



Solano County

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Minutes - Draft Board of Supervisors

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Tuesday, November 5, 2024

9:00 AM

Board of Supervisors Chambers

CALL TO ORDER

The Solano County Board of Supervisors met on the 5th day of November, 2024 in regular session in the Board of Supervisors' Chambers at the Solano County Government Center, 675 Texas Street, Fairfield, California at 9:00 A.M.

ROLL CALL

Present were Supervisors Hannigan, Brown, Williams, Vasquez, and Chair Mashburn. Chair Mashburn presided. Also present were County Administrator Bill Emlen and County Counsel Bernadette Curry.

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

This meeting of the Solano County Board of Supervisors continued with the Salute to the Flag and a Moment of Silence.

PRESENTATIONS

- 1 [24-790](#) Adopt and present a resolution recognizing November 11, 2024, as Veterans Day and honoring all Solano County residents who have served and are currently serving in the United States Armed Forces (Supervisor Vasquez)

Attachments: [A - Veterans Day Resolution](#)

On motion of Supervisor Vasquez, seconded by Supervisor Williams, the Board adopted and presented Resolution No. 2024-179, recognizing November 11, 2024, as Veterans Day and honoring all Solano County residents who have served and are currently serving in the United States Armed Forces. So ordered by a 5-0. (see Resolution Book)

Enactment No: Resolution No. 2024-179

ITEMS FROM THE PUBLIC

Chair Mashburn invited members of the public to address the Board on matters not listed on the agenda but within the subject matter jurisdiction of the Board. The following comments were received:

A) Michael Wright commented on various issues.

B) Dulce Bedolla commented on issues with unpermitted street vendors.

Director of Resource Management James Bezek provided an overview of steps being taken by the Department of Resource Management to stop unpermitted street vendors.

Supervisor Vasquez recommended this topic be addressed at the City County Coordinating Committee meeting and commented on the lack of cooperation from the cities on code enforcement.

Mr. Bezek stated staff will be providing a presentation at the next Land Use Transportation Committee meeting as well.

County Administrator Bill Emlen stated many jurisdictions are facing this problem. Mr. Emlen further stated the County can take steps to update its ordinances to address code enforcement.

Chair Mashburn commented on actions that the County is taking for enforcement and stated there is a need for the cities and the County to coordinate efforts regarding this issue. Chair Mashburn encouraged members of the public to contact their cities and attend city council meetings to encourage cities to begin code enforcement.

C) George Guynn, Jr. commented on various items.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

County Administrator Bill Emlen stated staff had no additions to or deletions from the Solano County Board of Supervisors' agenda for November 5, 2024. Mr. Emlen further requested the Board reconvene at 1:10 P.M. for the 1:30 P.M. Closed Session for an initial briefing.

Chair Mashburn requested Agenda Item No. 14 and Agenda Item No. 16 be switched, to allow Agenda Item No. 16 to be heard first on the Regular Calendar.

APPROVAL OF THE AGENDA

On motion of Supervisor Hannigan, seconded by Supervisor Williams, the Board approved the agenda of the Solano County Board of Supervisors for November 5, 2024. So ordered by a 5-0 vote.

PUBLIC COMMENT ON CONSENT CALENDAR

Chair Mashburn invited members of the public to address the Board on items listed on the Consent Calendar. There was no public comment.

APPROVAL OF THE CONSENT CALENDAR

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board approved the following Consent Calendar items by a 5-0 vote:

CONSENT CALENDAR

- 2 [24-796](#) Approve the minutes of the Solano County Board of Supervisors' regular meetings of October 8, 2024 and October 22, 2024
- Attachments:* [A - October 8, 2024 Draft Minutes](#)
 [B - October 22, 2024 Draft Minutes](#)
- Approved**
- 3 [24-797](#) Approve a plaque of appreciation honoring Meoshi Hayes, Human Resources Assistant, upon her retirement from the Human Resources Department with over 17 years of dedicated public service to Solano County
- Approved**
- 4 [24-792](#) Accept the Solano County Treasurer's Quarterly Report for the period of July 1, 2024 through September 30, 2024
- Attachments:* [A - Letter to the Board](#)
 [B - Statement of Compliance](#)
 [C - Investment Portfolio](#)
 [D - Statement of Assets and Balance Sheet](#)
 [E - Yield Curve](#)
 [F - PARS 115 Report](#)
- Accepted**

