

Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com



Agenda - Final

Tuesday, April 22, 2025

9:00 AM

Board of Supervisors Chambers

Board of Supervisors

Mitch Mashburn (Dist. 5), Chair
(707) 784-6130

Cassandra R. James (Dist. 1)
(707) 784-3261

Monica Brown (Dist. 2), Vice Chair
(707) 784-3031

Wanda Williams (Dist. 3)
(707) 784-6136

John M. Vasquez (Dist. 4)
(707) 784-6129

SOLANO COUNTY BOARD OF SUPERVISORS
HOUSING AUTHORITY, SPECIAL DISTRICTS,
SOLANO FACILITIES CORPORATION, AND
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:
<http://www.solanocounty.com/depts/bos/meetings/videos.asp>

If you attend the Board of Supervisors meeting in person, you must abide by all State rules and public health guidelines regarding masking and social distancing in the Board of Supervisors Chambers. Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

PUBLIC COMMENTS: To submit public comments virtually, please see the options below.
Email/Mail:

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments must be received no later than 5:00 P.M. on the Monday prior to the Board meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the clerk is: clerk@solanocounty.com. Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 177 939 9414 on your phone. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

The County of Solano does not discriminate against persons with disabilities. If you wish to participate in this meeting and you will require assistance in order to do so, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing clerk@solanocounty.com.

AGENDA

CALL TO ORDER - 9:00 A.M.

ROLL CALL

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PRESENTATIONS

County Administrator:

- 1 [25-257](#) Receive a presentation from staff on the results of the 2024 Counties Care Holiday Food Fight competition and recognize the efforts and generosity of Solano County employees

Health and Social Services:

- 2 [25-275](#) Adopt and present a resolution recognizing the week of May 6 - 12, 2025 as National Nurses Week in Solano County (Chair Mashburn)

Attachments: [A - National Nurses Week Resolution](#)

- 3 [25-286](#) Adopt and present a resolution recognizing May 2025 as Mental Health Awareness Month in Solano County; and Adopt and present a resolution recognizing May 5-11, 2025 as Maternal Mental Health Awareness Week in Solano County (Supervisor Brown)

Attachments: [A - Mental Health Awareness Month Resolution](#)

[B - Maternal Mental Health Awareness Week Resolution](#)

Board of Supervisors:

- 4 [25-297](#) Adopt and present a resolution recognizing April 2025 as Native Plant Month in Solano County and honor the Willis Linn Jepson Chapter of the California Native Plant Society and the Solano Resource Conservation District for their contributions toward the protection of California's native plants and habitat (Supervisor Vasquez)

Attachments: [A - Native Plant Month Resolution](#)

ITEMS FROM THE PUBLIC

In person public comment on Item 44, Collinsville shipyard discussion will take place at the 2 p.m. session.

This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.

ADDITIONS TO OR DELETIONS FROM THE AGENDA**APPROVAL OF THE AGENDA****PUBLIC COMMENT ON CONSENT CALENDAR**

Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.

APPROVAL OF THE CONSENT CALENDAR

The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.

CONSENT CALENDAR**GENERAL GOVERNMENT**Board of Supervisors:

- 5 [25-319](#) Adopt a resolution recognizing April 24, 2025 as Yom HaShoah, Holocaust Remembrance Day
Attachments: [A - Yom HaShoah, Holocaust Remembrance Day Resolution](#)
- 6 [25-309](#) Adopt a resolution recognizing World Autism Awareness Day, internationally recognized each year on April 2 to raise awareness about the millions of Americans and 67 million people around the world living with Autism Spectrum Disorder
Attachments: [A - Autism Awareness Day Resolution](#)

- 7 [25-304](#) Authorize the County's contribution of \$5,050 from the General Fund contribution allocated to District 3 to benefit the following organizations, including Mount Calvary Baptist Church (\$1,000), Leaders of Men (\$700), Filipino-American Community of Fairfield-Suisun-Vacaville (\$700), TEAM Hope (\$750), Found It! (\$1,000), Safequest Solano (\$500) and the Vacaville Neighborhood Boys & Girls Club (\$400)
- 8 [25-293](#) Authorize acceptance of unanticipated sponsorship grant funds for District 3 totaling \$4,000 received from Kaiser Permanente (\$1,500), Partnership HealthPlan of California (\$1,500) and Valero (\$1,000) for the current period through June 30, 2025 to cover expenditure costs of the Black Maternal & Infant Health Birth Justice Seminar which was a joint effort of Supervisor Williams - District 3, Solano Commission for Women and Girls (SCWG) and Solano County Health and Social Services; and Approve an Appropriation Transfer Request for \$4,000 to recognize the unanticipated funds to District 3 (4/5 vote required)
- 9 [25-140](#) Authorize the County's contribution of \$1,000 from the General Fund contribution allocated to District 5 to benefit Together Everyone Achieves More (TEAM) Hope in providing sponsorship funds for the Suisun Downtown Historic Waterfront's 3rd Annual Cinco de Mayo Festival
- 10 [25-292](#) Authorize the County's contribution of \$1,000 from the General Fund contribution allocated to District 5 to benefit the Solano Marine Corps League Charles Bud Hallum Detachment #1486

