in other ways, such as through automation and being more efficient.*

*In response to a question from Chairwoman Hannigan, Ms. Huston noted that there were approximately 200 positions currently unfilled, the majority of which were in Health and Social Services and public safety.*

*Supervisor Spering asked whether staff was looking at whether there were properties that could be disposed of while conducting the risk assessments.*

*Ms. Corsello commented that the Board had authorized the disposal of some properties last year, and noted that the upcoming campus reviews would be beneficial in looking at short and long term property use. She then noted that depending on the reviews, staff would be back to the Board this time next year with a recommendation on properties identified for disposal.*

*In response to a question from Supervisor Spering regarding funding for nonprofits, Ms. Corsello provided the Board with information on the processes and evaluations of funding for nonprofits. She then noted that programs will be revisited this coming year with recommendations for next year.*

*Supervisor Spering complimented staff on the budget presentation.*

*Supervisor Vasquez also complimented staff on the budget presentation and commented on longevity of the employees. He then commented on the need to address the maintenance and removal of trees falling because of the drought and high winds. He asked how Public Works was dealing with this and then suggested that funds be put aside for natural disaster recovery.*

*Ms. Corsello noted that Public Works and the General Fund had some contingencies to help cover those kinds of costs. She then noted that there wasn't an organized plan for tree removal or to address weak rooted trees. She commented that Public Works has primarily been focused on maintaining roads and channels to address rainfall. She then suggested asking the department to come back in the fall regarding the need to do more in this area or an estimate for appropriations.*

*Supervisor Seifert suggested creating a disaster reserve fund to cover costs from natural disasters and asked that staff come back to the Board with a recommendation for this year or next year's budget.*

*Supervisor Vasquez noted a need to give flexibility to the County Administrator to begin looking at this and ensure leeway and ability to put funds aside quickly.*

*Supervisor Seifert commented on individuals in the community that had suffered considerable loss from the earthquake and how to assist those members with services.*

*Ms. Corsello suggested that the Board pull the General Fund and Contingency budgets to consider two approaches to addressing the suggestion for creating a disaster recovery reserve fund.*

Supervisor Seifert complimented staff on the budget presentation and commented on discussions with department heads. She then commented on the General Fund Property Tax Analysis slide and asked why the \$3.8 million indicated under the Change from Previous Year column was the chosen figure for FY2015/16 when the amount for FY2014/15 was \$8.3 million and the amount for FY2013/14 was \$6.3 million.

Ms. Huston noted that the amount given was the difference between the 3rd Quarter and what was projected for FY2015/16.

Ms. Corsello provided the Board with information on adjustments to the FY2013/14 budget and adjustments in interest rates in the current year.

Ms. Padilla-Scholtens provided the board with information on property tax adjustments, the calculation of a moderate increase recognizing the decrease in Prop 8 assessments and the effect that changes in property ownership had on the assessments.

Ms. Corsello commented on year over year amounts in the Current Secured & Property Tax In Lieu of VLF noting a substantial increase in property tax going into FY2015/16. She then commented on indicators taken into consideration such as the number of Prop 8 properties, building permit numbers, the number of potential short sales and indications that cities don't expect a major change.

Ms. Padilla-Scholtens commented that transfer of ownership on properties and decreases in Prop 8 properties will increase the property tax roll but that building permit numbers were not increasing.

Supervisor Seifert noted the importance of being as accurate as possible in making projections.

Ms. Padilla-Scholtens commented on difficulties in projecting the real estate market and noted that updates would be brought back to the Board as the year progresses.

Supervisor Seifert commented on the issue of the aging population and aging in place. She noted the need for a committed position, staff, or possibly a committee to look at aging in place countywide to address senior issues, beyond that of what the Senior Coalition was able to do and asked that a report be brought back to the Board about this.

Chairwoman Hannigan commented on the variety of agencies that were working on addressing aging issues and suggested that staff look at what services were already available, where the gaps were and how the County could provide resources where needs were found.

Supervisor Seifert commented on the good work of the Senior Coalition and Supervisor Sperring's efforts with transportation and then commented on the need to work on the big issues around aging in place with things such as housing needs, transportation needs and employment issues.

