

# Resolution No. 2024 -

## RESOLUTION OF THE SOLANO COUNTY BOARD OF SUPERVISORS RECOGNIZING DONNA CALDWELL, HUMAN RESOURCES MANAGER, UPON HER RETIREMENT FROM THE DEPARTMENT OF HUMAN RESOURCES WITH OVER 27 YEARS OF DEDICATED PUBLIC SERVICE TO SOLANO COUNTY

**WHEREAS**, Donna Caldwell began her career with Solano County as an Administrative Assistant in the Department of Human Resources on July 27, 1997; and from 1998 to 1999, Ms. Caldwell played a pivotal role in leading the implementation of the PeopleSoft Human Resources Information System, which continues to be used countywide; and

**WHEREAS**, on April 4, 1999, Ms. Caldwell was reclassified to an Office Supervisor and competitively promoted to Personnel Operations Manager on February 27, 2005 before receiving a title change to Human Resources Operations Manager on July 17, 2005; and

**WHEREAS**, in 2011, Ms. Caldwell implemented and introduced the PeopleSoft Electronic Personnel Action Request (ePAR) module and has played a key role in every PeopleSoft system update, including the recent migration to the Cloud; and

**WHEREAS**, Ms. Caldwell was reclassified to Benefits and Fiscal Manager on October 14, 2012; and on December 25, 2022, Ms. Caldwell competitively promoted to the County's Human Resources Manager, supporting the Department's personnel selection team and multiple County departments' human resource efforts while continuing to manage Benefits and Fiscal responsibilities; and

**WHEREAS**, Ms. Caldwell held various committee roles, including serving on the PRISM Employee Benefits Committee from 2006 to 2023, many of those years as Chair; acting as Treasurer for the IPMA-HR North Bay Chapter from 2010 to 2020, and serving as a member of the County's Deferred Compensation Committee since 2016; and

**WHEREAS**, Ms. Caldwell has garnered the admiration and respect of staff, colleagues, and employees throughout the County of Solano. Her extensive expertise in departmental and County operations, payroll and benefits processes, Human Resources Information System implementation and management, personnel and recruitment procedures, staff training and development, labor and employee relations practices, and fiscal and budget administration has been an invaluable asset to the County and its employees; and

**WHEREAS**, Ms. Caldwell is cherished by her Human Resources colleagues for her uplifting attitude, caring spirit, and supportive demeanor. She has remained calm and focused through every challenge and has demonstrated the highest commitment to the Department and the County. Though she will be greatly missed, the lasting influence of her dedication and contributions will continue to enrich the Department for years to come; and

**WHEREAS**, Ms. Caldwell will retire on December 28, 2024, after more than 27 years of service to the County of Solano to begin an exciting new chapter in her life.

**NOW, THEREFORE BE IT RESOLVED**, that the Solano County Board of Supervisors hereby commends Donna Caldwell for over 27 years of outstanding and dedicated service to Solano County, and joins her family, friends, and colleagues in wishing her the best of luck in Oregon, and a long, healthy and happy retirement.

Dated this 10<sup>th</sup> day of December 2024

\_\_\_\_\_  
MITCH H. MASHBURN, Chair  
Solano County Board of Supervisors

ATTEST:  
BILL EMLLEN, Clerk  
Solano County Board of Supervisors

By: \_\_\_\_\_  
Alicia Draves, Chief Deputy Clerk