

# **Solano County**

675 Texas Street  
Fairfield, California 94533  
[www.solanocounty.gov](http://www.solanocounty.gov)



## **Agenda - Final**

**Tuesday, December 2, 2025**

**9:00 AM**

**Board of Supervisors Chambers**

### **Board of Supervisors**

*Mitch Mashburn (Dist. 5), Chair*  
*(707) 784-6130*

*Cassandra R. James (Dist. 1)*  
*(707) 784-3261*

*Monica Brown (Dist. 2), Vice Chair*  
*(707) 784-3031*

*Wanda Williams (Dist. 3)*  
*(707) 784-6136*

*John M. Vasquez (Dist. 4)*  
*(707) 784-6129*

MEETING OF THE SOLANO COUNTY BOARD OF SUPERVISORS  
HOUSING AUTHORITY, SPECIAL DISTRICTS, SOLANO FACILITIES CORPORATION,  
AND IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

This meeting will be live-streamed and available to view at:

<https://www.solanocounty.gov/government/board-supervisors/board-supervisors-agendas-minutes-videos>

Temporary parking permits for the County Parking Garage are available from the Board Clerk for visitors attending the Board of Supervisors' meeting for more than 2 hours.

The County of Solano does not discriminate against persons with disabilities. If you wish to participate in this meeting and will require assistance in order to do so, please call the Office of the Clerk of the Board of Supervisors at 707-784-6100 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

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**PUBLIC COMMENTS: To submit public comments virtually, please see the options below.**

Email/Mail: If you wish to address any item listed on the Agenda in advance of the meeting, please submit comments in writing to the Clerk of the Board by U.S. Mail or by email. Written comments should be received no later than 5:00 P.M. on the Monday prior to the Board meeting to ensure distribution in advance of the meeting. The mailing address is: Clerk of the Board of Supervisors, 675 Texas Street, Suite 6500, Fairfield, CA 94533. The email address for the Clerk is: [clerk@solanocounty.gov](mailto:clerk@solanocounty.gov) Copies of comments received will be provided to the Board and will become a part of the official record but will not be read aloud at the meeting.

Phone: To submit comments verbally from your phone during the meeting, you may do so by dialing: 1-415-655-0001 and using Access Code 2632 043 6228# on your phone. No attendee ID number is required. When the Chair or Clerk of the Board calls for an item on which you wish to speak, press \*3 to access the "raise your hand feature". When Public Comment begins the Clerk will announce the last two digits of the phone number and will send you a request to unmute. Please press \*6 to unmute yourself. The Board of Supervisors offers the opportunity to call in to this meeting as a courtesy to the public. If no member of the Board of Supervisors is attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed affecting the call in number, the Board of Supervisors will continue the meeting in public in the County Board Chambers.

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**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS**

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received, since January 1, 2023, more than \$250 (\$500 after January 1, 2025) in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 (\$500 after January 1, 2025) to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

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Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet will be emailed to you upon request. You may request materials by emailing [clerk@solanocounty.gov](mailto:clerk@solanocounty.gov).

## AGENDA

**CALL TO ORDER - 9:00 A.M.**

**ROLL CALL**

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

### PRESENTATIONS

Auditor-Controller:

- 1      [25-967](#)      Adopt and present a resolution and plaque of appreciation honoring Deborah A. Doolittle, Payroll Officer (C), upon her retirement from the Auditor-Controller's Office with over 23 years of dedicated public service to Solano County (Chair Mashburn)

Attachments:    [A - Retirement Resolution](#)

Veterans Service Office:

- 2      [25-948](#)      Receive a presentation by the Department of Veteran Services on the selection of Mary-Lou Bermudez, Veterans Benefits Counselor, as the December 2025 "Employee of the Month," making her eligible to use the parking space designated for this program

### ITEMS FROM THE PUBLIC

*This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff.*

### ADDITIONS TO OR DELETIONS FROM THE AGENDA

### APPROVAL OF THE AGENDA

### PUBLIC COMMENT ON CONSENT CALENDAR

*Each speaker shall have 3 minutes to address any or all items on the Consent Calendar.*

**APPROVAL OF THE CONSENT CALENDAR**

*The Board considers all matters listed under the Consent Calendar to be non-controversial or routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion unless Board members request specific items be discussed and/or removed from the Consent Calendar.*