*Supervisor Spering noted that there was a need to focus on this issue and commented that it went beyond providing services. He commented that it was a quality of life issue and that work needed to be done to figure out what role seniors played in the future of the county. He then commented on the activeness of seniors and loss of opportunities to engage them.*

*Supervisor Seifert commented on the number of skilled retirees residing in the County from Travis AFB that could put those skills to use in the community and noted that more could be done to improve programs and opportunities for these seniors in that regard.*

*Supervisor Spering noted that the new generation of seniors were electronically savvy and that this was not being addressed properly.*

*Deputy Director of Health and Social Services - Older and Disabled Adult Services Stephan Betz noted that the larger community shares the frustration about looking for a solution for this issue. He commented on the Senior Coalition's recent work on the matter, on senior self-help education activities by the coalition members and noted a need to coordinate efforts to address this. He also commented on seniors affected by financial abuse and the need for legislation to be put in place to protect them.*

*Ms. Corsello commented on what staff was seeing in regards to senior financial abuse, more medical care coverage, transportation systems that were lacking and noted that it was timely to look into this moving forward and to bring recommendations back.*

*Mr. Betz noted the need for a coordinated plan going forward that included the County and outside agencies.*

*Supervisor Vasquez commented on the need to provide resources to those affected and for legislation to prevent the abuses. He then noted that the conversation on this issue needed to include all of the cities so that there was a combined effort to try to figure out what to do today and in the future.*

*Supervisor Thomson commented on the supplemental property tax roll and asked how quickly the changes of ownership and new construction were being processed.*

*Assistant Assessor/Recorder Kathy Dossa noted that there was a six month backlog and that changes in ownership will be calculated in July. She then commented on new construction and indicated that those assessments are completed within 3 months of the completion date normally.*

*Supervisor Thomson noted that the supplemental tax roll was the difference between the current roll and the change of ownership roll.*

*Supervisor Thomson then commented on revenue recovery by the courts and the Governor's dismissiveness of local revenue issues. He then commented on Prop 8 and noted that the 2 year period was close to closing and that he was hearing that there would be an influx of bank owned properties for sale soon.*

*Supervisor Thomson also commented on retirement healthcare, funds included in the Supplemental Budget for an intern program for college graduates and the importance of working to try and figure out the CalPERS issues affecting the County.*

*Chairwoman Hannigan complimented staff on the budget presentation.*

## **SELECTION OF BUDGET UNITS FOR DISCUSSION**

*The following budget units were selected for further discussion:*

*1000 - Board of Supervisors, 1008 - Board of Supervisors - Administration, 1570 - Grants/Program Administration, 1815 - Fairgrounds Development Project, 1903 - General Expenditures, 2910 - Resource Management, 5800 - Veteran Services, 7501 - Health and Social Services - Administration, and 9129 - Homeacres Loan Program*

## **PUBLIC COMMENT**

*Chairwoman Hannigan invited members of the public to address the Board on issues pertaining to the FY2015/16 Recommended Budget. The following comments were received:*

*A) Donald Tipton, unincorporated Vallejo, commented on increases in the Supervisors' budgets and various budget items including car allowances, building allowances, CDBG grant fund loans, communications, and noted that he liked the budget.*

*Supervisor Thomson stated that he was receiving a car allowance of \$10,400 to correct the record from a comment made by Mr. Tipton at a previous meeting.*

*B) Nicholas Peraino, a Research Analyst for the Service Employees International Union (SEIU) 1021, commented on the budget concerning the lack of increases for compensation and a need to revisit the reserve policies to provide for compensation.*

*C) George Guynn, Jr., Suisun City, commented on transportation allowances, Mr. Tipton's remarks, decreasing the budget, Santa Clara County's spending for the homeless and increases in staffing for the Supervisors' budgets.*

## **RECESS**

*This meeting of the Solano County Board of Supervisors recessed at 11:10 a.m. and reconvened at 11:20 a.m. All members were present and Chairwoman Hannigan presided.*

## PUBLIC COMMENT

*Chairwoman Hannigan resumed the Public Comment period. The following comments were received:*

*D) Celina Keshishian, Community Clinic Consortium, commented on community health center partnerships with the County.*