- 5 [24-799](#) Approve a contract with OC Jones & Sons, Inc. for \$2,471,007 to construct the Solano County Nut Tree Airport Northeast Hangar Taxilanes Reconstruction and Drainage Improvement Project, Phase 2A; and Authorize the County Administrator, or designee, to execute the contract and any subsequent amendments, with County Counsel concurrence, within the approved project budget

Attachments: [A - OC Jones and Sons Agreement](#)
 [B - Budget Summary](#)
 [C - Location Map](#)
 [D - List of Bidders](#)

Approved

- 6 [24-787](#) Adopt a resolution and plaque of appreciation honoring Thurman Robbison, Information Technology Analyst IV, upon his retirement from the Department of Information Technology with over 21 years of dedicated public service to Solano County

Attachments: [A - Retirement Resolution](#)

Adopted

Enactment No: Resolution No. 2024-180

- 7 [24-800](#) Receive the audit report of the First 5 Solano Children and Families Commission for the fiscal year ended June 30, 2024

Attachments: [A - Audit](#)

Received

- 8 [24-772](#) Approve a contract with Third Sector Capital Partners, Inc. for \$312,937 to lead the design and planning process to establish a Prevention and Intervention Resource Center to support youth and their families who are at risk of involvement with the juvenile justice system for the period November 1, 2024 through July 31, 2026; Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999; and Authorize the Chief Probation Officer to execute any amendments which are technical or administrative in nature

Attachments: [A - Third Sector Capital Partners, Inc. Contract](#)

Approved

- 9 [24-793](#) Adopt a resolution to request \$400,000 in Transportation Development Act Article 3 funding from the Metropolitan Transportation Commission for construction of the State Route 37/Fairgrounds Drive Improvement Project

Attachments: [A - Location Map](#)
 [B - MOA Funding Agreement](#)
 [C - Resolution for TDA Funds](#)
 [D - Complete Streets Checklist](#)

Adopted

Enactment No: Resolution No. 2024-181

- 10 [24-803](#) Approve a Solano County American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds allocation modification between two previously approved water infrastructure projects totaling \$34,786

Approved

- 11 [24-804](#) Adopt an ordinance adding Article III to Chapter 2.2 of the Solano County Code concerning Agricultural Lands and Operations to define and implement an agricultural mitigation program; the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § §15162, 15307, and 15308

Attachments: [A - Agricultural Mitigation Ordinance \(Clean\)](#)
 [B - Agricultural Mitigation Ordinance \(Redline\)](#)

Adopted

Enactment No: Ordinance 2024-1858

- 12 [24-809](#) Approve the reappointment of Stephanie Cobb to the Solano County Library Advisory Council, representing District 2, for a term to expire September 30, 2025

Approved

- 13 [24-791](#) Approve the reappointment of Neely McElroy Deputy Director, Health and Social Services, Child Welfare Services, to the First 5 Solano Children and Families Commission for the term of December 16, 2024 through December 15, 2028

Approved

REGULAR CALENDAR

Rescheduled Consent Items

There were no rescheduled Consent Calendar items.

16

[24-699](#)

Receive a presentation from MES Concepts, LLC on an Inclusive Leadership Program; Consider approval of a contract with MES Concepts, LLC for up to \$136,700 to provide comprehensive inclusive leadership services over an initial 6-month period; Consider approval of participation of up to seven Solano Superior Court staff in the program; Consider changing the subcommittee name to "Committee for an Inclusive Workforce"; and Consider delegating authority to the County Administrator to execute the contract with MES Concepts, LLC

Attachments: [A - Subcommittee Minutes](#)
 [B - Draft Contract](#)
 [C - Presentation](#)

Assistant County Administrator Debbie Vaughn introduced the item.

Supervisor Hannigan provided a brief overview of the steps taken by the Social Equity Committee in the process of developing a plan to create a culture of inclusion for the County.

Supervisor Williams commented on the significance of inclusion for the Board and the employees who work in the County, noting inclusion is important to ensure the employees know they are valued in the County.

Supervisor Vasquez commented on concerns with regard to the recommended training, the creation of another committee, and the costs to the County. Supervisor Vasquez inquired if the Courts will be paying for a portion of the program.

In response to a question from Supervisor Vasquez, Supervisor Hannigan stated the courts will not be participating financially because the number of employees participating from the courts is insignificant compared to the number of Solano County employees who are participating.

Supervisor Vasquez requested prior to approving the item, staff return with an additional presentation on the total impact and cost to the organization for the implementation of this program including the creation of a new committee.

A discussion period was held.

Consultant Mary Stutts provided an overview of the MES Concepts, culture of inclusion framework and program goals.