**CONSENT CALENDAR****GENERAL GOVERNMENT**Board of Supervisors:

- 3      [25-946](#)      Authorize the County's contribution of \$1,000 from General Fund contribution allocated to District 2 to benefit the Benicia Community Action Council

Clerk of the Board of Supervisors:

- 4      [25-981](#)      Approve the minutes of the Solano County Board of Supervisors' regular meeting of November 18, 2025

**Attachments:**    [A - November 18, 2025 Draft Minutes](#)

County Administrator:

- 5      [25-1018](#)      Adopt three separate resolutions approving and accepting the exchange of property tax revenue between Solano County and the City of Vacaville resulting from the detachment of those territories from Solano Irrigation District identified by their LAFCO application number as: 2023-07 Lower Lagoon Valley; 2025-02 Brighton Landing Kairos School; and 2025-07 Lower Lagoon Valley 2

**Attachments:**    [A - 2023 07 Lower Lagoon Valley Resolution](#)  
                             [B - 2025 02 Brighton Landing Kairos School Resolution](#)  
                             [C - 2025 07 Lower Lagoon Valley 2 Resolution](#)

County Administrator/Health and Social Services

- 6      [25-973](#)      Adopt an ordinance amending Chapter 7.1 of the Solano County Code relating to the Local Emergency Medical Services Agency (LEMSA)

**Attachments:**    [A - \(Red-lined\) Ordinance](#)  
                             [B - \(Clean\) Ordinance](#)

Auditor-Controller:

- 7      [25-963](#)      Adopt a resolution and plaque of appreciation honoring Gilda P. Sanga, Accountant-Auditor III, upon her retirement from the Auditor-Controller's Office with 24 years of dedicated public service to Solano County

Attachments:    [A - Retirement Resolution](#)

General Services:

- 8      [25-975](#)      Approve a Lease Agreement with the Local Agency Formation Commission for 1,660 square feet of office space within the County Administration Center at 675 Texas Street in Fairfield; and Authorize the County Administrator to execute the Lease Agreement and any subsequent amendments, with County Counsel concurrence

Attachments:    [A - LAFCO Lease Agreement Solano](#)

- 9      [25-961](#)      Authorize the County Administration Center Water Leak Restoration Project for immediate water damage remediation and repairs; Approve an Appropriation Transfer Request (ATR) for \$550,000, to fund the Project from the Accumulated Capital Outlay Contingency and County Liability Funds (4/5 vote required); Delegate authority to the General Services Director to solicit bids, award contracts, and any subsequent amendments, with County Counsel concurrence; and Authorize reimbursement to the Accumulated Capital Outlay Contingency Fund from insurance proceeds when received

Information Technology-Registrar of Voters:

- 10     [25-938](#)      Approve a contract with Ukund Inc. for \$180,000 to provide PDF remediation and accessibility compliance services for Solano County's public-facing documents for a term of December 3, 2025 through December 3, 2026; Authorize the County Administrator to execute the contract and any amendments, with County Counsel concurrence, up to a total aggregate of \$74,999; and Approve an Appropriation Transfer Request (ATR) of \$180,000 to move existing appropriations from salary savings to fund the contract

Attachments:    [A - Ukund Contract](#)

**HEALTH AND SOCIAL SERVICES**Health and Social Services:

- 11      [25-953](#)      Adopt a resolution and plaque of appreciation recognizing Christina J. Stimmann, Behavioral Health Services Administrator, upon her retirement from Solano County Health and Social Services, with over 22 years of dedicated public service to Solano County
- Attachments:*    [A - Retirement Resolution](#)
- 12      [25-950](#)      Approve a contract with Orchard Software Corporation for \$622,290 to transition the current Orchard Laboratory Information Management System to the cloud-based Orchard Enterprise Lab system to be used in the Napa-Solano-Yolo-Marin Public Health Laboratory for the period of November 1, 2025 through June 30, 2028; and Delegate authority to the County Administrator to execute the contract and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999
- Attachments:*    [A - Orchard Software Corporation Contract](#)
- 13      [25-954](#)      Approve a fourth contract amendment with Meals on Wheels Solano County for \$83,761, for a total contract amount of \$464,230, to provide senior home risk assessments and fall prevention home assistive devices to older adults for the current period through March 31, 2026; and Delegate authority to the County Administrator to execute the amendment and any subsequent amendments, with County Counsel concurrence, up to an aggregate of \$74,999
- Attachments:*    [A - Meals on Wheels Fourth Amendment](#)  
                              [B - Links to Original Contract and Prior Amendments](#)