## DISCUSSION OF SELECTED BUDGET UNITS

### ***Budget Units 1000 - Board of Supervisors***

*Supervisor Seifert requested that the allocation for Contributions to Non-County Agencies be increased to \$5,000 per district and recommended that the policy for this budget item be changed to reflect the \$5,000 annual amount.*

*Supervisor Vasquez commented on the past practice of providing an annual report showing how the Contributions to Non-County Agencies budget was spent by each district. He suggested going back to this practice instead of the current policy of submitting the expense for an agenda review before the Board.*

*Chairwoman Hannigan clarified that Supervisor Vasquez was requesting that a report out on Contributions to Non-County Agencies in the budget write-up.*

*County Counsel Dennis Bunting noted that the policy was there to protect Board members to ensure the funds were being spent for a public purpose. He noted that there were only a couple instances when requested contributions were rejected because they were for programs outside the county. He further noted that what was being done at budget hearings was to appropriate the funding for this budget item.*

*In response to a comment from Supervisor Vasquez, County Administrator Birgitta Corsello noted that the Contributions to Non-County Agencies was a line item in each Supervisor's budget. She further noted that the purpose of putting the expenditure on the agenda was to provide information to the public on the expenditure of those funds.*

*Auditor-Controller Simona Padilla-Scholtens commented on the current policy for expenditures from Contributions to Non-County Agencies.*

*Chairwoman Hannigan suggested that the policy be reviewed by the Board at a future meeting.*

*Supervisor Seifert noted that the request was to increase the appropriation to \$5,000 and to review the policy later.*

*Supervisor Thomson commented on the appropriation and noted that it didn't have to be spent if not needed. He agreed that if there was an appropriate need for the additional \$2,500 then it should be spent on that.*

**Budget Units 1008 - Board of Supervisors - Administration**

Supervisor Seifert commented on the expanded description of what the fund was to be used for regarding travel expenses for Board members traveling on Board business and the coordination of those travel expenses.

Ms. Corsello noted that Board expenses through this budget unit were coordinated through the County Administrator's Office.

**Budget Unit 1903 - General Expenditures**

Supervisor Spering requested \$138,000 for a volunteer coordinator position and funding for the first year of the program. He commented on other counties' success with their programs and noted his request included two reports back to the Board during the first year.

Supervisor Seifert commended the concept of the program and then commented on a past program the County provided funds for that was web based.

Ms. Huston commented on United Way's past efforts to address this type of service.

Deputy Director of Health and Social Services - Older and Disabled Adult Services Stephan Betz commented on a past volunteer center and provided the Board with information on tools available online that linked volunteers with opportunities.

In response to a question from Supervisor Seifert, Supervisor Spering noted that the requested volunteer coordinator could use these kinds of tools. He then commented on the costs of the program.

Mr. Betz provided the Board with historical information on the past volunteer center and why it was not successful.

Ms. Corsello noted that there was a reference to the expense in the General Fund Expenditure budget already and that \$63,000 more was needed to get to the \$138,000.

In response to a question from Supervisor Seifert, Supervisor Spering noted that the \$63,000 included the costs to put out a Request for Proposals for the program, the coordinator, web site maintenance, software costs, background checks, promotional costs, etc.

Supervisor Vasquez asked if the program would come back to the Board later for approval and Supervisor Spering confirmed that it would.

Supervisor Vasquez then asked if this was the budget where the disaster recovery reserve funds would be located.

*Ms. Corsello provided the Board with information on how the funds for a disaster recovery reserve could be appropriated, including using contingency after the disaster once the Board had approved them or appropriation of funds into the General Expenditures budget with a plan to address the disaster, which had more checks and balances. She then noted that a third option was to appropriate the funds to the Office of Emergency Services under the Sheriff's Office which was not as flexible.*

*Supervisor Vasquez noted that the second option was the best way and asked about the amount that would be needed.*

*Ms. Corsello commented that \$1 million was the more realistic amount and noted that the Board could approve using funds from contingencies if more was needed.*

*Chairwoman Hannigan commented on natural disasters such as the earthquake in Napa where recovery costs of residents were not being fully covered by insurance or FEMA and asked if there were any way to expand the funds to help those individuals.*