Supervisor Brown commented on the need to implement internship programs and funding education programs. Supervisor Brown inquired if staff has worked with the unions to discuss the potential impacts to the employees workload.

In response to Supervisor Brown's comments, Ms. Stutts stated Supervisor Brown is commenting on hiring a diverse workforce, but this program is to teach the current workforce to train leaders how to become more inclusive.

Chair Mashburn commented on the potential significant impact both financially and for staff time that will be committed to addressing a cultural change within the organization. Chair Mashburn further stated he would like to see additional information that addresses the authority of the proposed advisory committee, noting an advisory committee should not have the authority to enact changes. Chair Mashburn recommended bifurcating the recommended action to approve the contract, the learning tour, workshop, and to change the name of the committee, while delaying the approval of the creation of the advisory committee.

A discussion period was held.

In response to Chair Mashburn's question regarding cost, Ms. Vaughn stated for 1100 employees to receive the recommended training, there will be an additional cost of roughly \$150,000. Ms. Vaughn further stated the Board could choose to bifurcate the motion to include approval of the contract, workshops, listening tour, and committee name change, noting creation of the committee could be addressed at a separate time.

A discussion was held by the Board regarding Solano County's current workforce demographics and representation in management. The Board further discussed Solano County's culture and current recruiting and promoting practices and how the recommended program will impact both.

Supervisor Hannigan stated she is not in favor of bifurcating the motion and made a motion to approve the item as recommended in the staff report.

Supervisor Williams seconded the motion.

Chair Mashburn offered an substitute motion to approve the recommended contract, complete the learning tour and workshops, change the name of the committee, approve participation of up to seven Solano Superior Court staff in the program, and directed staff to return to the Board for further discussion and direction prior to the creation of the advisory committee.

Supervisor Vasquez seconded the substitute motion.

Chair Mashburn invited members of the public to address the Board on this matter and the following comments were received:

A) George Guynn, Jr. commented on the cost of the program to the taxpayers.

On motion of Chair Mashburn, seconded by Supervisor Vasquez, the Board: 1) approved of a contract with MES Concepts, LLC for up to \$136,700 to provide comprehensive inclusive leadership services over an initial 6-month period; 2) approved participation of up to seven Solano Superior Court staff in the program; 3) changed the subcommittee name to "Committee for an Inclusive Workforce"; 4) directed staff to return to the Board prior to the formation of the employee committee with an overview of the full range of costs to the County regarding ongoing work of the committee; and 5) delegated authority to the County Administrator to execute the contract with MES Concepts, LLC. So ordered by a 5-0 vote.

15

[24-764](#)

Conduct a noticed public hearing to consider a request to extend the timeline to file the Small Lot Final Map for Major Subdivision Application No. S-21-01 (Wagner) for an additional 10 years, which proposes to divide 27 existing parcels into 322 separate residential parcels and multiple additional parcels for right-of-way, parks and open space, Village Green, Community Service uses, and stormwater detention areas, near the intersection of Green Valley Road and Mason Road north of the City of Fairfield within the Middle Green Valley Specific Plan area in unincorporated Solano County; Consider adopting a resolution approving the requested time extension; The original project approval was found to be exempt from additional environmental review as provided in CEQA Guidelines §15168 (c) with no additional CEQA compliance required

Attachments:

[A - New Final Small Lot Map Resolution](#)

[B - Exhibit A Original Resolution/Conditions of Approval](#)

[C - Request for Extension](#)

[D - Presentation](#)

Director of Resource Management James Bezek introduced the item.

Principal Planner Mathew Walsh provided an overview of the request for a time extension for the Middle Green Valley Subdivision S-21-01 to file a small lot subdivision map.

In response to a question from Supervisor Brown regarding the time extension, Mr. Walsh stated the extension is to supply time for the developer to meet requirements which include infrastructure and environmental concerns linked to the Environmental Impact Review that need to be addressed prior to approving the small lot subdivision map.

In response to a question from Supervisor Williams regarding if it is normal for it to take an additional 10 years, County Counsel Bernadette Curry stated there is a need for additional time because the applicants are working with the City of Fairfield to address issues with the General Plan, while concurrently there is ongoing litigation. Ms. Curry noted a major hurdle the developer is facing is an option that was approved by the Board pertaining to water services which has been challenged.

County Administrator Bill Emlen stated this project has many steps that have been held up due to both the ongoing litigation and a significant amount of

engineering that is required for this project.