Clerk of the Board of Supervisors:

- 11 [25-299](#) Approve the minutes of the Solano County Board of Supervisors' regular meeting of April 8, 2025
Attachments: [A - April 8, 2025 Draft Minutes](#)
- 12 [25-298](#) Receive and file the Meeting Attendance Reports for the month of March 2025 from the members of the Board of Supervisors
Attachments: [A - BOS Monthly Attendance Reports - March 2025](#)
 [B - BOS Appts Detailed 2025](#)

County Administrator:

- 13 [25-281](#) Approve an Appropriation Transfer Request increasing appropriations of \$8.0 million in the respective funds for an additional payment to the CalPERS unfunded accrued liability account funded by the Pension Obligation Fund (4/5 vote required)

Attachments: [A - Pension Liabilities](#)
 [B - CalPERS 2024 Actuarial Report - Miscellaneous Plan](#)
 [C - CalPERS 2024 Actuarial Report - Safety Plan](#)

Human Resources:

- 14 [25-294](#) Adopt a resolution amending the Alphabetical Listing of Classes and Salaries to add the new classification of Latent Print Examiner I with a monthly salary range of \$5,457.11 - \$6,633.16 and amend the title of Latent Fingerprint Examiner to Latent Print Examiner II with no change to the salary range

Attachments: [A - Alphabetical Listing of Classes and Salaries Resolution](#)

Auditor-Controller:

- 15 [25-259](#) Accept the Auditor-Controller's Audit Division's Internal Control Review of the Williamson Act Program

Attachments: [A - Williamson Act Program Internal Control Review](#)

- 16 [25-282](#) Approve a contract with Eide Bailly, LLP for \$505,110 for audit services for fiscal years ended June 30, 2026, 2027, and 2028 with an option to extend for an additional two years; and Authorize the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - Link to Eide Bailly Contract](#)

General Services:

- 17 [25-291](#) Adopt two resolutions authorizing submission of grant applications, acceptance of the allocation of funds, and execution and administration of grants and agreements with the Federal Aviation Administration (FAA) and the California Department of Transportation (Caltrans) totaling up to 95% of the \$450,000 project cost for Nut Tree Airport's Runway, Taxiway, and Wind Cone Electrical Improvements, Design and Disadvantaged Business Enterprise FY2025-2027 project; Delegate signing authority to the County Administrator or designee, to apply for, accept, execute, and deliver all documents required for grant administration; and Approve an Appropriation Transfer Request to recognize the additional funding from the FAA and Caltrans grants (4/5 vote required)

Attachments: [A - Electrical Assessment Report](#)
 [B - FAA Grant Resolution](#)
 [C - Caltrans Matching Grant Resolution](#)
 [D - Project Funding & Budget Summary](#)

HEALTH AND SOCIAL SERVICESHealth and Social Services:

- 18 [25-289](#) Approve a first amendment with Caminar, Inc. for \$230,967 for a total contract amount of \$1,194,973 to provide supported employment and educational services to California Work Opportunity and Responsibility to Kids (CalWORKs) clients with mental health and co-occurring substance use disorders for the current period through June 30, 2025; and Delegate authority to the County Administrator to execute the amendment and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999

Attachments: [A - Caminar, Inc. First Amendment](#)
 [B - Link to Caminar, Inc. Original Agreement](#)

CRIMINAL JUSTICESheriff's Office:

- 19 [25-278](#) Adopt a resolution and plaque of appreciation honoring Custody Sergeant Neil Wakabayashi upon his retirement from the Sheriff's Office with over 33 years of dedicated public service to Solano County

Attachments: [A - Retirement Resolution](#)

- 20 [25-238](#) Accept a donation of one fixed asset workstation, which includes two software programs and one computer from Our Rescue to the Solano County Sheriff's Office to combat child exploitation and human trafficking; Delegate authority to the County Administrator to sign the Memorandum of Understanding memorializing the donation; and Approve an Appropriation Transfer Request of \$23,279 recognizing unanticipated donated revenue offset by the equipment and software subscription donation based on the purchase price (4/5 vote required)

Attachments: [A - Our Rescue Memorandum of Understanding](#)

- 21 [25-290](#) Review the December 27, 2024, Proclamation of Local Emergency in response to the December 2024 Winter Storms; and Adopt a resolution confirming the need for continuing the Local Emergency