*Ms. Corsello commented on the Board's past approval of an emergency loan fund for individuals affected by funding that was administered by the Auditor-Controller and the County Administrator's Office.*

*Ms. Padilla-Scholtens provided the Board with information on the loan program and noted that the majority of the loans were uncollectible and had to be written off later.*

*Ms. Corsello noted that the loan program was several million dollars that lasted over several years.*

*Ms. Padilla-Scholtens noted that the loan did have a maximum amount and had to be related to the floods.*

*Supervisor Seifert noted that she was suggesting more of a reserve fund with more than \$1 million.*

*Treasurer/Tax Collector/County Clerk Chuck Lomeli commented on the damage and numbers that were coming from the Napa earthquake and noted that Napa had challenges with coming up with cash flow to get things going. He then noted that having a dedicated reserve for disasters was important and would provide flexibility for the County Administrator and Auditor-Controller to begin quickly. Lastly, he recommended that the reserve be set at \$5 million and reviewed annually to be adjusted, if needed.*

*Supervisor Vasquez commented that he was taking back his request and requesting instead that this come back to the Board for discussion.*

*Ms. Corsello commented on options the Board could take that included a report back on funding something later, putting \$5 million into the general reserves or putting the funds into a special reserve designated for a specific purpose.*

*Supervisor Thomson asked if the reserve would be for public buildings and right-of-ways or to assist homeowners and commercial and industrial owners.*

*Ms. Corsello commented on the requests being made, including appropriating costs for tree removal, helping individuals repair homes from earthquake damage through a loan program and creating a disaster recovery reserve for future disasters.*

*Supervisor Thomson noted that it would be prudent to put funds away to cover public infrastructure recovery costs. He then commented on loans to individuals and costs to taxpayers associated with that type of program. Lastly, he commented on home insurance, FEMA and flood insurance requirements.*

*Chairwoman Hannigan commented that her request was to look at a loan program to assist property owners, not a gift of public funds.*

*Supervisor Vasquez commented that he was reversing his request again and asking that \$1 million be put into the General Fund Expenditures to address recovery from natural disasters. He noted that doing that would give the County Administrator the flexibility to make adjustments quickly after a disaster.*

*Supervisor Sperring noted that he would like to see the fund be modestly funded with an annual commitment, with staff bringing back a policy to the Board for approval. He then noted a need for there to be a matching fund requirement on the loan funds.*

*Supervisor Seifert recommended that staff look at the disaster reserve fund and bring a proposed plan back to the Board. She then suggested funding the reserve now by taking the one time funding of \$6.8 million from the state into the General Fund Expenditures budget to be designated for a specific purpose at a later date.*

*Ms. Huston confirmed that the County had not yet actually received the \$6.8 million from the state.*

*Ms. Corsello noted that the request being made was to put the \$6.8 million into the General Fund Expenditures budget to be designated later, instead of it going to fund balance and moving it to reserves.*

#### **Budget Unit 1815 - Fairgrounds Development Project**

*Supervisor Seifert commented on the recommended increase of \$2 million to the budget.*

*Ms. Huston noted that the increase was only to ask for appropriations to be increased. She then commented on building deterioration and other reasons why the budget increase was being increased.*

*Supervisor Seifert commented on updates to the Board concerning the fairgrounds project and requested that staff provide more updates on what was going on at the site.*

*Ms. Corsello provided the Board with information on past updates before the Board and through Significant Issues concerning the project, costs estimates for demolition of the grandstands and horse barns and challenges with the project. She noted that information on the funding needs had been included in the past updates and noted that staff would be coming back to the Board for full approval on contracts and expenditures for this project.*

*Supervisor Sperring noted that he was expecting a high amount for the expenditure.*

*Supervisor Seifert requested that an update in the return on investment calculation be provided to the Board based on the increased funds.*

*Ms. Huston confirmed that this information would be provided when staff came back to the Board.*

#### **Budget Unit 2910 - Resource Management**

*Supervisor Seifert complimented Resource Management on their work and asked if they could use more assistance in code enforcement. She then commented on the County's position on issues relating to groundwater management and the need to have adequate staffing in that area.*