**CRIMINAL JUSTICE**District Attorney:

- 14      [25-951](#)      Affirm the District Attorney's acceptance of a grant award from the Office of Traffic Safety Improving Alcohol and Toxicology Disciplines Grant Program in the amount of \$75,000 to improve the testing capabilities in the Bureau of Forensic Services' alcohol and toxicology disciplines, for the period of October 1, 2025 through September 30, 2026; Authorize the District Attorney, with County Counsel concurrence, to execute any subsequent amendments associated with the grant award which are administrative or technical in nature; and Approve an Appropriation Transfer Request for \$75,000 to recognize unanticipated State Grant Revenue offset by grant expenditures including fixed asset purchases (4/5 vote required)

Attachments:    [A - Grant Award](#)

**MISCELLANEOUS ITEMS**Board of Supervisors:

- 15      [25-952](#)      Approve the appointment of Deborah Dickson to the Solano County Fair Board, representing District 1, to fill an unexpired term through July 31, 2028
- 16      [25-976](#)      Approve the appointment of D'Angelo Paillet to the Park & Recreation Commission, representing District 1 for a term through December 31, 2029

Attachments:    [A - D Paillet - Application](#)  
                         [B - D. Paillet - Resume](#)

**ITEMS FROM THE PUBLIC con't**

*This is the opportunity for the Board to hear additional public comment from speakers who submitted speaker cards during the original public comment period but were not heard due to time constraints.*

**CLOSED SESSION**

- 17      [25-982](#)      1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9(d)(4)) - Initiation of litigation: 35 cases.
- 2) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6): Solano County representatives: Director of Human Resources Niger Edwards, Charles Sakai, Sloan Sakai Yeung &

Wong LLP, Asst. Director of Human Resources David Pak, Human Resources Manager Nick Balolong, County Administrator Ian Goldberg and Assistant County Administrator Debbie Vaughn. Employee organizations: Teamsters, Local 150 for Unit 1 (Attorneys); SEIU Local 1021 for Unit 2 (Nurses), Unit 5 (Health and Welfare Employees), Unit 7 (Regulatory, Technical and General Services Employees), Unit 8 (General Services Supervisors), Unit 9 (Clerical Employees) and Units 82, 87, 89, and 90 (Extra Help Employees); Solano County Deputy Sheriff's Association for Unit 3 (Law Enforcement Employees) and Unit 4 (Law Enforcement Supervisors); Public Employees Union, Local One for Unit 6 (Health and Welfare Supervisors) and Unit 16 (Mid-Management Employees); Stationary Engineers, Local 39 for Unit 10 (Skilled Craft and Service Maintenance Employees); Union of American Physicians and Dentists for Unit 11 (Physicians, Dentists and Psychiatrists); Solano County Probation Peace Officer Association for Unit 12 (Probation Employees) and Unit 15 (Probation Supervisors); Solano County Sheriff's Custody Association for Unit 13 (Correctional Officers); Teamsters, Local 856 for Unit 14 (Correctional Supervisors); Solano County Law Enforcement Management Association for Unit 17 (Law Enforcement Management) and Unit 18 (Sheriff's Office Management); Professional and Technical Engineers, Local 21 for Unit 19 (Executive and Senior Management); Unit 60 Legislative Group; Unit 61 (unrepresented Executive Management Employees), Unit 62 (unrepresented Senior Management Employees) and Unit 30 (Confidential Employees)

3) CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code § 54957.6) In Home Supportive Services Authority representatives: Director of Human Resources Niger Edwards, Assistant Director of Human Resources David Pak, Human Resources Manager Nicholas Balolong, County Administrator Ian Goldberg, Assistant County Administrator Debbie Vaughn. Employee organization: SEIU Local 2015

## **RECONVENE**

## **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

## **BOARD MEMBER COMMENTS AND REPORTS ON MEETINGS**

## **ADJOURN:**

*To the Board of Supervisors meeting of December 9, 2025, at 9:00 A.M., Board Chambers, 675 Texas Street Fairfield, CA*