Supervisor Vasquez commented on the project's uniqueness, noting there is a public benefit to the project.

In response to a question from Supervisor Williams regarding if the extended timeline will change the uniqueness of the project, Mr. Bezek stated the novel aspect of this project is the amount of area that has been put in conservation, noting the developers created a mechanism to develop housing and still honor agriculture.

Chair Mashburn opened the public hearing and invited members of the public to address the Board on this matter and the following comments were received:

A) Charity Wagner commented in support of the recommended action on the project.

Chair Mashburn closed the public hearing.

On motion of Supervisor Vasquez, seconded by Chair Mashburn, the Board adopted Resolution No. 2024-182, approving the extension of Small Lot Tentative Subdivision Map S-21-01 within the Middle Green Valley Specific Plan Area. So ordered by a 5-0 vote.

Enactment No: Resolution No. 2024-182

14 [24-789](#)

Consider introducing an ordinance to add Chapter 13.5, Water Efficient Landscapes, to the Solano County Code to adopt the State's Model Water Efficient Landscape Ordinance, California Code of Regulations, Title 23, Division 2, Chapter 2.7, consistent with State law; the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines §§ 15061(b)(3), 15307, and 15308

Attachments: [A - WELO Ordinance](#)
 [B - WELO Application - Full Package](#)
 [C - WELO Application - Alt Compliance Package](#)

Planning Program Manager Allan Calder introduced the item.

Environmental Health Specialist Elizabeth Whitford provided an overview of the recommended Solano County Model Water Efficient Landscape ordinance.

In response to a question from Supervisor Brown regarding why the County is considered to be out of compliance, County Counsel Bernadette Curry stated the State of California (State) adopted legislation that required local jurisdictions to adopt either the State's model ordinance or to adopt an ordinance that is equally effective.

A discussion was held regarding what would trigger a review or enforcement of the recommended ordinance and what exemptions are included in the ordinance with Mr. Bezek stating if there is an existing landscaping system and the applicant

expands the landscaping greater than 2500 sq feet, a review would be triggered per the ordinance; however, if it is less than that threshold, it would not apply.

In response to a question from Chair Mashburn regarding if there is an exemption for agriculture, Ms. Whitford stated the law does differentiate between a garden and actual agriculture.

In response to Board discussion, County Administrator Bill Emlen stated the reason staff waited to bring this item forward is because it is difficult to apply this type of ordinance to county development.

Consultant Kathy Pease stated a typical single-family residential landscaping would only come under this law when there is a major subdivision proposing landscaping, which would trigger a review from Planning.

Director of Resource Management James Bezek stated when a developer brings a plan forward they will most likely already have the best practices in place which will meet these requirements already.

On motion of Supervisor Williams, seconded by Supervisor Hannigan, the Board: 1) read the proposed ordinance by title only and waive further reading by majority vote; 2) determined that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § 15061(b)(3), 15307 and 15308; and 3) introduced an ordinance to add Chapter 13.5 Water Efficient Landscapes, to the Solano County Code to adopt the State's Model Water Efficient Landscape Ordinance, California Code of Regulations, Title 23, Division 2, Chapter 2.7, consistent with State law. So ordered by a 5-0 vote.

ITEMS FROM THE PUBLIC con't

There were no additional items from the public.

BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS

Chair Mashburn invited members of the Board to make comments or reports on meetings. The following comments were received:

A) Supervisor Brown requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of David Fisher

B) Supervisor Williams requested that this meeting of the Solano County Board of Supervisors be adjourned in memory of Webster Rosboro and Julia Lockwood Busher.

1:30 P.M.

CLOSED SESSION

The Solano County Board of Supervisors recessed to Closed Session at 11:34 A.M. to discuss the following matters:

- 17 [24-798](#) PUBLIC EMPLOYEE APPOINTMENT (Pursuant to Government Code § 54957) a. Title: Director of Health and Social Services

RECONVENE

This meeting of the Solano County Board of Supervisors reconvened at 4:48 P.M. All members were present and Chair Mashburn presided.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Mashburn advised that there were no reports from Closed Session.

ADJOURN:

This meeting of the Solano County Board of Supervisors adjourned at 4:49 P.M. Next meeting of the Solano County Board of Supervisors will be November 12, 2024 at 1:00 P.M., Board Chambers, 675 Texas Street, Fairfield, California.

MITCH H. MASHBURN, Chair
Solano County Board of Supervisors

BILL EMLLEN, Clerk
Solano County Board of Supervisors

By _____
Alicia Draves, Chief Deputy Clerk