*Director of Resource Management Bill Emlen noted that they were requesting a Building Inspector 1 position to bolster the Building division and give flexibility when dealing with situations. He then noted that they had already started preparation for establishing a permanent position for groundwater management and was working with the County Administrator's Office and Human Resources on this.*

*County Counsel Dennis Bunting noted a request in the Supplemental Budget for another attorney position dedicated to addressing water issues.*

*Ms. Corsello noted that resources were increased in the Delta budget to assist with this issue. She then noted that the County Counsel budget was also increased to reflect the legal support side.*

*Supervisor Thomson commented on staff dedication for Delta issues from Yolo County and noted the need for an expert to help Solano County.*

*Mr. Emlen noted that having staff with specialized experience on this issue was important.*

**Budget Unit 7501 - Health and Social Services - Administration**

Chairwoman Hannigan requested that the part time position that tracked mandatory training for the Health and Social Services employees be made into full time equivalent position.

Assistant Director of Health and Social Services Sandra Dalida provided the Board with information on the position's duties and the need for the position to be increased to full time.

Chairwoman Hannigan noted that the requested addition would be an increase to the budget of \$35,000.

Supervisor Spering asked if the Director of Health and Social Services agreed with the recommendation and Ms. Dalida confirmed that he did.

**Budget Unit 1570 - Grants/Program Administration**

Supervisor Seifert requested more information regarding a study conducted in the past that provided information on grant funding per individual. She noted that it was a study that would be worth doing again.

Executive Director of First 5 Solano Michele Harris provided the Board with information on the study and noted that Solano County was under the average for grant funding contributions per individual.

Supervisor Seifert commented on the study and noted the importance of taking the data and turning it into something that would help the County be positioned to receive more grant funding in the future.

**Budget Unit 5800 - Veterans Services**

Supervisor Thomson commented on the amount of workload in the Veterans Services Office and recommended that the Veterans Services Officer (VSO) position be brought back.

Chairwoman Hannigan noted that the Director of the County Veterans Services Office Ted Puntillo was recently recognized by Veterans Affairs for receiving \$11.1 million in onetime benefits for veterans and their dependents. She requested that a limited term VSO become a permanent full time position and that there be another limited term position added, for an added \$126,000 to the Veteran Services budget.

Ms. Huston noted that the General Fund supported this position and that there was not any cost sharing from other funds.

Legislative, Intergovernmental and Public Affairs Officer Michelle Heppner provided the Board with information on the Veterans Services budget noting that the limited term position was carried over into this next fiscal year as a result of the \$113,000 in subvention funding. She noted that the cost a full time VSO was approximately \$86,000.

*Supervisor Thomson commented on the activities of the Veterans Services Office over the last couple of the years. He supported the request to move the limited term position to a full time position and increase the department by adding one more full time employee.*

*Supervisor Seifert commented that she had met with Mr. Puntillo and noted that he said he didn't require additional staff unless funding was cut from the state funding. She recommended that the request not be approved based on that information.*

*Ms. Corsello noted that the staff level previously was at four and that the recommendation was to approve five positions in anticipation of the Governor signing the subvention funding and adding the \$113,000 as revenue.*

*Veterans Benefits Counselor Salvador Torres noted that Mr. Puntillo would like to convert the limited term position to a full time permanent position and to take the extra help position and convert that into a full time position. He noted that they had enough help right now but needed to make the positions permanent in order to retain the trained employees.*

*Supervisor Vasquez commented on the conversion of part-time to full time positions.*

*Ms. Corsello noted that the \$113,000 was already included in the budget recommendation and that any additional staff would be funded from the General Fund. She then suggested that adding another position would be approximately \$100,000 in additional funding.*

*Supervisor Thomson commented that he didn't want to wait on state funding.*

*Ms. Corsello noted that the recommendation included extending the limited term position to avoid any need for layoffs.*

*Supervisor Thomson commented on the need to fund important programs and made the recommendation to move the limited term position to full time and add another position in order to retain the trained individuals.*

*Supervisor Vasquez noted that the extra help position would move to a permanent position and the limited term position would move to a permanent position so that the number of staff in the office remained the same.*

*Mr. Torres confirmed that all the current people and equipment would remain the same.*

*Chairwoman Hannigan noted that the estimate from Mr. Puntillo was \$126,000.*

*Supervisor Sperring agreed with moving the limited term position to a permanent full time position and requested that the additional help position be moved to a limited term position for this year that could be reviewed at the end of the year.*

Supervisor Thomson requested that the department come back at Midyear with a report on whether a permanent position was needed.

