

**SECOND AMENDMENT TO STANDARD CONTRACT
BETWEEN COUNTY OF SOLANO and MEALS ON WHEELS SOLANO COUNTY**

This Second Amendment (“Second Amendment”) is entered into as of the 10th day of July 2024, between the COUNTY OF SOLANO, a political subdivision of the State of California (“County”) and MEALS ON WHEELS SOLANO COUNTY, (“Contractor”).

1. Recitals

A. The parties entered into a contract dated January 1, 2023 (the “Contract”), in which Contractor agreed to provide “Access to Technology”.

B. The parties amended the contract (First Amendment) on August 11, 2023 to extend the term of the contract.

C. The County now needs to modify the Budget of the Contract.

D. This Second Amendment represents an increase of \$176,150.00 to the Contract.

E. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Amount of Contract.

Section 3 is deleted in its entirety and replaced with: The maximum amount of this Contract is \$737,407.

B. Budget.

Exhibit B-1 is deleted in its entirety and replaced with the attached Budget incorporated into this Second Amendment as Exhibit B-2.

3. Effectiveness of Contract.

Except as set forth in this Second Amendment, all other terms and conditions specified in the Contract remain in full force and effect.

COUNTY OF SOLANO, a Political
Subdivision of the State of California

MEALS ON WHEEL SOLANO COUNTY

By: _____
Bill Emlen
County Administrator

By: Laurie Hartmann  08/14/2024 05:31 PM EDT
Laurie Hartmann
Executive Director

APPROVED AS TO FORM

By: Megan Callaway  08/14/2024 05:48 PM EDT
Deputy County Counsel

EXHIBIT B-2
BUDGET DETAIL

Contractor: Meals and Wheels Solano County				
Funding Description: Home and Community Based Services (HCBS)				
Program/Service Type: Access to Technology				
A. BUDGETED COSTS				
Cost Category		CASH	IN-KIND	TOTAL
I. Personnel and Volunteers:				
<u>Title</u>	<u>Annual Wages</u>	<u>FTE</u>		
Program Coordinator	\$ 58,000.00	1.0000	\$ 58,000	\$ 58,000
Executive Director	267,087.00	0.1237	33,038	33,038
Program Manager	123,760.00	0.0959	11,869	11,869
Sub-Total			102,907	102,907
Payroll Taxes	Tax Rate:	9.00%	9,262	9,262
Employee Benefits	Benefit Rate:	5.00%	5,145	5,145
Sub-Total Personnel			\$ 117,314	\$ 117,314
Total Personnel			117,314	117,314
II. Operating Costs				
Audit			1,500	1,500
Auto - Staff Mileage			4,000	4,000
Facilities			21,900	21,900
Printing			1,620	1,620
Rent			10,178	10,178
Staff Training			1,576	1,576
Workers Comp Ins			1,093	1,093
Program Expenses			1,428	1,428
Total Operating Costs			\$ 43,295	\$ 43,295
A. TOTAL DIRECT COSTS			\$ 160,609	\$ 160,609
B. TOTAL INDIRECT COSTS	IC Rate:	10.00%	16,066	16,066
Subcontracted Direct Services				
Clarix Ipad (Tablets & Internet Service) 2023	240 iPads & Internet		411,252	411,252
Clarix Ipad (Tablets & Internet Service) 2024	74 iPads & Internet		149,480	149,480
C. TOTAL SUBCONTRACTED SERVICES COSTS			\$ 560,732	\$ 560,732
TOTAL COSTS - CASH			\$ 737,407	\$ 737,407
B. BUDGETED FUNDING				
Funding Category		CASH	IN-KIND	TOTAL
State Funding		\$ 737,407		\$ 737,407
TOTAL FUNDING - CASH & IN-KIND		\$ 737,407	-	\$ 737,407