Attachments: [A - Continuance of Local Emergency Resolution](#)

Child Support Services:

- 22 [25-273](#) Adopt a resolution and plaque of appreciation recognizing William L. Crow, Child Support Attorney IV, upon his retirement from the Department of Child Support Services with over 24 years of dedicated public service to Solano County

Attachments: [A - Retirement Resolution](#)

LAND USE/TRANSPORTATION

Resource Management:

- 23 [25-253](#) Adopt a resolution recognizing the month of May 2025 as Building Safety Month in Solano County

Attachments: [A - Building & Safety Resolution 2025](#)

[B - 2025 Flyer FINAL](#)

- 24 [25-260](#) Authorize the Director of Resource Management to solicit for bid, award, and to execute contracts for the Paving Project 2025, Montezuma Hills Pavement Maintenance Project 2025, and Culvert Improvement Project 2025 up to \$5,600,000; and Authorize the Director of Resource Management to make necessary amendments to these executed contracts within budgeted appropriations that do not exceed 10% of the total contract amount per project

Attachments: [A - Project Maps](#)

- 25 [25-295](#) Adopt updated Road Improvement Standards and Land Development Requirements for the Department of Resource Management

Attachments: [A - Road Improvement Standards - Updated Standards](#)
 [B - Road Improvement Standards - Redline Version](#)
 [C - Road Improvement Standards - List of Appendices](#)

OTHER

Workforce Development Board:

- 26 [25-300](#) Ratify the previous request to the California State for Workforce Development Board to continue to directly provide "Career Services" under the Workforce Innovation and Opportunity Act (WIOA) Title I Adult and Dislocated Worker grant programs

Attachments: [A - Career Services Application](#)

- 27 [25-302](#) Approve the new appointments of Emery Cowan, as Welfare-to-Work/Food Stamps and TANF Representative, and Alicia Mijares, as Labor Representative, to the Workforce Development Board (WDB) of Solano County, for a term of April 22, 2025 through April 21, 2029, as required under the Workforce Innovation and Opportunity Act (WIOA)

Attachments: [A - Application - E. Cowan](#)
 [B - Application - A. Mijares](#)

- 28 [25-301](#) Approve the Workforce Development Board of Solano County's Application to the California Workforce Development Board for Local Workforce Area Subsequent Designation and Local Workforce Board Recertification; and Authorize Board Chair to Sign the Application

Attachments: [A - Local Area Subsequent Designation Application](#)

- 29 [25-303](#) Accept a Grant Award from the California Employment Development Department (EDD) for \$501,850 to the Workforce Development Board of Solano County for the period of August 1, 2025 through April 30, 2027 for Department of Rehabilitation (DOR) and America's Job Center of California (AJCC) Collaboration supporting individuals with disabilities

Attachments: [A - Grant Application](#)

- 30 [25-305](#) Approve a contract with Harder+Company in the amount of \$84,900 for a term of May 1, 2025 through October 31, 2025 for Solano Opportunity Youth Research Report services; Approve a contract with The Student Conservation Association Inc., for \$134,520 for a term of May 1, 2025 through August 31, 2025 for the Xplore Solano Summer Youth Work Experience Program; Delegate authority to the County Administrator to execute the contracts and any amendments, with County Counsel concurrence, up to \$74,999; Authorize the President/Executive Director of Workforce Development Board of Solano County, with County Counsel concurrence, to execute any amendments which are technical or administrative in nature and have no fiscal impact

Attachments: [A - Harder+Company Contract](#)
 [B - The Student Conservation Association Contract](#)

- 31 [25-308](#) Approve the final Workforce Innovation and Opportunity Act (WIOA) North Bay Regional Plan and Solano County Local Workforce Plan for submission to the California Workforce Development Board; and Authorize Board Chair to Sign the Solano County Local Workforce Plan

Attachments: [A - North Bay Regional Workforce Plan](#)
 [B - Solano Local Workforce Plan](#)

Vacaville Fire Protection District

- 32 [25-326](#) Authorize the Vacaville Fire Protection District to initiate a Nexus Study for its upcoming Fire Protection District Impact Fee update process

Montezuma Fire Protection District

- 33 [25-327](#) Authorize the Montezuma Fire Protection District to initiate a Nexus Study for its upcoming Fire Protection District Impact Fee update process

Suisun Fire Protection District

- 34 [25-324](#) Authorize the Suisun Fire Protection District to initiate a Nexus Study for its upcoming Fire Protection District Impact Fee update process; and Approve an Appropriation Transfer Request totaling \$142,178 increasing expenditures for various programmatic needs and offset by recognizing \$54,546 in revenues from Solano County for a pilot seasonal program and the remainder increased from fund balance

MISCELLANEOUS ITEMSBoard of Supervisors:

- 35 [25-321](#) Approve the appointment of Tinisch Hollins to the Solano County Fair Association Board of Directors representing District 1 for a term ending July 31, 2028
Attachments: [A - Resume - T. Hollins](#)
 [B - Application - T. Hollins](#)
- 36 [25-320](#) Approve the reappointment of Rhonda Smith on the Solano County Fair Association Board of Directors representing District 1 for a term to expire on July 31, 2028
- 37 [25-306](#) Approve the appointment of Sam Morris Jr. to the Solano Cemetery District as the District 3 representative for a four-year term to expire on January 11, 2029
Attachments: [A - Application - S. Morris Jr.](#)
 [B - Resume - S. Morris Jr.](#)

First 5 Solano:

- 38 [25-296](#) Approve the appointment of new members Ebony Brown and Corinna Calica for the term of April 22, 2025 - April 21, 2027, to the Solano County Child Care Planning Council
Attachments: [A - Membership Roster](#)
 [B - Application - E. Brown](#)
 [C - Application - C. Calica](#)

Health and Social Services:

- 39 [25-276](#) Approve the reappointments of Olga Curtright, Riitta DeAnda, Elizabeth Murphy, and Alan Werblin as regular members, and Sandra Stevens as an alternate member to the Napa/Solano Area Agency on Aging Advisory Council representing Solano County for the term of July 1, 2025, through June 30, 2027

REGULAR CALENDAR**Rescheduled Consent Items****Consider the following:**

A)

OTHEREast Vallejo Fire Protection District:

- 40 [25-323](#) Conduct the Quarterly Meeting of the East Vallejo Fire Protection District Board of Directors

Attachments: [A - EVFPD Q3 Update](#)

GENERAL GOVERNMENTCounty Administrator:

- 41 [25-254](#) Conduct a noticed public hearing on the proposed FY2025/26 user fee schedules; and Consider adopting 19 revised fee schedules by separate resolutions amending the exhibits in Chapters 2.4 and 11 of the Solano County Code, revising and establishing various fees, to become effective July 1, 2025

Attachments: [A - Summary of Proposed FY2025-26 Fee Changes by Departments](#)
 [B - Fee Schedules and Resolutions](#)
 [C - Copy of Public Notice](#)

Resource Management:

- 42 [25-279](#) Conduct a noticed Public Hearing to consider adoption of an ordinance for Zone Text Amendment ZT-25-01 to amend Chapter 28 of the Solano County Code to revise and update sections pertaining to Office of County Surveyor review, private road maintenance agreements, agricultural accessory buildings and farm stands in unincorporated Solano County; the project is exempt from the California Environmental Quality Act (CEQA) pursuant to §15061(b)(3) of CEQA Guidelines

Attachments: [A - Draft Ordinance \(Clean\)](#)
 [B - Draft Ordinance \(Redline\)](#)
 [C - Public Notice](#)
 [D - Draft Solano County Road Improvement Standards relating to Private Road](#)
 [E - Civil Code Section 845](#)
 [F - Draft Farm Stand Permitting Guide](#)

ITEMS FROM THE PUBLIC con't

This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.

CLOSED SESSION**43 [25-325](#)**

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:
Pursuant to Government Code § 54956.9(d)(2) Significant exposure to litigation: One case

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Pursuant to Government Code § 54956.9(a)) - PW Fund B Development, LLC and Buzz Oates Construction, Inc. v. Solano County Airport Land Use Commission, County of Solano, Solano County Department of Resource Management, and Does 1 through 10 (Solano Superior Ct. Case No. CU24-07026)

3. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, County Administrator Bill Emlen, Assistant County Administrator Debbie Vaughn and Assistant County Administrator Ian Goldberg. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

2:00 P.M.

RECONVENE

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

LAND USE/TRANSPORTATION

Resource Management:

- 44** [25-328](#) Receive a background report on the Collinsville Water Dependent Industrial (WDI) area including brief history, allowable uses under the General Plan, and applicable policies and zoning; Encourage the property owners/project proponents of the shipbuilding concept in the Collinsville area to directly engage with the County on details of the proposal and necessary steps to achieve General Plan compliance; and Provide direction to staff on next steps including directly addressing cities regarding the County's jurisdictional responsibilities in the Collinsville area

Attachments: [A - General Plan Designation Description](#)
 [B - Collinsville General Plan Special Study Area](#)

PUBLIC COMMENT

Subject to the Chair's discretion, public comment may be limited to one (1) minute

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

ADJOURN:

To the Friday Night Live Mock Board of Supervisors meeting of April 30, 2025 at 4:00 P.M. and the Board of Supervisors Regular meeting of May 6, 2025 at 9:00 A.M., Board Chambers, 675 Texas Street, Fairfield, CA