Chairwoman Hannigan noted that the recommendation made was to convert the limited term position to permanent and convert the extra help position to a limited term full time position.

#### **Budget Unit 9129 - Homeacres Loan Program**

Chairwoman Hannigan commented on the Homeacres Loan Program and asked what the program was being used for.

Mr. Emlen provided the Board with information on the loan program noting that it was a challenge to find qualified individuals for the loans. He also commented on advertising of the program and noted that they would work with County Counsel to see about stretching the funds to cover lateral sewer lines.

Chairwoman Hannigan commented on the costs for the upper lateral sewer lines and noted the need for flexibility in using the program funds.

### **PUBLIC COMMENT**

Chairwoman Hannigan invited members of the public to address the Board on issues pertaining to the FY2015/16 Recommended Budget. The following comments were received:

A) George Guynn, Jr., Suisun City, commented on the earthquake, maintaining roads and budget efficiency.

B) Father Robert Fuentes, representing Faith In Action and the Senior Coalition, commented on volunteer center efforts in the past and on current efforts by seniors to help other seniors currently living in poverty through a volunteer program.

Chairwoman Hannigan closed the public hearing.

### **ADOPTION OF THE FY2015/16 RECOMMENDED BUDGET**

On motion of Supervisor Vasquez, seconded by Supervisor Thomson, the Board:

- A. Adopted and authorized Chairwoman Hannigan to sign Resolution No. 2015-119 adopting the Budget for the County of Solano for the 2015/16 Fiscal Year in the amount of \$938,189,982 which included the FY2015/16 Recommended Budget of \$892,269,052 and Supplemental Budget adjustments of \$45,684,430, totaling \$937,953,482; and

*additional adjustments during Budget Hearings totaling \$236,500 resulting from the addition of \$12,500 for the Board of Supervisors' Contributions to Non-County Agencies; addition of \$63,000 to General Expenditures (BU 1903) for a countywide volunteer coordination program; addition of \$35,000 to H&SS-Administration (BU 7501) to convert a Part-Time Office Assistant II to 1.0 FTE; and addition of \$126,000 to Veterans Services (BU 5800) to convert 1.0 Limited Term Veterans' Benefit Counselor to regular FTE and add 1.0 Limited Term FTE Veterans' Benefit Counselor through June 30, 2016. (See Resolution Book)*

- B. Adopted and authorized Chairwoman Hannigan to sign Resolution No. 2015-117 amending the List of Numbers and Classifications of Positions Within Solano County reflecting allocated positions included in the Recommended and Supplemental Budgets.*
- C. Adopted and authorized Chairwoman Hannigan to sign Resolution No. 2015-118 amending the List of Numbers and Classifications of Positions incorporating the deletions and additions recommended in the FY2015/16 Recommended Budget, as modified by the Supplemental Budget requests for FY2015/16.*
- D. Authorized the Director of Human Resources, with the concurrence of the County Administrator, to make technical changes to the Position Allocation List.*
- E. Authorized the County Administrator to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to accordingly direct the Director of Human Resources to make technical changes to the Position Allocation List as needed.*
- F. Authorized the County Administrator to use up to \$3.2 million in General Fund Loan to continue to pay for damages caused by the South Napa earthquake on an interim basis until qualifying reimbursements are received from the State or the Federal Emergency Agency (FEMA) in the County Disaster Fund.*
- G. Authorized the County Administrator, assisted by the Auditor-Controller, to draw down:
  - i. Committed Fund Balance - Capital Renewal by \$2.0 million to fund the various projects in the Accumulated Outlay Fund;*
  - ii. Committed Fund Balance - Employer CalPERS Rate by \$2.0 million to cover rising retirement costs; and*
  - iii. Committed Fund Balance - Unfunded Employee Leave Payouts by \$800,000 to fund employee leave payouts that cannot be absorbed within the departmental budgets.**
- H. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to make adjustments after the close of the Budget Hearings and the end of the fiscal year as needed and where applicable to balance the FY2015/16 Adopted Budget.*
- I. Authorized the Auditor-Controller, with the concurrence of the County Administrator, to transfer appropriations within a fund to cover FY2014/15 year-end close-out if justified, subject to the transfer(s) not*

- increasing the total appropriation within the fund.*
- J. *Authorized the Auditor-Controller to apply year-end available fund balance at 6/30/2015 as an Operating Transfer Out to the Library Contingency (BU 9304) in the following Budget Units: Library Zone 1 (BU 6150), Library Zone 2 (BU 6180), Library Zone 6 (BU 6166), and Library Zone 7 (BU 6167).*
- K. *Authorized the Auditor-Controller to increase appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end fund balance at 6/30/2015.*
- L. *Authorized the Auditor-Controller to increase appropriations in the East Vallejo Fire Protection District (BU 9814, subobject 0002245) by available year-end fund balance.*
- M. *Authorized the Auditor-Controller, with the concurrence of the County Administrator, to increase (from the 6/30/2015 year-end close/fund balance) the following:*
- i. Committed Fund Balance - Capital Renewal by \$2.0 million;*
  - ii. Committed Fund Balance - Employer CalPERS Rate by \$4.0 million; and*
  - iii. Committed Fund Balance - General Reserve by \$4.5 million.*
- N. *In the event the General Fund's year-end fund balance exceeds the amount needed to balance the FY2015/16 Budget, the Board of Supervisors authorized the County Administrator to direct the Auditor-Controller to:*
- i. Increase the General Fund Committed Fund Balance for the Employer CalPERS Rate Increases up to \$2.0 million;*
  - ii. Increase the General Fund Committed Fund Balance for Capital Renewal up to \$2.0 million;*
  - iii. Increase the General Fund Committed Fund Balance for General Fund Reserves up to \$5.0 million in anticipation of funding shortfalls in FY2016/17; and*
  - iv. Partially or wholly payoff the outstanding principal balance of the General Fund loan for Pension Obligation Bonds.*
- O. *Authorized the County Administrator to sign all agreements and/or contract amendments resulting from the Board's approval of the Recommended Budget and Supplemental Budget requests.*
- P. *In the event that a one-time \$6.8 million allocation of State Reimbursement of Mandated Costs is received before FY2014/15 year-end, the Board of Supervisor authorized the County Administrator to direct the Auditor-Controller to:*
- i. Reimburse the Treasury \$33,540 (GF) based on the claim;*
  - ii. Increase the General Expenditures Budget (BU1903) by the amount received less the \$33,540; and*
  - iii. Return to the Board at a future meeting with recommendations on a disaster recovery reserve policy and funding.*
- Q. *In addition, as noted in "Additional Budget Recommendations reflected in Supplemental not included in FY2015/16 Recommended Budget Document" the Board authorized the County Administrator to direct the Auditor-Controller to:*
- i. Transfer \$20 million to the 115 Retirement Trust from the General Fund CalPERS Rate Committed Reserve;*
  - ii. Add funding of \$60,000 for implementation of the Smoke-Free Facilities Policy; and*
  - iii. Add funding of \$10,750 for the expansion of the Farmbudsman Program.*

*R. Approved the Recommended Contributions to Non-County Agencies as shown in Attachment H in FY2015/16 Supplemental Budget.*

*So ordered by 5-0 vote.*

**Adopted**

**Enactment No: Resolution 2015-117, Resolution 2015-118, and Resolution 2015-119**

**ADJOURN:**

*This special meeting of the Solano County Board of Supervisors adjourned at 1:02 p.m. Next meeting of the Solano County Board of Supervisors will be June 23, 2015 at 8:30 a.m., Board Chambers, 675 Texas Street, Fairfield, California.*

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**ERIN HANNIGAN, Chairwoman**  
**Solano County Board of Supervisors**

**BIRGITTA E. CORSELLO, Clerk**  
**Solano County Board of Supervisors**

By \_\_\_\_\_  
**Jeanette Bellinder, Chief Deputy Clerk**